

University of Central Missouri
Board of Governors
Plenary Session
March 25, 2010

The University of Central Missouri (UCM) Board of Governors convened in Plenary Session on Thursday, March 25, 2010, at 8:30 a.m. in Union 237B on UCM's main campus in Warrensburg, Missouri. Presiding over the meeting was Board President Richard Phillips. Other Board members in attendance included Governors Walter Hicklin, Weldon Brady, Marvin Wright, Mary Long, Mary Dandurand, Edward Baker, and Ryan Sanders. Others present included University President Aaron Podolefsky; General Counsel Henry Setser; and Assistant Secretary to the Board Monica Huffman.

PLENARY SESSION

Call to Order – Agenda Item No. 1

Mr. Phillips called the meeting to order and determined that a quorum was present to conduct business.

Remarks by the Board President – Agenda Item No. 2

On behalf of the Board of Governors, Mr. Phillips congratulated President Podolefsky on his appointment as the next President of Buffalo State College of New York and wished him well.

Mr. Phillips said the Board met last evening to discuss the presidential search, which is progressing very well. More information will be provided to the campus as the search progresses.

Mr. Phillips congratulated Dr. Jack Rogers and the Talking Mules on their recent success in the Montgomery Cup Competition; UCM's athletic teams who continue to do well; and the multiple students and student groups who continue to excel in their respective interests.

Mr. Phillips announced that he has been appointed to a position with the Department of Elementary and Secondary Education (DESE). He has consulted with Governor Wright and General Counsel Setser concerning any conflicts of interest related to his work on the Board. In those matters where a conflict of interest exists, Mr. Phillips will abstain from voting. He has assured the Board that his new appointment will not interfere with his responsibilities on UCM's Board of Governors.

Remarks by the University President – Agenda Item No. 3

President Podolefsky thanked the Board for its well wishes on his new appointment. He congratulated the Jennies and Mules Basketball teams on their successes this year, as well as the Talking Mules on winning the Montgomery Cup. President Podolefsky called on Dr. Corey Bowman and Ms. Amy Kiger to report on another university success.

Dr. Bowman said UCM received national recognition for its alcohol and other substance abuse prevention efforts. UCM was one of three finalists selected for the 2009-2010 *Prevention Excellence Award* sponsored by Outside the Classroom, Inc. Ms. Kiger attended the National Student Affairs Administrators Conference reception and accepted the award for UCM as first runner up. Award criteria included an institutional prevention mindset, infrastructure, planning, data collection, and evaluation. It was noted that UCM realized a 23% decrease in underage alcohol consumption during the last four years. Dr. Bowman said that it is also important to note that a major strength of UCM's prevention efforts is the partnership that exists between the campus and the community. President Podolefsky said this is an honor and an outstanding achievement. He also noted that this effort was initiated under Governor Hicklin when he served as Vice President for Student Affairs.

President Podolefsky reported the state budget situation continues to worsen with discussion about additional cuts this year and cuts of 20% to 25% for FY2012. This excludes the federal stabilization funds which will no longer exist in FY2012. President Podolefsky said there are discussions to combine DESE and the Department of Higher Education (DHE) into one department.

President Podolefsky closed by saying that UCM will celebrate the 25th anniversary of Women's Studies this week. Several events are schedule to commemorate the anniversary.

Recognition of the Employee of the Quarter – Agenda Item No. 4

Provost Wilson introduced the Employee of the Quarter Carol Knight who began her employment with UCM in February 2001 and currently works as a Design Specialist I in the office of Instructional Video Services. Carol's positive, knowledgeable, and cooperative work ethic consistently results in praise for the excellent service she provides throughout the campus to faculty and students. The Board extended its congratulations. Mr. Phillips and President Podolefsky presented Ms. Knight with a plaque.

Recognition of the Team of the Quarter – Agenda Item No. 5

Dr. Roberts introduced the Team of the Quarter -- the In-House Projects Crew. This crew worked many 12-hour days during UCM's winter break converting the electrical system in the Administration, Utt and Grinstead Buildings from the original 4160 volt to a 12 KV electrical feed through KCP&L. The team was committed to completing the project on time and with the least amount of disruption and discomfort to UCM students and employees. The Board extended its congratulations to team members Noel Tyler, Steven Burkhart, Larry Bailey, Thomas McCormack, Dean Murphy, Steven Hanson, Joseph Bagwill, and Gary Gipson. President Podolefsky presented each member with a certificate of appreciation.

GENERAL SESSION

Approval of the February 23, 2010, Open Work Sessions and February 24, 2010, Plenary Session Minutes – Agenda Item No. 6

Mr. Wright moved that the Board of Governors approve the minutes of the February 23, 2010, Open Work Sessions and February 24, 2010, Plenary Session. The motion was seconded by Dr. Long and carried unanimously.

REPORTS

Written Governance Groups Reports – Agenda Item No. 7

Mr. Phillips noted that written governance groups reports were included under Tab 4 of the meeting materials (Attachment 1).

Legislative Update – Agenda Item No. 8

Ms. Pearce said that the state budget continues to be the main topic of discussion at the Capitol. The February general revenue totals reflected a year-to-date revenue decline of 12.7% and a 14.8% decrease in revenue for the month of February. When Governor Nixon presented his budget in January, state officials had projected a 6.4% decline for this year and a 3.6% increase for next year. In light of the current general revenues and pace of economic recovery, budget officials now say that earlier projections of a 6.4% and 3.6% respectively, will not happen.

The Governor's January budget included \$300 million in federal stabilization funds, which to date have not materialized. They are not included in any of the recession recovery bills currently before Congress. Governor Nixon asked the Missouri Legislature to cut an additional \$500 million out of his projected budget. There are some that speculate the amount could increase to \$750 million to \$1 billion. He has also asked the Legislature to review state government to see where downsizing and consolidation are possible.

Ms. Pearce said that the House of Representatives debated and perfected appropriation bills on the House floor this week, which resulted in a cut of \$224 million from the budget. This must now go to the Senate.

Senate President Protem Charlie Shields has established a Senate website for Missourians to submit suggestions for downsizing and restructuring the state, as well as cutting the budget. The Senate was divided into eight working groups to review the suggestions that were submitted. One of the working groups is the Senate Education Committee who received more than 100 suggestions from the public. It also received other suggestions from fellow lawmakers. Each working group was asked to prepare a list of five recommendations; the Education Committee

had six. Two of the six recommendations involved consolidation in higher education. The first recommendation would consolidate functions within the institutions such as administrative duties, payroll, insurance, and investments. The Missouri Council on Public Higher Education is already working on a list of efficiencies, economies of scale and other opportunities that could be offered. The second recommendation would merge DESE and DHE. It is estimated that this merger would save approximately \$1 million annually. The working group was supportive of this recommendation and is moving it forward. Ms. Pearce said that some recommendations will require legislation, some will require budgetary action, and some can be implemented at the Executive level. Senate staff members are exploring the feasibility of the suggestions/recommendations, and in some cases identifying legislation on the Senate calendar that they would fit into. Some of the suggestions are being sent to the Senate Appropriations Committee and others to the Executive Branch. Some of the suggestions/recommendations may not be able to be implemented due to federal regulations.

DHE Deputy Commissioner indicated that with the end of the stabilization funding and the projection of general revenues, higher education could be faced with a cut of 25% in state appropriations for FY2012. Mr. Phillips said he attended many of the hearings over the past 10 days and that the face of state government is going to change. There has been discussion concerning the organization and delivery of services in higher education.

Mr. Phillips said that any consolidation of K-12 schools could indirectly affect UCM. There are a number of schools within UCM's service area that would be affected, and UCM leaders may be called upon to support the discussions on how these districts organize themselves.

BOARD COMMITTEE ON STUDENT AFFAIRS & ALUMNI RELATIONS

Dr. Long, Chair of the Board Committee on Student Affairs & Alumni Relations, asked Director of Housing Patrick Bradley to introduce Matt Knickman, a graduate assistant in Housing, who was selected from a group of nominees of graduate students from across the country to receive the American College Personnel Association's (ACPA) Outstanding Graduate Student Award. Mr. Knickman recently received the award during the ACPA National Conference in Boston, Massachusetts. The Board extended its congratulations.

FY2011 Room and Board Rates – Agenda Item No. 9

Dr. Long referred the Board to Tab 5 of the meeting materials, which contained a briefing paper on the proposed FY2011 room and board rates (Attachment 2). *Dr. Long moved that the Board of Governors approve FY2011 room and board rates as follows:*

\$2,260 Double occupancy

\$2,860 Single occupancy (\$600 more than the double room rate)

\$1,156 First Year required Meal Plan

and the following monthly rates:

\$513	<i>Central Village 1 bedroom</i>
\$618	<i>Central Village 2 bedrooms</i>
\$740	<i>Central Village 3 bedrooms</i>
\$610	<i>Foster/Knox/Nickerson (utilities included)</i>
\$676	<i>Greenwood Park 2 bedroom townhouses</i>
\$610	<i>Todd 1 bedroom (utilities included)</i>
\$750	<i>Todd 2 bedrooms (utilities included)</i>

The motion was seconded by Mr. Brady and carried unanimously.

President Podolefsky noted that there has been no rate change for two years and that the 8.10% increase represents a 4% per year increase. Mr. Baker commended the university on its efforts to keep student costs down.

Closure of Hawkins Hall – Agenda Item No. 10

Dr. Long stated that the university and housing master plans were written and approved to vacate and eventually raze Hawkins Hall due to its deteriorating condition (See Attachment 3). Repairs to Hawkins Hall would require a substantial investment of auxiliary dollars, and is not cost effective.

Dr. Long moved that the Board of Governors approve the closing of Hawkins Hall as a student residential building no later than the end of the summer 2010 session. The motion was seconded by Ms. Dandurand.

Mr. Brady asked if a time table has been established for razing the building. Mr. Bradley said it could be anywhere from two to four years. Much depends on how quickly capital dollars can be made available to tear the building down. The estimated cost for doing so is \$1 million. The high cost of razing the building is attributed to the anticipated lead/asbestos abatement that will have to be done in the razing process. Mr. Brady noted that the university still owes \$280,000 on the ESCO project for the building. Mr. Bradley said that consideration was given to repairs/renovations, but the cost for doing so is just too great. Mr. Brady asked when the ESCO improvements were made. Mr. Bradley said they were initiated in 2002 for a 15-year period. Some of the new equipment (cooling tower, chillers, boilers, and hot water heaters) will be pulled from the building and reused in other residence halls.

President Podolefsky said he asked Dr. Morrell to consider a strategy that would allow the building to be razed sooner. Mr. Bradley said one possibility is to borrow from Housing's bond reserves that have been set aside to help tear the building down. Mr. Brady said this should be pursued.

Following discussion, the Board voted unanimously to approve the closing of Hawkins Hall as a student residential building no later than the end of the summer 2010 session.

Mr. Bradley noted that a previous decision made by the Board to approve the purchase of replacement furniture for the residence halls has helped Housing's retention rates. Currently, Housing is at 50% with returning upper classmen. Housing is also publicizing the proximity to the new Student Recreation and Wellness Center to the residence halls, which also contributes to retention. Mr. Bradley also noted the Board's recent approval of the Todd Hall conversion from a residence hall to apartments. Residents of Hawkins Hall and South Todd Hall were offered the opportunity to move to the Todd Hall apartments upon completion on a first come basis. This Monday, application was opened to the general student body. By Monday afternoon, the list for apartments in Todd Hall was full, with a waiting list of 80 people.

President Podolefsky asked for the status of the fraternity complex. Mr. Bradley said there are six chapters currently residing in the fraternity complex and one more will be added this summer. The other two units are being used temporarily by Athletic Training and The Institute for Entrepreneurial Studies & Development.

BOARD COMMITTEE ON ACADEMIC AFFAIRS

Mr. Hicklin, Chair of the Board Committee on Academic Affairs, asked Provost Wilson to report on the next agenda item.

Proposed Name Change for B.S. In Technology Education – Agenda Item No. 11

Provost Wilson referred the Board to Tab 7 of the meeting materials, which contained a briefing paper proposing a name change for the major of Bachelor of Science in Education from "Technology Education" to "Engineering & Technology Teacher Education" (Attachment 4).

Mr. Hicklin moved that the Board of Governors approve changing the name of the Bachelor of Science in Education major from "Technology Education" to "Engineering & Technology Teacher Education." The motion was seconded by Mr. Wright and carried unanimously.

Mr. Hicklin stated that Provost Wilson will present information to the Board at its next Work Session related to a proposed business incubator.

BOARD COMMITTEE ON ADMINISTRATION & FINANCE

Mr. Brady, Chair of the Board Committee on Administration & Finance, stated that the Committee and other members of the Board toured the Student Recreation & Wellness Center construction site yesterday. He noted that the project is coming along, with some slight delays resulting from the inclement winter weather. He asked Dr. Roberts to present the following agenda items.

FY2011 Student Instructional and General Fees – Agenda Item No. 12

Dr. Roberts reviewed the information contained in a briefing paper included under Tab 8 of the meeting materials related to FY2011 student instructional and general fees (Attachment 5).

Following Dr. Roberts report, *Mr. Brady moved that the Board of Governors approve FY2011 rates for instructional and student general fees as outlined in the tables in Attachment 5 of these minutes. The motion was seconded by Mr. Wright and carried unanimously.*

Salary Increases – Agenda Item No. 13

Dr. Roberts reviewed the information contained in a briefing paper included under Tab 9 of the meeting materials related to FY2011 salary increases (Attachment 6). She noted that in accordance with obligatory increases for faculty that follow UCM policy (Faculty Guide, Section II.C.1(1)), \$272,550 is necessary to meet the minimum of the base range of the associated rank promotions. Another \$132,150 was proposed to provide a modest increase to regular full-time employees earning less than \$30,000 annually, or whose hourly rate of pay is less than \$14.43. This amount includes the increase to salaries and benefits.

Mr. Brady asked what percentage of full-time employees would receive the increase. Dr. Roberts answered that approximately 6% of full-time employees are eligible for it. Mr. Hicklin asked for a report on the amount of funds that have been expended on staff promotions. Dr. Roberts said she would prepare the report and submit it through the Administration and Finance Committee.

Mr. Brady moved that the Board of Governors approve the allocation of \$404,700 for faculty and staff salary compensation in FY2011. The motion was seconded by Mr. Hicklin and carried unanimously.

Replacement Mattresses – Agenda Item No. 14

Dr. Roberts reviewed the information contained in a briefing paper included under Tab 10 of the meeting materials related to the purchase and installation of residence hall mattresses for the Ellis Complex, Nattinger/Bradshaw Complex, Foster Hall, and Todd Hall (Attachment 7).

Mr. Wright moved that the Board of Governors authorize the award of contract for the purchase and installation of new mattresses in Ellis Complex, Nattinger/Bradshaw Complex, Todd Hall, and Foster Hall to University Sleep Products, Inc., Cicero, IN, in the amount of \$223,044.74. The motion was seconded by Dr. Long and carried unanimously.

Quarterly Statement of Revenues & Expenses – Agenda Item No. 15

Mr. Merrigan reviewed the Quarterly Statement of Revenues & Expenses included under Tab 11 of the meeting materials (Attachment 8).

Quarterly Investment Report – Agenda Item No. 16

Mr. Merrigan reviewed the Quarterly Investment Report included under Tab 12 of the meeting materials (Attachment 9).

Other

Mr. Brady asked what the timelines are for the demolition of the power plant at the corner of South Street and 13 Highway, and the installation of the fence along 13 Highway. Dr. Roberts answered that the demolition of the power plant will occur around June 1 and that the fencing will be installed this summer.

Request for Closed Session – May 25, 2010

Dr. Long moved pursuant to the Missouri Revised Statutes, Section 610.021, that the Board of Governors meet in closed meeting, with closed record and closed vote, for the purpose of considering real estate matters, legal actions, and personnel matters. The motion was seconded by Mr. Hicklin and carried with the following roll call vote:

<i>Walter Hicklin</i>	<i>aye</i>	<i>Marvin Wright</i>	<i>aye</i>
<i>Weldon Brady</i>	<i>aye</i>	<i>Mary Dandurand</i>	<i>aye</i>
<i>Edward Baker</i>	<i>aye</i>	<i>Richard Phillips</i>	<i>aye</i>
<i>Mary Long</i>	<i>aye</i>		

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Attachment Listing

<u>Attachment No.</u>	<u>Attachment Description</u>
1	<i>Governance Groups Reports</i>
2	<i>Briefing Paper – FY2011 Room and Board Rate Proposal</i>
3	<i>Briefing Paper – Hawkins Hall Condition and Intent to Vacate</i>
4	<i>Briefing Paper – Proposed Name Change for B.S. in Technology Education</i>
5	<i>Briefing Paper – FY2011 Student Instructional and General Fees</i>
6	<i>Briefing Paper – Salary Increase for FY2011</i>
7	<i>Briefing Paper – Mattress Replacement</i>
8	<i>Quarterly Statement of Revenues & Expenses</i>
9	<i>Quarterly Investment Report</i>