



# University of Central Missouri Veterans Certification Request

Elliott Student Union 117, Warrensburg, MO 64093

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NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_

700# \_\_\_\_\_ SSN \_\_\_\_\_ CITY/STATE/ZIP \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

BRANCH OF SERVICE:  ARMY  AIR FORCE  ACTIVE  VETERAN  
 MARINE  COAST GUARD  RESERVE  RETIRED  
 NAVY  GUARD  DEPENDENT

I would like to receive notifications from the UCM's student veterans organization.

I AM A:  First – time UCM student\*  Continuing UCM student

SEMESTER REQUESTING BENEFITS: **20** \_\_\_\_\_  FALL  SPRING  SUMMER

CURRENT DEGREE/CERTIFICATE IS: \_\_\_\_\_

I AM A GUEST STUDENT AND MY PARENT SCHOOL IS: \_\_\_\_\_ Contact # \_\_\_\_\_

**I REQUEST TO HAVE MY ENROLLMENT CERTIFIED TO THE VA FOR THE FOLLOWING BENEFIT:**

CHPT 30 Montgomery GI Bill  CHPT 1606 MGIB-SR\*  
\*FEDERAL Tuition Assistance recipients will be unable to use Chapter 1606 and Chapter 1607 GI Bill benefits. This does not apply to STATE Tuition Assistance.

CHPT 31 VA Vocational Rehabilitation VA Case Manager \_\_\_\_\_  CHPT 1607 REAP – Reservists called to active duty after 9/11/01

CHPT 33 Post 9/11 GI Bill

CHPT 35 Dependent/Survivor Education Assistance VA File# \_\_\_\_\_ **Do you plan on using Tuition Assistance?**  Yes  No.  
*If yes, please circle which one:*

Missouri Returning Heroes **Federal or State**  
*Separate application must be completed*

- A new Veterans Certification Form needs to be completed each semester in order to receive education benefits.
- A copy of your certificate of eligibility needs to be submitted to the Military Veterans Center for our records.

I have provided accurate information, have read and understand the reverse side of this form and agree to comply with all VA regulations.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Office use only: Add student to contact list

VAONCE: \_\_\_\_\_ Added \_\_\_\_\_ Information Updated \_\_\_\_\_ Cert Submitted \_\_\_\_/\_\_\_\_/\_\_\_\_

Banner: \_\_\_\_\_ SGASTDN \_\_\_\_\_ SPACMNT

Date Received \_\_\_\_\_

Initials \_\_\_\_\_

- I must submit a Veterans Certification Request Form **each semester** that I am seeking to receive educational benefits.
- I have completed my application for VA Educational Benefits ( VA Form 22-1990, 22-1990E, or 22-5490) and have / will provide a copy of my certificate of eligibility from the VA to the School Certifying Official.
- If I change majors, add or drop courses, I need to let the VA Certifying Official aware of the changes.
- Regardless of the courses I enroll in, the VA Certifying Official can only certify enrollment in courses that are required for my degree/certificate.
- The amount of credit hours I take will affect my enrollment status and payment amount.  
*\*Short term and late start courses will be certified for the period in which they meet.*
- If a student is deployed or needs to withdraw during a semester for other military related circumstances, I must notify the School Certifying Official and follow the *Students Called to Military Service Guidelines*.
- It is my responsibility to check student email to receive correspondence from the Military Veterans Center.
- I must attend class and make satisfactory academic progress.
- Students using TA must apply for this benefit separately.
- Ch. 30, Ch. 1606 or Ch. 1607 benefits, I must report school attendance to the DVA at the end of each month in order to receive payment. I can report by phone: 1-877-823-2378 or online:  
<http://www.gibill.va.gov>
- There is a difference between being eligible for the UCM Military Tuition Package and Missouri Returning Heroes Tuition Reduction. I must choose one package or the other for which I am eligible. The two programs cannot be combined.  
*\*The Missouri Returning Heroes is a separate application.*
- You will need to contact the Department of Veteran Affairs for any questions about eligibility or payment amounts. 1-888-442-4551.

#### UNDERGRADUATE

<i>FALL / SPRING SEMESTER</i>	<i>SUMMER SEMESTER</i>
FULL TIME.....12 Hours	FULL TIME.....6 Hours
3/4 TIME.....9-11 Hours	3/4 TIME.....4-5 Hours
1/2 TIME.....6-8 Hours	1/2 TIME.....3 Hours
TUITION ONLY....1-5 Hours	TUITION ONLY....1-2 Hours

#### GRADUATE

<i>FALL / SPRING SEMESTER</i>	<i>SUMMER SEMESTER</i>
FULL TIME.....9 Hours	FULL TIME.....4 Hours
3/4 TIME.....6-8 Hours	3/4 TIME.....3 Hours
1/2 TIME.....4-5 Hours	1/2 TIME.....2 Hours
TUITION ONLY....1-3 Hours	TUITION ONLY....1 Hours

#### Military Tuition Package

- Exemption from the per-credit-hour mandatory general fee
- Exemption from the application for admission fee\*
- Exemption from the new student fee
- Exemption from the parking permit fee
- In-state tuition for all veterans

\*Payment of the application is required, but will be refunded to the student account following the application approval, enrollment and eligibility verification process.

**If you have questions or need assistance please contact the VA Certification Coordinator.**

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