

# UNDERGRADUATE CATALOG | 2016



UNIVERSITY OF  
**CENTRAL MISSOURI**

LEARNING TO A GREATER DEGREE



LEARNING TO A GREATER DEGREE

Warrensburg, MO 64093
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2016 UNDERGRADUATE CATALOG

WELCOME

With a commitment to helping students graduate on time, with less college debt, and opportunities that will provide them with real-world job skills, there are plenty of reasons why the University of Central Missouri is the fastest growing university in the state of Missouri...

Here's what else you can expect from UCM:

- Engaged learning to prepare you for the future with practical, hands-on experience in your field.
• A worldly perspective that readies you for a society that continues to become more global by offering study abroad opportunities in more than 60 countries...

Exciting plans are on the horizon for UCM students. We are committed to providing you a degree with greater value and real-world application. Think of the Learning to a Greater Degree Contract as a promise from UCM.

Congratulations on your decision to Choose Red! We know that your UCM education will serve you long after you graduate.

Joining you in service,

Handwritten signature of Chuck Ambrose

Chuck Ambrose, President
@UCMAmbrose, #ChooseRED

BOARD OF GOVERNORS

Table with 2 columns and 4 rows listing Board of Governors members: Marvin E. Wright, Gus Wetzel II, Mary Dandurand, Matthew Rodriguez, Weldon Brady, John Collier, Walter Hicklin, Mary Long.

Announcements in this catalog are subject to change and thus do not constitute an agreement or contract.

Every effort is made to provide accurate and up-to-date information, however, the university reserves the right to change without notice statements concerning rules, policies, fees, curricula, courses or other matters when necessary.

This publication was prepared by the Registrar's Office, Ward Edwards Building 1000, with help from the Vice Provost for Academic Programs and Services, Ward Edwards Building 1800, and University Relations, Administration Building 302, University of Central Missouri, Warrensburg, MO 64093.

The University of Central Missouri is accredited by the Higher Learning Commission (HLC), a member of the North Central Association. For information about HLC Accreditation, contact The Higher Learning Commission, 30 North La Salle Street, Suite 2400, Chicago, IL 60602-2504, telephone 800-621-7440, ncahigherlearningcommission.org.

Mission Statement

The University of Central Missouri experience transforms students into lifelong learners, dedicated to service, with the knowledge, skills and confidence to succeed and lead in the region, state, nation and world.

Approved by the UCM Board of Governors, October 2008

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**FALL SEMESTER 2016, AUGUST – DECEMBER**

- Aug. 11 .... Thursday, residence halls open for new first year students, 5-8 p.m.
- Aug. 12 .... Friday, university apartments open, 8 a.m.
- Aug. 12 .... Friday, faculty planning.
- Aug. 14 .... Sunday, residence halls open for transfer and upperclass students, 10 a.m.-4 p.m.
- Aug. 15 .... Monday, 8 a.m., classes begin.
- Aug. 17 .... Wednesday, last day for enrollment and changing classes for first-half semester classes. Waitlist for first-half semester classes ends.
- Aug. 17 .... Wednesday, last day to change a first-half semester class to/from audit grade mode.
- Aug. 18 .... Thursday, last day for enrollment and changing classes for full semester classes. Waitlist for full semester classes ends.
- Aug. 18 .... Thursday, last day to change a full semester class to/from audit grade mode.
- Aug. 31 .... Wednesday, last day to change a first-half semester class to/from pass/fail grade mode.
- Sept. 5 ..... Monday, Labor Day Holiday, CLASSES DISMISSED and UNIVERSITY OFFICES CLOSED.
- Sept. 16 .... Friday, Spring 2017 course schedule available to view in MyCentral.
- Sept. 16 .... Friday, last day to drop a first-half semester class.\*
- Sept. 16 .... Friday, last day to change a full semester class to/from pass/fail grade mode.
- Sept. 23-25 Friday-Saturday-Sunday, Family Weekend.
- Sept. 27 .... Tuesday, Student Progress Reports available at noon in MyCentral.
- Oct. 7 ..... Friday, final examinations for first-half semester classes and end of first-half semester.
- Oct. 10 .... Monday, second-half semester classes begin.
- Oct. 12 .... Wednesday, last day to add/change a second-half semester class. Waitlist for second-half semester classes ends.
- Oct. 12 .... Wednesday, last day to change a second-half semester class to/from audit grade mode.
- Oct. 12 .... Wednesday, grades available for first-half semester classes and classes that ended before October 8th.
- Oct. 17 .... Monday, enrollment for spring semester begins. Students can find their individual enrollment access date at [ucmo.edu/registrar/dates/enroll.cfm](http://ucmo.edu/registrar/dates/enroll.cfm).
- Oct. 17 .... Monday, cap and gown distribution for Fall graduation begins at the University Store at The Crossing through commencement day.
- Oct. 21 .... Friday, last day to drop a full semester class.\*
- Oct. 22 .... Saturday, Homecoming.
- Oct. 26 .... Wednesday, last day to change a second-half semester class to/from pass/fail grade mode.
- Oct. 31 .... Monday, last day to apply for Fall undergraduate graduation to have name included in the printed commencement program.
- Nov. 11 .... Friday, last day to drop a second-half semester class.\*
- Nov. 15 .... Tuesday, last day to apply for Spring or Summer undergraduate graduation to be considered for the "15 to Finish" scholarship
- Nov. 15 .... Tuesday, last day to petition for reinstatement for spring semester (for suspended and dismissed students)
- Nov. 18 .... Friday, residence halls close, 6 p.m.
- Nov. 21-23 Monday through Wednesday, fall break, CLASSES DISMISSED.
- Nov. 24-25 Thursday and Friday, Thanksgiving holiday, CLASSES DISMISSED AND UNIVERSITY OFFICES CLOSED.
- Nov. 27 .... Sunday, residence halls open, noon.
- Dec. 2 ..... Friday, last day of fall semester classes.
- Dec. 2 ..... Friday, Summer semester U grades change to F grades if no other grade reported.
- Dec. 5-9 .... Monday through Friday, fall semester final examinations (includes second-half semester classes).
- Dec. 9 ..... Friday, residence halls close, 6 p.m.
- Dec. 9 ..... Friday, Graduate Commencement Ceremony (all colleges), 6 p.m.
- Dec. 10 .... Saturday, Undergraduate Commencement Ceremonies, 10 a.m. (CAHSS, HCB&PS, and GS) and 2 p.m. (CHST and COE)
- Dec. 14 .... Wednesday, final semester grades available in MyCentral.
- Dec. 16 .... Friday, Summer 2017 course schedule available to view in MyCentral.
- Dec. 26-Jan. 2 Winter holidays, UNIVERSITY OFFICES CLOSED.

**SPRING SEMESTER 2017, JANUARY – MAY**

- Jan. 1 ..... Sunday, 2016-2017 FAFSA available at [fafsa.gov](http://fafsa.gov)
- Jan. 2 ..... Monday, New Year's Day observed, UNIVERSITY OFFICES CLOSED.
- Jan. 3 ..... Tuesday, offices open.
- Jan. 8 ..... Sunday, residence halls open, noon.
- Jan. 9 ..... Monday, 8 a.m., classes begin.
- Jan. 11 .... Wednesday, last day for enrollment and changing classes for first-half semester classes. Waitlist for first-half semester classes ends.
- Jan. 11 .... Wednesday, last day to change a first-half semester class to/from audit grade mode.
- Jan. 12 .... Thursday, last day for enrollment and changing classes for full semester classes. Waitlist for full semester classes ends.
- Jan. 12 .... Thursday, last day to change a full semester class to/from audit grade mode.
- Jan. 16 .... Monday, Martin Luther King Jr. holiday, CLASSES DISMISSED and UNIVERSITY OFFICES CLOSED.
- Jan. 26 .... Thursday, last day to change a first-half semester class to/from pass/fail grade mode.
- Feb. 3 ..... Friday, Fall 2017 course schedule available to view in MyCentral.
- Feb. 10 .... Friday, last day to drop a first-half semester class.\*
- Feb. 10 .... Friday, last day to change a full semester class to/from pass/fail grade mode.

Feb. 21..... Tuesday, Student Progress Reports available at noon in MyCentral.

March 3.... Friday, final examinations for first-half semester classes and end of first-half semester.

March 3.... Friday, last day to petition for a grade appeal of a 2016 fall semester course

March 6.... Monday, second-half semester classes begin.

March 8.... Wednesday, last day to add/change a second-half semester class. Waitlist for second-half semester classes ends.

March 8.... Wednesday, last day to change a second-half semester class to/from audit grade mode.

March 8.... Wednesday, grades available for first-half semester classes and classes that ended before March 4th.

March 13.. Monday, cap and gown distribution for spring and summer graduation begins at the University Store at The Crossing through commencement day.

March 17.. Friday, last day to drop a full semester class.\*

March 17.. Friday, residence halls close, 6 p.m.

March 20-24 Monday through Friday, Spring Break, CLASSES DISMISSED.

March 26.. Sunday, residence halls open, noon.

March 27.. Monday, enrollment for summer and fall semesters begins. Students can find their individual enrollment access date at [ucmo.edu/registrar/dates/enroll.cfm](http://ucmo.edu/registrar/dates/enroll.cfm).

March 29.. Wednesday, last day to change a second-half semester class to/from pass/fail grade mode.

April 1 ..... Saturday, priority date for students to have submitted the 2017-2018 Federal Financial Aid Application (FAFSA) to the national FAFSA processing agency.

April 3 ..... Monday, last day to apply for Spring and Summer undergraduate graduation to have name included in the printed commencement program.

April 14 .... Friday, last day to drop a second-half semester class.\*

April 15 .... Saturday, last day to apply for Fall undergraduate graduation to be considered for the "15 to Finish" scholarship

April 15 .... Saturday, last day to petition for reinstatement for summer semester (for suspended and dismissed students)

April 28 .... Friday, last day of spring semester classes.

April 28 .... Friday, Fall semester U grades change to F grades if no other grade reported.

May 1-5.... Monday through Friday, spring semester final examinations (includes second-half semester classes).

May 5 ..... Friday, housing facilities close, 6 p.m.

May 5 ..... Friday, CHST Commencement Ceremonies, 2:30 p.m. graduate, 6:30 p.m. undergraduate.

May 6 ..... Saturday, 9 a.m. CAHSS & GS, 12 p.m. COE & Thrive, & 3 p.m. HCB&PS Commencement Ceremonies.

May 10 .... Wednesday, final semester grades available in MyCentral.

**SUMMER SESSIONS 2017, MAY – AUGUST**

May 14 .... Sunday, housing facilities open at 1 p.m. for 1st session students.

May 15 .... Monday, 1st 6- and 12-week sessions begin.

May 16 .... Tuesday, last day to add a 1st 6-week class.

May 17 .... Wednesday, last day to add a 12-week class.

May 29 .... Monday, housing facilities open at 1 p.m. for 2nd session students.

May 29 .... Monday, Memorial Day holiday, CLASSES DISMISSED and UNIVERSITY OFFICES CLOSED.

May 30 .... Tuesday, 2nd 6-, and 8-week sessions begin.

May 31 .... Wednesday, last day to add a 2nd 6-week class.

June 1 ..... Thursday, last day to add an 8-week class.

June 9 ..... Friday, last day to drop a 1st 6 week class.

June 22 ..... Thursday, 1st 6-week sessions end and final exams.

June 23 ..... Friday, last day to drop a 2nd 6-week class.

June 23 ..... Friday, last day to petition for a grade appeal of a 2017 spring semester course

June 23 ..... Friday, housing facilities close at 6pm for 1st session students.

June 25 ..... Sunday, housing facilities open at 1 p.m. for 3rd session students.

June 26 ..... Monday, 3rd 6-week session begins.

June 27 ..... Tuesday, last day to add a 3rd 6-week class.

June 28..... Wednesday, grades available for 1st 6-week session in MyCentral.

June 30 ..... Friday, last day to drop an 8-week class.

July 4 ..... Tuesday, Independence Day Holiday, CLASSES DISMISSED and UNIVERSITY OFFICES CLOSED.

July 6 ..... Thursday, 2nd 6-week session ends and final exams.

July 7 ..... Friday, housing facilities close at 6pm for 2nd session students.

July 7 ..... Friday, last day to drop a 12-week class.

July 12..... Wednesday, grades available for 2nd 6-week session in MyCentral.

July 15 ..... Saturday, last day to petition for reinstatement for fall semester (for suspended and dismissed students)

July 20 ..... Thursday, 8-week session ends and final exams.

July 21 ..... Friday, last day to drop a 3rd 6-week class.

July 26..... Wednesday, grades available for 8-week session in MyCentral.

Aug. 3 ..... Thursday, 3rd 6-week and 12-week sessions end and final exams.

Aug. 4 ..... Friday, Spring semester U grades change to F grades if no other grade reported.

Aug. 4 ..... Friday, housing facilities close, 6 p.m.

Aug. 9..... Wednesday, grades available for last 6-week session and 12-week session in MyCentral.

\*NOTE: The refund (100%, 50%, and 25%) and last day to drop dates may vary for individual classes. Students can find the deadlines for their particular courses online in MyCentral. Go to the "Student Services" tab and choose "Check Refund and Withdrawal Dates". More information can be found in the "Standards and Regulations" section of this catalog.



# THE LEARNING TO A GREATER DEGREE CONTRACT

represents UCM's strengthened commitment to student success. The contract is not a requirement, it's an invitation.

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## We invite you to be part of this exciting opportunity by:

- Enrolling in the right 15 credit hours each semester.
- Attending class regularly.
- Communicating with your professors.
- Checking in with your academic advisor every semester.
- Living on campus for two years (required for incoming students).



## Our promise to you:

- A campus with 24/7 activity.
- Enhanced academic advising to help you finish on time.
- A commitment to keeping costs low.
- An involvement portfolio to showcase your successes.
- Expanded living, dining and learning spaces.



[ucmo.edu/contract](http://ucmo.edu/contract)



LEARNING TO A GREATER DEGREE

# SECTION I

## General Information, Standards and Regulations, Services and Facilities

### *The Undergraduate Catalog*

The University of Central Missouri Undergraduate Catalog contains a wealth of information for students and faculty members. Examine it carefully. Organized for student convenience, it has three main sections:

- I. General Information, Standards and Regulations, Services and Facilities
- II. Program Requirements
- III. Course Descriptions

This catalog is a reliable guide for entering the university, reviewing available programs of study, selecting courses, and meeting graduation requirements. To the extent possible, the university will accept the degree/certificate requirements in it for an eight-year period. (See Section I, Standards and Regulations, *Date of Catalog for Checking Degree or Certificate Requirements.*)

Since the policies and programs of the university are constantly changing, no catalog can be completely up-to-date, even when it is published. Therefore, students should review their programs periodically with an academic advisor and with departmental advisors to allow for necessary changes.

Individual departments and degree programs may have policies and requirements that are more stringent than the university policies described in Section I of this catalog.

### *The University*

The University of Central Missouri is located in Warrensburg, a west central Missouri community of 16,350, located 50 miles southeast of Kansas City at the junction of Highways 50 and 13. The campus is easily reached by automobile or AMTRAK.

Central Missouri has provided more than a century of service, having been founded in 1871 as the State Normal School for the Second Normal District of Missouri. Formal accreditation and continued growth led the campus to be recognized as Central Missouri State Teachers College in 1919, Central Missouri State College in 1946, Central Missouri State University in 1972 and the University of Central Missouri in 2006. UCM is an affirmative action EEO/ADA institution.

Including an airport and other special facilities, the university occupies more than 1,000 acres. The university offers over 150 graduate and undergraduate programs for over 14,000 students. UCM's facilities are exceptional – not only its modern classrooms, laboratories, technical developments, and residence halls, but also its airport, Pertle Springs Park, and recreational and sports areas.

With a university motto of “Education for Service,” it is not surprising that the university's faculty members have earned a reputation for teaching excellence, on and off campus. They have also distinguished themselves as scholars, achieving recognition in academic and professional organizations, in addressing learned societies, in performing in music and the arts, and in writing many books and journal articles.

### The UCM Community Creed

Choosing to become a citizen of the University of Central Missouri implies an acceptance of and willingness to contribute to the common goals and purposes of the community. The UCM Community Creed outlines the principles which guide the creation and maintenance of the desired community at UCM. The creed also provides a framework for individual behaviors which help build our vision.

**As a member of the UCM community, I will join in building . . .**

a **learning** community by striving for academic and personal excellence and by promoting the value of education and lifelong learning;

an **open** community by creating and maintaining effective channels of communication and by accepting and respecting individuals whose values, ideas, beliefs, and life experiences may be different from my own;

a **caring** community by seeking opportunities to serve and by supporting and affirming the well-being of others;

a **just** community by behaving in ways which are ethical, honest, equitable, trustworthy, civil and respectful;

a **disciplined** community by seeking to understand and fulfill personal responsibilities, by upholding university guidelines and by working toward self and community betterment;

a **celebrative** community by observing and honoring existing traditions and by seeking and creating opportunities to enrich and define UCM;

a **purposeful** community by helping to shape and achieve the common goals of UCM.

The Maastricht Friendship Tower in Alumni Park symbolizes international understanding and friendship.





# Accreditations

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As set forth in Missouri Revised Statutes Chapter 174 at 174.160, the University of Central Missouri has been assigned the authority to confer degrees.

The University of Central Missouri is accredited by the Higher Learning Commission (HLC), a member of the North Central Association. For information about HLC Accreditation, contact The Higher Learning Commission, 30 North La Salle Street, Suite 2400, Chicago, IL 60602-2504, telephone 800-621-7440, [ncahigherlearningcommission.org](http://ncahigherlearningcommission.org).

### **In addition, UCM has earned the following specialized accreditations for these undergraduate-level programs:**

- Art baccalaureates, National Association of Schools of Art and Design
- Athletic Training baccalaureates, Commission on Accreditation of Athletic Training Education Programs
- Automotive Technology Management, National Automotive Technicians Education Foundation (NATEF)
- Automotive Technology Management, Construction Management, Design and Drafting Technology, Electronics Technology, and Graphic Technologies baccalaureates, Association of Technology, Management, and Applied Engineering
- Aviation Management and Professional Pilot baccalaureates, Aviation Accreditation Board International (AABI)
- Baccalaureate Social Work program, Council on Social Work Education
- Business baccalaureates, The Association to Advance Collegiate Schools of Business (AACSB) - International
- Career and Technology Teacher Education (Family Consumer Sciences area) baccalaureate, American Association of Family and Consumer Sciences
- Chemistry, Physics, Biology, and Earth Science education baccalaureates, National Science Teachers Association
- Commission on English Language Program Accreditation (CEA)
- Computer Information Systems baccalaureate, Accreditation Board for Engineering and Technology, Inc. (ABET)
- Construction Management baccalaureate, American Council for Construction Education
- Dietetics baccalaureate, Accreditation Council for Education in Nutrition and Dietetics (ACEND) the accrediting agency for the Academy of Nutrition and Dietetics
- Elementary Education baccalaureate, Association for Childhood Education International
- Elementary Education baccalaureate, Early Childhood Education, National Association for the Education of Young Children
- Fashion: Textiles and Clothing in Business, American Association of Family and Consumer Sciences
- Interior Design baccalaureate, Council for Interior Design Accreditation
- Mathematics education baccalaureate, National Council of Teachers of Mathematics
- Middle School/Junior High School baccalaureate, National Middle School Association
- Music baccalaureates, National Association of Schools of Music
- Nursing baccalaureate programs, Commission on Collegiate Nursing Education
- Occupational Safety and Health baccalaureate, Applied Science Accreditation Commission of ABET
- Public Relations baccalaureate, Certification in Education for Public Relations
- Social Studies baccalaureate in education, National Council for the Social Studies
- Special Education, baccalaureate in education, Council for Exceptional Children
- Teacher Education baccalaureate programs, Council for the Accreditation of Educator Preparation (CAEP)
- Theatre baccalaureate programs, National Association of Schools of Theatre

**UCM has earned the following specialized accreditations for these graduate-level programs:**

- Business graduate programs, The Association to Advance Collegiate Schools of Business (AACSB) - International
- Commission on English Language Program Accreditation (CEA)
- Community/School Counseling and Clinical Mental Health graduate programs, Council for Accreditation of Counseling and Related Educational Progress
- Educational Leadership; Principal and Superintendent graduate programs, Educational Leadership Constituent Council
- Educational Technology graduate program, International Society For Technology in Education
- Industrial Hygiene graduate program, Applied Science Accreditation Commission of ABET
- Industrial Management graduate program, Association of Technology, Management, and Applied Engineering
- Library and Information Services graduate program, American Library Association
- Literacy graduate program, International Literacy Association
- Music graduate programs, National Association of Schools of Music
- Nursing graduate programs, Commission on Collegiate Nursing Education
- Speech-Language Pathology master's program, Council on Academic Accreditation in Audiology and Speech-Language Pathology
- Teacher Education graduate programs, Council for the Accreditation of Educator Preparation (CAEP)
- Technology graduate program, Association of Technology, Management, and Applied Engineering
- Theatre graduate programs, National Association of Schools of Theatre

**The university has institutional membership in:**

- American Association of State Colleges and Universities
- American Association of University Women
- American College & University President's Climate Commitment
- American Council on Education
- Association of American Colleges and Universities
- Association for Gerontology in Higher Education
- Association of Governing Boards of Universities and Colleges
- Council for Opportunity in Education
- Council on Public Higher Education for Missouri
- Council on Social Work Education
- Council on Undergraduate Research
- Institute of International Education
- International Association for Management Education
- International Relations Council
- International Technology and Engineering Educators Association
- Mid-America Intercollegiate Athletics Association
- Missouri Academy of Science
- Missouri Biotechnology Association
- Missouri Campus Compact
- National Collegiate Athletic Association
- National Collegiate Honors Council
- National Council for Accreditation of Teacher Education
- North Central Association of Colleges and Schools - Higher Learning Commission
- The Renaissance Group

**In addition, UCM has earned the following specialized distinctions:**

- Chemistry baccalaureate, American Chemical Society (ACS) approved

# Admissions

**High School Students.** Students admitted to UCM are expected to have completed a 24-unit Missouri core curriculum requirement, have a minimum 2.00 high school grade point average, and either have a 21 or higher on the ACT (or SAT equivalent) or an admissions index score of 100. The index score is obtained by combining high school class percentile rank and the national percentile rank of the ACT score. Other applicants will be considered on an individual basis. All admitted students will be assessed for the purpose of placement in courses which will provide an appropriate challenge for their level of preparedness and enhance their opportunity for success.

Students who meet the following criteria are considered academically prepared and better able to take advantage of the opportunities available at Central Missouri: at least 24 units of college preparatory work, including these courses:

- a. Four units of English with an emphasis on writing skills
- b. Three units of mathematics (Algebra I and beyond)
- c. Three units of science (one must be a laboratory course in biology, physics, or chemistry)
- d. Three units of social science
- e. One unit of fine arts
- f. Three additional academic units including practical arts (1), physical education (1), health education (1/2) and personal finance (1/2)
- g. Seven units of electives (2 units of a single foreign language are strongly recommended)

**GED/HiSET Applicants.** General Education Development (GED) test scores may be used as a basis for admission to the university. Beginning in 2014, the test to establish high school equivalency is the HiSET. (For more information see *GED Applications* and *HiSet Applications*, this page.)

**From Other Colleges and Universities.** Students who are in good standing at other regionally accredited colleges and universities may apply for admission and transfer appropriate credit. Students are required to provide UCM with official copies of transcripts from all prior college and universities attended. Failure to disclose a transcript may result in dismissal from UCM. (See *Transfer Credit* in the *Types of Credits* section on page 11.)

**International Applicants.** All international students interested in applying to UCM must do so directly through the Graduate School and International Admissions office (660-543-4092, WDE 1800). (See *International Student Admissions* on page 7.) Students covered under Deferred Action for Childhood Arrivals (DACA) should apply for admission through the Office of Admissions (660-543-4290, WDE 1400).

## How to Apply

The Office of Admissions (660-543-4290, WDE 1400) must receive all admission applications and supporting documents prior to the first day of class.

**During High School.** Graduating high school students who wish to enter the University of Central Missouri should apply for admission early in their senior year so that the admission process may be completed well in advance of enrollment. Each student should submit the following credentials to the Office of Admissions:

1. A completed application for admission
2. An official high school transcript mailed or sent electronically directly from the high school to the university Office of Admissions
3. American College Test (ACT)/SAT scores, including subscores and composite
4. \$30 application fee
5. If applicable, official transcripts from any colleges or universities where dual credit coursework was completed.

Admissions will make a decision based upon the 6th or 7th semester high school transcript and will permit enrollment for one semester. However, freshmen must provide a final high school transcript before being permitted to enroll in subsequent semesters.

**UCM Advantage Program.** The UCM Advantage Program provides a unique opportunity to freshmen students who demonstrate promise but do not meet traditional admission criteria: the experience of attending a four-year university with the individualized support needed to succeed. Each year, a select group of students will be invited to apply. For more information about the program contact the Office of Admissions (660-543-4290, WDE 1400) or visit [ucmo.edu/ae/ucmadvantage](http://ucmo.edu/ae/ucmadvantage).

**After High School.** Other students who have graduated from high school but have not attended a college/university should apply as early as possible. They should submit an application, \$30 application fee, and a final high school transcript. Those applying within two years of high school graduation must also submit ACT or SAT scores.

**GED Applications.** Applicants should submit a completed application, \$30 application fee, and official GED test results. A score of 2250 is required for admission. A score of 225 is required for students who took the GED prior to 2002. An ACT score of 21 is required for students who would have graduated from high school in the past two academic years. Students not meeting these requirements will have their applications reviewed on an individual basis.

**HiSET Applications.** Applicants should submit a completed application, \$30 application fee, and official HiSET test results. A minimum score of 75 is required with scores of 15 in each of the five subtests. An ACT score of 21 is required for students who would have graduated from high school in the past two academic years. Students not meeting these requirements will have their applications reviewed on an individual basis.

**From Other Colleges and Universities.** Students who wish to transfer to Central Missouri from other regionally accredited colleges and universities should (1) submit a completed application form with \$30 application fee and (2) arrange to have an official transcript sent to the Office of Admissions from each college or university previously attended. Post-baccalaureate students can be admitted after submitting a transcript showing an earned bachelor's degree, although all other transcripts must arrive before classes begin. Students from other college and universities who do not have an earned bachelor's degree must submit all transcripts before application processing will begin. Failure to disclose a transcript may result in dismissal from UCM. Transfer students with less than 24 hours of earned, accepted college credit must also submit a high school transcript, and, if high school graduation occurred or should have occurred within the past two academic years, ACT scores.

UCM posts and accepts all transfer grades (A-F) of all college-level credit. These grades are counted in a student's cumulative GPA and are taken into consideration for academic standing calculations. "W" grades (withdrawals) and zero-level credit (developmental credit) are not posted to the UCM transcript. Students who have testing credit (CLEP, AP, IB, etc.) applied to another school's transcript must submit original test scores to UCM's Testing Services Office (660-543-4914) for consideration for credit at UCM. UCM's repeat policy, not the repeat policy of the transfer institution, will be applied to any course repeats. See details of the *Repeat Enrollment in Courses* policy in this catalog (page 27).

Admission requires students to be in good standing and to have a minimum grade point average of C (2.00). Any student who does not have a transfer GPA of 2.00 may be granted admission on academic probation. Central Missouri's Office of Admissions will make an admission decision upon receipt of unofficial university transcript(s) and will permit enrollment for one semester. However, transfer students must provide the Office of Admissions (660-543-4290, WDE 1400) with final official transcript(s) from each university attended before being permitted to enroll in subsequent semesters.

**International Applications.** All international students interested in applying to UCM must do so directly through the Graduate School and International Admissions Office (660-543-4092, WDE 1800). (See *International Student Admissions* on page 7.)

**Exception to Admissions Policies.** All requests for exception to undergraduate admissions policies must be presented to the Director of Admissions (660-543-4290, WDE 1400).

**Readmission/Returning Students.** Students who have been away from UCM (not suspended or dismissed) for one regular semester (fall or spring) or longer need to submit a readmission application to the Office of Admissions. Students who do not attend during the summer semester do not need to reapply. No additional application fee is required. Students must submit transcripts from all colleges attended that are not yet on file. Failure to disclose a transcript may result in dismissal from UCM. After a review of the academic records students will be notified as to whether they have been readmitted.

Students who have graduated from UCM and wish to return to pursue another undergraduate degree or teacher certification must reapply to UCM as a post-baccalaureate student. Students who have graduated from UCM and wish to return to take undergraduate courses for other reasons should reapply as a special credit student. No additional application fee is required.

**Reinstatement.** The reinstatement of students who have been suspended or dismissed from UCM is not automatic or guaranteed. Petitions for reinstatement are reviewed by the appropriate college or center based on the degree program a student has selected for reinstatement. Students in the Intensive English Program (IEP) who wish to petition for reinstatement must contact the English Language Center at [iep@ucmo.edu](mailto:iep@ucmo.edu).

The reinstatement petition can be accessed in MyCentral in the Student Services tab. For the best selection of courses, students should submit a petition in March for summer or fall semester reinstatement and in October for spring semester reinstatement. Petitions will be considered through the following deadlines:

Fall semester: July 15

Spring semester: November 15

Summer semester: April 15

The petition includes a written portion which should include an explanation of the circumstances that led to poor academic performance and an explanation of activities and plans which may lead to improved academic performance in the future. Other substantiating evidence may also be requested. No additional application fee is required. Students must submit transcripts from all colleges attended that are not already on file with UCM. Failure to disclose a transcript may result in dismissal from UCM. After a review of the petition, academic records, and any other substantive evidence available, students will be notified of the reinstatement decision. Some colleges may require students to meet personally with a reinstatement review board.

Students may petition for reinstatement as follows:

1. Students who have been suspended may petition for reinstatement after sitting out one fall or spring semester (summer session does not count as a semester for suspension purposes). Students who have been dismissed may petition for reinstatement after one calendar year.
2. A student with documented extenuating circumstances who has been suspended or dismissed may petition for immediate (or early) reinstatement. Petitions for early reinstatement may not be submitted via MyCentral. Students seeking this should contact the dean of their college directly for consideration. Early reinstatement is rarely granted and only applies for extenuating circumstances for which supporting evidence can be provided.

### *Visiting High School Students*

**Seniors.** High school seniors who can meet their graduation requirements with less than a full load of classes may apply for admission to take one or more courses at Central Missouri if they can meet the following requirements:

1. Class rank in the upper half
2. Recommendation from counselor or principal
3. A plan for total class work not to exceed a full-time load
4. Released time to take university classes

The application process is the same as that for a full-time university student. (See *How to Apply* on page 4.)

**Juniors.** High school juniors may apply to take UCM classes during the summer before their senior year if (1) they rank in the upper half of their class and (2) are recommended by a counselor or principal. The application process is the same as that for a full-time university student (see *How to Apply* on page 4.) Students who wish to take classes prior to the summer before their senior year will be reviewed on an individual basis.

NOTE: A student pursuing a high school diploma is not eligible to receive federal or state financial aid for classes taken at the University of Central Missouri. Before any financial aid can be authorized, all high school graduation requirements must be met and the student must be fully accepted for admission to UCM.

### *Visiting College Students*

A student currently attending another college or university is permitted to enroll at UCM as a visiting college student. Enrollment under this status is limited to one semester per academic year. In order to apply, students must submit the application for admission along with a \$30 application fee. Transcripts from the student's primary institution will be required if enrollment in courses with prerequisites is desired.

At the completion of the course or courses at UCM, the visiting student should request that UCM's Registrar's Office (660-543-4900, WDE 1000) send an official transcript to the certifying institution. Courses taken at UCM for the purpose of transfer to another institution will apply toward hours on a degree at UCM should regular admission status be desired. These hours might not meet specific major, minor or general education requirements. The admission application and supporting documents must be received in the Office of Admissions prior to the first day of class in order to be considered for regular admission for that semester.

Visiting students are not eligible to receive federal or state financial aid from UCM, the "host" school. Financial assistance for which a visiting student may be eligible is processed and disbursed by the student's "home" school, the college or university at which the student has been admitted to pursue a degree program.

### *Senior Citizens*

Missouri residents who are 65 years of age or older may enroll for courses without tuition payment. Persons seeking this scholarship shall provide documentation of age to Central Missouri and satisfy all other necessary entrance requirements including a completed application for admission. This enrollment is for non-credit (audit) purposes and may only be used for classes located on the Warrensburg campus. This scholarship may not be utilized for Extended Studies class offerings, such as online courses.

Enrollment will be allowed no sooner than five days prior to classes beginning and on a space-available basis only. Contact the Office of Student Financial Services at 660-543-8266 for further information.

# International Student Admissions

**The Application Process.** The International Center is a separate unit from International Admissions at UCM. As such, the International Center does not receive or evaluate applications, foreign transcripts, credits, or test scores. All international students interested in applying to UCM must do so directly through the Graduate School and International Admissions office. All questions regarding international admissions should be forwarded to International Admissions at [admit\\_intl@ucmo.edu](mailto:admit_intl@ucmo.edu).

Applicants should apply online at [ucmo.edu/recruit/intl](http://ucmo.edu/recruit/intl). International students are strongly encouraged to submit their online application and required supporting materials as early as possible. Individuals whose applications are complete on or before the deadlines listed below are given priority for processing and scholarship consideration.

- Deadline for Fall admission: April 1
- Deadline for Spring admission: October 1
- Deadline for Summer admission (Intensive English Program only): April 1

International undergraduate applicants must submit the following items:

1. Application for admission
2. \$75 (US dollars) non-refundable application fee
3. Demonstration of English proficiency. Proficiency may be demonstrated by one of the following:
  - TOEFL exam score of 500 PBT/61 IBT\*
  - IELTS Academic exam score 5.5\*
  - PTE academic score of 44\*

\*score requirements subject to change

TOEFL scores must be submitted by Educational Testing Services (ETS) directly to the University of Central Missouri's Testing Center. The ETS code for the University of Central Missouri is 6090. IELTS scores should also be sent electronically to UCM. The IELTS School Organization code for the University of Central Missouri is 136009. In cases where electronic submissions of test scores are not possible, official scores may be sent directly by mail to:

University of Central Missouri  
Testing Center  
Humphreys 216  
Warrensburg, MO 64093  
USA

The Demonstration of English Proficiency requirement is waived in cases where applicants have earned a degree from an appropriately regionally accredited college or university in the US or have earned at least 24 regular semester hours of university credit from a regionally accredited US college or university. Additionally, this requirement is waived for applicants who are citizens of countries where English is the official language.

International applicants who meet minimum UCM entry requirements but do not meet minimum English proficiency requirements for regular UCM admission may be granted conditional admission. Conditionally admitted students must maintain full-time enrollment in UCM's Intensive English Program until the minimum TOEFL/IELTS requirement is met or the highest level of the Intensive English Program is successfully completed. Institutional TOEFL/IELTS results earned at other institutions are not valid at UCM. International students not meeting minimum UCM English proficiency requirements are not permitted to enroll in regular classes.

4. Official Transcripts. For applicants who have never attended a post-secondary institution and those who have earned fewer than 24 university/college semester credits, secondary school transcripts and external examination results are required. Please submit all non-US awarded secondary education diplomas/certificates directly to World Education Services for authentication and evaluation; please choose the Document-by-Document Report option.

For applicants who have previously attended a post-secondary institution and earned 24 or more university/college semester credits, please submit all non-US transcripts directly to World Education Services ([wes.org](http://wes.org)) for authentication; please choose the Course-by-Course with GPA option.

UCM is unable to accept credential evaluations from other credential evaluators. Applicants with questions about credential evaluation requirements should contact the Graduate School and International Admissions office directly via email: [admit\\_intl@ucmo.edu](mailto:admit_intl@ucmo.edu).

5. Declaration of Financial Support. This document is required to demonstrate sufficient financial support.

6. Official Bank Statement/Certification. This document is required as verification that adequate funds are currently and subsequently available to students in support of their tuition and living expenses while a student at UCM.

A transfer GPA of at least 2.00 is required to be considered for admission. UCM does post and accept all transfer grades (A-F). These grades are counted in a student's cumulative GPA and are taken into consideration for academic standing calculations. Students who have testing credit (CLEP, AP, IB, etc.) applied to another school's transcript will have to submit original test scores to UCM's Testing Services Office (660-543-4919) for consideration for credit at UCM. UCM's repeat policy, not the repeat policy of the transfer institution, will be applied to any course repeats. See details of the *Repeat Enrollment in Courses* policy in this catalog (page 27).

**English Language Center.** The English Language Center (ELC), whose Intensive English Program is accredited by the Commission of English Language Program Accreditation (CEA), offers intensive instruction in English and short-term programs for English language studies. For students who do not meet UCM's English proficiency requirements, the Intensive English Program (IEP) provides courses to improve English language skills and become accustomed to a university setting in the United States. The courses are designed to help non-native speakers of English build on their existing language skills. The IEP offers courses at a variety of proficiency levels in reading, writing, listening, speaking, grammar, vocabulary, pronunciation, testing skills, American culture, and academic preparation. These courses are available for credit or may be taken as pass/fail, and do not count toward completion of an academic degree.

**Orientation.** All international students admitted to UCM for the first time are required to arrive on campus on a set date (typically 8-10 days prior to the first day of classes) for orientation and evaluation sessions. During the orientation sessions, any international student whose native language is not English may be required to undergo further English evaluation. Depending upon evaluation results, students may be required to enroll in the Intensive English Program or in prerequisites for English Composition (ENGL 1020). The departmental-initiated oral and written English evaluations are waived if the student presents one of the following:

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1. Secured a minimum TOEFL score of 580 (PBT) or 92 (IBT), an IELTS Academic score of 7.0
2. Earned a degree from an appropriately regionally accredited United States college or university
3. Earned at least 24 semester hours of regular university credit from an appropriately regionally accredited United States college or university

**Health Insurance.** All international students are required to participate in the Student Health Insurance Program.

**Immunizations.** All students at the University of Central Missouri must have proof of two Measles, Mumps and Rubella (MMR) vaccinations. All students living in University Housing must have proof of Meningitis vaccination after the age of 16. All students must be screened in the United States for tuberculosis infection. All vaccinations and tuberculosis screening can be obtained during the Health Screening portion of orientation.

**Financial Aid.** All international applicants are automatically considered for financial aid awards. The value of individual awards varies and is dependent upon academic merit and available funding levels. All awards are made at the time of admission to UCM. Please note that international students do not typically qualify for US-based federal or state financial assistance unless designated as an eligible non-citizen or a permanent resident by the U.S. Citizenship and Immigration Services (USCIS) of the Department of Homeland Security (DHS). Documentation verifying the student's citizenship status may be required by the UCM Office of Student Financial Services to determine the student's eligibility of financial aid. Students admitted to UCM are eligible for scholarship consideration and/or continuation based upon meeting minimum criteria established by UCM's Office of Student Financial Services. More information regarding scholarships available online at [ucmo.edu/scholarships](http://ucmo.edu/scholarships).



# Planned Placement

Central Missouri wants to ensure that all students are placed in academic courses for which the student is academically prepared. For this reason Planned Placement criteria have been developed to make placement decisions that facilitate student success. Three core components of the ACT exam (reading, writing, and mathematics) are considered for Planned Placement.

All students must be placed according to university policy. Students admitted without a recent ACT or SAT score (within the last five years) are automatically placed and enrolled into introductory math, writing, and Learning Strategies courses. Placement testing is available to students wishing to challenge their placement to determine the preparedness of the student for college-level courses in mathematics and writing.

Students may also opt to begin in lower level coursework. For example, a student with a ACT Math score of 26 does not have to enroll in MATH 1151, but may opt to take any lower-level math course. Students who would like to have their skills assessed before making a course choice are encouraged to do so.

English and math requirements vary by major. Students should follow the curriculum for their major as outlined in this catalog or consult with their academic advisor regarding course selection.

For more information about planned placement or skills assessment testing contact:

Testing Services  
Humphreys 216  
660-543-4919 or [testingservices@ucmo.edu](mailto:testingservices@ucmo.edu)  
[ucmo.edu/testingservices](http://ucmo.edu/testingservices)

## *Planned Placement criteria are as follows:*

### **Students must enroll in and successfully complete:**

#### **Reading:**

AE 1820: Learning Strategies.....

#### **Writing:**

AE 1000: Introduction to College Writing .....

#### **Introductory Mathematics:**

AE 1030: Introduction to Algebra.....

**or**

AE 1040: Introduction to Quantitative Reasoning.....

### **If they have an:**

ACT Composite score 18 or lower; SAT Composite 1320 or lower.  
(A grade of D or better is required in this course.)

ACT English score 17 or lower; SAT Writing score 420 or lower.  
(A grade of D or better is required in AE 1000 to progress into ENGL 1020.)

ACT Math score 16 or lower; SAT CR+M score 810 or lower.  
(A grade of C or better is required in AE 1030 to progress into ACST 1100 or MATH 1101.)

ACT Math score 16 or lower; SAT CR+M score 810 or lower.  
(A grade of C or better is required in AE 1040 to progress into ACST 1100, AE 1310, or AE 1320.)



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### *Planned Placement criteria are as follows:*

#### **Students must enroll in and successfully complete:**

##### **Intermediate Mathematics:**

ACST 1100: Essential Skills for ACST 1300 .....

#### **If they have an:**

ACT Math score 17-21; SAT CR+M score 820-1010; or a grade of C or better in AE 1030 Introduction to Algebra or AE 1040 Introduction to Quantitative Reasoning. This course must be taken concurrently with ACST 1300 Basic Statistics.

**or**

AE 1310: Specialized Math Lab for MATH 1620 .....

ACT Math score 17-21; SAT CR+M score 820-1010; or a grade of C or better in AE 1040 Introduction to Quantitative Reasoning. This course must be taken concurrently with MATH 1620 Contemporary Mathematics.

**or**

AE 1320: Specialized Math Lab for MATH 1820 .....

ACT Math score 17-21; SAT CR+M score 820-1010; or a grade of C or better in AE 1030 Introduction to Algebra or AE 1040 Introduction to Quantitative Reasoning. This course must be taken concurrently with MATH 1820 Introduction to Mathematical Modeling.

**or**

MATH 1101: Intermediate Algebra .....

ACT Math score 17-21; SAT CR+M score 820-1010; or a grade of C or better in AE 1030 Introduction to Algebra. (With a grade of C or better in MATH 1101 a student may progress into general education level ACST or MATH courses.)

#### **To enroll in the following general education classes:**

#### **Students must have an:**

##### **Writing:**

ENGL 1020: Composition I .....

ACT English score 18 or higher; SAT Writing score 430 or higher; or AE 1000 with a grade of D or better.

**or**

ENGL 1080: Advanced Composition .....

ACT English score 26 or higher; SAT Writing score 590 or higher. Students in majors that require CTE 3060 as the second writing course should not opt for ENGL 1080.

##### **Mathematics:**

ACST 1300: Basic Statistics .....

ACT Math score 22 or higher; SAT CR+M score 1020 or higher; MATH 1101 Intermediate Algebra with a grade of C or better; or co-enrollment in ACST 1100.

MATH 1111: College Algebra .....

ACT Math score 22 or higher; SAT CR+M score 1020 or higher; or MATH 1101 Intermediate Algebra with a grade of C or better.

MATH 1150: Pre-Calculus Mathematics .....

ACT Math score 22 or higher; SAT CR+M score 1020 or higher; or MATH 1101 Intermediate Algebra with a grade of C or better.

MATH 1215: The Mathematics of Decision Making .....

ACT Math score 22 or higher; SAT CR+M score 1020 or higher; or MATH 1101 Intermediate Algebra with a grade of C or better.

MATH 1620: Contemporary Mathematics .....

ACT Math score 22 or higher; SAT CR+M score 1020 or higher; MATH 1101 Intermediate Algebra with a grade of C or better; or co-enrollment in AE 1310.

MATH 1820: Intro. to Mathematical Modeling .....

ACT Math score 22 or higher; SAT CR+M score 1020 or higher; MATH 1101 Intermediate Algebra with a grade of C or better; or co-enrollment in AE 1320.

MATH 1131: Applied Calculus .....

ACT Math score 24 or higher; SAT CR+M score 1090 or higher; or MATH 1111 College Algebra with a grade of C or better.

MATH 1151: Calculus and Analytical Geometry I .....

ACT Math score 26 or higher; SAT CR+M score 1170 or higher; or MATH 1112 College Trigonometry or MATH 1150 Pre-Calculus Math with a grade of C or better.

# Types of Credits

## *UCM Credit and Transfer Credit*

There is no limit to the number of UCM or transfer credit hours applied to an undergraduate degree. Students must meet a minimum number of hours in residence at UCM for degree completion.

### *UCM Credit*

UCM credits are hours earned through on-campus courses and online courses. This also includes courses completed at the UCM Lee's Summit campus and other UCM sites.

### *Dual Credit*

Dual credit is a course which enables a high school student to simultaneously receive both high school and college-level course credit. Dual credit can be earned either at UCM or from a transfer institution. Dual credit is transcribed both at the high school and at the college from which it is earned. UCM's dual credit courses are taught in high schools throughout Missouri, online, or over interactive television by university faculty or by department approved adjunct faculty. Courses approved for dual credit by the college departments include the use of the syllabus, textbook, teaching methodology, and student assessment strategies. Course content and course requirements are comparable to those utilized in the equivalent on-campus courses with the same titles.

Dual credit students are provided tuition at a reduced rate, access to the James C. Kirkpatrick Library both online and in person, and access to many other campus resources. Information about UCM's dual credit program can be found online at [ucmo.edu/dualcredit](http://ucmo.edu/dualcredit), by calling the Dual Credit Office at 660-543-4876 or in person (HUM 401).

Students who complete dual credit at a transfer institution must have an official transcript sent to the UCM Admissions Office for admission to UCM. UCM posts and accepts all transfer grades (A-F). These grades are counted in a student's cumulative GPA and are taken into consideration for academic standing calculations. UCM's repeat policy, not the repeat policy of the transfer institution, will be applied to any course repeats. See details of the UCM Repeat Policy in this catalog.

### *Transfer Credit*

Students are required to provide UCM with official copies of transcripts from all prior colleges and universities attended. This includes any international transfer institutions (see *International Transfer Credit* section on following page). Failure to disclose a transcript may result in dismissal from UCM. In awarding transfer credit from Missouri institutions, Central Missouri follows the Credit Transfer Guidelines for Student Transfer and Articulation among MO College and Universities (Missouri CBHE, April 2013). Credit will be accepted from an institution which is a candidate for accreditation, through a regional accrediting commission, if credit was awarded during a term of the candidacy. Students who wish to appeal the decision of the University of Central Missouri in the articulation of transfer credit from another domestic, regionally accredited institution of higher education may contact the Office of Admissions (WDE 1400, 660-543-4290). Questions about international transfer credit should contact the Office of the Graduate School and International Admissions (WDE 1800, 660-543-4092) directly via email at [admit\\_intl@ucmo.edu](mailto:admit_intl@ucmo.edu).

All undergraduate college-level coursework attempted at regionally accredited institutions (and appropriately accredited international institutions) and corresponding grades will be included on the UCM transcript of degree-seeking students. UCM does not transcribe "W" grades (withdrawals). UCM does not post credit for remedial or developmental work (typically noted as "0" level, e.g., MATH 0105 or ENGL 022) from transfer institutions. UCM does not post the credit or grades for this type of credit to the UCM transcript.

UCM does post and accept all college-level transfer grades (A-F). These grades are counted in a student's cumulative GPA and are taken into consideration for academic standing calculations. UCM's repeat policy, not the repeat policy of the transfer institution, will be applied to any course repeats. See details of the UCM Repeat Policy in this catalog.

Transfer credit will retain the leveling and credit hours total as designated by the original granting institution regardless of whether a UCM equivalent's leveling or credit hour total is different. All courses taken at a two-year college and any 1000/2000 level courses taken at a four-year institution will not be applicable toward upper-level hour (3000/4000 level) requirements, even if these courses are articulated as UCM upper-level courses or are used as substitutions for upper-level UCM courses. Quarter hour transfer courses will be converted to semester hours at the rate of 1 quarter hour = 2/3 semester hours.

Students who hold an Associate of Arts (A.A.), an Associate of Arts in Teaching (A.A.T.), a bachelor's degree from an appropriately regionally accredited institution **in Missouri** (including post-baccalaureate UCM students), or who have met the Missouri 42-hour General Education Core requirements are considered to have met all 42 hours of Central Missouri's requirements in General Education, including state law requirements, Section 170.011 RSMO Supp (1988) (the constitutions of Missouri and the United States).

Students who hold one of the degrees mentioned above from an appropriately regionally accredited institution **outside of Missouri** have met the Missouri 42-hour General Education Core requirements but must pass an exam on the constitutions of Missouri and the United States. This test is offered online, at no cost by the Department of History and Anthropology. Testing information can be obtained by calling 660-543-4404.

Transfer students who have completed an A.A., A.A.T, a bachelor's degree from an appropriately regionally accredited institution in the United States (including post-baccalaureate UCM students), or the Missouri 42-hour General Education Core must also complete any major- or minor-specific General Education courses and Competency 10 of the UCM General Education which is fulfilled by a course designated in each major. The state of Missouri requires certain General Education courses for teacher certification. These requirements are outlined for each teacher education major in Section II of this catalog.

For students with an associate's degree other than the A.A. or A.A.T. (such as the A.S.), the university reviews transcripts and accepts applicable credit on a course-by-course basis.

***International Transfer Credit***

International transfer credit of all levels (undergraduate and graduate) and for all students (domestic and international) is handled by the Office of the Graduate School and International Admissions (WDE 1800, 660-543-4621). All non-US transcripts should be submitted directly to World Education Services ([wes.org](http://wes.org)) for authentication and a course-by-course, academic level, and GPA evaluation. UCM is unable to accept credential evaluations from other credential evaluators. Applicants with questions about credential evaluation requirements should contact the Office of the Graduate School and International Admissions directly via email at [admit\\_intl@ucmo.edu](mailto:admit_intl@ucmo.edu).

***Military Service-Related Transfer Credit***

Military service-related credit is posted as transfer credit and does not count towards upper-level hours requirements. This credit is denoted with a grade of CR (credit) on the Central Degree Audit and UCM transcript. Military service-related credits are not limited to a particular number of hours awarded and do not count towards the 30 hours of maximum CR credit explained under *Other Types of Credit* on the following page.

**Credits from the Community College of the Air Force (CCAF)**

Students with CCAF credit should have official transcripts sent to the Office of Admissions (WDE 1400, 660-543-4290).

**Credits from the Joint Services Transcript (JST)**

Credits earned by service personnel in specialized training programs of the United States Army, Navy, Marines or Coast Guard under certain circumstances may be accepted. The guidebook published by the American Council on Education (ACE) is used to determine the credit value. Official Joint Services Transcripts (JST) or a copy of the DD-214 should be sent to the Office of Extended Studies (HUM 410, 660-543-8926) which will review and determine the appropriate credit, if applicable.

***Elective Transfer Credit***

Courses already determined to have UCM equivalents will be applied on the UCM transcript upon receipt of an official transcript from the credit granting institution. Accepted transfer courses that have no UCM equivalents will be deemed elective courses and appear with an ELCT course prefix on the degree audit and transcript. Any ELCT course accepted for more than 0 credit hours (e.g., not remedial or developmental) do count towards the degree hours, but will require further evaluation to fulfill a particular major, minor, or general education course. To have an elective transfer course considered for articulation to one of UCM's courses, students may submit the Articulation Request form at [ucmo.edu/articulation](http://ucmo.edu/articulation).

For courses unable to be articulated, students may seek a course substitution. For substitutions in the General Education requirements, students should meet with their professional academic advisor. For major or minor requirements and General Education courses required by the major or minor, students should visit with the department chair of the major or minor to discuss possible substitutions.

***Graduate-Level Credit***

Courses completed at the graduate level cannot be applied to undergraduate degree programs and may not be repeated for undergraduate credit.

### ***Other Types of Credit***

Other types of credit include: credit for prior learning, credit by exam, credit for official certifications, licenses, and diplomas, and validated credit.

Students may count a combined total of 60 credit hours of SC and CR credits towards their degree. Each type of credit, SC and CR, is limited to 30 credits. Military service-related credits, as discussed on the previous page, do not count towards the 30 hours of maximum CR credit.

These types of credit involve credit only and do not include a letter grade. Therefore, credit only has an impact on hours earned and not on grade point average. Credit earned from these types of experiences do not count towards residency hours or upper-level hours at UCM.

#### ***Credit for Prior Learning (CPL)***

In certain circumstances, UCM will award credit for prior learning (CPL) based on recommendations from the National College Credit Recommendations Services (NCCRS) and the American Council on Education (ACE). This type of credit is denoted with a CR on the Central Degree Audit and transcript. Students must request an assessment to determine if credit is possible and provide written documentation supporting their request for credit. Students interested in obtaining CPL should contact Extended Studies' Director of Academic Outreach (HUM 410, 660-543-8926) for guidance and assistance.

#### ***Credit by Exam***

Credits by exam are based on nationally normed standardized exams (such as AP, IB, and CLEP). This type of credit is denoted with an SC on the Central Degree Audit and transcript.

#### **Nationally Normed Standardized Exams**

The following exams are those accepted for review at UCM for possible course credit. Tests marked by an asterisk (\*) are administered by UCM's Testing Services.

- Advanced Placement (AP)  
([apstudent.collegeboard.org](http://apstudent.collegeboard.org))
- International Baccalaureate (IB)  
([IBO.org](http://IBO.org))
- \*College Level Examination Program (CLEP)  
([clep.collegeboard.org](http://clep.collegeboard.org))
- DANTES/DSST  
([getcollegetesting.com](http://getcollegetesting.com))
- \*Math-for-Credit exams (for MATH 1111 and 1620)
- \*Oral Proficiency Interview (OPI)
- \*Writing Proficiency Test (WPT)  
([languagetesting.com](http://languagetesting.com))

#### **Requirements for Course Credit by Examination**

- Only test scores obtained within the past 10 years are accepted.
- Not all exams have a course equivalent at UCM.
- Only official test score reports sent from the test company directly to Testing Services will be reviewed.
- Official score reports are to be sent directly to:  
Testing Services, Humphreys 216  
University of Central Missouri  
Warrensburg, MO 64093
- Students must score at or above the level established by the university to receive course credit by examination.

- Course equivalencies must be available as established by university faculty to receive course credit by examination.
- Course credit by examination cannot be applied to upper-level hour requirements or in-residence hours.
- Course credit by examination that would result in duplicate credit will not be granted.
- Course credit received by examination may or may not apply to a degree program.
- Students seeking course credit by examination when currently enrolled in the course must complete the exam prior to the 100% refund date for the course.

#### **Course Credit by Examination from Other Institutions**

Course credit by examination from other institutions is not automatically transferred to UCM. Review course credit by examination equivalencies on [ucmo.edu/testing-services](http://ucmo.edu/testing-services) or contact Testing Services to determine if a course equivalent for the exam taken is available at UCM. If a course equivalent is available and the test score is less than 10 years old contact the test company to request an official score report be sent to Testing Services. The score report will be reviewed to determine eligibility for credit.

#### ***Credit for Official Certifications, Licenses, and Diplomas***

In certain instances, academic departments will evaluate official certifications, licenses, and diplomas granted by fully accredited national and state boards and officially recognized professional organizations to determine whether or not undergraduate credit may be assigned by the Vice Provost for Academic Programs and Services toward the fulfillment of degree requirements in a major or minor. Appropriate university departments reserve the right to test competencies and performances in these areas and to determine the hours and the nature of the credit to be assigned, if any. Paperwork signed by the academic department chairperson, college dean, and Vice Provost for Academic Programs and Services will be submitted by the academic department to the Registrar's Office for processing. This type of credit is denoted with a CR on the Central Degree Audit and transcript.

#### ***Validated Credit***

A student is able to earn college credit by demonstrating specific competencies. These tests or measurements vary by department and are free to the student. Validated credit is an option within four areas of the General Education program: Composition (for ENGL 1020, if ENGL 1080 is passed with a grade of C or higher), Communication, Modern Foreign Language, and Mathematical Reasoning. See the appropriate department for more information. Validated credit is denoted with a CR on the Central Degree Audit and transcript.

# Housing

The University of Central Missouri requires first-year students to reside in university housing for two years and have a specified meal plan. Residency status is also satisfied by the student being 21 years of age or older, current active duty military service, on-campus residency for two academic years, residing with a parent or grandparent within 50 miles of Warrensburg, or a newly admitted transfer student with 48 or more UCM accepted credit hours.

## On-Campus Housing

The University of Central Missouri provides a variety of on-campus housing opportunities. Our accommodations attract a substantial number of junior and senior level students. Early application for housing is recommended.

**Arranging for Housing.** Contact the Office of University Housing, L23 Ellis Complex, or call 660-543-4515 for applications and information. Assignments are made according to agreement date. A deposit of \$100 must accompany the application. Apartments will require an additional deposit of \$100 or \$200 (depending on location) prior to occupancy. This deposit may be forfeited for late cancellation, damage to university property, outstanding account or other agreement violations.

Students with requests due to disability will need to provide Housing or Accessibility Services with appropriate professional verification supporting the request. Six to eight weeks notice is recommended.

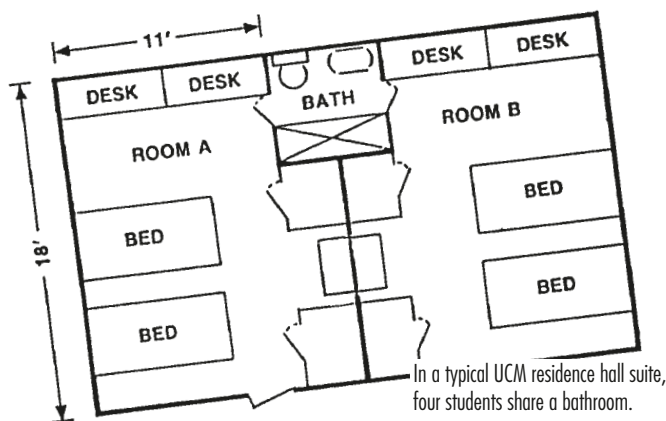
**Residence Halls.** Residence halls are located on the east and west sides of campus. Students may choose from a variety of housing options. Most halls are air-conditioned.

Freshmen (under 21 years) are assigned to first-year floors. These environments are carefully designed to help acclimate the new student to the UCM campus. Special staffing, educational and social activities, faculty involvement, student government, and access to a variety of campus resources create an environment where student success is emphasized.

Students with 30 or more UCM-accepted credit hours or those over 21 years old may live in upper-class housing. Residence hall accommodations offer the student convenience, opportunities for involvement and a variety of choices. Residence hall agreements are for a full academic year. Single rooms are limited and available at an additional cost.

In the residence halls, students in each pair (suite) of rooms share a private bath. Each student room has cable television capability and wired and wireless Internet access. All rooms are furnished with desks, beds, mattresses, chairs, draperies or blinds, a chest of drawers and mirror. However, residents may bring additional items to make their rooms more home-like. Residents have ready access to washers and dryers. Mail is delivered regularly to the main desk at each residence hall. Lounge areas and recreation facilities are open to all residents. Residence hall libraries and study areas provide a quiet place for reading and study.

The university tries to honor student preferences in housing assignments. Room changes will be permitted beginning on designated dates during the first part of each semester. Housing agreements for students who do not check in are canceled after 5 p.m. on the first day of classes, unless students have made arrangements to arrive late.



**Upper-class/Graduate/Family Housing Apartments.** Furnished one-bedroom apartments are available for upperclass students. A University apartment application along with a \$100 deposit (\$75 is refundable) is required to be placed on the waiting list. Apartments are assigned off waiting lists. University apartment agreements are for the academic year. To reside in an apartment over the summer, a student must either be enrolled for summer classes or pre-enrolled for the subsequent fall semester. The rental rate for the furnished apartments includes all utilities, Internet (including wireless) and expanded basic cable.

Unfurnished apartments are available for students who are married, a single parent with children living with him/her full time, a graduate student, or an undergraduate student who is 20 years of age or sophomore status or above. A university apartment application along with a \$100 deposit (\$75 is refundable) is required to be placed on the waiting list and all apartments are assigned off of the waiting lists. University apartment agreements are for the academic year. To reside in an apartment over the summer, a student must either be enrolled for summer classes or pre-enrolled for the subsequent fall semester. The rental rate for the unfurnished apartments includes water, sewer, trash, Internet (including wireless), and expanded basic cable. Students are responsible for gas and electric service.

**Meals.** Students may choose from a variety of meal plan options. Full-meal service is available daily. The Elliott Union provides additional on-campus dining alternatives. The food service accommodates students with special dietary needs. This service requires a doctor's request.

**Fraternities and Sororities.** Members of seven sororities live in Panhellenic Hall. Similarly, the Fraternity Complex accommodates eight fraternities.

## Insurance and Safety

The Department of Public Safety and the Office of University Housing work together to provide a safe campus environment. However, the university is not responsible for loss of, or damage to, personal property. Parents and/or students are urged to arrange privately for insurance coverage of personal property.

# Nondiscrimination/Equal Opportunity Statement

It is the policy of the University of Central Missouri to not discriminate on the basis of race, color, national origin, sex, disability, age, religion, sexual orientation, gender identity or expression, marital status, parental status, veteran status, genetic information, or any other protected status covered by federal, state, or local laws and regulations in all of its programs and activities including, but not limited to, admission, treatment, access to its programs and activities, hiring, employment, educational programs and activities, athletics, financial aid, recruitment, and housing.

The individuals identified below have been designated to handle inquiries regarding the University's commitment to non-discrimination. No individual will suffer any form of retaliation for making an inquiry, reporting any incident of discrimination or harassment, or for making any good faith, truthful complaint, or for participating in the investigation process.

For inquiries regarding Section 504/ADA contact:

Section 504/ADA Coordinator; The Director of Accessibility Services (ADA/504 Coordinator)  
Accessibility Services, Union 222  
University of Central Missouri, Warrensburg, Missouri 64093  
660-543-4421

For inquiries regarding Title IX contact:

Title IX Coordinator; Associate Vice Provost for Student Experience and Engagement (Acting Title IX Coordinator)  
Office of Student Experience and Engagement, 214 Administration Building  
University of Central Missouri, Warrensburg, Missouri 64093  
660-543-4114

For inquiries regarding employment contact:

Human Resources Department; Assistant Vice President for Human Resources  
Office of Human Resources, 101 Administration Building  
University of Central Missouri, Warrensburg, Missouri 64093  
660-543-4255

# Institutional and Financial Information

Federal law requires institutions of higher education, including the University of Central Missouri, to inform prospective students, faculty and staff of institutional and financial information. This information is available at [ucmo.edu/provost/info.cfm](http://ucmo.edu/provost/info.cfm).



# Costs

## *Fees and Expenses*

Housing, food service, and instructional fees are assessed for payment prior to the beginning of the semester. Rates are set by action of the Board of Governors and are subject to change. Information regarding fees and expenses is available from the Office of Student Financial Services or by visiting [ucmo.edu/sfs](http://ucmo.edu/sfs).

## *Supplemental Course Fees*

Certain courses and programs require supplementary fees, materials, supplies, and activities at additional expense to the student.

## *Determination of Missouri Residency for Fee Purposes*

The Missouri Department of Higher Education has issued regulations to be applied by Missouri universities to determine the resident status of students. This regulation is available at *6 Code of State Regulations 10-3.010*. The burden of proof in establishing residency rests with the student. Students who are legal minors or tax-dependents whose parents reside outside the state of Missouri are not eligible for resident fee paying status. One can be classified as a resident for fee purposes immediately upon moving to the state if the move is to accept full-time employment (or if one is the dependent of someone who came to Missouri to accept full-time employment.) In other situations, continuous domiciliary presence in the state for 12 months must be proven AND sufficient proof of intent to be domiciled in Missouri permanently must be provided. Residency is determined by each educational institution. Residency for attendance at a community college, obtaining a driver's license or serving in the Missouri Guard will not necessarily mean a residency determination for fee purposes at UCM.

Applications and additional information are available for undergraduate students in the Admissions Office and for graduate students in the Graduate School and International Admissions Office.

## *Financial Responsibility*

Students have the primary responsibility for paying all charges incurred due to class enrollment, room and board choices, departmental charges and fines. Payment for a semester's cost is due in full approximately 10 days before the semester begins. Full payment dates are published in the *Student Planner/Handbook*, on the Office of Student Financial Services web site and on the student billing statement. Non-payment of charges or failure to make payment arrangements by the due date will result in additional fees being charged. Payment plan fees are added to the student account each month that payment is not made when due. Collection costs are assessed if collection action becomes necessary. For additional information regarding the payment of charges, visit [ucmo.edu/sfs](http://ucmo.edu/sfs).

## *Refund Policy*

**Reduced Load.** Refunds of instructional fees for student-initiated reduction in class load will be processed after the third week of classes. Refund deadlines may vary per class based on the start and end dates of the course. Students should consult the dates available in MyCentral for the specific refund deadlines for each of their courses. These are available in the "Student Services" tab, at the "Check Refund Dates" link.

**No refund of instructional fees will be made for student-initiated reduction in class load after the last day to drop with a 25% refund.**

If a fee amount would be reduced due to load changes caused by failure of classes to materialize or class cancellation by the university, a full refund for that class will be made.

NOTE: A federal financial aid recipient who drops to less than half-time enrollment status should be aware that depending on his/her class attendance records, some or all of the assistance credited to the student's UCM account for the semester may have to be reversed.

NOTE: Students participating in a Study Abroad program, when permitted to withdraw from a course, will not receive any refund.

**The following refund schedule for instructional fees applies:**

**For fall and spring semester full-semester classes (16 weeks)\*:**

- Withdrawal during the first four days of classes: full refund
- Withdrawal during day five through day eight of classes: 50 percent refund
- Withdrawal during day nine through day twelve of classes: 25 percent refund

**For fall and spring semester half-semester classes (8 weeks); summer 8-week (session S9K) and 12-week (session SFM) classes\*:**

- Withdrawal during the first three days of classes: full refund
- Withdrawal during day four through day six of classes: 50 percent refund
- Withdrawal during day seven through day nine of classes: 25 percent refund

**For classes in any semester that are 7 weeks or less\*:**

- Withdrawal during the first two days of classes: full refund
- Withdrawal during the third day of classes: 50 percent refund
- Withdrawal during the fourth day of classes: 25 percent refund

**For off-schedule classes\*:**

The refund (100%, 50%, and 25%) schedule for off-schedule classes depends on the course start and end dates. Students can find the deadlines for their particular courses online in MyCentral. Go to the "Student Services" tab and choose "Check Refund and Withdrawal Dates".

\*Holidays, student breaks, and weekend days are not included in the refund schedules.

NOTE: In accordance with federal regulations, a financial aid recipient who officially or unofficially withdraws from UCM may be required to repay some or all of the grant and loan assistance credited to his or her UCM account, based on the date of withdrawal and last date of class attendance/participation for the semester.

**Refund Appeals.** A student who has completely withdrawn from UCM (all classes in a semester) and believes that a refund greater than the established schedule states should be issued may submit a written request to the Office of Student Experience and Engagement (ADM 214, 660-543-4114). Students who have dropped one or more courses for a semester, but not all classes may petition to their college advisement office for reduced load appeals. An online petition for reduced load appeals is available at: [ucmo.edu/portal/refund](http://ucmo.edu/portal/refund). The reasons and unusual circumstances believed to justify a larger refund must be outlined in the written request. All requests for refunds must be submitted within two weeks of the end of

the semester for which the fees were paid. Appeals for refunds associated with complete withdrawals must be submitted in writing to the Office of Student Experience and Engagement.

For the most current information on the Refund Policy, please see [ucmo.edu/sfs/pay/refunds.cfm](http://ucmo.edu/sfs/pay/refunds.cfm).

**Withdrawal.** Students who find it necessary to withdraw from UCM (drop all courses in a semester) must complete the withdrawal survey located in MyCentral in the Student Services tab to initiate the withdrawal. For additional information please contact the Office of Enrollment Management (WDE 1000, 660-543-4644). International students must notify the International Center (Elliott Union 302, 660-543-4195) prior to beginning the process of withdrawal from the university.

## Financial Assistance

To help an individual reach his or her educational goals, the University of Central Missouri offers a variety of federal, state, and institutional grant, loan, and employment assistance, much of which is awarded on the basis of a student's calculated financial need.

The Office of Student Financial Services annually processes over \$113 million in assistance to nearly 90 percent of the students who attend the university. Each student's family and economic situation is recognized as unique, and every financial aid application is examined on an individual basis. The number of applications for financial aid, however, almost always exceeds the total amount of assistance available. Therefore, it is very important for each applicant to:

- Apply on-time (by April 1) each year
- Comply with all financial aid instructions, policies, and requests for follow-up information and documents
- Contact the Office of Student Financial Services with any questions:

In person: Ward Edwards 1100  
 Telephone: 660-543-8266  
 Fax: 660-543-8080  
 Web site: [ucmo.edu/contactsf](http://ucmo.edu/contactsf)

Federal and state financial assistance may be used to help pay direct educational expenses, such as tuition/fees, books/supplies, and housing/meal plan charges, as well as variable living costs, such as off-campus housing, food, transportation, child care, and other personal costs related to attending UCM. In accordance with federal and state regulations, the responsibility for meeting these costs lies primarily with the student and his or her family. However, financial aid from one or more of the following programs can be awarded to supplement the family's financial contribution.

### *Types of Financial Aid*

**Grants** (Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, and Access Missouri Grant) are types of assistance that do not have to be repaid.

**Loans** (Federal Stafford Loan and Federal PLUS (parent) Loan) are types of low-interest loans that must be repaid, but not until after the student graduates, withdraws, or drops to less than half-time enrollment status.

**Employment** (Federal Work-Study) assistance enables a student to earn a portion of his or her educational resources through part-time work on-campus or off-campus. Information about available Federal Work-Study positions, as well as university-funded student employee positions, is available from the UCM Office of Career Services (WDE 1200, 660-543-4985).

### *How to Apply*

To apply for the above types of federal and state financial aid, a student must submit a **Free Application for Federal Student Aid (FAFSA)** each year. A student files the FAFSA online at [fafsa.gov](http://fafsa.gov). There is no charge to apply.

After submitting the FAFSA, a financial aid applicant may be required to provide supporting documents or clarifying information to the UCM Office of Student Financial Services. If required to do so, the applicant will be contacted by UCM, and should respond promptly.



**Financial Need**

A student's calculated need for federal and state financial assistance is determined by the federal processor of the FAFSA data. Once this calculation has been completed, financial aid is awarded to help meet the individual's level of need. The student is then notified by email of his/her award package, which is accessible in the MyCentral portal. The notification process begins each spring for UCM's earliest FAFSA applicants and continues throughout the year.

**Scholarships**

Nearly \$8 million in merit-based scholarship aid is awarded annually to students who demonstrate academic excellence, leadership, special talents, or potential in a specific field of study. UCM also offers scholarships to non-Missouri residents.

To be considered for an undergraduate scholarship, a student must:

1. Be admitted to UCM.
2. Meet minimum qualifying criteria.
3. Not be on academic probation.
4. Be a full-time enrolled undergraduate student (12 or more credit hours). A scholarship recipient may enroll for less than 12 hours and be considered to receive a proportional amount of an award under the following conditions:
  - Be enrolled in a UCM-approved internship or be student teaching, or
  - Be a last-semester senior completing a bachelor's degree program.
5. Earn a minimum of 12 undergraduate hours per semester at UCM.

If a student is the recipient of more than one University of Central Missouri scholarship, the combined total may not exceed the cost of education at UCM. Scholarships may also be adjusted or canceled if the recipient fraudulently misrepresents any information on a UCM document or engages in serious misconduct which warrants substantial disciplinary penalty.

For information about scholarships associated with specific majors, students should contact the academic department offering the program of study. For general undergraduate merit scholarship information, visit [ucmo.edu/scholarships](http://ucmo.edu/scholarships) or the UCM Office of Student Financial Services, 1100 Ward Edwards Building, 660-543-8266.

In addition to scholarships from the academic departments, privately funded scholarships are extremely important in helping students to achieve their academic goals and inspiring them to become leaders in their community, state and nation. Generous donors have advanced the university's academic excellence by establishing nearly 600 scholarships to help students at all levels: from high school graduates beginning college to undergraduate students working on bachelor's degrees and graduate students pursuing advanced study.

For information about scholarships available through the UCM Foundation, visit [ucmo.edu/foundation/scholarships](http://ucmo.edu/foundation/scholarships). The application deadline for most UCM Foundation scholarships is March 1. Students may apply for UCM Foundation scholarships at [ucmo.edu/mocents](http://ucmo.edu/mocents).

**15-to-Finish Scholarship**

The 15-to-Finish Scholarship is part of UCM's Learning to a Greater Degree Contract. Degree-seeking freshmen and transfer students who began attending UCM in the summer of 2013 or later will be considered for this scholarship during their final semester

at UCM. The amount of the scholarship is \$1000 for students who began as new freshmen and \$500 for students who began as a new transfers. The 15-to-Finish scholarship will be credited to students' university accounts during their graduation semester (summer graduates will receive the scholarship in the spring semester prior to their final semester). Students must maintain full-time enrollment at UCM each fall and spring semester, graduate in eight or less semesters from the first semester they started attending college (after high school graduation), and submit their UCM graduation application by the appropriate deadline: November 15 for spring and summer graduates or April 15 for fall graduates. Details of the 15-to-Finish Scholarship may be found at [ucmo.edu/scholarships](http://ucmo.edu/scholarships).

**Other Assistance**

Many scholarships from a wide variety of sources are awarded each year to undergraduate students. Information and applications are available at [ucmo.edu/scholarships](http://ucmo.edu/scholarships). Financial aid recipients should be aware, however, that receiving non-UCM financial aid or educational benefits can result in an adjustment to the federal aid that may have already been awarded and/or disbursed.

**Midwest Student Exchange Program**

The Midwest Student Exchange Program (MSEP) is an interstate initiative established by the Midwestern Higher Education Commission to increase the educational opportunities for students in its member states. The University of Central Missouri is an active participant. MSEP permits legal residents of Illinois, Indiana, Kansas, Michigan, Minnesota, Nebraska, North Dakota and Wisconsin to enroll at UCM at a reduced rate of tuition. The number of MSEP recipients is limited, however, and is based on factors such as date of admission to UCM, ACT/SAT score, etc. Complete information about MSEP eligibility is available from the Office of Student Financial Services, Ward Edwards 1100, 660-543-8266.

**Non-Resident Fee Credit**

If a non-resident student pays income tax in Missouri, or is in the legal custody of a parent who pays income tax in Missouri, a credit can be made against the non-resident student fees normally charged to the student. For information about this credit contact the UCM Office of Admissions, Ward Edwards 1400, 660-543-4290.

**Choose Red Grant**

The Choose Red Grant allows new, regularly admitted (not admitted on probation) students whose permanent residence is one of the eight states bordering Missouri to pay in-state tuition and fees for all classes on the main campus in Warrensburg. Missouri's eight eligible border states are: Arkansas, Illinois, Iowa, Kansas, Kentucky, Nebraska, Oklahoma, and Tennessee. Students admitted on probation are not eligible for this program. In addition, graduate students must be admitted to a graduate degree program and must remain in good standing to be eligible for the Choose Red Grant.

**Satisfactory Academic Progress**

Federal regulations require that every student who wishes to continue receiving financial aid must maintain satisfactory academic progress toward the completion of his or her degree or certification program. Satisfactory academic progress for financial aid purposes is defined as successfully completing at least two-thirds of the credit hours attempted during a school year and is checked each May after all spring semester grades have been posted. Undergraduate students must maintain at least a 2.00 cumulative grade point average to remain eligible for federal assistance. Graduate students must have a 3.00 cumulative GPA to maintain aid eligibility. Students should be aware that certain state financial assistance programs may require a recipient to maintain more stringent standards of satisfactory academic progress.



### ***Short-Term Loans***

The University of Central Missouri realizes that many students are dependent upon federal financial assistance to satisfy the costs of attending UCM. However, it is important to have some personal money on hand when beginning classes each semester to help pay incidental costs during the first week or two of classes. If an emergency arises, a student can apply for short-term loan funds at the Office of Student Financial Services, 1100 Ward Edwards Building. This assistance must usually be repaid within 60 days. A service charge of \$10 is levied to borrow from the UCM Short-Term Loan Fund, but no interest is charged.

### ***Veteran Benefits***

The UCM Veteran Benefits Representative assists approximately 650 students annually. This staff member is located in Elliott Union, 117 and can be reached at 660-543-8990. This person acts as a liaison between students requiring veteran services and the Veterans Administration offices in St. Louis and Kansas City. More information can be found at [ucmo.edu/vets](http://ucmo.edu/vets).

Support is provided to students enrolled at UCM who are in the Military Reserve/National Guard (Chapter 1606), on active duty or no longer in the military but eligible for VA educational benefits (Chapter 30), Veterans Vocational Rehabilitation students (Chapter 31), dependents of military personnel (Chapter 35), and personnel who contributed to the Veterans Educational Assistance Program (Chapter 32).

UCM is in compliance with the requirements of PL 113-146 the Veteran Access, Choice and Accountability Act of 2014, Section 702. UCM ensures in-state tuition/in-district rates to uniformed services veterans and their qualified dependents covered under Section 702.

For information and assistance in completing and maintaining the proper documents to receive VA benefits, a student should contact the Veteran Benefits Representative in person, by telephone (660-543-8990) or by email ([lmorse@ucmo.edu](mailto:lmorse@ucmo.edu)).

# Standards and Regulations

## Student Rights and Responsibilities

### *Philosophy of Academic Standards*

To maintain standards which foster an atmosphere of academic excellence:

Central Missouri retains students who, through periodic university-administered assessment and evaluation, meet or exceed established university academic standards.

Central Missouri grants degrees and/or certificates to students who fulfill prescribed program requirements and meet or exceed the minimum academic standards established by the university and the state of Missouri.

Central Missouri assesses former students to determine to what extent the university experience has helped them attain an intellectual orientation by which they can develop, throughout their lifetimes, the capacity for self improvement, career achievement, and responsible living in a free society.

### *Student Responsibility*

Central Missouri, through action of the faculty, administration, and Board of Governors, establishes and maintains requirements for its various degrees and certificates. These requirements must be completed before a degree or certificate is granted. The staff of the university will assist students in understanding and meeting these requirements, but the individual student is responsible for fulfilling them. Therefore, it is important for each student to be familiar with the requirements pertaining to the degree or certificate being sought and to remain informed throughout the period of enrollment. The academic advisors, faculty, and Registrar's Office can be of assistance in this process.

The approved method of communication between the university and students is through the use of the campus email system. Each student is assigned a campus email address (Example: abc12340@ucmo.edu). Students are responsible for checking this email account regularly. Many offices no longer send paper mailings. Information regarding deadlines, grades, holds, and academic standing are no longer sent by paper mail.

In addition to email, students are responsible for reading messages posted to their account in MyCentral in the form of both Campus Announcements and Personal Announcements. Campus Announcements are general notices sent to all students on campus and may not apply to each student. Personal Announcements are directed towards a particular student or a small group of students.

### *Family Educational Rights and Privacy Act*

Central Missouri adheres to the federal Family Educational Rights and Privacy Act (FERPA). Information about the act can be found at [familtonpolicy.ed.gov/content/ferpa-general-guidance-students](http://familtonpolicy.ed.gov/content/ferpa-general-guidance-students). Additional information can be found on the Registrar's Office web page at [ucmo.edu/registrar/ferpa](http://ucmo.edu/registrar/ferpa).

UCM faculty and staff, under the rules of FERPA, will not release academic information about a student to anyone unless written permission is granted from the student.

This includes but is not limited to:

- Grades (student progress reports or final grades, grades on assignments/tests)
- Grade point averages (cumulative, UCM, major, minor)
- Academic Transcripts
- Degree Audit Reports

- Course schedules (including classes enrolled in, number of credit hours enrolled in)
- Course assignments and tests

The above items are never released to agencies or persons outside the university without the written consent of the student. Students who wish to give consent for the release of their academic information may fill out an Authorization to Release Educational Records form with the Office of the Registrar in the Ward Edwards Building, Suite 1000 (660-543-4900).

Directory information is not generally considered harmful or an invasion of privacy if disclosed. The university does not sell student directory information; however, unless a student requests in writing to the contrary, federal law permits the university to release the following directory information to the public without the student's consent:

- Name
- Mailing and permanent address
- Telephone numbers
- Email addresses
- Photo
- Date and place of birth
- County, state, or U.S. territory from which the student originally enrolled
- Major field of study
- College
- Class (junior, senior, etc.) (but not particular number of hours earned)
- Enrollment status (full-time, part-time, etc.) (but not particular number of hours or classes enrolled in)
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Dates of attendance and anticipated date of graduation
- Degrees/certificates and awards received
- The most recent previous educational agency or institution attended by the student
- Honors information (graduation with honors, not GPA or grades or Honors College membership)

Directory information does not include:

- Social security numbers
- Ethnicity/race/nationality/religion
- Gender
- Parent name and address

Students who wish to suppress public access to their directory information can do so by contacting the Office of the Registrar in the Ward Edwards Building, Suite 1000 (660-543-4900).

Suppressing public access to directory information also means that student names will not be released for Dean's List designations in local newspapers, inclusion in the printed Commencement Program and online graduation lists, or inclusion in lists requested for club participation, employment, or awards.

### ***Amendment of Education Records***

1. If a student believes the education records relating to the student contain information that is inaccurate, misleading, or in violation of the student's rights of privacy, he or she may ask the university to amend the record by contacting the University Registrar.
2. The university shall decide whether or not to amend the record as requested within a reasonable time after the request is received.
3. If the university decides not to amend the record as requested, the University Registrar shall inform the student of its decision and of his or her right to a hearing under The Family Educational Rights and Privacy Act.

NOTE: The amendment of education records is NOT the process used for a grade appeal. Please refer to the current *Academic Appeal Procedure* in the *UCM Student Planner/Handbook* for information regarding this procedure.

### ***Application for Exception Procedure***

All requests for an exception to undergraduate academic university policies and procedures will be processed through the Office of the Registrar. Please refer to the current *Exception Procedure* in the *UCM Student Planner/Handbook* for information regarding this procedure.

### ***Vehicles on Campus***

Because parking space is limited, the university asks that students who can arrange other transportation not bring vehicles to campus. To park in student lots, students may buy parking permits at Parking Services (306 Broad Street). However, parking permits are limited by the number of parking spaces and may not be available for purchase. Accessible parking permits are available at the standard student rate when medical verification is presented to Parking Services or Accessibility Services, Elliott Student Union 222.

Students may get complete information on parking and operating motor vehicles on campus by picking up a copy of *The University of Central Missouri Parking and Traffic Regulations* at Parking Services, or contacting Parking Services at [parking@ucmo.edu](mailto:parking@ucmo.edu) or toll free at 800-873-8577.

### ***Tobacco***

UCM is a tobacco-free campus to promote the health of the university community, to preserve and protect university property, and to provide a respectful, clean, and safe environment to study, work, and learn. This policy encompasses all tobacco products (traditional cigarettes, e-cigarettes, pipes, cigars, hookah, water pipes, and all other forms of smoke-generating products, chew snus, snuff, etc.) or any nicotine delivery method not approved by the U.S. Food and Drug Administration as nicotine replacement therapy.

Tobacco use is prohibited in all university-owned, leased, or controlled buildings and residences. Tobacco use is also prohibited in all outdoor areas of UCM campus; however, tobacco use is allowed in personal vehicles, at the Keth Memorial Golf Course, and in designated parking lots during designated events such as commencement, sporting or performing arts events. Students, faculty, and employees will be provided, upon request, assistance with identifying tobacco cessation resources, including free information and access to low-cost referral programs, through appropriate campus resources determined by UCM.

### ***Alcohol and Other Substances***

The university has established and is committed to enforcing clear policies that promote an educational environment free from the abuse of alcohol and other substances.

The university complies with federal regulations that require alcohol and drug testing for safety sensitive positions. The university expects students, employees, visitors, and organizations to adhere to state statutes prohibiting individuals under the age of 21 from drinking or having alcohol in their possession. Drinking or possession of alcoholic beverages is prohibited in university buildings and residence halls except in those places where an explicit exception has been granted.

The university also expects students, employees and visitors to comply with laws that prohibit the possession, use, distribution and sale of alcohol and illicit drugs.

Anyone found to be in violation of such laws shall be subject to all applicable criminal penalties, as well as disciplinary action in accordance with applicable policies of the University of Central Missouri.

Students under the age of 21 are reminded it is unlawful to use fictitious identification for purchasing alcohol. Health risks associated with the use of illicit drugs and alcohol include, but are not limited to, addiction, accidents as a result of impaired judgment and ability, overdose, damage to internal organs or a developing fetus and unpredictable or violent behavior. Resources for assistance with alcohol or drug-related problems include the Counseling Center, University Health Center, Employee Assistance Program and a variety of community and regional referral services. For more information call the Counseling Center at 660-543-4060 or University Health Services at 660-543-4770.

## Academic Policies

### *Credit Hours*

Academic units are measured in credit hours. Most undergraduate classes are worth three credit hours, but credit hours may vary from 0 to 5 or more depending on the course. A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is not less than: (a) one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester hour of credit or the equivalent amount of work over a different amount of time; or (b) at least an equivalent amount of work for other activities as established by the institution, including laboratory work, internships, practica, studio work, and other academic work leading toward the award of credit hours; or (c) institutionally established reasonable equivalencies for the amount of work as described above as represented by verifiable student achievement of intended learning outcomes.

### *Academic Load*

The normal load per semester for an undergraduate student is 15 or 16 semester credit hours. A full-time undergraduate student is one pursuing 12 or more credit hours per semester or nine semester hours in the summer session (12 hours is required in the summer to be considered full time for financial aid). Most of UCM's undergraduate degrees require 120 credit hours and may be completed in a four year time period if an average of 15 credit hours are earned per semester. Some programs require additional hours, but may still be completed in four years with additional hours per semester or summer classes.

The maximum academic load for fall and spring semesters is 18 semester credit hours for freshmen and sophomores (less than 60 earned hours). Juniors and seniors (60 or more earned hours) in good academic standing may enroll in as many as 19 semester credit hours with the assistance of their academic advisor or the Registrar's Office. Freshmen/sophomores desiring to exceed 18 semester hours and juniors/seniors desiring to exceed 19 semesters hours must have the overload approved by their major department chair or the director of the Gateway Advising and Major Exploration Center office if no major is declared. Students on academic probation may not enroll in more than 15 semester credit hours during any fall or spring semester or 12 semester credit hours during any summer semester of academic probation.

If students are enrolled for coursework at other institutions of higher education while concurrently enrolled at UCM, the total number of semester hours taken in any enrollment period may not exceed the maximum specified for a full-time, resident student at UCM.

International students must complete a minimum of 12 semester credit hours per semester. The International Center must approve concurrent enrollment for any international student prior to the beginning of each semester. To meet concurrent enrollment requirements, international students must be enrolled in a minimum of six semester hours of work at UCM and at least six semester credit hours of work at another SEVIS-approved higher education institution for a minimum total of 12 semester credit hours of work in a semester.

### *Summer Course Load Policy*

The maximum course load is 12 credit hours for the entire summer semester. Undergraduate students may enroll for more than 12 hours with the approval of their major department chair or if open options, the director of the Gateway Advising and Major Exploration center. Twelve hours during the summer semester is considered full-time status for financial aid purposes.

International students are not required to enroll in summer hours unless they are in the first semester of their academic program at UCM. International students beginning their academic program in the summer must complete a minimum of six credit hours for the entire summer semester.

### *Class Attendance*

Class participation and attendance are essential for student success. The University has no provisions whereby a student can enroll and receive credit at the University of Central Missouri without having attended and/or participated in class. This principle applies to all courses for which credit is awarded regardless of mode of delivery.

Students are expected to attend all lectures, seminars, laboratories, and fieldwork for each registered class, and to complete all work assigned by the instructor for the course. Advance arrangements for unavoidable absences should be made with the instructor whenever possible. When absent for three days or more, a student may ask the Office of Student Experience and Engagement (660-543-4114, ADM 214) to send an informational note to his/her instructors. Neither absence, nor notification of absence, relieves the student of the responsibility for the fulfillment of all course requirements.

Make-up of course requirements missed because of extenuating circumstances shall be worked out between the instructor and the student upon the student's initiative. Instructors are required to allow the student the opportunity to earn full credit for missed work when a student is absent because of participation in approved university activities, university programs (that the student is required to attend), or when absence has been verified by the Office of Student Experience and Engagement. A student must contact his/her instructor on the first day the student returns to class. Instructors may stipulate special attendance requirements in the course syllabus, whenever they do not conflict with the student's right to make up missed work as described above.

When absent due to extenuating circumstances such as documented medical issues, a death in the family, or military order, a student may ask the Office of Student Experience and Engagement to verify the absence. If the absence is verified, the student will be provided a written electronic notice which (s)he may distribute to faculty. It is the responsibility of the student to make the request within a reasonable time frame, distribute the documentation to faculty within two days of receiving it, and to make arrangements with faculty to make up all missed work.

The University Health Center (UHC) does not provide medical excuses and/or Time-In Time-Out slips to students for the purpose of being excused from class. When medically indicated, the health center may recommend a student not attend class. Student Experience and Engagement will be contacted by UHC staff to communicate the recommended absence to the student's instructors.

To be eligible to receive federal and state financial aid, students must have a documented record of attendance in the classes for which they enroll. Registration for classes is, in itself, not sufficient to prove attendance. A student who receives or otherwise benefits from federal or state financial aid, but has no documented record of attendance in the class(es) for which (s)he is enrolled, is not eligible to have received/benefitted from the aid, and will be required to repay all the federal and state assistance credited to his/her UCMO account for the semester.

Students who are not reported as absent during the Enrollment Validation period and never attended a course will receive an "F" grade and are financially responsible for the course. UCM does not have an administrative drop policy to remove students from courses after the Enrollment Validation period.

### ***Classification of Students***

Freshmen are defined as those students who have completed zero through 29.9 semester hours of college credit. Sophomores are those who have completed 30 through 59.9 semester hours. Juniors must have completed 60 through 89.9 semester hours. Seniors are defined as all students who have completed a minimum of 90 semester hours.

### ***Field Trips***

At times, field trips are planned in conjunction with course assignments. Students in classes for which such trips are planned are to be given sufficient advance notice to make necessary arrangements for absence from the campus. Field trips are not scheduled during final examination periods nor can they be required by an instructor. Work missed in other classes may be made up, although instructors are not required to provide tutoring. All arrangements are subject to the limitations of university liability coverage.

When transportation is provided for the class, faculty may arrange for wheelchair accessible transportation by contacting Accessibility Services (Elliott Student Union 222, 660-543-4421).

### ***Final Examinations***

Final examinations are given at the end of each semester according to a published schedule ([ucmo.edu/finals](http://ucmo.edu/finals)). Permission to take an examination out of scheduled hours is granted only in special cases, with the approval of the instructor of the class and the Vice Provost for Student Experience and Engagement. A fee of \$10 per final is charged for rescheduling of final examinations. Any student who has three final examinations scheduled on any one day may request permission to move one of the examinations to another day during the final examination period. There is no charge for this, but approvals must be secured as described above. Resolution of conflicting examination schedules, as well as arranging make-up examinations, must be made with class instructors.

### ***Final Grades and Transcripts***

Final grades can be reviewed online in MyCentral. A student number and password are required to access MyCentral. Grade reports are not mailed or e-mailed to students from UCM. Official transcripts are processed by the Registrar's Office for a fee. Go to [ucmo.edu/registrar](http://ucmo.edu/registrar) for more information on transcripts. Unofficial transcripts are available for free to students in MyCentral. Unofficial transcripts do not show degrees or certificates earned. Students who have a financial hold on their account may not place orders for official transcripts or view unofficial transcripts in MyCentral. The Central Degree Audit in MyCentral has a Course History feature that is similar to a transcript and is available to students who have financial holds.

### ***Central Degree Audit (DegreeWorks)***

Central Degree (also called DegreeWorks) is the degree audit reporting system used at UCM. The Central Degree produces a report that reflects a student's degree or certificate requirements in a given catalog year and degree or certificate program. It includes both transfer credit and UCM credit and shows a student's progress toward graduation. This report designates the number of credit hours earned, both cumulative and UCM grade point averages, and a listing of courses completed.

Students can access their Central Degree Audit in MyCentral in the Student Services tab under the section "UCM Student Records."

In addition to Central Degree reflecting the student's current academic major(s) and minor(s) (if applicable), students may run a "what-if" degree audit as a way to explore how their current courses completed would apply to different majors, minors, or catalogs.

Degree audits will reflect The Honors College requirements for those students accepted into The Honors College. Honors students who take courses outside of the typical honors choices may need substitutions provided from the dean of the The Honors College for the audit to reflect them properly.

Degree audits may include double majors and double minors. Students pursuing double degrees can view two different degree audits, one for each degree. Individualized major and minor curriculum is not reflected on degree audits. Students pursuing an individualized major or minor should use the Central Degree Audit for general university requirements and general education requirements and consult their individualized major/minor agreement for major/minor requirements.

Students should run a copy of their Central Degree Audit prior to enrollment in future semesters to see what requirements are remaining. After enrollment, a second degree audit should be run and saved to ensure that the courses scheduled fulfill degree requirements as expected.

Deviations from the major or minor requirements must be approved in writing by the department chair and submitted to the Office of the Registrar to be reflected on the Central Degree Audit.

### ***Degree/Certificate Revocation Policy***

It is the policy of the University of Central Missouri that a degree or certificate may be revoked when it is demonstrated by clear and convincing evidence that:

- A degree/certificate had been erroneously conferred when all requirements had not been satisfied at the time the degree or certificate was granted.
- A degree/certificate had been erroneously conferred as a result of an act of academic dishonesty.

The university president is charged with developing procedures to implement this degree/certificate revocation policy. The president, the provost and the faculty will develop such procedures including the appropriate levels of procedural due process extended to the degree or certificate recipient.

### ***Unauthorized Persons in Classrooms***

Persons who are not officially enrolled in a course may not attend a class session without the prior consent of the instructor. If a student has instructor permission to bring a child or guest to a class session, the student is responsible for their supervision and any inappropriate behavior. Students who have a "U" grade (unfinished work) from a prior semester may finish only the portion of the course remaining. They may not sit through an entire course again in order to complete the unfinished work. Students who need to attend the entire class must re-enroll in the course and pay fees accordingly.

## Academic Standards

### Grading System

Only grades A through F impact grade point average. The grading system used in evaluating a student's work is as follows:

- A – Work of marked excellence
- B – Work of superior quality
- C – Work of average quality
- D – Work of minimal passing quality
- F – Failure to do work of passing quality
- CR\* – Credit for Official Certifications, Licenses, Diplomas, Military Credit, Validated Credit, Prior Learning, and Work Experience (limited to 30 hours towards a degree, excluding military credit)
- LD\*\* – Designates a Late Drop of a course (but not the entire semester schedule), granted for extenuating circumstances after the published last day to withdraw
- LW\*\* – Designates a Late Withdrawal of a complete semester's schedule, granted for extenuating circumstances after the published last day to withdraw
- NC – No credit granted for course (audit)
- NR – No grade reported by instructor
- P – Work of passing quality in a-pass/fail course (limited to 9 hours towards a degree)
- SC\* – Credit by examination (AP/IB/CLEP), etc. (limited to 30 hours towards a degree)
- U – Course not completed for justifiable reasons, students may not graduate with a U on their record
- W\*\* – Course dropped during withdrawal period

\* CR and SC credits do not count towards residency hours or upper-level hours requirements. Up to 30 hours of each type, CR and SC, may be applied to a degree program.

\*\* For more information about withdrawal grades, refer to the section *Changes in Schedules*, and either the Calendar in this catalog or the *Student Planner/Handbook*. Course withdrawal and refund dates can also be found in MyCentral in the Student Services tab in the UCM Registration section under the link Check Refund and Withdrawal Dates.

### Grade Point Averages

In order to receive a degree or certificate, a student must earn a minimum grade point average of 2.00 (C) in each of the following areas:

1. All work attempted (cumulative GPA, includes transfer work)
2. All work attempted at Central Missouri (UCM GPA)
3. All work taken to satisfy major requirements at UCM
4. All work taken to satisfy minor requirements at UCM
5. All work taken to satisfy certificate requirements at UCM

Students must review their degree and major program for all minimum GPA requirements. Several degree programs specify grade standards that may apply to acceptance into a program and/or that must be maintained for graduation from a program. Such special standards are listed under the major programs in the curriculum section of this catalog.

UCM does not freeze grade point average upon graduation. Additional courses taken at the undergraduate level at UCM will continue to impact both the UCM and cumulative GPAs. Additional transfer work will only be applied to the UCM transcript after graduation if a second undergraduate degree program is being pursued at UCM.

### Computation of Grade Point Average

In order to compute grade point average, total quality points earned are divided by total hours attempted. Each semester hour is assigned a grade point value as indicated below:

1. Each semester hour of A is assigned 4 quality points.
2. Each semester hour of B is assigned 3 quality points.
3. Each semester hour of C is assigned 2 quality points.
4. Each semester hour of D is assigned 1 quality point.
5. Each semester hour of F is assigned 0 quality points.
6. Each semester hour of CR, LD, LW, P, SC, or W is not considered.
7. Each semester hour of U and NR is not considered until a grade is assigned.

### Academic Standing

Student academic standing is determined by both the cumulative GPA and the UCM GPA. Students can find their academic standing in MyCentral in the Student Services tab under "Check Your Registration Status" or "Unofficial Transcript".

### Good Academic Standing

Central Missouri students who have both a 2.00 cumulative and UCM grade point average are in good academic standing and are eligible to enroll for classes.

### Academic Probation

A student whose cumulative GPA or total UCM GPA drops below 2.00 will be placed on academic probation. New freshmen admitted to UCM as part of the UCM Advantage Program are admitted on academic probation. A transfer student will be placed on academic probation at the time of admission if his/her cumulative GPA is less than 2.00. Students placed on academic probation may continue to enroll in classes. Students are encouraged to seek advice from their professional academic advisor about future enrollments. Students on academic probation may not enroll in more than 15 semester hours during any fall or spring semester of academic probation. Summer enrollment is limited to 12 credit hours.

### Removal From Probation

A student placed on academic probation will continue on probation until the UCM GPA and the cumulative GPA are 2.00 or higher. When a student on academic probation raises their UCM GPA and their cumulative GPA to 2.00 or above, the student is removed from probation. Transfer credit may not be used to raise the UCM GPA.

### Academic Suspension

A student on academic probation will be suspended from Central Missouri at the conclusion of his/her next semester/enrollment period if his/her semester/enrollment period GPA is less than 2.00. A transfer student who was admitted on probation will be suspended from Central Missouri at the conclusion of his/her first semester/enrollment period if his/her semester/enrollment period GPA is less than 2.00. Academic suspension is for a period of one full semester (not including summer semester), after which students may petition for reinstatement. Reinstatement is not automatic nor guaranteed. International students must contact the International Center immediately upon suspension from the university.

**Academic Dismissal**

A student who has been reinstated from suspension and continued on probation but does not achieve a semester GPA of 2.00 or higher in a subsequent semester/enrollment period will be dismissed. Academic dismissal is for a period of one calendar year, after which a student may petition for reinstatement. Reinstatement is not automatic nor guaranteed. International students must contact the International Center immediately upon dismissal from UCM.

**Reinstatement.** The reinstatement of students who have been suspended or dismissed from UCM is not automatic or guaranteed. Petitions for reinstatement are reviewed by the appropriate college or center based on the degree program a student has selected for reinstatement. Students in the Intensive English Program (IEP) who wish to petition for reinstatement must contact the English Language Center at [iep@ucmo.edu](mailto:iep@ucmo.edu).

The reinstatement petition can be accessed in MyCentral in the Student Services tab. For the best selection of courses, students should submit a petition in March for summer or fall semester reinstatement and in October for spring semester reinstatement. Petitions will be considered through the following deadlines:

Fall semester: July 15  
Spring semester: November 15  
Summer semester: April 15

The petition includes a written portion which should include an explanation of the circumstances that led to poor academic performance and an explanation of activities and plans which may lead to improved academic performance in the future. Other substantiating evidence may also be requested. No additional application fee is required. Students must submit transcripts from all colleges attended that are not already on file with UCM. Failure to disclose a transcript may result in dismissal from UCM. After a review of the petition, academic records, and any other substantive evidence available, students will be notified of the reinstatement decision. Some colleges may require students to meet personally with a reinstatement review board.

Students may petition for reinstatement as follows:

1. Students who have been suspended may petition for reinstatement after sitting out one fall or spring semester (summer session does not count as a semester for suspension purposes). Students who have been dismissed may petition for reinstatement after one calendar year.
2. A student with documented extenuating circumstances who has been suspended or dismissed may petition for immediate (or early) reinstatement. Petitions for early reinstatement may not be submitted via MyCentral. Students seeking this should contact the dean of their college directly for consideration. Early reinstatement is rarely granted and only applies for extenuating circumstances for which supporting evidence can be provided.

**Dean's List**

To be eligible for the Dean's List, a student must be an undergraduate who earns 12 or more semester hours of residence credit during the fall or spring semesters with a grade point average for the semester of 3.50 or above. During the summer semester a student must be enrolled in nine or more semester hours and achieve a 3.50 or above grade point average. Unfinished (U) grades must be resolved before Dean's List designation can be determined.

**Graduation with Honors**

Graduation with honors is available for students seeking an undergraduate degree. Undergraduate certificates are not eligible for graduation with honors. To be eligible for graduation with honors, a student must have earned both cumulative and Central Missouri grade point averages of 3.50. Those with cumulative and Central Missouri grade point averages of 3.50 to 3.74 graduate Cum Laude; 3.75 to 3.84, Magna Cum Laude; and 3.85 and above, Summa Cum Laude. Should the Central Missouri and cumulative GPAs be in different categories, the lower designation of honors will be recognized.

**Grade Appeals**

Students who wish to appeal a grade have until the mid-point of the semester following the semester that the grade was issued.

- For grades issued during the fall semester, the appeal must be made before the end of the eighth week of the spring semester.
- For grades issued during the spring semester, the appeal must be made before the end of the sixth week of the summer term.
- For grades issued during any summer session, the appeal must be made before the end of the eighth week of the fall semester.

These appeals should be directed to the instructor who taught the course in question. Please refer to the current *Grade Appeal Procedure* in the *UCM Student Planner/Handbook* for information regarding this procedure.

**Grade Requirements for Program Admission and Graduation**

In addition to the general requirements applicable to all areas, several academic programs specify grade standards that may apply to program admission and/or graduation from a program. Such special standards are listed under the major programs in the curriculum section of this catalog.

**Unfinished Work**

Unfinished work is denoted with a U grade on the transcript. The U grade is intended for use either in extenuating circumstances beyond the student's control in the last few days of the semester (illness or death in the family) or if the course is of an individualized nature that requires completion time beyond one semester, e.g., thesis, research report, or similar investigation.

Students with a U grade do not re-enroll in the class during the subsequent or later semester. They simply make up the missing work from the prior semester as arranged with the instructor. Students who need to attend the entire class must re-enroll and pay fees accordingly. Students who have more than one U grade are expected to reduce their course load accordingly in order to complete the unfinished work. It is the student's responsibility to contact his/her instructor concerning the removal of the U grade. Students may not graduate with a U grade on their record.

**Extenuating circumstances.** An instructor may report a semester grade of U when, for justifiable reasons, the student has not completed the work of the course. For example, if a student has an extenuating circumstance beyond their control during the last week of the course, an extension may be granted at the discretion of the instructor. The grade will remain a U until the instructor has assigned a new grade. If at the end of the next semester (Fall, Spring or Summer) a new grade has not been provided, the U becomes an F. While the grade change does not occur until the end of the semester, instructors may set earlier deadlines for completion of the missing coursework.

**Courses of an individualized nature.** Some courses may carry the U grade for more than one semester if the course is of an individualized nature, e.g., thesis, research report, or similar investigation.



## Enrollment Regulations

### Changes in Class Schedules

#### Adding Classes

Students may make changes to class schedules using self-enrollment in MyCentral through the Drop and Add period\*. Fall and spring full-semester courses (16-week) may be added through 11:59 p.m. on Thursday of the first week of classes. Fall and spring half-semester courses (8-week) may be added through 11:59 p.m. on Wednesday of the term. Courses may not be added after the Drop and Add period\*, unless a late add is approved by the instructor and department chairperson of the course.

#### Dropping Classes

Students may make changes to class schedules using self-enrollment in MyCentral through the Drop and Add period\* (through the first four days of the semester for full semester fall and spring courses; through the first three days of the semester for half-semester fall and spring courses). Courses dropped during this time will be given a full refund and will not be entered on the permanent record (transcript).

During the Withdrawal period\* (fifth day of the semester through the 10th week of fall and spring semesters for full semester courses; fourth day of the semester through the 5th week of the course for half-semester fall and spring courses), a student may drop any class using self-enrollment in MyCentral.

A grade of W will appear on the permanent record (transcript) if the course is dropped during the Withdrawal period\* (fifth day of the semester through the 10th week of fall and spring semesters for full semester courses; fourth day of the semester through the 5th week of the course for half-semester fall and spring courses). A grade of W has no impact on grade point average but is reflected on the transcript. In the event that a student has been found guilty of academic dishonesty, a grade of F will be recorded and will impact the grade point average.

Students who have a hold on their account will not be able to process course drops in MyCentral and should see their academic advisor, department, or the Registrar's Office for assistance with the drop.

Students may wish to consult with an academic advisor and/or the course instructor prior to withdrawal. International students must seek approval from the International Center (Elliott Student Union 302, 660-543-4195) prior to dropping below a full course load of 12 semester credit hours during any semester. Withdrawal from a course during a Study Abroad program is not permitted during the last one-third of the period.

After the published last day to drop a course, a late withdrawal must be approved by the Registrar's Office. If the student is petitioning to withdraw late from all courses, the petition should be directed to the Office of Student Experience and Engagement. Late withdrawals are by petition only and are only approved for documented, extenuating circumstances (e.g., hospitalization, death in the family) that prevented the student from completing the course(s). If a late withdrawal petition is approved, a grade of LD will be assigned. If a complete withdrawal petition is approved through Student Experience and Engagement, a grade of LW will be assigned for every class. The instructors of any courses receiving a grade of LD or LW will be informed of the petition's approval. Grades of LD and LW will not impact the grade point average, but will be reflected on the transcript.

\*Some courses are offered on a variable schedule and are not on the half semester or full semester schedule. Course-specific add, refund, and withdrawal dates may be found in MyCentral. These dates can be found in the Student Services tab, UCM Registration section titled Check Refund and Withdrawal Dates.

### Waitlisting a Class

Students who wish to enroll in a course that is full may opt to waitlist the course in MyCentral. Not all courses at UCM offer a waitlist option. For those classes that do not offer a waitlist, see the department chairperson over the course regarding enrollment. For full semester classes the waitlist ends on the last day to add a class, this is the fourth day of a class. This is also the same day as the last day for a 100% refund for a class. The waitlist for half-semester classes ends on the third day after the start of classes. During the summer semester, the waitlist ends on the last day to add a class for each of the unique summer sessions.

The waitlist is first-come, first served. If a seat becomes available in a waitlisted course, the first person on the waitlist will automatically be enrolled in the course. An email is sent to the student university email account if a course is added from the waitlist. The waitlist will not enroll a student beyond the maximum allowed hours (typically 18 or 19). Nor will the waitlist allow a student to enroll if a time conflict exists between the student's schedule and the waitlisted course.

Students waitlisting a course assume responsibility for taking themselves off the waitlist if they no longer want to enroll in the course. Students are responsible for payment and grades in all classes in which they are enrolled. Find detailed instructions on how to use the waitlist at [ucmo.edu/registrar/enrollment/waitlist.cfm](http://ucmo.edu/registrar/enrollment/waitlist.cfm).

### Withdrawal from the University

Students who leave the university must complete the withdrawal survey located in MyCentral in the Student Services tab to officially withdraw from all classes. Additional information can be obtained through the Office of Enrollment Management (WDE 1000, 660-543-4644). International students interested in withdrawing from the University should first speak with an International Student Advisor. To schedule an appointment, please call or visit the International Center (Union 302, 660-543-4195). In the event a student fails to initiate this process, his/her withdrawal is not considered complete, grades of F will be recorded for failure to attend classes, and the student is responsible for all charges to their account.

Students seeking a complete withdrawal after the published last day to drop a course must petition Student Experience and Engagement. Late withdrawals are done by petition only and are only approved for documented, extenuating circumstances (e.g., hospitalization, death in the family) that prevented the student from completing the course(s). If a late withdrawal petition is approved, a grade of LW will be assigned and the instructor will be informed of the approval. A grade of LW will not impact the grade point average, but will be reflected on the transcript.

Regulations governing credit for room and board payments are found in the housing agreement ([ucmo.edu/housing/agree.cfm](http://ucmo.edu/housing/agree.cfm)). See the Refund Policy for information on the credit of fees. A financial aid recipient who officially or unofficially withdraws from UCM may be required to repay some or all of the grant and loan assistance credited to his or her UCM account, based on the date of withdrawal and last date of attendance/participation for the semester, as reported by his or her instructors ([ucmo.edu/sfs/pay/refunds.cfm](http://ucmo.edu/sfs/pay/refunds.cfm)).

### Students Called to Military Service

When any person who is enrolled as a student and is called to active service or training, whether voluntarily or involuntarily, prior to the completion of the semester, that person must submit documentation to the Office of Student Experience and Engagement (ADM 214, 660-543-4114) and will be eligible for either:

(1) The awarding of a “W” in one or more courses and a complete refund of all tuition and incidental fees charged for those courses withdrawn for that semester, or

(2) The awarding of a grade, including a “U”, in the course or courses by completing assignments away from class that meet course objectives. For a grade, course assignments must be completed by the end of the semester.

If such person has been awarded a scholarship to be used to pursue an academic program and such person is unable to complete the academic term for which the scholarship is granted, that person shall be awarded that scholarship at any subsequent academic term, provided that the person returns to the academic program at UCM at the beginning of the next academic term after the completion of active military service.

If the person chooses the option described in subsection (1), such person may request that the official transcript indicate the courses from which such person has withdrawn and the reason for the withdrawal, or such person may request that all course titles be expunged from such person’s record. Choosing the option of a refund shall not affect the person’s official academic record or standing at UCM.

If the person chooses the option described in subsection (2), such person shall complete the course work to the satisfaction of the course instructor and UCM. The grade of “U” shall be converted to a failing grade if the person does not apply to complete the course work within six months of discharge or release from active military service. In the event the person cannot comply for medical reasons related to the active military service, such person shall apply to complete the course work within three months of the end of the period of convalescence. Choosing subsection (2) shall not affect the person’s official academic record or standing at UCM, unless the person fails to complete the course work.

### **Holds**

Holds may be placed on student records when the university needs a student to meet particular requirements. Holds can prevent registration (course adds and drops) and block the release of transcripts, grades, or diplomas. Common holds include those for academic advising, financial issues, testing, and health center holds.

Students can check for holds on MyCentral and should contact the office that placed the hold to learn how to resolve the issue. Students should plan to have hold(s) removed prior to their enrollment access date.

### **Enrollment Validation Policy**

Central Missouri enforces an enrollment validation policy. This policy apply to all online, hybrid, and face-to-face classes that begin the first week of classes. The policy also includes any online, hybrid, and face-to-face classes that begin during the first week of second-half semester classes and any of the classes during the five different summer sessions. Dual credit, 0-credit hour classes, internships/practica, thesis/special projects classes, and classes that are off-schedule are not included in this policy. For face-to-face classes, students must attend the first day of each class or have made prior arrangements with their instructors to secure their seat in the course. For online and hybrid classes, students must indicate their intent to attend the course in Blackboard. Students whose instructors report first-day absences will have those classes dropped from their schedule. Students who are not reported absent are responsible for their enrollment in courses including any fees incurred and grades earned. Financial aid recipients who do not attend classes may be required to repay some or all of the assistance credited to their UCM account for the semester.

### **Enrollment Verifications**

Central Missouri has authorized the National Student Clearinghouse to provide enrollment verification certifications for students through its Web-based Student Self-Service program.

Student Self-Service enables Central Missouri students to print official enrollment verification certifications on demand via a secure student portal, MyCentral, at no charge. These certificates can be sent to health insurers, housing providers, or other organizations requiring proof of enrollment. Students can also check deferment forms and electronic notifications sent to lenders, view their enrollment history, obtain a list of student loan lenders and link to real-time loan information, and view enrollment verifications provided to student service providers at their request.

### **Repeat Enrollment in Courses**

The repeat policy that is applied to repeated courses depends on the date of the final course attempt. Information on prior repeat policies can be found at [ucmo.edu/registrar/grades/repeat.cfm](http://ucmo.edu/registrar/grades/repeat.cfm). For courses repeated during the 2016-2017 school year the following policy applies:

Students may repeat courses regardless of the original grade earned in the course. However, **the most current grade earned will be the only one calculated in the grade point average, even if it is not the highest grade.** For the repeat policy to be implemented, the UCM course must have the same prefix/number and course content. For courses repeated at transfer institutions, the course must articulate to the original UCM course that was completed.

All previous attempts will not factor into either the grade point average or earned hours (only the most current grade and hours, if applicable, will count), although **all prior grades will remain on the transcript as a matter of record.** *Students should check with departmental policies regarding course repeats which may be more stringent than the university policy.*

The following specific stipulations apply to the above repeat enrollment policy:

1. The UCM GPA includes only courses taken at UCM, however it can be impacted by courses originally taken at UCM and then repeated at another institution. **For courses taken at Central Missouri and then repeated at another institution** the UCM GPA is not impacted by the new grade earned but will be affected by the discounting of the original UCM grade earned. Transfer course work does impact the cumulative GPA.
2. **Credit hours for repeated courses will be counted only once in the number of course hours earned toward a degree or certificate.**

In accordance with federal financial aid regulations, a student may receive federal assistance to repeat a class once for which a passing grade (defined as a “D” or better) has been previously earned. However, there is no limit on the number of times a student may receive federal assistance to repeat a class (if otherwise eligible to do so) for which a grade of “F” has previously been received.

### **The Pass/Fail Program**

Pass/fail is a grading option that may be available to students instead of a traditional letter grade (A-F) under certain circumstances. One objective of pass/fail is to encourage students to experience courses they usually might avoid because of lack of confidence or initial competence. **Students may not opt to take courses in general education, major, or minor as pass/fail.** The following rules apply to courses taken for pass/fail:

1. Students may choose to take up to nine hours of **free electives** for pass/fail credit towards the hours required for graduation. A free elective is a course which is not a requirement or elective for the student's major or minor and is not used to satisfy General Education requirements. Study abroad credit and classes which are taught only as pass/fail are an exception to this and may count towards the major and minor credit if approved by the major/minor department.
2. Courses which are only offered as pass/fail and study abroad credits taken as pass/fail do not count toward the maximum of nine credit hours.
3. Upon enrollment students may designate the course or courses to be taken as pass/fail using self-enrollment. If pass/fail is not selected during the initial enrollment, students must designate pass/fail by the end of the fifth week of classes or within the first 13 class days for half semester classes. A course designated as pass/fail may not be changed to a graded course after that date.
5. Students who take a class as pass/fail and earn an A, B, C or D will have a P (Pass) recorded on the transcript and the grade will not be calculated in the grade point average, but the credit hours will count towards earned hours. A student who fails will have an F (Fail) recorded on the transcript and the F will be calculated in the grade point average. In cases of academic dishonesty, an F will be recorded at the discretion of the instructor.
6. A department may elect to offer a course for pass/fail credit only. Courses which are only offered as pass/fail do not count towards the maximum of nine credit hours. Courses that are offered only for pass/fail credit are designated in this catalog.
7. Students who plan to study at an institution outside the U.S. (UCM-sponsored Study Abroad) may elect to take all or none of the courses completed abroad as pass/fail credit or letter grade credit. If the student elects to take these courses for pass/fail credit, he/she must provide written notification to the Study Abroad staff in the International Center before beginning the Study Abroad program.
8. Study tours through Extended Studies are not exempt from the nine-hour maximum.

### ***Auditing Courses***

A student may audit a class for no grade and no credit. Acceptable performance, attitude and attendance as determined by the instructor in charge are expected. Regular fees and enrollment procedures are required. Courses taken as an audit must be so designated prior to the final date for changing class schedules as announced in the official calendar. Audited classes do not fulfill requirements for load consideration, nor do they count as part of a student's enrollment status for receiving federal or state financial aid, or VA educational benefits. Courses taken as an audit will not fulfill degree or certificate requirements and are noted on the transcript with a grade of NC (no credit). Students may audit a course for which they have already earned credit. Students may also audit a course and later take the course for credit.

### ***Course Numbers***

Courses offered at the undergraduate level are divided into five categories. In general, the following may be considered guidelines:

- 0000-level** courses are primarily used for skills development and do not count as hours earned toward graduation. These hours also do not count for consideration of full-time status or factor into the calculation for Satisfactory Academic Progress (SAP) for financial aid purposes.

Grades earned in these courses taken at UCM do factor into the GPA. Grades and hours from zero-level courses from transfer institutions are not posted to UCM transcripts and do not factor into the GPA.

- 1000-level** courses are primarily for freshmen students.
- 2000-level** courses are primarily for sophomore students and those students with required prerequisites or backgrounds.
- 3000-level** courses are primarily for junior students and those students with required prerequisites or backgrounds.
- 4000-level** courses are primarily for senior students and those students with required prerequisites or backgrounds. Most courses numbered at the 4000 level are offered for either undergraduate or graduate credit. A 4000 level course taken as undergraduate credit may not be applied or repeated as graduate credit. A 4000 level course taken for graduate credit will have different course requirements.
- 5000-level** courses are offered only for graduate credit.
- 6000-level** courses are offered only for graduate credit and require 10 or more semester hours of graduate credit for enrollment.

Graduate level courses cannot be applied to the undergraduate degree or certificate programs.

### ***Course Prerequisites***

A student is expected to have satisfied prerequisites required of any course in which he/she is enrolled. Students without prerequisites should not enroll in these classes and may be dropped from the class if they do enroll.

Course prerequisites may be found within the course descriptions at the back of this catalog and also in MyCentral when searching for courses. In MyCentral, click on the five-digit course reference number (CRN) of the course and then the course title. Any prerequisites will show at the bottom of the page.

### ***Undergraduate Enrollment in Graduate Courses***

Graduating UCM seniors may arrange, in their final semester of undergraduate study, to take courses for graduate credit, as long as their total course load does not exceed 16 credit hours. To do so, students must submit an application for admission to the Office of the Graduate School and International Admissions, complete a Petition for Dual Enrollment, and apply for undergraduate graduation. The petition for dual enrollment verifies the student is enrolled in all remaining undergraduate degree requirements. Upon approval from the Graduate School and International Admissions Office, the student will be enrolled in the requested graduate courses.

A 4000-level course taken as undergraduate credit may not be applied or repeated as graduate credit. A 4000-level course taken for graduate credit will have different course requirements. Graduate-level courses cannot be applied to the undergraduate degree or certificate programs.

NOTE: A financial aid applicant classified as a senior should be aware that only those classes taken for undergraduate credit can be included when determining the student's enrollment status (full-time, half-time, etc.) to qualify for federal and state financial aid. A student may not receive financial aid to pay for graduate credit hours unless the student is fully admitted by both the Graduate School and International Admissions Office and the academic department of the graduate degree program.

## Degree/Certificate Requirements

### *Date of Catalog for Checking Degree or Certificate Requirements*

Students are subject to current administrative, academic and general policies and regulations. The 2016 *Undergraduate Catalog* becomes effective fall semester 2016.

Students may use the *Undergraduate Catalog* issued for any year following the date of his/her first enrollment in the university so long as it is dated not more than eight years prior to the date the degree or certificate is conferred as a basis for degree/certificate requirements. Dual credit enrollment can count to establish catalog year, but students are encouraged to follow the most current catalog available when they begin regular enrollment at UCM. A student must earn academic credit at UCM during the year of the catalog chosen or have attended consecutive semesters at another regionally accredited institution of higher education in Missouri. UCM follows the catalog agreement described in *Policies and Procedures for the Review of Academic Program Proposals: New Academic Programs, Off-Site Delivery of Existing Programs and Program Changes* (Missouri CBHE, April 1997). However, the university reserves the right to add, change, delete, and interpret policies at any time and to require these be met by those seeking degree/certificate candidacy and/or conferral.

### *General Education Requirements*

See pages 46-52 of this catalog for a detailed description and course listing for the UCM General Education Program. The minimum number of required General Education semester credit hours for all students, regardless of their program of study, is 42. Some degree programs may require up to six additional hours of General Education depending on the math, science, and technology courses required.

In addition, some majors and minors have specific required General Education courses. If a major or minor requires specific General Education courses, they are listed in this catalog for each program and are marked with a "GE" symbol.

Should a student change majors or minors from a program that does not require specific General Education courses to a program that does, a student may have to take additional credit hours in one or more of the defined areas of the General Education program if she/he has not taken the specific General Education course listed as a major or minor requirement. Transfer students must also meet all major and minor required general education courses, even if a prior degree or the Missouri 42-hour core has been completed.

### *Upper-level Credit*

Upper-level credit is coursework completed at the 3000 and 4000 level. Hours earned as SC or CR credit (AP/CLEP/IB/military credits/work experience/prior learning) do not count towards upper-level credit. Transfer credit will retain the leveling as designated by the original granting institution regardless of whether a UCM equivalent's leveling is different. All courses taken at a two-year college and any 1000/2000 level courses taken at a four-year institution will not be applicable toward upper-level hour (3000/4000 level) requirements, even if these courses are articulated to upper-level UCM courses or used as substitutions for upper-level UCM courses.

Candidates for a bachelor's degree must complete a minimum of:

- 30 total semester hours of upper-level credit
- 20 semester hours of upper-level credit must be earned at UCM
- 12 upper-level hours must be in the major subject, nine of these must be earned at UCM
- One upper-level hour must be in the minor subject (if applicable) earned at UCM

### *Hours in Residence*

Residence requirements establish a minimum number of credit hours which must be earned from UCM. Online courses and courses which are offered off campus but through UCM do count towards residence hours. Hours earned as SC or CR credit (AP/CLEP/IB/military credits/work experience) do not count towards residence hours.

A candidate for any bachelor's degree must have earned the following minimum hours in residence at UCM:

- 30 hours overall
- 20 upper-level hours (3000/4000 level courses)
- 15 hours in the major
- 9 upper-level hours in the major
- 9 hours in the minor (if applicable)
- 1 upper-level hour in the minor (if applicable)
- the last 12 semester hours or any hours during the final semester required for the degree\*

A candidate for any undergraduate certificate must have earned at least fifty percent of the certificate hours in residence at UCM.

\*Students who have an extenuating circumstance during their final semester may petition to take some of their final hours off campus. The petition is available at [ucmo.edu/registrar/standards/hours.cfm](http://ucmo.edu/registrar/standards/hours.cfm). The petition must include the institution where the course(s) will be completed, the course prefix/number at both UCM and the transfer institution, and the reason the student is unable to complete the course through UCM. If the course is part of a major or minor program, the appropriate UCM department will also have to approve the petition. Official transcripts from the transfer institution must be received prior to the deadline for UCM degree conferral.

### *United States and Missouri Constitutions Requirement (State Law Requirement, Section 170.011)*

Missouri state law requirement, Section 170.011 RSMO Supp (1988) requires that all students at public Missouri institutions have a course that teaches the constitutions of Missouri and the United States. Find more information about this requirement at [moga.mo.gov/statutes/c100-199/170000011.htm](http://moga.mo.gov/statutes/c100-199/170000011.htm). The following courses in the UCM General Education program fulfill this requirement: HIST 1350 or 1351 and POLS 1510 or 2511 and are denoted with a "#" in the General Education course listing. These courses must be taken from institutions in the state of Missouri. Courses from out-of-state institutions which are articulated or substituted for these courses will not fulfill state law requirement Section 170.011 RSMO Supp (1988). Students who have one of these courses from out of state or who have already fulfilled all nine hours of Knowledge Area III in the general education program may fulfill this requirement by passing an exam on the constitutions of the United States and of Missouri. This test is offered online, at no cost by the Department of History and Anthropology (Wood 136). Testing information can be obtained by calling 660-543-4404.

***Application for Graduation***

An application for each undergraduate degree or certificate to be awarded must be made through the Registrar's Office. Students should apply for graduation one semester prior to their intended graduation after enrollment has been completed for their last semester (October/November for spring/summer semester graduation and March/April for fall semester graduation). Applying at this time ensures that students are made aware of any graduation deficiencies prior to the start of their graduation semester.

Graduation applications must be received by the Registrar no fewer than 30 days before the date the degree is to be conferred in order for student name to be included in the printed commencement program.

The Registrar's Office may confer degrees and certificates through the following deadlines: January 15 (fall semester), May 31 (spring semester), and August 31 (summer semester). Students who fail to apply for graduation or complete all degree/certificate requirements by these dates will have their degree or certificate awarded at the end of the following semester if requirements are completed and an active graduation application is on file with the Registrar's Office..

Degree-seeking students who wish to be considered for the 15 to Finish scholarship (must have started at UCM summer 2013 or later) must apply for graduation by April 15th for fall graduation or by November 15th for spring or summer graduation. Students should apply for graduation online ([ucmo.edu/portal/degreeapp](http://ucmo.edu/portal/degreeapp)) the semester before they plan to graduate, but after they have enrolled in all remaining requirements. The student's Central Degree Audit should reflect that all remaining requirements are in progress. All curriculum substitutions (if applicable) should be received by the Registrar's Office prior to filing the application for graduation.

All students are billed a one-time, non-refundable graduation fee per graduation semester. Students who earn multiple degrees or certificates in different semesters will be billed each semester. Graduation charges will be placed on student accounts about six weeks before the conclusion of the student's final semester. This fee applies to all graduates and is not dependent upon ceremony participation.

Questions about applying for graduation should be directed to the Registrar's Office in WDE 1000, 660-543-4914, or [registrar@ucmo.edu](mailto:registrar@ucmo.edu).

# Social Opportunities

A college education is more than what happens in the classroom. At UCM, students are encouraged to participate in a variety of activities outside of the classroom that create a well-rounded educational experience. Getting involved on campus gives students the opportunity to develop interpersonal and leadership skills that will serve them throughout their lives.

***Student Activities***

From participating in Student Activities events to membership in a fraternity or sorority, UCM has it all! There are many things for students to do on campus including dances, plays, films, concerts, bowling, and being involved in clubs, intramural sports and student government. Taking part in social, cultural and athletic events provides students with many opportunities to learn about themselves, other people and the world in which they live.

***Student Organizations***

More than 200 registered student organizations exist at Central Missouri. Students are able to affiliate with academic honoraries, departmental organizations, religious organizations, sports teams, and special interest groups. Research indicates a positive correlation between involvement and student academic success; one such experience is involvement in student organizations. Participation in student organizations offers a means to apply classroom learning, explore career choices, gain leadership experience and make valuable contacts.

For information, visit the Office of Student Activities, Elliott Student Union 217. To see a list of organizations and descriptions go to the Office of Student Activities Web page [ucmo.edu/osa](http://ucmo.edu/osa).

***Fraternity and Sorority Life***

Fraternities and sororities are a special type of student organization that many students choose to join while at Central Missouri. Greek Life offers students the opportunity to develop academic, leadership, and organizational skills, participate in community service, and make lifelong friends. Students join fraternities and sororities through a process called recruitment which typically occurs at the beginning of each semester. Friendship, fun, scholarship, community service, and school spirit – Greek Life has it all! For more information, visit the Office of Greek Life located in Panhellenic Hall, call 660-543-8121 or visit them online at [ucmo.edu/GreekLife](http://ucmo.edu/GreekLife).

***Intercollegiate Athletics and Organized Sports***

Central Missouri offers three general classes of organized activities in athletics and sports: intercollegiate athletics, intramural sports, and sports clubs.

***Intercollegiate Athletics***

Central Missouri belongs to the 14-member Mid-America Intercollegiate Athletics Association (MIAA) and the National Collegiate Athletic Association (NCAA), Division II.

Varsity sports for women are basketball, bowling, cross-country, golf, indoor track, outdoor track, softball, soccer, and volleyball. For men, they are baseball, basketball, cross-country, football, golf, indoor track, outdoor track, and wrestling. (Visit the Office of Intercollegiate Athletics, Multipurpose Building, Room 203, for information.)

The Athletic Committee, composed of faculty and students from all parts of the university, advises the intercollegiate athletics program.

### Intramural Sports

An extensive intramural program gives university students, faculty, and staff many opportunities to take part in competitive and non-competitive activities at low cost. Team and individual activities are available for men, women, and co-recreational groups. Among these are badminton, basketball, billiards, bowling, golf, racquetball, rifle and pistol shooting, soccer, softball, swimming, table tennis, tennis, touch football, track, volleyball, wrestling, and many others. (Visit the Office of Student Activities, Student Recreation and Wellness Center or call 660-543-8595 for information.)

### Sports Clubs

Sports clubs give students an opportunity to participate in sports which are not included in the university's intercollegiate program. Club activities may be intramural (all participants being Central Missouri students) or extra-mural (competition with teams from outside the university). The university funds club sports but assumes no liability for them. (See the Office of Student Activities, Student Recreation and Wellness Center in Garrison or call 660-543-8595 for information.)

### Volunteer Services

Volunteer Services is available for students to match their skills and interests with the community. It is a way for students to utilize their skills and talents to help others give back to the community. There are many reasons and benefits to becoming involved in volunteer services. Students will utilize the volunteer services office to explore ways to continue their service work from past experiences. They will participate in service areas that are related to academic topics. Students will enhance their leadership skills by doing service and it offers them a sense of accomplishment. Some students will become involved in volunteer services when they are searching for service projects to involve their student organization in the community. Volunteer Services also promotes a responsibility to give back to society and helps them achieve a lifetime commitment to service and helping others. For more information about Volunteer Services visit Elliott Union 217 or [ucmo.edu/volunteer](http://ucmo.edu/volunteer).

## Recreation Facilities

### Multipurpose Building

The "Multi," located just west of Audrey J. Walton Stadium, seats up to 10,000 in its arena and provides recreational facilities for students, faculty, and the community. Its basketball area accommodates four courts, five volleyball courts, and a six-lane, 220-yard indoor track. It also has three indoor handball/racquetball courts, a weight room, a six-lane, 25-meter pool with a one-meter diving board, conference rooms, and an activity area.

### Pertle Springs

Historic Pertle Springs Park is located one mile south of the main UCM campus on South Holden Street. Pertle Springs is a 300-acre recreational, instructional, and biological research area for UCM students and the community to enjoy. Keth Memorial Golf Course and the Audrey J. Walton Clubhouse are both located in the park. Housed within the Walton Clubhouse is a full-service golf shop and Traditions Restaurant, UCM's newest banquet and dining facility. The golf course is open daily to the general public and features 18 holes of golf, multiple practice greens and a driving range with indoor hitting facilities. Student rates make Keth Memorial Golf Course a great place to relax and enjoy a round of golf with friends! Other popular activities on the wooded grounds include biking, fishing, hiking, and picnicking as well as use of the UCM Observatory. Pertle Springs is open year round.

### The Union Bowling Center

Located in the Elliott Student Union, the Union Bowling Center (UBC) is a recently updated 10-lane facility. The UBC hosts many campus and off-campus groups and is home to the Jennies Bowling Team and the Men's Bowling Club. The center is open daily, approximately 360 days of the year. Special event reservations are welcome and more information is available by calling 660-543-4375. The UBC also rents inflatable games and casino equipment to interested student organizations. Steak and Shake® is located here and is open from breakfast through late night snack time.



**Recreational Programs**

At UCM, we work hard and play hard. Our recreational programs have something to meet everyone's needs. Intramural sports offers a wide range of individual and team activities including flag football, softball, volleyball, basketball, and soccer. Contact the Intramural Office at 660-543-8643 or visit the Student Recreation and Wellness Center.

**Shooting Range**

The UCM Shooting Range is located east of Warrensburg at the Agriculture and Conservation Education Center at the Prussing Farm. The facility includes a 3,000-square-foot learning center for educational activities and social functions and three trap shooting ranges and one skeet range. The UCM Shooting Range is open to students, faculty, and staff as well as the general public. Contact the Student Recreation and Wellness Center (660-543-8643) for information about the shooting range.

**Student Recreation and Wellness Center**

The Student Recreation and Wellness Center has many opportunities for students, alumni, faculty, staff, and retirees to recreate. The 69,000-square-foot facility houses an indoor track, six basketball courts, three weight equipment areas, three dance/fitness rooms, and a climbing tower. Beverage and food items are available at Einstein Bros Bagels®.

**Other Facilities**

Other campus facilities include eight acres of recreational and practice fields west of the Audrey J. Walton Stadium, a 400-meter track in the football stadium, a play field southeast of Diemer Hall and the South Recreational Complex.

Five city parks are located within walking distance of campus. Knob Noster State Park, 10 miles east of UCM, offers group and family picnic and camping grounds, hiking trails, and fishing opportunities.

# Services and Facilities

**Academic Advisement**

[ucmo.edu/advising](http://ucmo.edu/advising)

Academic advising is critical to the success, satisfaction, retention and graduation of University of Central Missouri students. Academic advising is an ongoing interactive process involving the student, professional academic advisors, faculty advisors, and the institution. The primary goal of academic advising is to assist students in the development and accomplishment of meaningful educational plans that are compatible with their life goals. Academic advisors help undergraduates plan career opportunities, determine degree and/or certificate programs, select courses and coordinate their academic progress.

The University of Central Missouri has created an advising system designed to meet the needs of all students. The Gateway Advising and Major Exploration Center serves all Open Option students. Students pursuing the General Studies major, as well as non-degree-seeking students (includes visiting high school and college students), and Aviation students at Whiteman Air Force Base are served by the Office of Extended Studies. High school students participating in dual credit are advised by the Dual Credit Office. Conditionally admitted students (UCM Advantage Program) are dually served by the Learning Commons and the appropriate college advising center. International exchange students are dually served by the International Center and the appropriate college advising center. All other students are assigned to the colleges for advising by both professional academic advisors and faculty advisors. Students can find the name and email address of their assigned academic advisor on their MyCentral home page.

**The offices which provide academic advisement are:****College of Arts, Humanities, and Social Sciences**

Martin 124, 660-543-4814  
[cahssadvising@ucmo.edu](mailto:cahssadvising@ucmo.edu), [ucmo.edu/cahss](http://ucmo.edu/cahss)

**Harmon College of Business and Professional Studies**

Ward Edwards 1600, 660-543-8577  
[harmonadvising@ucmo.edu](mailto:harmonadvising@ucmo.edu), [ucmo.edu/hcbps](http://ucmo.edu/hcbps)

**College of Education**

Lovinger 2160, 660-543-4888  
[coeadvising@ucmo.edu](mailto:coeadvising@ucmo.edu), [ucmo.edu/ced](http://ucmo.edu/ced)

**College of Health, Science, and Technology**

Administration 105, 660-543-4554  
[chstadvising@ucmo.edu](mailto:chstadvising@ucmo.edu), [ucmo.edu/chst](http://ucmo.edu/chst)

**Gateway Advising and Major Exploration Center**

Ward Edwards 1900, 660-543-4721  
[gateway@ucmo.edu](mailto:gateway@ucmo.edu), [ucmo.edu/gateway](http://ucmo.edu/gateway)

**Extended Studies**

Humphreys 410, 660-543-4984  
[extcampus@ucmo.edu](mailto:extcampus@ucmo.edu), [ucmo.edu/es](http://ucmo.edu/es)

**Learning Commons**

JCK Library 3160, 660-543-8972  
[learningcommons@ucmo.edu](mailto:learningcommons@ucmo.edu); [ucmo.edu/learningcommons](http://ucmo.edu/learningcommons)

**The International Center**

Elliott Student Union 302, 660-543-4195  
[iss@ucmo.edu](mailto:iss@ucmo.edu); [ucmo.edu/international](http://ucmo.edu/international)

**Dual Credit Office**

Humphreys 401, 660-543-4876  
dualcredit@ucmo.edu; ucmo.edu/dualcredit

**Academic Enrichment**

Humphreys 127; 660-543-4061; fax 660-543-4829  
ucmo.edu/ae

The Department of Academic Enrichment (AE) provides support for students throughout their university experience. AE courses and programs prepare students to be successful from General Education courses all the way through graduate-level studies.

AE courses (see course descriptions at the end of this catalog) earn elective credit towards graduation. Students in Academic Enrichment courses will develop and demonstrate knowledge and skills needed to:

- Meet or exceed UCM's academic standards through introductory college courses in composition, mathematics, and reading.
- Function successfully at UCM through courses designed to orient students to the university environment, college studies, diversity, and critical thinking.

**Learning Commons**

JCK Library 3160, 660-543-8972  
learningcommons@ucmo.edu; ucmo.edu/learningcommons

The Learning Commons, located on the third floor of the JCK Library, features the academic supports students need to be successful in every class. This collaborative learning environment will offer students a fun place to study, access to course-specific tutoring, a schedule of supplemental instruction sessions, individual writing assistance, and test preparation support.

**Academic Support Center**

JCK Library 3160, 660-543-8972  
learningcommons@ucmo.edu; ucmo.edu/learningcommons

The Academic Support Center, located in the Learning Commons, is the central location for free academic assistance and tutoring. The center offers individualized help for more than 50 courses including all levels of mathematics and additional tutoring in courses such as Accounting, Biology, Criminal Justice, Economics, Exercise Physiology, History, and Political Science. The tutoring schedule is available online or by contacting the Learning Commons.

**Writing Center**

JCK Library 3160, 660-543-4367  
writingcenter@ucmo.edu; ucmo.edu/ae/writing  
Online Writing Lab (OWL): ucmo.edu/owl

The Writing Center, located in the Learning Commons, offers one-on-one writing instruction and assistance with any paper or writing assignment from first-year courses through graduate theses. This is a free service for students including both walk-in hours and the availability of appointments. The OWL (Online Writing Lab) provides helpful guidance for papers submitted through email (limited to three questions, three pages of a paper). Writing assistance for UCM Lee's Summit students is available through Adobe Connect.

**Supplemental Instruction**

JCK Library 3160, 660-543-8972

The Supplemental Instruction (SI) program, located in the Learning Commons, offers weekly structured learning and study groups for challenging courses. Called SI sessions, these group meetings are led by an SI Leader, a trained student who has already been successful in the course. A schedule of sessions is available online or by contacting the Learning Commons.

**Test Preparation Center**

JCK Library 3160, 660-543-8972

The Test Preparation Center, located in the Learning Commons, offers support for UCM students preparing for course tests or professional examinations. Through the availability of workshops, online resources, and various testing materials, this center will ensure student have the study materials needed to be successful on a wide range of tests. A schedule of workshops and materials is available online or by contacting the Learning Commons.

**TRIO Ronald E. McNair Postbaccalaureate Achievement Program (McNair Scholars Program)**

HUM 127, 660-543-8830; fax 660-543-4829  
mcnairscholars@ucmo.edu; ucmo.edu/ae/mcnair

Funded by a U.S. Department of Education grant, the McNair Scholars Program offers preparation for doctoral study. This TRIO program is designed primarily for juniors and seniors who meet government eligibility requirements. Activities include informational seminars, faculty mentoring, and the opportunity for a paid summer research internship. Students must apply for acceptance to the McNair program through the Department of Academic Enrichment.

**TRIO Student Support Services (TRIO-SSS)**

HUM 119, 660-543-4394; fax 660-543-4829  
trio@ucmo.edu; ucmo.edu/trio

SSS, a federally funded TRIO program, provides academic assistance to U.S. citizens and permanent residents who are first-generation, low-income, and/or disability-challenged college students. Tuition-free credit courses are offered in college success strategies and in writing, mathematics, and university study techniques to meet Planned Placement requirements (see Academic Enrichment course descriptions). In addition, free tutoring in high-risk courses, additional advisement, workshops, a computer lab, and a laptop loan program can be accessed through TRIO-SSS to help students persist through graduation.

**Accessibility Services (ADA/504)**

Elliott Student Union 224; 660-543-4421; fax 660-543-4724  
access@ucmo.edu; ucmo.edu/access

The Office of Accessibility Services (OAS) provides students and visitors with disabilities with the services necessary to achieve equal opportunities while at UCM. At the student's request, OAS will work with faculty, Housing, Facilities and other campus programs to provide opportunities for persons with disabilities. Examples of the disabilities included are learning disabilities, attention deficit disorder, orthopedic and mobility issues, mental health, vision, hearing and health issues such as migraines, seizures, HIV, IBS, and diabetes.

Students seeking accommodations will need to provide OAS with recent professional documentation of the disability. The documentation will need to be on a professional letterhead and should provide the diagnosis, the nature of the impairment, if it is permanent or long term, and how it affects the student. Accommodations depend upon the disability and the documentation and might include testing services, text in alternative format, sign language interpreters, or other services. Each semester students must contact OAS if the student wants to utilize accommodations and have instructors notified of accommodations for the new semester. For more information see the OAS Web site or contact OAS.



**Airport**

Max B. Swisher Skyhaven Airport; 660-543-4921  
ucmo.edu/skyhaven

UCM owns and operates the Max B. Swisher Skyhaven Airport located three miles west of Warrensburg on Highway 50. It includes 402 acres of land; a 4,200-foot lighted runway, with a full-length parallel taxiway; a 2,800-foot lighted runway; and buildings for administration, maintenance, and other uses. The airport is a teaching laboratory for the university and a community airport serving the Warrensburg area.

**Alumni Association**

Achauer House, 314 Holden Street; 660-543-8000  
alumni@ucmo.edu; ucmo.edu/alumni

The University of Central Missouri's first graduating class founded the alumni association, which today has more than 88,000 members throughout the world. Its primary mission is to keep graduates connected with each other and to their alma mater. The association hosts alumni gatherings throughout Missouri and the country. Its largest annual event is Homecoming, which includes reunions for a wide variety of academic areas and student organizations. The UCM Alumni Association seeks to recognize the accomplishments of alumni through four annual awards: the Distinguished Alumni Award, Distinguished International Alumni Award, Distinguished Alumni Award for Service and Outstanding Recent Alumni Award. Children of alumni who attend UCM may apply for designated scholarships.

Membership in the UCM Alumni Association is part of every student's degree package. Members receive the quarterly magazine, "Today," as well as invitations to events and programs in their area. Other benefits include help with reunion planning and locating other alumni, access to university facilities, bookstore discounts, and career assistance.

**Assessment**

Humphreys 216; 660-543-4919  
ucmo.edu/assessment

Assessment is an integral part of the continuous process of learning and development with the purpose of enhancing a student's total university experience. Assessment uses well-defined outcomes and criteria employing multiple measures. All students are required to participate in UCM's assessment program. This assessment may include periodic measurements of student intellectual and personal growth through examinations/assessments in general education, intellectual skills or the major field of study and various opinion surveys. A description of the major goals and components of Central Missouri's Quality Improvement Program (CQIP) can be found at [ucmo.edu/testingservices](http://ucmo.edu/testingservices).

**General Education Assessment**

Information regarding the university's General Education Assessment Policy may be found in the General Education portion of this catalog.

**Major Field Assessment**

Each academic program establishes the conditions and requirements for assessment of its majors. All students are encouraged to contact faculty within their program to determine the policy, practice and standards for assessment in their major field.

**Surveys**

In addition to standardized and locally developed assessments in general education and the major field, Central Missouri utilizes a variety of opinion surveys designed to measure student perceptions of their experiences at UCM, both academic and non-academic. The

information derived from assessment activities is used to facilitate student learning and development, to promote faculty and staff growth and to improve the quality of academic and non-academic programs, services and facilities.

**Career Development Services**

Ward Edwards 1200/1900; 660-543-4995  
cds@ucmo.edu; ucmo.edu/cds

Career Development Services provides comprehensive support for students in becoming confident, independent learners who consider and develop their careers within the context of choosing and successfully completing an academic program at UCM. While some may consider successful completion to mean graduation, in Career Development Services, this means so much more. It includes graduation, but also the attainment of the goals associated with the completion of a degree, such as a job offer in desired field or acceptance into a graduate or professional program.

The mission of Career Development Services is to provide a comprehensive career development program, educating students to make career decisions, connect with employers, and attain professional goals in a student-centered, state-of-the-art environment.

Career Development Services is comprised of two centers:

**Gateway Advising and Major Exploration Center**

Ward Edwards 1900, 660-543-4721  
gateway@ucmo.edu; ucmo.edu/gateway

The Gateway Center provides both individualized career counseling and courses in Exploring Majors and Careers for Open Option students. Whether one-on-one or in class, special emphasis is given to an exploration of self through the use of assessments, counseling, activities, discussions, and interviews. The focus starts with facilitating the methodical discovery of a student's professional passion, and shifts to the development of a plan to accomplish the student's goals. In addition to career counseling, the Gateway Center provides academic advising for Open Option students. Career counseling and gateway advising provide the cornerstone to an Open Option student's individualized career development plan.

Services in the Gateway Center Include:

- Gateway Academic Advising for Open Option students
- Individualized Career Counseling
- Exploring Majors and Careers Academic Courses
- Career Development Planning
- Gateway Peer Support (GPS) Peer Mentoring

**Career Services Center**

Ward Edwards 1200; 660-543-4985  
careers@ucmo.edu; ucmo.edu/career

The Career Center provides assistance to students in developing a highly personalized career development plan. Each academic program has a designated Career Development Coordinator who is an expert on the job market and career options for that particular field of study. They are also highly skilled in coaching students to prepare them for the pursuit of their chosen profession.

Services in the Career Center include:

- Individualized Career Development Coaching
- Resume & Cover Letter Assistance
- Practice Interviewing
- Job Postings & Resume Referrals
- Student Employment Assistance
- Internship & Job Search Strategy Development

- Career Workshops, Events, Expos, & other on-campus Recruiting Opportunities
- Career Development Certificate Program
- Career Quick Tips Peer Mentoring

Career Development Services are optional, but students are encouraged to use them for exploring and selecting major and career options, and for developing their personal career development plan.

*Please note that no course, program, certificate, and/or degree available at the UCM carries with it a promise, real or implied, of immediate or eventual employment within the specific areas covered, or in any other area. Although a comprehensive set of services is offered through Career Development Services, taking advantage of these opportunities and gaining employment remain the student's responsibility.*

### **The Center for Teaching and Learning**

Administration 304F; 660-543-8528  
mewilson@ucmo.edu; ucmo.edu/ctl

The Center for Teaching and Learning advances Central Missouri's academic mission by encouraging and supporting the advancement of instruction, the scholarship of teaching and learning, and service learning. Professional, technological and developmental assistance for faculty and staff is provided by means of a coordinated training program, modern laboratory facilities and expert technical advice and support. The center seeks to integrate sound teaching practice with current instructional technology to foster faculty growth and to contribute to Central Missouri's statewide mission in professional technology.

### **Central Regional Professional Development Center**

232 Foster-Knox; 800-762-4146  
centralrpdc@ucmo.edu; ucmo.edu/rpdc

The CRPDC is the primary operating agency of the Central Professional Development Consortium. The center's mission is to provide information and resources in proven instructional and administrative practices which promote quality instruction in the classroom, overall school improvement and school-linked services for children and youth and their families. The center offers professional development opportunities, including inservices and workshops, to practicing teachers and administrators designed to address needs in all areas, particularly in science, math, technology, reading, and writing.

### **Chapel**

The Alumni Memorial Chapel, funded by donations from individuals and organizations, was built in 1956 in memory of Central Missouri students who served in World War II and the Korean War. The chapel seats 200 in the sanctuary, has a meeting room for 20 people, and contains a complete kitchen and dining area in the undercroft. Private gifts recently funded the chapel's refurbishment and establishment of the Earl A. Webb Sr. Study. Another gift funded the attached Danforth Chapel, which contains six kneeling benches and is open to the public during the day. In the fall of 1994, a bronze sculpture titled "Guardian," which is a memorial to all men and women who have served the country in armed services, was placed near the entrance of the Danforth Chapel. The chapel is used by UCM students as a meeting place for social and religious organizations, choir practice, initiation ceremonies, group testing, parties, and weddings. Students also use it for individual or group meditation and communion.

### **Child Care Centers**

The university supports two child care centers on campus. The centers are located in the back of the Foster-Knox Apartment Building and at the community center at Central Village on Holden Street at the Central Village Apartment Complex. Both centers are licensed with the Missouri Department of Health and Senior Services.

The Child Care Center has adopted Creative Curriculum when planning activities and experiences for the children. Daily care routines are planned according to the age and development of the children within the classrooms.

The child care centers provide care for children six weeks to 10 years old. Enrollment is determined from a waiting list. To place a child on a waiting list, schedule a tour, or to learn more about the Campus Child Care Centers call 660-543-4605 for Foster-Knox or 660-543-4793 for Central Village.

### **The Counseling Center**

Humphreys 131; 660-543-4060  
ucmo.edu/cc

The Counseling Center can help students live up to their full potential. Students who have challenges that are causing difficulties in their progress through college can use the services at the Counseling Center to help start to solve them.

The Counseling Center is dedicated to providing a safe atmosphere for students of all genders, ages, races, ethnicities, cultures, socioeconomic backgrounds, sexual orientations, and spiritual beliefs.

Students who are having distress or other difficulties that are interfering with functioning may make an appointment to speak to one of the psychologists at the Counseling Center. The psychologist will get the student started on reaching solutions for their problems. An appointment can help students develop a better understanding of the challenges they face and what is needed to cope with them. Some students benefit from one meeting, while others are seen for a few sessions. The Counseling Center also can direct students to the type of help that is best suited to their needs.

The Counseling Center also offers couples counseling and group counseling. The psychologists at the Counseling Center are also available to speak to organizations or classes about psychological wellness. There are many resources available for students on the Counseling Center Web site including self-screening instruments through Ulifeline and "Ask-Listen-Refer," [asklistenrefer.org/ucm](http://asklistenrefer.org/ucm), a suicide-prevention tutorial that can help identify a friend at risk for suicide and offers suggestions on how to speak with that person and see that they get help.

### **What to do if you believe another student is in danger of attempting suicide:**

If you think someone you know is in immediate danger of attempting suicide, contact Public Safety (911 or 660-543-4123).

Or if you believe someone you know may possibly be suicidal, talk to one of the following:

- Dr. Corey Bowman, Associate Vice Provost for Student Services, at 660-543-4114 or Administration Building, Suite 214.
- Counseling Center at 660-543-4060 or Humphreys Building, Suite 131.
- Public Safety at 660-543-4123 or 306 Broad Street (available 24 hours a day).

- A readily available university employee, such as Housing staff, a faculty member, student organization advisor, or any other University employee with whom you are familiar.

The national suicide prevention lifeline, 1-800-273-TALK, is available 24 hours daily to anyone in suicidal crisis or emotional distress. If needed, calls will be routed to a crisis center nearest you.

### ***Criminal Justice Institute***

Humphreys 300; 660-543-4950; fax 660-543-8306  
cjinst@ucmo.edu; ucmo.edu/cjinst

The Criminal Justice Institute, housed within the Department of Criminal Justice, strives to bridge the gap between policy makers, academia, and the field of criminal justice on issues and concerns to the criminal justice profession and to influence criminal justice policy and practice by providing research, information, and assistance. The Institute accomplishes this through delivering information to the criminal justice community in the form of accurate, affordable, and pertinent training. Students benefit from the Institute's work through unique educational opportunities that improve the quality of their degree. By interacting with experts students become effective, professional members of the criminal justice career field. Events sponsored by the Criminal Justice Institute include an on-campus symposium with varying topics from police worn body cameras to raising awareness about sexual assault to issues in juvenile justice as well as tailored training opportunities such as Warden Peer Training or Police Liability as requested by local agencies.

### ***Dining Services***

660-543-4012

ucmo.sodexomyway.com

Facebook: Sodexo at University of Central Missouri

Twitter and Instagram: @DiningUCM

UCM Dining by Sodexo is committed to providing enjoyable, service-focused, nutritious, and innovative dining experiences that meet the ever-changing needs of the UCM campus community. UCM Dining by Sodexo strives to provide customers with great menus, quality, and service that they deserve. UCM Dining by Sodexo offers both resident and retail dining.

Keep up to date with all UCM Dining by Sodexo – menus, nutrition information, special events and notices by following us on social media (see above) or with our App:

Bite by Sodexo - the app that tells you what's on the menu today in your cafe and other locations - what's for breakfast, lunch or dinner. Know what the specials and new items are, their ingredients and more, including calories and nutritional information.

**Resident Dining.** Resident Dining facilities accept meal plans, Dining Dollars, On Campus Dining Dollars, Central Cash, credit and debit cards, and cash. Three resident halls feature dining facilities with an all you-can-eat format: Fitzgerald Dining Center, Westside Market in Todd Hall, and the newly renovated fall 2016 Ellis Dining Center. Fitzgerald features Simple Servings, a concept that provides safe and appetizing food choices for those with food allergies, gluten intolerance, or those who prefer "simple" foods. Simple Servings eliminates the eight ingredients that account for 90% of all food allergy reactions.

**Retail Dining.** We offer a variety of retail locations across campus. These establishments accept Dining Dollars, Central Cash, credit cards, debit cards, and cash. Options include:

The Crossing – Starbucks®, Spin Pizza® and Orange Leaf®

The Elliott Student Union – Chick-fil-A®, Jazzman's, Smart Market, Southern Tsunami, Steak and Shake®, Sub Connection, and Taco Bell®

Einstein Bros Bagels® located in the James C. Kirkpatrick Library and the Student Recreation and Wellness Center

Traditions at Pertle Springs – Full service restaurant overlooking the beautiful Keth Memorial Golf Course

### ***Distance Learning***

Humphreys 410; 660-543-4984

http://ucmo.edu/ucmonline

Distance Learning at the University of Central Missouri encompasses Internet-based, electronically-delivered education via online and interactive television (I-TV). Extended Studies manages, schedules, coordinates and assists in marketing all distance education courses and degree programs. Appropriate student services, including library resources, financial assistance, an online writing lab, academic advising, and technical support, are provided to meet the additional needs of the distance learner.

### ***Elliott Student Union***

660-543-4052

ucmo.edu/union

Facebook: Elliott Student Union; Twitter: @UCMElliottUnion

The Elliott Student Union is centrally located on the main campus and serves as the "living room" for the campus community. The Union includes dining facilities, Jazzman's® coffee shop inside Café Rouge, meeting space, a computer lab, a DVD rental kiosk, a U.S. Bank branch, ATMs, student organization offices, study lounges and quiet areas. It is often used for social functions, student activities and other programs. The union also houses student services offices that include: the OneCard office, Dining Services/Catering, International Center, Student Government Association, Meeting and Conference Services, and the Office of Accessibility Services. The Elliott Student Union features an Information Desk that provides campus-wide information to students, staff, faculty and guests.

### ***English Language Center***

Wood 008; 660-543-8796; fax 660-543-4990

iep@ucmo.edu

The English Language Center (ELC) runs a variety of different programs: including the Intensive English Program (IEP), the Language and Culture Immersion Camp (LCIC), and Individualized Special Programs (ISPs).

The IEP is accredited by the Commission on Language Program Accreditation. The IEP offers 8-week courses with nine levels of instruction. Levels 6-9 are academic preparation courses. Levels 4 and 5 are the transition courses for academic preparation. Levels 1-3 are pre-academic preparation courses. Full-time students in the IEP take 20-22 contact hours per week of courses in reading, writing, grammar, listening/speaking, and testing skills. The IEP also offers elective courses in vocabulary, American culture, and accent reduction. IEP courses typically have a 1:16 teacher to student ratio or less. All IEP courses are available for credit and may be taken either for a standard letter grade or as pass/fail, and do not count toward completion of an academic degree or certificate.

The mission of the Intensive English Program is to provide an intensive program which teaches a broad range of English language and study skills to non-native speakers of English so they can successfully pursue an academic degree program at the undergraduate or graduate level at a U.S. institution of higher education by demonstrating proficiency in reading, writing, grammar, and listening/speaking through a dynamic curriculum and cultural programming which responds to the needs of students in the program.

### ***Extended Studies***

Humphreys 401 & 410; 660-543-4984; fax 660-543-8333  
extcampus@ucmo.edu; ucmo.edu/es

With the cooperation of Central Missouri's academic departments, Extended Studies administers courses and degree programs off campus and online. Extended Studies also coordinates summer sessions, workforce development programs, workshops, non-credit courses, contract training, high school dual credit courses, continuing education units (CEUs), domestic faculty-led study tours, and entrepreneurial courses.

### ***The Graduate School and International Admissions***

Ward Edwards 1800; 660-543-4621; fax 660-543-4778  
gradinfo@ucmo.edu; ucmo.edu/graduate

The Graduate School and International Admissions office offers Master's programs, an Education Specialist degree, cooperative Doctorate programs and various Graduate Certificates. A separate catalog is available for the graduate-level programs and is available at [ucmo.edu/catalog](http://ucmo.edu/catalog).

### ***Institute for Public Safety***

200 Ming Street; 660-543-4090  
mosafetycenter.com

Facebook: Central Missouri Police Academy; Twitter: @ucmpa

The Institute for Public Safety (IPS), a division of the Missouri Safety Center, develops and sponsors select in-service training courses for public safety professionals including law enforcement, firefighters, safety and emergency medical service providers.

IPS is also home to the Central Missouri Police Academy (CMPA). The CMPA is licensed by the Missouri Department of Public Safety's Peace Officer Standards and Training (POST) program as a Licensed Basic Training Center that exceeds POST's basic training requirements for a Class A Peace Officer License. Upon graduation from the academy, and passing the POST test, students are eligible to be licensed Peace Officers and may receive 15 hours of elective credit toward a bachelor's degree.

### ***Institute for Rural Emergency Management***

Humphreys 200; 660-543-4971; fax 660-543-4482  
ucmo.edu/irem

The Institute for Rural Emergency Management (IREM), a division of the Missouri Safety Center (MSC), at the University of Central Missouri was established in June 2005. IREM meets a demonstrated need for technical assistance in rural communities, to include mitigating, preparing for, responding to and recovering from emergencies and disasters. UCM is the only university in the U.S. to create a community outreach center focused on the emergency management needs of rural America, which are distinct from the needs of urban and suburban communities.

IREM gathers best practices from successful rural projects and develops guidelines and targeted information to distribute to elected officials and community leaders. In rural areas human resources are often limited, so IREM provides supervised student interns and

researchers to complete vital projects, implement new programs, and deliver training workshops and exercises.

### ***International Center***

Elliott Student Union 302; 660-543-4195; fax 660-543-4201  
ucmo.edu/international

The International Center consists of three areas including International Student and Scholar Services, the English Language Center and Education Abroad. The Elliott Student Union is the home of the International Center which serves more than 2900 international students attending UCM and more than 1100 who are engaged in Optional Practical Training. International students at UCM represent more than 50 different countries from around the world, bringing diversity to the campus community and to Warrensburg.

The International Center helps new international students settle into academic life in Warrensburg, provides intensive English instruction, advises students on non-immigrant student and scholar status, and assists UCM students who wish to study abroad. Students interested in attending school in another country while earning credit at UCM are encouraged to visit the International Center and inquire about UCM Study Abroad programs. Placement opportunities exist in approximately 300 institutions in more than 65 countries.

### ***International Student and Scholar Services***

Elliott Student Union 302; 660-543-4195

International Student and Scholar Services assists all international students and visiting international faculty with orientation, advocacy and programming activities. Other areas of service include immigration and student status certification activities, work authorization, sponsorship of the International Student Organization and the International Student Ambassador Program, and promoting the role of international education and alumni development.

### ***KMOS-TV***

University of Central Missouri's Broadcasting Services, KMOS-TV, serves over a million residents in west and central Missouri. The station is a working laboratory for scores of UCM students – providing employment opportunities and on-the-job experiences that augment a student's academic achievements.

KMOS-TV is a member of the Public Broadcasting Service, presenting PBS national programming as well as producing a variety of local productions relevant to the needs and interests of central Missourians. The television station broadcasts three separate digital channels, which include a full schedule of nationally acclaimed PBS prime-time and children's programming, award-winning local productions, lifestyle and how-to programs, and MHz Worldview featuring international news and entertainment.

### ***Library Services***

James C. Kirkpatrick Library; 660-543-4154; fax 660-543-8001  
library.ucmo.edu

Facebook: JCKLibrary; Twitter: @JCKLibrary

Library Services supports the University's instructional, research, and public service programs. The James C. Kirkpatrick Library has a centralized reference area and resources that include materials in all formats.

Library faculty and staff provide services to meet the needs of students, faculty, staff, and the local community. Assistance and instruction in library research skills and searching techniques are available both individually and via group sessions. Users may borrow most items from the library's collections. Remote access to

most of the library's subscription databases is available to current members of the university community.

UCM's distance learners are encouraged to communicate with the library regarding services that meet their special needs. Telephone, email, and chat services are all available options for communication if an individual cannot be in the Kirkpatrick Library. Librarian liaisons will arrange individual research appointments with any student or faculty member.

More than 200 computers are located throughout the library, along with a variety of study spaces appropriate for individual and group use. Harmon Computer Commons is an open computer lab with over 90 computers for student use. Wireless connectivity is available throughout the building. Einstein Bros. Bagels Express®, housed on the first floor of the building, offers beverages and snacks.

### ***Meeting and Conference Services***

Elliott Student Union 301; 660-543-4342; fax 660-543-8469  
ucmo.edu/meetings

Students may reserve university space for student organization and personal use. Depending on the use of the space charges may or may not apply. All space rental requests must be submitted to Meeting and Conference Services. To reserve space, students should submit event requests 10 business days prior to the event at [ucmo.edu/scheduleevent](http://ucmo.edu/scheduleevent). A confirmation will be sent by email which will include room assignment, event times, set-up requests, audio-visual equipment needs and any charges that apply.

### ***Mentoring, Advocacy, and Peer Support***

Dockery 212 and Administration 196  
660-543-4156; fax 660-543-8613  
[ucmo.edu/maps](http://ucmo.edu/maps)

The Office of Mentoring, Advocacy, and Peer Support promotes an inclusive, student-centered environment at UCM by providing students with one-on-one academic, social, and peer support.

Common reasons students use MAPS services:

- Need guidance or support in academic or social areas.
- Need periodic help or motivation.
- Have concerns with academic policies, discrimination, professor/student misunderstandings, financial aid, housing, parking or other issues related to their status as a UCM student.

Services MAPS provides:

- Academic Responsibility Coaches: Provide academic support and introduce students to a variety of strategies and tools to boost their college success.
- Academic Tutoring: Provides trained tutors for athletes, at-risk and Suspension Waiver Program students.
- Community Outreach: Connects off-campus students to on- and off-campus resources, opportunities, and support.
- IDEAS (Inclusivity, Diversity, Equity, Advocacy, and Support) Coordinator: Providing one-on-one counseling and support when students encounter obstacles, have questions, or face personal or academic issues.
- LGBTQIA Outreach: Available for any students who may be experiencing difficulties relating to their identity.
- Mentorship Program: Pairs upper-class student mentors with first-year students from traditionally underrepresented populations.

- Student Outreach: Provides essential support and resources as students progress toward graduation.
- Suspension Waiver Program: Program for high-potential students who have previously been suspended due to low grades.
- Title IX Advocacy: Support to any victim of misconduct, including sexual assault, stalking, discrimination, and harassment.

### ***Military and Veteran Services***

Elliott Student Union 117; 660-543-8776; fax 660-543-8044  
[ucmo.edu/vets](http://ucmo.edu/vets)

The Office of Military and Veteran Services is a part of the university's presidential military and veterans service initiative to better serve our active duty service members, reservists, guardsmen, veterans and their dependents as students at UCM. UCM offers a Military Tuition Package to eligible students who utilize military tuition assistance and/or the GI Bill for their tuition and are enrolled as degree-seeking-students. The Military and Veterans Success Center (MVSC) provides a one-stop, full-service resource center to assist military and veteran students and those utilizing the Military Tuition Package. The MVSC has computers with CAC readers for student use, individual and group study areas, as well as soft seating and dedicated staff to assist students with their educational pursuit. The Student Veterans Organization (SVO) provides an opportunity for active duty service members, reservists, guardsmen, veterans and their dependents to become involved with their student peers and participate in social and campus activities as one voice. The SVO assists its members with becoming acclimated to campus, providing guidance on campus resources as well as an interactive support system.

### ***Missouri Safety Center***

Humphreys 200; 660-543-4830; fax 660-543-4482  
[mosafetycenter.com](http://mosafetycenter.com); Facebook: MissouriSafetyCenter

Established July 1, 1967, the Missouri Safety Center (MSC) proves the benefits of combining an academic department with a training center, creating a hybrid unit dedicated to the safety and welfare of all citizens. As noted in its mission statement, "To promote safety in Missouri and the nation," the MSC strives to prevent injury and death through education, training, research, public service, and publications. The MSC's three distinct divisions are: The Division of Transportation Safety (DTS), The Institute for Public Safety (IPS) and the Institute for Rural Emergency Management (IREM).

Located just south of the main campus, the MSC's Division of Transportation Safety is housed in the Highway Safety Instructional Park at 1200 South Holden Street. This unique 14-acre highway safety training facility hosts many of the center's programs and features an advanced driving track, skid pad and off-road track for dirt bike and ATV training, as well as the Missouri breath alcohol training laboratory.

The MSC's Institute for Public Safety is located at 200 Ming Street near the main campus. The IPS develops and sponsors select basic and in-service training courses for professionals in public safety. The IPS's goal is to provide innovative, experiential learning opportunities tailored to the needs of regional public safety organizations. The IPS also manages the Central Missouri Police Academy (CMPA). The CMPA is licensed by the Missouri Department of Public Safety's Peace Officer Standards and Training (POST) program as a Licensed Basic Training Center that exceeds POST's basic training requirements for a Class A Peace Officer License.

The MSC's Institute for Rural and Emergency Management, located in Humphrey's Building, Suite 200, was established in 2005 to assist rural communities with mitigating, preparing for, responding to and recovering from emergencies and disasters. The MSC also prepares graduates for the growing emergency management field through a Bachelor of Science degree in Crisis and Disaster Management or a specialized certificate available entirely online or on campus. Students who participate in this program may concentrate in the areas of emergency management, emergency services management, hazardous materials, or business continuity. This degree program addresses the need within the state of Missouri for technically educated emergency management professionals.

### ***Non-Traditional Student Services***

Elliott Student Union 217; 660-543-4007  
ucmo.edu/osa/nontrad

Non-Traditional Student Services is a resource office for Central Missouri's students who are age 24 and over, have a gap of five or more years since high school, are married, single, have children, or are a veteran. This office provides information, support, advocacy, and referrals to campus and community support services. The office has information about non-traditional scholarships, housing, child care, and tutoring or other skill enhancers.

### ***Office of Sponsored Programs & Research Integrity***

Administration 315; 660-543-4264  
Sponsored Programs: ucmo.edu/osp  
IRB and IACUC: researchreview@ucmo.edu

The Office of Sponsored Programs & Research Integrity oversees programs that guide UCM in its research, scholarly activity, and creative endeavors. The office disseminates information about funding opportunities, assists in proposal development/submission, and oversees award management, budgeting, reporting, and compliance.

### **Research Involving Human Subjects**

To protect the health and safety of human subjects involved in research, all research projects involving the use of human subjects must be in compliance with federal regulations. All projects involving human subjects in research must be approved in advance by the UCM Human Subjects Review Committee which serves as the Institutional Review Board (IRB).

### **Research Involving Animals**

Federal law requires that all research projects involving the use of selected mammals and birds be conducted in a manner that ensures humane treatment of animals. All such projects must be approved in advance by the UCM Institutional Animal Care and Use Committee.

### ***Office of Technology***

Ward Edwards 0101; 660-543-4357 (HELP)  
tsc@ucmo.edu; ucmo.edu/ot

The Office of Technology is comprised of six teams, a project management office, and an administrative staff that work together to support the technology needs and requirements of UCM's students, faculty, and staff.

### **Application Systems**

The Application Systems (AS) team has core responsibilities for the Ellucian enterprise system and add-on modules that support the business functions of UCM that include students, finance, human resources payroll, financial aid, alumni, development, MyCentral portal, etc. The AS team works closely with functional departments and individuals to plan, coordinate, execute, support, and maintain the various applications core to the Ellucian environment in addition to those systems and applications that have a direct or

indirect interface to the Ellucian database. The AS team services and supports the Oracle database engine, which is both the most important and largest database supported by this team and serves as the foundation of all official UCM data. The AS team also has a wide scope of responsibilities for the implementation and technical support of "non-Ellucian" enterprise and departmental systems and applications, also serving in an advisory capacity to those departments that want to maintain responsibility for their system or application.

### **CentralNet**

The CentralNet team provides general oversight of academic systems that include Blackboard, AdobeConnect, streaming video, etc. CentralNet also provides assistance to faculty for online course development, academic research and development of software applications, and general academic media needs for faculty and students.

### **Network Services**

The primary duty of the Network Services (NS) team is oversight of UCM's infrastructure (voice and data), which includes all the hardware, software, cabling, and services that makes up the voice and data network infrastructure. NS has specific responsibilities for network connections at the core, building and workstation levels, Internet connectivity, switches, routers, PBX, telephones (land lines and cellular), WiFi, access points, and the software utilized by each component.

### **Technical Services**

Technical Services (TS) team is responsible for the server farm, storage environment, network operations center, and core applications associated with network connectivity and authentication. In addition, the TS team has responsibilities for data backups, active monitoring of systems, security, access, and the general well-being of servers. TS has oversight of enterprise servers as well as specifically identified departmental servers to include operating systems, hardware, patches, upgrades, permissions, access, and system defined availability.

### **Technology Support Services**

The Technology Support Services (TSS) team is responsible for providing general and specific computer hardware and software support for end-user computing devices that includes workstations, laptops, handheld devices, tablets, etc. TSS builds and deploys base images, conducts operating system updates and patches, provides acquisition assistance, and performs appropriate hardware repairs and replacement.

### **Technology Support Center**

The Technology Support Center (TSC) team provides first-line support to the UCM user community. The TSC conducts basic trouble-shooting, processes user requests for services, and answers general questions about campus technology. The TSC is the first step in requesting assistance, reporting a problem, or requesting new services from the Office of Technology. Students can reach the Technology Support Center by calling 660-543-4357 (HELP), visiting Ward Edwards 0800, or by emailing [tsc@ucmo.edu](mailto:tsc@ucmo.edu). Walk-in support is generally available in WDE 0800 Monday through Friday from 7 a.m. until 8 p.m. Appointments may be made for weekend support as needed. TSC phones are answered 24/7. When TSC staff members are not on site, an answering service representative may take a message for call back the next day. If immediate service is required, TSC personnel will be paged for immediate response.

**Office of Violence and Substance Abuse Prevention**

ADM 102; 660-543-4044  
ucmo.edu/vsap

The Office of Violence and Substance Abuse Prevention (VSAP) works closely with campus and community partners to create, implement, and evaluate best practice initiatives to address gender-based violence and substance abuse, and to increase the capacity of our community to address these issues. The VSAP staff coordinate the administration of the online programs *Alcohol Edu for College* and *Haven*, work closely with the Campus Alcohol Board and Community Culture of Responsible Choices Coalition, and manage several state and federal grants. Contact VSAP for more information about current initiatives or to learn about opportunities for involvement.

**Public Safety**

660-543-4123 (or 911 for emergencies); fax 660-543-4163  
ucmo.edu/ps

The Department of Public Safety includes University Police, Access Control, Environmental Health and Safety, and Parking Services. It is located at 306 Broad St. and is open 24 hours daily, 365 days per year. For emergencies on campus, dialing 911 from the university phone system will reach the Department of Public Safety. Dialing 911 from a cell phone will connect the caller to Johnson County Central Dispatch.

**Publications**

The following publications are produced and distributed by the University of Central Missouri:

- *UCM Today*, a quarterly magazine for alumni and friends of the university published by University Relations and the Office of Alumni Relations and Development
- The *Muleskinner*, a weekly campus newspaper published by Department of Communication student staff.

**Registrar and Student Records**

Ward Edwards 1000; 660-543-4900; fax 660-543-8400  
registrar@ucmo.edu; ucmo.edu/registrar  
Facebook: UCM MoInfo; Twitter: @UCMRegistrar

The Office of the Registrar and Student Records maintains the official student records of UCM. The Registrar's Office is responsible for maintaining accurate records of student enrollments and grades. The Registrar's Office provides official transcripts, maintains degree audit reports, and evaluates undergraduate students for graduation requirements. Enrollment and degree verification certificates are available in MyCentral through the National Student Clearinghouse.

**Transcripts**

There are two types of academic transcripts – unofficial and official. Holds on student accounts will prevent access to both types of transcripts. Students have access to unofficial transcripts in MyCentral. Official transcripts are provided for a fee and can be ordered in MyCentral or using a pdf order form available at [ucmo.edu/transcripts](http://ucmo.edu/transcripts).

An academic transcript shows a history of all courses taken, grades received, and hours earned. If a UCM degree or certificate is earned the degree or certificate, date conferred, and majors and minors will be listed on the transcript. The UCM official transcript includes student legal name, UCM student number, and birth month and date. Social security number is not included on the transcript for security reasons.

**Diplomas and Certificates**

Upon graduation all students receive a diploma or certificate. Diplomas and certificates will not be released until all financial obligations to the university are paid. The cost of the diploma and/or certificate is included in the graduation fee billed to students during their last semester. Diplomas include the degree earned, major(s), and academic honors (if applicable). Minors are not listed on diplomas. Certificates include the name of the certificate earned. If the student earned a double degree (not double major) or more than one certificate, a diploma/certificate will be provided for each degree/certificate. Students earning a double major will receive one diploma which lists both majors.

**Student Experience and Engagement**

Administration 214; 660-543-4114; fax 660-543-8114  
ucmo.edu/student

The Office of Student Experience and Engagement coordinates a wide variety of student services and programs. These services and programs are designed to help students have a safe and supportive collegiate experience, develop a sense of personal responsibility and experience personal growth, acquire essential skills to thrive as emerging citizens and leaders, understand their role and responsibility within a larger community, identify personal values, appreciate differences, and adapt to a diverse society. The office assists students, their families and visitors to better understand and access these services as they apply to their needs and situation.

**Student Financial Services**

Ward Edwards 1100; 660-543-8266; fax 660-543-8080  
ucmo.edu/contactsf (for email inquiries)  
ucmo.edu/sfs

The Office of Student Financial Services administers a wide variety of federal, state, and UCM scholarship, grant, loan, and employment programs, all of which provide funds to help eligible students satisfy the educational and living expenses of attending UCM. Knowledgeable staff members are available to assist students and their families with all aspects of applying for financial assistance.

**Testing Services**

Humphreys 216; 660-543-4919; fax 660-543-8757  
testingservices@ucmo.edu; ucmo.edu/testingservices

Testing Services serves as the repository of official score reports, provides information and administers national, state, and locally developed tests, as well as supports and coordinates Central Missouri's Quality Improvement Program (CQIP). Testing Services is a member of the National College Testing Association (NCTA) and the Consortium of College Testing Centers. Testing Services adheres to NCTA Professional Standards and Guidelines, [NCTA.org](http://NCTA.org).

**Official Score Report Policy**

- Official score reports are required to be on file for a student to meet admission and/or other program requirements.
- Only score reports that are sent from the test company directly to Testing Services are considered official.
- The University of Central Missouri retains and uses scores obtained within the past 10 years. ACT scores accepted at the time of admission may be no older than five years.
- To protect confidentiality and privacy, score reports are not available by telephone, fax, email, Internet, or proxy.
- An official ID containing the candidate's photo and signature is required for most services.

### Test Registration

There are several ways to register for various tests:

- Registration for some tests, including the general education assessment (GEA) and ACT-Compass Placement test, is available via MyCentral; click on the “Student Services” tab, click on the “Register for a Test” link at the bottom right-hand corner, select the test day and time, and complete the online registration process as directed.
- Registration for some tests must be completed in person at Testing Services, Humphreys 216
- Registration for some tests, including CLEP, MEGA, MoGEA (teacher education), and FAA exams, must be completed directly through the testing company.
- Test fees and administration fees are automatically billed to the UCM student’s financial account unless paid directly to the testing company.
- For candidates not enrolled at UCM, only cash or money orders payable to UCM Testing Services can be accepted, except for test fees paid directly to the testing company.
- Test candidates are not fully registered until Testing Services confirms receipt of fees and seat availability.

### Test Cancellation

Candidates are obligated to test on their scheduled date and time. To maintain reasonable test administration fees, a no-show fee of \$10 may be applied to the UCM student’s financial account, unless Testing Services is notified of a change at least 24 hours in advance or proof of a university-approved absence is provided.

### Test Accommodations

Testing Services is pleased to accommodate students who have documented disabilities, in compliance with the Americans with Disabilities Act. Candidates with disabilities are responsible for requesting test accommodations prior to or during registration and following the procedures outlined by the test company. Candidates are responsible for confirming with Testing Services their test date, time, location, and approved test accommodations.

UCM students who wish to use their accommodations for the GEA must request the Office of Accessibility Services (Elliott Student Union 222, 660-543-4421) provide Testing Services with approved test accommodations at least two weeks prior to testing.

### UCM Foundation

Elliott Student Union, Smiser Alumni Center, 660-543-8000  
giving@ucmo.edu; ucmo.edu/foundation

The UCM Foundation was incorporated in 1979 to advance and manage the university’s external fundraising operations. Officially operating as a Internal Revenue Code 501(c)(3) organization, the UCM Foundation makes gifts count. It does this first by securing contributions, then by ensuring gifts benefit the specific areas donors designate or by helping to finance the university’s greatest needs. Private support makes it possible for UCM to provide strong academic programs and the quality learning experience that positions its students for career success. Scholarships is one of the largest areas where gifts make an impact. See *Scholarships* for more information.

### UCM Lee’s Summit

660-543-8228; 816-347-1612; fax 816-347-9574  
summit@ucmo.edu; ucmo.edu/summit

The UCM Lee’s Summit location is an off-campus site whose mission is to serve adult learners in the Greater Kansas City metropolitan area. UCM Lee’s Summit is located within the Summit Technology Campus near the junction of Missouri highways 50 and 470. The 40,000 square foot facility features multi-use classrooms and seminar rooms equipped with state-of-the-art technology, interactive television rooms, computer labs, and conference rooms. Offerings included undergraduate certificate programs, completion degrees, graduate certificate and degree programs. UCM Lee’s Summit also serves as a resource to the community for professional and workforce development.

### Union Station: Crossroads to Technology

Elliott Student Union 119; 660-543-4372 or 800-330-7698;  
fax 660-543-4688; ustation@ucmo.edu

Union Station provides UCM students, faculty and staff with the latest technology, hardware and software, all at an educational price. An Apple Authorized Campus Store, Union Station sells the newest Apple systems, software and accessories. Additionally, Union Station carries HP, Dell and other popular systems. Union Station will also special order technology systems. Union Station’s software assortment includes products such as Microsoft, Adobe and other software developers. From Ethernet cables to games to ink cartridges, Union Station provides the UCM campus with technology essentials. Check out Union Station’s Web site at [ucmbookstore.com](http://ucmbookstore.com) and click on “Tech Store.” Fall and spring hours: M-F, 8 a.m.-5 p.m.; summer hours: M-F, 8 a.m.-4:30 p.m.

### University of Central Missouri Prussing Farm

The 260-acre University of Central Missouri Prussing Farm, a teaching unit of the Agriculture program that utilizes the latest in agriculture technology, provides laboratory experience for students in agriculture classes and work opportunities for students interested in hands-on experience. The newest additions to the farm are a two-classroom Agriculture and Conservation Building and a trapshooting range with skeet overlay funded by a grant from the Missouri Department of Conservation. Additional teaching/research facilities are a mature orchard, greenhouse complex with dwarf orchard, and research plots on campus and at the 100-acre Agricultural Research Farm on Mitchell Street. Agriculture research, funded by the university, private industry, and the Natural Resources Conservation Service is carried on by faculty and students at these facilities.

### University Health Center

660-543-4770; fax 660-543-8222  
uhc@ucmo.edu; ucmo.edu/uhc

### Clinical Services

The University Health Center, located at 600 S. College St., just south of the Elliott Student Union, offers care for acute care and services to students and their spouses, with immunizations and laboratory services to faculty and staff. The Health Center is staffed by physicians, nurse practitioners, nurses, and other qualified professional and support staff. The Health Center operates primarily on an appointment system, although urgent illnesses and injuries are given priority. Fall and spring semester hours are Monday – Friday, 8 a.m. to 12 p.m. and 1 p.m. to 5 p.m. Summer hours are Monday – Friday, 7:30 a.m. to 12 p.m. and 1 p.m. to 4:30 p.m. The Health Center only sees patients while classes are in session.



### **Health Insurance**

All students attending UCM should have adequate health insurance coverage. University policy requires that all international students have health insurance coverage through the student health plan. International students are automatically enrolled and billed for the cost of the health insurance each semester. Domestic students may enroll in the student health insurance plan for themselves and their dependents.

The student insurance plan provides benefits to the insured students and their insured dependents on or away from campus, 24 hours a day. The insurance runs from August to August, and may be paid for the entire year, or on a per semester basis. For more information about the student insurance plan, visit [ucmo.edu/uhc/insurance/plan.cfm](http://ucmo.edu/uhc/insurance/plan.cfm) or call 660-543-4770.

### **Mandatory Immunization Requirements**

Students must provide evidence of two (2) vaccinations for immunity against measles, mumps, and rubella (MMR), and completion of the Mandatory Immunization Form. As of July 1, 2015 the State of Missouri requires all students living in university housing to have received the meningococcal vaccine. For more information about immunization requirements as well as a copy of the Mandatory Immunization Form, please visit [ucmo.edu/uhc/immunization\\_policy.cfm](http://ucmo.edu/uhc/immunization_policy.cfm) or call 660-543-4770.

### **University Bookstore**

Elliott Student Union 128; 660-543-4370  
[ucmbookstore.com](http://ucmbookstore.com)

University Bookstore, a college tradition and a partner in education, is the primary and preferred source for undergraduate and graduate textbooks. University Bookstore works with UCM faculty to identify the course materials required for each course. Helping to offset the costs of higher education, University Bookstore offers a textbook rental program for many of the courses at the undergraduate level. The rental program saves UCM students more than \$3.5 million annually when compared to new retail prices. Students are required to return rental textbooks no later than the last day of finals each semester. Students may also choose to purchase textbooks that are included in the text rental program.

University Bookstore also conducts a textbook buyback program to help students reduce their total cost of course materials. The textbook buyback event is conducted at the end of each semester.

A textbook reservation service is available each fall and spring semester. The reservation service may be accessed through University Bookstore's Web site, [ucmbookstore.com](http://ucmbookstore.com).

University Bookstore is open fall and spring semesters 7:30 am to 5:00 pm; summer hours are Monday through Thursday, 7:30 am to 4:30 pm.

### **University Store - The Crossing**

114 W. South Street; 660-543-4227  
[ucmbookstore.com](http://ucmbookstore.com)

University Store –The Crossing is located just north of Vernon Kennedy Field/Walton Stadium at 114 W. South Street. University Store-The Crossing sells an assortment of officially licensed UCM clothing and souvenirs. Convenience store items are available in our adjoining store, Mule Stop. Online orders for emblematic merchandise are accepted at our Web site, [ucmbookstore.com](http://ucmbookstore.com). University Store-The Crossing is open fall and spring semesters Monday through Thursday, 9:00 am to 7:00 pm; Friday 9:00 am to 6:00 pm; Saturday, 9:00 am to 3:00 pm and Sunday, 12 noon to 5:00 pm. Summer hours are Monday through Friday, 9:00 am to 5 pm; Saturday 9:00 am to 3:00 pm.

### **Welch-Schmidt Center for Communication Disorders**

Martin 34; 660-543-4993; fax 660-543-8234  
[ucmo.edu/comdisorders/about/center.cfm](http://ucmo.edu/comdisorders/about/center.cfm)

UCM has a comprehensive speech-language and hearing clinic in the Welch-Schmidt Center for Communication Disorders. Undergraduate and graduate student clinicians, supervised by Missouri-licensed and American Speech-Language-Hearing Association (ASHA)-certified faculty of the Department of Communication Disorders and Social Work, provide prevention, assessment, and treatment services to students, faculty, and members of the community who may exhibit difficulties in articulation, voice, swallowing, stuttering, language, literacy, hearing disorders, and foreign accent.

The Center has treatment rooms with two-way mirrors, video and audio monitoring; an early childhood preschool for children with speech and language disorders who are between the ages of two and one half and five years; a speech acoustics and physiology lab that provides instrumentation for rigid and flexible endoscopy vocal fold visualization, air-flow/pressure and acoustic measurement of the voice; four audiologic suites where hearing evaluations, impedance audiometry, otoacoustic emissions, and video otoscopy are performed; an Augmentative and Alternative Communication (AAC) lab; Scottish-Rite Early Language and Literacy Lab; and a Functional Communication Clinic (FCC). The hearing aid laboratory is equipped with the latest technology for the fitting and dispensing of hearing instruments.

Students have available a variety of current assessment and treatment materials and a student clinician workroom complete with workstations. The center collaborates with the university English Language Center for a unique service-learning opportunity for student clinicians by providing accent reduction therapy for those international students enrolled in the Intensive English Program (IEP). With the support of the Scottish-Rite, the Center is also able to provide literacy evaluations and treatment to children and adults.

Students, faculty, staff and their immediate families with speech sound errors, autism, aphasia, or other communication deficits may use the center's services at reduced fees. The center welcomes self-referrals and referrals from university faculty and staff, the University Health Center, and community health and educational agencies.

## SECTION II

# Program Requirements

## Degrees

A degree is a formal title conferred upon an individual for the completion of a program of study. Undergraduate degrees are called baccalaureate or bachelor's degrees. These terms can be used interchangeably. Central Missouri offers the following baccalaureate degrees:

- Bachelor of Arts (B.A.)
- Bachelor of Fine Arts (B.F.A.)
- Bachelor of Music (B.M.)
- Bachelor of Music Education (B.M.Ed.)
- Bachelor of Science (B.S.)
- Bachelor of Science in Business Administration (B.S.B.A.)
- Bachelor of Science in Education (B.S.Ed.)
- Bachelor of Social Work (B.S.W.)

## General Requirements for All Baccalaureate Degrees

1. A baccalaureate degree must total a minimum of 120 semester hours. Some degree programs require more than 120 semester hours.
2. Students must earn a minimum of 30 semester hours from UCM.
3. The last 12 hours of the degree must be earned from UCM.
4. A baccalaureate must include a minimum of 30 semester hours of upper-level credit from an accredited four-year institution and a minimum of 20 of those hours must be completed at UCM.
5. A baccalaureate must include completion of the General Education Program as prescribed by the university. See *General Education Program* in this section.
6. Students must achieve a grade point average of at least 2.00 in the cumulative GPA, UCM GPA, major, and minor (if applicable) GPA. Some degree programs require higher GPAs for graduation.

## Specific Requirements for the Various Baccalaureates

### BACHELOR OF ARTS

1. A major for this degree normally shall be 30-43 semester hours.
2. A modern language requirement shall be nine semester hours and may be met as follows:

The modern language requirement is fulfilled by successfully completing nine semester hours of one modern language, or completing six hours of one modern language and three hours of modern literature in translation (ENGL 2220 or ML 2000), or completing three hours of an upper-level (or level three) modern language course.

Students with previous study of a modern language in high school may be eligible to enroll in the second or third level of language courses at UCM. Students who earn a grade of C or higher will earn validated credit for the lower level classe(s). See Department of Government, International Studies, and Languages Statement of Policy. For further information contact the chair of the Department of Government, International Studies, and Languages at 660-543-4780.

Students may alternately satisfy the B.A. language requirement and/or gain General Education Humanities credits by attaining a proficiency rating of Intermediate Mid on an ACTFL Oral Proficiency Interview (OPI). Non-native speakers of English are understood to fulfill the spirit of the requirement through their English coursework, provided that they can show proof of native proficiency in another language (Advanced proficiency rating on an OPI). Students wishing to fulfill the requirements in this way must pay for their own examinations. Contact Testing Services at 660-543-4919, for more information.

### BACHELOR OF FINE ARTS

This is a professional performance degree available through the Department of Art and Design and the Department of Theatre and Dance.

1. A major for this degree normally shall be 61-88 semester hours.

### BACHELOR OF MUSIC

This is a professional performance degree available through the Department of Music.

1. A major for this degree normally shall be 77-88.5 semester hours.

### BACHELOR OF MUSIC EDUCATION

This is a professional education degree available through the Department of Music. Students planning to obtain teacher certification should see *Teacher Education Policies and Procedures* on page 90.

1. A major for this degree normally shall be 63.5-68.5 semester hours.
2. Professional education courses for this degree shall be 25-35 semester hours.
3. A candidate for this degree must have a minimum cumulative grade point average of 2.75 based upon total hours attempted, as well as a grade point average of 3.00 in specified content courses, and a grade point average of 3.00 and no grade below a C in designated professional education courses.
4. All students receiving this degree must obtain minimum scores on the area specialty test to be eligible for teacher certification (HB463). Not obtaining the prescribed minimum score does not preclude receiving the degree. *Teacher Education Policies and Procedures* on page 90 in this catalog.

**BACHELOR OF SCIENCE**

1. A major for this degree normally shall be 30-80 or more semester hours.
2. Candidates for this degree who are seeking teacher certification must satisfy teacher education certification standards. See B.S.Ed. degree requirements on this page and *Teacher Education Policies and Procedures* in this catalog (page 90).

**BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION**

1. A major for this degree normally shall be 60-77 semester hours.
2. A minimum of 50 percent of the major hours must be earned at UCM.
3. Candidates for this degree must achieve a minimum cumulative grade point average of 2.25 for graduation (2.65 for accountancy majors and 2.40 for finance majors).

**BACHELOR OF SCIENCE IN EDUCATION**

Students planning to obtain teacher certification should see *Teacher Education Policies and Procedures* in this catalog (page 90).

1. A major for this degree shall be in a certifiable area and normally shall be 36-64 semester hours except in those instances where certification requirements exceed this amount.
2. A minor for this degree normally shall be 18-24 semester hours.
3. Professional education courses for this degree shall be 25-35 semester hours.
4. A candidate for this degree must have a minimum cumulative grade point average of 2.75 based upon total hours attempted, as well as a grade point average of 3.00 in specified content courses, and a grade point average of 3.00 and no grade below a C in designated professional education courses.
5. All students receiving this degree must obtain a minimum score on the appropriate exit test to be eligible for teacher certification (HB463). Not obtaining the prescribed minimum score does not preclude receiving the degree. Students with double majors in education normally must plan to take tests in and student teach in both areas. Students should check with Clinical Services and Certification (LOV 2170) to clarify student teaching expectations for double majors.

**BACHELOR OF SOCIAL WORK**

This is a professional degree available through the Department of Communication Disorders and Social Work.

1. The major for this degree normally shall be 51 semester hours.
2. A cumulative grade point average of 2.00 is required for admission to the program. Students in this major must earn a grade of C or better in all required major courses.
3. Candidates for this degree must successfully complete a 40-hour volunteer observation experience in a social service agency during the first semester as a major and a 500-hour field practicum experience in the final semester.

**Double Degrees**

Students may earn more than one degree, if desired. This is often referred to as a double degree or dual degree program. The degrees can either be the same type (two B.S. degrees) or of different types (a B.F.A. and a B.S.E.). Students must meet the unique requirements of each degree (including required minors, specified General Education courses, etc.). There are no additional requirements for the double degree option. Each degree may be from a different catalog year, if needed.

Students may not earn a double degree with the same major name (e.g., students cannot earn both a B.A. and a B.S. degree with a history major). The exception to this is when one of the degrees is a B.S.E. (e.g., students may earn both a B.S. in Mathematics and a B.S.E. degree in Mathematics). A minor used to satisfy a degree requirement for one degree may not be in the same subject as a major used in a different degree program if the two degrees are earned concurrently. The same minor may not count on more than one degree.

**Majors**

A major is a primary field of specialized study. UCM majors range from 30-88 credit hours. Majors are tied to specific degrees. Some majors may be offered with multiple degree programs. For example, the history major is available as both a B.A. degree or a B.S. degree. Find a listing of the majors offered by UCM on page 59 of this catalog. Students may declare, change or delete a major by meeting with their academic advisor.

**General Requirements for a Major**

1. A major must require a minimum of 30 semester hours.
2. A minimum of 15 semester hours of a major's program requirements must be completed through Central Missouri. Some majors require additional major hours at UCM for graduation.
3. A minimum of 12 upper-level hours must be included in a major program. At least nine of these 12 upper-level hours must be completed through Central Missouri.
4. Courses taken to fulfill major requirements must be taken for a standard letter grade and may only be taken as pass/fail if that is the only way that the course is offered.
5. Students must achieve a grade point average of at least 2.00 in the major. Some majors require higher major grade point averages for graduation.

**Double Majors**

Students may earn more than one major if desired. The two majors must be tied to the same degree type and the student must follow the curriculum from the same catalog year for each major. For example, a student can pursue a double major in management and marketing, as they are both B.S.B.A. degrees. Upon completion, the student earns two majors with one degree. Students must meet the unique requirements of each major. If one or both of the majors requires a minor, the minor requirement will be waived because of the double major (minors are only waived in the case of double majors, not for double degrees). There are no additional requirements for the double major option.

Students pursuing a double major also have the option of completing a double degree. Each degree may be from a different catalog year, if needed. Students who wish to opt for the double degree will apply for graduation separately for each degree. Students must meet the unique requirements of each major. There are no additional requirements for the double degree option.

### Major Options and Areas

Some majors offer Options or Areas that provide additional specialization or focus within a major. Options are those content areas that have gained approval from the Missouri Department of Higher Education (MDHE) and are listed on their official program inventory. Options will appear on official transcripts and diplomas. Areas (sometimes also noted as specializations, concentrations, etc.) are those content areas that are internal UCM designations and have not gained approval from the Missouri Department of Higher Education (MDHE). Areas will not appear on official transcripts or diplomas. Students may pursue more than one option or area within a major.

### Minors

A minor is a secondary field of specialized study. UCM minors range from 15-34 credit hours. Some programs require minors as part of the degree program. See specific program requirements in this catalog. A minor may not be earned independently from a degree or added onto a transcript after graduation. Students may follow minor curriculum from a different catalog year than their major curriculum, as long as the student is eligible for that catalog year. Students may pursue more than one minor if desired. Students may not concurrently major and minor in the same subject area. Students may return to UCM and earn a major in a subject area in which a minor was previously earned. Find a listing of the minors offered by UCM on page 60 of this catalog. Students may declare, change or delete a minor by meeting with their academic advisor.

#### General Requirements for a Minor

1. A minor must require a minimum of 15 semester hours.
2. Although the university does not require the completion of a minor for a degree, some programs do require a minor. Carefully read the program requirements for specific majors.
3. A minimum of nine hours of a minor program must be completed through Central Missouri.
4. At least one upper-level hour must be included in the minor program and completed at Central Missouri.
5. Courses taken to fulfill minor requirements must be taken for a standard letter grade and may only be taken as pass/fail if that is the only way that the course is offered.
6. Students must achieve a grade point average of at least 2.00 in the minor.

### Undergraduate Certificates

An undergraduate certificate is a course of study in a specialized subject area. Certificate programs range from 12 to 21 credit hours. Some certificate programs may be completed in one semester. These programs range from 12-15 credit hours. Other certificate programs are one-year programs and contain between 16 and 21 credit hours. Fifty percent of the coursework for a certificate must be earned at UCM to fulfill residence hours. Courses taken to fulfill certificate requirements must be taken for a standard letter grade and may only be taken as pass/fail if that is the only way that the course is offered. Find a listing of the undergraduate certificates offered by UCM on page 61 of this catalog.

An undergraduate certificate may be earned independently or along with a degree program. A student pursuing an undergraduate certificate may seek admission to a degree program simultaneously or at a later date. Students may pursue certificates and majors in the same academic area. Coursework used on a certificate may also be used towards an undergraduate degree. Students must earn a 2.00 or higher grade point average in the coursework required of the undergraduate certificate. Latin honors are not awarded for certificate programs.

### Course Overlap

In the instance of a double degree or double major program, courses required in both degrees or majors may count in both programs. In the instance of a major and minor or double minor, courses required in both may count in both programs. Limitations to this policy may be enforced by the departments. Refer to department information in this catalog for restrictions.

Students pursuing a double degree program where a minor(s) is required may not receive a major and minor in the same subject area. In addition, if both majors in a double degree program require minors, each must have a unique minor. Students completing a double major (one degree) do not need to complete a minor.

# The General Education Program

The General Education Program at UCM is an essential component of all undergraduate degree programs. It allows students to cultivate fundamental intellectual and practical skills. The requirements are designed to improve students' ability to communicate, think critically, solve real-world problems, and adapt to a changing world by learning to think in different contexts. General education cultivates social and civic responsibility to help students become lifelong learners and contributing members of society.

The philosophy of general education is not unique to UCM. UCM's General Education Program is based on a model developed by the Association of American Colleges and Universities (AAC&U) called *Liberal Education and America's Promise* (LEAP). LEAP is organized around essential learning outcomes for all students regardless of their chosen field of study. For more information on LEAP, see [aacu.org/leap](http://aacu.org/leap).

This philosophy is the foundation for UCM's General Education mission statement:

*The General Education program at the University of Central Missouri serves student need and the public interest by ensuring students have strong foundational skills by providing a broad, enriched academic experience that both complements and supports their study within specialized disciplines.*

The goals of the General Education Program are to provide students the opportunity to enhance the skills of the intellect; expand their knowledge, understanding, and appreciation of the arts, natural sciences, technology, social sciences, literature and the humanities; and contribute to the improvement of human interactions. These goals can best be accomplished through exposure to a common core of knowledge, as well as through the opportunity to select courses to accommodate individual interests. A common thread throughout the program components is our effort to provide students with required competencies by the Missouri Coordinating Board for Higher Education (CBHE). The CBHE competencies are divided into two parts: Skill Areas (Communicating, Higher-Order Thinking, Managing Information, Valuing) and Knowledge Areas (Social and Behavioral Sciences, Humanities and Fine Arts, Mathematics, Life and Physical Sciences).

## **General Education Outcomes and Competencies**

Four outcomes and ten competencies establish the knowledge base and skills for all UCM graduates. The UCM General Education Program Outcomes and Competencies include:

**Outcome 1:** UCM graduates will demonstrate a mastery of intellectual and practical skills by

Competency 1: Writing with clarity and purpose using appropriate conventions of format, structure, and documentation.

Competency 2: Presenting and interacting effectively in public, group, and interpersonal settings.

Competency 3: Using mathematical and formal reasoning to perform analysis, determine reasonableness, and draw inferences.

Competency 4: Thinking creatively and critically.

Competency 5: Acquiring and managing information effectively through research and the uses of current and emerging technologies.

**Outcome 2:** UCM graduates will demonstrate knowledge of the world in which we live by acquiring

Competency 6: Knowledge and appreciation of literature, languages, and the arts using the standards of evidence and reasoning appropriate to the humanities and the arts.

Competency 7: Knowledge of the physical and natural world using the standards of evidence and reasoning appropriate to the sciences, mathematics, and technology.

Competency 8: Knowledge of the human experience using the standards of evidence and reasoning appropriate to history and the social/behavioral sciences.

**Outcome 3:** UCM graduates will demonstrate an understanding of individual and social responsibility by

Competency 9: Evaluating individual actions, intercultural relationships, and social choices within local/global frameworks using ethical reasoning, civic principles, and cultural values.

**Outcome 4:** UCM graduates will demonstrate the ability to integrate and apply skills, knowledge, and responsibility by

Competency 10: Creating a cumulative work that demonstrates the integration and application of knowledge in new settings.

Competency 10 is fulfilled by the major curriculum. It is not included in the 42-hour core of general education.

The 42-credit hours required in General Education will ensure students learn and practice the skills and knowledge of the ten competencies prior to degree conferral. Students will demonstrate their competency by successfully completing assignments and required courses, passing the General Education Assessment examination (see information below), and through completion of a capstone experience in the major.

## **Policies Concerning the General Education Program**

The Faculty Senate General Education Committee is charged with the development and interpretation of policies concerning the General Education Program. Policies must conform to the Statement of Philosophy and General Goals of the General Education Program.

## **General Policies Governing General Education**

The minimum number of required General Education semester credit hours for all students, regardless of their program of study, is 42. Some degree programs may require up to six additional hours of General Education depending on the math, science, and technology courses required.

Courses taken to fulfill General Education requirements may not be taken on the pass/fail basis. Students who have fulfilled all General Education requirements in a specific area may elect to take additional General Education courses as free elective hours in the same area on the pass/fail basis.

## **Placement and Prerequisites for General Education Classes**

Placement into Writing I, Mathematics, and some Science courses is based on planned placement. See pages 9-10 of this catalog for detailed information. Students who do not meet ACT/SAT score requirements for enrollment in such courses will be required to complete prerequisite coursework. Courses which require planned placement are marked with a "+" in the general education course listing. Some Fine Arts courses may require an audition or placement assessment for enrollment. These courses are marked with an "^".

### **United States and Missouri Constitutions Requirement (State Law Requirement, Section 170.011)**

Missouri state law requirement, Section 170.011 RSMO Supp (1988) requires that all students at public Missouri institutions have a course that teaches the constitutions of Missouri and the United States. Find more information about this requirement at [moga.mo.gov/statutes/c100-199/170000011.htm](http://moga.mo.gov/statutes/c100-199/170000011.htm). The following courses in the UCM General Education program fulfill this requirement: HIST 1350 or 1351 and POLS 1510 or 2511 and are denoted with a “#” in the General Education course listing. These courses must be taken from institutions in the state of Missouri. Courses from out-of-state institutions which are articulated or substituted for these courses will not fulfill state law requirement Section 170.011 RSMO Supp (1988). Students who have one of these courses from out of state or who have already fulfilled all nine hours of Knowledge Area III in the general education program may fulfill this requirement by passing an exam on the constitutions of the United States and of Missouri. This test is offered online, at no cost by the Department of History and Anthropology (Wood 136). Testing information can be obtained by calling 660-543-4404.

### **Transfer Students and General Education**

**Transfer Students with a degree or the 42-hour core from Missouri institutions.** Students who transfer to UCM with an Associate of Arts (A.A.) degree, an Associate of Arts in Teaching (A.A.T.) degree, or a bachelor’s degree from an appropriately regionally accredited institution in Missouri, or have met the Missouri 42-hour General Education Core requirements are considered to have met UCM’s 42-hour general education program, state law requirement Section 170.011 RSMO Supp (1988), and the nine general education competencies with the exception of any specific general education courses required by the student’s major/minor.

**Transfer Students with a degree from out-of-state institutions.** Students who transfer to UCM with an Associate of Arts (A.A.) degree, an Associate of Arts in Teaching (A.A.T.) degree, or a bachelor’s degree from an appropriately regionally accredited institution outside of the state of Missouri are considered to have met UCM’s 42-hour general education program and the nine general education competencies with the exception of any specific general education courses required by the major/minor and state law requirement Section 170.011 RSMO Supp (1988). These students must fulfill state law requirement Section 170.011 RSMO Supp (1988) by either successfully completing a course at UCM in General Education denoted with a “#” or by passing an exam on the constitutions of the United States and Missouri offered by the Department of History and Anthropology (Wood 136, 660-543-4404).

**Transfer students without a degree or the Missouri 42-hour core.** Students who transfer without a degree or the Missouri 42-hour core will have their courses evaluated on a course-by-course basis for UCM’s general education program. Courses from out-of-state institutions which are articulated or substituted for history or social/behavioral science courses that fulfill state law requirement Section 170.011 RSMO Supp (1988) will not fulfill this requirement. Students in this situation may fulfill this requirement by either successfully completing a course at UCM in the General Education denoted with a “#” or by passing an exam on the constitution of the United States and of Missouri offered by the Department of History and Anthropology (Wood 136, 660-543-4404).

### **Major Required General Education Classes**

Some majors require specific General Education courses. Such courses are listed in this catalog for each program. Some major programs list required general education courses in the major hours, some list them in the general education hours, and some programs list required general education classes in both major and general education hours.

Should a student change majors or minors from a program that does not require specific General Education courses to a program that does, a student may have to take additional credit hours in one or more of the defined areas of the General Education program if she/he has not taken the specific General Education course listed as a major or minor requirement. This applies to transfer students as well, even if a prior degree or the Missouri 42 hour core has been completed.

### **Honors Students and General Education**

Students who participate in The Honors College Program and then choose to leave that program will be allowed to use courses taken to complete Honors General Education requirements in the non-honors general education. For example, students who completed six hours of modern foreign language as part of the Honors Program will be allowed to continue to use the extra three hours of language in place of the Fine Arts requirement. If a major or minor requires a particular general education course in a category, the honors substitution will not be honored.

### **General Education Assessment Policy**

Assessment is a key process that is used in the academic, administrative, and student support services areas. Because the core process of higher education institutions is student learning, assessment at UCM serves three primary purposes: A) improvement of student learning and instruction, B) accomplishment of institutional mission, and C) accountability for achievement of educational goals. Central Missouri works hard to keep in contact with employers who hire UCM graduates. The one consistent message received from those employers, regardless of the type of enterprise, is that college graduates need to have a solid background in General Education.

This is one of the reasons the university has established a minimum score on a national test of General Education critical thinking and reading skills as a preparedness check for enrollment in upper-division courses as well as a condition for graduation. We want our students and the general public to know that we take our responsibility of preparing students to live and work as productive citizens in a diverse society very seriously. Central Missouri wants to ensure that every student is prepared for upper-division course work and that every student who graduates from our institution has a basic set of intellectual and reading skills in those areas defined by employers, educators and our culture as important.

All undergraduate students seeking a degree at Central Missouri; except teacher education majors, RN-BS nursing majors, and post-baccalaureate students (from UCM and transfer institutions); must, as a condition for graduation:

- Take the general education assessment (GEA), the ETS Proficiency Profile, in the semester after which a total of 45 credit hours have been earned.
- Pass the GEA by obtaining a minimum score of 425 (based on a scaled score of 400 - 500).
- Fulfill the General Education Assessment Policy no later than the semester after which a total of 75 credit hours have been earned, to ensure no delays in progress towards graduation.

Additional information on the ETS Proficiency Profile may be viewed at [ets.org/proficiencyprofile/about](http://ets.org/proficiencyprofile/about).

An enrollment hold will be placed on a student's account for failing to take the GEA the semester after which a total of 45 credit hours have been earned or for not fulfilling the General Education Assessment Policy.

Students unsuccessful in obtaining the minimum total score of 425 (based on a scaled score of 400 - 500) are required to meet with Testing Services staff to discuss obstacles to passing the GEA, test-taking strategies, and specific interventions to help improve the student's knowledge and skills. After two unsuccessful attempts, students are required to submit documentation to the Faculty Senate University Assessment Council subcommittee to discuss possible solutions/actions.

### ***Transfer Students and General Education Assessment***

Transfer students, with at least 45 credit hours, must test during their second semester at UCM.

Students transferring with a degree from State Fair Community College may request to use their exit exam, which is the ETS Proficiency Profile, in fulfillment of UCM's GEA policy, if they meet the minimum score requirement of 425. Transfer students who have taken the Collegiate Assessment of Academic Proficiency (CAAP) or the College-BASE for General Education, or former teacher education majors who have passed the MoGEA, may seek fulfillment of the General Education Assessment Policy.

- A score report must be sent directly from the testing company or previous institution to the Office of Testing Services. Most institutions require written consent to release a score report.
- The test must have been taken within the past 10 years.
- Testing Services staff will review the score reports to determine if they meet UCM's minimum score requirement on these exams.

### ***Teacher Education Majors and General Education Assessment***

Teacher Education Majors are required by the Missouri Department of Elementary and Secondary Education (DESE) to take and pass all sections of the Missouri General Education Assessment (MoGEA). This test is used for admission into undergraduate professional education programs at all Missouri colleges and universities, and includes sections on English language arts, writing, mathematics, science, and social studies. For more information about test dates, fees, and to register, please go to [mo.nesinc.com](http://mo.nesinc.com). For information about required passing scores, students should consult with their academic advisor (LOV 2160, 660-543-4888).

### ***Admission to Degree Programs and General Education Assessment***

**Nursing Majors.** Students seeking admission to the Nursing program are required to fulfill the university's General Education Assessment requirements as a condition for admission into the Nursing program and take the ACT-COMPASS placement exam. The General Education Assessment Policy does not apply to Registered Nurses seeking a B.S. in Nursing.

### ***General Education Assessment Test Registration***

Registration for the GEA is available in MyCentral. Click on the "Student Services" tab, then the "Register for a Test" link at the bottom right hand corner and then click on the test day and time preferred. Complete the online registration process as directed. See [ucmo.edu/testingservices](http://ucmo.edu/testingservices) for complete information on the General Education Assessment Policy and requirements.

Direct any questions concerning this policy to the Director of Testing Services, Humphreys 216, 660-543-4919, or [testingservices@ucmo.edu](mailto:testingservices@ucmo.edu).

# The General Education Program Requirements

The minimum number of required General Education semester credit hours for all students, regardless of their program of study, is 42. Some degree programs may require up to six additional hours of General Education depending on the math, science, and technology courses required.

Courses taken to fulfill General Education requirements may not be taken on the pass/fail basis. Students who have fulfilled all General Education requirements in a specific area may elect to take additional General Education courses as free elective hours in the same area on the pass/fail basis.

Some General Education selections listed on these pages may be limited by major/minor choice. Check the major/minor listing in the catalog for specific General Education requirements within the major/minor.

## A Guide to Symbols Used in General Education

- + Planned placement required for enrollment
- ^ Audition or placement assessment required for enrollment
- # Course fulfills state law requirement Section 170.011 . . . . RSMO Supp (1988) (US/Missouri Constitutions)
- ♦ Course has environmental, economic, and/or social . . . . sustainability as a major objective.
- GE Denotes a general education course when listed in . . . . Sections I and II of this catalog.

## Foundational Skills Areas . . . . 11-12 hours

Four courses must be taken to fulfill this area: one Writing I, one Writing II, one Managing Information, and one Communication course (see listing below). Some students may exceed the 11 credit hour minimum depending on course selection and major-required Managing Information courses.

- UCM graduates will demonstrate mastery of intellectual and practical skills by
- writing with clarity and purpose using appropriate conventions of format, structure, and documentation;
  - acquiring and managing information effectively through research and the uses of current and emerging technologies; and
  - presenting and interacting effectively in professional, group, and interpersonal settings.

### Writing I - 3 credit hours

These courses fulfill General Education Competency 1.

Choose one course from the following:

- +ENGL 1020 Composition I..... 3
- +ENGL 1080 Advanced Composition\*..... 3

+Eligibility for enrollment in this course is based on university planned placement guidelines. See pages 9-10 of this catalog for more information.

\*Students who earn a grade of C or higher in ENGL 1080 will be awarded an additional 3 hours of special credit (CR) for ENGL 1020 and will have fulfilled the six hours of writing requirement in general education. Students who earn a grade of D in ENGL 1080 may either opt to repeat the course or enroll in CTE 3060/ENGL 1030 to fulfill the six hours of writing requirement in general education.

### Writing II - 3 credit hours

These courses fulfill General Education Competency 1.

Choose one course from the following\*:

- CTE 3060 Technical Writing ..... 3
- ENGL 1030 Composition II..... 3

\*Students who earn a grade of C or higher in ENGL 1080 will be awarded an additional 3 hours of special credit (CR) for ENGL 1020 and will have fulfilled the six hours of writing requirement in the general education. These students will not have to enroll in CTE 3060 or ENGL 1030.

### Managing Information - 2-3 credit hours

These courses fulfill General Education Competency 5.

Choose one course from the following:

- ART 1610 Web Languages ..... 3
- BTE 1210 Essentials of Managing Information ..... 2
- CIS 1600 Business Information Management..... 3
- CS 1020 Introduction to Biomedical Informatics ..... 3
- CTE 2000 Technology and Society ..... 3
- GEOG 2300 Acquiring and Managing Spatial Infor..... 2
- LIS 1010 Truth, Lies, and Information Management. 2
- LIS 1600 University Library and Research Skills ..... 2

### Communication - 3 credit hours

These courses fulfill General Education Competency 2.

Choose one course from the following:

- COMM 1000 Public Speaking..... 3
- COMM 1050 Fund. of Oral Communication Competency 3
- PE 2472 Communicating Ideas on Sport..... 3
- THEA 1100 Oral Interpretation..... 3

## Knowledge Areas . . . . .28 hours

### Knowledge Area I. . . . .9 hours

Three courses must be taken to fulfill this area: one Literature, one Fine Arts, and one additional course (see listing below).

UCM graduates will demonstrate knowledge of the world in which we live by acquiring knowledge and appreciation of and/or participation in the creation or performance of literature, languages, and the arts using the standards of evidence and reasoning appropriate to the humanities and the arts.

### Literature - 3 credit hours

These courses fulfill General Education Competencies 1 and 6.

Choose one course from the following:

- ENGL 2010 Introduction to Reading Poetry and Drama. 3
- ENGL 2020 Introduction to Reading Fiction ..... 3
- ENGL 2200 American Literature to 1865 ..... 3
- ENGL 2205 American Literature 1865 to Present ..... 3
- ENGL 2210 British Literature to 1798..... 3
- ENGL 2215 British Literature from 1798 to Present..... 3
- ENGL 2220 World Masterpieces..... 3
- ML 2000 World Literatures in Translation..... 3



**Fine Arts - 3 credit hours**

These courses fulfill General Education Competency 6.

Take any combination of courses from the list below for a total of three credit hours. If the same one-hour course is taken more than once, all grades will count for each time attempted.

Choose three hours from the following:

ART 1800	Ideas and the Visual Arts.....	3
ART 1835	Global Arts and Culture.....	3
COMM 3000	Film Appreciation.....	3
DANC 2100	Dance Appreciation.....	3
MUS 1010	Symphonic Band.....	1
MUS 1055^	Collegiate Choir.....	1
MUS 1210	Experiencing Music.....	3
MUS 1220	The Evolution of a Popular Art: An Introduction to Rock Music.....	3
MUS 1281	History and Development of Jazz.....	3
MUS 3070^	Chamber Singers.....	1
MUS 3212^	Music History 1750-Present.....	3
MUS 4010^	Symphonic Wind Ensemble.....	1
MUS 4025^	University Symphony Orchestra.....	1
MUS 4050^	University Concert Choir.....	1
THEA 2400	Discovering Theatre.....	3

^Audition or placement assessment required for enrollment. Contact the Department of Music (UTT 111, 660-543-4530).

**Additional Courses for Knowledge Area I - 3 hours**

These courses fulfill General Education Competency 6.

Choose one additional course from the Literature or Fine Arts categories above or one course below from Languages or Humanities. If an additional Fine Arts course is chosen, it must be a three-credit hour course from the Fine Arts list above. The one-hour courses may not be used to fulfill this category if Fine Arts is selected for the "Additional Courses for Knowledge Area I".

**Languages:**

High school coursework completed or placement examination determines the level of a student's initial enrollment in elementary and intermediate foreign language courses. For more information contact the Department of Government, International Studies, and Languages at 660-543-8948.

CD 1401	American Sign Language I.....	3
CD 1402	American Sign Language II.....	3
CHIN 1701	Elementary Chinese I.....	3
CHIN 1702	Elementary Chinese II.....	3
FREN 1201	Elementary French I.....	3
FREN 1202	Elementary French II.....	3
FREN 2201	Intermediate French I.....	3
FREN 2202	Intermediate French II.....	3
GER 1301	Elementary German I.....	3
GER 1302	Elementary German II.....	3
GER 2301	Intermediate German I.....	3
GER 2302	Intermediate German II.....	3
ML 1040	Elementary Japanese I.....	3
ML 1040	Elementary Japanese II.....	3
SPAN 1601	Elementary Spanish I.....	3
SPAN 1602	Elementary Spanish II.....	3
SPAN 1611	Elem. Spanish I for Healthcare Prof.....	3
SPAN 1612	Elem. Spanish II for Healthcare Prof.....	3

SPAN 2601	Intermediate Spanish I.....	3
SPAN 2602	Intermediate Spanish II.....	3
SPAN 2611	Intermediate Spanish I for Healthcare Prof.....	3
SPAN 2612	Inter. Spanish II for Healthcare Prof.....	3

**Humanities:**

ART 1620	Web Graphics.....	3
COMM 1200	Introduction to Mass Communication.....	3
PHIL 1000	Introduction to Philosophy.....	3
PHIL 1410	Critical Thinking.....	3
WGS 1050	Women's Voices.....	3

**Knowledge Area II.....10 hours**

Three courses must be taken to fulfill this area: one Science with a Laboratory, one Mathematics, and one additional course (see listing below). Some students may exceed the 10 credit hour minimum depending on course selection and major-required science and mathematics courses.

UCM graduates will demonstrate knowledge of the world in which we live by acquiring knowledge of the physical and natural world using the standards of evidence and reasoning appropriate to the sciences, mathematics, and technology.

**Science with a Laboratory - 4 credit hours**

These courses fulfill General Education Competency 7.

Choose one course from the following:

AGRI 1600	Introduction to Horticulture Science.....	4
BIOL 1003/1006*	Introduction to the Sciences: Ecology (3) with Environ. Science/Ecology Lab (1) ....	4
BIOL 1004**	Introduction to the Sciences: Ecology.....	4
BIOL 1005/1006*	Introduction to Environmental Sciences (3) with Environ. Science/Ecology Lab (1) 4	4
BIOL 1007	Plants and Society.....	4
CHEM 1104**	Introduction to the Sciences: Chemistry ....	4
CHEM 1131	General Chemistry I.....	5
EASC 1004	Introduction to Geology.....	4
EASC 1114***	Weather and Climate OR	
GEOG 1114***	Weather and Climate.....	4
PHYS 1101	College Physics I.....	4
PHYS 1104	Introduction to the Sciences: Physics.....	4
PHYS 2121	University Physics I.....	5

\*Courses must be taken together in the same semester.

\*\*Students who have earned credit in BIOL 1004 in the Science with a Laboratory category are not eligible for credit in BIOL 1003 in the Science without a Lab category. Students who have earned credit in CHEM 1104 in the Science with a Laboratory category are not eligible for credit in CHEM 1103 in the Science without a Lab category. Students who have earned credit in PHYS 1104 in the Science with a Laboratory category are not eligible for credit in PHYS 1103 in the Science without a Lab category.

\*\*\*This course is offered by both EASC and GEOG. Credit for the course may only be earned once.

**Mathematics - 3 credit hours**

These courses fulfill General Education Competencies 3 and 7.

Choose one course from the following:

+ACST 1300	Basic Statistics .....	3
+MATH 1111	College Algebra.....	3
+MATH 1131	Applied Calculus.....	3
+MATH 1150	Pre-Calculus Mathematics.....	4
+MATH 1151	Calculus and Analytic Geometry.....	5
+MATH 1215	The Mathematics of Decision Making.....	3
+MATH 1620	Contemporary Mathematics .....	3
+MATH 1820	Introduction to Mathematical Modeling .....	3

+Eligibility for enrollment in this course is based on university planned placement guidelines. See pages 9-10 of this catalog for more information.

**Additional Courses for Knowledge Area II - 3 credit hours**

These courses fulfill General Education Competency 7.

Choose one additional course from the Science with a Laboratory or Mathematics categories above or one course from the following:

ANTH 1810	Human Prehistory.....	3
BIOL 1003*	Introduction to the Sciences: Ecology.....	3
BIOL 1005	Introduction to Environmental Sciences .....	3
BIOL 2010	Human Biology .....	3
BIOL 2510	Basic Genetics .....	3
CHEM 1103*	Introduction to the Sciences: Chemistry .....	3
CMGT 3010	Applied Construction Practices.....	3
CS 1010	Introduction to Computer Science.....	3
CS 1030	Introduction to Computer Programming.....	3
GEOG 2100	Physical Geography.....	3
MUS 1450	Audio and Acoustics.....	3
PHYS 1103*	Introduction to the Sciences: Physics.....	3
STCH 1003	Great Concepts in Science.....	3

\*Students who have earned credit in BIOL 1004 in the Science with a Laboratory category are not eligible for credit in BIOL 1003 in the Science without a Lab category. Students who have earned credit in CHEM 1104 in the Science with a Laboratory category are not eligible for credit in CHEM 1103 in the Science without a Lab category. Students who have earned credit in PHYS 1104 in the Science with a Laboratory category are not eligible for credit in PHYS 1103 in the Science without a Lab category.

**Knowledge Area III .....9 hours**

Three courses must be taken to fulfill this area: one History, one Social/Behavioral Science, and one additional course (see listing below). Within the nine hours required in Knowledge Area III, all students must select a course which fulfills state law requirement Section 170.011 RSMO Supp (1988). These courses are marked with a “#”.

UCM graduates will demonstrate an ability to comprehend, evaluate, and analyze aspects of the human experience through an understanding of history and the social and behavioral sciences and the standards of evidence that create knowledge within those frameworks. Students will learn substantive content as well as the relevant evaluative process of reasoning, evidence, and argument.

**United States and Missouri Constitutions Requirement (State Law Requirement, Section 170.011)**

Within the nine hours required in Knowledge Area III, all students must select a course which fulfills state law requirement Section 170.011 RSMO Supp (1988). These courses are marked with a “#”. These courses must be taken from institutions in the state of Missouri. Courses from out of state institutions which are articulated or substituted for these courses will not fulfill state law requirement Section 170.011 RSMO Supp (1988). Students who have one of these courses from out of state or who have already fulfilled all nine hours of Knowledge Area III may fulfill this requirement by passing an exam on the constitutions of the United States and of Missouri offered by the Department of History and Anthropology (Wood 136, 660-543-4404).

**History - 3 credit hours**

These courses fulfill General Education Competency 8.

Choose one course from the following:

HIST 1350#	History of the U.S. to 1877 .....	3
HIST 1351#	History of the U.S. from 1877 .....	3
HIST 1400	History of the Early World .....	3
HIST 1401	History of the Early Modern World.....	3
HIST 1402	History of the Modern World .....	3

**Social/Behavioral Sciences - 3 credit hours**

These courses fulfill General Education Competency 8.

Choose one course from the following:

ANTH 2820	Anthropology of Food.....	3
CFD 1010	Individual and Family Relationships.....	3
CJ 1000	Introduction to Criminal Justice.....	3
ECON 1010	Principles of Macroeconomics.....	3
EDFL 2240	Educational Psychology .....	3
FAME 3434	Fashion History of Costume.....	3
GEOG 2101	Introduction to Sustainability .....	3
♦GEOG 2212	World Geography .....	3
IS 1000	Introduction to International Studies.....	3
POLS 1500	Introduction to Politics .....	3
POLS 1510#	American Government .....	3
POLS 2511#	State Government.....	3
POLS 2530	World Politics .....	3
POLS 3522	Modern East Asia .....	3
PSY 1100	General Psychology.....	3
PSY 1320	Psychology of Personal Adjustment.....	3
PSY 4230	Psychology of Adolescence.....	3
REL 1510	Exploring Religions.....	3
SOC 1800	General Sociology .....	3
SOC 1830	Social Problems.....	3
SOWK 2600	Intro. to Social Welfare & Social Work.....	3
WGS 2000	Race, Class, and Gender.....	3

**Additional Courses for Knowledge Area III - 3 credit hours**

Choose one additional course from either the History or Social/Behavioral Sciences areas above.

**Engagement . . . . . 3-4 hours**

One course from the listing below must be taken to fulfill this area.

UCM graduates will demonstrate an understanding of individual and social responsibility by evaluating individual actions, intercultural relationships, and social choices within local/global frameworks using ethical reasoning, civic principles, and cultural values.

**Engagement (Individual and Social Responsibility) - 3-4 credit hours**

These courses fulfill General Education Competencies 4 and 9.

Choose one course from the following:

AGRI 2130	Global Agriculture	3
♦ ANTH 1820	Cultural Anthropology	3
CIS 1612	Ethics in Information Technology	3
COMM 2000	Media Literacy	3
COMM 3340	Intercultural Communication	3
CS 1000	Computers and Modern Society	3
CS 1800	Introduction to Cybersecurity	3
CTE 3116	Creative Thinking for a Better World	3
ECEL 2110	Diversity and Social Justice	3
ESE 1200	Foundations of Leadership Skills	4
♦ FAME 3442	Sustainability for Consumer Products	3
FIN 1820	Personal Finance	3
♦ GEOG 3101	Practicing Sustainability	3
♦ GEOG 3201	The Cultural Landscape	3
♦ HED 1100	Personal Health	3
HED 1200	Applied Nutrition for Healthy Living	3
HIST 2410	Introduction to Africana Studies	3
MUS 1225	Music of World's Cultures	3
♦ NUR 2200	Culture and Sustainability in Health	3
PE 1206	Fitness for a Global Community	3
♦ PHIL 2300	Ethics	3
POLS 2535	Model United Nations	3
POLS 2581	Trial Advocacy	3
REL 2310	World Views and Values	3
SAFE 2010	Practical Safety and Security	3
WGS 2050	Sexuality, Debate, and Action	3

**Integration . . . . . 1-8 hours in the major**

Students will integrate the knowledge and skills from the general education program with major-specific content through a cumulative work or experience that demonstrates the ability to gather information, perform synthesis and analysis, and communicate in a technical and proficient manner.

Students will complete one of the courses listed below as prescribed by their major curriculum\*. See the major section of this catalog for more information. These courses fulfill General Education Competency 10:

ACST 4645	Senior Projects in Actuarial Sci. & Stats	3
AGRI 4101	Agricultural Capstone Experience	3
ART 4020	Studio Seminar	3
ART 4221	Art Theory and Criticism	3
ART 4360	Interior Design Thesis II	3
ART 4920	Methods of Teaching Art III	3
AT 4640	Senior Seminar in Athletic Training	2
ATM 4112	ATM Capstone Experience	3
AVIA 4999	Integrated Studies Capstone Experience	3

BIOL 4003	Radiologic Technology Senior Seminar	1
BIOL 4021	Clinical Special Topics	1
BIOL 4222	The Biological Perspective	3
CADD 4180	Industrial Design	3
CD 4803	Undergraduate Clinical Practicum II	3
CDM 4800	Integrated Emergency Management	3
CFD 4745	Senior Seminar	3
CHEM 3920	Communication Skills in Chemistry	2
CJ 4605	Senior Seminar in Criminal Justice	1
CMGT 4400	Construction Operations	3
COMM 4490	Senior Capstone Seminar	1
COMM 4790	Senior Capstone	1
CS 4820	Introduction to Information Assurance	3
CS 4920	Senior Project	3
CTE 4022	Teaching/Administration Intern	3
D&N 4345	Senior Dietetics Seminar	3
ENGL 4240	Capstone in Literature	3
ENGT 4110	Engineering Technology Problem Solving	3
ET 3020	Circuit Analysis and Implementation	4
FAME 4445	Senior Seminar in Fashion & Apparel Merchandising	3
FLDX 4395	Student Teaching in Special Education	5-8
FLDX 4468	Student Teaching Secondary II	4-6
FLDX 4495	Student Teaching Elementary I	5
FLDX 4496	Student Teaching Elementary II	4
FLDX 4497	Student Teaching Middle School I	6
FLDX 4595	Student Teaching Secondary I	6
GISL 4244	Cross-Cultural Cinema	3
GRAP 4053	Production Analysis	3
HM 4845	Senior Seminar	3
HIST 4500	Senior Capstone in History	3
INDM 4250	Project Management	3
IS 4950	Senior Seminar	3
MATH 4233	The Scientific, Historical, & Sociological Impact of Mathematics	3
MGT 4357	Organizational Policy and Strategy	3
MUS 4000	Special Projects	1-3
MUS 4060	Senior Recital	2
MUS 4310	Methods of Teaching Music	1
MUS 4430	Seminar in Music Technology	2
MUS 4514	Piano Pedagogy IV - Seminar	3
NET 4063	Network Support	3
NUR 4111	Socio-economic Factors Impacting Health	3
PE 4765	Internship	6
PHIL 4250	Special Projects in Philosophy	3
PHOT 4270	Portfolio	3
POLS 4601	Senior Seminar in Political Science	3
PR 4690	Public Relations Campaigns	3
PSY 4110	History of Psychology	3
SAFE 4055	Safety Sciences Capstone Experience	3
SM 4980	Internship	6-12
SOC 4895	Senior Seminar in Public Sociology	3
SOWK 4661	Field Practicum Seminar	3
THEA 4400	Literature and History of the Theatre I	3

\*Students pursuing a named individualized major program will have a course identified in their program of study to fulfill Competency 10 as determined by the faculty advisor who signs off on the program. Students pursuing the General Studies individualized major may complete any course with the IGEN prefix to fulfill Competency 10.

# The Honors College Program

The Honors College offers an academic program specifically designed to enrich the knowledge base, skills, and educational experience of high achieving and exceptionally motivated undergraduate students. Students in The Honors College declare a major from among those offered by UCM's academic colleges and complete requirements specific to The Honors College.

Among many other benefits, students in The Honors College have unique access to Honors-designated course sections and interdisciplinary colloquia, and are provided with the support and resources needed to pursue advanced-level research and creative projects in their areas of academic interest.

## Admission Criteria

The Honors College considers applications for admission from qualified high school graduates (minimum ACT score of 25 and a minimum cumulative high school GPA of 3.50), transfer students and current UCM students (minimum undergraduate cumulative GPA of 3.50). Students interested in learning more about The Honors College are encouraged to visit the Honors College Web site: [ucmo.edu/thehonorscollege](http://ucmo.edu/thehonorscollege). Alternatively, prospective students may contact the Office of the Dean of The Honors College by phone, 660-543-4633 or email ([thehonorscollege@ucmo.edu](mailto:thehonorscollege@ucmo.edu)).

Students interested in applying to The Honors College should do so online at [ucmo.edu/thehonorscollege/apply](http://ucmo.edu/thehonorscollege/apply).

## Features of The Honors College

Among other benefits, students in The Honors College enjoy:

- Early enrollment privileges
- Honors-designated course sections
- Honors-only colloquia
- Internship opportunities
- Research resources and support
- Vibrant living and learning community (Honors SHIP)
- Study abroad travel grant
- One-on-one advisement with the Dean
- Transcript recognition

Typically, Honors-designated course sections include:

- ECON 1010: Principles of Macroeconomics
- ENGL 1030: Composition II
- ENGL 1080: Advanced Composition
- LIS 1600: University Library and Research Skills
- MATH 1111: College Algebra
- PSY 1100: General Psychology
- SOC 1800: General Sociology

## Required Honors Courses

HONR 3000	Honors Colloquium.....	2 credit hours
HONR 4000	Honors Project.....	4 credit hours

All honors students are required to complete HONR 3000 and HONR 4000. These courses are reserved solely for honor students and may count as free choice electives towards the minimum hours for a degree. Not all majors require free choice electives, see major program in the undergraduate catalog. For such majors, these hours will be in addition to minimum degree requirements.

HONR 3000 is an interdisciplinary course taught by selected faculty. Content varies from semester to semester. This course may be repeated for a maximum of six credit hours.

Enrollment in HONR 3000 requires sophomore standing (30 earned hours) or approval of the Dean of The Honors College.

HONR 4000 is a capstone research or creative project pursued under the supervision of a UCM faculty advisor selected by the student. After the student obtains 60 credit hours, they should discuss their Honors Project ideas with the Coordinator of Undergraduate Research.

The Honors Project Proposal must be approved and on file in the honors office prior to enrolling in HONR 4000. Enrollment in HONR 4000 requires senior standing (90 earned hours) or approval of the Dean of The Honors College. Additional information regarding the Honors Project can be found in "The Honors Project Brochure," available online: [ucmo.edu/thehonorscollege](http://ucmo.edu/thehonorscollege).

## General Education Program Requirements

Students in The Honors College must fulfill the 42 hours of general education as outlined in the undergraduate catalog.

Honors students are welcome to consult with the Dean of The Honors College (660-543-4633, JCKL 1450) prior to selecting courses.

There are a few differences in the general education program for students in The Honors College Program.

**Writing I and II.** Honors students with an ACT English score of 26 or above are strongly encouraged to enroll in ENGL 1080. Students who earn a grade of C or higher in ENGL 1080 will be awarded an additional 3 hours of special credit (CR) for ENGL 1020 and will have fulfilled the six hours of writing requirement in the general education. Students who earn a grade of D in ENGL 1080 may either opt to repeat the course or enroll in CTE 3060/ENGL 1030 to fulfill the six hours of writing requirement in the general education. Students whose major requires CTE 3060 to fulfill the second writing course should not opt to take ENGL 1080.

**Knowledge Area I.** In the regular general education (for non-honors students), this area is comprised of nine credit hours: literature, fine arts, and a third choice. Within these nine hours, honors students are required to take a literature class and two semesters (6 hours) of a single modern foreign language (placement policy applies). The three extra hours of modern foreign language take the place of the Fine Arts requirement.

## Honors Course Substitutions

Each participant in The Honors College will be required to conform to the policy guidelines of The Honors College and the General Education Program. Please be aware that Honors choices consist of those courses permitted on the major/minor programs or in the General Education Program requirements. In areas where majors require specific general education courses, alternative options may not be selected. See individual major requirements in the undergraduate catalog. Honors students who take courses outside of the typical honors choices may need substitutions provided from the dean of The Honors College for the audit to reflect them properly. Should a student leave The Honors College Program any prior approved changes in general education will be honored.

## **THE HONORS COLLEGE RETENTION POLICY**

To remain in good standing in The Honors College, all Honors College students are required to meet the following requirements:

- Successfully complete The Honors College Program requirements in accordance with the appropriate Undergraduate Catalog.
- Submit an Annual Information Update Form at the beginning of each fall semester. During the academic year, newly accepted members complete and submit this electronic form within ten days of acceptance into The Honors College.
  - Failure to submit this form will result in a hold placed on the student's university account. This hold will be removed upon successful completion and submission of the form.
- Maintain an undergraduate overall cumulative GPA of 3.25 or higher
  - Incoming freshmen entering The Honors College who do not maintain a 3.25 or higher undergraduate overall cumulative GPA after two semesters will be dropped from The Honors College.
  - Transfer and current students entering The Honors College after a minimum of one semester as full-time college students who do not maintain a 3.25 or higher undergraduate overall cumulative GPA will be dropped from The Honors College.
  - Students dropped from The Honors College for not maintaining a 3.25 or higher undergraduate overall cumulative GPA may request reinstatement in The Honors College.
- Honors students not currently enrolled at UCM will be dropped from The Honors College. Students studying abroad or otherwise temporarily not enrolled at UCM must notify the office of their plans.
  - Upon returning to UCM, students in good standing may request reinstatement in The Honors College.

For more information contact:

The Honors College  
James C. Kirkpatrick Library 1450  
University of Central Missouri  
Warrensburg, MO 64093  
Phone: 660-543-4633  
Fax: 660-543-8550  
Email: [thehonorscollege@ucmo.edu](mailto:thehonorscollege@ucmo.edu)  
Web site: [ucmo.edu/thehonorscollege](http://ucmo.edu/thehonorscollege)  
Facebook: UCMHonors  
Twitter: @UCMHonors

# Additional Academic Opportunities

## Open Option Program

UCM openly welcomes students who are undecided and want to keep their options open. Students who are unsure about what academic program best fits them may choose to be an Open Option student. This program is intended to ensure students are progressing toward the completion of a degree while they are actively exploring their academic options. Some of the services available to assist Open Option students are:

- **Specialized Assistance in Academic Advising.** Career Counselors in the Gateway Center will aid students in selecting courses to keep them progressing toward graduation, even though they are unclear about their academic direction.
- **Individualized Career Counseling.** Career Counselors are available in the Gateway Center to help students explore their options, narrow their focus, and methodically make a major decision. The Career Counselors utilize today's most valid and reliable resources available to assist students with their decision-making process.
- **Exploring Majors and Careers (AE 1410).** This is a one-credit-hour career development course designed to introduce students to a wide range of academic programs and career options. Special emphasis is given to an exploration of self through the use of career assessments and individual career counseling sessions, as well as individual and group activities, discussions, and interviews specifically designed to facilitate a methodical approach to assist students with identifying "right fit" career options and the academic paths that lead to those options.
- **Informational Interviewing and Job Shadowing.** Career Development Coordinators in the Career Services Center have access to over 8,000 individual employer and alumni contacts that can be utilized by students to learn more about specific career paths and the desired academic programs that lead to those options.

The Open Option program is not designed to be a long-term academic status or program. It is designed to be a bridge between being unsure and confidently deciding on an academic program. At UCM, we are committed to helping every student make continuous and steady progress toward graduation, and to successfully graduate in a program best suited to him/her as an individual. To that end, the following rules apply to individuals who choose to be Open Option students:

- **First-Time, Full-Time Students (FTFT).** FTFT students will be enrolled in AE 1410, Exploring Majors and Careers, and will need to reach a decision/declare their major by the time they have earned 30 credit hours, or before enrolling in their third semester (whichever comes first).
- **Continuing Students.** Continuing students, who are in an academic program and have determined that program to no longer be a fit, may change their status to Open Option. Students in this category with 30 or more credit hours will need to decide on an academic program prior to their enrollment in the semester following their decision to change their status to Open Option. Students with less than 30 credit hours earned should refer to the FTFT rules above.\*
- **New Transfer Students and Readmitted Students.** New students transferring in to UCM, as well as UCM students who are coming back after a break in their college career, may choose to enter UCM as Open Option students. Students in this category with less than 30 credit hours earned should refer to the FTFT rules. Students in this category with 30 or more credit hours earned, will need to decide on an academic program during their first semester, prior to their enrollment for the subsequent semester.\*

By taking active steps to explore and decide on a major before accumulating 30 or more hours of credit, students greatly improve

their chances of making timely progress toward graduation.

\*All Open Option students with 30 or more hours of credit must meet with a Career Counselor in the Gateway Center and complete a "Major Exploration Agreement." This one-semester, non-renewable agreement must be completed prior to enrolling in courses and/or receiving financial aid.

For more information about the Open Option Program at UCM, or to make an appointment with a Career Counselor, students should contact the Gateway Advising & Major Exploration Center (WDE 1900, 660-543-4721).

## Pre-Professional Education

UCM programs take an active role in preparing students for admission to professional schools in the following areas:

- Medicine
- Dentistry
- Veterinary Medicine
- Physical Therapy
- Occupational Therapy
- Optometry
- Pharmacy
- Chiropractic Medicine
- Physician's Assistant
- Engineering
- Molecular Biology/Molecular Technology

Students wishing to pursue pre-professional programs are assigned to an appropriate faculty advisor whose job it is to mentor the advisees:

- by helping them plan and prepare a program of study.
- by assisting them to prepare for appropriate post-baccalaureate admissions tests, e.g., MCAT, DAT, GRE, administered by national agencies. The faculty advisor shares pertinent information and resources of such tests, i.e., topics covered in the tests with the advisee. Many professional schools use the results of such tests as important criteria for admission.
- by emphasizing the importance of General Education in analytical and critical thinking, which is also evaluated in the written portions of some post-baccalaureate admission tests.
- by communicating the competitive nature of admission to the professional schools and the necessity of an "achiever's attitude" in the classroom.
- by providing student handbooks which summarize the admissions process to a professional school, e.g., *The Pre-Med Handbook*.
- by sponsoring student clubs in pre-professional fields (e.g., The Para-Medico Club, The Pre-Vet Club, The Tri-Beta Honor Society, etc.), and coordinating meetings between student organizations and professional school admissions officers.
- by encouraging hands-on student participation in profession-related work outside the classroom (e.g., volunteering or working in a health care facility).
- by polishing the communication skills of student applicants for professional school interviews.

In addition, programs offer courses and research opportunities in many contemporary branches of the sciences, e.g., molecular biology, physiology, microbiology, cell biology, and biochemistry. These courses and research experiences provide students with the necessary investigative and critical thinking skills to prepare them for advanced degree programs, or as entry-level scientists in the pharmaceutical and biotechnology industries.

**Pre-Law**

While the American Bar Association does not recommend any particular undergraduate major to prepare for law school, a student should major in an area that is both personally satisfying and that provides the basic skills necessary to be successful in law school.

Students interested in preparing for law school should consult a pre-law advisor from the following list:

- Benecia Carmack, Criminal Justice Department
- Steven Popejoy, School of Accountancy and Computer Information Systems
- Don Wallace, Criminal Justice Department
- Jim Staab, Department of Government, International Studies, and Languages

These advisors assist students in choosing courses and/or professors that will assist in developing the following skills and values:

- Analytical and Problem-Solving Skills
- Critical Reading Abilities
- Writing Skills
- Oral Communication and Listening Skills
- Research Skills
- Organizational Abilities and Management Skills
- Valuing Service to Others and Promoting Justice

**Individualized Majors and Minors**

Individualized majors and minors allow students to create an academic program that is personalized to meet their educational and career goals. Students may request an individualized undergraduate major or minor not listed in the *Undergraduate Catalog*, but consisting of courses offered herein. An individualized major or minor may include coursework across various disciplines, but must satisfy all of the following:

- All General Education Program requirements must be met.
- All university minimum requirements for a baccalaureate degree must be met.

The students' program includes a signed statement indicating they accept full responsibility for the proposal and understands that the individualized program may not be accepted or recognized by institutions other than UCM. Upon final approval of the individualized major or minor program, the student is notified by the Vice Provost's Office and a copy of the approved program is filed with the Registrar's Office.

UCM offers two types of individualized major and minor programs: Named programs and a General Studies program. The two programs have some curricular differences explained below.

**Types of Individualized Majors and Minors**

1. **Named Individualized Major or Minor.** Some examples of named programs are: "Art History"; "Criminal Psychology". The diploma and transcript will read, for example: Art History: Individualized Major. The following criteria must be met for a named individualized major or minor:

- Must include a minimum of 40 credit hours and Named individualized minors must include a minimum of 20 credit hours.
- Students pursuing a second major, minor, or degree in addition to the Named Individualized major or minor may overlap courses in the Named program with the other existing major or minor program.

2. **General Studies Individualized Major or Minor.** The General Studies major is intended to serve as a degree completion program for students with advanced earned hours. The diploma and transcript will read, for example: General Studies: Individualized Major. General Studies is not available as a double or second degree, major, or minor. The following criteria must be met for a General Studies major or minor:

- Students may only declare a General Studies major or minor after earning 85 cumulative credit hours.
- A General Studies major must contain a minimum of 43 credit hours. A General Studies minor must contain a minimum of 21 credit hours.
- The General Studies major is comprised of four areas: Arts and Humanities (12 hours, 3 upper level), Social and Behavioral Sciences (9 hours, 3 upper level), Science, Technology, and Mathematics (10 hours), and a Concentration Area (12 hours, 6 upper level).
- Overlap with General Education is allowed in this program with the exception of courses used to fulfill the core writing competency requirements (ENGL 1020, ENGL 1030, ENGL 1080, CTE 3060) and courses used to complete the mathematics requirement of the General Education Program.
- Students in major programs that require a minor and are interested in the General Studies minor will work with an academic advisor to create a 21-credit-hour minor plan.

**How to Declare an Individualized Major or Minor**

1. **Named Individualized Major or Minor.** The student must select a faculty member to serve as a mentor to develop a proposed plan of study. The faculty member must be from the college where the majority of the courses in the individualized major or minor were taken. After the plan is created with a faculty member, it must also be approved by the department chair, the dean of that college, the Office of the Registrar, and the Vice Provost for Academic Programs and Services (in this order).
2. **General Studies Individualized Major or Minor.** Only students with at least 85 earned hours will be considered for a major in General Studies. Applications for a minor in General Studies will only be considered for students pursuing majors which require a minor. Students who are currently in a declared major at UCM must meet with their current major department chair for an exit interview. After this interview, the student will meet with an academic advisor in the Office of Extended Studies (HUM 410, 660-543-4984) to develop the General Studies major or minor plan. Students who are undecided or do not have a declared major are not required to complete an exit interview. After the plan is created with an academic advisor, it must also be approved by the Office of the Registrar and the Vice Provost for Academic Programs and Services (in this order).

For more information about individualized major and minor programs, students should contact the Office of the Vice Provost for Academic Programs and Services (WDE 1800, 660-543-4116).

# Study Abroad

UCM strongly believes that students should gain a worldly perspective with their educational experience. In order to facilitate this goal, the Study Abroad team guides students towards opportunities to study internationally and earn credit hours that count toward virtually every program of study at UCM.

The mission of the Study Abroad Program at UCM is to provide high quality opportunities that are convenient, affordable and aligned with the demands of a globalized society. At UCM, every student can study abroad affordably, gain a valuable worldly perspective, and still graduate in four years. Find more information on studying abroad at [ucmo.edu/studyabroad](http://ucmo.edu/studyabroad) or visit the International Center in Elliott Union room 302.

## General Information about Studying Abroad

1. In order to study abroad, students must be in good academic standing and have earned at least 24 credit hours of college credit.
2. The Study Abroad Program offers three types of programs:
  - a. Exchange: UCM partners with over 20 institutions worldwide to offer high-quality academic programs in our high-demand fields of study. Students pay UCM tuition and earn UCM credit.
  - b. 3rd Party-Providers: UCM works with trusted providers like ISA and ISEP to provide students with opportunities to study in over 300 institutions located in 65 countries. Students pay a program fee that usually includes tuition and earn credit hours that are transferable to UCM.
  - c. Short-Term Faculty-Led Programs: Students travel abroad with a UCM faculty director and fellow UCM students and participate in courses specially designed to enhance international experiences, foster critical thinking, and engage cultural differences.
3. Students can choose to study abroad for one semester, a full academic year, or over the summer, spring or winter breaks.
4. Depending on the program of study, students can study abroad any time after the second semester of their freshman year. There are also options for graduate students.
5. Additionally, the Study Abroad department supports academic service-learning abroad, independent research abroad, international internships and co-curricular experiences abroad that incorporate academic content.
6. Every student receives up to a \$1000 International Studies Grant, students that achieve a 3.50 GPA in a semester are offered a \$500 Global Scholar Grant, and special grants are available for TRIO students. Additional scholarships for study abroad are offered through MoCents: [ucmo.edu/mocents](http://ucmo.edu/mocents).
7. Students must maintain a full-time course load at UCM and at the host university while participating in Study Abroad.
8. Students participating in a Study Abroad program, when permitted to withdraw from a course, will not receive any refund.

In order to participate in the UCM Study Abroad Program, students will:

1. Attend a Study Abroad 101 information session to learn about the online application process, specific opportunities, costs, grants and scholarships, course equivalencies, travel, passport and visa information and much more.
2. Research UCM study abroad options online at [ucmo.edu/studyabroad](http://ucmo.edu/studyabroad).
3. Meet with a study abroad advisor to discuss academic needs, financial considerations and receive passport, visa and health/safety and travel advising.
4. Consult an academic or program advisor.
5. Consult Student Financial Services (WDE 1100, 660-543-8266).
6. Apply to the program of their choice online at [ucmo.edu/studyabroad](http://ucmo.edu/studyabroad).
7. If applicable, fill out a host university application.
8. Attend a study abroad Pre-Departure Orientation.
9. If applicable, attend a Visa Workshop and learn how to obtain a visa.
10. Purchase airfare, acquire a visa, pack light and enjoy the study abroad experience!

The following programs are some of the Exchange and 3rd Party Providers supported by UCM:

### Canada, Chicoutimi, Quebec [uqac.ca](http://uqac.ca)

The Université du Québec à Chicoutimi's French language immersion program allows students to gain greater proficiency while living and studying in Quebec, Canada. Students may choose from Fall, Spring, or Summer programs.

### China, Beijing [bjut.edu.cn/bjut\\_en/index.jsp](http://bjut.edu.cn/bjut_en/index.jsp)

The Beijing University of Technology (BJUT) offers Chinese language courses taught on a semester or year-long basis at BJUT. Business courses taught in English may also be taken by UCM students while studying Chinese language and culture.

### Croatia, Zagreb [zsem.hr](http://zsem.hr)

Zagreb School of Economics and Management (ZSEM) is an AACSB International accredited school of business, economics and finance. Courses are taught in English by European professors. Summer school options are available.

### France, Angers. [univ-angers.fr](http://univ-angers.fr)

University of Angers is the prime location for UCM students to pursue French language studies. Additional courses are available in history, geography, tourism, biology, ecology, computer science, mathematics, and business administration.

### France, Lyon [esdes.fr](http://esdes.fr)

The Catholic University of Lyon School of Business and Management offers international business courses taught in English and French. Classes include marketing, business law, finance, human resources, the European Union, and French art and architecture.

### Germany, Bremen [uni-bremen.de](http://uni-bremen.de)

At the University of Bremen courses are offered in language and cultural studies, economics, human and health sciences,



mathematics, computer sciences, and social studies. Courses are taught in German and English and summer school opportunities are available.

**Germany, Oestrich-Winkel ebs.edu**

The European Business School (EBS) offers business, law, and aviation courses taught in English. EBS welcomes approximately 400 international students every year from more than 200 institutions worldwide. EBS also offers summer school options.

**Ghana, Legon****umsl.edu/services/abroad/universities/ghana.html**

Each fall semester Missouri students may attend classes in a variety of subjects taught in English at the University of Ghana on the western coast of Africa.

**Greece, Athens acg.edu**

The Missouri-Greece Program provides a unique spring semester study opportunity in ancient Athens. Students may choose from over 1,000 courses in a variety of disciplines at Deree University. A summer archaeological dig is also available.

**Hungary, Budapest bke.hu**

Corvinus University of Budapest offers courses in business administration, economics, food science, horticulture, landscape architecture, public administration and social sciences. Corvinus also offers summer school opportunities.

**International Student Exchange Program (ISEP) isep.org**

Students may study in over 35 countries in a variety of academic areas with language studies or courses taught in English.

**International Studies Abroad (ISA) studiesabroad.com**

This organization offers a wide range of study abroad opportunities in over 70 locations worldwide. Internship and volunteer opportunities are also available.

**Italy, Florence accademiaeuropeafirenze.it**

The Accademia Europea di Firenze is an Italian Language, Music, Art and Culture school located in the center of Florence, Italy. Students may choose from fall, spring, year-long or summer programs. AEF courses are taught in English, and they have many elective courses in literature, history, politics and economics to complement course in the Fine and Performing Arts, as well as fashion and design.

**Japan, Osaka kansaigaidai.ac.jp/asp**

Kansai Gaidai University offers courses in business, political science, psychology, history and art. Japanese language and culture studies are available in addition to courses taught in English.

**Mexico, various sites itesm.edu**

Over 30 campuses located throughout Mexico are part of the Tecnológico de Monterrey system. Courses include Mexican culture, business, nursing and tourism. Special summer programs and internships are available.

**The Netherlands, Groningen hanze.nl/eng**

Hanze University of Applied Sciences offers a wide variety of academic programs, specializing in applied science. Special business/marketing and communication programs for honors students are offered each summer. An additional summer program in global health is expected Summer 2016.

**The Netherlands, Eindhoven w3.tue.nl/en**

Eindhoven University of Technology provides courses in safety science, industrial hygiene, industrial management, engineering, architecture, mathematics and computer science.

**New Zealand, Auckland unitec.ac.nz**

Unitec Institute of Technology offers scenic study surroundings in architecture and design, fine art and studio art, the sciences, business, health and environmental sciences, and applied technology.

**Norway, Oslo hio.no**

The Oslo University College provides courses taught in English in the areas of business administration, engineering, fine art, design, drama, health sciences, media studies, social sciences and teacher education.

**South Korea, Seoul english.uos.ac.kr**

At University of Seoul students may conduct studies in Asian culture, Korean language and history, business, political science and globalization. Non-Korean language courses are taught in English and summer options are available.

**Sweden, Örebro oru.se/english**

Historic Örebro University offers English instruction for courses in business, communication, education and social work.

**United Kingdom, Pontypridd, Wales southwales.ac.uk**

The University of South Wales provides studies in communication, criminology, history, art, tourism and business for students interested in full-year study.

**United Kingdom, Preston, England uclan.ac.uk**

In northern England, the University of Central Lancashire provides full-year or spring semester studies in health sciences, sport science, fire science, business, and social sciences.

**United Kingdom, London, England roehampton.ac.uk**

Boasting a student community of over 110 nationalities, the University of Roehampton is committed to ensuring that students receive a truly globalized education during their time in London. Popular areas of student at Roehampton include: dance, biology, media studies, London studies, and social sciences.

# Degree/Major Programs

As set forth in Missouri Revised Statutes Chapter 174 at 174.160, the University of Central Missouri has been assigned the authority to confer degrees.

A degree is a formal title conferred upon an individual for the completion of a program of study. Undergraduate degrees are called baccalaureate or bachelor's degrees. A baccalaureate degree must total a minimum of 120 semester hours. Some degree programs require more than 120 semester hours.

A major is a primary field of specialized study. Majors are tied to specific degrees. Some majors may be offered with multiple degree programs. For example, the history major is available as both a B.A. degree or a B.S. degree.

ACCOUNTANCY, B.S.B.A. (123 hours)  
 ACCOUNTANCY, B.S.B.A. and M.A. Accelerated (150 hours)  
 ACTUARIAL SCIENCE AND STATISTICS, B.S. (120 hours)  
 AGRICULTURAL SCIENCE, B.S. (120 hours)  
 ART, B.S.Ed. (127 hours)  
 ATHLETIC TRAINING, B.S. (120 hours)  
 AUTOMOTIVE TECHNOLOGY MANAGEMENT, B.S. (120-124 hours)  
 AVIATION MAINTENANCE MANAGEMENT 2+2, B.S. (120 hours)  
 AVIATION MANAGEMENT, B.S. (120 hours)  
 BIOCHEMISTRY, B.S. (120 hours)  
 BIOLOGY, B.S.Ed. (124 hours)  
 BIOLOGY, B.S. (120 hours)  
 CAREER AND TECHNOLOGY TEACHER EDUCATION, B.S.Ed. (120-127 hours)  
 CHEMISTRY, B.S.Ed. (122-136 hours)  
 CHEMISTRY, B.S. (120 hours)  
 CHILD AND FAMILY DEVELOPMENT, B.S. (120 hours)  
 COMMUNICATION STUDIES, B.S. (120 hours)  
 COMPUTER INFORMATION SYSTEMS, B.S.B.A. (120 hours)  
 COMPUTER SCIENCE, B.S. (120 hours)  
 CONSTRUCTION MANAGEMENT, B.S. (123 hours)  
 COOPERATIVE ENGINEERING 2-2 Transfer Agreement (65 hrs.)  
 CRIMINAL JUSTICE, B.S. (120 hours)  
 CRIMINAL JUSTICE, B.S. and M.S. Accelerated (140 hours)  
 CRISIS AND DISASTER MANAGEMENT, B.S. (120 hours)  
 CYBERSECURITY, B.S. (120 hours)  
 DESIGN & DRAFTING TECHNOLOGY, B.S. (120 hours)  
 DIETETICS, B.S. (120 hours)  
 DIGITAL MEDIA PRODUCTION, B.S. (120 hours)  
 EARTH SCIENCE, B.S.Ed. (121 hours)  
 ECONOMICS, B.S.B.A. (120 hours)  
 ELEMENTARY EDUCATION EARLY CHILDHOOD BIRTH - GRADE 3, B.S.Ed. (128-132 hours)  
 ELEMENTARY EDUCATION GRADES 1-6, B.S.Ed. (121 hours)  
 ENGINEERING TECHNOLOGY, B.S. (121-124 hours)  
 ENGLISH, B.A. (120 hours)  
 ENGLISH, B.S.Ed. (120 hours)  
 ENTREPRENEURSHIP AND SOCIAL ENTERPRISE, B.S.B.A. (120 hours)  
 FASHION: TEXTILES AND CLOTHING IN BUSINESS, B.S. (120 hours)  
 FINANCE, B.S.B.A. (120 hours)

GENERAL STUDIES, B.A. (120 hours)  
 GENERAL STUDIES, B.S. (120 hours)  
 GRAPHIC TECHNOLOGIES, B.S. (120 hours)  
 GRAPHIC DESIGN, B.F.A. (123 hours)  
 HEALTH STUDIES, B.S. (120 hours)  
 HISTORY, B.A. (120 hours)  
 HISTORY, B.S. (120 hours)  
 HOSPITALITY MANAGEMENT, B.S.B.A. (120 hours)  
 HOTEL AND RESTAURANT ADMINISTRATION, B.S. (120 hrs.)  
 INTERIOR DESIGN, B.F.A. (124 hours)  
 INTERNATIONAL BUSINESS, B.S.B.A. (120 hours)  
 INTERNATIONAL STUDIES, B.A. (120 hours)  
 MANAGEMENT, B.S.B.A. (120 hours)  
 MARKETING, B.S.B.A. (120 hours)  
 MATHEMATICS, B.S.Ed. (120 hours)  
 MATHEMATICS, B.S. (120 hours)  
 MATHEMATICS, B.S. and M.S. Accelerated (140 hours)  
 MEDICAL TECHNOLOGY, B.S. (122-126 hours)  
 MIDDLE SCHOOL-JUNIOR HIGH SCHOOL, B.S.Ed. (120 hours)  
 MODERN LANGUAGES, B.A. (120 hours)  
 MUSIC, B.A. (120 hours)  
 MUSIC, B.M. (120 hours)  
 MUSIC EDUCATION, B.M.E. (132.5-136.5 hours)  
 MUSICAL THEATRE, B.F.A. (120 hours)  
 NETWORKING TECHNOLOGY, B.S. (120 hours)  
 NURSING, B.S. (120-121 hours)  
 NURSING (RN-BS), B.S. (120 hours)  
 OCCUPATIONAL EDUCATION, B.S. (120 hours)  
 OCCUPATIONAL SAFETY, B.S. (120 hours)  
 OCCUPATIONAL SAFETY AND HEALTH, B.S. (120 hours)  
 PHILOSOPHY, B.A. (120 hours)  
 PHYSICAL EDUCATION, B.S. (120-129 hours)  
 PHYSICS, B.S.Ed. (126-132 hours)  
 POLITICAL SCIENCE, B.A. (120 hours)  
 POLITICAL SCIENCE, B.S. (120 hours)  
 PROFESSIONAL PHOTOGRAPHY, B.S. (120 hours)  
 PROFESSIONAL PILOT, B.S. (120 hours)  
 PSYCHOLOGY, B.A. (120 hours)  
 PSYCHOLOGY, B.S. (120 hours)  
 PUBLIC RELATIONS, B.S. (120 hours)  
 RADIOLOGIC TECHNOLOGY, B.S. (127 hours)  
 SAFETY MANAGEMENT, B.S. (120 hours)  
 SOCIAL STUDIES, B.S.Ed. (122 hours)  
 SOCIAL WORK, B.S.W. (120 hours)  
 SOCIOLOGY, B.A. (120 hours)  
 SOCIOLOGY, B.S. (120 hours)  
 SPECIAL EDUCATION, B.S.Ed. (120 hours)  
 SPEECH COMMUNICATION AND THEATRE, B.S.Ed. (123 hours)  
 SPEECH-LANGUAGE PATHOLOGY, B.S. (120 hours)  
 SPORT MANAGEMENT, B.S. (120 hours)  
 STUDIO ART, B.F.A. (123 hours)  
 SYSTEMS ENGINEERING TECHNOLOGY, B.S. (120 hours)  
 TECHNOLOGY MANAGEMENT, B.S. (120 hours)  
 TECHNOLOGY MANAGEMENT (2+2), B.S. (120 hrs.)  
 THEATRE, B.A. (120 hours)  
 THEATRE, B.F.A. (120 hours)

# Minors

## MINORS

A minor is a secondary field of specialized study. UCM minors range from 15-34 credit hours. Some programs require minors as part of the degree program. See specific program requirements in this catalog. A minimum of nine hours of a minor program must be completed through UCM. At least one upper-level hour must be included in the minor program and completed through UCM. A minor may not be earned independently from a degree or added onto a transcript after graduation. Students may follow minor curriculum from a different catalog year than their major curriculum, as long as the student is eligible for that catalog year. Students may pursue more than one minor if desired. Students may not concurrently major and minor in the same subject area. Students may return to UCM and earn a major in a subject area in which a minor was previously earned.

- ACCOUNTANCY (21 hours)
- ADMINISTRATIVE SUPPORT (15 hours)
- AFRICANA STUDIES (21-22 hours)
- AGRICULTURE (25 hours)
- ANTHROPOLOGY (21 hours)
- ART (for BSE majors, 26 hours)
- ART (for non-BSE majors, 24 hours)
- AUTOMOTIVE TECHNOLOGY (27 hours)
- AVIATION (21 hours)
- BIG DATA AND BUSINESS ANALYTICS (21 hours)
- BIOLOGY (22 hours)
- BUSINESS ADMINISTRATION (18 hours)
- BUSINESS TEACHER EDUCATION (19 hours)
- CADD (21 hours)
- CHEMISTRY (21 hours)
- CHILD AND FAMILY DEVELOPMENT (21 hours)
- COACHING (22 hours)
- COMMUNICATION (21 hours)
- COMPUTER INFORMATION SYSTEMS (21 hours)
- COMPUTER SCIENCE (18 hours)
- CONSTRUCTION MANAGEMENT (21 hours)
- CORPORATE COMMUNICATION (21 hours)
- CORRECTIONS (24 hours)
- CREATIVE WRITING (21 hours)
- CRIMINAL JUSTICE (21 hours)
- CYBERSECURITY (21 hours)
- DANCE (23 hours)
- DIGITAL MEDIA PRODUCTION (22 hours)
- EARLY CHILDHOOD EDUCATION (Clinical Pathway, 19 hours)
- EARLY CHILDHOOD EDUCATION (Blended Pathway, 18 hrs)
- EARTH SCIENCE (20 hours)
- ECONOMICS (20 hours)
- ELECTRONICS TECHNOLOGY (21-24 hours)
- ENGLISH (for BSE majors, 24 hours)
- ENGLISH (for non-BSE majors, 24 hours)
- ENTREPRENEURSHIP AND SOCIAL ENTERPRISE (19-24 hrs)
- FAMILY AND CONSUMER SCIENCES (22 hours)
- FASHION MERCHANDISING (21 hours)
- FINANCE (24 hours)
- FIRE SCIENCE (18 hours)
- FITNESS/WELLNESS (24 hours)
- FOODS (22 hours)
- FORENSIC SCIENCE (22-25 hours)
- GEOGRAPHIC INFORMATION SYSTEMS (21 hours)
- GEOGRAPHY (21 hours)
- GRAPHICS (20 hours)
- HEALTH EDUCATION (23 hours)
- HISTORY (20 hours)
- HOSPITALITY MANAGEMENT (24 hours)
- INSTRUCTIONAL TECHNOLOGY (21 hours)
- INTERNATIONAL JUSTICE (21 hours)
- INTERNATIONAL STUDIES (24 hours)
- LEADERSHIP STUDIES (17 hours)
- LEGAL STUDIES (21 hours)
- MANAGEMENT (18 hours)
- MANUFACTURING (22 hours)
- MARKETING (18 hours)
- MATHEMATICS (for BSE majors, 22 hours)
- MATHEMATICS (for non-BSE majors, 25 hours)
- MILITARY SCIENCE (29-34 hours)
- MODERN LANGUAGES (21 hours)
- MUSIC (23 hours)
- PHILOSOPHY (21 hours)
- PHOTOGRAPHY (20-21 hours)
- PHYSICS (21-22 hours)
- POLITICAL SCIENCE (21 hours)
- PSYCHOLOGY (21 hours)
- PUBLIC RELATIONS (18 hours)
- RELIGIOUS STUDIES (21 hours)
- SAFETY (22 hours)
- SCIENCE (24 hours)
- SOCIAL STUDIES (24-27 hours)
- SOCIOLOGY (18 hours)
- SPECIAL EDUCATION (21 hours)
- SPEECH COMMUNICATION AND THEATRE (21 hours)
- SPORT COMMUNICATION (19 hours)
- SPORT NUTRITION (20-21 hours)
- STATISTICS (15-17 hours)
- TECHNICAL WRITING (20-21 hours)
- TECHNOLOGY AND ENGINEERING EDUCATION (21 hours)
- THEATRE (23 hours)
- WOMEN, GENDER, & SEXUALITY STUDIES (18 hours)
- WORLD LANGUAGES AND CULTURES (27 hours)

# Undergraduate Certificates and Other Academic Programs

## UNDERGRADUATE CERTIFICATES

The following certificate programs may be earned with an undergraduate degree program or independently. Certificate programs must be a minimum of 12 credit hours and may not exceed 21 credit hours. Students must complete at least 50 percent of the required coursework through UCM.

ADVANCED VEHICLE SYSTEMS (20 hours)  
 AERONAUTICS (12-13 hours)  
 APPLIED BEHAVIOR ANALYSIS (ABA) (24 hours)  
 APPLIED LEAN SIX SIGMA QUALITY (15 hours)  
 BUSINESS CONTINUITY (12 hours)  
 CAREER AND TECHNICAL EDUCATION (17 hours)  
 CENTRAL MO POLICE ACADEMY - 600 HOUR BASIC COURSE (15 hours)  
 EMERGENCY MANAGEMENT (12 hours)  
 EMERGENCY SERVICES MANAGEMENT (12 hours)  
 ENVIRONMENTAL HAZARDS (12 hours)  
 GENERAL AVIATION MAINTENANCE TRANSITION (12 hrs.)  
 ROBOTICS AND AUTOMATION (18 hours)  
 SPANISH FOR HEALTHCARE PROFESSIONALS (12 hours)  
 STRATEGIC COMMUNICATION FOR LEADERS (12 hours)  
 TECHNOLOGY (21 hours)

## OTHER ACADEMIC PROGRAMS

The following programs are offered by the Missouri Safety Center. These programs may be earned with an undergraduate degree program or independently. More information can be found in this catalog or [ucmo.edu/safetycenter](http://ucmo.edu/safetycenter). Questions may be directed to 660-543-4830 or HUM 200.

CENTRAL MISSOURI POLICE ACADEMY  
 DRIVER EDUCATION (12 hours)

## Four-Year Academic Guides

To assist students in their course planning, UCM academic departments have developed four-year guides which are available on UCM's web site at [ucmo.edu/majors](http://ucmo.edu/majors). Students following the 2016 catalog should be sure to follow the 2016 four-year guides. Students following older catalogs can find additional four-year guides at [ucmo.edu/academics/catalogs/archive.cfm](http://ucmo.edu/academics/catalogs/archive.cfm).

These four-year guides are intended to illustrate how students majoring in specific areas of study might organize their courses so that they may finish their degree program in four years. Obviously, every student's situation is unique and individual four-year plans will vary. Planned placement and transfer credits might change the sequence of courses a student takes.

Please keep in mind that these four-year guides are illustrative and not legally binding. An academic department may or may not be able to offer a particular course in every semester. Curricular offerings and requirements do change over time and the University of Central Missouri Board of Governors reserves the right to make necessary changes in the curriculum at any time.

# Course Prefixes

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<b>ACCT</b> - Accounting	<b>EASC</b> - Earth Science	<b>INDM</b> - Industrial Management
<b>ACST</b> - Actuarial Science and Statistics	<b>ECEL</b> - Elementary and Early Childhood Education	<b>INST</b> - Instructional Technology
<b>AE</b> - Academic Enrichment	<b>ECON</b> - Economics	<b>IS</b> - International Studies
<b>AERO</b> - Aeronautics	<b>EDFL</b> - Educational Foundations and Literacy	<b>ISP</b> - International Studies Abroad
<b>AGRI</b> - Agriculture	<b>EDSP</b> - Special Education	<b>LIS</b> - Library Science and Information Services
<b>ANTH</b> - Anthropology	<b>EET</b> - Electronics Engineering Technology	<b>MATH</b> - Mathematics
<b>ART</b> - Art and Design	<b>ENGL</b> - English	<b>MGT</b> - Management
<b>AT</b> - Athletic Training	<b>ENGT</b> - Engineering Technology	<b>MKT</b> - Marketing
<b>ATM</b> - Automotive Technology Management	<b>ENT</b> - Entrepreneurial	<b>ML</b> - Modern Languages
<b>AVIA</b> - Aviation	<b>ESE</b> - Entrepreneurial and Social Enterprises	<b>MS</b> - Military Science
<b>BADM</b> - Business Administration	<b>ET</b> - Electronics Technology	<b>MSC</b> - Missouri Safety Center
<b>BIOL</b> - Biology	<b>FAME</b> - Fashion and Apparel Merchandising	<b>MUS</b> - Music
<b>BLAW</b> - Business Law	<b>FCSE</b> - Family and Consumer Sciences Education	<b>NET</b> - Networking
<b>BTE</b> - Business Teacher Education	<b>FIN</b> - Finance	<b>NUR</b> - Nursing
<b>CADD</b> - Design & Drafting Technology	<b>FLDX</b> - Field Experience	<b>PE</b> - Physical Education
<b>CD</b> - Communication Disorders	<b>FLYA</b> - Flying Courses, Airplane	<b>PHIL</b> - Philosophy
<b>CDM</b> - Crisis and Disaster Management	<b>FOOD</b> - Food	<b>PHOT</b> - Photography
<b>CFD</b> - Child and Family Development	<b>FREN</b> - French	<b>PHYS</b> - Physics
<b>CHEM</b> - Chemistry	<b>GEOG</b> - Geography	<b>POLS</b> - Political Science
<b>CHIN</b> - Chinese	<b>GER</b> - German	<b>PR</b> - Public Relations
<b>CHST</b> - College of Health, Science, and Technology	<b>GISL</b> - Government, International Studies, and Language	<b>PSY</b> - Psychology
<b>CIS</b> - Computer Information Systems	<b>GRAP</b> - Graphic Technologies	<b>REL</b> - Religious Studies
<b>CJ</b> - Criminal Justice	<b>HED</b> - Health Education	<b>SAFE</b> - Safety Science
<b>CMGT</b> - Construction Management	<b>HIST</b> - History	<b>SM</b> - Sport Management
<b>COMM</b> - Communication	<b>HM</b> - Hospitality Management	<b>SOC</b> - Sociology
<b>CS</b> - Computer Science	<b>HONR</b> - Honors	<b>SOSC</b> - Social Science
<b>CTE</b> - Career and Technology Education	<b>HRM</b> - Human Resource Mgmt.	<b>SOT</b> - School of Technology
<b>DANC</b> - Dance	<b>IEP</b> - Intensive English Program	<b>SOWK</b> - Social Work
<b>D&amp;N</b> - Dietetics and Nutrition	<b>IGEN</b> - Integrative Studies General	<b>SPAN</b> - Spanish
<b>DRED</b> - Driver Education	<b>ILC</b> - Integrated Learning Community	<b>STCH</b> - Science Teaching
		<b>TECH</b> - Technology
		<b>THEA</b> - Theatre
		<b>WGS</b> - Women, Gender, and Sexuality

# COLLEGE OF ARTS, HUMANITIES, AND SOCIAL SCIENCES

The College of Arts, Humanities, and Social Sciences  
Martin 126  
660-543-4364  
Fax 660-543-8006  
ucmo.edu/cahss

The College of Arts, Humanities, and Social Sciences is comprised of:

- The Department of Communication
- The Department of English and Philosophy
- The Department of Government, International Studies and Languages
- The Department of History, Anthropology, Africana Studies, and Social Studies
- The Department of Sociology, Gerontology and Cross-Disciplinary Studies
- The School of Visual and Performing Arts:
  - The Department of Art and Design
  - The Department of Music
  - The Department of Theatre and Dance

The back of this catalog includes course descriptions of all classes taught at the undergraduate level. Course descriptions can also be found online in MyCentral.

## COMMUNICATION

The Department of Communication  
Martin 136  
660-543-4840  
ucmo.edu/comm

## COMMUNICATION

### Mission Statement

Within the framework of academic freedom, the Department of Communication is committed to quality teaching guided by the goals and outcomes approved for every degree program offered within the department. As faculty, we are committed to guiding students toward the achievement of course goals and student outcomes through a strong theoretical approach appropriately applied through practical hands-on experiences. We recognize the link between research, scholarship and creative activities and encourage student collaboration. Our commitment to our students is to teach appropriate skills, but even more so to produce analytical, creative and responsible individuals. We view education as a collaborative effort between teacher and student, as we seek to learn from and inspire one another in the pursuit of life-long learning. Ultimately, it is our desire to prepare our graduates for successful employment in a variety of communication fields and to empower them to become productive members of society.

### Admission

Students entering the University of Central Missouri to pursue a degree in Communication Studies B.S. or Digital Media Production B.S., should indicate their intentions to become a major of one of these programs at the time of their first enrollment. Each of the programs have degree-specific admission requirements. See information about each of the degrees for those requirements.

### Course Work

1. A student may not graduate with a degree in a communication major in which the grade of record for any required communication course is an F. The student must receive a grade of C or better in the following courses if required in their major or minor program of study: GE ENGL 1020; GE ENGL 1030, GE CTE 3060, or GE ENGL 1080; GE COMM 1000; GE COMM 1200; COMM 1520; COMM 2100; COMM 3100; COMM 4500; PR 2620; PR 3610 and PR 3620. A maximum of six semester hours may be counted towards a degree where the student receives a D for communication courses not on the list above. These reflect departmental minimums. Each degree program may have additional graduation requirements.
2. Course substitutions for catalog requirements may be made only upon approval of the program faculty advisor or department chair.
3. Some production or writing courses require participation in activities outside of the class meeting hours. Students should be prepared to participate in these activities that sometimes include assignments in conjunction with the campus media.
4. Some lecture courses require attendance at departmental colloquia and/or other University presentations. Students should be prepared to participate in these assignments as a part of their degree program.

## COMMUNICATION

### Minor for a Bachelor's Degree

Students majoring in any Communication degree are not eligible to take this minor.

UCM does not confer teacher certification for this minor. (349)

Sem. Hours

<b>MINOR REQUIREMENTS</b> . . . . .	<b>21</b>
COMM2330 Comm. in Small Groups/Teams . . . . .	3
COMM3010 Interpersonal Communication . . . . .	3
GE COMM 1000 Public Speaking, 3 or	
GE COMM 1050 Fund. of Oral Comm. Competency, 3 . . . . .	3
COMM2100 Intro. to Communication Theory, 3 or	
COMM2320 Foundations of Rhetorical Theory, 3 or	
COMM2380 Intro. to Organizational Comm., 3 . . . . .	3
Electives in COMM . . . . .	9

## COMMUNICATION STUDIES

### Major, Bachelor of Science Degree (43-602)

#### Mission Statement

Communication Studies is committed to preparing graduates to communicate effectively and excel at examining the role of messages in various types of human relationships, organizations, cultures and social institutions. We promote life-long learning by preparing graduates who have developed their ability to think critically, speak and write exceptionally and analyze and interpret messages creatively.

#### Program Outcomes

The graduate with a Bachelor of Science degree in Communication Studies will use the knowledge and skills obtained in the program to demonstrate all of the following:

- Demonstrate a general knowledge and application of communication theory;
- Demonstrate ability to critique and apply various research methods and/or approaches;
- Demonstrate preparedness for professional life and/or further academic study; and

- Demonstrate a basic knowledge through one of the three areas: 'communication consultancy' or 'social influence' or 'relational' context.

**Admission Policies**

1. See departmental guidelines for admissions policies. In addition;
2. All students must complete COMM 1100 with a 2.0 or above in order to apply to the department and the Communication Studies program.
3. Students must identify one (or more) areas: either 'communication consultancy' or 'social influence and media' or 'relational'.

**Graduation Policies**

1. Course substitutions for course requirements may be made only by your departmental faculty advisor or department chair.
2. In order to graduate with a degree in Communication Studies, a student must obtain at least a 2.25 cumulative grade-point average
3. Students must complete the Senior Capstone (COMM 4790) in order to graduate.

MAJOR REQUIREMENTS	Sem. Hours
MAJOR REQUIREMENTS	47

<b>Core Courses</b>	
COMM 1100	Introduction to Communication . . . . . 1
COMM 2100	Intro. to Communication Theory . . . . . 3
COMM 3100	Communication Research Methods . . . . . 3
<b>Required Courses</b>	
COMM 1000	Public Speaking . . . . . 3
COMM 2000	Media Literacy . . . . . 3
COMM 2330	Comm. in Small Groups/Teams . . . . . 3
COMM 3010	Interpersonal Communication . . . . . 3
COMM 3315	Improving Listening Abilities . . . . . 3
COMM 4320	Social Influence . . . . . 3
COMM 4790	Senior Capstone . . . . . 1
COMM 1500	Writing Across the Media, 3 or
COMM 1520	Introduction to Digital Journalism, 3 or
PR 3610	Writing & Editing for Public Relations, 3 . . . 3
COMM 2320	Foundations of Rhetorical Theory, 3 or
COMM 2380	Intro. to Organizational Comm., 3 . . . . . 3
Choose one of the following areas . . . . . 15	

**Area 1 - Communication Consultancy (15 hours)**

COMM 3350	Professional Communication . . . . . 3
COMM 4785	Internship Speech Comm. . . . . 3
COMM 3327	Improving Interviewing Skills, 3 or
COMM 3730	Conflict Management, 3 . . . . . 3
COMM 2410	Multimedia Production, 3 or
PR 4630	Electronic & Social Media for PR, 3 . . . 3
COMM 4780	Comm. Leadership & Practice in Org., 3 or
COMM 4781	Strategic Communication Audits, 3 or
COMM 4783	Communication Training, 3 or
PR 4670	Strategic Crisis Communication, 3 or . . . 3

**Area 2 - Social Influence and Media (select 15 hours)**

COMM 2410	Multimedia Production . . . . . 3
COMM 2340	Argumentation & Debate . . . . . 3
COMM 2700	DC: Eff. Comm. & Human Relations . . . 3
COMM 3320	Comm. of Social Movements . . . . . 3
COMM 3350	Professional Communication . . . . . 3
COMM 3730	Conflict Management . . . . . 3
COMM 4280	Mass Media & Society . . . . . 3
COMM 4285	Women & Minorities in Media . . . . . 3
COMM 4300	Special Projects Speech Comm. . . . . 3
COMM 4340	Rhetorical Analysis & Society . . . . . 3
COMM 4370	Special Topics in Communication . . . . 3
COMM 4390	Contemporary Communication . . . . . 3
PR 2620	Principles of Public Relations . . . . . 3
PR 4670	Strategic Crisis Communication . . . . . 3
Approved POLS or SOC courses . . . . . 3	

**Area 3 - Relational (select 15 hours)**

COMM 2700	DC: Eff. Comm. & Human Relations . . . 3
COMM 3325	Nonverbal Communication . . . . . 3
COMM 3340	Intercultural Communication . . . . . 3
COMM 3730	Conflict Management . . . . . 3
COMM 4270	Family Communication . . . . . 3

COMM 4300	Special Projects in Speech Comm. . . . . 3
COMM 4330	Theories of Interpersonal Comm. . . . . 3
COMM 4335	Gender Communication . . . . . 3
COMM 4370	Special Topics in Communication . . . . 3
*SOC 3825	Race & Ethnic Relations . . . . . 3

\*Student must take COMM 1800 (3 s.h) as prerequisite in order to enroll in course. This course is part of the GenEd competency #8.

**GENERAL EDUCATION REQUIREMENTS . . . . . 36**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in (I) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

COMM 1000	Public Speaking . . . . . (3)
COMM 2000	Media Literacy . . . . . (3)
COMM 3000	Film Appreciation . . . . . 3

**FREE ELECTIVES . . . . . 37**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

**CORPORATE COMMUNICATION**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (556)

	Sem. Hours
MINOR REQUIREMENTS	21

COMM 2330	Comm. in Small Groups/Teams . . . . . 3
COMM 2380	Intro. to Organizational Comm. . . . . 3
COMM 3350	Professional Communication . . . . . 3
COMM 3730	Conflict Management . . . . . 3
COMM 4780	Comm. Leadership & Practice in Org. . . . . 3
COMM 4781	Strategic Communication Audits, 3 or
COMM 4783	Communication Training, 3 . . . . . 3
Elective from the following . . . . . 3	
COMM 3315	Improving Listening Abilities . . . . . 3
COMM 3325	Nonverbal Communication . . . . . 3
COMM 3327	Improving Interviewing Skills . . . . . 3
MGT 3325	Business Communications . . . . . 3

**DIGITAL MEDIA PRODUCTION**

**Major, Bachelor of Science Degree**

Please see the Department of Communication for updates regarding this program. (43-604)

**Mission Statement**

The Digital Media Production major is a professional program that prepares graduates to be engaged with the principles of life-long learning in this media-saturated society. The graduate will have the skills to succeed and lead in an ever-changing global media landscape.

**Program Outcomes**

The graduate with a Bachelor of Science degree in Digital Media Production will use the knowledge and skills obtained in the program to:

- Successfully convey ideas through the written and spoken word, and through various forms of digital media.
- Synthesize classroom instruction and initiate the exploration, development, and execution of projects that build professional experience.
- Apply knowledge of emerging technology and social media in the creation and distribution of media.
- Apply an in-depth understanding of the ethical principles that guide the student's chosen profession.
- Demonstrate a working knowledge of digital media law to produce content that is legal and promotes the principles of freedom of expression.
- Demonstrate proficiency in the area of Live Studio and Remote Production, Audio, Digital Cinema or Digital Journalism:
  - Proficiency in the Live Studio and Remote Production area means the student can successfully complete each step in the production process,

from conception through distribution, using both field and studio techniques.

- Proficiency in the Audio production area means the student can manipulate sound to perform and produce audio programming, and apply promotion techniques for audio distribution outlets.
- Proficiency in the Digital Cinema area means the student can work within the parameters of narrative or documentary production process, as well as analyze and critique film.
- Proficiency in the Digital Journalism production area means the student can generate news stories, images, and features for print, broadcast, and Web using appropriate style, design, and editing techniques.

**Admission Policies**

1. At the time of first admission to UCM, students should indicate their intentions to become a Digital Media Production major. After the completion of 15 hours, the student must visit the program's Academic Advisor in the College of Arts, Humanities, and Social Sciences (Martin 124, phone 660.543.4814). The Academic Advisor will review the student's records, then a faculty advisor will be selected for the student. At that point, the student should meet with the faculty advisor to be admitted to the program. Students can access admission forms at ucmo.edu/comm. The forms should be submitted to the faculty advisor.

When the student has reached 70 hours at UCM, there will be a hold on enrollment - the student must visit his or her faculty advisor to review the academic records to continue in the program.

2. Admission to the Digital Media Production program is conditional upon the following prerequisites: Completing **COMM 1000**; **ENGL 1020** and **ENGL 1030** or **CTE 3060**, or **ENGL 1080**, with a grade no lower than a C in all courses.
3. The DMP faculty recommends that students meet with their faculty advisor before registering for classes each semester.

**Graduation Policies**

1. Course substitutions for course requirements may be made only by the departmental faculty advisor and department chair.
2. A student may not graduate with a degree in Digital Media Production in which the grade of record for any required communication course work is an F.
3. A student must earn a grade no lower than a C in the following courses in order to graduate with a Digital Media Production degree: **COMM 1000**; **COMM 1100**; **COMM 1200**; **ENGL 1020**, **ENGL 1030**, **CTE 3060**, or **ENGL 1080**; **COMM 2000**; and **COMM 3000**.
4. Only six semester hours of communication course work with a D can be counted toward the Digital Media Production major.
5. In order to graduate with a degree in Digital Media Production, a student must obtain at least a 2.0 grade-point average for all credit hours completed at UCM or elsewhere and attain at least a 2.50 grade-point average for all course work in the major.
6. Students must complete the major requirements and one area: Audio, Live Studio and Remote Production; Digital Cinema; or Digital Journalism.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 51**

COMM 1100	Introduction to Communication . . . . .	1
COMM 1275	Introduction to Media Technology . . . . .	1
COMM 1500	Writing Across the Media . . . . .	3
COMM 1519	Media Aesthetics . . . . .	3
COMM 2100	Introduction to Communication Theory . . . . .	3
COMM 2410	Multimedia Production . . . . .	3
COMM 2411	Audio Production . . . . .	3
COMM 2412	Introduction to Digital Video . . . . .	3
COMM 3100	Communication Research Methods . . . . .	3
COMM 4250	The Law & Digital Media . . . . .	3
<sup>10</sup> COMM 4490	Senior Capstone Seminar . . . . .	1
COMM 3200	Digital Media Practicum, 1-3 or	
COMM 4295	Internship, 1-3 . . . . .	3
	Choose one of the following areas . . . . .	21

**Area 1 - Audio**

COMM 2450	Performance for the Media . . . . .	3
COMM 3410	Advanced Radio Production . . . . .	3
COMM 3425	Audio for Digital Cinema . . . . .	3
MUS 2400	Sound Reinforcement & Music Production . . . . .	3
MUS 2410	Digital Audio Production . . . . .	3
	Choose 6 hours from the following . . . . .	6
COMM 2560	Intro. to Sports Broadcasting . . . . .	3
COMM 4235	Media Promotions . . . . .	3
COMM 4565	Mule Productions . . . . .	3

**Area 2 - Live Studio and Remote Production**

COMM 2450	Performance for the Media . . . . .	3
COMM 2475	Multicam Studio Production . . . . .	3
COMM 3050	Cinematography . . . . .	3
COMM 3450	Digital Video Editing . . . . .	3
COMM 4565	Mule Productions . . . . .	3
	Choose 6 hours from the following . . . . .	6
COMM 2560	Intro. to Sports Broadcasting . . . . .	3
COMM 3560	Advanced Sports Broadcasting . . . . .	3
COMM 4235	Media Promotions . . . . .	3
COMM 4435	Broadcast News Production . . . . .	3

**Area 3 - Digital Cinema**

COMM 2275	Screenwriting . . . . .	3
COMM 3050	Cinematography . . . . .	3
COMM 3400	History of American Film . . . . .	3
COMM 3413	Advanced Multimedia Production . . . . .	3
COMM 3450	Digital Video Editing . . . . .	3
	Choose 6 hours from the following . . . . .	6
COMM 4412	Narrative Production . . . . .	3
COMM 4550	Advanced Screenwriting . . . . .	3
COMM 4560	Documentary Production . . . . .	3
COMM 4570	History of International Film . . . . .	3

**Area 4 - Digital Journalism**

COMM 1520	Introduction to Digital Journalism . . . . .	3
COMM 2520	Editing and Design . . . . .	3
COMM 2530	Visual News Production . . . . .	3
COMM 3500	Reporting Public Affairs . . . . .	3
COMM 4435	Broadcast News Production . . . . .	3
COMM 4500	History of the American Press . . . . .	3
COMM 4535	Advanced Digital Journalism . . . . .	3

**GENERAL EDUCATION REQUIREMENTS . . . . . 42**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

<b>COMM 1000</b>	Public Speaking . . . . .	3
<b>COMM 1200</b>	Introduction to Mass Communication (for Audio and LS&RP only) . . . . .	3
<b>COMM 2000</b>	Media Literacy . . . . .	3
<b>COMM 3000</b>	Film Appreciation . . . . .	3
<b>MUS 1450</b>	Audio and Acoustics (for Audio only) . . . . .	3

**FREE ELECTIVES . . . . . 27**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

**DIGITAL MEDIA PRODUCTION**

**Minor for a Bachelor's Degree**

Please see the Department of Communication for updates regarding this program.

UCM does not confer teacher certification for this minor. (575)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 22**

COMM 1275	Introduction to Media Technology . . . . .	1
COMM 1500	Writing Across the Media . . . . .	3
COMM 1519	Media Aesthetics . . . . .	3
COMM 2410	Multimedia Production . . . . .	3
COMM 2411	Audio Production . . . . .	3
COMM 2412	Introduction to Digital Video . . . . .	3
	Electives including at least 1 upper-level COMM course . . . . .	6



**SPEECH COMMUNICATION AND THEATRE**

Minor, Bachelor of Science in Education Degree

See requirements as outlined in the Department of Theatre.

**SPORT COMMUNICATION**

Minor for a Bachelor's Degree

UCM does not confer teacher certification for this minor. (883)

MINOR REQUIREMENTS . . . . . Sem. Hours  
19

COMM 1275	Introduction to Media Technology . . . . .	1
COMM 1500	Writing Across the Media . . . . .	3
COMM 2560	Introduction to Sports Broadcasting . . . . .	3
COMM 3560	Advanced Sports Broadcasting . . . . .	3
COMM 2540	Sports Reporting 3 or	
SM 4210	Sport & Media, 3 . . . . .	3
MKT 4454	Sports Marketing, 3 or	
SM 4200	Applied Sport Marketing, 3 . . . . .	3
PE 4845	Psych. & Social Aspects of Phys. Ed., 3 or	
SOC 3840	Sociology of Sport . . . . .	3

**STRATEGIC COMMUNICATION FOR LEADERS**

Certificate

(10-566)

Required Courses . . . . .	12	
COMM 2700	DC: Eff. Comm. & Human Relations . . . . .	3
COMM 4700	DC: High Impact Presentations . . . . .	1
COMM 4780	Comm. Leadership & Practice in Org. . . . .	3
COMM 4781	Strategic Communication Audits . . . . .	3
MGT 3300	DC: Leadership Trng. for Managers. . . . .	2

**ENGLISH AND PHILOSOPHY**

The Department of English and Philosophy

Martin 336

660-543-4425

ucmo.edu/englishphil

**ENGLISH**

**ENGLISH**

Major, Bachelor of Arts Degree

(42-303)

The graduate with a Bachelor of Arts in English degree will use the knowledge and skills obtained in the program to:

- Use the methods and techniques of literary study to develop the skills of close reading and literary analysis.
- Write with clarity, originality, grammatical correctness, proper usage, and logic, demonstrating rhetorical skill necessary for successful communication.
- Accomplish primary and secondary research, incorporating the results into formal written presentations with an understanding of appropriate critical approaches.
- Understand the relationship between works of literature and the historical/cultural contexts in which they were written.
- Demonstrate a knowledge of literary periods, approaches, genres, and major works.

MAJOR REQUIREMENTS . . . . . Sem. Hours  
39

ENGL 2010	Introduction to Reading Poetry & Drama . . . . .	3
ENGL 2020	Introduction to Reading Fiction . . . . .	3
ENGL 3240	Critical Approaches to Literature . . . . .	3
<sup>10</sup> ENGL 4240	Senior Capstone in Literature . . . . .	3
ENGL 4360	Shakespeare . . . . .	3

Upper-level (3000/4000) electives in ENGL . . . . . 6  
Electives in ENGL (2000/3000/4000) . . . . . 3  
Select one course from each of the five following areas . . . . 15

**Area 1**

ENGL 4310	Chaucer . . . . .	3
ENGL 4330	Renaissance English Writers . . . . .	3
ENGL 4340	Old & Middle English Lit. . . . .	3
ENGL 4390	Special Topics in Medieval & Renaissance Literature . . . . .	3

**Area 2**

ENGL 4450	The Age of Milton . . . . .	3
ENGL 4460	Wits & Satirists: 1660-1800 . . . . .	3
ENGL 4490	Special Topics in 17th & 18th Century Literature . . . . .	3
ENGL 4620	Early American Literature . . . . .	3

**Area 3**

ENGL 4500	19th Century English Novel . . . . .	3
ENGL 4510	Romantic Poets & Essayists . . . . .	3
ENGL 4540	Victorian Poets & Essayists . . . . .	3
ENGL 4590	Special Topics in 19th Century Literature . . . . .	3

ENGL 4610	American Renaissance . . . . .	3
ENGL 4640	American Realists & Naturalists . . . . .	3

**Area 4**

ENGL 4700	British Fiction 1890 to Present . . . . .	3
ENGL 4710	Modern American Fiction . . . . .	3
ENGL 4720	Modern British Poetry . . . . .	3
ENGL 4730	Modern American Poetry . . . . .	3
ENGL 4740	Modern Drama . . . . .	3
ENGL 4790	Special Topics in 20th & 21st Century Literature . . . . .	3

**Area 5**

ENGL 4560	British Women Writers . . . . .	3
ENGL 4660	Women Writers of the U.S. . . . .	3
ENGL 4670	Ethnic American Lit. . . . .	3
ENGL 4680	African American Lit. . . . .	3
ENGL 4690	Special Topics in Underrepresented Literature . . . . .	3
ENGL 4750	Postcolonial Literature . . . . .	3

MINOR REQUIREMENTS . . . . . 18-25

GENERAL EDUCATION REQUIREMENT . . . . . 36

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GENGL 2010	Introduction to Reading Poetry & Drama . . . (3)
GENGL 2020	Introduction to Reading Fiction . . . . . (3)

MODERN LANGUAGE REQUIREMENT . . . . . 9

Refer to Bachelor's Degree Requirements section for fulfillment options.

FREE ELECTIVES . . . . . 11-18

MINIMUM TOTAL . . . . . 120

<sup>10</sup>Competency 10 course

**ENGLISH**

Major, Bachelor of Science in Education Degree

Certification to teach English in grades 9-12

(41-311)

The graduate with a Bachelor of Science in Education degree in English will use the knowledge and skills obtained in the program to:

- Demonstrate knowledge of the content areas required for certification in English.
- Demonstrate the capacity to provide instruction in the disciplinary field of English.

MAJOR REQUIREMENTS . . . . . Sem. Hours  
48

ENGL 2010	Introduction to Reading Poetry & Drama . . . . .	3
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GEENGL 2020	Introduction to Reading Fiction	3
GEENGL 2220	World Masterpieces	3
ENGL 2830	Literature for Adolescents	3
ENGL 3040	Advanced Rhetoric	3
ENGL 3110	English Grammar	3
ENGL 3120	History of English Language	3
ENGL 3240	Critical Approaches to Literature	3
ENGL 4360	Shakespeare	3
ENGL 4840	Composition & Evaluation	3
Electives in ENGL (2000/3000/4000)		3
Select one course from each of the following areas		15
Must include six hours of American Literature.		

**Area 1**

ENGL 4310	Chaucer	3
ENGL 4330	Renaissance English Writers	3
ENGL 4340	Old & Middle English Lit.	3
ENGL 4390	Special Topics in Medieval & Renaissance Literature	3

**Area 2**

ENGL 4450	The Age of Milton	3
ENGL 4460	Wits & Satirists: 1660-1800	3
ENGL 4490	Special Topics in 17th & 18th Century Literature	3
ENGL 4620	Early American Literature	3

**Area 3**

ENGL 4500	19th Century English Novel	3
ENGL 4510	Romantic Poets & Essayists	3
ENGL 4540	Victorian Poets & Essayists	3
ENGL 4590	Special Topics in 19th Century Literature	3
ENGL 4610	American Renaissance	3
ENGL 4640	American Realists & Naturalists	3

**Area 4**

ENGL 4700	British Fiction 1890 to Present	3
ENGL 4710	Modern American Fiction	3
ENGL 4720	Modern British Poetry	3
ENGL 4730	Modern American Poetry	3
ENGL 4740	Modern Drama	3
ENGL 4790	Special Topics in 20th & 21st Century Literature	3

**Area 5**

ENGL 4670	Ethnic American Lit.	3
ENGL 4680	African American Lit.	3

**PROFESSIONAL EDUCATION REQUIREMENTS for Area 1 39**

Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.

EDFL 2100	Introduction to the Teaching Profession	3
GEEDFL 2240	Educational Psychology	3
EDFL 2250	Intro. to English Lang. Learners & Culturally Responsive Pedagogy	2
EDFL 4210	Introduction to Content Area Literacy	2
EDFL 4212	Literacy in the Disciplines I	2
EDFL 4970	Secondary Teaching & Behavioral Mgt.	2
EDSP 2100	Education of the Exceptional Child	3
ENGL 4972	Content Literacy in Sec. English/Lang. Arts	2
ENGL 4973	Classroom Mgt. in Sec. English/Lang. Arts	1
ENGL 4974	Assessment in Sec. English/Lang. Arts	1
FLDX 2150	Introductory Field Experience	1
FLDX 3000	Field Experience in the Content Area	1
FLDX 4970	Field Experience II in the Content Area	1
GEPSY 4230	Psychology of Adolescence	3
Student Teaching Semester:		
ENGL 4890	Methods of Teaching English	3
<sup>10</sup> FLDX 4468	Student Teaching Secondary II	4
FLDX 4595	Student Teaching Secondary I	5

**GENERAL EDUCATION REQUIREMENTS 33**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEENGL 2010	Introduction to Reading Poetry & Drama	(3)
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GEENGL 2220	World Masterpieces	(3)
GEHIST 1350	History of US to 1877, 3 or	
GEHIST 1351	History US from 1877, 3	3
GEPOLS 1510	American Government	3
GEPSY 4230	Psychology of Adolescence	(3)

**MINIMUM TOTAL 120**

<sup>10</sup>Competency 10 course

**ENGLISH**

**Minor, Bachelor of Science in Education Degree**

Elementary education majors may use this as an area of concentration. (305)

Sem. Hours

**MINOR REQUIREMENTS 24**

GEENGL 2010	Introduction to Reading Poetry & Drama	3
GEENGL 2020	Introduction to Reading Fiction	3
ENGL 3110	English Grammar	3
ENGL 4840	Composition & Evaluation	3
Elective from the following		3
ENGL 4670	Ethnic American Literature	3
ENGL 4680	African American Literature	3
Select one course apiece from three of the following 4 areas . . . 9		

**Area 1**

ENGL 4310	Chaucer	3
ENGL 4330	Renaissance English Writers	3
ENGL 4340	Old & Middle English Lit.	3
ENGL 4390	Special Topics in Medieval & Renaissance Literature	3

**Area 2**

ENGL 4450	The Age of Milton	3
ENGL 4460	Wits & Satirists: 1660-1800	3
ENGL 4490	Special Topics in 17th & 18th Century Literature	3
ENGL 4620	Early American Literature	3

**Area 3**

ENGL 4500	19th Century English Novel	3
ENGL 4510	Romantic Poets & Essayists	3
ENGL 4540	Victorian Poets & Essayists	3
ENGL 4590	Special Topics in 19th Century Literature	3
ENGL 4610	American Renaissance	3
ENGL 4640	American Realists & Naturalists	3

**Area 4**

ENGL 4700	British Fiction 1890 to Present	3
ENGL 4710	Modern American Fiction	3
ENGL 4720	Modern British Poetry	3
ENGL 4730	Modern American Poetry	3
ENGL 4740	Modern Drama	3
ENGL 4790	Special Topics in 20th & 21st Century Literature	3

**ENGLISH**

**Minor for a Bachelor's Degree**

Except for a Bachelor of Science in Education Degree. (2009)

Sem. Hours

**MINOR REQUIREMENTS 24**

GEENGL 2010	Introduction to Reading Poetry & Drama	3
GEENGL 2020	Introduction to Reading Fiction	3
ENGL 4360	Shakespeare	3
Select one course from each of the following areas . . . 15		

**Area 1**

ENGL 4310	Chaucer	3
ENGL 4330	Renaissance English Writers	3
ENGL 4340	Old & Middle English Lit.	3
ENGL 4390	Special Topics in Medieval & Renaissance Literature	3

**Area 2**

ENGL 4450	The Age of Milton	3
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ENGL 4460	Wits & Satirists: 1660-1800 . . . . .	3
ENGL 4490	Special Topics in 17th & 18th Century Literature . . . . .	3
ENGL 4620	Early American Literature . . . . .	3
<b>Area 3</b>		
ENGL 4500	19th Century English Novel . . . . .	3
ENGL 4510	Romantic Poets & Essayists . . . . .	3
ENGL 4540	Victorian Poets & Essayists . . . . .	3
ENGL 4590	Special Topics in 19th Century Literature . . . . .	3
ENGL 4610	American Renaissance . . . . .	3
ENGL 4640	American Realists & Naturalists . . . . .	3
<b>Area 4</b>		
ENGL 4700	British Fiction 1890 to Present . . . . .	3
ENGL 4710	Modern American Fiction . . . . .	3
ENGL 4720	Modern British Poetry . . . . .	3
ENGL 4730	Modern American Poetry . . . . .	3
ENGL 4740	Modern Drama . . . . .	3
ENGL 4790	Special Topics in 20th & 21st Century Literature . . . . .	3
<b>Area 5</b>		
ENGL 4560	British Women Writers . . . . .	3
ENGL 4660	Women Writers of the U.S. . . . .	3
ENGL 4670	Ethnic American Lit. . . . .	3
ENGL 4680	African American Lit. . . . .	3
ENGL 4690	Special Topics in Underrepresented Literature . . . . .	3
ENGL 4750	Postcolonial Literature . . . . .	3

**CREATIVE WRITING**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (490)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 21**

ENGL 2054	Introduction to Fiction Writing . . . . .	3
Elective from the following . . . . . 3		
ENGL 2051	Writer's Voice: Intro. to Poetry Writing . . . . .	3
ENGL 2052	Performing the Word: Intro. Lyrical Writ. . . . .	3
ENGL 2053	Writing Short: Intro. to Prose Poetry, Flash Fiction, & Lyric Essays . . . . .	3
Elective from the following . . . . . 3		
ENGL 3051	The Art of Poetry: Intern. Workshop . . . . .	3
ENGL 3052	Intermediate Fiction Writing . . . . .	3
Elective from the following . . . . . 3		
ENGL 4051	Writing Poetry for Publication . . . . .	3
ENGL 4052	Writing Fiction for Publication . . . . .	3
ENGL 4053	Writing Non-fiction for Publication . . . . .	3
ENGL 4054	Practicum in Editing & Publishing . . . . .	3
ENGL 4056	Special Topics in Creative Writing . . . . .	3
Electives from the following . . . . . 9		
English (at least 3 hours must be 3000 or 4000 level) . . . . .		3-9
COMM 2275	Screenwriting . . . . .	3
ENGL 4055	Writing Genre Fiction . . . . .	3
THEA 4800	Playwriting . . . . .	1-3

**TECHNICAL WRITING**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (631)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 20-21**

CTE 3060	Technical Writing . . . . .	3
ENGL 3110	English Grammar . . . . .	3
ENGL 4061	Advanced Technical Writing . . . . .	3
ENGL 4062	Senior Capstone: Professional Ethics & Service Learning in Technical Writing . . . . .	3
Electives from the following . . . . . 8-9		
*3 hours must be either BTE 4510 or COMM 2410		

ART 4010	Special Projects in Art: Intro to Creative Suite (Summer online hybrid) . . . . .	1-3
*BTE 4510	Desktop Publishing for Business . . . . .	3
BTE 4550	Publishing Applications for Business . . . . .	2
*COMM2410	Multimedia Production . . . . .	3
ENGL 3040	Advanced Rhetoric . . . . .	3

**PHILOSOPHY**

**PHILOSOPHY**

**Major, Bachelor of Arts Degree**

(42-325)

Students who complete a major in Philosophy will use the knowledge and skills obtained to:

- Demonstrate knowledge and understanding of the major writings of the eminent philosophers of the classical period and the modern period (16-18th century).
- Demonstrate knowledge and understanding of how philosophical ideas have evolved through the history of philosophy.
- Demonstrate knowledge and understanding of the major theories of ethics (such as virtue ethics, consequentialism, utilitarianism, deontological ethics, etc.) as well as the writings of philosophers such as Plato, Aristotle, Hume, Kant, etc.
- Demonstrate practical competence in applying the techniques of formal and informal logic for evaluating arguments.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 33**

GEPHIL 1000	Introduction to Philosophy . . . . .	3
PHIL 1400	Deductive Logic, 3 or	
GEPHIL 1410	Critical Thinking, 3 . . . . .	3
GEPHIL 2300	Ethics. . . . .	3
PHIL 3120	Hist. of Phil. I: Ancient Thought . . . . .	3
PHIL 3130	Hist. of Phil. II: Enlightenment Thought . . . . .	3
PHIL 3660	Studies in Literature & Philosophy . . . . .	3
<sup>10</sup> PHIL 4250	Special Projects in Philosophy. . . . .	3
PHIL 4600	Special Topics in Philosophy . . . . .	3
PHIL 4710	Philosophy of Religion. . . . .	3
Electives from the following . . . . . 6		
PHIL 1400	Deductive Logic, 3 or	
GEPHIL 1410	Critical Thinking, 3 . . . . .	3
PHIL 3500	Aesthetics. . . . .	3
PHIL 4600	Special Topics in Philosophy . . . . .	3
<i>(may be taken a second time with different topic to satisfy elective requirement)</i>		
PHIL 3660	Studies in Literature & Philosophy . . . . .	3
<i>(may be taken a second time with different topic to satisfy elective requirement)</i>		
PHIL 3800	Philosophy of Science & Technology . . . . .	3

**GENERAL EDUCATION REQUIREMENT . . . . . 36**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in (I) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEPHIL 1000	Introduction to Philosophy . . . . .	(3)
GEPHIL 2300	Ethics. . . . .	(3)

**MODERN LANGUAGE REQUIREMENT . . . . . 6-9**

Refer to Bachelor's Degree Requirements section for fulfillment options.

**FREE ELECTIVES . . . . . 42-45**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

**PHILOSOPHY**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (317)

		Sem. Hours
<b>MINOR REQUIREMENTS</b> . . . . .		<b>21</b>
GEPHIL	1000 Introduction to Philosophy . . . . .	3
GEPHIL	2300 Ethics . . . . .	3
PHIL	3120 History of Philosophy I: Ancient Thought . . . . .	3
PHIL	3130 History of Phil. II: Enlightenment Thought . . . . .	3
PHIL	1400 Deductive Logic , 3 or	
GEPHIL	1410 Critical Thinking, 3 . . . . .	3
Electives in philosophy . . . . .		6

## GOVERNMENT, INTERNATIONAL STUDIES, AND LANGUAGES

### GOVERNMENT

**POLITICAL SCIENCE**  
Major, Bachelor of Arts Degree  
(42-425)

The graduate with a Bachelor of Arts degree in Political Science will use the knowledge and skills obtained in the program to:

- Demonstrate knowledge and understanding of core concepts, ideologies, and theories in Political Science.
- Investigate theories of law and justice, and individual rights and responsibilities in a democratic system.
- Explain the complexities of politics in an international community.
- Demonstrate knowledge of diverse governmental systems.
- Critically assess contemporary public policy issues.
- Analyze, conduct, and critically assess scholarly research in Political Science.
- Communicate effectively about politics in both written and oral forms.
- Prepare for successful careers in public, private, and non-profit service sector, or postgraduate education.

		Sem. Hours
<b>MAJOR REQUIREMENTS</b> . . . . .		<b>36</b>
GEPOLS	1500 Introduction to Politics . . . . .	3
GEPOLS	1510 American Government . . . . .	3
POLS	2520 Comparative Govt. & Politics, 3 or	
GEPOLS	2530 World Politics, 3 . . . . .	3
POLS	2540 Survey of Political Theory . . . . .	3
POLS	3560 Research Methods in Political Science . . . . .	3
<sup>10</sup> POLS	4601 Senior Seminar in Political Science . . . . .	3
Electives in political science . . . . .		9

Students must take one class from each of the three (3) areas not chosen for their main area. POLS 4590, 4591, 4592 and 1244 do not fulfill this requirement.

Students must earn twelve (12) hours of upper-level (3000/4000) credit in their major and thirty (30) hours overall. Choose major electives accordingly.

Select from one of the following areas of emphasis. . . . . 9

**Area 1 - American Politics**

POLS	1244 Workshop in Political Science . . . . .	1-3
GEPOLS	2511 State Government . . . . .	3
POLS	2550 Political Parties & Interest Groups . . . . .	3
POLS	3550 Public Opinion & Mass Media . . . . .	3
POLS	3551 Race & Ethnic Politics in the United States	3
POLS	4552 Legislative Politics . . . . .	3
POLS	4555 The American Presidency . . . . .	3
POLS	4570 Public Administration . . . . .	3
POLS	4571 Municipal Administration . . . . .	3
POLS	4590 Special Projects in Political Science . . . . .	1-6
POLS	4591 Internship in Political Science . . . . .	1-6
POLS	4592 Problems in National, State or Local Government . . . . .	1-3

**Area 2 - Public Law and Theory**

POLS	2580 Public Law & Judicial Process . . . . .	3
GEPOLS	2581 Trial Advocacy . . . . .	3
POLS	3541 Contemporary Political Theory . . . . .	3
POLS	4580 American Constitutional Law . . . . .	3
POLS	4581 Civil Rights & Liberties . . . . .	3
POLS	4583 First Amendment . . . . .	3
POLS	4590 Special Projects in Political Science . . . . .	1-6
POLS	4591 Internship in Political Science . . . . .	1-6

**Area 3 - Comparative Politics**

POLS	2520 Comparative Gov. & Politics . . . . .	3
POLS	3521 Latin American Gov. & Politics . . . . .	3
GEPOLS	3522 Modern Asia . . . . .	3
POLS	3523 Modern Sub-Saharan Africa . . . . .	3
POLS	3524 Middle East Politics . . . . .	3
POLS	3525 Politics in Europe . . . . .	3
POLS	3553 Women & Politics . . . . .	3
POLS	4511 Public Policy . . . . .	3
POLS	4590 Special Projects in Political Science . . . . .	1-6
POLS	4591 Internship in Political Science . . . . .	1-6

**Area 4 - International Relations**

GEPOLS	2530 World Politics . . . . .	3
GEPOLS	2535 Model United Nations . . . . .	3
POLS	3530 International Organizations . . . . .	3
POLS	3531 Five Wars of Globalization . . . . .	3
POLS	4520 Principles of International Development . . . . .	3
POLS	4530 International Law . . . . .	3
POLS	4531 American Foreign Policy . . . . .	3
POLS	4532 International Relations of Asia . . . . .	3
POLS	4590 Special Projects in Political Science . . . . .	1-6
POLS	4591 Internship in Political Science . . . . .	1-6

**GENERAL EDUCATION REQUIREMENTS** . . . . . 30-33

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEPOLS	1500 Introduction to Politics . . . . .	(3)
GEPOLS	1510 American Government . . . . .	(3)
GEPOLS	2535 Model United Nations (if chosen for Area 4) (3)	
GEPOLS	2581 Trial Advocacy . . . . . (if chosen for Area 2) (3)	
GEModern Language	. . . . .	(3)

**MODERN LANGUAGE REQUIREMENT** Refer to Bachelor's Degree Requirements section for fulfillment options. . . . . 6-9

**FREE ELECTIVES** . . . . . 42-48

**MINIMUM TOTAL** . . . . . 120

<sup>10</sup>Competency 10 course

**POLITICAL SCIENCE**  
Major, Bachelor of Science Degree  
(43-426)

The graduate with a Bachelor of Science degree in Political Science will use the knowledge and skills obtained in the program to:

- Demonstrate knowledge and understanding of core concepts, ideologies, and theories in Political Science.
- Investigate theories of law and justice, and individual rights and responsibilities in a democratic system.
- Explain the complexities of politics in an international community.
- Demonstrate knowledge of diverse governmental systems.
- Critically assess contemporary public policy issues.
- Analyze, conduct, and critically assess scholarly research in Political Science.
- Communicate effectively about politics in both written and oral forms.
- Prepare for successful careers in public, private, and non-profit service sector, or postgraduate education.

Sem. Hours

**MAJOR REQUIREMENTS** . . . . . 36

GEPOLS	1500 Introduction to Politics . . . . .	3
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GE	POLS	1510	American Government	3
	POLS	2520	Comparative Govt. & Politics, 3 or	
GE	POLS	2530	World Politics, 3	3
	POLS	2540	Survey of Political Theory	3
	POLS	3560	Research Methods in Political Science	3
<sup>10</sup>	POLS	4601	Senior Seminar in Political Science	3
Electives in political science . . . . . 9				
Students must take one class from each of the three (3) areas not chosen for their main area.				
POLS 1244, POLS 4590, POLS 4591 and POLS 4592 do not fulfill this requirement.				
Students must earn twelve (12) hours of upper-level (3000/4000) credit in their major and thirty (30) hours overall. Choose major electives accordingly.				

Electives from one of the following areas . . . . . 9

<b>Area 1 - American Politics</b>				
	POLS	1244	Workshop in Political Science	1-3
GE	POLS	2511	State Government	3
	POLS	2550	Political Parties & Interest Groups	3
	POLS	3550	Public Opinion & Mass Media	3
	POLS	3551	Race & Ethnic Politics in the United States	3
	POLS	4552	Legislative Politics	3
	POLS	4555	The American Presidency	3
	POLS	4570	Public Administration	3
	POLS	4571	Municipal Administration	3
	POLS	4590	Special Projects in Political Science	1-6
	POLS	4591	Internship in Political Science	1-6
	POLS	4592	Problems in National, State or Local Government	1-3
<b>Area 2 - Public Law and Theory</b>				
	POLS	2580	Public Law & Judicial Process	3
GE	POLS	2581	Trial Advocacy	3
	POLS	3541	Contemporary Political Theory	3
	POLS	4580	American Constitutional Law	3
	POLS	4581	Civil Rights & Liberties	3
	POLS	4583	First Amendment	3
	POLS	4590	Special Projects in Political Science	1-6
	POLS	4591	Internship in Political Science	1-6
<b>Area 3 - Comparative Politics</b>				
	POLS	2520	Comparative Gov. & Politics	3
	POLS	3521	Latin American Gov. & Politics	3
GE	POLS	3522	Modern Asia	3
	POLS	3523	Modern Sub-Saharan Africa	3
	POLS	3524	Middle East Politics	3
	POLS	3525	Politics in Europe	3
	POLS	3553	Women & Politics	3
	POLS	4511	Public Policy	3
	POLS	4590	Special Projects in Political Science	1-6
	POLS	4591	Internship in Political Science	1-6
<b>Area 4 - International Relations</b>				
GE	POLS	2530	World Politics	3
GE	POLS	2535	Model United Nations	3
	POLS	3530	International Organizations	3
	POLS	3531	Five Wars of Globalization	3
	POLS	4520	Principles of International Development	3
	POLS	4530	International Law	3
	POLS	4531	American Foreign Policy	3
	POLS	4532	International Relations of Asia	3
	POLS	4590	Special Projects in Political Science	1-6
	POLS	4591	Internship in Political Science	1-6

**GENERAL EDUCATION REQUIREMENTS . . . . . 33-36**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GE	POLS	1500	Introduction to Politics	(3)
GE	POLS	1510	American Government	(3)
GE	POLS	2535	Model United Nations . (if chosen for Area 4)	(3)
GE	POLS	2581	Trial Advocacy . . . . . (if chosen for Area 2)	(3)

**FREE ELECTIVES . . . . . 48-51**

**MINIMUM TOTAL . . . . . 120**  
<sup>10</sup>Competency 10 course

**POLITICAL SCIENCE**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (427)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 21**

GE	POLS	1500	Introduction to Politics	3
GE	POLS	1510	American Government	3
	POLS	2540	Survey of Political Theory	3
One course from each of the following areas . . . . . 12				
Must include at least one upper-level (3000/4000) course to meet graduation requirements.				

<b>Area 1 - American Politics</b>				
	POLS	1244	Workshop in Political Science	1-3
GE	POLS	2511	State Government	3
	POLS	2550	Political Parties & Interest Groups	3
	POLS	3550	Public Opinion & Mass Media	3
	POLS	3551	Race & Ethnic Politics in U.S.	3
	POLS	4552	Legislative Politics	3
	POLS	4555	The American Presidency	3
	POLS	4570	Public Administration	3
	POLS	4571	Municipal Administration	3
	POLS	4590	Special Projects in Political Science	1-6
	POLS	4591	Internship in Political Science	1-6
	POLS	4592	Problems in National, State or Local Government	1-3

<b>Area 2 - Public Law and Theory</b>				
	POLS	2580	Public Law & Judicial Process	3
GE	POLS	2581	Trial Advocacy	3
	POLS	3541	Contemporary Political Theory	3
	POLS	4580	American Constitutional Law	3
	POLS	4581	Civil Rights & Liberties	3
	POLS	4583	First Amendment	3
	POLS	4590	Special Projects in Political Science	1-6
	POLS	4591	Internship in Political Science	1-6

<b>Area 3 - Comparative Politics</b>				
	POLS	2520	Comparative Gov. & Politics	3
	POLS	3521	Latin American Gov. & Politics	3
GE	POLS	3522	Modern Asia	3
	POLS	3523	Modern Sub-Saharan Africa	3
	POLS	3524	Middle East Politics	3
	POLS	3525	Politics in Europe	3
	POLS	3553	Women & Politics	3
	POLS	4511	Public Policy	3
	POLS	4590	Special Projects in Political Science	1-6
	POLS	4591	Internship in Political Science	1-6

<b>Area 4 - International Relations</b>				
GE	POLS	2530	World Politics	3
GE	POLS	2535	Model United Nations	3
	POLS	3530	International Organizations	3
	POLS	3531	Five Wars of Globalization	3
	POLS	4520	Principles of International Development	3
	POLS	4530	International Law	3
	POLS	4531	American Foreign Policy	3
	POLS	4532	International Relations of Asia	3
	POLS	4590	Special Projects in Political Science	1-6
	POLS	4591	Internship in Political Science	1-6

**INTERNATIONAL STUDIES**

**INTERNATIONAL STUDIES**

**Major, Bachelor of Arts Degree**

(42-563)

The graduate with a Bachelor of Arts degree in International Studies will use the knowledge and skills obtained in the program to:

- Develop an awareness of how the world's systems are interdependent and how local economic and social patterns have a global impact beyond their effect on individual lives.
- Understand and be able to analyze the critical topics in international affairs and global issues.
- Demonstrate knowledge of various social movements and organizations that have created and are creating goals and values that transcend national cultures and ideologies.
- Communicate program-specific knowledge effectively both verbally and in writing.
- Demonstrate the ability to communicate effectively at the intermediate level in a foreign language.
- Employ the discipline's theories, approaches, and methods in order to examine and understand past, present, and possible future international interactions.
- Develop sensitivity and respect for other cultures and an ability to operate with civility in a complex, diverse and globalized world.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 42**

ANTH	4870	Comparative Cultures . . . . .	3
GEOG	2246	Economic Geography . . . . .	3
GEIS	1000	Introduction to International Studies . . . . .	3
<sup>10</sup> IS	4950	Senior Seminar . . . . .	3
POLS	2520	Comparative Government & Politics . . . . .	3
GEPOLS	2530	World Politics . . . . .	3
REL	3010	Religion & Poverty . . . . .	3
SOC	3885	Globalization & the Future . . . . .	3
		Electives in a Content specialization (6 upper-level required) . . . . .	12
		Electives in Geographic specialization . . . . .	6

Content Specializations

**Content 1 The Global Society & Culture**

ANTH	3850	Peoples of the World . . . . .	3
ART	4850	Twentieth Century Art & Architecture . . . . .	3
CJ	3020	Comparative Justice Systems . . . . .	3
COMM	4260	Global Media Systems . . . . .	3
ENGL	2270	Fiction by Women Around the World . . . . .	3
GEOG	4270	World Political Geography . . . . .	3
GISL	4244	Cross-Cultural Cinema . . . . .	3
GEHIST	1402	History of the Modern World . . . . .	3
PHIL	3130	Hist. of Phil. II: Enlightenment Thought . . . . .	3
POLS	3541	Contemporary Political Theory . . . . .	3
POLS	3553	Women & Politics . . . . .	3
GE REL	2310	World Views & Values . . . . .	3
REL	3020	Religion, Gender, & Sexuality . . . . .	3
SOC	3810	Culture & Society . . . . .	3
SOC	4850	Work & the Modern Society . . . . .	3

**Content 2 International Relations, Peace & Justice**

CJ	2405	International Policing . . . . .	3
CJ	3398	International Human Rights & CJ . . . . .	3
CJ	4352	International Criminal Law . . . . .	3
CJ	4444	Terrorism . . . . .	3
GEOG	4270	World Political Geography . . . . .	3
HIST	4325	History of American Diplomacy . . . . .	3
HIST	4416	Europe in Crisis: 1900-1945 . . . . .	3
HIST	4418	War & Modern Society . . . . .	3
HIST	4432	The Holocaust . . . . .	3
POLS	3530	International Organizations . . . . .	3
POLS	4530	International Law . . . . .	3
POLS	4531	American Foreign Policy . . . . .	3
POLS	4532	International Relations of Asia . . . . .	3

**Content 3 International Political Economy & Policy Studies**

GEAGRI	2130	Global Agriculture . . . . .	3
COMM	4260	Global Media Systems . . . . .	3
ECON	1011	Principles of Microeconomics . . . . .	3
ECON	4050	Comparative Economic Systems . . . . .	3
GEOG	4270	World Political Geography . . . . .	3
INDM	4010	Current Issues in Industry . . . . .	3
POLS	3530	International Organizations . . . . .	3
POLS	4511	Public Policy . . . . .	3
POLS	4520	Principles of International Development . . . . .	3

POLS	4531	American Foreign Policy . . . . .	3
SOC	2845	Social Inequality . . . . .	3

**Content 4 Human Development & the Physical Environment**

EASC	3010	Environmental Geology . . . . .	3
ECON	4050	Comparative Economic Systems . . . . .	3
GEOG	3275	Climatology . . . . .	3
GEOG	4265	Urban Geography . . . . .	3
GEOG	4270	World Political Geography . . . . .	3
POLS	3530	International Organizations . . . . .	3
POLS	3553	Women & Politics . . . . .	3
POLS	4520	Principles of International Development . . . . .	3
GE REL	2310	World Views & Values . . . . .	3
REL	3020	Religion, Gender, & Sexuality . . . . .	3
SOC	2845	Social Inequality . . . . .	3
SOC	3810	Culture & Society . . . . .	3
SOC	3815	Urban Sociology . . . . .	3
SOC	3890	Criminology . . . . .	3
SOC	4850	Work & the Modern Society . . . . .	3

Geographic Specializations

**Geographic 1 African Studies**

GEOG	3310	Geography of Africa . . . . .	3
GEOG	3314	Geography of North Africa/SW Asia . . . . .	3
HIST	4471	The African Diaspora . . . . .	3
HIST	4472	African History . . . . .	3
HIST	4473	History of South Africa . . . . .	3
POLS	3523	Modern Sub-Saharan Africa . . . . .	3
POLS	4520	Principles of International Development . . . . .	3
REL	2070	Religions of Africa . . . . .	3

**Geographic 2 Asian Studies**

GEOG	3314	Geography of North Africa/SW Asia . . . . .	3
GEOG	4230	Geography of Asia . . . . .	3
HIST	4461	The Rise of Chinese Civilization . . . . .	3
HIST	4462	The Rise of Japanese Civilization . . . . .	3
HIST	4463	Modern China . . . . .	3
GEPOLS	3522	Modern Asia . . . . .	3
POLS	4520	Principles of International Development . . . . .	3
POLS	4532	International Relations of Asia . . . . .	3

**Geographic 3 European Studies**

GEOG	3200	Geography of Europe . . . . .	3
GEOG	4235	Geography of the Former Soviet Union . . . . .	3
HIST	4412	Wars of Reformation & Religion . . . . .	3
HIST	4413	The Age of Absolutism & Enlightenment . . . . .	3
HIST	4414	Age of French Revolution & Napoleon . . . . .	3
HIST	4415	Revolutionary Europe . . . . .	3
HIST	4416	Europe in Crisis: 1900-1945 . . . . .	3
HIST	4423	Modern Britain & the Empire . . . . .	3
HIST	4431	Modern Germany & the Nazi Experience . . . . .	3
HIST	4442	Modern Russia & the Soviet Union . . . . .	3
HIST	4451	Imperial Spain 1469-1714 . . . . .	3
PHIL	3130	Hist. of Phil. II: Enlightenment Thought . . . . .	3
POLS	3525	Politics in Europe . . . . .	3
POLS	4520	Principles of International Development . . . . .	3

**Geographic 4 Latin American Studies**

GEOG	3225	Geography of Latin America . . . . .	3
HIST	4451	Imperial Spain 1469-1714 . . . . .	3
HIST	4452	Modern Latin America . . . . .	3
HIST	4453	History of Mexico . . . . .	3
POLS	3521	Latin American Government & Politics . . . . .	3
POLS	4520	Principles of International Development . . . . .	3

**Geographic 5 Middle East Studies**

GEOG	3314	Geography of North Africa/SW Asia . . . . .	3
HIST	4481	Traditional Middle East . . . . .	3
HIST	4482	The Modern Middle East . . . . .	3
POLS	3524	Middle East Politics . . . . .	3
POLS	4520	Principles of International Development . . . . .	3

**GENERAL EDUCATION REQUIREMENTS . . . . . 27-33**

GEIS	1000	Introduction to International Studies . . . . .	(3)
GEPOLS	2530	World Politics . . . . .	(3)

GE	REL	2310	World Views & Values (if chosen in content area) . . . . .	(3)
GE	HIST	1402	History of the Modern World, 3 or	
GE	AGRI	2130	Global Agri., 3 (if chosen in content area) (3)	
GE	Modern language		. . . . .	(3)

**MODERN LANGUAGE REQUIREMENT . . . . . 12**

All international studies majors must demonstrate proficiency in a modern language other than their native language. This requirement can be satisfied in one of the following ways: a) Complete 12 credit hours of one modern language with a grade of C or better in each course; b) Test and receive a ranking of "intermediate" (equivalent to 2 years or 12 hours) in a modern language; c) Test and receive a ranking of "intermediate" in both the oral and written portions of the ACTFL test in a modern language.

**INTERNATIONAL EXPERIENCE REQUIREMENT**

All international studies majors must satisfy one of the following: a) Participate in a study abroad program approved by UCM; b) Participate in an international internship approved by the International Studies Director and sponsored by a department at UCM; c) Participate in an international service learning program approved by the International Studies Director.

**FREE ELECTIVES . . . . . 33-39**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

**INTERNATIONAL STUDIES**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (489)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 24**

		One modern (foreign) language . . . . .	6
GE	IS	1000 Introduction to International Studies . . . . .	3
*		Elective from the following . . . . .	3
	ANTH	4870 Comparative Cultures . . . . .	3
GE	GEOG	2212 World Geography . . . . .	3
	POLS	2520 Comparative Gov. & Politics . . . . .	3
GE	POLS	2530 World Politics . . . . .	3
	REL	3010 Religion & Poverty . . . . .	3
	SOC	3885 Globalization & the Future . . . . .	3

\*Electives from one Content specialization, 6 AND  
\*Electives from one Geographic specialization, 6 . . . . . 12  
(ISP 4000 Study Abroad may fulfill 1-12 hours of Content and Geographic electives)

\*Must include at least one upper-level (3000/4000) course to meet graduation requirements.

**Content Specializations**

**Content 1 The Global Society & Culture**

	ANTH	3850	Peoples of the World . . . . .	3
	ART	4850	Twentieth Century Art & Architecture . . . . .	3
	CJ	3020	Comparative Justice Systems . . . . .	3
	COMM	4260	Global Media Systems . . . . .	3
	ENGL	2270	Fiction by Women Around the World . . . . .	3
	GEOG	4270	World Political Geography . . . . .	3
	GISL	4244	Cross-Cultural Cinema . . . . .	3
GE	HIST	1402	History of the Modern World . . . . .	3
	PHIL	3130	Hist. of Phil. II: Enlightenment Thought . . . . .	3
	POLS	3541	Contemporary Political Theory . . . . .	3
	POLS	3553	Women & Politics . . . . .	3
GE	REL	2310	World Views & Values . . . . .	3
	REL	3020	Religion, Gender, & Sexuality . . . . .	3
	SOC	3810	Culture & Society . . . . .	3
	SOC	4850	Work & the Modern Society . . . . .	3

**Content 2 International Relations, Peace & Justice**

	CJ	2405	International Policing . . . . .	3
	CJ	3398	International Human Rights & CJ . . . . .	3
	CJ	4352	International Criminal Law . . . . .	3
	CJ	4444	Terrorism . . . . .	3
GEOG	4270	World Political Geography . . . . .	3	
HIST	4325	History of American Diplomacy . . . . .	3	
HIST	4416	Europe in Crisis: 1900-1945 . . . . .	3	
HIST	4418	War & Modern Society . . . . .	3	
HIST	4432	The Holocaust . . . . .	3	
POLS	3530	International Organizations . . . . .	3	
POLS	4530	International Law . . . . .	3	
POLS	4531	American Foreign Policy . . . . .	3	
POLS	4532	International Relations of Asia . . . . .	3	

**Content 3 International Political Economy & Policy Studies**

GE	AGRI	2130	Global Agriculture . . . . .	3
COMM	4260	Global Media Systems . . . . .	3	
ECON	1011	Principles of Microeconomics . . . . .	3	
ECON	4050	Comparative Economic Systems . . . . .	3	
GEOG	4270	World Political Geography . . . . .	3	
INDM	4010	Current Issues in Industry . . . . .	3	
POLS	3530	International Organizations . . . . .	3	
POLS	4511	Public Policy . . . . .	3	
POLS	4520	Principles of International Development . . . . .	3	
POLS	4531	American Foreign Policy . . . . .	3	
SOC	2845	Social Inequality . . . . .	3	

**Content 4 Human Development & the Physical Environment**

EASC	3010	Environmental Geology . . . . .	3	
ECON	4050	Comparative Economic Systems . . . . .	3	
GEOG	3275	Climatology . . . . .	3	
GEOG	4265	Urban Geography . . . . .	3	
GEOG	4270	World Political Geography . . . . .	3	
POLS	3530	International Organizations . . . . .	3	
POLS	3553	Women & Politics . . . . .	3	
POLS	4520	Principles of International Development . . . . .	3	
GE	REL	2310	World Views & Values . . . . .	3
	REL	3020	Religion, Gender, & Sexuality . . . . .	3
	SOC	2845	Social Inequality . . . . .	3
	SOC	3810	Culture & Society . . . . .	3
	SOC	3815	Urban Sociology . . . . .	3
	SOC	3890	Criminology . . . . .	3
	SOC	4850	Work & the Modern Society . . . . .	3

**Geographic Specializations**

**Geographic 1 African Studies**

GEOG	3310	Geography of Africa . . . . .	3
GEOG	3314	Geography of North Africa/SW Asia . . . . .	3
HIST	4471	The African Diaspora . . . . .	3
HIST	4472	African History . . . . .	3
HIST	4473	History of South Africa . . . . .	3
POLS	3523	Modern Sub-Saharan Africa . . . . .	3
POLS	4520	Principles of International Development . . . . .	3
REL	2070	Religions of Africa . . . . .	3

**Geographic 2 Asian Studies**

GEOG	3314	Geography of North Africa/SW Asia . . . . .	3	
GEOG	4230	Geography of Asia . . . . .	3	
HIST	4461	The Rise of Chinese Civilization . . . . .	3	
HIST	4462	The Rise of Japanese Civilization . . . . .	3	
HIST	4463	Modern China . . . . .	3	
GE	POLS	3522	Modern Asia . . . . .	3
	POLS	4520	Principles of International Development . . . . .	3
	POLS	4532	International Relations of Asia . . . . .	3

**Geographic 3 European Studies**

GEOG	3200	Geography of Europe . . . . .	3
GEOG	4235	Geography of the Former Soviet Union . . . . .	3
HIST	4412	Wars of Reformation & Religion . . . . .	3
HIST	4413	The Age of Absolutism & Enlightenment . . . . .	3
HIST	4414	Age of French Revolution & Napoleon . . . . .	3
HIST	4415	Revolutionary Europe . . . . .	3
HIST	4416	Europe in Crisis: 1900-1945 . . . . .	3
HIST	4423	Modern Britain & the Empire . . . . .	3

HIST	4431	Modern Germany & the Nazi Experience	3
HIST	4442	Modern Russia & the Soviet Union	3
HIST	4451	Imperial Spain 1469-1714	3
PHIL	3130	Hist. of Phil. II: Enlightenment Thought	3
POLS	3525	Politics in Europe	3
POLS	4520	Principles of International Development	3

**Geographic 4 Latin American Studies**

GEOG	3225	Geography of Latin America	3
HIST	4451	Imperial Spain 1469-1714	3
HIST	4452	Modern Latin America	3
HIST	4453	History of Mexico	3
POLS	3521	Latin American Government & Politics	3
POLS	4520	Principles of International Development	3

**Geographic 5 Middle East Studies**

GEOG	3314	Geography of North Africa/SW Asia	3
HIST	4481	Traditional Middle East	3
HIST	4482	The Modern Middle East	3
POLS	3524	Middle East Politics	3
POLS	4520	Principles of International Development	3

**LEGAL STUDIES**  
Minor for a Bachelor's Degree  
(555)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 21**

*CJ	2300	Criminal Law & Procedure	3
BLAW	2720	Legal Environment Of Business	3
POLS	2580	Public Law & Judicial Process	3
Electives from the following . . . . . 12			
No more than 6 hours from any one discipline and at least 6 hours must be upper-level (3000/4000)			
*ACCT	3130	Introduction To Income Tax	3
*ACCT	4130	Advanced Income Tax	3
AE	1240	LSAT Test Preparation	1
AVIA	4090	Aviation Law	3
BLAW	2750	Legal & Ethical Decision Making in the Workplace	3
*BLAW	3721	Law of Business Transactions	3
*BLAW	4740	Employment Law	3
COMM	2340	Argumentation & Debate	3
*COMM	4250	The Law & Digital Media	3
*CJ	3310	Law of Corr. & Prisoners Rights	3
CJ	3398	International Human Rights & CJ	3
CJ	4300	Critique Crim. Law & Crim. Proc.	3
CJ	4302	Evidence & Courtroom Procedure	3
*CJ	4321	Civil Remedies in CJ	3
*CJ	4330	CJ & the Mental Health Systems	3
CJ	4352	International Criminal Law	3
CJ	4390	The Death Penalty	3
CJ	4701	Juvenile Law & Policy	3
* EDSP	4700	IEP & the Law	3
FIN	4804	Emp. Benefits & Ret. Plan.	3
HM	4840	Legal Aspects of Hotel & Res. Mgt.	3
INDM	4015	Legal Aspects of Industry	3
PE	4740	Legal Liability in Fitness/Wellness, Phys. Ed., Recreation, & Sports Settings	3
PHIL	1400	Deductive Logic	3
GEPHIL	1410	Critical Thinking	3
GE PHIL	2300	Ethics	3
GE POLS	2581	Trial Advocacy	3
POLS	4530	International Law	3
POLS	4580	American Constitutional Law	3
POLS	4581	Civil Rights & Liberties	3
POLS	4583	First Amendment	3
*SAFE	4020	Legal Aspects of Safety & Health	3
*SAFE	4425	Safety & Health Legislation & Standards	3
*SAFE	4430	Workers Comp Legislation	3

\*This course has a prerequisite not listed in the program; see specific class listing in the catalog for additional requirements.

**LANGUAGES**

**Languages Statement of Policy**

A placement examination determines the level of a student's initial enrollment in elementary and intermediate language courses. If a student enrolls in **GEFREN 1202** or **GERGER 1302** or **GESPAN 1602** and completes the class with a grade of C or better, the student may be eligible for validated credit for **GEFREN 1201** or **GERGER 1301** or **GESPAN 1601**. If a student enrolls in **GEFREN 2201** or **GERGER 2301** or **GESPAN 2601** or a higher level class and completes the class with a grade of C or better, the student may be eligible for validated credit for **GEFREN 1201** and **GEFREN 1202** or **GERGER 1301** and **GERGER 1302** or **GESPAN 1601** and **GESPAN 1602**. Other restrictions may apply. For further information contact the Chair of the Department of Government, International Studies, and Languages.

**Requirements for Certification in Languages**

For certification as a modern language teacher in Missouri, grades K-12, 30 semester hours are required in the language taught, or 27 hours in the language taught plus two or more high school units in that language. Certification for grades K-9 only requires 21 semester hours in the language taught, or 18 semester hours in the language taught plus two or more high school units in that language.

**MODERN LANGUAGES**

**Major, Bachelor of Arts Degree (42-574)**

The graduate with a Bachelor of Arts in Modern Languages will use the knowledge and skills obtained in the program to:

- Use the target language orally and in writing in a variety of informal and formal situations
- Comprehend a variety of authentic materials in the target language for personal and/or professional use
- Demonstrate knowledge of linguistic elements, pronunciation and intonation, grammar, forms of discourse, and vocabulary to satisfy a variety of everyday tasks
- Engage in socially appropriate forms of communication
- Demonstrate an understanding of the target cultures in their geographical and historical contexts, including perspectives, practices and products.

Additionally, students pursuing the Education Concentration within the Professional Application Option will use the knowledge and skills gained in the program to:

- Teach essential elements of the target language at elementary and/or secondary school levels.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 39-69**

Students select from ONE of the two following options:

**Option 1 Language and Culture**

<sup>10</sup> GISL	4244	Cross-Cultural Cinema	3
			36 hours of ONE language beyond Elementary II . . . . . 36*

**Option 2 Professional Applications**

			33 hours of ONE language beyond Elementary II . . . . . 33*
			Languages in the Professions/Translation (ML 4050), 3 OR
			Methods of Teaching Foreign Languages ( ML 4054), 3 . . . . . 3
			Select ONE Concentration listed . . . . . 33

**Marketing Concentration - 33 hours**

MKT	3405	Marketing Policy	3
MKT	3430	Professional Sales	3
MKT	3435	Internship in Marketing	6
MKT	3480	Consumer Behavior	3
**MKT	4460	International Marketing	3
<sup>10</sup> GISL	4244	Cross-Cultural Cinema	3
MGT	3315	Management of Organizations	3
Electives from the following . . . . . 9			
BLAW	2720	Legal Environment of Business	3
GECON	1010	Principles of Macroeconomics	3
MKT	3410	Retail Management	3
MKT	3420	Principles of Advertising	3



MKT	3450	Digital Marketing . . . . .	3
MKT	3460	Advanced Professional Sales . . . . .	3
MKT	4454	Sports Marketing . . . . .	3
** Departmental consent required			
<b>Criminal Justice Concentration - 33 hours</b>			
GE	CJ	1000 Introduction to Criminal Justice . . . . .	3
	CJ	2300 Criminal Law & Procedure . . . . .	3
	CJ	3006 Corrections . . . . .	3
	CJ	3010 Policing a Democratic Society . . . . .	3
	CJ	3020 Comparative Justice Systems . . . . .	3
	CJ	4503 Dynamics of Criminal Behavior . . . . .	3
	CJ	4602 Internship in Criminal Justice . . . . .	3
<sup>10</sup>	GISL	4244 Cross-Cultural Cinema . . . . .	3
		Electives in Criminal Justice . . . . .	9
<b>Hospitality Management Concentration - 33 hours</b>			
HM	1800	Introduction to Hospitality . . . . .	3
HM	2830	Hospitality Management Case Analysis (1 credit, take 3 times) . . . . .	3
HM	3800	Lodging Management . . . . .	3
HM	3810	Internship Hotel & Restaurant Mgt. . . . .	3
HM	3825	Events Management . . . . .	3
HM	3844	Restaurant Operations . . . . .	3
ACCT	2101	Principles of Financial Accounting . . . . .	3
<sup>10</sup>	GISL	4244 Cross-Cultural Cinema . . . . .	3
HRM	3920	Human Resource Management . . . . .	3
MGT	3320	Systems, Teams & Org. Behavior . . . . .	3
*MGT	3325	Business Communications . . . . .	3
<b>Public Relations Concentration - 33 hours</b>			
COMM	3010	Interpersonal Communication . . . . .	3
COMM	3100	Communication Research Methods . . . . .	3
**GE	COMM	3340 Intercultural Communication . . . . .	3
<sup>10</sup>	GISL	4244 Cross-Cultural Cinema . . . . .	3
POLS	4520	Principles of International Development . . . . .	3
PR	2620	Principles of Public Relations . . . . .	3
PR	3610	Writing & Editing for Public Relations . . . . .	3
PR	3620	Strategic Planning & Research for PR . . . . .	3
PR	4605	Public Relations Internship . . . . .	3
*PR	4670	Strategic Crisis Communication . . . . .	3
PR	4680	Advanced PR Writing . . . . .	3
** Instructor consent required			
<b>Education Concentration (for K-12 Certification) - 33 hours</b>			
*See "Teacher Education" in this Catalog for more information on Certification requirements, Admission to the Teacher Education Program, and Admission to the Professional Education Semester/Student Teaching.			
<b>PROFESSIONAL EDUCATION REQUIREMENTS . . . . . 33</b>			
Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.			
EDFL	2100	Introduction to the Teaching Profession . . . . .	3
GE	EDFL	2240 Educational Psychology . . . . .	3
EDFL	2250	Intro. to English Lang. Learners & Culturally Responsive Pedagogy . . . . .	2
EDFL	4210	Introduction to Content Area Literacy . . . . .	2
EDFL	4970	Secondary Teaching & Behavioral Mgt. . . . .	2
EDFL	4971	K-12 Content Area Literacy . . . . .	1
EDFL	4973	Classroom Management in Content Areas I . . . . .	1
EDFL	4974	Content Specific Assessment . . . . .	1
EDSP	2100	Education of the Exceptional Child . . . . .	3
FLDX	2150	Introductory Field Experience . . . . .	1
FLDX	3000	Field Experience in the Content Area . . . . .	1
FLDX	4970	Field Experience II in the Content Area . . . . .	1
Student Teaching semester			
<sup>10</sup>	FLDX	4468 Student Teaching Secondary II . . . . .	4
FLDX	4496	Student Teaching Elementary II . . . . .	8

**GENERAL EDUCATION REQUIREMENTS . . . . . 39-42**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements.

**GENERAL EDUCATION REQUIREMENTS for Ed. Concentration. . . . . 42**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by the Education Concentration in this major:

GE	HIST	1350	History of US to 1877, 3 or
GE	HIST	1351	History US from 1877, 3 . . . . .
GE	POLS	1510	American Government . . . . .
GE	PSY	4230	Psy. of Adolescence . . . . .

Minimal computer literacy and proficiency in media technology (required prior to student teaching) is addressed in the major sequence, in ML 4054 Methods of Teaching Foreign Languages.

**FREE ELECTIVES . . . . . 9-39**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

\*This course has a prerequisite not listed in the program; see specific class listing in the catalog for additional requirements.

**MODERN LANGUAGES**

**Minor for a Bachelor's Degree**  
(569)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 21**

21 hours of ONE language beyond Elementary II . . . . . 21  
Must include at least one upper-level (3000/4000) course to meet graduation requirements.

**SPANISH FOR HEALTHCARE PROFESSIONALS**

**Certificate**

(10-633)

**Required Courses . . . . . 12**

SPAN	1611	Elem. Spanish I for Healthcare Professionals . . . . .	3
SPAN	1612	Elem. Spanish II for Healthcare Professionals . . . . .	3
SPAN	2611	Int. Spanish I for Healthcare Professionals . . . . .	3
SPAN	2612	Int. Spanish II for Healthcare Professionals . . . . .	3

**WORLD LANGUAGES AND CULTURES**

**Minor for a Bachelor's Degree**

(573)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 27**

Students must take courses in 3 different languages.

Two courses in one language  
(CHIN, FREN, GER, SPAN, MI) . . . . . 6

Two courses in a second language  
(CHIN, FREN, GER, SPAN, MI) . . . . . 6

\*Five courses in a third language with at least one upper-level (3000/4000) course (FREN, GER, SPAN, MI) . . . . . 15

Non-native speakers of English may count 3000 or 4000 level English courses as one of their three languages.

Native speakers of languages offered in the Department of Government, International Studies, and Languages must substitute 3000-level English courses in lieu of courses in their language.

\*Must include at least one upper-level (3000/4000) course to meet graduation requirements.

# HISTORY, ANTHROPOLOGY, AFRICANA STUDIES, AND SOCIAL STUDIES

The Department of History, Anthropology, Africana Studies, and Social Studies  
 Wood 136  
 660-543-4404  
 ucmo.edu/histanth

## Department of History, Anthropology, Africana Studies, and Social Studies Statement of Policy

A course with a grade lower than a C will not be allowed to fulfill a major or minor requirement in any program offered by the Department of History, Anthropology, Africana Studies, and Social Studies.

### HISTORY

Major, Bachelor of Arts Degree  
 (42-420)

The graduate with a Bachelor of Arts in History degree will use the knowledge and skills obtained in the program to:

- Demonstrate proficiency in content knowledge equivalent to introductory surveys in U.S. and World history.
- Read history critically for comprehension of historical chronology and interpretation.
- Write an analytical research paper based upon original research in primary and secondary sources.
- Think critically about the past, including ways to integrate historical knowledge with other fields of study.

Sem. Hours

#### MAJOR REQUIREMENTS . . . . . 39

GEHIST 1350	History of the U. S. to 1877 . . . . .	3
GEHIST 1351	History of the U. S. from 1877 . . . . .	3
GEHIST 1400	History of the Early World . . . . .	3
GEHIST 1401	History of the Early Modern World . . . . .	3
GEHIST 1402	History of the Modern World . . . . .	3
HIST 3010	The Historian's Craft . . . . .	3
<sup>10</sup> HIST 4500	Senior Capstone in History . . . . .	3
	Upper-level (3000/4000) electives in American history . . . . .	6
	Upper-level (3000/4000) electives in world history . . . . .	9

A minimum of three hours of world history must be non-western history, or HIST 4452 or HIST 4453.

Upper-level (3000/4000) elective in history . . . . . 3

Students must complete the five surveys (HIST 1350, 1351, 1400, 1401, 1402), earn a 2.50 GPA in those courses, and then formally apply, sit for an interview, and be accepted for full entry into the history program.

#### GENERAL EDUCATION REQUIREMENTS . . . . . 33

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major although only 6 hours of the HIST courses will count as general education:

GEHIST 1350	History of the U. S. to 1877 . . . . .	(3)
GEHIST 1351	History of the U. S. from 1877 . . . . .	(3)
GEHIST 1400	History of the Early World . . . . .	(3)
GEHIST 1401	History of the Early Modern World . . . . .	(3)
GEHIST 1402	History of the Modern World . . . . .	(3)
GE Modern Language	. . . . .	(3)

MODERN LANGUAGE REQUIREMENT Must be fulfilled in a single language. . . . . 12

FREE ELECTIVES . . . . . 36

MINIMUM TOTAL . . . . . 120

<sup>10</sup>Competency 10 course

### HISTORY

Major, Bachelor of Science Degree  
 (43-421)

The graduate with a Bachelor of Science in History degree will use the knowledge and skills obtained in the program to:

- Demonstrate proficiency in content knowledge equivalent to introductory surveys in U.S. and World history.
- Read history critically for comprehension of historical chronology and interpretation.
- Write an analytical research paper based upon original research in primary and secondary sources.
- Think critically about the past, including ways to integrate historical knowledge with other fields of study.

Sem. Hours

#### MAJOR REQUIREMENTS . . . . . 39

GEHIST 1350	History of the U. S. to 1877 . . . . .	3
GEHIST 1351	History of the U. S. from 1877 . . . . .	3
GEHIST 1400	History of the Early World . . . . .	3
GEHIST 1401	History of the Early Modern World . . . . .	3
GEHIST 1402	History of the Modern World . . . . .	3
HIST 3010	The Historian's Craft . . . . .	3
<sup>10</sup> HIST 4500	Senior Capstone in History . . . . .	3
	Upper-level (3000/4000) electives in American history . . . . .	6
	Upper-level (3000/4000) electives in world history . . . . .	9

A minimum of three hours of world history must be non-western history, or HIST 4452 or HIST 4453.

Upper-level (3000/4000) elective in history . . . . . 3

Students must complete the five surveys (HIST 1350, 1351, 1400, 1401, 1402), earn a 2.50 GPA in those courses, and then formally apply, sit for an interview, and be accepted for full entry into the history program.

#### GENERAL EDUCATION REQUIREMENTS . . . . . 36

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major although only 6 hours of the HIST courses will count as general education:

GEHIST 1350	History of the U. S. to 1877 . . . . .	(3)
GEHIST 1351	History of the U. S. from 1877 . . . . .	(3)
GEHIST 1400	History of the Early World . . . . .	(3)
GEHIST 1401	History of the Early Modern World . . . . .	(3)
GEHIST 1402	History of the Modern World . . . . .	(3)

#### FREE ELECTIVES . . . . . 45

From your elective hours, you may choose 9-12 hours from one of the following areas:

##### Area 1 - Business (take 9 hours)

ECON 1010	Principles of Macroeconomics . . . . .	3
MGT 3315	Mgt. of Organizations . . . . .	3
MKT 3405	Marketing Policy . . . . .	3

(which is 9 hours toward the Business Administration minor)

##### Area 2 - GIS (take 9 hours)

GEOG 2281	Map Interpretation . . . . .	3
GEOG 2300	Acquiring & Managing Spatial Info. . . . .	2
GEOG 4201	Cartography . . . . .	3
GEOG 4220	Geographic Information Systems I . . . . .	3

(which is 9 hours toward the Geographic Info. Systems minor)

##### Area 3 - Web Management (take 9 hours)

GRAP 1610	Principles of Web Media . . . . .	3
GRAP 2620	Web Media Applications . . . . .	3
GRAP 2630	Web Authoring . . . . .	3

##### Area 4 - Law (take 9 hours)

PHIL 1410	Critical Thinking . . . . .	3
PHIL 1400	Deductive Logic . . . . .	3
PHIL 2300	Ethics . . . . .	3
POLS 2580	Public Law & Judicial Process . . . . .	3
POLS 4580	American Constitutional Law . . . . .	3

(which is 9 hours toward the minor in Legal Studies)

##### Area 5 - Africana Studies (take 9 hours)

HIST 2410	Introduction to Africana Studies . . . . .	3
SOC 1830	Social Problems . . . . .	3
HIST 4309	African American in American History . . . . .	3

WGS 2000 Race, Class & Gender . . . . .3  
 (which is 9 hours toward the minor in Africana Studies)  
**Area 6 - Digital Media Production** (take 10 hours)  
 COMM 1275 Introduction to Media Technology . . . . .1  
 COMM 1500 Writing Across the Media . . . . .3  
 COMM 1519 Media Aesthetics . . . . .3  
 COMM 2410 Multimedia Production . . . . .3  
 COMM 2412 Introduction to Digital Video . . . . .3  
 (which is 10 hours toward the minor in Digital Media  
 Production. COMM 1275, COMM 1500 and  
 COMM 1519 are prerequisites for the other COMM  
 courses.)

**Area 7 - Criminal Justice** (take 9 hours)  
 CECJ 1000 Introduction to Criminal Justice . . . . .3  
 CJ 2300 Criminal Law & Procedure . . . . .3  
 CJ 3006 Corrections . . . . .3  
 CJ 3010 Policing a Democratic Society . . . . .3  
 (which is 9 hours toward the minor in Criminal Justice.  
 CJ 1000 is a prerequisite for the other CJ courses.)

**Area 8 - Safety Sciences** (take 10 hours)  
 SAFE 1000 Exploring the Safety Sciences . . . . .1  
 SAFE 2900 Applied Sciences for Professional Studies . . . . .3  
 SAFE 3000 Prin. of Accident Causation & Prevention . . . . .3  
 SAFE 4425 Safety & Health Legislation  
 & Standards . . . . .3  
 SAFE 4435 Environmental Compliance . . . . .3  
 (which is 9 hours toward the minor in Safety Sciences)

**Area 9 - Instructional Design** (take 12 hours)  
 GRAP 1610 Principles of Web Media . . . . .3  
 GRAP 2620 Web Media Applications . . . . .3  
 INST 4100 Integrating Technology into Teaching . . . . .3  
 INST 4400 Design & Prod. of Media for Instruction . . . . .3

**Area 10 - Build Your Own Area** (take 9-12 hours)  
 Choose 9-12 hours with the same prefix or a mix of related  
 courses with the approval of program coordinator and  
 department chair. *Not available for ANTH courses.*

MINIMUM TOTAL . . . . . 120

<sup>10</sup>Competency 10 course

**HISTORY**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor.  
 (422)

Sem. Hours

MINOR REQUIREMENTS . . . . . 20

GEHIST	1350	History of the U. S. to 1877 . . . . .	3
GEHIST	1351	History of the U. S. from 1877 . . . . .	3
GEHIST	1400	History of the Early World . . . . .	3
GEHIST	1401	History of the Early Modern World . . . . .	3
GEHIST	1402	History of the Modern World . . . . .	3
		Upper-level (3000/4000) electives in history . . . . .	5

**ANTHROPOLOGY**

**ANTHROPOLOGY**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor.  
 (424)

The graduate with a Bachelor's degree that includes a Minor in  
 Anthropology will use the knowledge and skills obtained in the minor  
 program to:

- Students master an understanding of how and why human beings evolve and adapt both biologically and culturally.
- Students master an understanding of current cultural diversity in the world and the impact of globalization on contemporary non-western populations.
- Students incorporate and apply their knowledge of anthropological

methods, theories, and practices in an integrative experience (study  
 abroad, internship, fieldwork or directed research).

- Students develop skills relevant to the profession of anthropology through the preparation of research designs, abstracts, grant proposals, case study analyses, oral presentations, posters and essays.

Sem. Hours

MINOR REQUIREMENTS . . . . . 21

GE ANTH	1810	Human Prehistory . . . . .	3
GE ANTH	1820	Cultural Anthropology . . . . .	3
GE ANTH	2820	Anthropology of Food . . . . .	3
		*Electives in ANTH . . . . .	12

\*Must include at least one upper-level (3000/4000) course to meet graduation requirements.

**SOCIAL SCIENCE**

**Department of History, Anthropology,  
 Africana Studies, and Social Studies  
 Statement of Policy**

A course with a grade lower than a C will not be allowed to fulfill a major or minor requirement in any program offered by the Department of History, Anthropology, Africana Studies, and Social Studies.

To be recommended for student teaching by the Department of History, Anthropology, Africana Studies, and Social Studies, a student with a major or minor in social studies must achieve a cumulative GPA of 2.75 or higher, content GPA of 3.00 or higher, Professional Education GPA of 3.00 or higher with no grade lower than a C.

**Accreditation**

The Social Studies program is accredited by the National Council for the Social Studies located at 8555 16th Street, Silver Springs, MD 20910; phone 301-588-1800.

**SOCIAL STUDIES**

**Major, Bachelor of Science in Education Degree**

Certification to teach social studies in grades 9-12 after successful completion and passage of the required Department of Elementary and Secondary Education (DESE) certification exams. (41-264)

The graduate with a Bachelor of Science in Education degree with a major in Social Studies will use the knowledge and skills obtained in the program to:

- Demonstrate knowledge of the content areas required for certification in the social studies.
- Demonstrate the capacity to provide instruction in the disciplinary fields of the social studies.

Sem. Hours

MAJOR REQUIREMENTS . . . . . 45

GECON	1010	Principles of Macroeconomics . . . . .	3
ECON	1011	Principles of Microeconomics . . . . .	3
GEGEOG	2212	World Geography . . . . .	3
GEHIST	1350	History of the U. S. to 1877 . . . . .	3
GEHIST	1351	History of the U. S. from 1877 . . . . .	3
GEHIST	1400	History of the Early World . . . . .	3
GEHIST	1401	History of the Early Modern World . . . . .	3
GEHIST	1402	History of the Modern World . . . . .	3
GEPOL	1510	American Government . . . . .	3
GEPOL	2511	State Government . . . . .	3
GEPSY	1100	General Psychology . . . . .	3
GESOC	1800	General Sociology . . . . .	3
		Upper-level electives in HIST 43XX . . . . .	6
		Upper-level World History elective in HIST 44XX . . . . .	3

PROFESSIONAL EDUCATION REQUIREMENTS . . . . . 43

Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.

EDFL	2100	Introduction to the Teaching Profession . . . . .	3
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GEDFL	2240	Educational Psychology. . . . .	3
EDFL	2250	Intro. to English Lang. Learners & Culturally Responsive Pedagogy . . . . .	2
EDFL	4210	Introduction to Content Area Literacy . . . . .	2
EDFL	4212	Literacy in the Disciplines I . . . . .	2
EDFL	4970	Secondary Teaching & Behavioral Mgt. . . . .	2
EDSP	2100	Education of Exceptional Child. . . . .	3
FLDX	2150	Introductory Field Experience . . . . .	1
FLDX	3000	Field Experience in the Content Area . . . . .	1
FLDX	4970	Field Experience II in Content Area . . . . .	1
GEPSY	4230	Psychology of Adolescence . . . . .	3
SOSC	4074	Methods of Teaching Social Studies . . . . .	3
SOSC	4972	Literacy in Social Studies . . . . .	2
SOSC	4973	Sec. Classroom Mgt. in Social Studies. . . . .	2
SOSC	4974	Social Studies Assessment . . . . .	1
Student Teaching semester			
<sup>10</sup> FLDX	4468	Student Teaching Secondary II . . . . .	6
<sup>10</sup> FLDX	4595	Student Teaching Secondary I . . . . .	6

**GENERAL EDUCATION REQUIREMENTS. . . . . 34**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEANTH	1810	Human Prehistory . . . . .	3
GEANTH	1820	Cultural Anthropology . . . . .	3
GECTE	2000	Technology & Society . . . . .	3
GEHIST	1350	History of the U. S. to 1877 . . . . . (3)	
GEPOLS	1510	American Government . . . . . (3)	
GEPSY	1100	General Psychology . . . . . (3)	

**MINIMUM TOTAL . . . . . 122**

<sup>10</sup>Competency 10 course

**SOCIAL STUDIES**

**Minor, Bachelor of Science in Education Degree**

May fulfill an area of concentration requirement for elementary education majors. (418)

MINOR REQUIREMENTS . . . . . **24-27**

GEHIST	1350	History of the U. S. to 1877 . . . . .	3
GEHIST	1351	History of the U. S. from 1877 . . . . .	3
GEHIST	1402	History of the Modern World . . . . .	3
GEPOLS	1510	American Government . . . . .	3
GEGEOG	2212	World Geography, 3 or	
GEGEOG	3201	The Cultural Landscape, 3 . . . . .	3
GECON	1010	Principles of Macroeconomics, 3 or	
ECON	1011	Principles of Microeconomics, 3 . . . . .	3
Upper-level (3000/4000) elective in American history . . . . .			2-3
Upper-level (3000/4000) elective in world history . . . . .			2-3
2000-4000 level elective in GEOG, POLS, SOC, or ANTH . . . . .			2-3

**AFRICANA STUDIES**

**AFRICANA STUDIES**

**Minor for a Bachelor's Degree**

(323) Sem. Hours

MINOR REQUIREMENTS . . . . . **21-22**

CFD	1450	Valuing Differences: Disc. Common Ground . . . . .	1
GEHIST	2410	Introduction to Africana Studies . . . . .	3
*ISP	4000	Study Abroad, 3 or	
**HIST	4351	Special Projects in American History, 3 or	
#ENGL	4990	Special Projects in English, 3 . . . . .	3

**Africana Studies**

Select 12 credit hours from Area 1 or Area 2 and select 2-3 credit hours from the other Area for a total of 14-15 credit hours.

<b>Area 1 - Africana Studies</b>			
<b>Literary, Geographical, Political and Historical Development</b>			
GE MUS	1281	History & Development of Jazz . . . . .	3
GEOG	3310	Geography of Africa . . . . .	3
HIST	4309	African American in American History . . . . .	3
HIST	4471	The African Diaspora . . . . .	3
HIST	4472	African History . . . . .	3
+ENGL	3990	Special Topics in English . . . . .	3
ENGL	4680	African American Literature . . . . .	3
POLS	3551	Race & Ethnic Politics in the U.S. . . . .	3
POLS	4553	20th Cent. African-American Politics . . . . .	3

<b>Area 2 - Africana Studies</b>			
<b>Gender, Culture and Social Issues</b>			
GESOC	1800	General Sociology . . . . .	3
Electives from the following . . . . .			9
%ML	1040	Special Projects in Modern Languages . . . . .	3
REL	2070	Religions of Africa . . . . .	3
GESOC	1830	Social Problems . . . . .	3
SOC	2845	Social Inequality . . . . .	3
SOC	3815	Urban Sociology . . . . .	3
SOC	3825	Race & Ethnic Relations . . . . .	3
GEWGS	2000	Race, Class & Gender . . . . .	3

\*University of Ghana  
 \*\*Research & Writing Course in African/African American History  
 #Research & Writing Course in African American Literature  
 +Research & Writing Course in Survey of Twentieth Century African American Literature  
 %Elementary Akan

**SOCIOLOGY, GERONTOLOGY AND CROSS-DISCIPLINARY STUDIES**

The Department of Sociology, Gerontology and Cross-Disciplinary Studies  
 Martin 136  
 660-543-4840  
 ucmo.edu/soc

**RELIGIOUS STUDIES**

Center for Religious Studies  
 MAR 236  
 660-543-8424  
 ucmo.edu/religiousstudies

**RELIGIOUS STUDIES**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (839)

The study of religion is interdisciplinary and even multidisciplinary in its methodologies, and our courses and instructors reflect this reality. Our courses do not advocate for or against any particular religious group or tradition, and individual courses are designed to meet four primary goals.

- Students will recognize and apply the practices and vocabulary of the academic study of religion, and be able to distinguish that study from a theological approach to the subject.
- Students will understand and objectively represent points of view and beliefs foreign to their own experiences and practices.
- Students will integrate the study of religion into other fields of study, making the professional and social value of such study as a complement to other minors and majors clear.
- Students will complete assignments demonstrating skills in analytical writing and research.

		Sem. Hours
<b>MINOR REQUIREMENTS</b> . . . . .		<b>21</b>
REL 1510	Exploring Religions . . . . .	3
One course on Abrahamic religions. . . . .		3
REL 2010	Origins of Judaism: Patriarchs, Prophets, and Kings . . . . .	3
REL 2015	Global Judaisms . . . . .	3
REL 2020	Early Christian Literature and History: Jesus, Paul, & the Church . . . . .	3
REL 2025	Global Christianities . . . . .	3
REL 2030	Origins of Islam: The Prophet, the Qur'an, and the Rise of Islamic Civilization . . . . .	3
REL 2035	Global Islams . . . . .	3
One course on non-Abrahamic religions. . . . .		3
REL 2040	Hinduism . . . . .	3
REL 2050	Buddhism . . . . .	3
REL 2060	Native American Religions . . . . .	3
REL 2070	Religions of Africa . . . . .	3
One comparative thematic course. . . . .		3
REL 3010	Religion and Poverty . . . . .	3
REL 3020	Religion, Gender, & Sexuality . . . . .	3
REL 3030	Religion, Magic, & the Supernatural . . . . .	3
REL 3040	Religion and Medicine . . . . .	3
Electives, at least one at the 3000 or 4000 level. . . . .		9
Electives may be drawn from the courses listed above, all other REL courses, all courses cross-listed with REL, and the following courses		
HIST 4412	Wars of Reformation & Religion . . . . .	3
HIST 4432	The Holocaust . . . . .	3
HIST 4481	Traditional Middle East . . . . .	3
HIST 4491	Spec. Proj. in World History: Early India . . . . .	3
PHIL 4710	Philosophy of Religion . . . . .	3
SOC 4885	Religion and Society . . . . .	3
Study abroad credits will be evaluated on an individual basis; no more than six credits may be transferred in from study abroad or other coursework.		

**SOCIOLOGY**

**Major, Bachelor of Arts Degree (42-755)**

The graduate with a Bachelor of Arts degree in Sociology will use the knowledge and skills obtained in the program to:

- Develop an awareness of personal assumptions, as well as basic American assumptions in analyzing positions on social issues.
- Discern the basic components of culture including group diversity, socialization, identity, and cultural symbols.
- Delineate the basic process and consequences of stratification across social categories including ethnicity, race, social class, gender, and societies.
- Recognize how social institutions operate organizationally within society and how they vary over time and space.
- Create reasonable linkages between empirical evidence and theory utilizing both inductive and deductive forms of logic.
- Develop effective ways of communicating in professional contexts.
- Understand basic research procedures in accord with the scholarly practices of the discipline of Sociology including the utilization of research journals and their documentation, construction of a research document to report findings, and the proper citation of sources.
- Critically evaluate the relative strengths and weaknesses of competing theoretical views and everyday frameworks of understanding, recognizing the complexity and uncertainty that are always present.

		Sem. Hours
<b>MAJOR REQUIREMENTS</b> . . . . .		<b>30</b>

GESOC 1800	General Sociology . . . . .	3
*SOC 2805	Introduction to Social Research . . . . .	3
SOC 2845	Social Inequality, 3 or	
SOC 2850	Institutions & Social Action, 3 . . . . .	3
SOC 4860	Sociological Thought . . . . .	3
SOC 4890	Social Survey Research . . . . .	3
<sup>10</sup> SOC 4895	Senior Seminar in Public Sociology . . . . .	3

Electives in sociology \*\* . . . . . 12  
 \*\*Sociology electives are organized into three areas based on the central learning outcomes. Students are not required to declare a particular area, but this helps create focus for elective choices.

**Area 1 - Culture**

SOC 3810	Culture and Society . . . . .	3
SOC 3820	Popular Culture . . . . .	3
SOC 3845	Social Deviance . . . . .	3
SOC 3870	Personality and Society . . . . .	3
SOC 3895	Outsiders and Outcasts . . . . .	3
SOC 4885	Religion and Society . . . . .	3

**Area 2 - Inequality & Social Change**

SOC 3825	Race and Ethnic Relations . . . . .	3
SOC 3830	Collective Behavior . . . . .	3
SOC 3885	Globalization and the Future . . . . .	3
SOC 4855	Family Diversity . . . . .	3
SOC 4894	Sociology of Aging . . . . .	3

**Area 3 - Social Institutions**

SOC 2825	Family and the Life Course . . . . .	3
SOC 3815	Urban Sociology . . . . .	3
SOC 3840	Sociology of Sport . . . . .	3
SOC 3890	Criminology . . . . .	3
SOC 4850	Work and the Modern Society . . . . .	3
SOC 4875	Medical Sociology . . . . .	3

<b>GENERAL EDUCATION REQUIREMENTS</b> . . . . .	<b>36</b>
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All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in (I) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GESOC 1800	General Sociology . . . . .	(3)
GE/Modern Language	. . . . .	(3)

<b>MODERN LANGUAGE REQUIREMENT</b> . . . . .	<b>6-9</b>
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Refer to Bachelor's Degree Requirements section for fulfillment options.

<b>FREE ELECTIVES</b> . . . . .	<b>45-48</b>
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<b>MINIMUM TOTAL</b> . . . . .	<b>120</b>
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<sup>10</sup>Competency 10 course

\*NOTE: Students pursuing a double major or minor who have already completed an upper-level (3000/4000) research course may substitute that course for SOC 2805 with permission of the program coordinator.

**SOCIOLOGY**

**Major, Bachelor of Science Degree (43-756)**

The graduate with a Bachelor of Science degree in Sociology will use the knowledge and skills obtained in the program to:

- Develop an awareness of personal assumptions, as well as basic American assumptions in analyzing positions on social issues.
- Discern the basic components of culture including group diversity, socialization, identity, and cultural symbols.
- Delineate the basic process and consequences of stratification across social categories including ethnicity, race, social class, gender, and societies.
- Recognize how social institutions operate organizationally within society and how they vary over time and space.
- Create reasonable linkages between empirical evidence and theory utilizing both inductive and deductive forms of logic.
- Develop effective ways of communicating in professional contexts.
- Understand basic research procedures in accord with the scholarly practices of the discipline of Sociology including the utilization of research journals and their documentation, construction of a research document to report findings, and the proper citation of sources.
- Critically evaluate the relative strengths and weaknesses of competing theoretical views and everyday frameworks of understanding, recognizing the complexity and uncertainty that are always present.

		Sem. Hours
<b>MAJOR REQUIREMENTS</b> . . . . .		<b>36</b>

GESOC 1800	General Sociology	3
*SOC 2805	Introduction to Social Research	3
SOC 2845	Social Inequality, 3 or	
SOC 2850	Institutions & Social Action, 3	3
SOC 4860	Sociological Thought	3
SOC 4890	Social Survey Research	3
<sup>10</sup> SOC 4895	Senior Seminar in Public Sociology	3
Electives in sociology **		18

\*\*Sociology electives are organized into three areas based on the central learning outcomes. Students are not required to declare a particular area, but this helps create focus for elective choices.

**Area 1 - Culture**

SOC 3810	Culture and Society	3
SOC 3820	Popular Culture	3
SOC 3845	Social Deviance	3
SOC 3870	Personality and Society	3
SOC 3895	Outsiders and Outcasts	3
SOC 4885	Religion and Society	3

**Area 2 - Inequality & Social Change**

SOC 3825	Race and Ethnic Relations	3
SOC 3830	Collective Behavior	3
SOC 3885	Globalization and the Future	3
SOC 4855	Family Diversity	3
SOC 4894	Sociology of Aging	3

**Area 3 - Social Institutions**

SOC 2825	Family and the Life Course	3
SOC 3815	Urban Sociology	3
SOC 3840	Sociology of Sport	3
SOC 3890	Criminology	3
SOC 4850	Work and the Modern Society	3
SOC 4875	Medical Sociology	3

**GENERAL EDUCATION REQUIREMENTS . . . . . 39**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GESOC 1800	General Sociology	(3)
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**FREE ELECTIVES . . . . . 45**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

\*NOTE: Students pursuing a double major or minor who have already completed an upper-level (3000/4000) research course may substitute that course for SOC 2805 with permission of the program coordinator.

**SOCIOLOGY**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (757)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 18**

GESOC 1800	General Sociology, 3 or	
GESOC 1830	Social Problems, 3	3
*SOC 2805	Introduction to Social Research, 3 or	
SOC 4890	Social Survey Research, 3	3
SOC 2845	Social Inequality, 3 or	
SOC 2850	Institutions & Social Action, 3	3

Electives in sociology\* . . . . . 9

\*NOTE: Students pursuing a double major or minor who have already completed an upper-level (3000/4000) research course may substitute that course for SOC 2805 with permission of the program coordinator.

\*Must include at least one upper-level (3000/4000) course to meet graduation requirements.

**WOMEN'S AND GENDER STUDIES**

Women, Gender & Sexuality Studies

Martin 222

660-543-4832

ucmo.edu/wgs

**WOMEN, GENDER & SEXUALITY STUDIES**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (885)

A student with a minor in Women, Gender and Sexuality Studies will be able to:

- Describe differing assumptions about gender and sexuality and the effect on the individual and society.
- Assess gender and sexuality issues from an interdisciplinary perspective.
- Apply understandings of gender and sexuality to the major field of study.
- Utilize knowledge of gender and sexuality to participate in civic and community decision-making.

Sem. Hours

**MINOR REQUIREMENTS . . . . . 18**

Select 2 of the following 3 . . . . .	6
GEWGS 1050 Women's Voices . . . . .	3
GEWGS 2000 Race, Class & Gender . . . . .	3
GEWGS 2050 Sexuality, Debate & Action . . . . .	3
WGS 4850 Feminist Theory . . . . .	3
Electives . . . . .	9

Electives must reflect at least two different prefix areas other than WGS. Up to two courses may come from your major field of study if they are listed below. Note that some courses may have prerequisites; see specific class listing in the catalog for additional requirements.

ANTH 4820	Anthropology of Gender	3
CFD 4220	Sexuality Across the Lifespan	3
CFD 4850	Family Policy & Advocacy	3
CJ 4403	Sexual Assault & the Criminal Justice System	3
CJ 4920	Women & Crime	3
COMM 4285	Women & Minorities In Media	3
COMM 4335	Gender Communications	3
ENGL 2270	Fict. by Women Around the World	3
ENGL 4560	British Women Writers	3
ENGL 4660	Women Writers of the United States	3
HED 4320	Teaching Sexuality Ed. in the School	3
HIST 4310	Women in America	3
HIST 4327	African American Women, Gender & Girlhood	3
NUR 2020	Health: Women's Perspective	2
NUR 4030	Human Sexuality	2
POLS 3553	Women & Politics	3
POLS 4581	Civil Rights & Liberties	3
PSY 4140	Psychology of Human Sexuality	3
PSY 4320	Psychology of Women	3
REL 3020	Religion, Gender, & Sexuality	3
SOC 3895	Outsiders and Outcasts	3
SOC 4855	Family Diversity	3
WGS 4000	Internship	3
WGS 4810	Special Projects in Women, Gender & Sexuality	1-3

## SCHOOL OF VISUAL AND PERFORMING ARTS

The School of Visual and Performing Arts is comprised of:

- The Department of Art and Design
- The Department of Music
- The Department of Theatre and Dance

### ART AND DESIGN

The Department of Art and Design  
 Art Center 120  
 660-543-4481  
 ucmo.edu/art

**NOTE:** The University of Central Missouri is an accredited institutional member of the National Association of Schools of Art and Design, 11250 Roger Bacon Dr., Suite 21, Reston, VA, 20190-5248 phone 703-437-0700.

#### Department of Art and Design Statement of Policy

Students in studio courses in art are required to furnish their own materials except certain studio equipment and some highly specialized materials provided by the Department. All work when completed is under the control of the Department until the end of the academic year. The student is expected to have a representative portfolio of his/her work available for presentation at any time prior to graduation.

Each candidate for a degree may be required to leave with the Department of Art and Design one or more pieces of original work. These are added to the collection of the work of graduates and will form a permanent University collection.

During the sophomore year or during the first semester after transferring from another institution, all candidates for degrees will present a portfolio of work to be reviewed by the faculty for the purpose of acceptance into the Bachelor of Fine Arts program.

During the senior year, all candidates for degrees will present an exhibition of representative work to be reviewed by the faculty and professionals from their field as partial graduation approval. Specific information about reviews and exhibitions may be obtained in the Department of Art and Design office.

#### ART

##### Major, Bachelor of Science in Education Degree

Certification to teach art in grades K-12.  
 (41-260)

The graduate with a Bachelor of Science in Education degree in Art will use the knowledge and skills obtained in these programs to:

- Produce innovative and skillful work in visual art and design that demonstrates critical and creative thinking in both product and process and exhibits a consideration of theories, practices and emerging trends in art and design.
- Communicate and support informed and artistically sensitive interpretations and evaluations about their own work as well as visual forms made by others by using perceptual, contextual, critical, and aesthetic concepts that underlie the disciplines of art and design.
- Identify, describe and explain global, contemporary and historical art/design works and exhibit a consideration of their relationship to context and theory.
- Help facilitate a visually rich and culturally sensitive society by describing, explaining and applying the unique and important individual and collaborative artistic contributions made by women and men from diverse racial, geographical and cultural groups.
- Use technology as a resource in creative and critical processes to produce art, as well as to gather and share information about art and design history, aesthetics and art criticism.

- Exhibit evidence of an understanding of the professional practices and ethical standards for employment and long-term success in the graduate's degree program career field.
- Demonstrate in their work an understanding of and a concern for safety, the principles of sustainability, and the environmental impact of the decisions they make as artists and/or designers.
- Employ knowledge of art theories, contexts, and art/design works to serve as precedents to inform the production of art and design.

Sem. Hours

#### MAJOR REQUIREMENTS . . . . . 64

ART	1110	Drawing I . . . . .	3
ART	1120	Drawing II . . . . .	3
ART	1315	2-D Design . . . . .	3
ART	1325	Color & Design . . . . .	3
GEART	1800	Ideas & the Visual Arts . . . . .	3
ART	1825	Art History Survey II . . . . .	3
GEART	1835	Global Arts & Culture . . . . .	3
ART	2412	Ceramics I . . . . .	3
ART	2420	Sculpture I . . . . .	3
ART	2511	Painting I . . . . .	3
ART	2710	Printmaking I . . . . .	3
ART	3209	Figure Construction . . . . .	3
ART	3314	Fibers . . . . .	3
ART	3911	Art Education Foundations and Literacy . . . . .	2
ART	3915	Methods of Teaching Art I: Media & Curr. . . . .	3
ART	4221	Art Theory & Criticism . . . . .	3
ART	4915	Methods of Tchg. Art II: Mgt. & Assessment . . . . .	3
<sup>10</sup> ART	4920	Meth. of Teaching Art III: Student Tchg. Sem. . . . .	3
PHOT	1203	Introduction to Photography . . . . .	3
ART	4850	20th Century Art & Architecture, 3 or	
ART	4860	Contemporary Art & Design, 3 . . . . .	3
Upper-level (3000/4000) courses in studio art in one of the following areas: drawing, painting, watercolor, sculpture, fibers, printmaking, ceramics . . . . .			6

#### PROFESSIONAL EDUCATION REQUIREMENTS . . . . . 30

Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.

EDFL	2100	Introduction to the Teaching Profession . . . . .	3
GEEDFL	2240	Educational Psychology . . . . .	3
EDFL	2250	Intro. to English Lang. Learners & Culturally Responsive Pedagogy . . . . .	2
EDFL	4210	Introduction to Content Area Literacy . . . . .	2
EDFL	4970	Secondary Teaching & Behavioral Mgt. . . . .	2
EDSP	2100	Education of Exceptional Child . . . . .	3
FLDX	2150	Introductory Field Experience . . . . .	1
FLDX	3000	Field Experience in the Content Area . . . . .	1
FLDX	4970	Field Experience II in Content Area . . . . .	1
GEPSY	4230	Psychology of Adolescence . . . . .	3

Student Teaching semester

<sup>10</sup> ART	4920	Meth. of Teaching Art III: Student Tchg. Sem.(3)	
<sup>10</sup> FLDX	4468	Student Teaching Secondary II . . . . .	4
<sup>10</sup> FLDX	4495	Student Teaching Elementary I . . . . .	5

#### GENERAL EDUCATION REQUIREMENTS . . . . . 33

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEART	1800	Ideas & the Visual Arts . . . . .	(3)
GEART	1835	Global Arts & Culture . . . . .	(3)
GEHIST	1350	History of US to 1877, 3 or	
GEHIST	1351	History US from 1877, 3 . . . . .	3
GEPOLS	1510	American Government . . . . .	3
GEPSY	4230	Psychology of Adolescence . . . . .	(3)

#### MINIMUM TOTAL . . . . . 127

<sup>10</sup>Competency 10 course

**ART**

**Minor, Bachelor of Science in Education Degree**

Certification to teach art in grades K-9. Secondary majors should see the Director of Clinical Services and Certification. (369)

	Sem. Hours
<b>MINOR REQUIREMENTS</b> .....	<b>26</b>
ART 1110 Drawing I .....	3
ART 1315 2-D Design .....	3
ART 2412 Ceramics I .....	3
ART 2420 Sculpture I .....	3
ART 2710 Printmaking I .....	3
ART 3314 Fibers .....	3
ART 3915 Methods of Teaching Art I: Media & Curr. . . . .	2
ART 1815 Art History Survey I, 3 or	
ART 1825 Art History Survey II, 3 .....	3
ART 2511 Painting I, 3 or	
ART 3510 Watercolor, 3 .....	3

**ART**

**Minor for a Bachelor's Degree**

Except for a Bachelor of Science in Education Degree. (484)

	Sem. Hours
<b>MINOR REQUIREMENTS</b> .....	<b>24</b>
ART 1110 Drawing I .....	3
ART 1120 Drawing II .....	3
ART 1315 2-D Design .....	3
ART 1325 Color & Design .....	3
ART 1815 Art History Survey I .....	3
ART 1825 Art History Survey II .....	3
ART 3209 Figure Construction .....	3
Elective in Art .....	3

**GRAPHIC DESIGN**

**Major, Bachelor of Fine Arts Degree**

(47-324)

The graduate with a Bachelor of Fine Arts degree in Graphic Design will use the knowledge and skills obtained in these programs to:

- Produce innovative and skillful work in visual art and design that demonstrates critical and creative thinking in both product and process and exhibits a consideration of theories, practices and emerging trends in art and design.
- Communicate and support informed and artistically sensitive interpretations and evaluations about their own work as well as visual forms made by others by using perceptual, contextual, critical, and aesthetic concepts that underlie the disciplines of art and design.
- Identify, describe and explain global, contemporary and historical art/design works and exhibit a consideration of their relationship to context and theory.
- Help facilitate a visually rich and culturally sensitive society by describing, explaining and applying the unique and important individual and collaborative artistic contributions made by women and men from diverse racial, geographical and cultural groups.
- Use technology as a resource in creative and critical processes to produce art, as well as to gather and share information about art and design history, aesthetics and art criticism.
- Exhibit evidence of an understanding of the professional practices and ethical standards for employment and long-term success in the graduate's degree program career field.
- Demonstrate in their work an understanding of and a concern for safety, the principles of sustainability, and the environmental impact of the decisions they make as artists and/or designers.
- Employ knowledge of art theories, contexts, and art/design works to serve as precedents to inform the production of art and design.

	Sem. Hours
<b>MAJOR REQUIREMENTS</b> .....	<b>87</b>
GRAP 1010 Digital PreMedia Fundamentals .....	3

ART 1110 Drawing I .....	3
ART 1120 Drawing II .....	3
ART 1315 2-D Design .....	3
ART 1325 Color & Design .....	3
GEART 1800 Ideas & the Visual Arts .....	3
ART 1815 Art History Survey I .....	3
ART 1825 Art History Survey II .....	3
ART 2335 3-D Design .....	3
ART 2511 Painting I .....	3
ART 2610 Intro Graphic Design & Illustration .....	3
ART 2620 Typography .....	3
ART 2710 Printmaking I .....	3
ART 3510 Watercolor .....	3
ART 3620 Logo/Trademark Design .....	3
ART 3630 Design For Advertising .....	3
ART 3640 Package Design .....	3
ART 3660 Publication Design .....	3
ART 3680 History of Graphic Design .....	3
<sup>10</sup> ART 4020 Studio Seminar .....	3
ART 4221 Art Theory & Criticism .....	3
ART 4610 Interactive Design .....	3
ART 2412 Ceramics I, 3 or	
ART 2420 Sculpture I, 3 .....	3
ART 3650 Narrative Animation, 3 or	
ART 4620 Motion Design, 3 .....	3
Elective in Art .....	3
Electives from the following .....	12
ART 4010 Special Projects In Art .....	1-3
ART 4600 Graphic Design Internship .....	1-6
GECOMM 1200 Introduction to Mass Communication . . . . .	3
COMM 2410 Multimedia Production .....	3
COMM 3413 Advanced Multimedia Production .....	3
COMM 4250 The Law & Digital Media .....	3
ESE 3710 Entrepreneurial Business Planning .....	3
GRAP 1610 Principles of Web Media .....	3
GRAP 2030 Pre-Media Appl. - Adobe Illustrator .....	3
GRAP 2031 Pre-Media Appl. - Adobe Photoshop . . . . .	3
GRAP 2032 Pre-Media Appl. - Adobe InDesign . . . . .	3
GRAP 2620 Web Media Applications .....	3
GRAP 2670 Web Media Animation .....	3
GRAP 3030 Digital Output Technologies .....	3
PHOT 1203 Introduction to Photography .....	3
PR 3640 Integrated Strategic Comm. for PR. . . . .	3
PHOT 1210 Found. of Prof. Photography, 3 and	
PHOT 1211 Image Critique, 1 .....	4
ART 3650 Narrative Animation, 3 or	
ART 4620 Motion Design, 3 .....	3

**GENERAL EDUCATION REQUIREMENTS** . . . . . 36-39

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in (I) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEART 1800 Ideas & the Visual Arts .....	(3)
GECOMM 1200 Intro. to Mass Communication (if chosen) . . . . .	(3)
<b>MINIMUM TOTAL</b> .....	<b>123</b>

<sup>10</sup>Competency 10 course

**INTERIOR DESIGN**

**Major, Bachelor of Fine Arts Degree**

(47-261)

**Graduation Policies for Interior Design**

1. All interior design majors are required to pass Sophomore Review in order to continue in the degree program.
2. All interior design majors are required to participate in the Department of Art and Design Senior Show.
3. All Interior design majors are required to maintain a grade point average of 2.25 for all credit hours earned at UCM or elsewhere and attain a grade point average of 2.50 for all course work in the major.



The graduate with a Bachelor of Fine Arts degree in Interior Design will use the knowledge and skills obtained in these programs to:

- Produce innovative and skillful work in visual art and design that demonstrates critical and creative thinking in both product and process and exhibits a consideration of theories, practices and emerging trends in art and design.
- Communicate and support informed and artistically sensitive interpretations and evaluations about their own work as well as visual forms made by others by using perceptual, contextual, critical, and aesthetic concepts that underlie the disciplines of art and design.
- Identify, describe and explain global, contemporary and historical art/design works and exhibit a consideration of their relationship to context and theory.
- Help facilitate a visually rich and culturally sensitive society by describing, explaining and applying the unique and important individual and collaborative artistic contributions made by women and men from diverse racial, geographical and cultural groups.
- Use technology as a resource in creative and critical processes to produce art, as well as to gather and share information about art and design history, aesthetics and art criticism.
- Exhibit evidence of an understanding of the professional practices and ethical standards for employment and long-term success in the graduate's degree program career field.
- Demonstrate in their work an understanding of and a concern for safety, the principles of sustainability, and the environmental impact of the decisions they make as artists and/or designers.
- Employ knowledge of art theories, contexts, and art/design works to serve as precedents to inform the production of art and design.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 88**

ART 1110	Drawing I . . . . .	3
ART 1120	Drawing II . . . . .	3
ART 1300	Interior Design Drafting I . . . . .	3
ART 1315	2-D Design . . . . .	3
ART 1325	Color & Design . . . . .	3
GEART 1800	Ideas & the Visual Arts . . . . .	3
GEART 1835	Global Arts & Culture . . . . .	3
ART 2300	Interior Design Drafting II . . . . .	3
ART 2305	Interior Design Presentation Techniques . . . . .	3
ART 2310	Interior Design Studio I . . . . .	3
ART 2320	Building Systems & Sustainability . . . . .	3
ART 2330	Interior Design Studio II . . . . .	3
ART 2335	3-D Design . . . . .	3
ART 2340	Materials, Methods & Specifications . . . . .	3
ART 2350	Interior Design Building Codes & Regulations . . . . .	3
ART 2360	Interior Design Environmental Systems . . . . .	3
ART 3320	Professional Practice for Interior Design I . . . . .	1
ART 3330	Interior Design Studio III . . . . .	3
ART 3340	Interior Detailing & Furniture Design . . . . .	3
ART 3350	Const. Documentation for Interior Design . . . . .	3
ART 3800	History of Furniture & Interiors . . . . .	3
ART 3850	History of Furniture and Interiors II . . . . .	3
ART 4221	Art Theory & Criticism . . . . .	3
ART 4310	Interior Design Internship . . . . .	1
ART 4320	Professional Practice for Interior Design II . . . . .	2
ART 4340	Interior Design Studio IV . . . . .	3
ART 4350	Interior Design Thesis I . . . . .	3
<sup>10</sup> ART 4360	Interior Design Thesis II . . . . .	3
ART 4850	20th Century Art & Architecture . . . . .	3
Electives with an ART prefix . . . . .		6

**GENERAL EDUCATION REQUIREMENTS . . . . . 36**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEART 1800	Ideas & the Visual Arts . . . . .	(3)
GEART 1835	Global Arts & Culture . . . . .	(3)

**MINIMUM TOTAL . . . . . 124**

<sup>10</sup>Competency 10 course

**STUDIO ART**

Major, Bachelor of Fine Arts Degree  
(47-263)

The graduate with a Bachelor of Fine Arts degree in Studio Art will use the knowledge and skills obtained in these programs to:

- Produce innovative and skillful work in visual art and design that demonstrates critical and creative thinking in both product and process and exhibits a consideration of theories, practices and emerging trends in art and design.
- Communicate and support informed and artistically sensitive interpretations and evaluations about their own work as well as visual forms made by others by using perceptual, contextual, critical, and aesthetic concepts that underlie the disciplines of art and design.
- Identify, describe and explain global, contemporary and historical art/design works and exhibit a consideration of their relationship to context and theory.
- Help facilitate a visually rich and culturally sensitive society by describing, explaining and applying the unique and important individual and collaborative artistic contributions made by women and men from diverse racial, geographical and cultural groups.
- Use technology as a resource in creative and critical processes to produce art, as well as to gather and share information about art and design history, aesthetics and art criticism.
- Exhibit evidence of an understanding of the professional practices and ethical standards for employment and long-term success in the graduate's degree program career field.
- Demonstrate in their work an understanding of and a concern for safety, the principles of sustainability, and the environmental impact of the decisions they make as artists and/or designers.
- Employ knowledge of art theories, contexts, and art/design works to serve as precedents to inform the production of art and design.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 84**

ART 1110	Drawing I . . . . .	3
ART 1120	Drawing II . . . . .	3
ART 1315	2-D Design . . . . .	3
ART 1325	Color & Design . . . . .	3
GEART 1800	Ideas & the Visual Arts . . . . .	3
ART 1815	Art History Survey I . . . . .	3
ART 1825	Art History Survey II . . . . .	3
ART 2335	3-D Design . . . . .	3
ART 2412	Ceramics I . . . . .	3
ART 2420	Sculpture I . . . . .	3
ART 2511	Painting I . . . . .	3
ART 2710	Printmaking I . . . . .	3
ART 3110	Drawing III . . . . .	3
ART 3209	Figure Construction . . . . .	3
<sup>10</sup> ART 4221	Art Theory & Criticism . . . . .	3
ART 4850	20th Century Art & Architecture, 3 or	
ART 4860	Contemporary Art & Design, 3 . . . . .	3
Electives in art . . . . .		15
Elect one of the following areas of specialization . . . . .		21

**Area 1 - Sculpture**

ART 3420	Sculpture II . . . . .	3
ART 3440	Sculpture III . . . . .	3
<sup>10</sup> ART 4020	Studio Seminar . . . . .	3
ART 4420	Sculpture IV . . . . .	12

**Area 2 - Painting**

ART 3510	Watercolor . . . . .	3
ART 3511	Painting II, 3-9 or	
ART 3513	Painting II: Plein Air, 3-9 or	
ART 3515	Painting II: Figure, 3-9 . . . . .	9
<sup>10</sup> ART 4511	Painting III, 3-9 or	
ART 4513	Painting III: Plein Air, 3-9 or	
ART 4515	Painting III: Figure, 3-9 . . . . .	9

**Area 3 - Ceramics**

ART 3412	Ceramics II . . . . .	9
ART 4020	Studio Seminar . . . . .	3
ART 4412	Ceramics III . . . . .	9

**Area 4 - Printmaking**

ART	3710	Printmaking II	9
ART	3720	Printmaking III	9
ART	4020	Studio Seminar	3

**Area 5 - Illustration**

ART	2610	Intro Graphic Design & Illustration	3
ART	2620	Typography	3
ART	3625	Illustration Techniques	3
ART	3635	Illustration Concepts	3
ART	4020	Studio Seminar	3
ART	4625	Adv. Illustration I	3
ART	4635	Adv. Illustration II	3

**GENERAL EDUCATION REQUIREMENTS . . . . . 39**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GE ART	1800	Ideas & the Visual Arts	(3)
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**MINIMUM TOTAL . . . . . 123**

<sup>10</sup>Competency 10 course

**MUSIC**

The Department of Music  
 Utt 111  
 660-543-4682  
 ucmo.edu/music

All programs in the Department of Music have been accredited since 1947 by the National Association of Schools of Music, 11250 Roger Bacon Dr., Suite 21, Reston, VA 20190-5248, phone 703-437-0700, email info@arts-accredit.org.

**Department of Music Statement of Policy**

Successful completion of an entrance audition and a passing score on the music fundamentals examination are required for admission to all degree programs in the Department of Music. Contact the department for specific requirements.

All music majors, except for the Bachelor of Arts degree, must demonstrate keyboard competency as listed in the degree programs. All students must meet the keyboard competency requirement before being admitted to special methods classes.

Credit for private lessons is based on one lesson per week for each 1-1.5 hours of credit. Upper-level (3000/4000) credit is given only after the sophomore examination is passed. Minimum practice requirement is one hour per day for each 1-1.5 hours of credit.

All students majoring or minoring in music are required to attend a designated number of recitals and concerts given on the campus. Music majors and minors are required to enroll for pass-fail in and to complete satisfactorily the following number of semesters of MUS 1000, Recital Attendance: music majors on the Bachelor of Arts degree, six semesters; on the B.M. degree, eight semesters (except Option 3 which is seven); on the B.M.E. degree, seven semesters; and music minors, four semesters. Deficiencies in MUS 1000 must be removed before a student may graduate.

Students are encouraged to participate in ensembles to broaden their general musical background and further develop their performance abilities and listening skills. Each degree program includes specific ensemble requirements noted under the course listing for those programs.

**MUSIC**

**Major, Bachelor of Arts Degree (42-436)**

The graduate with a Bachelor of Arts degree in music will use the knowledge and skills obtained in the program to:

- Understand the basic elements and structures of music history, theory, and performance literature.

- Understand music's relationship to the other arts, and how the arts relate to mankind.
- Use technology in appropriate music applications.
- Communicate the intellectual (thinking), emotional, and aesthetic (valuing) qualities of music to a diverse society.
- Perform with appropriate tone, technique, and musicality in his/her primary performance medium.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 39-40**

MUS	1000	Recital Attendance (6 semesters)	0
*MUS	1111	Theory I	3
MUS	1112	Theory II	3
MUS	1121	Aural Training I	1
MUS	1122	Aural Training II	1
MUS	2111	Theory III	3
MUS	2121	Aural Training III	1
MUS	2221	Intro. to Music Literature I.	2
MUS	2222	Intro. to Music Literature II	2
MUS	3211	Music History to 1750	3
GEMUS	3212	Music History 1750-Present	3
<sup>10</sup> MUS	4000	Special Projects in Music, 1-3 or	
<sup>10</sup> MUS	4060	Senior Recital, 2 or	
<sup>10</sup> MUS	4430	Seminar in Music Technology, 2 or	
<sup>10</sup> MUS	4514	Piano Pedagogy IV – Seminar, 3	2-3
		Major instrument or voice, 1000 level	4
		Major instrument or voice, 3000 level	6
		Large vocal or instrumental ensemble	2
		Elective in Music	3

**MINOR REQUIREMENTS . . . . . 18-25**

**GENERAL EDUCATION REQUIREMENTS . . . . . 39**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEMUS	1225	Music of the World's Cultures	3
GEMUS	3212	Music History 1750-Present	(3)
MUS	1210	Experiencing Music cannot be counted in the Music Degree	

Major courses or General Education courses.  
 Major large ensembles cannot count toward General Education for the Music Major.

**MODERN LANGUAGE REQUIREMENT . . . . . 6-9**

Refer to Bachelor's Degree Requirements section for fulfillment options.

**FREE ELECTIVES . . . . . 7-21**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

\*This course has a prerequisite not listed in the program if admission by examination is not sufficient.

**MUSIC**

**Major, Bachelor of Music Degree (44-472)**

The graduate with a Bachelor of Music degree will use the knowledge and skills obtained in the program to:

- Understand the basic elements and structures of music history, theory, and performance literature.
- Understand music's relationship to the other arts, and how the arts relate to mankind.
- Use technology in appropriate music applications.
- Communicate the intellectual (thinking), emotional, and aesthetic (valuing) qualities of music to a diverse society.
- Perform at the highest possible level in his/her primary performance medium.
- Articulate essential elements of music and music performance.
- Demonstrate functional piano performance skills.

The Music department offers six options within this program. While each option requires specific courses and number of hours, all students must complete the following 25-hour core set of courses as part of the B. M. degree. Students should consult with their academic advisor to determine the unique requirements for each option.

MAJOR REQUIREMENTS . . . . . 82-91.5

MAJOR CORE REQUIREMENTS . . . . . 22

MUS 1000	Recital Attendance (8 semesters, 7 for Option 3)	0
*MUS 1111	Theory I	3
MUS 1112	Theory II	3
MUS 1121	Aural Training I	1
MUS 1122	Aural Training II	1
MUS 2111	Theory III	3
MUS 2112	Theory IV	3
MUS 2121	Aural Training III	1
MUS 2122	Aural Training IV	1
MUS 3211	Music History to 1750	3
GE/MUS 3212	Music History 1750-Present	3

Select one of the following options. . . . . 57-66.5

**Option 1 Instrumental** . . . . . 58

MUS 2221	Intro. to Music Literature I	2
MUS 2222	Intro. to Music Literature II	2
MUS 2300	Fundamentals of Conducting	3
MUS 3060	Junior Recital	1
<sup>10</sup> MUS 4060	Senior Recital	2
MUS 4125	Form & Analysis	3
MUS 4240	String Instrument Lit. & Pedagogy, 2, or	
MUS 4245	Woodwind Instr Lit & Ped, 2, or	
MUS 4250	Brass Instr Lit & Ped, 2, or	
MUS 4255	Percussion Lit. & Pedagogy, 2	2
MUS 4101	Counterpoint I, 3, or	
MUS 4115	Instrumentation, 3, or	
MUS 4185	Jazz-Commercial Arranging, 3	3
	Major instrument, 1000 level	8
	Major instrument, 3000 level	12
	Minimum total of 20 hours in major instrument (1000 + 3000 level) will be met by applied music study on one instrument.	
	Major large instrumental ensemble	6
	Small instrumental ensemble	2
	Electives in instrumental music	2
	Other elective in music	10

Keyboard Competency is demonstrated by passing MUS 2502 Piano Class IV with a grade of B or better, or passing the piano proficiency examination.

**Option 2 Jazz-Commercial** . . . . . 64

MUS 1085	Jazz-Rock Combo	2
GE/MUS 1281	History & Development of Jazz	3
MUS 1400	Computer Music Notation	0.5
GE/MUS 1450	Audio & Acoustics	3
MUS 2141	Composition I	3
MUS 2180	Jazz Improvisation I	2
MUS 2181	Jazz Improvisation II	2
MUS 2300	Fundamentals of Conducting	3
MUS 3060	Junior Recital	1
<sup>10</sup> MUS 4060	Senior Recital	2
MUS 4125	Form & Analysis	3
MUS 4185	Jazz-Commercial Arranging	3
MUS 1410	Intro. to Sound Reinforcement, 0.5, or	
MUS 1420	Concert Recording, 0.5, or	
MUS 1430	Intro. to Audio Production, 0.5, or	
MUS 1440	Introduction to MIDI, 0.5	0.5
MUS 4181	Advanced Jazz Improvisation, 2 (taken 3 times), or	
MUS 4186	Advanced Jazz-Commercial Arranging, 2 (taken 3 times)	6
	Major instrument, 1000 level	8
	Major instrument, 3000 level	12

Minimum total of 20 hours in major instrument (1000 + 3000 level) will be met by applied music study on one instrument.

Major large jazz ensemble  
choices are MUS 1081 and MUS 4081 . . . . . 6

Major large non-jazz ensemble  
choices are MUS 1005, GE/MUS 1010, GE/MUS 1055, GE/MUS 4010, GE/MUS 4025, GE/MUS 4050, MUS 4088 . . . . . 2

Electives in music . . . . . 2  
Keyboard Competency is demonstrated by passing MUS 2502 Piano Class IV with a grade of B or better, or passing the piano proficiency examination.

**Option 3 Music Technology** . . . . . 65.5-66.5

MUS 1400	Computer Music Notation	0.5
GE/MUS 1450	Audio & Acoustics (must be taken the first term for Option 3 students)	3
MUS 2400	Sound Reinforcement & Music Production 3	
MUS 2410	Digital Audio Production	3
MUS 2420	Technology Practicum (2 semesters)	0
MUS 4040	Music Business Practices	3
MUS 4115	Instrumentation	3
MUS 4190	Electronic Music Composition	3
MUS 4195	Max & MSP	3
MUS 4400	Audio for X	3
MUS 4410	Electronic Music Production Techniques	3
MUS 4420	Adv. Music Tech. Practicum (2 semesters)	0
<sup>10</sup> MUS 4430	Seminar in Music Tech. (2 semesters)	4
MUS 4450	Internship in Music Technology	6
COMM 3425	Audio for Digital Cinema	3
	Major instrument or voice, 1000 level	4
	Major large instrumental or vocal ensemble	4
	Electives in music academic studies from the following: . . . 6	
GE/MUS 1220	Evolution of a Popular Art: An Introduction to Rock Music	3
GE/MUS 1281	History & Development of Jazz	3
MUS 3141	Composition II	3
MUS 4000	Special Projects in Music	3
MUS 4101	Counterpoint I	3
MUS 4125	Form & Analysis	3
MUS 4185	Jazz-Commercial Arranging	3
	Electives in electronics or computer programming from the following: . . . . . 3-4	
CS 1100	Computer Programming I	3
ET 1010	Applied Electricity	4
ET 1020	General Electronics	3
	Approved electives in music . . . . . 8	

Keyboard Competency is demonstrated by passing MUS 2502 Piano Class IV with a grade of B or better, or passing the piano proficiency examination.

**Option 4 Piano** . . . . . 57

MUS 1095	Keyboard Ensemble	1
MUS 1510	Piano I	8
MUS 2221	Intro. to Music Literature I	2
MUS 2222	Intro. to Music Literature II	2
MUS 2300	Fundamentals of Conducting	3
MUS 2515	Piano Accompanying	2
MUS 3060	Junior Recital	1
MUS 3095	Piano Accompanying Practicum	1
MUS 3510	Piano II	12
<sup>10</sup> MUS 4060	Senior Recital	2
MUS 4125	Form & Analysis	3
MUS 4201	Piano Literature Through Beethoven	2
MUS 4202	Piano Literature Romantic Era-Present	2
MUS 4511	Piano Pedagogy I - Beginner	3
MUS 4101	Counterpoint I, 3, or	
MUS 4115	Instrumentation, 3	3
	Major large instrument or vocal ensemble choices are MUS 1005, GE/MUS 1010, GE/MUS 1055, GE/MUS 4010, GE/MUS 4025, GE/MUS 4050 . . . . . 6	
	Electives in the area . . . . . 4	

**Option 5 Piano Pedagogy** . . . . . 61-5

MUS 1510 Piano I . . . . . 8

MUS 2222 Intro. to Music Literature II . . . . . 2

MUS 2300 Fundamentals of Conducting . . . . . 3

MUS 2515 Piano Accompanying . . . . . 2

MUS 3510 Piano II . . . . . 10.5

<sup>10</sup>MUS 4060 Senior Recital . . . . . 2

MUS 4101 Counterpoint I . . . . . 3

MUS 4125 Form & Analysis. . . . . 3

MUS 4201 Piano Literature Through Beethoven . . . . . 2

MUS 4202 Piano Literature Romantic Era-Present . . . . . 2

MUS 4511 Piano Pedagogy I - Beginner . . . . . 3

MUS 4512 Piano Ped. II - Intermediate Student . . . . . 3

MUS 4513 Piano Pedagogy III - Adv. Student . . . . . 3

MUS 4514 Piano Pedagogy IV - Seminar . . . . . 3

MUS 4515 Practice Teaching in Piano . . . . . 6

MUS 1095 Keyboard Ensemble, 1, or

MUS 3095 Piano Accompanying Practicum, 1, . . . . . 2

Major large instrument or vocal ensemble  
 choices are MUS 1005, GEMUS 1010, GEMUS 1055,  
 GEMUS 4010, GEMUS 4025, GEMUS 4050 . . . . . 4

**Option 6 Vocal** . . . . . 58

MUS 1610 Voice I . . . . . 8

MUS 1615 Opera Theatre . . . . . 2

MUS 2221 Intro. to Music Literature I . . . . . 2

MUS 2222 Intro. to Music Literature II . . . . . 2

MUS 2300 Fundamentals of Conducting . . . . . 3

MUS 2631 Diction for Singers I . . . . . 1

MUS 2632 Diction for Singers II . . . . . 2

MUS 3060 Junior Recital . . . . . 1

MUS 3610 Voice II . . . . . 12

<sup>10</sup>MUS 4060 Senior Recital . . . . . 2

MUS 4125 Form & Analysis. . . . . 3

MUS 4235 Vocal Literature . . . . . 3

MUS 4600 Vocal Pedagogy . . . . . 2

MUS 4101 Counterpoint I, 3, or

MUS 4115 Instrumentation, 3, . . . . . 3

GEFREN 1202 Elementary French II, 3, or

GEGER 1302 Elementary German II, 3, . . . . . 3

Major large vocal ensemble . . . . . 6

Electives in music . . . . . 3

Keyboard Competency is demonstrated by passing MUS 2502 Piano Class IV with a grade of B or better, or passing the piano proficiency examination.

**GENERAL EDUCATION REQUIREMENTS (Option 1)**. . . . . 39

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEMUS 1225 Music of the World's Cultures . . . . . 3

GEMUS 3212 Music History 1750-Present. . . . . (3)

**GENERAL EDUCATION REQUIREMENTS (Option 2)** . . . . . 33

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEMUS 1225 Music of the World's Cultures . . . . . 3

GEMUS 1281 History & Development of Jazz . . . . . (3)

GEMUS 1450 Audio and Acoustics. . . . . (3)

GEMUS 3212 Music History 1750-Present. . . . . (3)

**GENERAL EDUCATION REQUIREMENTS (Option 3)**. . . . . 33-36

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEMUS 1225 Music of the World's Cultures . . . . . 3

GEMUS 1450 Audio and Acoustics. . . . . (3)

GEMUS 3212 Music History 1750-Present. . . . . (3)

GECON 1010 Principles of Macroeconomics . . . . . 3

GEMUS 1220 Evolution of a Popular Art:  
 An Introduction to Rock Music, 3 (if chosen) or

GEMUS 1281 History & Dev. of Jazz , 3 (if chosen) . . . . . (3)

**GENERAL EDUCATION REQUIREMENTS (Option 4)**. . . . . 39

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEMUS 1225 Music of the World's Cultures . . . . . 3

GEMUS 3212 Music History 1750-Present. . . . . (3)

**GENERAL EDUCATION REQUIREMENTS (Option 5)**. . . . . 39

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEMUS 1225 Music of the World's Cultures . . . . . 3

GEMUS 3212 Music History 1750-Present. . . . . (3)

GEPSY 1100 General Psychology . . . . . 3

**GENERAL EDUCATION REQUIREMENTS (Option 6)** . . . . . 33-36

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEMUS 1225 Music of the World's Cultures . . . . . 3

GEMUS 3212 Music History 1750-Present. . . . . (3)

GEFREN 1202 Elementary French II, 3 or

GEGER 1302 Elementary German II, 3. . . . . (3)

**FREE ELECTIVES** . . . . . 0-5

**MINIMUM TOTAL** . . . . . 120

<sup>10</sup>Competency 10 course  
 \*This course has a prerequisite not listed in the program if admission by examination is not sufficient.  
 NOTE: MUS 1210 Experiencing Music cannot be counted in the Music Degree Major courses or General Education courses for this degree.  
 NOTE: Major large ensembles cannot count toward General Education for the Music Major.

**MUSIC**  
**Minor for a Bachelor's Degree**  
 UCM does not confer teacher certification for this minor.  
 (483)

Sem. Hours

**MINOR REQUIREMENTS** . . . . . 23

MUS 1000 Recital Attendance (4 semesters). . . . . 0

\*MUS 1111 Theory I . . . . . 3

MUS 1112 Theory II . . . . . 3

MUS 1121 Aural Training I . . . . . 1

MUS 1122 Aural Training II . . . . . 1

GEMUS 3212 Music History 1750-Present . . . . . 3

MUS 2221 Intro. to Music Literature I, 2 or

MUS 2222 Intro. to Music Literature II, 2 . . . . . 2

Major instrument or voice . . . . . 4

Major large ensemble . . . . . 4

Departmentally approved electives . . . . . 2

\*This course has a prerequisite not listed in the program if admission by examination is not sufficient.

**MUSIC EDUCATION**  
**Major, Bachelor of Music Education Degree**  
 The graduate with a Bachelor of Music Education degree will use the knowledge and skills obtained in the program to:

- Understand the basic elements and structures of music history, theory, and performance literature.
- Understand music's relationship to the other arts, and how the arts relate to mankind.

- Use technology in appropriate music applications.
- Communicate the intellectual (thinking), emotional, and aesthetic (valuing) qualities of music to a diverse society.
- Teach essential elements of music and music performance at elementary and secondary school levels.
- Perform with appropriate tone, technique, and musicality in his/her primary performance medium.
- Demonstrate functional piano performance skills.

**INSTRUMENTAL**

**Major Option, Bachelor of Music Education Degree**

(45-440)

Certification to teach instrumental music in grades K-12.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 64.5-68.5**

MUS 1000	Recital Attendance (7 semesters)	0
*MUS 1111	Theory I	3
MUS 1112	Theory II	3
MUS 1121	Aural Training I	1
MUS 1122	Aural Training II	1
GE/MUS 1225	Music of the World's Cultures	3
MUS 1390	Introduction to Music Education	2
MUS 1400	Computer Music Notation	0.5
GE/MUS 1450	Audio and Acoustics	3
MUS 1701	String Class	1
MUS 2111	Theory III	3
MUS 2112	Theory IV	3
MUS 2121	Aural Training III	1
MUS 2122	Aural Training IV	1
MUS 2300	Fundamentals of Conducting	3
MUS 2801	Woodwind Class I	1
MUS 2802	Woodwind Class II	1
MUS 2901	Brass Class I	1
MUS 2902	Brass Class II	1
MUS 2950	Percussion Class	1
MUS 3211	Music History to 1750	3
GE/MUS 3212	Music History 1750-Present	3
MUS 3308	Marching Band Techniques	1
MUS 3320	Instr. Conducting & Rehearsal Techniques	3
MUS 4115	Instrumentation	3
MUS 4381	Jazz Pedagogy	2
MUS 1410	Introduction to Sound Reinforcement, 0.5 or	
MUS 1420	Concert Recording, 0.5 or	
MUS 1430	Introduction to Audio Production, 0.5 or	
MUS 1440	Introduction to MIDI, 0.5	0.5

Major instrument, 1000 level . . . . . 4  
 Major instrument, 3000 level . . . . . 4.5  
 Major large instrumental ensemble . . . . . 7  
 Piano (Keyboard competency is demonstrated by passing MUS 2502 with a B or better or passing the piano proficiency exam.) . . . . . 0-4

BME Instrumental students are expected to be in a major large instrumental ensemble during every semester up to their student teaching semester, with a minimum of seven (7) separate semesters to include:

**Woodwind, Brass & Percussion students:**

3 semester hours (s.h.) in MUS 1005  
 4 combined s.h. in GE/MUS 1010, GE/MUS 4010, MUS 1081, MUS 4081 (up to 2 total s.h. of MUS 1081 & MUS 4081, may be applied toward degree), and GE/MUS 4025 (up to 2 s.h. may be applied toward degree).

**String students:**

6 s.h. in GE/MUS 4025 and 1 s.h. in MUS 1097.

**Keyboard & Guitar majors** must choose band or orchestra as their major large ensemble. Guitar majors may apply up to two (2) s.h. in MUS 4088 toward their major large ensemble requirements.

**PROFESSIONAL EDUCATION REQUIREMENTS . . . . . 35**

Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.

EDFL 2100	Introduction to the Teaching Profession	3
GE/EDFL 2240	Educational Psychology	3
EDFL 2250	Intro. to English Lang. Learners & Culturally Responsive Pedagogy	2

EDFL 4210	Introduction to Content Area Literacy	2
EDFL 4970	Secondary Teaching & Behavioral Mgt.	2
EDSP 2100	Education of the Exceptional Child	3
FLDX 2150	Introductory Field Experience	1
FLDX 3000	Field Experience in the Content Area	1
FLDX 4970	Field Experience II in Content Area	1
MUS 3305	Meth. of Teaching Elementary School Music	2
MUS 3306	Meth. of Teaching Instrumental Music	3

**Student Teaching semester**

FLDX 4468	Student Teaching Secondary II	4
FLDX 4495	Student Teaching Elementary I	5
<sup>10</sup> MUS 4310	Methods of Teaching Music	1
MUS 4350	Secondary Field Experience II	2

**GENERAL EDUCATION REQUIREMENTS . . . . . 33**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in (I) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GE/HIST 1350	History of US to 1877, 3 or	
GE/HIST 1351	History US from 1877, 3	3
GE/MUS 1225	Music of the World's Cultures	(3)
GE/MUS 1450	Audio and Acoustics	(3)
GE/MUS 3212	Music History 1750-Present	(3)
GE/PSY 4230	Psychology of Adolescence	3
GE/POLS 1510	American Government	3

**MINIMUM TOTAL . . . . . 135-136.5**

For additional certification to teach vocal music with the INSTRUMENTAL Major Option, B.M.E. Degree, see the department chair.

<sup>10</sup>Competency 10 course

\*This course has a prerequisite not listed in the program if admission by examination is not sufficient.

NOTE: MUS 1210 Experiencing Music cannot be counted in the Music Degree Major courses or General Education courses for this degree.

NOTE: Major Large Ensembles cannot count toward General Education for the Music Major.

**VOCAL**

**Major Option, Bachelor of Music Education Degree**

Certification to teach vocal music in grades K-12.

(45-441)

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 61.5-65.5**

MUS 1000	Recital Attendance (7 semesters)	0
*MUS 1111	Theory I	3
MUS 1112	Theory II	3
MUS 1121	Aural Training I	1
MUS 1122	Aural Training II	1
GE/MUS 1225	Music of the World's Cultures	3
MUS 1390	Introduction to Music Education	2
MUS 1400	Computer Music Notation	0.5
GE/MUS 1450	Audio & Acoustics	3
MUS 1610	Voice I	4
MUS 2111	Theory III	3
MUS 2112	Theory IV	3
MUS 2121	Aural Training III	1
MUS 2122	Aural Training IV	1
MUS 2300	Fundamentals of Conducting	3
MUS 2631	Diction for Singers I	1
MUS 3211	Music History to 1750	3
GE/MUS 3212	Music History 1750-Present	3
MUS 3310	Choral Conducting	3
MUS 3610	Voice II	4.5
MUS 4130	Choral Arranging	2
MUS 4230	Choral Literature	3
MUS 4320	Methods of Teaching Middle School Music	2
MUS 1410	Introduction to Sound Reinforcement, 0.5 or	
MUS 1420	Concert Recording, 0.5 or	
MUS 1430	Introduction to Audio Production, 0.5 or	

MUS 1440	Introduction to MIDI, 0.5	0.5
MUS 1615	Opera Theatre I, or	
MUS 1620	Musical Theatre Practicum I, large vocal ensemble	1 7
	Piano (Keyboard competency is demonstrated by passing MUS 2502 with a B or better or passing the piano proficiency exam.)	0-4

A student who wishes this degree and elects a keyboard performing emphasis must have 4 hours of keyboard (1000 level), 4.5 hours of keyboard (3000 level), and 5 hours of voice or voice class in lieu of the required 8.5 hours of voice.

**PROFESSIONAL EDUCATION REQUIREMENTS** . . . . . 35

Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.

EDFL 2100	Introduction to the Teaching Profession	3
GEEDFL 2240	Educational Psychology	3
EDFL 2250	Intro. to English Lang. Learners & Culturally Responsive Pedagogy	2
EDFL 4210	Introduction to Content Area Literacy	2
EDFL 4970	Secondary Teaching & Behavioral Mgt.	2
EDSP 2100	Education of the Exceptional Child	3
FLDX 2150	Introductory Field Experience	1
FLDX 3000	Field Experience in the Content Area	1
FLDX 4970	Field Experience II in Content Area	1
MUS 3305	Meth. of Teaching Elementary School Music	2
MUS 3315	Choral Techniques	3
Student Teaching semester		
FLDX 4468	Student Teaching Secondary II	4
FLDX 4495	Student Teaching Elementary I	5
<sup>10</sup> MUS 4310	Methods of Teaching Music	2
MUS 4350	Secondary Field Experience II	1

**GENERAL EDUCATION REQUIREMENTS** . . . . . 36

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEHIST 1350	History of US to 1877, 3 or	
GEHIST 1351	History US from 1877, 3	3
GE MUS 1225	Music of the World's Cultures	3
GE MUS 1450	Audio and Acoustics	(3)
GE MUS 3212	Music History 1750-Present	(3)
GEPSY 4230	Psychology of Adolescence	3
GE POLS 1510	American Government	3

**MINIMUM TOTAL** . . . . . 132.5-136.5

For additional certification to teach instrumental music with the VOCAL Major Option, B.M.E. Degree, see the department chair.

<sup>10</sup>Competency 10 course

\*This course has a prerequisite not listed in the program if admission by examination is not sufficient.

NOTE: MUS 1210 Experiencing Music cannot be counted in the Music Degree Major courses or General Education courses for this degree.

NOTE: Major Large Ensembles cannot count toward General Education for the Music Major.

## THEATRE AND DANCE

The Department of Theatre and Dance  
 Martin 113  
 660-543-4020  
 ucmo.edu/theatre

**DANCE**

**Minor for a Bachelor's Degree**

(863)

The graduate with a Bachelor's degree with a minor in Dance will use the knowledge and skills obtained in the program to:

- Demonstrate technical proficiency and knowledge of terminology in various dance genres.
- Demonstrate technical proficiency and knowledge of terminology in various dance genres.
- Demonstrate a working knowledge of the historical, cultural, and stylistic dimensions of dance and choreography.
- Utilize improvisational & critical thinking skills in order to create, analyze, and interpret movement for the purpose of choreographing and presenting dance performances.
- Demonstrate a basic proficiency in the areas of dance production knowledge and theatre technology in order to create and present dance performances.
- Form, communicate, and defend orally and in writing, value judgments about quality and aesthetics in the works of dance.

Sem. Hours

**MINOR REQUIREMENTS** . . . . . 23

DANC 1110	Modern Dance I	1
DANC 1120	Ballet Dance I	1
DANC 1130	Tap Dance I	1
DANC 1140	Jazz Dance I	1
DANC 3110	Modern Dance II	1
DANC 3120	Ballet Dance II	1
DANC 3130	Tap Dance II	1
DANC 3140	Jazz Dance II	1
DANC 3210	Musical Theatre Dance	3
DANC 4210	Choreography I	3
THEA 1510	Stage Movement	3
THEA 1600	Stagecraft	3
Electives in DANC or THEA		3

**MUSICAL THEATRE**

**Major, Bachelor of Fine Arts Degree**

(47-586)

The graduate with a Bachelor of Fine Arts degree with a major in Musical Theatre will use the knowledge and skills obtained in the program to:

- Communicate and collaborate effectively in the interactive and creative process of theatre, musical theatre and dance.
- Demonstrate a working knowledge of the historical, cultural, and stylistic dimensions of drama and theatre.
- Utilize critical thinking skills in order to analyze and interpret a script for the purpose of developing a concept and systematic plan for the production of a play.
- Form, communicate, and defend value judgments about quality and aesthetics in works of theatre, music and dance.
- Demonstrate technical proficiency in the area of acting in order to create and present theatrical performances.
- Demonstrate technical proficiency in the areas of dance as appropriate to musical theatre.
- Demonstrate thorough development in basic musical Demonstrate a strong repertory and techniques for auditions.

Sem. Hours

**MAJOR REQUIREMENTS** . . . . . 75

GETHEA 1100	Oral Interpretation	3
THEA 1400	Script Analysis	3
THEA 1500	Acting	3
THEA 1510	Stage Movement	3
THEA 1520	Stage Voice	3
THEA 1600	Stagecraft	3
THEA 1610	Stage Make-Up	3
THEA 2610	Design Fundamentals	3
THEA 3700	Directing	3
<sup>10</sup> THEA 4400	Lit. & History of the Theatre I	3
THEA 4430	American Musical Theatre History	3
THEA 4500	Advanced Acting	3
THEA 4510	Period Acting Styles	3
THEA 4910	Senior Showcase	1
DANC 1130	Tap Dance I	1
DANC 1140	Jazz Dance I	1
DANC 3130	Tap Dance II	1

DANC 3140	Jazz Dance II	1	
DANC 3210	Musical Theatre Dance	3	
DANC 4210	Choreography I	3	
MUS 1100	Fundamentals of Music	3	
MUS 1111	Theory I	3	
MUS 1121	Aural Training I	1	
MUS 1501	Piano Class I	1	
MUS 1502	Piano Class II	1	
MUS 1610	Voice I (1 hour for a total of 4 hours)	4	
MUS 1615	Opera Theatre	1	
MUS 3610	Voice II (1.5 hours for a total of 3 hours)	3	
THEA 4420	Lit. & History of the Theatre II, 3 or		
THEA 4440	Lit. & History of the Theatre III, 3	3	
Select 2 hours from the following courses		2	
DANC 1110	Modern Dance I	1	
DANC 1120	Ballet Dance I	1	
DANC 3110	Modern Dance II	1	
DANC 3120	Ballet Dance II	1	
Select 3 hours from 1 to 3 of the following courses		3	
GE MUS 1055	Collegiate Choir	1	
GE MUS 3070	Chamber Singers	1	
MUS 3077	Vocal Jazz Ensemble	1	
GE MUS 4050	University Concert Choir	1	
<b>GENERAL EDUCATION REQUIREMENTS</b>		<b>36-39</b>	
All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:			
GE THEA 1100	Oral Interpretation	(3)	
<b>FREE ELECTIVES</b>		<b>6-9</b>	
<b>MINIMUM TOTAL</b>		<b>120</b>	
<sup>10</sup> Competency 10 course			

**SPEECH COMMUNICATION AND THEATRE**

**Major, Bachelor of Science in Education Degree**

Certification to teach speech and theatre in grades 9-12. (41-362)

The graduate with a Speech Communication and Theatre Bachelor of Science in Education degree (with a Theatre Major Option) will use the knowledge and skills obtained in the program to:

- Teach essential elements of speech communication and theatre at secondary school levels.
- Demonstrate knowledge and application of the fundamentals of Communication.
- Demonstrate knowledge and application of public speaking concepts and principles.
- Demonstrate knowledge and application of the theory and practice of argumentation and debate.
- Demonstrate an understanding of communication ethics.
- Demonstrate knowledge and application of school forensics through experiential co-curricular activities.
- Demonstrate knowledge and application of mass communication concepts, principles and basic techniques.
- Communicate and collaborate effectively in the interactive and creative process of theatre.
- Demonstrate a working knowledge of the historical, cultural, and stylistic dimensions of drama and theatre.
- Utilize critical thinking skills in order to analyze and interpret a script for the purpose of developing a concept and systematic plan for the production of a play.
- Form, communicate, and defend value judgments about quality and aesthetics in works of theatre.
- Demonstrate technical proficiency in the areas of acting and directing in order to create and present theatrical performances.
- Demonstrate a basic proficiency in the areas of theatre design and technology in order to create and present theatrical productions.
- Technically direct and direct one-act plays for public performance and successfully fulfill significant production assignments in the department's mainstage and/or children's theatre series.

<b>CORE REQUIREMENTS</b>		<b>38</b>
THEA 1500	Acting	3
THEA 1600	Stagecraft	3
THEA 1900	Theatre Practicum: Costume Shop	1
THEA 1900	Theatre Practicum: Scene Shop	1
THEA 2610	Design Fundamentals	3
THEA 3630	Studio Theatre I	1
THEA 3700	Directing	3
THEA 4400	Lit. & History of the Theatre I	3
THEA 4730	Studio Theatre II	1
GE COMM 1000	Public Speaking	3
GE COMM 1200	Introduction to Mass Communication	3
COMM 2100	Introduction to Comm. Theory	3
COMM 2330	Comm. in Small Groups/Teams	3
COMM 2340	Argumentation & Debate	3
COMM 3390	Forensics	1
DANC 3210	Musical Theatre Dance	3

**PROFESSIONAL EDUCATION REQUIREMENTS 41**

Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.

EDFL 2100	Introduction to the Teaching Profession	3
GE EDFL 2240	Educational Psychology	3
EDFL 2250	Intro. to English Lang. Learners & Culturally Responsive Pedagogy	2
EDFL 4210	Introduction to Content Area Literacy	2
EDFL 4212	Literacy in the Disciplines I	2
EDFL 4970	Secondary Teaching & Behavioral Mgt.	2
EDFL 4972	Literacy in the Disciplines II	2
EDFL 4973	Classroom Management in Content Areas	1
EDFL 4974	Content Specific Assessment	1
EDSP 2100	Education of the Exceptional Child	3
FLDX 2150	Introductory Field Experience	1
FLDX 3000	Field Experience in the Content Area	1
FLDX 4970	Field Experience II in Content Area	1
GE PSY 4230	Psychology of Adolescence	3
THEA 4984	Methods of Teaching Speech & Theatre	2
Student Teaching Semester:		
<sup>10</sup> FLDX 4468	Student Teaching Secondary II	4
FLDX 4595	Student Teaching Secondary I	5
THEA 4920	Secondary Field Experience II	1
THEA 4930	Co-Curricular Practicum	2

**GENERAL EDUCATION REQUIREMENTS. 42**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GE COMM 3000	Film Appreciation	3
GE HIST 1350	History of US to 1877, 3 or	
GE HIST 1351	History US from 1877, 3	3
GE POLS 1510	American Government	3
GE THEA 1100	Oral Interpretation	3
GE THEA 2400	Discovering Theatre	3
GE VVGS 2000	Race, Class, & Gender	3
<b>MINIMUM TOTAL</b>		<b>121</b>
<sup>10</sup> Competency 10 course		

**SPEECH COMMUNICATION AND THEATRE**

**Minor, Bachelor of Science in Education Degree**

Elementary education majors 1-6 may use this as an area of concentration.

(363) Sem. Hours

<b>MINOR REQUIREMENTS</b>		<b>21</b>
THEA 1500	Acting	3
THEA 1600	Stagecraft	3
THEA 3700	Directing	3
COMM 2100	Foundations of Comm. Theory	3
COMM 2330	Comm. in Small Groups/Teams	3
COMM 2340	Argumentation & Debate	3
Elective in THEA or COMM		3

**THEATRE**

**Major, Bachelor of Arts Degree**  
(42-364)

The graduate with a Bachelor of Arts in Theatre degree will use the knowledge and skills obtained in the program to:

- Communicate and collaborate effectively in the interactive and creative process of theatre.
- Demonstrate a working knowledge of the historical, cultural, and stylistic dimensions of drama and theatre.
- Utilize critical thinking skills in order to analyze and interpret a script for the purpose of developing a concept and systematic plan for the production of a play.
- Form, communicate, and defend value judgments about quality and aesthetics in works of theatre.
- Demonstrate technical proficiency in the areas of acting and directing in order to create and present theatrical performances.
- Demonstrate a basic proficiency in the areas of theatre design and technology in order to create and present theatrical productions.
- Technical direct and direct one-act plays for public performance and successfully fulfill significant production assignments in the department's mainstage and/or children's theatre series.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 35**

THEA 1400	Script Analysis	3
THEA 1500	Acting	3
THEA 1510	Stage Movement	3
THEA 1520	Stage Voice	3
THEA 1600	Stagecraft	3
THEA 2610	Design Fundamentals	3
THEA 3630	Studio Theatre I	1
THEA 3700	Directing	3
THEA 4730	Studio Theatre II	1
<sup>10</sup> THEA 4400	Lit. & History of the Theatre I	3
THEA 3600	Scene Design, 3 or	
THEA 3610	Costume Design, 3 or	
THEA 3620	Lighting Design, 3	3
THEA 4420	Lit. & History of the Theatre II, 3 or	
THEA 4440	Lit. & History of the Theatre III, 3	3
	Electives in theatre	3

**MINOR REQUIREMENTS . . . . . 18-25**

**GENERAL EDUCATION REQUIREMENTS . . . . . 39**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GETHEA 1100	Oral Interpretation	3
Modern Language		(3)

**MODERN LANGUAGE REQUIREMENT . . . . . 6-9**

Refer to Bachelor's Degree Requirements section for fulfillment options.

**FREE ELECTIVES . . . . . 12-22**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

**THEATRE**

**Major, Bachelor of Fine Arts Degree**  
(47-366)

The graduate with a Bachelor of Fine Arts degree in Theatre will use the knowledge and skills obtained in the program to:

- Communicate and collaborate effectively in the interactive and creative process of theatre.
- Demonstrate a working knowledge of the historical, cultural, and stylistic dimensions of drama and theatre.
- Utilize critical thinking skills in order to analyze and interpret a script for the purpose of developing a concept and systematic plan for the production of a play.
- Form, communicate, and defend value judgments about quality and aesthetics in works of theatre.

- Demonstrate technical proficiency in the areas of acting and directing in order to create and present theatrical performances.
- Demonstrate a basic proficiency in the areas of theatre design and technology in order to create and present theatrical productions.
- Technical direct and direct one-act plays for public performance and successfully fulfill significant production assignments in the department's mainstage and/or children's theatre series.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 61-65**

Departmental Core requirements	28	
THEA 1400	Script Analysis	3
THEA 1500	Acting	3
THEA 1600	Stagecraft	3
THEA 2610	Design Fundamentals	3
THEA 3700	Directing	3
THEA 4300	Professional Practices	3
THEA 4310	Principles of Theatre Management	3
<sup>10</sup> THEA 4400	Lit. & History of the Theatre I	3
THEA 4910	Senior Showcase	1
THEA 4420	Lit. & History of the Theatre II, 3 or	
THEA 4440	Lit. & History of the Theatre III, 3	3
Choose either Performance or Design/Technology	33-37	
Performance	33	
THEA 1510	Stage Movement	3
THEA 1520	Stage Voice	3
THEA 1610	Stage Make-Up	3
THEA 3500	Advanced Scene Study	3
THEA 4500	Advanced Acting	3
THEA 4510	Period Acting Styles	3
THEA 4710	Advanced Directing	3
THEA 4730	Studio Theatre II	1
DANC 1140	Jazz Dance I	1
DANC 1110	Modern Dance I, 1 or	
DANC 1120	Ballet Dance I, 1	1
Elect 9 hours from the following Design/Tech. courses	9	
THEA 2620	Costume Technology	3
THEA 2630	Drafting for the Theatre	3
THEA 3600	Scene Design	3
THEA 3610	Costume Design	3
THEA 3620	Lighting Design	3
THEA 3630	Studio Theatre I	3
THEA 4600	Advanced Technical Theatre	3
THEA 4610	Adv. Stage Lighting & Sound	3
THEA 4620	Period Research	3
Design/Technology	37	
THEA 1610	Stage Make-Up	3
THEA 2620	Costume Technology	3
THEA 2630	Drafting for the Theatre	3
THEA 3600	Scene Design	3
THEA 3610	Costume Design	3
THEA 3620	Lighting Design	3
THEA 3630	Studio Theatre I	1
THEA 4600	Advanced Technical Theatre	3
THEA 4610	Advanced Stage Lighting & Sound	3
THEA 4620	Period Research	3
Elect 9 hours from the following Performance courses	9	
THEA 1510	Stage Movement	3
THEA 1520	Stage Voice	3
THEA 3500	Advanced Scene Study	3
THEA 4500	Advanced Acting	3
THEA 4510	Period Acting Styles	3
THEA 4710	Advanced Directing	3
DANC1110	Modern Dance I	1
DANC1120	Ballet Dance I	1
DANC1140	Jazz Dance I	1

**GENERAL EDUCATION REQUIREMENTS . . . . . 42**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GETHEA 1100	Oral Interpretation	3
-------------	---------------------	---



FREE ELECTIVES .....	13-17
MINIMUM TOTAL .....	120

<sup>10</sup>Competency 10 course

**THEATRE**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (365)

The graduate with a Bachelor's degree with a minor in Dance will use the knowledge and skills obtained in the program to:

- Demonstrate a working knowledge of the historical, cultural, and stylistic dimensions of drama and theatre.
- Utilize critical thinking skills in order to analyze and interpret a script for the purpose of developing a concept and systematic plan for the production of a play.
- Form, communicate, and defend value judgments about quality and aesthetics in works of theatre.
- Demonstrate technical proficiency in the areas of acting and directing in order to create and present theatrical performances.
- Demonstrate technical proficiency in the areas of acting and directing in order to create and present theatrical performances.
- Demonstrate a basic proficiency in the areas of theatre design and technology in order to create and present theatrical productions.

	Sem. Hours
<b>MINOR REQUIREMENTS</b> .....	<b>23</b>
THEA 1100 Oral Interpretation .....	3
THEA 1400 Script Analysis .....	3
THEA 1500 Acting .....	3
THEA 1600 Stagecraft .....	3
THEA 3700 Directing .....	3
THEA 4400 Lit. & History of the Theatre I, 3 or	
THEA 4420 Lit. & History of the Theatre II, 3 .....	3
Electives in theatre .....	5



The College of Education  
 Lovinger 2190  
 660-543-4272  
 Fax 660-543-4167  
 ucmo.edu/ced

The College of Education is comprised of:

- The Department of Academic Enrichment
- The Department of Career and Technology Education
- The Department of Educational Foundations and Literacy
- The Department of Educational Leadership and Human Development
- The Department of Elementary and Early Childhood Education
- Clinical University-School Partnerships
- Central Regional Professional Development Center
- Office of Charter Schools
- The THRIVE Program

Clinical Services and Certification  
 Lovinger 2170  
 660-543-8441  
 Fax 660-543-8655  
 ucmo.edu/cert

The back of this catalog includes course descriptions of all classes taught at the undergraduate level. Course descriptions can also be found online in MyCentral.

**TEACHER EDUCATION**

In addition to the College of Education, Teacher Education students may also be enrolled in programs through the College of Arts, Humanities, and Social Sciences and the College of Health, Science, and Technology.

The University of Central Missouri's Teacher Education Programs are accredited by the National Council for the Accreditation of Teacher Education (NCATE) through Spring, 2016. Many UCM educator preparation programs are also nationally recognized by their specialized professional associations.

**Conceptual Framework Information**

The philosophical underpinnings of the UCM reflective practice model are described in the Conceptual Framework of the Teacher Education Program.

**Belief Statement**

The Central educator is a competent, caring, reflective practitioner committed to the premise that all can learn.

**Mission Statement**

As a cornerstone of the institution since 1871, the University of Central Missouri's Teacher Education Program develops teachers and other school professionals who are well grounded in theory, display competence in content knowledge and instructional strategies, and possess the dispositions to ensure success for all learners. The Teacher Education Program prepares individuals as professional educators for an ever-changing, culturally diverse population. Faculty and candidates provide support and service to schools in meeting their present and future challenges by developing communities that learn through research and

scholarly activities. Educator preparation is a campus-wide responsibility, a commitment that reflects the honor and worth of serving a vital profession.

### Program Standards

All Teacher Education students seeking initial certification will be able to demonstrate the knowledge and skills obtained in the program to meet the candidate level of the Missouri Standards for Professional Educators listed below:

**Standard #1 - Content Knowledge, Including Varied Perspectives,**

Aligned with Appropriate instruction: The teacher understands the central concepts, structures and tools of inquiry of the discipline(s) and creates learning experiences that make these aspects of subject matter meaningful and engaging for students.

**Standard #2 - Student, Learning Growth and Development:** The teacher understands how students learn, develop, and differ in their approaches to learning. The teacher provides learning opportunities that are adapted to diverse learners and support the intellectual, social, and personal development of all students.

**Standard #3 - Curriculum Implementation:** The teacher recognizes the importance of long-range planning and curriculum development. The teacher develops, implements, and evaluates curriculum based upon standards and student needs.

**Standard #4 - Critical Thinking:** The teacher uses a variety of instructional strategies to encourage students' development and critical thinking, problem solving, and performance skills including instructional resources.

**Standard #5 - Positive Classroom Environment:** The teacher uses an understanding of individual and group motivation and behavior to create a learning environment that encourages active engagement in learning, positive social interaction and self-motivation.

**Standard #6 - Effective Communication:** The teacher models effective verbal, nonverbal, and media communication techniques with students, colleagues and parents to foster active inquiry, collaboration, and supportive interaction in the classroom.

**Standard #7 - Student Assessment and Data Analysis:** The teacher understands and uses formative and summative assessment strategies to assess the learner's progress, uses assessment data to plan ongoing instruction, monitors the performance of each student and devises instruction to enable students to grow and develop.

**Standard #8 - Professionalism:** The teacher is a reflective practitioner who continually assesses the effects of choices and actions on others. The teacher actively seeks out opportunities to grow professionally in order to improve learning for all students.

**Standard #9 - Professional Collaboration:** The teacher has effective working relationships with students, parents, school colleagues and community members.

### Policies and Procedures

#### Certification

The teacher certification program offered by UCM is accredited nationally by the National Council for Accreditation of Teacher Education Programs (NCATE) and also meets certification requirements set by the Missouri Department of Elementary and Secondary Education (DESE).

Initial teacher certification may be earned at UCM in part by completing the Bachelor of Science in Education degree, the Bachelor of Music Education degree, or in certain instances the Bachelor of Science or Bachelor of Arts degree. The degree earned does not automatically lead to certification. Students may apply for certification upon completion of degrees with major and minor programs that are designated as meeting Missouri certification guidelines. Initial teacher certification may also be obtained through a post-baccalaureate program. In addition, UCM offers an alternative program for certification for individuals with degrees not in education who are otherwise eligible for immediate employment in a teaching position. See the Director of Clinical Services and Certification for further information about both of these programs. The State of Missouri and UCM stipulate the following requirements for students seeking initial teacher certification:

1. admission to the UCM Teacher Education program;
2. admission to the professional education semester and student teaching;

3. a minimum cumulative grade point average of 2.75 (on a 4.00 scale) on all college work attempted prior to initial certification;
4. a minimum grade point average of 3.00 (on a 4.00 scale) in each initial certificate content area, and any additional area of endorsement;
5. a minimum grade point average of 3.00 for all professional education courses with no grade lower than C in any professional education course. Those courses designated as Professional Education Courses for educator certification purposes are designated by a book symbol in the catalog.
6. completion of all required assessments for their area of certification including required Missouri subject area assessment(s) with a score no lower than the minimum required for state licensure.

UCM offers undergraduate BSE, BME, BS, or BA degrees in the following majors, which lead to initial teacher certification:

Art (K-12)  
 Biology (9-12)  
 Career and Technology Teacher Education, Business Teacher Education (9-12)  
 Career and Technology Teacher Education, Family Consumer Sciences Teacher Education (B-12)  
 Career and Technology Teacher Education, Engineering and Technology Teacher Education (9-12)  
 Chemistry (9-12)  
 Earth Science (9-12)  
 Elementary Education Early Childhood (B-3)  
 Elementary Education Grades 1-6 (1-6)  
 English (9-12)  
 Mathematics (9-12)  
 Middle School – Junior High School (5-9)  
 Modern Languages, French (K-12)  
 Modern Languages, Spanish (K-12)  
 Music, Instrumental (K-12)  
 Music, Vocal (K-12)  
 Physical Education, Elementary-Secondary (K-12)  
 Physics (9-12)  
 Social Studies (9-12)  
 Special Education-Early Childhood Special Education (B-3)  
 Special Education-Cross-Categorical Disabilities (K-12)  
 Special Education-Autism & Severe Disabilities (B-12)  
 Speech Communication and Theatre (9-12)

UCM offers minor programs that may lead to certification. Please see your academic advisor.

In addition UCM offers an added certification in Driver Education (9-12), ESOL (K-12), and Special Reading (K-12) requiring completion of a major teaching program.

NOTE: Many professional education courses include embedded field experience requirements. Check with your major department for specifics.

#### Admission To The Teacher Education Program

Students seeking an initial teaching certificate (as candidates for the Bachelor of Science in Education, the Bachelor of Science, Bachelor of Arts, the Bachelor of Music Education degrees, or as post-baccalaureate students) must gain admission to the University of Central Missouri

Teacher Education Program. Admission to Teacher Education is required before enrolling in many courses identified as PROFESSIONAL EDUCATION REQUIREMENTS (with the exception of the courses listed below) as well as those courses identified by departments representing the major area of study in the preparation for teaching.

1. Apply for admission at [ucmo.edu/cert](https://ucmo.edu/cert) and create an Educator Profile on DESE website at <https://k12apps.dese.mo.gov/weblogin/login.aspx>.
2. Provide evidence of having completed a minimum of 36 semester hours of college credit
3. Achieve a cumulative GPA of 2.75 or higher; content GPA of 3.00 or higher; and Professional Education GPA of 3.0 or higher with no grade lower than a C.
4. Complete the following courses with a grade of C or better:
  - A. EDFL 2100, Introduction to the Teaching Profession

- B. FLDX 21.50 Introductory Field Experience
  - C. EDEFL 2240, Educational Psychology
  - D. EDSP 2100 Education of the Exceptional Child
5. Obtain departmental recommendation for admission to your major program (which may include additional program-specific requirements).
  6. Pass a background check through the approved DESE agent.
  7. Pass all four sections of the Missouri General Education Assessment (MoGEA).
  8. Complete the Missouri Educator Profile and meet with your advisor to discuss professional development.

#### Admission To The Professional Education Semester And Student Teaching

Approval for admission to the professional education semester, including student teaching, involves meeting the following minimum requirements:

1. Complete Admission to the Teacher Education Program.
2. Submit a completed Request to Student Teach for Undergraduate form by December 1 for the Fall Semester or May 1 for the Spring Semester. The application may be found at [ucmo.edu/teach](http://ucmo.edu/teach). Any application received by the Office of Clinical Services and Certification after the December 1 or May 1 due dates will be assessed an additional charge of \$100. No late application will be accepted after the last Preliminary Meeting for Student Teachers. Those meeting dates are posted in the semester calendars located on the [ucmo.edu/teach](http://ucmo.edu/teach) website.
3. Complete all coursework prior to student teaching.
4. Achieve a cumulative GPA of 2.75 or higher; content GPA of 3.00 or higher; Professional Education GPA of 3.00 or higher with no grade lower than a C in any Professional Education course. Those courses designated as Professional Education courses for educator certification purposes are designated by a book symbol.
5. Obtain faculty recommendation in each area of student teaching, from each department or certification area in which student teaching placement is requested.
6. Obtain a TB test, a doctor's certificate or other evidence of good health, if required by district where student teaching placement is requested.
7. Meet the UCM Residence requirements prior to student teaching, as described in the UCM Undergraduate catalog – Standards and Regulations.
8. Possess a current background check, on file with DESE.
9. Take the required Pearson Content Exam required by Missouri for your area of certification. Designate UCM to receive your scores electronically; your application for certification cannot be processed without receipt of your official score report.

NOTE: The Director of Clinical Services and Certification will not sign an academic contract for an undergraduate student requesting permission to teach while under contract with a school district unless there are unusual or extreme circumstances. Contact the Office of Clinical Services and Certification for additional information.

#### REQUIREMENTS FOR EARLY CHILDHOOD, ELEMENTARY, MIDDLE SCHOOL, SPECIAL EDUCATION, SECONDARY EDUCATION (9-12), B-12 EDUCATION and K-12 EDUCATION

Bachelor of Arts, Bachelor of Science, Bachelor of Science in Education and the Bachelor of Music Education degree programs include recommended general education courses, major or content courses, and professional education courses as part of the degree requirements. Majors and minors leading to certification to teach are listed in the respective departments in this catalog. Please consult with your academic advisor and faculty mentors early and often to determine course sequencing and to stay on track with your four-year plan. DESE requirements for certification, including state-wide required assessments are under development and may change. During the transition period, requirements for graduation and certification may vary, dependent upon your catalog year and the date you will complete all of your certification requirements. Updates will be available through your academic advisor, faculty advisor, and the Office of Certification and Student Teaching. Please watch your UCM email for information from these offices.

#### Clinical Experiences for Teacher Education Students

UCM's education majors participate in field experiences with one or more of the Teacher Education program's primary partners. The Teacher Education Program has formal partnership agreements with many school districts in Missouri and many of the public school faculty from the districts serve as clinical faculty for UCM. Education students are required to participate in early and midlevel field/clinical experiences prior to student teaching. All education majors enroll in a ten hour block of educational foundations courses to gain their early field experience, typically taken at the sophomore level. The field experience portion of this block is incorporated in FLDX 21.50 Introductory Field Experience and placements in partner schools are arranged by the office of Clinical Services. Clinical Pathway early childhood and elementary majors have more than 100 hours of practicum each semester at the junior level followed by a full senior year in one school, including a part-time and then a full-time student teaching experience. Early childhood majors also have experiences with infant/toddler and preK age groups, and Blended Pathway students experience a senior block that includes one full day of practicum each week in a partner school. Middle school majors have additional field experience in EDFL 4130 (Fundamentals of Middle Level Education), EDFL 4135 (Middle Level Curriculum and Assessment) and EDFL 4340 (The Engaging Middle Level Classroom). Secondary majors, after FLDX 21.50 (Introductory Field Experience), complete their second field experience in FLDX 3000 (Field Experience in the Content Area), and then FLDX 4970 (Field Experience II in the Content Area) is the third field experience in the major field which is offered in conjunction with the special methods course during the Professional Education Semester.

#### Professional Education Semester

Early childhood, elementary and middle school majors using this catalog are required to student teach for 16 weeks, earning 12 semester hours during the Professional Education Semester. Early Childhood and Elementary Education majors will also be enrolled in ECEL 4150 (Student Teaching Professional Seminar). Majors in special education using this catalog are required to student teach for 16 weeks, earning 12 semester hours during the Professional Education Semester. Secondary and K-12 education majors must plan for a senior semester in which they enroll full-time in a professional block of courses which includes student teaching. The 16 week semester for English and Speech/theater majors consists of two parts, four weeks on campus in 3 semester hours of course work and twelve weeks of student teaching (all day, five days a week in a school setting). Secondary, B-12 and K-12 majors customarily enroll in Secondary Field Experience II in their major field and FLDX 4595 and FLDX 4468. See the appropriate department program listing any variations in this requirement. Students following programs not clearly covered by these general statements or the department program listing should see the Director of Clinical Services and Certification for information. Elementary majors with a special education area of concentration/minor will be assigned two additional hours of student teaching. Attendance of all professional education seminar activities is required.

## CAREER AND TECHNOLOGY EDUCATION

The Department of Career and Technology Education  
Grinstead 120  
660-543-4452  
[ucmo.edu/cte](http://ucmo.edu/cte)

#### CAREER AND TECHNOLOGY TEACHER EDUCATION Major, Bachelor of Science in Ed. Degree

Certification to teach business education subjects in grades 9-12, family and consumer sciences from birth to grade 12, or engineering and technology education in grades 9-12.  
(41-564)

The graduate with a Bachelor of Science in Education degree with a major in Career and Technology Teacher Education will use the knowledge and skills obtained in the program to:

- Meet all Missouri Standards for Teacher Educators (MOSPE).

- Pass the Missouri Content Assessment subject area exam at the level set by the Missouri Department of Elementary and Secondary Education.
- Use technology, research skills, problem solving, communication and critical thinking within the teaching profession.
- Display professional habits including involvement in professional associations related to Career and Technology Education, continuous learning, and collegiality.

Sem. Hours

**MAJOR REQUIREMENTS . . . . .80-89**

Students select from one of the following areas:

**Area 1 - Business Teacher Education certification 9-12, 33 hours**

ACCT	2100	Survey of Accounting . . . . .	3
ACCT	2101	Principles of Financial Accounting . . . . .	3
BLAW	2720	Legal Environment of Business . . . . .	3
BTE	3110	Consumer Finance & Economics . . . . .	3
BTE	4241	Coordination of Coop. Ed. Programs . . . . .	3
BTE	4280	Implementing Business & Marketing Ed. . . . .	3
MGT	3315	Management of Organizations . . . . .	3
MGT	3325	Business Communications . . . . .	3
MKT	3405	Marketing Policy . . . . .	3
Computer/Emerging Technology electives . . . . .		6	
BTE	4535	Data Input Technologies . . . . .	2
BTE	4560	Emerging Technologies for Business, 2 or Programming principles and tools Teaching technologies Publishing Applications/Web Design . . . . .	6

Elective in MKT . . . . .3

**PROFESSIONAL EDUCATION REQUIREMENTS for Area 1 . . . . .44**

Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.

BTE	4210	Methods Tchg. Business & Marketing Ed. . . . .	3
CTE	4145	Curriculum Construction in Career & Technology Education . . . . .	3
CTE	4972	CTE Principles & Content Reading . . . . .	2
CTE	4973	CTE Classroom and Lab Mgt. Techniques . . . . .	1
EDFL	2100	Introduction to the Teaching Profession . . . . .	3
GEEDFL	2240	Educational Psychology . . . . .	3
EDFL	2250	Intro. to English Lang. Learners & Culturally Responsive Pedagogy . . . . .	2
EDFL	4210	Introduction to Content Area Literacy . . . . .	2
EDFL	4212	Literacy in the Disciplines I . . . . .	2
EDFL	4970	Secondary Teaching & Behavioral Mgt. . . . .	2
EDSP	2100	Education of the Exceptional Child . . . . .	3
FLDX	2150	Introductory Field Experience . . . . .	1
FLDX	3000	Field Experience in the Content Area . . . . .	1
FLDX	4970	Field Experience II in Content Area . . . . .	1
GEPSY	4230	Psychology of Adolescence . . . . .	3
Student Teaching Semester:			
CTE	4974	Educational Evaluation & Strategies . . . . .	2
<sup>10</sup> FLDX	4468	Student Teaching Secondary II . . . . .	5
FLDX	4495	Student Teaching Elementary I . . . . .	5

**GENERAL EDUCATION REQUIREMENTS for Area 1 . . . . .39**

All students must complete a minimum of 42 credits hours in general education. See pages 49-52 for full listing of requirements. Hours listed in () are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEBTE	1210	Essentials of Managing Information . . . . .	2
GECON	1010	Principles of Macroeconomics . . . . .	3
GEHIST	1350	History of the United States to 1877, 3 or	
GEHIST	1351	History of the United States from 1877, 3 . . . . .	3
GEPOL	1510	American Government . . . . .	3
GEEDFL	2240	Educational Psychology . . . . . (3)	

**Area 2 - Family Consumer Sciences**

**Teacher Education certification birth-12, 44 hours**

BTE	3110	Consumer Finance & Economics . . . . .	3
GECFD	1010	Individual & Family Relationships . . . . .	3
CFD	1220	Child Development . . . . .	3
CFD	3230	Family Systems & Lifespan Development . . . . .	3
CFD	3240	Parent-Child Interaction . . . . .	3
D&N	3340	Nutrition . . . . .	3

FAME	1450	Fund. Apparel Design & Construction . . . . .	3
FAME	2442	Textile Science . . . . .	3
FAME	4410	Materials for Interior Furnishings . . . . .	3
FCSE	2000	FCS Student Organizations . . . . .	1
FCSE	3120	Family Resource Management . . . . .	3
FCSE	3710	Foundations of Family Consumer Sciences Education . . . . .	3
FOOD	2320	Sanitation & Safety . . . . .	1
FOOD	2322	Food Preparation . . . . .	3
HM	1800	Introduction to Hospitality . . . . .	3
CFD	4220	Sexuality Across the Lifespan, 3 or	
GEHED	1100	Personal Health, 3 or	
HED	4320	Teaching Sexuality Ed. in the School, 3 . . . . .	3

**PROFESSIONAL EDUCATION REQUIREMENTS for Area 2 . . . . .44**

Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.

CTE	4145	Curriculum Construction in Career & Technology Education . . . . .	3
CTE	4972	CTE Principles & Content Reading . . . . .	2
CTE	4973	CTE Classroom and Lab Mgt. Techniques . . . . .	1
EDFL	2100	Introduction to the Teaching Profession . . . . .	3
GEEDFL	2240	Educational Psychology . . . . .	3
EDFL	2250	Intro. to English Lang. Learners & Culturally Responsive Pedagogy . . . . .	2
EDFL	4210	Introduction to Content Area Literacy . . . . .	2
EDFL	4212	Literacy in the Disciplines I . . . . .	2
EDFL	4970	Secondary Teaching & Behavioral Mgt. . . . .	2
EDSP	2100	Education of the Exceptional Child . . . . .	3
FCSE	4740	Methods of Tchg. Family & Consumer Sci. . . . .	3
FLDX	2150	Introductory Field Experience . . . . .	1
FLDX	3000	Field Experience in the Content Area . . . . .	1
FLDX	4970	Field Experience II in Content Area . . . . .	1
GEPSY	4230	Psychology of Adolescence . . . . .	3
Student Teaching Semester:			
CTE	4974	Educational Evaluation & Strategies . . . . .	2
<sup>10</sup> FLDX	4468	Student Teaching Secondary II . . . . .	5
FLDX	4495	Student Teaching Elementary I . . . . .	5

**GENERAL EDUCATION REQUIREMENTS for Area 2 . . . . .36-39**

All students must complete a minimum of 42 credits hours in general education. See pages 49-52 for full listing of requirements. Hours listed in () are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GECFD	1010	Individual & Family Relationships . . . . . (3)	
GECHEM	1104	Intro. to the Sciences: Chemistry . . . . .	4
GEHED	1100	Personal Health . . . . . (if chosen for Area 2) (3)	
GEHIST	1350	History of the United States to 1877, 3 or	
GEHIST	1351	History of the United States from 1877, 3 . . . . .	3
GEPOL	1510	American Government . . . . .	3
GEEDFL	2240	Educational Psychology . . . . . (3)	

**Area 3 - Engineering and Technology**

**Teacher Education certification 9-12, 45 hours**

ATM	1010	Contemporary Power Systems . . . . .	3
CMGT	1300	Introduction to Construction Management . . . . .	3
CTE	1300	Introduction to Engineering Design . . . . .	3
GECTE	2000	Technology and Society . . . . .	3
GECTE	3060	Technical Writing . . . . .	3
GECTE	3116	Creative Thinking for a Better World . . . . .	3
CADD	1105	Basic AutoCAD . . . . .	1
CADD	1170	Intro. to Computer-Aided Drafting . . . . .	2
ENGT	1120	Welding . . . . .	3
ENGT	1510	Introduction to Manufacturing Processes . . . . .	3
ET	1020	General Electronics . . . . .	3
SOT	4570	Computer Graphics . . . . .	3
Approved electives from Science & Technology . . . . . 12			

**PROFESSIONAL EDUCATION REQUIREMENTS for Area 3 . . . . .44**

Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.

CTE	4145	Curriculum Construction in Career & Technology Education . . . . .	3
CTE	4160	Meth. of Tchg. Career & Tech. Ed. . . . .	3
CTE	4972	CTE Principles & Content Reading . . . . .	2

CTE	4973	CTE Classroom and Lab Mgt. Techniques...	1
EDFL	2100	Introduction to the Teaching Profession	3
GEDFL	2240	Educational Psychology	3
EDFL	2250	Intro. to English Lang. Learners & Culturally Responsive Pedagogy	2
EDFL	4210	Introduction to Content Area Literacy	2
EDFL	4212	Literacy in the Disciplines I	2
EDFL	4970	Secondary Teaching & Behavioral Mgt.	2
EDSP	2100	Education of the Exceptional Child	3
FLDX	2150	Introductory Field Experience	1
FLDX	3000	Field Experience in the Content Area	1
FLDX	4970	Field Experience II in Content Area	1
GPSY	4230	Psychology of Adolescence	3
Student Teaching Semester:			
CTE	4974	Educational Evaluation & Strategies	2
<sup>10</sup> FLDX	4468	Student Teaching Secondary II	5
FLDX	4595	Student Teaching Secondary I	5

**GENERAL EDUCATION REQUIREMENTS for Area 3. . . . . 31**

All students must complete a minimum of 42 credits hours in general education. See pages 49-52 for full listing of requirements. Hours listed in () are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

ECTE	2000	Technology and Society	(3)
ECTE	3060	Technical Writing	(3)
ECTE	3116	Creative Thinking for a Better World	(3)
GEDFL	2240	Educational Psychology	(3)
PHYS	1104	Intro. to the Sciences: Physics	4
POLS	1510	American Government	3
HIST	1350	History of the United States to 1877, 3 or	
HIST	1351	History of the United States from 1877, 3	3
MATH	1111	College Algebra, 3 or	
MATH	1620	Contemporary Mathematics, 3	3

**FREE ELECTIVES . . . . . 0-1**

**MINIMUM TOTAL . . . . . 120-127**

<sup>10</sup>Competency 10 course

**CAREER AND TECHNICAL EDUCATION**

**Certificate (10-864)**

The graduate with a Certificate in Career and Technical Education will use the knowledge and skills obtained in the program to:

- Meet the Missouri Standards for the Preparation of Educators (MoSPE) at the introductory level or above.
- Develop a thorough understanding of instructional materials and their development.
- Produce and implement authentic student assessments.
- Disaggregate assessment data for improved student learning and performance in the 3 primary domains of learning; cognitive, psychomotor, and affective.
- Learn methods and techniques for teaching CTE students, including exceptional children.
- Become effective CTE classroom and laboratory managers.
- Assist CTE students prepare for college and/or career readiness.

Required Courses . . . . . 18

CTE	4145	Curriculum Construction in Career & Technology Education	3
CTE	4150	Vocational Guidance	3
CTE	4160	Meth. of Tchg. Career & Tech. Ed.	3
CTE	4165	Performance Assessment in Career Tech. Ed.	3
EDSP	2100	Education of the Exceptional Child	3
CTE	4110	Foundations of Career & Tech. Ed., 3 or	
CTE	4140	New Teacher Institute, 3	3

**OCCUPATIONAL EDUCATION**

**Major, Bachelor of Science Degree**

This traditional program, or "2+2" program designed to build upon an Associate Degree, may complete Missouri DESE Career and Technical Education (CTE) certification requirements for alternatively certified CTE teachers, particularly Skilled Technical Sciences and Health Sciences Instructors. UCM does not confer teacher certification for this major. (43-249)

The graduate with a Bachelor of Science degree with a major in Occupational Education will use the knowledge and skills obtained in the program to:

- Meet the Missouri Standards for the Preparation of Educators (MoSPE) at the introductory level or above.
- Develop a thorough understanding of instructional materials and their development.
- Produce and implement authentic student assessments.
- Disaggregate assessment data for improved student learning and performance in the 3 primary domains of learning; cognitive, psychomotor, and affective.
- Learn methods and techniques for teaching CTE students, including exceptional children.
- Become effective CTE classroom and laboratory managers.
- Assist CTE students prepare for college and/or career readiness.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 78-79**

Educator Specialty Area must total: . . . . . 38-39

ECTE	2000	Technology & Society	3
ECTE	3060	Technical Writing	3
<sup>10</sup> CTE	4022	Teaching/Administration Intern.	3
CTE	4145	Curriculum Construction in Career & Technology Education	3
CTE	4160	Meth. of Tchg. Career & Tech. Ed.	3
CTE	4165	Performance Assessment in Career Tech. Ed.	3
GEDFL	2240	Educational Psychology	3
EDSP	2100	Education of the Exceptional Child	3
SOT	4570	Computer Graphics	3
ECTE	3116	Creative Thinking for a Better World	3
CTE	4110	Foundations of Career & Tech. Ed., 3 or	
CTE	4140	New Teacher Institute, 3	3
CTE	4150	Vocational Guidance, 3 or	
BTE	4241	Coord. of Cooperative Ed. Prog.,	3
CTE	4180	Adult Education & Training, 3 or	
EDFL	4970	Secondary Teaching & Behav. Mgt., 2	2-3

Teaching Specialty Area: . . . . . 40

Teaching Specialty Area: Skilled Technical Sciences, Health Sciences, or technical training content area or other approved technical electives.

GEDFL 2240 must be taught by a state-approved two-year or four-year institution. CTE 4110, CTE 4140, CTE 4145, CTE 4150, and CTE 4160 must be taught by a state-approved four-year institution.

**GENERAL EDUCATION REQUIREMENTS. . . . . 31**

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. Hours listed in () are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

ECTE	2000	Technology & Society	(3)
ECTE	3060	Technical Writing	(3)
ECTE	3116	Creative Thinking for a Better World	(3)
GEDFL	2240	Educational Psychology	(3)

**FREE ELECTIVES . . . . . 10-11**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

NOTE: ECTE 2000 and ECTE 3116 must be taken at UCM.

**ADMINISTRATIVE SUPPORT**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (548)

		Sem. Hours
<b>MINOR REQUIREMENTS</b> .....		<b>15</b>
BTE	2560 Organizational Admin. & Event Planning . . . . .	3
BTE	4535 Data Input Technologies . . . . .	2
BTE	4550 Publishing Applications for Business . . . . .	2
BTE	4560 Emerging Technologies for Business . . . . .	2
ACCT	2101 Principles of Financial Accounting . . . . .	3
BTE	3110 Consumer Finance & Economics, 3 or	
GEFIN	1820 Personal Finance, 3 . . . . .	3

\*This course has a prerequisite not listed in the program; see specific class listing in the catalog for additional requirements.

**BUSINESS TEACHER EDUCATION**

**Minor for a Bachelor's Degree**

Certification to teach Business Education in grades 5-9 with a middle school-junior high school major.

NOTE: See Director of Clinical Services and Certification. (284)

		Sem. Hours
<b>MINOR REQUIREMENTS</b> .....		<b>19</b>
ACCT	2101 Principles of Financial Accounting . . . . .	3
BTE	3110 Consumer Finance & Economics . . . . .	3
BTE	4210 Methods of Teaching Business & Marketing Ed. . . . .	3
BTE	4241 Coordination of Coop. Ed. Programs . . . . .	3
BTE	4280 Implementing Business & Marketing Ed. . . . .	3
BTE	4535 Data Input Technologies . . . . .	2
BTE	4560 Emerging Technologies for Business . . . . .	2

**FAMILY AND CONSUMER SCIENCES**

**Minor for a Bachelor's Degree**

Middle school-junior high school major; elementary education majors may use this as an area of concentration. (850)

		Sem. Hours
<b>MINOR REQUIREMENTS</b> .....		<b>22</b>
BTE	3110 Consumer Finance & Economics . . . . .	3
CFD	1220 Child Development . . . . .	3
CFD	3230 Family Sys. & Lifespan Dev. . . . .	3
*D&N	3340 Nutrition . . . . .	3
ECEL	3851 Practicum in Early Childhood . . . . .	1
FAME	1450 Fund. Apparel Design & Construction . . . . .	3
FCSE	3120 Family Resource Management . . . . .	3
*FOOD	2322 Food Preparation . . . . .	3

\*This course has a prerequisite not listed in the program; see specific class listing in the catalog for additional requirements.

**TECHNOLOGY & ENGINEERING EDUCATION**

**Minor, Bachelor of Science in Ed. Degree**

Certification to teach technology education in grades 5-9 available only with a major in middle school-junior high school (622)

		Sem. Hours
<b>MINOR REQUIREMENTS</b> .....		<b>21</b>
CTE	1300 Intro. to Engineering Design . . . . .	3
CTE	1500 Gateway to Engineering . . . . .	3
GECTE	2000 Technology & Society . . . . .	3
ENGT	1510 Intro. Manufacturing Processes . . . . .	3
GECTE	3116 Creative Thinking for a Better World . . . . .	3
SOT	3022 Internship in Technology . . . . .	3
Departmentally approved elective . . . . .		3

**EDUCATIONAL FOUNDATIONS AND LITERACY**

The Department of Educational Foundations and Literacy  
 Lovinger 3155  
 660-543-4802  
 ucmo.edu/edfl

Teacher Education programs in Educational Foundations and Literacy are accredited by the National Council for Accreditation of Teacher Education and the Missouri Department of Elementary and Secondary Education. In addition, Our Middle School/Junior High School program has been nationally recognized by the specialized professional association: The Association of Middle Level Education (amle.org).

**MIDDLE SCHOOL-JUNIOR HIGH SCHOOL**

**Major, Bachelor of Science in Education Degree**

Certification to teach grades 5-9, in a subject area. (41-840)

The graduate with a Bachelor of Science in Education degree with a major in Middle School/Junior High School will use the knowledge and skills obtained in the program to:

- Understand, use, and reflect on the major concepts, principles, theories, and research related to young adolescent development and use that knowledge in their practice. They demonstrate their ability to apply this knowledge when making curricular decisions, planning and implementing instruction, participating in middle level programs and practices, and providing healthy and effective learning environments for all young adolescents.
- Understand and use the central concepts, standards, research, and structures of content to plan and implement curriculum that develops all young adolescents' competence in subject matter. They use their knowledge and available resources to design, implement, and evaluate challenging, developmentally responsive curriculum that results in meaningful learning outcomes. Middle level teacher candidates demonstrate their ability to assist all young adolescents in understanding the interdisciplinary nature of knowledge. They design and teach curriculum that is responsive to all young adolescents' local, national, and international histories, language/dialects, and individual identities (e.g., race, ethnicity, culture, age, appearance, ability, sexual orientation, socioeconomic status, family composition).
- Understand the major concepts, principles, theories, and research underlying the philosophical foundations of developmentally responsive middle level programs and schools, and they work successfully within middle level organizational components.
- Understand, use, and reflect on the major concepts, principles, theories, and research related to data-informed instruction and assessment. They employ a variety of developmentally appropriate instructional strategies, information literacy skills, and technologies to meet the learning needs of all young adolescents (e.g., race, ethnicity, culture, age, appearance, ability, sexual orientation, socioeconomic status, family composition).
- Understand their complex roles as teachers of young adolescents. They engage in practices and behaviors that develop their competence as middle level professionals. They are informed advocates for young adolescents and middle level education, and work successfully with colleagues, families, community agencies, and community members. Middle level teacher candidates demonstrate positive dispositions and engage in ethical professional behaviors.

**MAJOR REQUIREMENTS** .....74-75

**MAJOR CORE REQUIREMENTS** ..... 16

EDFL	3230	Intro. to Language, Literacy & literature in the Middle Level Classroom, Block One . . . . .	4
EDFL	3240	Application of Content Area Literacy for Middle Level Learners, Block Two . . . . .	4
EDFL	4130	Fundamentals of Middle Level Ed. . . . .	4
EDFL	4135	Middle Level Curriculum & Assessment . . . . .	4

**SUBJECT AREAS.** All Middle School/Junior High majors must choose one subject area from the following seven: . . . . . 27-28

**Business Education . . . . . 27**

- GE BTE 1210 Essentials of Managing Information . . . . . 2
- GE CTE 3060 Technical Writing . . . . . 3
- Electives from BTE minor or recommended by the BTE advisor. 22

**Engineering and Technology . . . . . 27**

- ATM 1010 Contemporary Power Systems . . . . . 3
- CMGT 1300 Intro. to Construction Management . . . . . 3
- GE CTE 2000 Technology & Society . . . . . 3
- CTE 1300 Introduction to Engineering Design . . . . . 3
- CTE 4125 Methods of Teaching ETTE . . . . . 3
- ENGT 1510 Intro. to Mfg. Processes . . . . . 3
- ET 1020 General Electronics . . . . . 3
- Electives from CTE minor or recommended by ETTE advisor . . . 6

**General Science . . . . . 27**

- GE STCH 1003 Great Concepts in Science . . . . . 3
- STCH 3020 Science & Engineering Practices . . . . . 3
- STCH 4050 Science Teaching Methods . . . . . 3
- Electives from BIOL, CHEM, EASC, PHYS courses . . . . . 18

**Language Arts . . . . . 27**

- EDFL 4230 Response to Intervention for Middle School English Language Arts: Block Three . . . . . 4
- EDFL 4235 Methods of Tchg. Middle Level English Language Arts . . . . . 3
- EDFL 4240 Integrated Engl. Lang. Arts Curr. & Assessment for Middle Level Learners: Block Four . . . . . 4
- GE ENGL 1020 Composition I . . . . . 3
- GE ENGL 1030 Composition II . . . . . 3
- ENGL 2830 Literature for Adolescents . . . . . 3
- GE ENGL 2010 Introduction to Reading Poetry & Drama, 3 or
- GE ENGL 2020 Introduction to Reading Fiction, 3 or
- GE ENGL 2200 American Literature To 1865, 3 or
- GE ENGL 2205 American Literature 1865 to Present, 3 or
- GE ENGL 2210 British Literature to 1798, 3 or
- GE ENGL 2215 British Literature 1798 to Present, 3 or
- GE ENGL 2220 World Masterpieces, 3 . . . . . 3
- Electives in ENGL . . . . . 4

**Math . . . . . 28**

- GE MATH 1620 Contemporary Mathematics . . . . . 3
- GE MATH 1820 Introduction to Mathematical Modeling . . . . . 3
- MATH 2821 Elements of Algebra . . . . . 3
- MATH 2822 Elements of Geometry . . . . . 3
- MATH 2823 Intro. Infinite Processes . . . . . 5
- MATH 3800 Teaching & Learning Numbers & Operations. 3
- MATH 3802 Concepts & Methods Middle School Math. . 2
- MATH 3840 Strategies in Teaching Middle School Mathematics . . . . . 3
- MATH 4851 Probability & Statistics Mid/HS Math . . . . . 3

**Social Science . . . . . 27**

- GE ECON 1010 Principles of Macroeconomics . . . . . 3
- ECON 1011 Principles of Microeconomics . . . . . 3
- GE GEOG 2212 World Geography . . . . . 3
- GE HIST 1350 History of the United States to 1877 . . . . . 3
- GE HIST 1351 History of the United States from 1877 . . . 3
- GE HIST 1401 History of the Early Modern World . . . . . 3
- GE HIST 1402 History of the Modern World . . . . . 3
- GE POLS 1510 American Government . . . . . 3
- SOSC 4074 Methods of Teaching Social Studies . . . . . 3

**Speech/Theatre . . . . . 27**

- GE COMM 1000 Public Speaking . . . . . 3
- COMM 2330 Comm. in Small Groups/Teams . . . . . 3
- THEA 1500 Acting . . . . . 3
- THEA 1600 Stagecraft . . . . . 3
- GE THEA 2400 Discovering Theatre . . . . . 3
- Elective from COMM, THEA . . . . . 12

**PROFESSIONAL EDUCATION REQUIREMENTS . . . . . 31**

Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.

- EDFL 2100 Introduction to the Teaching Profession . . . . 3
  - GEEDFL 2240 Educational Psychology . . . . . 3
  - EDFL 2250 Intro. to English Lang. Learners & Culturally Responsive Pedagogy . . . . . 2
  - EDFL 4340 The Engaging Middle Level Classroom . . . . 4
  - EDSP 2100 Ed. of the Exceptional Child . . . . . 3
  - FLDX 2150 Introductory Field Experience . . . . . 1
  - PSY 3220 Lifespan Development . . . . . 3
- Student Teaching Semester:
- <sup>10</sup>FLDX 4497 Student Teaching Middle School I . . . . . 6
  - FLDX 4498 Student Teaching Middle School II . . . . . 6

**NOTE: All Middle School- Junior high majors are encouraged to choose an additional content area by taking additional hours or with a minor. However, in order to be certified in an additional content area, a Missouri Content Assessment must be passed after initial MS/JH Certification.**

**GENERAL EDUCATION REQUIREMENTS . . . . . 30-37**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in () are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

- GE HIST 1350 History of the United States to 1877, 3 or
- GE HIST 1351 History of the United States from 1877, 3 . 3
- GE POLS 1510 American Government . . . . . 3
- GEEDFL 2240 Educational Psychology . . . . . (3)

**FREE ELECTIVES (or Complementary Content Hours) . . . . . 9-16**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

## EDUCATIONAL LEADERSHIP AND HUMAN DEVELOPMENT

The Department of Educational Leadership and Human Development  
 Lovinger 4101  
 660-543-4341  
[ucmo.edu/elhd](http://ucmo.edu/elhd)

Undergraduate programs in this department include Child and Family Development and Special Education. Popular General Education courses offered by this department include GE CDF 1010 Individual and Family Relations and GE LIS 1600 University Library and Research Skills.

Graduate programs in this department include College Student Personnel Administration, Counseling, Library Science and Information Services, School Administration, and Special Education. ELHD is home to the UCM cohort of the University of Missouri Doctoral program in Educational Leadership and Policy Analysis.

## CHILD AND FAMILY DEVELOPMENT

### CHILD AND FAMILY DEVELOPMENT

Major, Bachelor of Science Degree  
 (43-121)

- Students will be:
- Able to think critically about problems and issues facing children and families.
  - Prepared to use developmentally appropriate practices to promote the optimal development of diverse children and families.
  - Competent to assume leadership roles in programs providing direct and support services to children and families.
  - Articulate advocates for justice for families and children in both public and private arenas.

- Aware of and sensitive to ethical implications in their professional relationships with diverse families and children.
- Students must earn a grade of C or better in all courses with a CFD prefix.  
Sem. Hours

**MAJOR REQUIREMENTS . . . . . 48**

CFD	1220	Child Development . . . . .	3
CFD	1230	Observation of Children . . . . .	2
CFD	1450	Valuing Differences: Disc. Common Ground . . . . .	1
CFD	3230	Family Sys. & Lifespan Development . . . . .	3
CFD	3240	Parent-Child Interaction . . . . .	3
CFD	3250	Org. & Adm. of Programs . . . . .	3
CFD	3260	Youth Culture & Development . . . . .	3
CFD	3710	Field Experience in Child & Family Dev. . . . .	3
CFD	4220	Sexuality Across the Lifespan . . . . .	3
CFD	4260	Adulthood . . . . .	3
CFD	4710	Internship . . . . .	3
<sup>10</sup> CFD	4745	Senior Seminar . . . . .	3
CFD	4850	Family Policy & Advocacy . . . . .	3
SOC	2805	Introduction to Social Research . . . . .	3
Electives from the following . . . . .			6
CFD	4250	Selected Issues in Child & Family Development . . . . .	3
CFD	4510	Early Childhood Approaches . . . . .	3
CFD	4520	Multicultural Study & Approaches with Families . . . . .	3
CFD	4530	Transition to Marriage . . . . .	3
CFD	4540	Addiction and the Family . . . . .	3
CFD	4550	Health & Human Services . . . . .	3
CFD	4560	Divorce . . . . .	3
CFD	4570	Death, Loss, & Grief Across the Lifespan . . . . .	3
CFD	4580	Resilience in Children & Adolescents . . . . .	3
CFD	4590	Health Issues Childhood & Adolescence . . . . .	3
Elective from the following . . . . .			3
BTE	3110	Consumer Finance & Economics . . . . .	3
FCSE	3120	Family Resource Management . . . . .	3

**GENERAL EDUCATION REQUIREMENTS . . . . . 42**

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GE/CFD	1010	Individual & Family Relationships . . . . .	3
GE/CEC	2110	Diversity & Social Justice . . . . .	3
GE/HIST	1350	History of the United States to 1877, 3 or . . . . .	
GE/HIST	1351	History of the United States from 1877, 3 . . . . .	3
GE/PSY	1100	General Psychology, 3 or . . . . .	
GE/SOC	1800	General Sociology . . . . .	3

**FREE ELECTIVES (contact CFD faculty advisor for guidance). . . . . 30**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

**CHILD AND FAMILY DEVELOPMENT**

Minor, Bachelor of Science Degree  
(571)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 21**

GE/CFD	1010	Individual & Family Relationships . . . . .	3
CFD	1220	Child Development . . . . .	3
CFD	3230	Family Systems & Lifespan Development . . . . .	3
Electives from the following: . . . . .			6
CFD	3260	Youth Culture & Development . . . . .	3
CFD	4250	Selected Issues in Child & Family Development . . . . .	3
CFD	4510	Early Childhood Approaches . . . . .	3
CFD	4520	Multicultural Study & Approaches with Families . . . . .	3
CFD	4530	Transition to Marriage . . . . .	3
CFD	4540	Addiction and the Family . . . . .	3

CFD	4550	Health & Human Services . . . . .	3
CFD	4560	Divorce . . . . .	3
CFD	4570	Death, Loss, & Grief Across the Lifespan . . . . .	3
CFD	4580	Resilience in Children & Adolescents . . . . .	3
CFD	4590	Health Issues Childhood & Adolescence . . . . .	3
Electives in Child and Family Development . . . . .			6

**EDUCATIONAL TECHNOLOGY**

**INSTRUCTIONAL TECHNOLOGY**

Minor for a Bachelor's Degree

UCM does not confer teacher certification for this minor.  
Preparation for teaching computer/technology literacy in schools.  
(287)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 21**

GE/CTE	2000	Technology & Society . . . . .	3
INST	4100	Integrating Technology into Teaching . . . . .	3
INST	4110	Google Educator Prep . . . . .	3
INST	4120	Google Education Trainer Prep . . . . .	2
INST	4300	Principles of Online Instruction . . . . .	3
INST	4310	Fund. Development for Educational Tech. . . . .	1
INST	4330	Technology Troubleshooting for Educators . . . . .	2
INST	4400	Design & Production of Media for Instruction . . . . .	3
INST	4920	Practicum in Instructional Technology . . . . .	1

**LIBRARY SCIENCE AND INFORMATION SERVICES**

This program offers a popular freshman-level course LIS 1600 and other courses that may serve as electives in undergraduate programs. These are listed in the Course Descriptions section of this catalog. It also offers a graduate program leading to certification as school library media specialists (see Graduate Catalog for details).

LIS 1600 addresses General Education Competency 5, Skills - Acquiring and Managing Information Strategies. Students learn how to use library resources and develop strategies for success in on-campus and online classes. Those who have taken LIS 1600 are more likely to graduate on time.

**SPECIAL EDUCATION**

**Accreditation**

The Special Education program is accredited by the Council for Exceptional Children (CEC). The Council for Exceptional Children (CEC) is located at 1110 North Glebe Road, Suite 300, Arlington, VA 22201; phone 703-620-3660; email service@cec.sped.org; web page <http://cec.sped.org>.

Those courses designated as Professional Education Courses for educator certification purposes are designated by a book symbol. Students must earn at least a C grade in all Professional Education courses, maintain at least a 2.75 cumulative GPA, and at least a 3.00 GPA in all Special Education and all Professional Education Courses.

**SPECIAL EDUCATION**

Major, Bachelor of Science in Education Degree

Certification to teach cross-categorical disabilities K-12; severely developmentally disabled B-12; or early childhood special education Birth-Grade 3.  
(41-784)

The graduate with a Bachelor of Science in Special Education will apply knowledge and skills obtained in the program to:

- Understand how exceptionalities may interact with development and learning and use this knowledge to provide meaningful and challenging learning experiences for individuals with exceptionalities.
- Create safe, inclusive, culturally responsive learning environments



so that individuals with exceptionalities become active and effective learners and develop emotional well-being, positive social interactions, and self-determination.

- Use knowledge of general and specialized curricula to individualize learning for individuals with exceptionalities.
- Use multiple methods of assessment and data-sources in making educational decisions.
- Select, adapt, and use a repertoire of evidence-based instructional strategies to advance learning of individuals with exceptionalities.
- Use foundational knowledge of the field and the their professional Ethical Principles and Practice Standards to inform special education practice, to engage in lifelong learning, and to advance the profession.
- Collaborate with families, other educators, related service providers, individuals with exceptionalities, and personnel from community agencies in culturally responsive ways to address the needs of individuals with exceptionalities across a range of learning experiences.

MAJOR REQUIREMENTS . . . . .46-54

CORE REQUIREMENTS – All Certification Areas. . . . . 24

EDSP	4140	Collaborating With Families of Exceptional Children . . . . .	3
EDSP	4210	Teaching Emergent & At-Risk Readers . . . . .	3
EDSP	4360	Behavioral Mgt. Techniques . . . . .	2
EDSP	4361	Practicum in Behav. Mgt. Tech. . . . .	1
EDSP	4620	Eval. of Abilities & Achievement . . . . .	3
EDSP	4700	IEP & the Law . . . . .	3
EDFL	3210	Methods of Reading Instruction . . . . .	3
MATH	3890	Concepts & Methods of Teaching for Special Education . . . . .	3
ECEL	2610	Life & Earth Science for Teachers, 3 or	
ECEL	2620	Physical Science & Engineering Design for Teachers, 3 . . . . .	3

Area of Certification Requirements . . . . . 22-30

**Area 1 - Cross-Categorical Disabilities, 22 hours**

CD	4402	Language Acquisition for Children with Developmental Disabilities . . . . .	2
EDFL	3215	Teaching Reading in Content Fields . . . . .	3
EDSP	4150	Career Development for Students with Disabilities . . . . .	2
EDSP	4385	Introduction to Cross-Categorical Special Education . . . . .	3
EDSP	4421	Methods of Cross-Cat SE I: ID/OHI . . . . .	3
EDSP	4422	Methods of Cross-Cat II: LD . . . . .	3
EDSP	4423	Methods of Cross-Cat III: E/BD . . . . .	3
MATH	4890	Math. for Special Education. . . . .	3

**Area 2 - Autism and Severe Disabilities, 25 hours**

CD	4402	Language Acquisition for Children with Dev. Disabilities . . . . .	2
EDSP	4161	Phys. & Health Care Needs of Students with Autism & Severe Dev. Disabilities . . . . .	2
EDSP	4310	Intro. to Students with Autism & Severe Developmental Disabilities . . . . .	2
EDSP	4330	Curr. & Meth. for Tchg. Students with Autism & Severe Dev. Disabilities I. . . . .	3
EDSP	4350	Augmentative & Alter. Comm. . . . .	3
EDSP	4370	Screening, Diagnosing & Prescribing Instruction . . . . .	3
EDSP	4450	Curr. & Meth. for Tchg. Students with Autism & SDD . . . . .	3
MATH	4890	Math. for Special Education. . . . .	3
NUR	4060	Physical & Health Needs of the Medically Fragile Child. . . . .	1
PE	4340	Adapted Physical Education . . . . .	3

**Area 3 - Early Childhood Special Education, 30 hours**

CD	2000	The Bases of Speech & Lang. . . . .	2
CFD	1220	Child Development . . . . .	3
CFD	1230	Observation of Children . . . . .	2
D&N	2310	Early Childhood Nutr. & Health . . . . .	2
ECEL	3220	The Teaching of Language Arts . . . . .	3
EDSP	3150	Community & Fam. Resources . . . . .	2

EDSP	3151	Community & Fam. Resources Practicum . . . . .	1
EDSP	4161	Phys. & Health Care Needs of Students with Autism & Severe Dev. Disabilities . . . . .	2
EDSP	4320	Intro. to Early Child. Spec. Ed. . . . .	3
EDSP	4350	Augmentative & Alter. Comm. . . . .	3
EDSP	4370	Screening, Diagnosing & Prescribing Instruction . . . . .	3
EDSP	4440	Curriculum & Methods in Tchg. Early Childhood Special Ed. . . . .	3
NUR	4060	Physical & Health Needs of the Medically Fragile Child. . . . .	1

**PROFESSIONAL EDUCATION REQUIREMENTS – Cross-Categorical Disabilities and Autism and Severe Disabilities . . . . . 27-30**

Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.

EDFL	2100	Introduction to the Teaching Profession . . . . .	3
GEEDFL	2240	Educational Psychology . . . . .	3
EDFL	2250	Intro. to English Lang. Learners & Culturally Responsive Pedagogy . . . . .	2
EDSP	2100	Ed. of the Exceptional Child . . . . .	3
FLDX	2150	Introductory Field Experience . . . . .	1
PSY	2220	Child Psychology, 3 and	
GEPSY	4230	Psychology of Adolescence, 3 or Lifespan Development, 3 . . . . .	3-6

Student Teaching semester

<sup>10</sup> FLDX	4395	Student Tchg. In Spec. Ed. I . . . . .	8
FLDX	4468	Student Tchg. Secondary II . . . . .	4

**PROFESSIONAL EDUCATION REQUIREMENTS – Early Childhood Special Education . . . . . 24-26**

Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.

EDFL	2100	Introduction to the Teaching Profession . . . . .	3
GEEDFL	2240	Educational Psychology . . . . .	3
EDFL	2250	Intro. to English Lang. Learners & Culturally Responsive Pedagogy . . . . .	2
EDSP	2100	Ed. of the Exceptional Child . . . . .	3
FLDX	2150	Introductory Field Experience . . . . .	1

Student Teaching semester

<sup>10</sup> FLDX	4395	Student Tchg. in Spec. Ed. I . . . . .	6-8
FLDX	4396	Student Tchg. in Spec. Ed. II . . . . .	6

**GENERAL EDUCATION REQUIREMENTS . . . . . 39**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GECECEL	2110	Diversity and Social Justice. . . . .	3
GEEDFL	2240	Educational Psychology . . . . . (3)	
GE/MATH	1620	Contemporary Mathematics . . . . .	3
GE/MATH	1820	Introduction to Mathematical Modeling . . . . .	3
GEHIST	1350	History of the United States to 1877, 3 or	
GEHIST	1351	History of the United States from 1877, 3 . . . . .	3
GE/POLS	1510	American Government . . . . .	3

FREE ELECTIVES . . . . . 3-8

MINIMUM TOTAL . . . . . 120

<sup>10</sup>Competency 10 course

**SPECIAL EDUCATION**

**Minor, Bachelor of Science in Education Degree**

We encourage all teacher education majors who have a willingness to work with a diverse population of special needs children to declare a Special Education minor. This minor provides sufficient coursework to enable the candidate to add on Mild/Moderate Cross-Categorical teaching certification after completion of the BSE degree and initial teacher certification. All courses listed here require the prerequisite course EDSP 2100 Education of the Exceptional Child for enrollment. (891)

		Sem. Hours
<b>MINOR REQUIREMENTS</b> . . . . .		<b>21</b>
EDSP 4140	Collaborating With Families of Exceptional Children . . . . .	3
EDSP 4210	Teaching Emergent & At-Risk Readers . . . . .	3
EDSP 4360	Behavioral Mgt. Techniques . . . . .	2
EDSP 4361	Practicum in Behavioral Management Techniques . . . . .	1
EDSP 4385	Intro. to Cross Categorical Special Education . . . . .	3
EDSP 4420	Methods of Cross-Categorical Special Education . . . . .	3
EDSP 4620	Evaluation of Abilities & Achievements . . . . .	3
EDSP 4700	IEP & the Law . . . . .	3

## ELEMENTARY AND EARLY CHILDHOOD EDUCATION

The Department of Elementary and Early Childhood Education  
 Lovinger 3300  
 660-543-4235  
 ucmo.edu/ecel

The graduate with a Bachelor of Science in Elementary or Early Childhood Education will apply knowledge and skills obtained in the program, guided by MoSPE, INTASC, ACEI and NAEYC standards, to:

- Understand the central concepts, structures, and tools of inquiry of the discipline(s) and create learning experiences that make these aspects of subject matter meaningful and engaging for all students to assure mastery of the content.
- Understand how students learn, develop, and differ in their approaches to learning and provide learning opportunities that are adapted to diverse learners and support the intellectual, social, and personal development of all students.
- Recognize the importance of long-range planning and curriculum development based upon student, district, and state standards and plan instruction that supports every student in meeting rigorous learning goals using a variety of instructional strategies.
- Foster active inquiry, critical thinking, creativity, collaborative problem solving, and supportive interaction in the classroom.
- Use an understanding of individual/group motivation and behavior and work with others to create a learning environment that encourages active engagement in learning, positive social interaction, and self-motivation.
- Model effective verbal, nonverbal, and media communication techniques with students, colleagues, and families.
- Understand and use formative and summative assessment strategies to assess the learner's progress and use both classroom and standardized assessment data to plan ongoing instruction. The teacher will understand and use multiple methods of assessment to engage learners in their own growth, to monitor learner progress, and to guide the teacher's and learner's decision making.
- Seek appropriate leadership roles and opportunities and engage in ongoing professional learning to take responsibility for student learning, to collaborate with learners, families, colleagues, other school professionals, and community members to ensure learner growth, and to advance the profession.
- Have effective working relationships with students, parents, school colleagues, and community members and will know the importance of establishing and maintaining these relationships to promote the intellectual, social, emotional, physical growth and well-being of children.

Teacher Education programs in the Department of Elementary and Early Childhood Education are accredited by the National Council for Accreditation of Teacher Education (NCATE) and the Missouri Department of Elementary & Secondary Education (DESE). The BSE in Elementary Education leads to certification in Missouri to teach Grades 1-6 and

the BSE in Early Childhood Education leads to certification in Missouri to teach Birth-Grade 3. A minor in an approved area can be taken to prepare for an add-on certificate in a second teaching area.

### Two Pathways to Complete Major & Certification Requirements

Prior to entering Teacher Education, Elementary and Early Childhood Education majors must designate one of two program pathways through which to complete the junior and senior level coursework:

- The Clinical Pathway, which offers education courses in a series of integrated field-based blocks at the junior level and a full senior-year student teaching experience.
- The Blended Pathway, which offers courses in a more traditional format. All graduation and certification requirements will be met via either pathway.

### Clinical Pathway

Elementary Education majors (Early Childhood B-3 and Elementary 1-6 minor) can apply for the Clinical Pathway. Admission to the Clinical Pathway has two levels.

**Level 1:** A student can apply for the Clinical Pathway at any time prior to taking any methods courses in the core areas. The following criteria must be met:

- Completion of Clinical Pathway application online form
- Completion of and signature on Clinical Candidate Expectations Contract
- Cumulative GPA minimum of 2.75
- Major GPA minimum of 3.00
- Current and clear background check
- Grade of C or higher in specified professional education courses as specified by Admission to Teacher Education requirements

**Level 2:** The clinical candidate must be fully admitted into Teacher Education prior to entering the second clinical block of his/her program. The following criteria must be met:

- Cumulative GPA minimum of 2.75
- Major GPA minimum of 3.00
- Current and clear background check
- Passing score on all sections of the Entry Level General Knowledge and Skills Assessment required by DESE
- A B-average in first clinical block
- Satisfactory dispositions assessment completed during first clinical block

The junior and senior levels in the program are field-based blocks which integrate core content (language arts/literacy, math, science, and social studies). All courses are listed as corequisites and are embedded within the context of practice in a UCM Partner School. Students who need to fulfill a part of a block need to consult with a departmental faculty advisor.

### Elementary and Early Childhood Education Course Repeat Policy

Following admission to the Elementary and Early Childhood Education program, the teacher candidate will plan with his/her academic advisor and faculty mentor to complete coursework and other program requirements including:

1. A teacher candidate must make a minimum grade of C in all Elementary and Early Childhood Education courses to progress in the Elementary and Early Childhood Education program.
2. A teacher candidate receiving a grade lower than C in any Elementary and Early Childhood Education course may repeat that course only one time.
3. A teacher candidate who receives a D or F in a Elementary and Early Childhood Education course will be suspended from the program and is required to seek retention in order to repeat the course. The retention process must be initiated by the teacher candidate with the instructor whose course was failed. Completion and filing of the Request for Retention Form is the responsibility of the teacher candidate.
4. A teacher candidate receiving more than one D and/or F in a same course with an Elementary and Early Childhood Education (ECE) prefix will not be allowed to apply again for retention, and thus will not be allowed to progress.
5. The application to repeat the course will be evaluated by a committee of three Elementary and Early Childhood Education faculty members. The decision of the committee will be forwarded to the teacher candidate.

Those courses designated as Professional Education Courses for educator certification purposes are designated by a book symbol. Students

must earn at least a C grade in all Professional Education courses, maintain at least a 2.75 cumulative GPA, and at least a 3.00 GPA in all ECEL and all Professional Education Courses.

**Department Recommendation for Admission to Teacher Education**

Before a candidate may be granted admission to the teacher education program and be permitted to continue preparing for student teaching, the department is asked to evaluate the competence of the student in the major being sought. The Teacher Education Council recommends that the department schedule an interview between the student and a committee of two or more faculty members.

The ECEL department procedure is as follows:

- Contact ECEL Department Office Professional to enroll in Pre-Admission Disposition Prompts.
- Complete the written Pre-Admission Disposition Prompts on Blackboard.
- Candidate may also participate in a face to face interview with two faculty members.

**ELEMENTARY EDUCATION**

Major, Bachelor of Science in Education Degree

**EARLY CHILDHOOD, Birth-Grade 3**

Major Option, Bachelor of Science in Education Degree

(41-286)

Certification to teach early childhood education, Birth-Grade 3.

			Sem. Hours
<b>MAJOR REQUIREMENTS Clinical Pathway . . . . . 62</b>			
Junior Block I: Methods for the Early Learner (preK-K) . . . . . 10			
ECEL	3100	Early Childhood Assessment & Screening . . . . .	2
ECEL	3150	Early Childhood Practicum . . . . .	2
ECEL	3300	Literacy & Communication Arts for Early Childhood . . . . .	1
ECEL	3400	Language Development . . . . .	2
ECEL	3500	Social Studies for Early Childhood . . . . .	1
ECEL	3600	Science for Early Childhood . . . . .	1
ECEL	3800	Math for Early Childhood . . . . .	1
Junior Block II: Methods for the Young Learner (grades 1-3) . . . . . 8			
ECEL	3151	Young Learner Practicum (1-3) . . . . .	2
ECEL	3310	Literacy & Communication Arts for the Young Learner . . . . .	2
ECEL	3510	Social Studies & Economics for the Young Learner . . . . .	1
ECEL	3610	Science for the Young Learner . . . . .	1
MATH	3810	Math for the Young Learner . . . . .	2
Senior Block I: Senior Experience . . . . . 13			
ECEL	4120	Curriculum Design & Assessment . . . . .	3
ECEL	4140	Communication Arts Integration . . . . .	5
ECEL	4400	Classroom Management & Interactions . . . . .	3
MATH	4800	Curriculum Design & Assessment in Math . . . . .	2
Non-block courses . . . . . 31			
CFD	3250	Org. & Adm. of Programs for Young Children . . . . .	3
D&N	2310	Early Childhood Nutr. & Health . . . . .	2
ECEL	2830	Early Childhood Principles & Observation . . . . .	3
ECEL	2510	Social Studies for Tchg. Primary Grades . . . . .	3
ECEL	2610	Life & Earth Science for Teachers . . . . .	3
ECEL	2850	Integration of Arts & Movement in Early Childhood and Elem. Classrooms . . . . .	3
ECEL	2900	Technology in Education Seminar I . . . . .	1
ECEL	2901	Technology in Education Seminar II . . . . .	1
ECEL	3468	Community, School & Family Connections . . . . .	3
EDFL	3410	Children's Literature . . . . .	3
EDSP	3150	Community & Family Resources . . . . .	2
EDSP	3151	Community & Family Resources Practicum . . . . .	1
MATH	2820	Elem. Math. from an Adv. Perspective . . . . .	3

OR

Sem. Hours

<b>MAJOR REQUIREMENTS Blended Pathway . . . . . 66</b>			
CFD	3250	Org. & Adm. of Programs for Young Children . . . . .	3
D&N	2310	Early Childhood Nutr. & Health . . . . .	2
ECEL	2510	Social Studies for Tchg. Primary Grades . . . . .	3
ECEL	2610	Life & Earth Science for Teachers . . . . .	3
ECEL	2830	Early Childhood Principles & Observation . . . . .	3
ECEL	2850	Integration of Arts & Movement in Early Childhood and Elem. Classrooms . . . . .	3
ECEL	2900	Technology in Education Seminar I . . . . .	1
ECEL	2901	Technology in Education Seminar II . . . . .	1
ECEL	3225	Acquisition of Language & Literacy . . . . .	4
ECEL	3230	Teaching English Language Arts in the Elementary Classroom . . . . .	3
ECEL	3430	Strategies for Teaching Elementary Social Studies & Science . . . . .	2
ECEL	3468	Community, School & Family Connections . . . . .	3
ECEL	3850	Development & Learning Through Play . . . . .	3
ECEL	3851	Practicum in Early Childhood . . . . .	1
EDFL	3410	Children's Literature . . . . .	3
EDSP	3150	Community & Family Resources . . . . .	2
EDSP	3151	Community & Family Resources Practicum . . . . .	1
EDSP	4370	Screening, Diagnosing & Prescribing Instructions . . . . .	3
MATH	2820	Elem. Math. from an Adv. Perspective . . . . .	3
MATH	3800	Teaching & Learning Numbers & Operations . . . . .	3
MATH	3801	Teaching & Learning Geometry & Measurement . . . . .	3
Senior Block I: Senior Experience . . . . . 13			
ECEL	4120	Curriculum Design & Assessment . . . . .	3
ECEL	4140	Communication Arts Integration . . . . .	5
ECEL	4400	Classroom Management & Interactions . . . . .	3
MATH	4800	Curriculum Design & Assessment in Math . . . . .	2
<b>PROFESSIONAL EDUCATION REQUIREMENTS . . . . . 27</b>			
Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.			
ECEL	4400	Classroom Management & Interactions . . . . .	(3)
EDFL	2100	Introduction to the Teaching Profession . . . . .	3
GEEDFL	2240	Educational Psychology . . . . .	3
EDFL	2250	Intro. to English Lang. Learners & Culturally Responsive Pedagogy . . . . .	2
EDSP	2100	Education of the Exceptional Child . . . . .	3
FLDX	2150	Introductory Field Experience . . . . .	1
CFD	1220	Child Development, 3 . . . . .	3
PSY	2220	Child Psychology, 3 or . . . . .	3
PSY	3220	Lifespan Development, 3 . . . . .	3
Student Teaching Semester:			
ECEL	4150	Student Teaching Professional Seminar . . . . .	2
FLDX	4493	Student Teaching Early Childhood . . . . .	6
<sup>10</sup> FLDX	4496	Student Tchg. Elementary II . . . . .	4
<b>GENERAL EDUCATION REQUIREMENTS . . . . . 39</b>			
All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:			
GECEL	2110	Diversity and Social Justice . . . . .	3
GEEDFL	2240	Educational Psychology . . . . .	(3)
GEHIST	1350	History of US to 1877, 3 or . . . . .	3
GEHIST	1351	History US from 1877, 3 . . . . .	3
GE MATH	1620	Contemporary Mathematics . . . . .	3
GE MATH	1820	Introduction to Mathematical Modeling . . . . .	3
GE POLS	1510	American Government . . . . .	3
<b>MINIMUM TOTAL . . . . . 128-132</b>			
<sup>10</sup> Competency 10 course			

**ELEMENTARY EDUCATION**

Major, Bachelor of Science in Education Degree

**GRADES 1-6**

Major Option, Bachelor of Science in Education Degree (41-285)

Certification to teach elementary in grades 1-6.

	Sem. Hours
<b>MAJOR REQUIREMENTS Clinical Pathway</b> . . . . .	<b>55</b>
Junior Block III: Methods for the Young Learner (grades 1-3) . . . . .	8
ECEL 3151 Young Learner Practicum (1-3) . . . . .	2
ECEL 3310 Literacy & Communication Arts for the Young Learner . . . . .	2
ECEL 3510 Social Studies & Economics for the Young Learner . . . . .	1
ECEL 3610 Science for the Young Learner . . . . .	1
MATH 3810 Math for the Young Learner . . . . .	2
Junior Block III: Methods for the Intermediate Learner (grades 4-6) . . . . .	8
ECEL 3152 Interm. Learner Practicum (Grades 4-6) . . . . .	2
ECEL 3320 Literacy & Communication Arts for the Intermediate Learner . . . . .	2
ECEL 3520 Social Studies and Economics for the Intermediate Learner . . . . .	1
ECEL 3620 Science for the Intermediate Learner . . . . .	1
MATH 3820 Mathematics for the Intermediate Learner . . . . .	2
Senior Block I: Senior Experience . . . . .	13
ECEL 4120 Curriculum Design & Assessment . . . . .	3
ECEL 4140 Communication Arts Integration . . . . .	5
ECEL 4400 Classroom Management & Interactions . . . . .	3
MATH 4800 Curriculum Design & Assessment in Math . . . . .	2
Non-block courses . . . . .	26
ECEL 2510 Social Studies for Tchg. Primary Grades . . . . .	3
ECEL 2520 Social Studies for Tchg. Interm. Grades . . . . .	3
ECEL 2610 Life & Earth Science for Teachers . . . . .	3
ECEL 2620 Physical Science & Engineering Design for Teachers . . . . .	3
ECEL 2850 Integration of Arts & Movement in Early Childhood and Elem. Classrooms . . . . .	3
ECEL 2900 Technology in Education Seminar I . . . . .	1
ECEL 2901 Technology in Education Seminar II . . . . .	1
ECEL 3468 Community, School & Family Connections . . . . .	3
EDFL 3410 Children's Literature . . . . .	3
MATH 2820 Elem. Math. from an Adv. Perspective . . . . .	3

OR

	Sem. Hours
<b>MAJOR REQUIREMENTS Blended Pathway</b> . . . . .	<b>54</b>
ECEL 2510 Social Studies for Tchg. Primary Grades . . . . .	3
ECEL 2520 Social Studies for Tchg. Interm. Grades . . . . .	3
ECEL 2610 Life & Earth Science for Teachers . . . . .	3
ECEL 2620 Physical Science & Engineering Design for Teachers . . . . .	3
ECEL 2850 Integration of Arts & Movement in Early Childhood and Elem. Classrooms . . . . .	3
ECEL 2900 Technology in Education Seminar I . . . . .	1
ECEL 2901 Technology in Education Seminar II . . . . .	1
ECEL 3225 Acquisition of Language & Literacy . . . . .	4
ECEL 3230 Teaching English Language Arts in the Elementary Classroom . . . . .	3
ECEL 3430 Strategies for Teaching Elementary Social Studies & Science . . . . .	2
ECEL 3468 Community, School & Family Connections . . . . .	3
EDFL 3410 Children's Literature . . . . .	3
MATH 2820 Elem. Math. from an Adv. Perspective . . . . .	3
MATH 3800 Teaching & Learning Numbers & Operations . . . . .	3
MATH 3801 Teaching & Learning Geometry & Measurement . . . . .	3

Senior Block I: Senior Experience . . . . .	13
ECEL 4120 Curriculum Design & Assessment . . . . .	3
ECEL 4140 Communication Arts Integration . . . . .	5
ECEL 4400 Classroom Management & Interactions . . . . .	3
MATH 4800 Curriculum Design & Assessment in Math . . . . .	2
<b>PROFESSIONAL EDUCATION REQUIREMENTS</b> . . . . .	<b>27</b>
Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.	
ECEL 4400 Classroom Management & Interactions . . . . .	(3)
EDFL 2100 Introduction to the Teaching Profession . . . . .	3
GEEDFL 2240 Educational Psychology . . . . .	3
EDFL 2250 Intro. to English Lang. Learners & Culturally Responsive Pedagogy . . . . .	2
EDSP 2100 Education of the Exceptional Child . . . . .	3
FLDX 2150 Introductory Field Experience . . . . .	1
CFD 1220 Child Development, 3	
PSY 2220 Child Psychology, 3 or	
PSY 3220 Lifespan Development, 3 . . . . .	3
Student Teaching Semester:	
ECEL 4150 Student Teaching Professional Seminar . . . . .	2
FLDX 4495 Student Teaching Elementary I . . . . .	6
<sup>10</sup> FLDX 4496 Student Tchg. Elementary II . . . . .	4

**GENERAL EDUCATION REQUIREMENTS** . . . . . 39

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GECEC 2110 Diversity and Social Justice . . . . .	3
GEEDFL 2240 Educational Psychology . . . . .	(3)
GEHIST 1350 History of US to 1877, 3 or	
GEHIST 1351 History US from 1877, 3 . . . . .	3
GEMATH 1620 Contemporary Mathematics . . . . .	3
GEMATH 1820 Introduction to Mathematical Modeling . . . . .	3
GEPOLS 1510 American Government . . . . .	3

**MINIMUM TOTAL** . . . . . 121

<sup>10</sup>Competency 10 course

**EARLY CHILDHOOD EDUCATION**

Minor, Bachelor of Science in Education Degree.

Leads to add-on certification to teach grades B-3 only with an elementary education or early childhood special education major; available with no certification when used with other major areas. (723)

Sem. Hours

<b>Minor requirements Clinical Pathway</b> . . . . .	<b>19</b>
CFD 3250 Org. & Adm. of Programs for Young Children . . . . .	3
ECEL 2830 Early Childhood Principles & Observation . . . . .	3
EDSP 3150 Community & Family Resources . . . . .	2
EDSP 3151 Community & Family Resources Practicum . . . . .	1
Junior Block I: Methods for the Early Learner (preK-K) . . . . .	10
ECEL 3100 Early Childhood Assessment & Screening . . . . .	2
ECEL 3150 Early Childhood Practicum . . . . .	2
ECEL 3300 Literacy & Comm. Arts for Early Childhood . . . . .	1
ECEL 3400 Language Development . . . . .	2
ECEL 3500 Social Studies for Early Childhood . . . . .	1
ECEL 3600 Science for Early Childhood . . . . .	1
ECEL 3800 Math for Early Childhood . . . . .	1

Sem. Hours

<b>Minor requirements Blended Pathway</b> . . . . .	<b>18</b>
ECEL 2830 Early Childhood Principles & Observation . . . . .	3
ECEL 3850 Development & Learning Through Play . . . . .	3
ECEL 3851 Practicum in Early Childhood . . . . .	1
EDSP 3150 Community & Family Resources . . . . .	2
EDSP 3151 Community & Family Resources Practicum . . . . .	1
EDSP 4370 Screening, Diagnosing &	

CFD	3250	Prescribing Instructions . . . . .	3
		Org. & Adm. of Programs for Young Children . . . . .	3
D&N	2310	Early Childhood Nutr. & Health . . . . .	2

**SCIENCE****Minor, Bachelor of Science in Education Degree**

Elementary education majors 1-6 may use this as an area of concentration. This minor is not available for secondary or K-12 education majors.  
(821)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 24**

ECEL	1310	Physics for Teachers . . . . .	3
ECEL	1320	Biology for Teachers . . . . .	3
GEASC	1004	Introduction to Geology . . . . .	4
EASC	3010	Environmental Geology . . . . .	3
EASC	3114	Meteorology . . . . .	3
GBIOL	1004	Intro. to the Sciences: Ecology . . . . .	4
GCHEM	1104	Intro. to the Sciences: Chemistry . . . . .	4

# HARMON COLLEGE OF BUSINESS AND PROFESSIONAL STUDIES

**The Harmon College of Business and Professional Studies**

Ward Edwards 1600

660-543-4560

Fax 660-543-8350

ucmo.edu/hcbps

The Harmon College of Business and Professional Studies is comprised of:

- The School of Business Administration (SoBA)
  - The Department of Computer Information Systems
  - The Department of Economics and Finance & The School of Accountancy
  - The Department of Management
  - The Department of Marketing and Public Relations
- The School of Professional Studies
  - The Department of Aviation
  - The Department of Communication Disorders and Social Work
  - The Department of Criminal Justice
  - The Department of Military Science and Leadership
  - The Missouri Safety Center

NOTE: Business Teacher Education can be found with the College of Education degrees.

**College Mission**

We are a student-centered and professional community committed to continuous innovation and excellence in education, research and service.

**SCHOOL OF BUSINESS ADMINISTRATION**

The School of Business Administration is comprised of:

- The Department of Computer Information Systems
- The Department of Economics and Finance & The School of Accountancy
- The Department of Management
- The Department of Marketing and Public Relations

**Accreditation**

The School of Business Administration and the Accountancy program are accredited by AACSB International located at 777 South Harbour Island Boulevard, Suite 750, Tampa, FL 33602; phone 813-769-6500; web page aacsb.edu.

**Bachelor of Science in Business Administration Degree Program Statement of Policy**

Admission to B.S.B.A. Programs. Acceptance and registration in business administration courses or the declaration of intent to complete a business major do not guarantee admission to the B.S.B.A. programs. A student is not officially admitted to the B.S.B.A. until he/she is notified

in writing by a representative of the SoBA. Only those students who have been officially admitted to the B.S.B.A. program may file for an application for graduation for the B.S.B.A. degree.

The desire of the faculty in the SoBA is for all UCM students to succeed. To facilitate and support (1) overall academic program quality, (2) student progress through his/her academic program at the desired rate and (3) to better ensure receiving the maximum benefit from the curriculum design, students who desire to earn a B.S.B.A. degree are to enroll and take courses that are specifically designed for their academic classification. This means that freshmen (those who have completed 0-29.5 semester hours of college credit) who take courses within the SoBA will enroll in 1000 level courses only, sophomores (completed 30-59.5 semester hours) will enroll in 2000 or 1000 level courses, juniors (completed 60-89.5 semester hours) will enroll in 3000, 2000, or 1000 level courses and seniors (all students who have completed 90 semester hours) will enroll in 4000 level courses or below.

All UCM students enrolled in business and economics courses are required to comply with prerequisites for those courses.

Students who have not been admitted to a B.S.B.A. degree program may not enroll in more than a total of 30 semester hours in courses with the following prefixes: ACCT, CIS, ECON, ESE, FIN, HRM, MKT, MGT.\*\*

\*\*Deviations from this limit must be approved in writing by the dean of the Harmon College of Business and Professional Studies.

### Bachelor of Science in Business Administration Admission Requirements.

Admission to all B.S.B.A. degree programs is conditional upon the completion of the departmental requirements and the following prerequisites:

1. The following pre-admission courses:

ACCT	2101	Principles of Financial Accounting	3
ACCT	2102	Principles of Managerial Accounting	3
BLAW	2720	Legal Environment of Business	3
GE CIS	1600	Business Information Management	3
GE ECON	1010	Principles of Macroeconomics	3
ECON	1011	Principles of Microeconomics	3
FIN	2801	Business Statistics I	3
GE MATH	1111	College Algebra	3

2. All students pursuing a B.S.B.A degree must earn a letter grade of C or better in each pre-admission course.

3. Attainment of a 2.25 or above (2.65 or above for admission to the B.S.B.A. in Accountancy, 2.40 or above for admission to the B.S.B.A. in Finance) cumulative grade-point average on a scale of 4.00 for all credit hours completed and attainment of 2.25 or above (2.65 or above for admission to the B.S.B.A. in Accountancy, 2.40 or above for admission to the B.S.B.A in Finance) grade-point average on the 24 semester hours of pre-admission courses.

4. Transfer students from other colleges and universities must meet all degree program admission requirements. Transfer students may take appropriate additional course work to fulfill admission requirements.

5. Admission to the B.S.B.A. program is in addition to university admission. Students will be admitted to the B.S.B.A. program once all admission criteria are met. Students are responsible to ensure that they have met all pre-admission criteria and have been officially admitted to the B.S.B.A. program.

### Additional Bachelor of Science in Business Administration Graduation Requirements.

In addition to specified major and other requirements, all students graduating with a B.S.B.A. degree must satisfy the following requirements:

- Students are required to earn at least 50 percent of their required business major credit hours for a B.S.B.A. degree at UCM.
- Students must achieve a minimum cumulative grade-point average of 2.25 (2.65 for Accountancy, 2.40 for Finance).

#### Transfer of Credit

Students planning to transfer to UCM should expect to complete most major business courses during their junior and senior years. A student from a two-year or four-year institution may transfer pre-admission courses equivalent to those required for the B.S.B.A. degree at UCM. Transfer

students from four-year institutions should obtain transfer information from the academic department offering the major.

Upper-level (3000/4000) courses cannot generally be transferred from a two-year institution and applied to a B.S.B.A. degree. However, the department chair responsible for the UCM course may elect to allow such a transfer for equivalent credit. Before the department chair may accept the transfer course for equivalent credit, the course must be validated through a departmentally administered examination or successful completion of a more advanced course in the discipline.

The specific validation requirement to be applied will be designated by the department chair. The validation policy for the SoBA is consistent with policies and guidelines at comparable business schools and is in effect for all students desiring to transfer courses completed at a community or junior college. Upper-level (3000/4000) course work transferred from a four-year institution must be reviewed by the department chair before such work can be applied to a B.S.B.A. degree. The department chair may choose to apply the validation requirement to such transfers.

### Bachelor of Science in Business Administration Core Courses.

All B.S.B.A. degree program students are required to successfully complete carefully selected and designed 3000 and 4000 level business core courses. Students may enroll in 3000 level core courses after successfully completing 59.5 semester hours and may enroll in 4000 level core courses after successfully completing 89.5 semester hours. Prerequisite course requirements are to be complied with at all levels of the core and in other UCM business courses. Exception to these rules concerning core courses may be granted by the chair of the department in the SoBA in which the course is offered. SoBA 3000 and 4000 level core courses are listed as an integral part of departmental academic programs. Please refer to the following pages of this section of the UCM catalog for a complete listing of core and major courses required by the faculty in each program in the SoBA.

### High-Impact Learning Opportunities for Students in the School of Business Administration

- Class projects coordinated by the Center for Business Internships and Partner Development
- Co-curricular activities
- Integrative Business Experience (IBE)
- Internships through the Center for Business Internships
- Innovative PR
- R.ed Investment Management (Student Managed Investment Fund)
- R.ed Marketing
- VITA (Volunteer Income Tax Assistance)

## COMPUTER INFORMATION SYSTEMS

The Department of Computer Information Systems  
660-543-4631  
ucmo.edu/cis

### COMPUTER INFORMATION SYSTEMS

Major, Bachelor of Science in Business Administration Degree  
(46-266)

The graduate with a Bachelor of Science degree in Business Administration with a major in Computer Information Systems will use the knowledge and skills obtained in the program to:

- Analyze technology-related, business problems and design solutions by applying appropriate analysis processes, methodologies and tools.
- Design, develop, and maintain application software, to be deployed on various devices, using suitable software engineering and design methodologies, programming languages, and web-development tools commonly adopted by businesses and other organizations.
- Design, implement and manage enterprise information technology systems and networks supporting mobile computing platforms, web-sites, and servers.
- Design, develop, and maintain databases using current database management systems.

- Design user interaction to facilitate the user’s task and experience.
- Analyze risks and implement security measures for organizational computing environments.
- Apply project management skills and use project management software when creating a business solution; work collaboratively with others showing leadership, as appropriate.
- Use productivity software effectively.
- Communicate effectively in oral and written form; participate fully in group discussion and activities.
- Demonstrate knowledge of professional and ethical expectations in the work place.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 77**

CIS 2605	Programming with Visual C# . . . . .	3
CIS 2615	Introduction to JAVA . . . . .	3
CIS 2665	Prin. of Data Comm. & LAN . . . . .	3
**CIS 3630	Management Information Systems . . . . .	3
CIS 3650	Database Management Systems . . . . .	3
CIS 3660	Anlys. & Des. of Comp. Infor. Sys. . . . .	3
CIS 4690	Systems Architecture & Development . . . . .	3
*ACCT 2101	Principles of Financial Accounting . . . . .	3
*ACCT 2102	Principles of Managerial Acct. . . . .	3
*BLAW 2720	Legal Environment of Business. . . . .	3
*ECON 1011	Principles of Microeconomics . . . . .	3
*FIN 2801	Business Statistics I . . . . .	3
FIN 3801	Business Statistics II . . . . .	3
FIN 3850	Principles of Finance . . . . .	3
**MGT 3315	Management of Organizations . . . . .	3
MGT 3325	Business Communications . . . . .	3
MGT 3360	Supply Chain & Operations Management . . . . .	3
<sup>10</sup> MGT 4357	Organizational Policy & Strategy . . . . .	3
**MKT 3405	Marketing Policy . . . . .	3
**CIS 3685	Integrative Bus. Exp. Pract., 3 or	
**MKT 3485	Integrative Bus. Exp. Pract., 3 or	
**MGT 3385	Integrative Bus. Exp. Pract., 3	3

Three courses from one of the two following areas . . . . . 9

**Area 1 - Software Development**

CIS 3670	User Experience Design . . . . .	3
CIS 4680	Data Resource Mgt. . . . .	3
CIS 4660	Appl. Dev. Using JAVA, 3 or	
CIS 4670	Appl. Dev. Using Visual C#, 3 . . . . .	3

**Area 2 - Networking**

CIS 3665	Data Comm. Technologies . . . . .	3
CIS 4665	Data Comm. & Dist. Data Proc. . . . .	3
CIS 4685	Network Planning, Design & Security . . . . .	3

Electives . . . . . 8

CIS 3695	Intern. in Comp. Infor. Sys. . . . .	3
CIS 4610	Special Projects . . . . .	1-3
CIS 4635	Seminar in Bus. Comp. Appl. . . . .	3
CIS 4640	Web Application Development . . . . .	3
CIS 4645	Network and System Security . . . . .	3
CIS 4655	Software Engineering . . . . .	3

Any CIS course in the tracks (prerequisites apply).  
Any ET courses approved by the department.

**GENERAL EDUCATION REQUIREMENTS . . . . . 43**

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

*GE CIS 1600	Business Information Management. . . . .	3
GE CIS 1612	Ethics in Information Technology . . . . .	3
GE COMM 1000	Public Speaking, 3 or	
GE COMM 1050	Fund. of Oral Comm Competency, 3. . . . .	3
*GE ECON 1010	Principles of Macroeconomics . . . . .	3
*GE MATH 1111	College Algebra . . . . .	3

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course  
\*Students expecting to receive the B.S.B.A. degree must meet all pre-admission requirements to be admitted to this program. See pages

102-103 for the Statement of Policy on Admission to a B.S.B.A. degree program. Pre-admission courses include: ACCT 2101, ACCT 2102, BLAW 2720, GE CIS 1600, GE ECON 1010, ECON 1011, FIN 2801, and GE MATH 1111.

\*\*Students must enroll in IBE Practicum (MGT 3385 or MKT 3485 or CIS 3685) concurrently with the IBE sections of MGT 3315, MKT 3405 and CIS 3630.

**BIG DATA AND BUSINESS ANALYTICS**

Minor for a Bachelor’s Degree

UCM does not confer teacher certification for this minor. (667)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 21**

CIS 2605	Programming with Visual C# . . . . .	3
*CIS 3650	Database Mgt. Systems . . . . .	3
CIS 4680	Data Resource Management . . . . .	3
CIS 4681	Big Data for the Enterprise . . . . .	3
**FIN 2801	Business Statistics I . . . . .	3
FIN 3801	Business Statistics II . . . . .	3
ECON 4085	Predictive Analytics. . . . .	3

\*This course has a prerequisite (GE CIS 1600). Student should take this course or an equivalent.

\*\* This course has a prerequisite (GE MATH 1111). Student should take this course or an equivalent.

**COMPUTER INFORMATION SYSTEMS**

Minor for a Bachelor’s Degree

UCM does not confer teacher certification for this minor. (535)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 21**

GE CIS 1600	Business Information Management. . . . .	3
CIS 2605	Programming with Visual C# . . . . .	3
CIS 2615	Introduction to JAVA . . . . .	3
CIS 2665	Principles of Data Communication & Local Area Networking . . . . .	3
CIS 3650	Database Mgt. Systems, 3 or	
CIS 3660	Analysis & Design of Computer Information Systems, 3 . . . . .	3
ACCT 2101	Principles of Financial Accounting . . . . .	3
ACCT 2102	Principles of Managerial Acct. . . . .	3

**ECONOMICS AND FINANCE & SCHOOL OF ACCOUNTANCY**

The Department of Economics and Finance & The School of Accountancy  
Dockery 300G  
660-543-4246  
ucmo.edu/efm

**ECONOMICS**

Major, Bachelor of Science in Business Administration Degree (46-611)

The graduate with a Bachelor of Science in Business Administration degree in Economics will use the knowledge and skills obtained in the program to:

- Use economic models to study behavior and can interpret the results of their models.
- Use these results to make inferences and draw conclusions.
- Calculate and interpret descriptive statistics.

- Formulate models for multiple regression analysis.
- Select appropriate data for multiple regression analysis.
- Interpret the results of multiple regression analysis.
- Use a statistical package to do economic modeling.
- Communicate economic ideas and information in written and spoken form.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 60**

*ACCT 2101	Principles of Financial Accounting . . . . .	3
*ACCT 2102	Principles of Managerial Acct. . . . .	3
*BLAW 2720	Legal Environment of Business . . . . .	3
CIS 3630	Management Information Systems . . . . .	3
*ECON1011	Principles of Microeconomics . . . . .	3
ECON 3010	Intermediate Macroeconomics . . . . .	3
ECON 3030	Intermediate Microeconomics . . . . .	3
ECON 4000	Senior Seminar in Economics . . . . .	3
*FIN 2801	Business Statistics I . . . . .	3
FIN 3801	Business Statistics II . . . . .	3
FIN 3850	Principles of Finance . . . . .	3
MKT 3405	Marketing Policy . . . . .	3
MGT 3315	Management of Organizations . . . . .	3
MGT 3325	Business Communications . . . . .	3
MGT 3360	Supply Chain & Operations Management . . . . .	3
<sup>10</sup> MGT 4357	Organizational Policy & Strategy . . . . .	3
Electives from the following . . . . . 12		
#ECON 3020	Money & Banking . . . . .	3
ECON 3035	Internship In Economics . . . . .	1-3
#ECON 3065	Labor Economics . . . . .	3
#ECON 4010	International Economics. . . . .	3
ECON 4020	Natural Resource Economics . . . . .	3
#ECON 4050	Comparative Economic Systems . . . . .	3
#ECON 4054	Sports Economics. . . . .	3
ECON 4060	Game Theory Applications . . . . .	3
ECON 4065	Managerial Economics . . . . .	3
ECON 4075	Time Series Analysis . . . . .	3
#ECON 4080	Econometrics I. . . . .	3

**GENERAL EDUCATION REQUIREMENTS . . . . . 43**

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

*GECIS 1600	Business Information Management. . . . .	3
GECOMM 1000	Public Speaking, 3 or	
GECOMM 1050	Fund. of Oral Comm Competency, 3. . . . .	3
*GEECON 1010	Principles of Macroeconomics . . . . .	3
*GEMATH 1111	College Algebra . . . . .	3

**FREE ELECTIVES . . . . . 17**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

#These online courses are part of the Missouri Association for Collaboration in Economics (MACE). Money & Banking and Labor Economics are taught by Northwest Missouri State University. Comparative Economic Systems and International Economics are taught by Southeast Missouri State University. Econometrics I and Sports Economics are taught by UCM. Students from UCM, SEMO, and NWMSU participate in all MACE classes.

\*Students expecting to receive the B.S.B.A. degree must meet all pre-admission requirements to be admitted to this program. See pages 102-103 for the Statement of Policy on Admission to a B.S.B.A. degree program. Pre-admission courses include: ACCT 2101, ACCT 2102, BLAW 2720, GECIS 1600, GEECON 1010, ECON 1011, FIN 2801, and GEMATH 1111.

**ECONOMICS**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (538)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 20**

GEECON 1010	Principles of Macroeconomics . . . . .	3
ECON 1011	Principles of Microeconomics . . . . .	3
Electives in economics** . . . . .		14

\*\*Must include at least one upper-level (3000/4000) course to meet graduation requirements.

**FINANCE**

**Major, Bachelor of Science in Business Administration Degree (46-267)**

The graduate with a B.S.B.A degree in Finance will use the knowledge and skills obtained in the program to:

- Take the initiative in identifying and pursuing opportunities for financial growth or improvement.
- Accurately use theoretical frameworks to analyze, solve, evaluate, and implement financial decisions in a systematic manner.
- Recognize international issues when evaluating/implementing financial decisions.
- Effectively communicate analyses/decisions to a wide variety of audiences, in a variety of professional contexts.
- Recognize and apply maximization principle: Maximize value of the firm/shareholders' wealth.
- Examine risk and return impacts of the firm's investment and financing decisions.
- Make sound financial decisions, using fundamental financial economic models, in a systematic manner.
- Comprehend the role of financial intermediation and function of global financial markets.
- Appreciate legal and ethical considerations.

For admission to the finance major, a student must have a cumulative GPA of 2.40 or above (on a 4.00 scale) on all completed undergraduate college credit and a 2.40 GPA (or above) on the 24 semester hours of B.S.B.A. pre-admission courses. To graduate with a B.S.B.A., major in finance, a student must have a cumulative GPA of 2.40 or higher.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 72**

*ACCT 2101	Principles of Financial Accounting . . . . .	3
*ACCT 2102	Principles of Managerial Acct. . . . .	3
*BLAW 2720	Legal Environment of Business . . . . .	3
CIS 3630	Management Information Systems . . . . .	3
*ECON1011	Principles of Microeconomics . . . . .	3
ECON 3020	Money & Banking . . . . .	3
ECON 3030	Intermediate Microeconomics . . . . .	3
*FIN 2801	Business Statistics I . . . . .	3
FIN 3801	Business Statistics II . . . . .	3
+FIN 3850	Principles of Finance . . . . .	3
+FIN 3861	Financial Management I . . . . .	3
+FIN 3881	Financial Institutions & Markets . . . . .	3
+FIN 3891	Security Analysis . . . . .	3
+FIN 3893	Credit & Financial Statement Analysis . . . . .	3
MGT 3315	Management of Organizations . . . . .	3
MGT 3325	Business Communications . . . . .	3
MGT 3360	Supply Chain & Operations Management. . . . .	3
<sup>10</sup> MGT 4357	Organizational Policy & Strategy . . . . .	3
MKT 3405	Marketing Policy . . . . .	3
Electives from the following . . . . . 15		
FIN 3835	Internship in Finance . . . . .	3
FIN 4803	Principles of Insurance . . . . .	3
FIN 4804	Emp. Benefits & Ret. Plan . . . . .	3
FIN 4815	Investment Portfolio Admin. . . . .	3
FIN 4817	Managing Financial Derivatives . . . . .	3
FIN 4820	International Finance . . . . .	3
FIN 4821	Professional Financial Analysis . . . . .	3
FIN 4831	Student Managed Investment Fund . . . . .	3
FIN 4862	Financial Management II . . . . .	3
FIN 4880	Bank Management . . . . .	3
Business Elective (3000-4000 level) . . . . .		3



**GENERAL EDUCATION REQUIREMENTS . . . . . 43**

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

* <b>GE</b> CIS	1600	Business Information Management. . . . .	3
<b>GE</b> COMM	1000	Public Speaking, 3 or	
<b>GE</b> COMM	1050	Fund. of Oral Comm Competency, 3. . . . .	3
* <b>GE</b> ECON	1010	Principles of Macroeconomics . . . . .	3
* <b>GE</b> MATH	1111	College Algebra . . . . .	3

**FREE ELECTIVES . . . . . 5**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course  
 +FIN 3850, FIN 3861, FIN 3881, FIN 3891 and FIN 3893 must be completed with a grade of C or better to receive the B.S.B.A.-Finance degree.  
 \*Students expecting to receive the B.S.B.A. degree must meet all pre-admission requirements to be admitted to this program. See pages 102-103 for the Statement of Policy on Admission to a B.S.B.A. degree program. Pre-admission courses include: ACCT 2101, ACCT 2102, BLAW 2720, **GE**CIS 1600, **GE**ECON 1010, ECON 1011, FIN 2801, and **GE**MATH 1111.

**FINANCE**

**Minor for a Bachelor’s Degree**

UCM does not confer teacher certification for this minor.  
 (541)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 24**

ACCT	2101	Principles of Financial Accounting . . . . .	3
FIN	2801	Business Statistics I . . . . .	3
FIN	3801	Business Statistics II . . . . .	3
FIN	3850	Principles of Finance . . . . .	3
FIN	3861	Financial Management I . . . . .	3
FIN	3881	Financial Institutions & Markets . . . . .	3
FIN	3891	Security Analysis . . . . .	3
Finance Elective from the following . . . . . 3			
FIN	4803	Principles of Insurance . . . . .	3
FIN	4804	Empl. Benefits & Retirement Planning . . . . .	3
FIN	4815	Investment Portfolio Admin. . . . .	3
FIN	4817	Managing Financial Derivatives . . . . .	3
FIN	4820	International Finance . . . . .	3
FIN	4821	Professional Financial Analysis . . . . .	3
FIN	4862	Financial Management II. . . . .	3
FIN	4880	Bank Management . . . . .	3

**INTERNATIONAL BUSINESS**

**Major, Bachelor of Science in Business Administration Degree (46-598)**

The graduate with a B.S.B.A degree in International Business will use the knowledge and skills obtained in the program to:

- Master all core business knowledge, skills and aptitudes required in the Bachelor of Science in Business Administration (BSBA) program.
- Recognize the impact the global environment has on specific business disciplines.
- Demonstrate competency in one non-native language.
- Apply language and business skills in a non-native setting.
- Understand differences in business and economic policies and systems in a foreign country.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 76**

**Major Core Requirements . . . . . 58**

*ACCT	2101	Principles of Financial Accounting . . . . .	3
*ACCT	2102	Principles of Managerial Acct. . . . .	3
*BLAW	2720	Legal Environment of Business . . . . .	3
CIS	3630	Management Information Systems . . . . .	3

*ECON	1011	Principles of Microeconomics . . . . .	3
ECON	3010	Intermediate Macroeconomics . . . . .	3
ECON	4010	International Economics . . . . .	3
*FIN	2801	Business Statistics I . . . . .	3
FIN	3801	Business Statistics II . . . . .	3
FIN	3850	Principles of Finance . . . . .	3
FIN	4820	International Finance . . . . .	3
MGT	3315	Management of Organizations . . . . .	3
MGT	3325	Business Communications . . . . .	3
MGT	3345	International Management . . . . .	1
MGT	3360	Supply Chain & Operations Management. . . . .	3
<sup>10</sup> MGT	4357	Organizational Policy & Strategy . . . . .	3
MKT	3405	Marketing Policy . . . . .	3
MKT	4460	International Marketing . . . . .	3
Electives from the following . . . . . 6			
ANTH	3810	Applied Anthropology. . . . .	3
<b>GE</b> COMM	3340	Intercultural Communication . . . . .	3
<b>GE</b> GEOG	2212	World Geography. . . . .	3
GEOG	3200	Geography of Europe. . . . .	3
GEOG	3225	Geography of Latin America . . . . .	3
<b>GE</b> HIST	1402	History of the Modern World . . . . .	3
HIST	4416	Europe in Crisis: 1900-1945 . . . . .	3
HIST	4452	Modern Latin America . . . . .	3
HIST	4463	Modern China . . . . .	3
HIST	4482	The Modern Middle East. . . . .	3

**Modern Language Requirement . . . . . 9-12**

All international business majors must demonstrate proficiency in a modern language other than their native language. This requirement can be satisfied by:

1. Completing 12 credit hours of one modern language.
2. Testing and receiving a ranking of “intermediate” in both the oral and written portions of the ACTFL test in a modern language.

Three of these hours can be used to satisfy General Education requirements: Additional Courses for Knowledge Area I – 3 hours.

**International Experience Requirement . . . . . 6**

Complete a minimum of 6 credit hours through one or more of the following options (need to be approved by the Chair of the Economics, Finance and Marketing department):

1. Study Abroad Program
2. International Study Tour
3. International Internship

If the student has department chair approval prior to the International Experience, these courses may be used to fulfill major or other course requirements. A minimum of 120 credit hours are required to receive the BSBA degree in International Business.

**GENERAL EDUCATION REQUIREMENTS . . . . . 34-40**

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

* <b>GE</b> CIS	1600	Business Information Management. . . . .	3
<b>GE</b> COMM	1000	Public Speaking, 3 or	
<b>GE</b> COMM	1050	Fund. of Oral Comm Competency, 3. . . . .	3
<b>GE</b> COMM	3340	Intercultural Communication (if chosen). . . . .	(3)
<b>GE</b> GEOG	2212	World Geography (if chosen). . . . .	(3)
* <b>GE</b> ECON	1010	Principles of Macroeconomics . . . . .	3
<b>GE</b> HIST	1402	History of the Modern World (if chosen). . . . .	(3)
* <b>GE</b> MATH	1111	College Algebra . . . . .	3

**FREE ELECTIVES . . . . . 4-10**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course  
 \*Students expecting to receive the B.S.B.A. degree must meet all pre-admission requirements to be admitted to this program. See pages 102-103 for the Statement of Policy on Admission to a B.S.B.A. degree program. Pre-admission courses include: ACCT 2101, ACCT 2102, BLAW 2720, **GE**CIS 1600, **GE**ECON 1010, ECON 1011, FIN 2801, and **GE**MATH 1111.

## SCHOOL OF ACCOUNTANCY

### Accountancy Statement of Policy

All students must refer to pages 102-103 for the Statement of Policy on Admission to a B.S.B.A. degree program.

Accountancy offers the following degree options:

- B.S.B.A.- Accountancy
- M.A.- Accountancy (for details about this degree see the graduate catalog)
- A combined 150-hour B.S.B.A./M.A. in Accountancy
- A concentration in Accountancy in the HCBPS's M.B.A. degree (for details about this degree see the graduate catalog).

A minor in accountancy is also offered.

For admission to the accountancy major, a student must have a cumulative GPA of 2.65 (4.00 scale) or higher on all completed undergraduate college credit and a 2.65 GPA or higher on the 24 semester hours of B.S.B.A. pre-admission courses. To graduate with a BSBA, major in Accountancy, a student must have a cumulative GPA of 2.65 or higher. Any exceptions to this policy must be approved by the Chair of the School of Accountancy and Computer Information Systems.

A minimum grade of C must be earned in the following courses if they are to be applied toward the fulfillment of an accountancy major or minor: ACCT 2101, ACCT 2102, ACCT 3110, ACCT 3111, ACCT 3112, ACCT 3120, ACCT 3130, and ACCT 3160.

A student with an Accountancy major or minor may enroll in a course offered by the Accountancy program only if a minimum grade of at least C is earned in each of the course's accounting prerequisites.

For admission to the 150-hour Bachelor of Science in Business Administration/Master of Arts Degree, a student must have a cumulative GPA of 3.00 (4.00 scale) or higher for the first 60 hours of undergraduate college credit, a GPA of 3.00 (or above) for the 24 semester hours of B.S.B.A. pre-admission courses, and a grade of B or higher in ACCT 2101, ACCT 2102, and ACCT 3110. A student must earn a minimum grade of C in all other accounting and business courses. A student must have an overall 3.00 GPA in all graduate courses to be awarded the MA in Accountancy. A student must apply for admission to the 150-hour Bachelor of Science in Business Administration/Master of Arts program when enrolled in the first 3000-level accounting course.

### ACCOUNTANCY

Major, Bachelor of Science in Business Administration Degree (46-259)

The design of the undergraduate degree for accounting students is to provide students with sufficient technical and professional accounting knowledge as well as the skills that form the foundation for a career in accounting and to engage in a life-long learning process. The Accountancy program has identified three professional knowledge and skill areas, which are 1) professional accounting knowledge; 2) professional accounting skills; and 3) professional orientation. Within each of these three key areas, key program outcomes are identified.

**Professional Accounting Knowledge** - each student can demonstrate the ability to apply professional accounting knowledge in the following areas:

- Measurement, recording, analysis, validation, interpretation, and communication of financial, managerial and other business information.
- Ethical and regulatory environments in which accountants work.
- Business processes and internal control.
- Risk assessment and assurance for financial and non-financial reporting.
- Tax policy and compliance for individuals.
- Tax policy and compliance for taxable and non-taxable entities.

**Professional Accounting Skills** - each student can demonstrate basic professional skills in the following areas:

- Written communication.

- Use of information technology to support business processes and decision-making.
- Problem solving / critical thinking skills.
- Researching appropriate resources to resolve accounting related issues. **Professional Orientation** - students can demonstrate an awareness of the following professional areas associated with success in the accounting profession:
  - Complexities of the global business environment.
  - Expectations of professional and ethical conduct and the need for continuing education.
  - Roles and responsibilities of accountants to insure the integrity of financial and other business information.

Sem. Hours

### MAJOR REQUIREMENTS . . . . . 75

*ACCT 2101	Principles of Financial Accounting . . . . .	3
*ACCT 2102	Principles of Managerial Acct. . . . .	3
ACCT 3110	Inter. Financial Accounting I . . . . .	3
ACCT 3111	Inter. Financial Accounting II . . . . .	3
ACCT 3112	Inter. Financial Accounting III . . . . .	3
ACCT 3120	Cost & Managerial Accounting . . . . .	3
ACCT 3130	Introduction to Income Tax . . . . .	3
ACCT 3160	Acct. Information Systems . . . . .	3
ACCT 4100	Advanced Accounting I . . . . .	3
ACCT 4105	Auditing . . . . .	3
ACCT 4130	Advanced Income Tax . . . . .	3
*BLAW 2720	Legal Environment of Business . . . . .	3
BLAW 3721	Law of Business Transactions . . . . .	3
CIS 3650	Database Management Systems . . . . .	3
*ECON1011	Principles of Microeconomics . . . . .	3
*FIN 2801	Business Statistics I . . . . .	3
FIN 3801	Business Statistics II . . . . .	3
FIN 3850	Principles of Finance . . . . .	3
MGT 3315	Management of Organizations . . . . .	3
MGT 3325	Business Communications . . . . .	3
MGT 3360	Supply Chain & Operations Management . . . . .	3
<sup>10</sup> MGT 4357	Organizational Policy & Strategy . . . . .	3
MKT 3405	Marketing Policy . . . . .	3
	3000- or 4000-level Non-Accounting Business Electives . . . . .	6

### GENERAL EDUCATION REQUIREMENTS . . . . . 43

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

*GECIS 1600	Business Information Management. . . . .	3
GECOMM 1000	Public Speaking, 3 or	
GECOMM 1050	Fund. of Oral Comm Competency, 3. . . . .	3
*GEECON 1010	Principles of Macroeconomics . . . . .	3
*GEMATH 1111	College Algebra . . . . .	3

### NON-ACCOUNTING ELECTIVES . . . . . 5

This program requires at least 90 hours of courses without the ACCT prefix. All business and free electives must be non-ACCT courses.

### MINIMUM UNDERGRADUATE TOTAL . . . . . 123

<sup>10</sup>Competency 10 course

\*Students expecting to receive the B.S.B.A. degree must meet all pre-admission requirements to be admitted to this program. See pages 102-103 for the Statement of Policy on Admission to a B.S.B.A. degree program. Pre-admission courses include: ACCT 2101, ACCT 2102, BLAW 2720, GECIS 1600, GEECON 1010, ECON 1011, FIN 2801, and GEMATH 1111.

### ACCOUNTANCY

Major, BSBA/MA Degree (46-621)

NOTE: At the completion of the 150-hour program, and not before, the student will earn both a BSBA and an MA degree in Accountancy.

The 150-Hour BSBA/MA program for accounting students combines the Bachelor of Science in Business Administration degree (accounting major) with the Master of Arts in Accountancy, providing the student with

a seamless path to complete the 150 hours required to sit for the Certified Public Accountant exam. The 150-hour program reduces the hours needed to complete each degree separately by 6.

In addition to the technical and professional accounting knowledge and skills provided as part of the BSBA, the Accountancy program has identified the following graduate Student Learning Outcomes.

**Professional Accounting Knowledge** - Each student can demonstrate the ability to apply professional accounting knowledge in the following areas:

- Audit procedures and programs.
- Tax policy and compliance for taxable and non-taxable entities.
- The evolution of accounting theory.

**Professional Accounting Skills** - Each student can demonstrate application of professional skills as follows:

- Research complex accounting-related issues and utilize findings in decision making.
- Gather and analyze data for problem solving and decision making.
- Communicate effectively (orally and in writing) in an accounting context.

**Professional Orientation** - Students can demonstrate an application within the following areas associated with success in the accounting profession.

- Complexities of the global business environment.
- Expectations of professional and ethical conduct and the need for continuing education.
- Roles and responsibilities of accountants to insure the integrity of financial and other business information.

The M.A. in Accountancy program is designed to provide advanced level of study in accounting. The program provides graduate exposure to the traditional areas of accounting (financial accounting, income tax, and auditing) through the accounting core. The specialization allows sufficient flexibility in course work to permit advanced study in specific areas such as tax, financial planning, auditing or accounting systems. Completion of the program qualifies the graduate to sit for the CPA examination in Missouri.

UCM students enrolled in their first 3000 level accounting course may consult with the Accountancy Graduate Advisor and complete a departmental application to declare the 150-hour BSBA/MA major in accountancy. A cumulative GPA of 3.00 (4.00 scale) or higher for the first 60 hours of undergraduate college credit and a GPA of 3.00 (or above) on the 24 semester hours of BSBA pre-admission courses, and a grade of B or higher in ACCT 2101, ACCT 2102, and ACCT 3110 is required for admittance. To continue with the graduate portion of the degree, students must have a 3.00 or higher cumulative undergraduate GPA. Prior to beginning the graduate portion of the program, students in the 150-hour program will need to apply to the UCM Graduate School for formal admittance to the Accelerated BSBA/MA program.

Sem. Hours

**UNDERGRADUATE REQUIREMENTS . . . . . 120**

**MAJOR REQUIREMENTS . . . . . 72-75**

*ACCT 2101	Principles of Financial Accounting . . . . .	3
*ACCT 2102	Principles of Managerial Acct. . . . .	3
ACCT 3110	Inter. Financial Accounting I . . . . .	3
ACCT 3111	Inter. Financial Accounting II . . . . .	3
ACCT 3112	Inter. Financial Accounting III . . . . .	3
ACCT 3120	Cost & Managerial Accounting . . . . .	3
ACCT 3130	Introduction to Income Tax . . . . .	3
ACCT 3160	Acct. Information Systems . . . . .	3
ACCT 4100	Advanced Accounting I . . . . .	3
ACCT 4105	Auditing . . . . .	3
ACCT 4130	Advanced Income Tax . . . . .	3
CIS 3650	Database Management Systems . . . . .	3
*ECON 1011	Principles of Microeconomics . . . . .	3
*FIN 2801	Business Statistics I . . . . .	3
FIN 3801	Business Statistics II . . . . .	3
FIN 3850	Principles of Finance . . . . .	3
MGT 3315	Management of Organizations . . . . .	3
MGT 3325	Business Communications . . . . .	3
MGT 3360	Supply Chain & Operations Management . . .	3
<sup>10</sup> MGT 4357	Organizational Policy & Strategy . . . . .	3
MKT 3405	Marketing Policy . . . . .	3

*BLAW 2720	Legal Environment of Business . . . . .	3
BLAW 3721	Law of Business Transactions . . . . .	3
3000- or 4000-level Non-Accounting Business Electives . . .		3-6

**GENERAL EDUCATION REQUIREMENTS . . . . . 43**

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

*GECIS 1600	Business Information Management. . . . .	3
GECOMM 1000	Public Speaking, 3 or . . . . .	
GECOMM 1050	Fund. of Oral Comm Competency, 3. . . . .	3
*GEECON 1010	Principles of Macroeconomics . . . . .	3
*GEMATH 1111	College Algebra . . . . .	3

**NON-ACCOUNTING ELECTIVES . . . . . 2-5**

All business and free electives must be non-ACCT courses.

**GRADUATE REQUIREMENTS . . . . . 30**

GR ACCOUNTING CORE . . . . .	9	
ACCT 5120	Seminar in Accounting Theory . . . . .	3
ACCT 5130	Seminar in Tax Research and Planning. . .	3
ACCT 5150	Advanced Auditing . . . . .	3
SPECIALIZATION . . . . .	21	

To be selected with approval of the accounting adviser. (Twelve of the 21 hours must be at the 5000 or 6000 level. At least 9 hours must be in Accounting, of which 6 hours must be at the 5000 or 6000 level. At least 9 hours must be outside of accounting.

**MINIMUM TOTAL . . . . . 150**

<sup>10</sup>Competency 10 course

\*Students expecting to receive the B.S.B.A. degree must meet all pre-admission requirements to be admitted to this program. See pages 102-103 for the Statement of Policy on Admission to a B.S.B.A. degree program. Pre-admission courses include: ACCT 2101, ACCT 2102, BLAW 2720, GECIS 1600, GEECON 1010, ECON 1011, FIN 2801, and GEMATH 1111.

**ACCOUNTANCY**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (326)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 21**

ACCT 2101	Principles of Financial Accounting . . . . .	3
ACCT 2102	Principles of Managerial Acct. . . . .	3
ACCT 3110	Inter. Financial Accounting I . . . . .	3
ACCT 3111	Inter. Financial Accounting II . . . . .	3
ACCT 3112	Inter. Financial Accounting III . . . . .	3
ACCT 3130	Introduction to Income Tax . . . . .	3
ACCT 4100	Advanced Accounting . . . . .	3

**BUSINESS ADMINISTRATION**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. Not available to students pursuing a B.S.B.A. degree. (545)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 18**

ACCT 2101	Principles of Financial Accounting . . . . .	3
GEECON 1010	Principles of Macroeconomics . . . . .	3
BLAW 2720	Legal Environment in Business . . . . .	3
MGT 3315	Mgt. of Organizations . . . . .	3
MKT 3405	Marketing Policy . . . . .	3
GECIS 1600	Business Information Management . . . . .	3

# MANAGEMENT

The Department of Management  
 Dockery 400D  
 660-543-4026  
 ucmo.edu/management

## ENTREPRENEURSHIP AND SOCIAL ENTERPRISE Major, Bachelor of Science in Business Administration Degree (46-331)

The graduate with a B.S.B.A degree in Entrepreneurship and Social Enterprise will use the knowledge and skills obtained in the program to:

- Design, launch and/or grow new businesses in a variety of sectors, return home to assist family businesses, or take on business development roles at growth-oriented companies.
- Interact with others to create business solutions and innovations with a social conscience, develop technology that is environmentally sustainable and tackle social problems with profitable solutions.
- Apply analysis and problem solving skills to provide meaningful and sustainable service to the University, community, citizens of Missouri and the world.
- Develop skills and attitudes required for life-long learning and serving others.

	Sem. Hours
<b>MAJOR REQUIREMENTS</b> . . . . .	<b>63-64</b>
*ACCT 2101 Principles of Financial Accounting . . . . .	3
ACCT 2102 Principles of Managerial Acct. . . . .	3
*BLAV 2720 Legal Environment of Business . . . . .	3
**CIS 3630 Management Information Systems . . . . .	3
*ECON 1011 Principles of Microeconomics . . . . .	3
ESE 3710 Entrepreneurial Business Planning . . . . .	3
ESE 3715 Entrepreneurial Business Planning Lab . . . . .	1
ESE 3720 Social Enterprise for Entrepreneurs . . . . .	3
ESE 3725 Social Enterprise Lab . . . . .	1
ESE 4710 Commercialization . . . . .	3
ESE 4715 Commercialization Lab . . . . .	1
*FIN 2801 Business Statistics I . . . . .	3
FIN 3801 Business Statistics II . . . . .	3
FIN 3850 Principles of Finance . . . . .	3
**MKT 3405 Marketing Policy . . . . .	3
**MGT 3315 Management of Organizations . . . . .	3
MGT 3325 Business Communications . . . . .	3
MGT 3360 Supply Chain & Operations Management . . . . .	3
<sup>10</sup> MGT 4357 Organizational Policy & Strategy . . . . .	3
**MGT 3385 Integrative Bus. Exp. Pract, 3 or	
**MKT 3485 Integrative Bus. Exp. Pract, 3 or	
**CIS 3685 Integrative Bus. Exp. Pract, 3 . . . . .	3
Choose 9 hours from the following courses . . . . .	9-10
BLAV 3721 Law of Business Transactions . . . . .	3
GESE 1200 Foundations of Leadership Skills . . . . .	4
ESE 1300 Intro. to Entrepreneurship & Business . . . . .	3
ESE 4850 Entrepreneurial or Social Venture Start-up . . . . .	3
HM 4820 Sustainability & Operations Mgt. . . . .	3
HM 4845 Senior Seminar . . . . .	3
MGT 3320 Systems, Teams & Org. Behavior . . . . .	3
MGT 4310 Quality & Innovation. . . . .	3
MGT 4320 Leading & Managing Teams & Org. . . . .	3
MGT 4370 Applications in Supply Chain Mgt. . . . .	3
MKT 3410 Retail Management . . . . .	3
MKT 3430 Professional Sales . . . . .	3
MKT 3480 Consumer Behavior . . . . .	3
MKT 4470 Marketing Research . . . . .	3
Other pre-approved courses . . . . .	1-6

## GENERAL EDUCATION REQUIREMENTS . . . . .40-43

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

*GCIS 1600 Business Information Management. . . . .	3
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GECOMM 1000 Public Speaking, 3 or	
GECOMM 1050 Fund. of Oral Comm Competency, 3. . . . .	3
GESE 1200 Foundations of Leadership Skills (if chosen) . (3)	
*GECON 1010 Principles of Macroeconomics . . . . .	3
*GMATH 1111 College Algebra . . . . .	3

**FREE ELECTIVES** . . . . .13-17

**MINIMUM TOTAL** . . . . . 120

<sup>10</sup>Competency 10 course

\*Students expecting to receive the B.S.B.A. degree must meet all pre-admission requirements to be admitted to this program. See pages 102-103 for the Statement of Policy on Admission to a B.S.B.A. degree program. Pre-admission courses include: ACCT 2101, ACCT 2102, BLAW 2720, GCIS 1600, GECON 1010, ECON 1011, FIN 2801, and GMATH 1111.

\*\*Students must enroll in IBE Practicum (MGT 3385 or MKT 3485 or CIS 3685) concurrently with the IBE sections of MGT 3315, MKT 3405 and CIS 3630.

## ENTREPRENEURSHIP AND SOCIAL ENTERPRISE Minor for a Bachelor's Degree

UCM does not confer teacher certification for this minor.  
 (332)

Sem. Hours

**MINOR REQUIREMENTS** . . . . .19-24

Required courses . . . . . 16

#ESE 3710 Entrep. Business Planning, 3 and

#ESE 3715 Entrep. Business Planning Lab, 1 . . . . . 4

IBE Block: all 4 must be taken during the same semester 12

\*\*MGT 3315 Management of Organizations . . . . . 3

\*\*MKT 3405 Marketing Policy . . . . . 3

\*\*+CIS 3630 Management Information Systems . . . . . 3

\*\*MGT 3385 Integ. Business Exp. Practicum, 3 or

\*\*MKT 3485 Integ. Business Exp. Practicum, 3 or

\*\*CIS 3685 Integ. Business Exp. Practicum, 3 . . . . . 3

Elective(s) from the following. . . . . 3-8

(7-8 hours for BSBA majors, 3-4 hours for non-BSBA majors)

#ESE 3720 Social Enterprise for Entrep., 3 and

#ESE 3725 Social Enterprise Lab, 1 . . . . . 4

#ESE 4710 Commercialization, 3 and

#ESE 4715 Commercialization Lab, 1 . . . . . 4

ESE 4850 Entrep. or Social Venture Start-up . . . . . 3

\*\*Students must enroll in IBE Practicum (MGT 3385 or MKT 3485 or CIS 3685) concurrently with the IBE sections of MGT 3315, MKT 3405 and CIS 3630.

#ESE 3710, ESE 3720 and ESE 4710 each have a one hour required concurrent lab as listed.

+This course has prerequisites not listed in the program; see specific class listing in the catalog for additional requirements.

## HOSPITALITY MANAGEMENT

### Major, Bachelor of Science in Business Administration Degree

(46-613)

The graduate with a B.S.B.A degree in Hospitality Management will use the knowledge and skills obtained in the program to:

- A customer service focus.
- Apply critical thinking, problem solving, communicating and investigating skills specific to hospitality management.
- Develop skills and attitudes required for life-long learning and serving others.
- Organize activities and analyze financial information to implement decisions.
- Further develop career and professional skills gained through work experience and internships.

		Sem. Hours
<b>MAJOR REQUIREMENTS</b> . . . . .		<b>74</b>
*ACCT 2101	Principles of Financial Accounting . . . . .	3
*ACCT 2102	Principles of Managerial Acct. . . . .	3
*BLAW 2720	Legal Environment of Business . . . . .	3
**CIS 3630	Management Information Systems . . . . .	3
*ECON 1011	Principles of Microeconomics . . . . .	3
*FIN 2801	Business Statistics I . . . . .	3
FIN 3801	Business Statistics II . . . . .	3
FIN 3850	Principles of Finance . . . . .	3
HM 2830	Hospitality Management Case Analysis (1 credit, take 2 times) . . . . .	2
HM 3800	Lodging Management . . . . .	3
HM 3825	Events Management . . . . .	3
#HM 3830	Hospitality & Tourism Marketing . . . . .	3
HM 3835	Facilities Management . . . . .	3
HM 3844	Restaurant Operations . . . . .	3
HM 3870	Digital Hospitality Management . . . . .	3
***HM 3880	Internship . . . . .	3
HM 4845	Senior Seminar . . . . .	3
HRM 3920	Human Resource Management . . . . .	3
**MGT 3315	Management of Organizations . . . . .	3
MGT 3320	Systems, Teams & Org. Behavior . . . . .	3
MGT 3325	Business Communications . . . . .	3
MGT 3360	Supply Chain & Operations Management . . . . .	3
<sup>10</sup> MGT 4357	Organizational Policy & Strategy . . . . .	3
**MKT 3405	Marketing Policy . . . . .	3
**MGT 3385	Integrative Bus. Exp. Pract, 3 or	
**MKT 3485	Integrative Bus. Exp. Pract, 3 or	
**CIS 3685	Integrative Bus. Exp. Pract, 3 . . . . .	3

**GENERAL EDUCATION REQUIREMENTS . . . . . 43**

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

*GE CIS 1600	Business Information Management. . . . .	3
GE COMM 1000	Public Speaking, 3 or	
GE COMM 1050	Fund. of Oral Comm Competency, 3. . . . .	3
*GE ECON 1010	Principles of Macroeconomics . . . . .	3
*GE MATH 1111	College Algebra . . . . .	3

**FREE ELECTIVES . . . . . 3**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course  
 \*Students expecting to receive the B.S.B.A. degree must meet all pre-admission requirements to be admitted to this program. See pages 102-103 for the Statement of Policy on Admission to a B.S.B.A. degree program. Pre-admission courses include: ACCT 2101, ACCT 2102, BLAW 2720, GE CIS 1600, GE ECON 1010, ECON 1011, FIN 2801, and GE MATH 1111.  
 \*\*Students must enroll in IBE Practicum (MGT 3385 or MKT 3485 or CIS 3685) concurrently with the IBE sections of MGT 3315, MKT 3405 and CIS 3630.

- # This course has a prerequisite not listed in the program; see specific class listing in the catalog for additional requirements.
- \*\*\*The internship is a requirement of this degree program. Students in the BSBA in Hospitality Management major must have an overall cumulative GPA of 2.50 or above (4.00 scale) before they can attempt the internship requirement. Students must also complete the following BEFORE they can enroll and participate in the 3 credit Hospitality Management Internship (HM 3880).
  - 400 hours minimum hospitality/retail/or other related experience that entails significant customer interaction/service component in job.
    - o Of the 400 hours listed above, at least 250 hours must be with one employer; all 400 may be from one employer. The purpose of this is to ensure that the student can develop a relationship with a single employer for at least 6 weeks at full-time status.
  - 21 UCM credit hours completed (minimum).
  - 60 credit hours of university credit (minimum) – a requirement of UCM HCBPS Internship Office.

- 2.50 (or above) overall GPA – a requirement of UCM HCBPS Internship Office .
- Complete pre-internship paperwork and processes with HCBPS Internship Office and HM faculty.

**HOSPITALITY MANAGEMENT**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (629)

**MINOR REQUIREMENTS . . . . . 24**

*ACCT 2101	Principles of Financial Accounting . . . . .	3
*HRM 3920	Human Resource Management . . . . .	3
*MGT 3320	Systems, Teams & Org. Behavior . . . . .	3
*+MGT 3325	Business Communications . . . . .	3
Electives from the following . . . . . 9		
HM 3800	Lodging Management . . . . .	3
HM 3825	Events Management . . . . .	3
HM 3844	Restaurant Operations . . . . .	3
HM 3810	Internship Hotel & Restaurant Mgt. , 3 or	
*Other (see note below) . . . . .		3
Elective from the following . . . . . 3		
HM 3845	Hospitality Operations Analysis . . . . .	3
*ACCT 2102	Principles of Managerial Accounting . . . . .	3

Note: This minor is not available to BS in Hotel and Restaurant Administration majors.

\* Students must have earned 30 credits hours before attempting any 2000-level course and 60 credit hours before attempting any 3000-level course in the Harmon College of Business and Professional Studies.

\*\* 3 credit Internship requirement:

Should you select internship, 3 credits maximum from one of the following: Duties must include hospitality or event planning/management content.

- HM 3810 Internship in Hotel and Restaurant Management (3) (Requires approval by Hotel & Restaurant Administration minor coordinator)
- MGT 3335 Internship in Management (1-9)
- MKT 3435 Internship in Marketing (1-6)
- ESE 3335 Entrepreneurial Internship (1-3)
- Other UCM internship credit, if approved by the Hotel & Restaurant Administration minor coordinator.

+ Note: MGT 3325 has prerequisites as follows which may be met through appropriate choices in the UCM General Education Program: GE ENGL 1030 or GE ENGL 1080 or GE CTE 3060; and GE COMM 1000 or GE COMM 1050.

**HOTEL AND RESTAURANT ADMINISTRATION**

**Major, Bachelor of Science Degree**

(43-275)

The graduate with a Bachelor of Science degree in Hotel and Restaurant Administration will understand the hospitality industry and its demands through:

- A customer service focus.
- Leading in diverse environments.
- Using critical thinking, problem solving, communicating and investigating skills specific to hospitality management.
- Analyzing and making decisions based on financial information.
- Career and professional development gained through work experience and internships.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 56**

HM 2830	Hospitality Management Case Analysis (1 credit, take 3 times) . . . . .	3
HM 3800	Lodging Management . . . . .	3
HM 3810	Internship Hotel & Restaurant Management . . . . .	3
HM 3825	Events Management . . . . .	3
#HM 3830	Hospitality & Tourism Marketing . . . . .	3
HM 3835	Facilities Management . . . . .	3
HM 3844	Restaurant Operations. . . . .	3

HM	3845	Hospitality Operations Analysis	3
HM	3870	Digital Hospitality Management	3
HM	4810	Internship	5
<sup>10</sup> HM	4845	Senior Seminar	3
FOOD	2322	Food Preparation	3
FOOD	3332	Quantity Food Prod. & Service	3
ACCT	2101	Principles of Financial Accounting	3
BLAW	2720	Legal Environment of Business	3
HRM	3920	Human Resource Management	3
MGT	3320	Systems, Teams & Org. Behavior	3
MGT	3325	Business Communications	3
<b>GENERAL EDUCATION REQUIREMENTS</b>			<b>42</b>

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GE	CHEM 1104	Intro. to the Sciences: Chemistry	4
GE	ECON 1010	Principles of Macroeconomics	3
GE	COMM1000	Public Speaking, 3 or	
GE	COMM1050	Fund. of Oral Comm Competency, 3	3
GE	GEOG 2212	World Geography	3
<b>FREE ELECTIVES</b>			<b>22</b>
<b>MINIMUM TOTAL</b>			<b>120</b>

<sup>10</sup>Competency 10 course

# This course has a prerequisite not listed in the program; see specific class listing in the catalog for additional requirements.

**MANAGEMENT**

**Major, Bachelor of Science in Business Administration Degree (46-268)**

In the B.S.B.A. in Management major, our students will be give the opportunity to:

- Become more effective decision makers.
- Organize activities to implement decisions.
- Deliver effective oral presentations and written communications.
- Lead others effectively.
- Develop skills and attitudes required for life-long learning and serving others.

		Sem. Hours	
<b>MAJOR REQUIREMENTS</b>			<b>69-72</b>

*ACCT	2101	Principles of Financial Accounting	3
*ACCT	2102	Principles of Managerial Acct.	3
*BLAW	2720	Legal Environment of Business	3
**CIS	3630	Management Information Systems	3
*ECON	1011	Principles of Microeconomics	3
*FIN	2801	Business Statistics I	3
FIN	3801	Business Statistics II	3
FIN	3850	Principles of Finance	3
HRM	3920	Human Resource Management	3
**MGT	3315	Management of Organizations	3
MGT	3320	Systems, Teams & Org. Behavior	3
MGT	3325	Business Communications	3
MGT	3360	Supply Chain & Operations Management	3
MGT	4310	Quality & Innovation	3
MGT	4320	Leading & Managing Teams & Org.	3
MGT	4325	Management Communication	3
<sup>10</sup> MGT	4357	Organizational Policy and Strategy	3
**MKT	3405	Marketing Policy	3
**MGT	3385	Integrative Bus. Experience Pract., 3 or	
**MKT	3485	Integrative Bus. Experience Pract., 3 or	
**CIS	3685	Integrative Bus. Experience Pract., 3	3
<b>Management global perspective:</b>			<b>6-7</b>
#MGT	3345	International Management, 3 and	
MGT	4370	Applications in Supply Chain Mgt., 3	6
			OR
#MGT	3345	International Management, 1 and	
2 courses from the following, one must be 3000/4000 level:			
GE	ANTH 1820	Cultural Anthropology, 3 or	

ANTH	3850	Peoples of the World, 3 or	
ANTH	4870	Comparative Cultures, 3 or	
GEOG	4270	World Political Geography, 3 or	
GE	HIST 1402	History of the Modern World, 3 or	
HM	3830	Hospitality & Tourism Marketing, 3 or	
GE	POLS 2535	Model United Nations, 3 or	
POLS	4520	Principles of International Development, 3 or	
GE	REL 2310	World Views & Values, 3 or	
SOC	3885	Globalization & the Future, 3 or	
MGT	4370	Applications in Supply Chain Mgt., 3 or	
ISP	4000	Study Abroad, 3 or	
International Study Tour (seek mgt. Chair approval), 3			7
#Must take MGT 3345 for at least 1 hour.			

**Exhibiting leadership:** 6-8

**Choose from:**

HM	3870	Digital Hospitality Management	3
MGT	1320	Introduction to Leading & Managing	3
MGT	2350	Special Projects in Management	1-3
MGT	3335	Internship in Management	1-6
MGT	3350	Special Projects in Management	1-3
GE	ESE 1200	Foundations of Leadership Skills	4
ESE	3720	Social Enterprise for Entrepreneurs, 3 and	
ESE	3725	Social Enterprise Lab, 1,	4
ISP	4000	Study Abroad	3
International Study Tour (seek Management Chair approval), 3			

NOTE: Managerial work experience may waive 3 credits of this requirement. However, students must earn 120 hours to graduate from UCM. See Management Chair for further information.

**GENERAL EDUCATION REQUIREMENTS** 43

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

*GE	CIS 1600	Business Information Management	3
GE	COMM 1000	Public Speaking, 3 or	
GE	COMM 1050	Fund. of Oral Comm Competency, 3	3
*GE	ECON 1010	Principles of Macroeconomics	3
GE	ESE 1200	Foundations of Leadership Skills (if chosen)	4
*GE	MATH 1111	College Algebra	3

<b>FREE ELECTIVES</b>			<b>5-6</b>
<b>MINIMUM TOTAL</b>			<b>120</b>

<sup>10</sup>Competency 10 course

\*Students expecting to receive the B.S.B.A. degree must meet all pre-admission requirements to be admitted to this program. See pages 102-103 for the Statement of Policy on Admission to a B.S.B.A. degree program. Pre-admission courses include: ACCT 2101, ACCT 2102, BLAW 2720, GE CIS 1600, GE ECON 1010, ECON 1011, FIN 2801, and GE MATH 1111..

\*\*Students must enroll in IBE Practicum (MGT 3385 or MKT 3485 or CIS 3685) concurrently with the IBE sections of MGT 3315, MKT 3405 and CIS 3630.

**LEADERSHIP STUDIES**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (597)

Sem. Hours

**MINOR REQUIREMENTS** 17

GE	ESE 1200	Foundations of Leadership Skills	4
*ESE	4200	Systems, Teams & Org. Behavior	1
*ESE 4200 requires students to be inducted members of the National Society for Leadership and Success (NSLS). Further, a prerequisite for this course is completion of levels 1 and 2 of the NSLS certification process. Leadership studies minors will then complete level 3 NSLS certification as a requirement for ESE 4200.			

12 hours of competencies from 6 different competency areas.  
Competency areas 1 and 2 are required. A class may count  
for more than one competency area. . . . . 12

Competency 1: Leadership & Advocacy Roles

COMM 2380	Intro. to Organizational Comm. . . . .	3
COMM 2700	DC: Eff. Comm. & Human Relations . . . .	3
COMM 3350	Professional Communication . . . . .	3
ESE 3725	Social Enterprise Lab . . . . .	1
HRM 3920	Human Resource Management . . . . .	3
MGT 3300	DC: Leadership Trng. for Managers . . . .	2
MGT 3315	Management of Organizations . . . . .	3
MGT 3320	Systems, Teams & Org. Behavior . . . . .	3
SOC 1830	Social Problems . . . . .	3
SOC 2845	Social Inequality . . . . .	3
SOC 2850	Institutions & Social Action . . . . .	3
SOC 4805	Environment & Sociology . . . . .	3
SOC 4895	Senior Seminar in Public Sociology . . . .	3
WGS 2050	Sexuality, Debate & Action . . . . .	3

Competency 2: Management of Resources

ACCT 2100	Survey of Accounting . . . . .	3
ACCT 2101	Principles of Financial Accounting . . . .	3
BTE 2560	Organizational Admin. & Event Planning .	3
BTE 4560	Emerging Technologies for Business . . . .	2
CIS 3685	Integrative Bus. Exp. Pract . . . . .	3
ESE 3710	Entrepreneurial Business Planning . . . .	3
ESE 3715	Entrepreneurial Business Planning Lab . .	1
ESE 3720	Social Enterprise for Entrepreneurs . . . .	3
ESE 3725	Social Enterprise Lab . . . . .	1
ESE 4710	Commercialization . . . . .	3
ESE 4715	Commercialization Lab . . . . .	1
HM 4820	Sustainability & Operations Mgt. . . . .	3
MGT 3315	Management of Organizations . . . . .	3
MGT 3385	Integrative Bus. Exp. Pract . . . . .	3
MKT 3485	Integrative Bus. Exp. Pract . . . . .	3
SOC 4815	Special Projects in Sociology . . . . .	1-6

Competency 3: Promotion, Marketing & Communication

ACCT 2100	Survey of Accounting . . . . .	3
ACCT 2101	Principles of Financial Accounting . . . .	3
BTE 2560	Organizational Admin. & Event Planning .	3
BTE 4560	Emerging Technologies for Business . . . .	2
CIS 3685	Integrative Bus. Exp. Pract . . . . .	3
COMM 2330	Comm. in Small Groups/Teams . . . . .	3
COMM 2380	Intro. to Organizational Comm. . . . .	3
COMM 2700	DC: Eff. Comm. & Human Relations . . . .	3
COMM 3350	Professional Communication . . . . .	3
ESE 3710	Entrepreneurial Business Planning . . . .	3
ESE 3715	Entrepreneurial Business Planning Lab . .	1
ESE 3720	Social Enterprise for Entrepreneurs . . . .	3
ESE 3725	Social Enterprise Lab . . . . .	1
ESE 4710	Commercialization . . . . .	3
ESE 4715	Commercialization Lab . . . . .	1
HM 4820	Sustainability & Operations Mgt. . . . .	3
HRM 3920	Human Resource Management . . . . .	3
MGT 3300	DC: Leadership Trng. for Managers . . . .	2
MGT 3315	Management of Organizations . . . . .	3
MGT 3320	Systems, Teams & Org. Behavior . . . . .	3
MGT 3385	Integrative Bus. Exp. Pract . . . . .	3
MKT 3485	Integrative Bus. Exp. Pract . . . . .	3
PR 2620	Principles of Public Relations . . . . .	3
SOC 1830	Social Problems . . . . .	3
SOC 2845	Social Inequality . . . . .	3
SOC 2850	Institutions & Social Action . . . . .	3
SOC 4805	Environment & Sociology . . . . .	3
SOC 4815	Special Projects in Sociology . . . . .	1-6
SOC 4895	Senior Seminar in Public Sociology . . . .	3
WGS 2000	Race, Class & Gender . . . . .	3

Competency 4: Diversity & Cultural Differences

AE 1840	Ways of Thinking: Perspectives on Mind & Thought . . . . .	3
BIOL 1005	Intro. to Environmental Science . . . . .	3
BIOL 3721	Wildlife Management . . . . .	3
GEOG 4291	Conservation of Nat. Resources . . . . .	3

HED 4400	Health Program Planning & Evaluation . .	3
GIS 1000	Introduction to International Studies . . .	3
MKT 3405	Marketing Policy . . . . .	3
PE 4341	Physical Activity & Special Populations . .	3
PSY 2220	Child Psychology . . . . .	3
PSY 3220	Life-Span Development . . . . .	3
PSY 4230	Psychology of Adolescence . . . . .	3
SOC 2825	Family & the Life Course . . . . .	3
SOC 3825	Race & Ethnic Relations . . . . .	3
SOC 4855	Family Diversity . . . . .	3
SOC 4894	Sociology of Aging . . . . .	3
SOWK 2600	Intro. to Soc. Welfare & Social Work . .	3
WGS 2000	Race, Class & Gender . . . . .	3

Competency 5: Decisions in the Legal & Ethical Realms

ACCT 2100	Survey of Accounting . . . . .	3
AE 1840	Ways of Thinking: Perspectives on Mind & Thought . . . . .	3
CIS 3685	Integrative Bus. Exp. Pract . . . . .	3
COMM 2380	Intro. to Organizational Comm. . . . .	3
ESE 3710	Entrepreneurial Business Planning . . . .	3
ESE 4710	Commercialization . . . . .	3
HRM 3920	Human Resource Management . . . . .	3
MGT 3315	Management of Organizations . . . . .	3
MGT 3320	Systems, Teams & Org. Behavior . . . . .	3
MGT 3385	Integrative Bus. Exp. Pract . . . . .	3
MKT 3485	Integrative Bus. Exp. Pract . . . . .	3
PR 2620	Principles of Public Relations . . . . .	3
PSY 4230	Psychology of Adolescence . . . . .	3

Competency 6: Venture Start-up/Development

ACCT 2100	Survey of Accounting . . . . .	3
BTE 4560	Emerging Technologies for Business . . . .	2
COMM 2330	Comm. in Small Groups/Teams . . . . .	3
COMM 2380	Intro. to Organizational Comm. . . . .	3
COMM 3320	Comm. of Social Movements . . . . .	3
COMM 3730	Conflict Management . . . . .	3
COMM 4783	Communication Training . . . . .	3
ESE 3710	Entrepreneurial Business Planning . . . .	3
ESE 3715	Entrepreneurial Business Planning Lab . .	1
ESE 3725	Social Enterprise Lab . . . . .	1
ESE 4715	Commercialization Lab . . . . .	1
HM 4820	Sustainability & Operations Mgt. . . . .	3
MGT 3315	Management of Organizations . . . . .	3
MKT 3405	Marketing Policy . . . . .	3
PR 2620	Principles of Public Relations . . . . .	3
SOC 2845	Social Inequality . . . . .	3
SOC 2850	Institutions & Social Action . . . . .	3
SOC 3815	Urban Sociology . . . . .	3
SOC 4815	Special Projects in Sociology . . . . .	1-6
SOC 4895	Senior Seminar in Public Sociology . . . .	3
WGS 2000	Race, Class & Gender . . . . .	3

Competency 7: Career Development

CIS 3685	Integrative Bus. Exp. Pract . . . . .	3
COMM 2380	Intro. to Organizational Comm. . . . .	3
COMM 4783	Communication Training . . . . .	3
ESE 3715	Entrepreneurial Business Planning Lab . .	1
ESE 3720	Social Enterprise for Entrepreneurs . . . .	3
ESE 3725	Social Enterprise Lab . . . . .	1
ESE 4710	Commercialization . . . . .	3
HIST 4340	Public History . . . . .	3
GIS 1000	Introduction to International Studies . . .	3
MGT 3315	Management of Organizations . . . . .	3
MGT 3320	Systems, Teams & Org. Behavior . . . . .	3
MGT 3385	Integrative Bus. Exp. Pract . . . . .	3
MKT 3485	Integrative Bus. Exp. Pract . . . . .	3
PR 2620	Principles of Public Relations . . . . .	3
SOC 1830	Social Problems . . . . .	3

Competency 8: Managing People

ACCT 2100	Survey of Accounting . . . . .	3
BIOL 1005	Intro. to Environmental Science . . . . .	3
BTE 4560	Emerging Technologies for Business . . . .	2
CIS 3685	Integrative Bus. Exp. Pract . . . . .	3
COMM 2330	Comm. in Small Groups/Teams . . . . .	3

COMM 2380	Intro. to Organizational Comm. . . . .	3
COMM 4783	Communication Training . . . . .	3
ESE 3715	Entrepreneurial Business Planning Lab . . .	1
ESE 3725	Social Enterprise Lab . . . . .	1
HM 4820	Sustainability & Operations Mgt. . . . .	3
HRM 3920	Human Resource Management. . . . .	3
MGT 3300	DC: Leadership Trng. for Managers. . . . .	2
MGT 3315	Management of Organizations. . . . .	3
MGT 3325	Business Communications . . . . .	3
MGT 3385	Integrative Bus. Exp. Pract . . . . .	3
MKT 3405	Marketing Policy . . . . .	3
MKT 3485	Integrative Bus. Exp. Pract . . . . .	3
PSY 2220	Child Psychology . . . . .	3
PSY 3220	Life-Span Development . . . . .	3
GEPSY 4230	Psychology of Adolescence . . . . .	3
SOC 2850	Institutions & Social Action . . . . .	3
SOC 4805	Environment & Sociology. . . . .	3
SOC 4815	Special Projects in Sociology . . . . .	1-6
WGS 2000	Race, Class & Gender . . . . .	3

**MANAGEMENT**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (510)

		Sem. Hours
<b>MINOR REQUIREMENTS</b>		<b>18</b>
MGT 3315	Management of Organizations . . . . .	3
MGT 3320	Systems, Teams & Org. Behavior . . . . .	3
MGT 3325	Business Communications . . . . .	3
HRM 3920	Human Resource Management . . . . .	3
Electives from the following . . . . . 6		
MGT 3335	Internship in Management . . . . .	3-6
MGT 3360	Supply Chain & Operations Management	3
MGT 4310	Quality & Innovation . . . . .	3
MGT 4320	Leading & Managing Teams & Org. . . . .	3
MGT 4325	Management Communication . . . . .	3
MGT 4370	Applications in Supply Chain Mgt. . . . .	3

**MARKETING AND PUBLIC RELATIONS**

**MARKETING**

**Major, Bachelor of Science in Business Administration Degree**

(46-269)

The graduate with a B.S.B.A. degree with a major in Marketing will use the knowledge and skills obtained in the program to:

- Understand the marketing concepts in consumer behavior, personal selling, marketing research, marketing analysis, strategy development and global decision-making.
- Communicate effectively in both individual and team situations using both oral and written communication.
- Interact effectively with others to analyze situations and solve marketing problems.
- Understand the valuing process as it relates to making optimal decisions in the global business environment.
- Apply analysis and problem solving skills to assess marketing situations and develop strategies for implementation.

		Sem. Hours
<b>MAJOR REQUIREMENTS</b>		<b>69</b>
*ACCT 2101	Principles of Financial Accounting . . . . .	3
*ACCT 2102	Principles of Managerial Acct. . . . .	3
*BLAW 2720	Legal Environment of Business . . . . .	3
CIS 3630	Management Information Systems . . . . .	3
*ECON1011	Principles of Microeconomics . . . . .	3
*FIN 2801	Business Statistics I . . . . .	3
FIN 3801	Business Statistics II . . . . .	3
FIN 3850	Principles of Finance . . . . .	3
MGT 3315	Management of Organizations . . . . .	3

MGT 3325	Business Communications . . . . .	3
MGT 3360	Supply Chain & Operations Management . . .	3
<sup>10</sup> MGT 4357	Organizational Policy & Strategy . . . . .	3
MKT 3405	Marketing Policy . . . . .	3
MKT 3430	Professional Sales . . . . .	3
MKT 3480	Consumer Behavior . . . . .	3
MKT 4460	International Marketing . . . . .	3
MKT 4470	Marketing Research . . . . .	3
MKT 4490	Marketing Management . . . . .	3
Marketing electives from the following . . . . . 15		
MKT 1400	Orientation to Marketing. . . . .	1
MKT 3410	Retail Management . . . . .	3
MKT 3420	Principles of Advertising . . . . .	3
MKT 3435	Internship in Marketing . . . . .	1-6
MKT 3450	Digital Marketing . . . . .	3
MKT 3460	Advanced Professional Sales . . . . .	3
MKT 3470	Services Marketing . . . . .	3
MKT 4420	Sales Management . . . . .	3
MKT 4430	Marketing Distribution . . . . .	3
MKT 4440	Seminar in Marketing . . . . .	3
MKT 4450	Integrated Marketing Comm. . . . .	3
MKT 4454	Sports Marketing . . . . .	3
MKT 4480	Special Projects in Marketing . . . . .	1-3

**GENERAL EDUCATION REQUIREMENTS . . . . . 43**

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

*GE CIS 1600	Business Information Management. . . . .	3
GE COMM 1000	Public Speaking, 3 or	
GE COMM 1050	Fund. of Oral Comm Competency, 3. . . . .	3
*GE ECON 1010	Principles of Macroeconomics . . . . .	3
*GE MATH 1111	College Algebra . . . . .	3

**FREE ELECTIVES . . . . . 8**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

\*Students expecting to receive the B.S.B.A. degree must meet all pre-admission requirements to be admitted to this program. See pages 102-103 for the Statement of Policy on Admission to a B.S.B.A. degree program. Pre-admission courses include: ACCT 2101, ACCT 2102, BLAW 2720, GE CIS 1600, GE ECON 1010, ECON 1011, FIN 2801, and GE MATH 1111.

**MARKETING**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (512)

		Sem. Hours
<b>MINOR REQUIREMENTS</b>		<b>18</b>
MKT 3405	Marketing Policy . . . . .	3
MKT 3430	Professional Sales . . . . .	3
MKT 3480	Consumer Behavior . . . . .	3
Marketing elective from the following. . . . . 9		
BLAW 2720	Legal Environment in Business. . . . .	3
GE ECON 1010	Principles of Macroeconomics . . . . .	3
MKT 3410	Retail Management . . . . .	3
MKT 3420	Principles of Advertising . . . . .	3
MKT 3450	Digital Marketing. . . . .	3
MKT 3460	Advanced Professional Sales . . . . .	3
MKT 4454	Sports Marketing . . . . .	3



**PUBLIC RELATIONS**

**Major, Bachelor of Science Degree**

A Public Relations Bachelor of Science degree requires a minimum of 120 semester hours and a four semester minimum sequence of courses. A minor is not required but is encouraged. An Industry Practices concentration is also elective. (43-351)

**Mission Statement**

To provide students with a world-class education, through a small-college learning environment, in Public Relations and strategic communication.

**Program Outcomes**

The graduate with a Bachelor of Science degree in Public Relations will use the knowledge and skills obtained in the program to:

- Demonstrate Public Relations driven knowledge and understanding.
- Demonstrate written, oral and visual communication knowledge and application proficiency for Public Relations purposes.
- Demonstrate critical thinking, problem-solving, and decision making proficiency relevant to Public Relations purposes.
- Demonstrate research knowledge and application proficiency for Public Relations purposes.
- Demonstrate strategic planning knowledge and application proficiency for Public Relations purposes.
- Demonstrate preparedness for professional life and/or further academic study.

**Admission Policies**

At the time of first admission to UCM, a student should indicate/declare the intent to become a Public Relations major. Each declared major is encouraged to visit a program academic advisor in the Harmon College of Business and Professional Studies (Ward Edwards 1600, phone 660-543-8577). In addition, the student can also visit with Public Relations faculty in Dockery 200, PR Suite, 660-543-4246.

The following prerequisites are required for admission to the Public Relations program: (1) completion of general education courses GE ENGL 1020 and GE ENGL 1030 or GE ENGL 1080 or GE CTE 3060, and GE COMM 1000 or GE COMM 1050 with a grade no lower than a C; and (2) completion of major-specific courses PR 2620, PR 3610 and PR 3620, with no grade lower than a C and a 2.33 grade-point average or better.

The Public Relations faculty encourage all students to meet with an advisor each semester before enrolling.

**Graduation Policies**

1. Course substitutions for program requirements may be made only by the Public Relations program advisor and department chair.
2. A student may not graduate with a degree in Public Relations in which the grade of record for any required communication coursework is an F.
3. A student must earn a grade no lower than a C in the following courses in order to graduate with a Public Relations degree: GE COMM 1000; GE COMM 1050; GE ENGL 1020, GE ENGL 1030 or GE ENGL 1080 or GE CTE 3060; PR 1600, PR 2620, PR 3605, PR 3610 and PR 3620.
4. Only six semester hours of communication coursework with a D can be counted toward the Public Relations major. Any D credits to be counted must be approved by the public relations program faculty advisor.
5. To graduate with a Public Relations degree, a student must obtain at least a 2.25 grade-point average for all credit hours completed at UCM or elsewhere and attain at least a 2.50 grade-point average for all course work in the major.
6. PR 4600 may be repeated for up to nine hours. Three hours of PR 4605 are required; three additional hours of PR 4605 are elective. PR 4625 may be repeated up to nine hours with proper approval. PR 4627 may be repeated up to nine hours with proper approval.
7. Public Relations majors are not required to complete a concentration or minor. They are, however, encouraged to complete the Public Relations-specific Industry Practices concentration or any minor of their choosing. The Industry Practices concentration and minors can be declared when visiting the HCBPS Academic Advising Office.

Sem. Hours

<b>MAJOR REQUIREMENTS</b> . . . . .	<b>60</b>
PR 1600 Orientation to PR . . . . .	3

PR 2620	Principles of Public Relations . . . . .	3
PR 3605	Survey of PR Research & Theory . . . . .	3
PR 3610	Writing & Editing for Public Relations . . . . .	3
PR 3620	Strategic Planning & Research for PR . . . . .	3
PR 3625	Design & Layout for Public Relations . . . . .	3
PR 3640	Integrated Strategic Comm. for PR . . . . .	3
PR 4605	Public Relations Internship . . . . .	3
PR 4610	Public Relations Mgt. & Industry Practices . . . . .	3
PR 4630	Electronic & Social Media for PR . . . . .	3
PR 4680	Advanced PR Writing . . . . .	3
PR 4685	Strategic Public Relations Case Analysis . . . . .	3
<sup>10</sup> PR 4690	Public Relations Campaigns . . . . .	3
BLAW 3721	Law of Business Transactions, 3 or	
COMM4250	The Law & Digital Media, 3 . . . . .	3
Electives from the following . . . . . 12		
PR 3650	Global Sports Public Relations . . . . .	3
PR 4600	Special Topics in Public Relations . . . . .	3-9
PR 4605	Public Relations Internship . . . . .	1-3
PR 4625	Innovative Public Relations . . . . .	1-9
PR 4627	Special Projects in PR . . . . .	1-9
PR 4670	Strategic Crisis Communication . . . . .	3
PR 4675	Media Training for Public Relations . . . . .	3
Electives from the following . . . . . 6		
ACCT 2100	Survey of Accounting . . . . .	3
ACCT 2101	Principles of Financial Accounting . . . . .	3
BLAW 2720	Legal Environment of Business. . . . .	3
MGT 3315	Management of Organizations. . . . .	3
MGT 3320	Systems, Teams & Org. Behavior . . . . .	3
MKT 3405	Marketing Policy . . . . .	3
MKT 3420	Principles of Advertising . . . . .	3
MKT 3480	Consumer Behavior . . . . .	3

**GENERAL EDUCATION REQUIREMENTS . . . . . 42**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GE COMM 1000	Public Speaking, 3 or	
GE COMM 1050	Fund. of Oral Comm. Competency, 3 . . . . .	3
<b>FREE ELECTIVES</b> . . . . .		<b>18</b>
<b>MINIMUM TOTAL</b> . . . . .		<b>120</b>

<sup>10</sup>Competency 10 course

**Industry Practices concentration**

Students electing this concentration cannot enroll in more than a total of 30 semester hours of courses with the following prefixes: ACCT, CIS, ECON, ESE, FIN, HRM, MKT, MGT. \*\*

\*\*Deviations from this limit must be approved in writing by the Dean of the Harmon College of Business and Professional Studies.

Sem. Hours

<b>REQUIREMENTS</b> . . . . .	<b>18</b>	
BLAW 2720	Legal Environment of Business. . . . .	3
MKT 3405	Marketing Policy . . . . .	3
ACCT 2100	Survey of Accounting, 3 or	
ACCT 2101	Principles of Financial Accounting, 3 . . . . .	3
ESE 3710	Entrepreneurial Business Planning, 3 or	
PR 4625	Innovative Public Relations, 3 . . . . .	3
MGT 3315	Management of Organizations, 3 or	
MGT 3320	Systems, Teams & Org. Behavior, 3 . . . . .	3
MKT 3420	Principles of Advertising, 3 or	
MKT 3480	Consumer Behavior, 3 . . . . .	3

**PUBLIC RELATIONS**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (253)

All public relations minors must obtain a 2.25 GPA (with no grade lower than a C) in PR 1600, PR 2620 and PR 3605.

The graduate with a Bachelor of Science degree with a Public Relations minor will at some level use the knowledge and skills obtained in the program to:

- Demonstrate public relations driven knowledge and understanding.
- Demonstrate written, oral and visual communication knowledge and

- application proficiency for public relations purposes.
- Demonstrate critical thinking, problem-solving, and decision making proficiency relevant to public relations purposes.
- Demonstrate research knowledge and application proficiency for public relations purposes.
- Demonstrate strategic planning knowledge and application proficiency for public relations purposes.
- Demonstrate preparedness for professional life and/or further academic study.

Sem. Hours

<b>MINOR REQUIREMENTS</b> . . . . .	<b>18</b>
PR 1600 Orientation to PR . . . . .	3
PR 2620 Principles of Public Relations . . . . .	3
PR 3605 Survey of PR Research & Theory . . . . .	3
PR 3640 Integrated Strategic Comm. for PR. . . . .	3
BLAW 3721 Law of Business Transactions , 3 or	
COMM4250 The Law & Digital Media, 3 . . . . .	3
Elective PR course from approved list (see major electives) . . . . .	3

**LEGAL STUDIES**

Minor for a Bachelor’s Degree  
(555)

Sem. Hours

<b>MINOR REQUIREMENTS</b> . . . . .	<b>21</b>
*CJ 2300 Criminal Law & Procedure . . . . .	3
BLAW 2720 Legal Environment of Business . . . . .	3
POLS 2580 Public Law & Judicial Process . . . . .	3
Electives from the following . . . . .	12
No more than 6 hours from any one discipline and at least 6 hours must be upper-level (3000/4000).	
*ACCT 3130 Introduction To Income Tax. . . . .	3
*ACCT 4130 Advanced Income Tax . . . . .	3
AE 1240 LSAT Test Preparation . . . . .	1
AVIA 4090 Aviation Law . . . . .	3
BLAW 2750 Legal & Ethical Decision Making in the Workplace. . . . .	3
*BLAW 3721 Law of Business Transactions . . . . .	3
*BLAW 4740 Employment Law . . . . .	3
COMM 2340 Argumentation & Debate . . . . .	3
*COMM 4250 The Law & Digital Media . . . . .	3
*CJ 3310 Law of Corr. & Prisoners Rights . . . . .	3
CJ 3398 International Human Rights & CJ . . . . .	3
CJ 4300 Critique Crim. Law & Crim. Proc. . . . .	3
CJ 4302 Evidence & Courtroom Procedure . . . . .	3
*CJ 4321 Civil Remedies in CJ . . . . .	3
*CJ 4330 CJ & the Mental Health Systems . . . . .	3
CJ 4352 International Criminal Law . . . . .	3
CJ 4390 The Death Penalty . . . . .	3
CJ 4701 Juvenile Law & Policy . . . . .	3
*EDSP 4700 IEP & the Law . . . . .	3
FIN 4804 Emp. Benefits & Ret. Plan. . . . .	3
HM 4840 Legal Aspects of Hotel & Res. Mgt. . . . .	3
INDM 4015 Legal Aspects of Industry . . . . .	3
PE 4740 Legal Liability in Fitness/Wellness, Physical Education, Recreation, & Sports Settings . . . . .	3
PHIL 1400 Deductive Logic . . . . .	3
GEPHIL 1410 Critical Thinking . . . . .	3
GEPHIL 2300 Ethics. . . . .	3
GEPOLS 2581 Trial Advocacy . . . . .	3
POLS 4530 International Law . . . . .	3
POLS 4580 American Constitutional Law . . . . .	3
POLS 4581 Civil Rights & Liberties. . . . .	3
POLS 4583 First Amendment . . . . .	3
*SAFE 4020 Legal Aspects of Safety & Health . . . . .	3
*SAFE 4425 Safety & Health Legislation & Standards . . . . .	3
*SAFE 4430 Workers Comp Legislation. . . . .	3

\* This course has a prerequisite not listed in the program; see specific class listing in the catalog for additional requirements.

**SCHOOL OF PROFESSIONAL STUDIES**

The School of Professional Studies is comprised of:

- The Department of Aviation
- The Department of Communication Disorders and Social Work
- The Department of Criminal Justice
- The Department of Military Science and Leadership
- The Missouri Safety Center

**AVIATION**

The Department of Aviation  
TR Gaines 210  
660-543-4969  
ucmo.edu/aviation

**Department of Aviation Statement of Policy**

Department of Aviation requires a 2.25 GPA for all AVIA and FLYA prefixed courses. Students pursuing flight training in their program must hold a 1st, 2nd or 3rd Class FAA Medical Certificate prior to starting flight lessons. Additionally, students pursuing flight training may request immediate enrollment in subsequent flight courses at any time during a published term if the prerequisite has been satisfactorily completed.

**AVIATION MAINTENANCE MANAGEMENT 2+2**

Major, Bachelor of Science Degree  
(43-562)

This “2+2” program is designed to build upon an Associate Degree.

The mission of the Aviation Maintenance Management B.S. program is to prepare students for ready advancement into aviation maintenance management professions by developing sound and advanced student skills including critical thinking and teamwork, attainment of aviation knowledge and awareness of current aviation management issues in airplane maintenance, infused with safety practices and practical applications in real world environments.

The graduate with a Bachelor of Science degree in Aviation Maintenance Management 2+2 will be able to:

- Express oneself clearly and concisely in writing and speech.
- Complete and present projects based on research, data interpretation, and analysis.
- Complete work utilizing inputs and outputs from other members in team projects including simulated work environments.
- Define solutions to challenges that require critical thinking.
- Explain aviation terminology and list relevant key literature references in the student's subject field.
- Recognize and solve typical practical and theoretical real life problems in the student's aviation field.
- Discuss safety, economic, and political issues that affect aviation activities in the student's career area.
- Define the key issues affecting leadership and management in the aviation industry.
- Define further career options, academic learning opportunities, and professional training and certification opportunities upon graduation.
- Apply for next-step career opportunities using qualifications, experience, and interview skills gained in the course of the student's study program.

Sem. Hours

<b>MAJOR REQUIREMENTS</b> . . . . .	<b>77</b>
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**Associate Degree Technical Courses. . . . .42**

A technology related Associate in Aviation Maintenance from an accredited community college or technical institute in this field of study will be accepted. Forty-two hours of the degree transferred should apply towards the major and the remainder

towards General Education. The General Education requirements transferred must be equivalent to UCM's requirements. In addition, the Federal Aviation Administration's A&P certificate is required for entry into the program.

**Requirements** ..... 23

AVIA 3710	Professional Ethics in Aviation	2
AVIA 4090	Aviation Law	3
AVIA 4500	Aviation Safety	3
<sup>10</sup> AVIA 4999	Integrative Studies Capstone	3
MGT 3325	Business Communications	3
AVIA 4042	Aviation Maintenance Mgt., 3 or	
AVIA 4040	Aviation Management, 3	3
AVIA 4420	Air Transportation, 3 or	
AVIA 4430	Corporate Aviation Management, 3	3
MGT 3315	Management of Organizations, 3 or	
INDM 4210	Industrial Management, 3	3

Choose one area. .... 12

**Area 1 - Management Focus, 12 hours**

AVIA 3010	Aerodynamics	3
ACCT 2101	Principles of Financial Accounting	3
BLAW 2720	Legal Environment of Business	3
HRM 3920	Human Resource Management, 3 or	
INDM 4260	Organizational Dynamics, 3	3

**Area 2 - Maintenance Focus, 12 hours**

AVIA 1215	General A&P Applications	3
AVIA 1218	FAA Maintenance Regulations	3
AVIA 1216	Airframe Applications, 3 or	
AVIA 1217	Powerplant Applications, 3	3
Elective - Any AVIA course		3

NOTE: Area 2 does not fulfill the university's minimum number of required upper-level (3000/4000) hours.

**Area 3 - Flight Focus, 12 hours**

AVIA 1310	FAA Private Requirements	4
AVIA 2325	Instrument Rating Ground School	4
FLYA 1320	Private Flight A	1
FLYA 1321	Private Flight B	1
FLYA 2313	Instrument Flight A	1
FLYA 2314	Instrument Flight B	1

NOTE: Students who enter the program with their Private Pilot Certificate will be awarded 6 credit hours (for AVIA1310/FLYA1320/FLYA1321) after they have completed their Instrument rating. See department for credit.

Students are required to maintain a minimum GPA of 2.25 in aviation major core subjects to maintain flight status for FLYA courses.

**GENERAL EDUCATION REQUIREMENTS** ..... 42

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

<del>BE</del> ECON 1010	Principles of Macroeconomics	3
<del>BE</del> ENGL 1030	Composition II	3
<del>BE</del> MATH 1131	Applied Calculus	3
<del>BE</del> PHYS 1104	Intro. to the Sciences: Physics	4
FREE ELECTIVE		1
<b>MINIMUM TOTAL</b>		<b>120</b>

<sup>10</sup>Competency 10 course

**AVIATION MANAGEMENT**

Major, Bachelor of Science Degree (43-570)

The mission of the Aviation Management (Option 1 - Flight Operations Management) B.S. program is to prepare students for ready advancement into flight operations management professions by developing sound and advanced student skills including critical thinking and teamwork, attainment of aviation knowledge and awareness of current aviation management issues in flight operations, infused with safety practices and practical applications in real world environments.

The mission of the Aviation Management (Option 2 - Airport Management) B.S. program is to prepare students for ready advancement into airport management professions by developing sound and advanced

student skills including critical thinking and teamwork, attainment of aviation knowledge and awareness of current aviation management issues in airport management, infused with safety practices and practical applications in real world environments.

The graduate with a Bachelor of Science degree in Aviation Management will be able to:

- Express oneself clearly and concisely in writing and speech.
- Complete and present projects based on research, data interpretation, and analysis.
- Complete work utilizing inputs and outputs from other members in team projects including simulated work environments.
- Define solutions to challenges that require critical thinking.
- Explain aviation terminology and list relevant key literature references in the student's subject field.
- Recognize and solve typical practical and theoretical real life problems in the student's aviation field.
- Discuss safety, economic, and political issues that affect aviation activities in the student's career area.
- Define the key issues affecting leadership and management in the aviation industry.
- Define further career options, academic learning opportunities, and professional training and certification opportunities upon graduation.
- Apply for next-step career opportunities using qualifications, experience, and interview skills gained in the course of the student's study program.

Sem. Hours

**MAJOR REQUIREMENTS** ..... 78

**Aviation Department Core** ..... 29

AVIA 1020	Aeronautics	2
AVIA 1310	FAA Private Requirements	4
AVIA 3710	Professional Ethics in Aviation	2
AVIA 4040	Aviation Management	3
AVIA 4090	Aviation Law	3
AVIA 4500	Aviation Safety	3
<sup>10</sup> AVIA 4999	Integrative Studies Capstone	3
MGT 3325	Business Communications	3
AVIA 4420	Air Transportation, 3 or	
AVIA 4430	Corporate Aviation Management	3
MGT 3315	Management of Organizations, 3 or	
INDM 4210	Industrial Management, 3	3

**Major Specialization (Aviation Management)** ..... 24

ACCT 2101	Principles of Financial Accounting	3
BLAW 2720	Legal Environment of Business	3
FIN 2801	Business Statistics I	3
FIN 3850	Principles of Finance	3
HRM 3920	Human Resource Management	3
INDM 4250	Project Management	3
MKT 3405	Marketing Policy	3
PR 2620	Principles of Public Relations	3

**Select one of the two options** ..... 25

**Option 1 - Flight Operations Management, 25 hours**

AVIA 2325	Instrument Rating Ground School	4
AVIA 2350	Aviation Weather	3
AVIA 3010	Aerodynamics	3
AVIA 3080	Air Traffic Control	2
AVIA 4380	Flight Operations Management	3
FLYA 1320	Private Flight A	1
FLYA 1321	Private Flight B	1
FLYA 2313	Instrument Flight A	1
FLYA 2314	Instrument Flight B	1
Electives (free choice)		6

NOTE: Students who enter the program with their Private Pilot Certificate will be awarded 5 credit hours (for AVIA1310/FLYA1320/FLYA1321) after they have completed their Instrument rating. See department for credit.

Students are required to maintain a minimum GPA of 2.25 in aviation major core subjects to maintain flight status for FLYA courses.

**Option 2 - Airport Management, 25 hours**

AVIA 3022	Aviation Internship	3
AVIA 3030	Sport Aviation	2

AVIA 4045	Airport Management	3
AVIA 4046	Airport Ops Certification	3
ATM 3010	Transportation Systems	3
CADD 1105	Basic AutoCAD	1
CADD 1110	Fundamentals of Drafting	3
CADD 1170	Intro. to Computer-Aided Drafting	2
AVIA 3620	Prin. of Aviation Accident Causation, 3 or	
SAFE 3000	Prin. of Accident Causation & Prevention	3
	Electives (free choice)	2

**GENERAL EDUCATION REQUIREMENTS . . . . . 42**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GE/COMM 1000	Public Speaking, 3 or	
GE/COMM 1050	Fund. of Oral Comm. Competency, 3	3
GE/ECON 1010	Principles of Macroeconomics	3
GE/FIN 1820	Personal Finance	3
GE/MATH 1131	Applied Calculus	3
GE/PHYS 1104	Intro to the Sciences: Physics	4

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

**PROFESSIONAL PILOT**

Major, Bachelor of Science Degree  
(43-554)

The mission of the Professional Pilot B.S. program is to prepare students for ready advancement into airplane pilot professions by developing sound and advanced student skills including critical thinking and teamwork, attainment of aviation knowledge and awareness of current aviation management issues in airplane flying, infused with safety practices and practical applications in real world environments.

The graduate with a Bachelor of Science degree in Professional Pilot will be able to:

- Express oneself clearly and concisely in writing and speech.
- Complete and present projects based on research, data interpretation, and analysis.
- Complete work utilizing inputs and outputs from other members in team projects including simulated work environments.
- Define solutions to challenges that require critical thinking.
- Explain aviation terminology and list relevant key literature references in the student's subject field.
- Recognize and solve typical practical and theoretical real life problems in the student's aviation field.
- Discuss safety, economic, and political issues that affect aviation activities in the student's career area.
- Define the key issues affecting leadership and management in the aviation industry.
- Define further career options, academic learning opportunities, and professional training and certification opportunities upon graduation.
- Apply for next-step career opportunities using qualifications, experience, and interview skills gained in the course of the student's study program.

A secondary application process is required. See [ucmo.edu/aviation](http://ucmo.edu/aviation) for more details.

**MAJOR REQUIREMENTS . . . . . 78**

<b>Aviation Department Core . . . . . 29</b>		
AVIA 1020	Aeronautics	2
AVIA 1310	FAA Private Requirements	4
AVIA 3710	Professional Ethics in Aviation	2
AVIA 4040	Aviation Management	3
AVIA 4090	Aviation Law	3
AVIA 4500	Aviation Safety	3
<sup>10</sup> AVIA 4999	Integrative Studies Capstone	3
MGT 3325	Business Communications	3
AVIA 4420	Air Transportation, 3 or	
AVIA 4430	Corporate Aviation Management, 3	3
MGT 3315	Management of Organizations, 3 or	
INDM 4210	Industrial Management, 3	3

**Major Specialization (Professional Pilot) . . . . . 49**

AVIA 2310	Propulsion Systems	3
AVIA 2325	Instrument Rating Ground School	4
AVIA 2340	Aircraft Systems & Components	3
AVIA 2350	Aviation Weather	3
AVIA 3010	Aerodynamics	3
AVIA 3080	Air Traffic Control	2
AVIA 3305	FAA Commercial Requirements	3
AVIA 3360	Flight Instructor - Airplane	2
AVIA 3370	Transport Aircraft Systems	2
AVIA 3372	Advanced Transport Aircraft Systems	2
AVIA 3610	Human Factors	3
AVIA 4370	Advanced Flight Crew Management	3
FLYA 1320	Private Flight A	1
FLYA 1321	Private Flight B	1
FLYA 2313	Instrument Flight A	1
FLYA 2314	Instrument Flight B	1
FLYA 3310	Commercial Flight A	1
FLYA 3311	Commercial Flight B	1
FLYA 3312	Commercial Flight C	1
FLYA 3360	Flight Instructor Lab - Airplane	1
FLYA 3315	Commercial Flight D, 1 or	
FLYA 3415	Commercial Flight D Multiengine, 1	1
FLYA 3316	Commercial Flight E, 1 or	
FLYA 3416	Commercial Flight E Multiengine, 1	1
FLYA 3317	Commercial Flight F, 1 or	
FLYA 3417	Commercial Flight F Multiengine, 1	1
FLYA 3330	Multi-Engine Certificate, 1 or	
FLYA 3430	Single-Engine Add-On, 1	1
	Electives (free choice)	4

NOTE: Students who enter the program with their Private Pilot Certificate will be awarded 6 credit hours (for AVIA 1310/FLYA 1320/FLYA 1321) after they have completed their Instrument rating. See department for credit.

FAA Approved for the Restricted ATP. Contact the Chief Flight Instructor for more details.

Students are required to maintain a minimum GPA of 2.25 in aviation major core subjects to maintain flight status for FLYA courses.

**GENERAL EDUCATION REQUIREMENTS . . . . . 42**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GE/COMM 1000	Public Speaking, 3 or	
GE/COMM 1050	Fund. of Oral Comm. Competency, 3	3
GE/ECON 1010	Principles of Macroeconomics	3
GE/FIN 1820	Personal Finance	3
GE/MATH 1131	Applied Calculus	3
GE/PHYS 1104	Intro to the Sciences: Physics	4

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

**AERONAUTICS**

**Certificate**

(10-861)

<b>Required Courses . . . . . 12-13</b>		
AVIA 1020	Aeronautics	2
AVIA 3030	Sport Aviation	2
AVIA 4060	Aerospace Education	2
AVIA 4070	Aviation History	3
General Education <sup>1</sup> or Graduate Level Preparation <sup>2</sup> . . . . . 3-4		
<sup>2</sup> AVIA 4090	Aviation Law	3
<sup>2</sup> AVIA 4500	Aviation Safety	3
<sup>1</sup> GE/ECON 1010	Principles of Macroeconomics	3
<sup>1</sup> GE/ENGL 1020	Composition I	3
<sup>1</sup> GE/MATH 1111	College Algebra	3
<sup>1</sup> GE/PHYS 1104	Intro. to the Sciences: Physics	4

Note: AVIA 4090 and AVIA 4500 are intended for students who wish to enter our graduate degree program.

**GENERAL AVIATION MAINTENANCE TRANSITION**Certificate  
(10-878)

<b>Required Courses</b> . . . . .	<b>12</b>
AVIA 1215 General A&P Applications . . . . .	3
AVIA 1218 FAA Maintenance Regulations . . . . .	3
AVIA 1216 Airframe Applications, 3 or	
AVIA 1217 Powerplant Applications, 3 . . . . .	3
Any AVIA elective . . . . .	3

**AVIATION****Minor for a Bachelor's Degree**UCM does not confer teacher certification for this minor.  
(157)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 21**

AVIA 1020 Aeronautics, 2 or	
AVIA 1310 FAA Private Requirements, 4 . . . . .	2-4
Approved electives in aviation** . . . . .	17-19

\*\*Must include at least one upper-level (3000/4000) course to meet graduation requirements.

NOTE: Students majoring in any Aviation Department major are not eligible for this minor.

**Air Force Reserve Officer Training Corps (AFROTC) Program**

University of Central Missouri offers an Air Force Reserve Officer Training Corps (AFROTC) program in cooperation with the University of Missouri - Columbia. Students enroll in one course per semester at UCM and participate in the program one day per week on the University of Missouri - Columbia campus. Credits earned in the program can count as free elective credit toward any degree program at UCM, however not all programs require free electives. Courses are taught by active duty Air Force officers assigned as ROTC faculty on the University of Missouri - Columbia campus. All undergraduate and graduate students are eligible to enroll in Air Force ROTC courses. For additional information contact the Aviation Department Chair.

**COMMUNICATION DISORDERS AND SOCIAL WORK**

The Department of Communication Disorders and Social Work

Wood 005

660-543-4407

ucmo.edu/cdsw

**COMMUNICATION DISORDERS****Overview of Program**

The primary purpose of the B.S. Degree in Speech-Language Pathology is to prepare students for possible admission to graduate programs in either Speech-Language Pathology or Audiology. Completion of the B.S. Degree in Speech-Language Pathology does not provide the qualifications that students will need for employment as a speech-language pathologist or audiologist, nor does it guarantee admission to a graduate program in Speech-Language Pathology or Audiology; however, the undergraduate degree can lead to employment opportunities in a variety of related fields. The Master's degree is considered the entry level degree to enter the field of Speech-Language Pathology. UCM offers a Master's degree program that is accredited by the Council on Academic Accreditation of the American Speech-Language Hearing Association (ASHA) in Speech-Language Pathology. The clinical doctorate (AuD), not currently offered at UCM, is the entry level degree to enter the field of Audiology.

**Undergraduate Student Learning Outcomes**

The graduate with a Bachelor of Science in Speech-Language Pathology will use the knowledge and skills obtained in the program to:

1. Demonstrate knowledge of information regarding prevention, assessment and intervention concerning communication differences and disorders and swallowing or other upper aerodigestive disorders.
2. Provide prevention, assessment and intervention services to children and adults across a wide range of speech and language disorders and differences in a closely supervised setting.
3. Demonstrate emerging skills in oral and written language to achieve effective clinical and professional interaction.
4. Begin to exhibit professional behavior as defined in the cardinal documents of the American Speech-Language-Hearing Association (ASHA) including but not limited to Certification Standards for the Certificate of Clinical Competence in Speech-Language Pathology, ASHA Scope of Practice in Speech-Language Pathology, ASHA Code of Ethics and ASHA Preferred Practice Patterns for the Profession of Speech-Language Pathology.
5. Collaborate with professionals and provide counseling to individuals and their families regarding speech and language differences and disorders in a closely supervised setting.
6. Begin to integrate classroom-based knowledge, clinical experience and technological resources to support Evidence-Based Practice in a guided clinical setting.

**Undergraduate Admission Policies and Procedures**

Student enrollment is limited to the following Communication Disorders courses unless the student is either provisionally or fully admitted to the undergraduate functional major in speech-language pathology: CD 1000, CD 1800, CD 2000, CD 2301, CD 3301, CD 4401, CD 4402, CD 4900. If the student is not provisionally or fully admitted to the undergraduate program, enrollment in Communication Disorders courses other than the ones listed above, shall be determined in conference with the director of undergraduate studies in the program.

Students who have been admitted to the undergraduate program and have not enrolled in Communication Disorders' courses for three consecutive semesters will be dropped from the undergraduate program. These students must reapply for admission to the undergraduate program prior to enrollment in any additional courses in Communication Disorders.

**I. Admission of Non-Transfer Students****A. Admission Criteria:**

1. Must have a minimal overall GPA of 3.20.
2. Must have earned a minimum of 30 university credit hours, applicable to graduation, including a grade of C or better in GEENGL 1020 and GEENGL 1030 or GECTE 3060 or GEENGL 1080.
3. Must have made a grade of C or better and a 3.20 GPA or better in the following CD courses: CD 1000, CD 1800, CD 2301, CD 3301.
4. Students may enroll in the four courses listed under I.A.3. a maximum of two times.
5. Students must complete a speech, language and hearing screening.
6. Students must submit a formal application for admission to the undergraduate Communication Disorders program.
7. Students who do not meet requirements I. A. 1-6. are ineligible for admission to the undergraduate Communication Disorders program.

**B. Maintenance Criteria:**

1. The first semester the student's overall GPA drops below a 3.20 after being admitted to the undergraduate program in Communication Disorders, the student will receive a letter of written academic warning from the Communication Disorders program.
2. Any student under academic warning whose overall GPA falls below a 3.20 for any subsequent semester will become ineligible to continue taking courses in the Communication Disorders program and/or to re-apply for admission to the undergraduate program.
3. Any student who receives a grade below C in any CD course or whose GPA drops below a 3.20 in CD courses will receive a letter

of warning. Students must obtain a grade of C or better and a 3.20 GPA or better in all CD courses taken prior to completing an undergraduate major in Communication Disorders. Students may enroll in any CD course a maximum of 2 times.

4. Students must maintain a cumulative GPA of 3.20 or higher.

**II. Admission of Undergraduate Transfer Students**

**A. Admission Criteria:**

1. Transfer students must meet requirements I.A. 1-7.
2. Students who are transferring two or more of the courses listed in I.A.3. and meet other criteria listed in I.A. will be provisionally admitted and must take an additional six semester hours of Communication Disorders courses at the University of Central Missouri before applying for full admission.
3. Transfer students must demonstrate the competencies required for the UCM equivalent for any courses being transferred before applying for full admission to the undergraduate program.

**B. Maintenance Criteria:**

1. Same as for non-transfer students.

**C. Other**

1. A minimum letter grade of a C or better and a 3.20 GPA or better must be obtained for the six semester hours under II.A.2. for the transfer student to be able to apply for full admission to the undergraduate program. Those courses in which the undergraduate transfer student makes a grade below a C can be retaken only once. If this requirement is not met, the student becomes ineligible to continue taking courses in the Department of Communication Disorders and Social Work and/or to apply for full admission to the undergraduate major in speech-language pathology.

**III. Post-Baccalaureate Students**

Post-Baccalaureate Students must have permission of the program director to enroll in any Communication Disorders course.

**IV. Clinical Practicum Requirements**

Undergraduate students will complete the following practicum requirements as described below:

**Orientation Policies and Procedures**

All first-semester clinicians must enroll in CD 4802: Undergraduate Clinical Practicum I. Students will pay a one-time fee for a Clinic Shirt and name tag.

**CPR Certification**

Students will obtain certification in adult and child cardiopulmonary resuscitation prior to enrolling in clinical practicum experiences. Students must maintain re-certification throughout all clinical practicum experiences.

**Immunizations**

Students must be tested yearly for Tuberculosis (TB) and submit results of testing to the Director of Clinical Services prior to beginning clinic each year. Additionally, students must submit proof of having initiated the three shot series of immunization against Hepatitis B prior to beginning clinical practicum.

Student Clinicians participating in the Welch-Schmidt Center for Communication Disorders are expected to comply with all University of Central Missouri health requirements. This includes current tuberculosis (TB) test and updated immunizations as recommended by the US Center for Disease Control (CDC) and the Missouri Department of Health and Senior Services.

All immunizations that are required by the University of Central Missouri and recommended by the Centers for Disease Control and Prevention (CDC) and the Missouri Department of Health and Senior Services must be up to date prior to beginning clinical practicum. People who are not properly immunized pose a public health risk to their patients, co-workers and themselves.

If immunizations and TB tests are not up to date [for example, by virtue of an exemption], you may not be accepted at medical and/or educational clinical rotation sites, etc. This could prevent you from participating in a variety of clinical experiences which would ultimately prevent you from graduating.

Seasonal flu shots are being required by many external clinical sites and will not accept student clinicians who have not had this immunization.

**Criminal Background Check**

Prior to beginning clinic, students will receive the most recent criminal background check procedures from the Director of Clinical Services. If a background check is unsatisfactory, placement in clinic may not be possible. A student unable to be placed in clinic will not be able to complete the program.

**Grades**

Students who are under academic warning from the department may not enroll in any clinical practicum courses.

**Clinician Meetings**

Clinicians are required to attend clinician meetings which cover a variety of topics ranging from paperwork and procedures to assessment and intervention tools available in our clinic. These meetings are scheduled as needed throughout the semester.

**Knowledge and Skills Acquisition (KASA)**

The Bachelor of Science Degree in Speech-Language Pathology is a competency based program. These competencies reflect the knowledge and skills required by the ASHA Certification Standards III, Program of Study-Knowledge Outcomes IV, and Program of Study-Skill Outcomes. These required knowledges and skills are delineated on the KASA. To understand the procedures associated with the KASA documentation, students are required to attend KASA trainings offered each semester. Students will be expected to demonstrate competency related knowledges and skills throughout their undergraduate program through formative and summative assessments. For all courses listed on the KASA, students must achieve a grade of C or better. Students' successful demonstration of the acquisition of knowledges and skills will be documented on the KASA. Students not demonstrating the achievement of course and practicum related knowledges and skills will be required to successfully complete remediation procedures that will then allow those knowledges and skills to be documented on the KASA. The faculty of the Communication Disorders Program has determined a grade of "B" or competency of a "4" or "5" on the KASA demonstrates specific knowledge and/or skills have been acquired for clinical practicum. In cases where the student's progression in the acquisition of knowledge and/or skill does not meet expectations within the semester, a plan for clinical remediation may be established. Remediation plans are designed to improve a student's knowledge and skills in a specific area of weakness. Successful completion of remediation procedures does not alter the final course grade.

**SPEECH-LANGUAGE PATHOLOGY**

Major, Bachelor of Science Degree  
(43-273)

Sem. Hours

<b>MAJOR REQUIREMENTS</b>		<b>56</b>
AT	1625 CPR/1st Aid/AED for Health Care Professionals	1
CD	1000 Intro. to Comm. Disorders	3
CD	1800 Observ. of Clinical Practicum in Communication Disorders	1
CD	2301 American Phonetics	3
CD	3301 Anatomy & Physiology of Speech & Swallowing	2
CD	3304 Speech Science	3
CD	3503 Principles of Clinical Mgt.	3
CD	4102 Counseling Persons with Comm. Disorders & Their Families	2
CD	4103 Introduction to Evidence Based Practice in Comm. Disorders	2
CD	4401 Language Development	3

CD	4501	Basic Neuroscience for Speech- Language Pathologists . . . . .	2
CD	4504	Introduction to Articulation & Phonological Disorders . . . . .	3
CD	4505	School-age Issues in Lang. & Literacy . . . . .	3
CD	4510	Multicultural Issues in Comm. Disorders . . . . .	2
CD	4512	Best Practices in Early Ch. Intervention . . . . .	3
CD	4701	Introduction to Audiology . . . . .	3
CD	4706	Hearing Measurement . . . . .	3
CD	4708	Aural Rehabilitation . . . . .	3
CD	4802	Undergraduate Clinical Practicum I . . . . .	1
<sup>10</sup> CD	4803	Undergraduate Clinical Practicum II . . . . .	1
EDSP	4700	IEP & the Law . . . . .	3
PSY	3220	Life-Span Development . . . . .	3
PSY	4520	Statistics for the Behavioral Sciences . . . . .	3

**GENERAL EDUCATION REQUIREMENTS . . . . . 42**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

<del>GE</del> CD	1401	American Sign Language 1 . . . . .	3
<del>GE</del> COMM	1000	Public Speaking. . . . .	3
<del>GE</del> PSY	1100	General Psychology . . . . .	3
<del>GE</del> BIOL	1003	Intro. to the Sciences: Ecology, 3 and	
<del>GE</del> CHEM	1104	Intro. to the Sciences: Chemistry, 4	
	or		
<del>GE</del> BIOL	1003	Intro. to the Sciences: Ecology, 3 and	
<del>GE</del> PHYS	1104	Intro. to Sciences: Physics, 4	
	or		
<del>GE</del> BIOL	1003	Intro. to the Sciences: Ecology, 3 and	
<del>GE</del> BIOL	1006	Environmental Science/Ecology Lab, 1 and	
<del>GE</del> CHEM	1103	Intro. to the Sciences: Chemistry, 3	
	or		
<del>GE</del> BIOL	1003	Intro. to the Sciences: Ecology, 3 and	
<del>GE</del> BIOL	1006	Environmental Science/Ecology Lab, 1 and	
<del>GE</del> PHYS	1103	Introduction to the Sciences: Physics, 3 . . . . .	7

**FREE ELECTIVES . . . . . 22**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

**SOCIAL WORK**

**Social Work Statement of Policy**

A student may enroll in a course offered by the Social Work Program only if a grade of C or better is earned in each of the course's prerequisites taken.

**Purpose**

The purpose of the social work profession is to promote human and community well-being. The BSW Program prepares students for professional generalist social work practice or graduate education. Students are expected to demonstrate mastery of all competencies and practice behaviors identified by the accrediting body.

**Admission Policy**

Students entering UCM as freshmen should indicate a social work major. Transfer students must meet all requirements. Admission to the social work program is conditional upon successful completion of all requirements.

**Requirements for Admission to the Social Work Program**

1. Completion of General Education courses listed as requirements of the social work major with a C or better.
2. Cumulative grade-point average of 2.00.
3. A minimum grade of C for courses listed as curriculum requirements of the social work major.
4. Completion of ~~GE~~PSY 1100, ~~GE~~SOC 1800, ~~GE~~BIOL 2010, ~~GE~~SOWK 2600, and SOWK 3601.
5. Students must complete a social work prefix course in residence prior to applying for admission into the social work program.

6. Submission of:

- a. Application for Admission to social work program.
  - b. Transcript of all university work.
  - c. Three references including one from the SOWK 3601 volunteer supervisor.
  - d. Autobiographical statement.
- The Admissions Packet will be distributed during an informational meeting scheduled for students enrolled in SOWK 3601. Students who miss the meeting or need assistance should meet with their faculty mentor. Admission to the program is required to enroll in SOWK 4630 and SOWK 4650.

7. Successful completion of an interview with Social Work Admissions Committee.
8. Provisional admission requires the student to write a corrective action plan with approval by the faculty mentor prior to the end of the semester in which they receive a provisional admission. The student will be interviewed a second time during the following semester, providing an opportunity to demonstrate time, effort and progress toward resolving provisional concerns.

**Criteria for Retention**

Social Work students will be permitted to continue in the Social Work major by meeting certain "Criteria for Retention" as established by the program.

1. An earned grade of C or better in all courses listed as requirements of the social work major.
2. Students failing to earn a grade of C or better in either SOWK 4660 Field Practicum or SOWK 4661 Field Practicum Seminar are not permitted to repeat the two courses and will not be allowed to continue in the Social Work Program at Central, nor be able to graduate with a BSW from the University of Central Missouri.
3. Adherence to the National Association of Social Workers' Code of Ethics.
4. Demonstrate professional demeanor and maintain social functioning that allows for effective beginning level generalist social work practice. Social Functioning refers to students' ability to cope with the demands generated by interaction with their environment, including school, work, family, and personal and professional relationships.
5. Demonstrate effective verbal and written communication skills.
6. Continued enrollment as a student in good standing at UCM. A student who has not maintained enrollment in good standing for a period of one year must have a retention hearing upon their return to the program.

**Credit for Life Experience**

Credit will not be given for life or previous work experience for courses required in the social work major.

**Accreditation**

The Bachelor of Social Work program is accredited by the Council on Social Work Education, a specialized accrediting body recognized by the Council for Higher Education Accreditation (CHEA). The Council on Social Work Education (CSWE) is located at 1725 Duke Street, Suite 500, Alexandria, VA 22314-3457; phone 703-683-8080; email info@cswe.org.

**SOCIAL WORK**

**Major, Bachelor of Social Work Degree (48-847)**

The graduate with a Bachelor of Social Work degree will use the knowledge and skills obtained in the program to:

- Identify as a professional social worker and conduct one's self accordingly.
- Apply social work ethical principles to guide professional practice.
- Apply critical thinking to inform and communicate professional judgments.
- Engage diversity and differences in practice.
- Advance human rights and social and economic justice.
- Engage in research-informed practice and practice-informed research.
- Apply knowledge of human behavior and the social environment.
- Engage in policy practice to advance social and economic well-being and to deliver effective social work services.
- Respond to contexts that shape practice.
- Engage, assess, intervene, and evaluate with individuals, families, groups, organizations, and communities.

	Sem. Hours
<b>MAJOR REQUIREMENTS</b> . . . . .	<b>51</b>
SOC 2805 Introduction to Social Research . . . . .	3
SOC 3825 Race & Ethnic Relations . . . . .	3
GESOWK 2600 Intro. to Soc. Welfare & Social Work . . . . .	3
SOWK 3601 Soc. Work Practice & Agency Experience . . . . .	3
SOWK 3605 Methods of Inquiry & Evaluation for Social Workers . . . . .	3
SOWK 3610 Social Work Practice: Basic Skills . . . . .	3
SOWK 3612 Human Behavior Across the Lifespan . . . . .	3
SOWK 4610 Special Topics in Social Work 3, or Social Services & Policy with Older Adults, 3 . . . . .	3
SOWK 4612 Human Behavior Social Systems . . . . .	3
SOWK 4630 Social Work Practice: Intervention with Families & Groups . . . . .	3
SOWK 4640 Social Work Practice: Intervention with Communities & Org. . . . .	3
SOWK 4650 Social Policy & Economic Justice . . . . .	3
SOWK 4660 Field Practicum . . . . .	9
<sup>10</sup> SOWK 4661 Field Practicum Seminar . . . . .	3
PSY 4440 Abnormal Psychology . . . . .	3
<b>GENERAL EDUCATION REQUIREMENTS</b> . . . . .	<b>42</b>
All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:	
GBIOL 2010 Human Biology . . . . .	3
GPSY 1100 General Psychology . . . . .	3
GESOC 1800 General Sociology . . . . .	3
<b>FREE ELECTIVES</b> . . . . .	<b>27</b>
<b>MINIMUM TOTAL</b> . . . . .	<b>120</b>
<sup>10</sup> Competency 10 course	

## CRIMINAL JUSTICE

The Department of Criminal Justice  
Humphreys 300  
660-543-4950  
ucmo.edu/cj

Only courses with a grade of C or better (including transfer courses) may be used to fulfill a core requirement in any major or minor offered exclusively by the Department of Criminal Justice. Students taking CJ courses to meet the requirements of majors/minors in other departments may use a D grade to fulfill requirements, unless stipulated by that department. A student may enroll in a course offered by the Department of Criminal Justice only if a grade of C or better is earned in each of the course's prerequisites taken. A grade of D or better will meet the requirements for the 15 hours of CJ electives taken to fulfill a CJ major or any electives required for a CJ minor.

### CRIMINAL JUSTICE

Major, Bachelor of Science Degree  
(43-842)

The graduate with a Bachelor of Science degree in Criminal Justice will use the knowledge and skills obtained in the program to:

- Identify moral and ethical issues inherent in the administration of justice and the practice of criminal justice.
- Identify the importance of the history, development, fundamental concepts, and current operation of our principal criminal justice institutions, their relationships to each other, and their relationships to the larger political and societal context.
- Produce articulate, comprehensible, and grammatically correct oral and written communications.
- Analyze and critique qualitative and quantitative social science research, including basic introductory statistical concepts.
- Apply theoretical frameworks to understanding the causes and

prevention of crime, the processes of criminalization, and crime enforcement.

- Analyze problems and develop solutions for criminal justice systems.
- Identify issues regarding diversity and discrimination situations found in the criminal justice system, including racial, ethnic, class, cultural, and gender diversity.

Sem. Hours

<b>MAJOR REQUIREMENTS</b> . . . . .	<b>45</b>
CECJ 1000 Introduction to Criminal Justice . . . . .	3
CJ 1605 Orientation to the CJ Major . . . . .	1
CJ 2010 Ethics in Criminal Justice . . . . .	3
CJ 2300 Criminal Law & Procedure . . . . .	3
CJ 2700 Introduction to Juvenile Justice . . . . .	3
CJ 3006 Corrections . . . . .	3
CJ 3010 Policing a Democratic Society . . . . .	3
CJ 3600 Intro. to Crim. Justice Research & Stat. . . . .	3
CJ 3605 Junior Seminar in Criminal Justice . . . . .	1
CJ 4020 Crime, Justice & Social Diversity . . . . .	3
<sup>10</sup> CJ 4605 Senior Sem. in Criminal Justice . . . . .	1
CJ 4503 Dynamics of Criminal Behavior . . . . .	3
Criminal Justice electives . . . . .	15
<b>GENERAL EDUCATION REQUIREMENTS</b> . . . . .	<b>39</b>
All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:	
CECJ 1000 Introduction to Criminal Justice . . . . . (3)	(3)
<b>FREE ELECTIVES</b> . . . . .	<b>36</b>
<b>MINIMUM TOTAL</b> . . . . .	<b>120</b>
<sup>10</sup> Competency 10 course	

### CRIMINAL JUSTICE

Major, Accelerated Bachelor of Science and Master of Science Degree  
(43-614)

Sem. Hours

<b>UNDERGRADUATE MAJOR REQUIREMENTS</b> . . . . .	<b>39</b>
CECJ 1000 Introduction to Criminal Justice . . . . .	3
CJ 1605 Orientation to the CJ Major . . . . .	1
CJ 2010 Ethics in Criminal Justice . . . . .	3
CJ 2300 Criminal Law & Procedure . . . . .	3
CJ 2700 Introduction to Juvenile Justice . . . . .	3
CJ 3006 Corrections . . . . .	3
CJ 3010 Policing a Democratic Society . . . . .	3
CJ 3600 Intro. to Crim. Justice Research & Stat. . . . .	3
CJ 3605 Junior Seminar in Criminal Justice . . . . .	1
CJ 4020 Crime, Justice & Social Diversity . . . . .	3
CJ 4503 Dynamics of Criminal Behavior . . . . .	3
<sup>10</sup> CJ 4605 Senior Seminar in Criminal Justice . . . . .	1
Undergraduate Criminal Justice electives . . . . .	9
<b>GENERAL EDUCATION REQUIREMENTS</b> . . . . .	<b>39</b>
All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:	
CECJ 1000 Introduction to Criminal Justice . . . . . (3)	(3)
<b>UNDERGRADUATE FREE ELECTIVES</b> . . . . .	<b>29</b>
<b>MINIMUM UNDERGRADUATE HOUR TOTAL</b> . . . . .	<b>107</b>
<sup>10</sup> Competency 10 course	

### REQUIRED GRADUATE COURSES . . . . . 21

CJ 5000 CJ Philosophy & Policy . . . . .	3
CJ 5003 Causes of Crime . . . . .	3
CJ 5006 Comparative & International CJ Systems . . . . .	3



CJ	5102	Administration in Criminal Justice . . . . .	3
CJ	5301	Legal Aspects of the Criminal Justice System . . . . .	3
CJ	5610	Statistics for Criminal Justice . . . . .	3
CJ	5620	Methods of Criminal Justice Research . . . . .	3
<b>GRADUATE RESEARCH . . . . .</b>			<b>12</b>
- Thesis Option -			
CJ	6600	Thesis . . . . .	6
Department approved Graduate electives . . . . .			6
OR			
- Non-Thesis Option -			
CJ	5600	Individual Research . . . . .	3
Department approved Graduate electives . . . . .			9
<b>MINIMUM GRADUATE HOUR TOTAL . . . . .</b>			<b>33</b>
<b>MINIMUM DUAL DEGREE PROGRAM HOUR TOTAL . . . . .</b>			<b>140</b>

GEOPOLS	3522	Modern Asia, 3 or	
POLS	3524	Middle East Politics, 3 or	
POLS	3525	Politics in Europe, 3 or	
POLS	4520	Principles of International Development, 3 3	
GEOG	3200	Geography of Europe, 3 or	
GEOG	3225	Geography of Latin America, 3 or	
GEOG	3310	Geography of Africa, 3 or	
GEOG	4230	Geography of Asia, 3 or	
GEOG	4235	Geography of the Former Soviet Union, 3 or	
GEOG	3314	Geography of North Africa/Southwest Asia, 3 . . . . .	3

Three credit hours may be granted for study in a UCM approved program or study tour in a foreign country which focuses on the justice structures of the country. . . . . 3

**CRIMINAL JUSTICE**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (829)

			Sem. Hours
<b>MINOR REQUIREMENTS . . . . .</b>			<b>21</b>
GE/CJ	1000	Introduction to Criminal Justice . . . . .	3
CJ	2300	Criminal Law & Procedure . . . . .	3
CJ	3006	Corrections . . . . .	3
CJ	3010	Policing a Democratic Society . . . . .	3
CJ	4503	Dynamics of Criminal Behavior . . . . .	3
Elective in criminal justice . . . . .			6

**CORRECTIONS**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (709)

			Sem. Hours
<b>MINOR REQUIREMENTS . . . . .</b>			<b>24</b>
GE/CJ	1000	Introduction to Criminal Justice . . . . .	3
CJ	2000	History of Corrections & Penal Inst. . . . .	3
CJ	3006	Corrections . . . . .	3
CJ	3104	Institutional Operations . . . . .	3
CJ	3310	Law of Corr. & Prisoners Rights . . . . .	3
CJ	4006	Probation, Parole & Community Corrections . . . . .	3
CJ	4330	Criminal Justice & the Mental Health Systems . . . . .	3
CJ	4503	Dynamics of Criminal Behavior . . . . .	3

**INTERNATIONAL JUSTICE**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (855)

			Sem. Hours
<b>MINOR REQUIREMENTS . . . . .</b>			<b>21</b>
CJ	3020	Comparative Justice Systems . . . . .	3
CJ	3398	International Human Rights & Criminal Justice . . . . .	3
CJ	4352	International Criminal Law . . . . .	3
POLS	3530	International Organizations . . . . .	3
POLS	4530	International Law . . . . .	3
Electives in Criminal Justice/Geography/Political Science/Sociology . . . . .			6
CJ	2405	International Policing . . . . .	3
CJ	4444	Terrorism . . . . .	3
CJ	4703	International Juvenile Justice . . . . .	3
SOC	3885	Globalization & the Future . . . . .	3

**LEGAL STUDIES**

**Minor for a Bachelor's Degree**

(555)

Sem. Hours

			Sem. Hours
<b>MINOR REQUIREMENTS . . . . .</b>			<b>21</b>
*CJ	2300	Criminal Law & Procedure . . . . .	3
BLAW	2720	Legal Environment Of Business . . . . .	3
POLS	2580	Public Law & Judicial Process . . . . .	3
Electives from the following . . . . .			12
No more than 6 hours from any one discipline and at least 6 hours must be upper-level (3000/4000)			
*ACCT	3130	Introduction To Income Tax . . . . .	3
*ACCT	4130	Advanced Income Tax . . . . .	3
AE	1240	LSAT Test Preparation . . . . .	1
AVIA	4090	Aviation Law . . . . .	3
BLAW	2750	Legal & Ethical Decision Making in the Workplace . . . . .	3
*BLAW	3721	Law Of Business Transactions . . . . .	3
*BLAW	4740	Employment Law . . . . .	3
COMM	2340	Argumentation & Debate . . . . .	3
*COMM	4250	The Law & Digital Media . . . . .	3
*CJ	3310	Law of Corr. & Prisoners Rights . . . . .	3
CJ	3398	International Human Rights & CJ . . . . .	3
CJ	4300	Critique Crim. Law & Crim. Proc. . . . .	3
CJ	4302	Evidence & Courtroom Procedure . . . . .	3
*CJ	4321	Civil Remedies in CJ . . . . .	3
*CJ	4330	CJ & the Mental Health Systems . . . . .	3
CJ	4352	International Criminal Law . . . . .	3
CJ	4390	The Death Penalty . . . . .	3
CJ	4701	Juvenile Law & Policy . . . . .	3
*EDSP	4700	IEP & the Law . . . . .	3
FIN	4804	Emp. Benefits & Ret. Plan. . . . .	3
HM	4840	Legal Aspects of Hotel & Res. Mgt. . . . .	3
INDM	4015	Legal Aspects of Industry . . . . .	3
PE	4740	Legal Liability in Fitness/Wellness, Physical Education, Recreation, & Sports Settings . . . . .	3
PHIL	1400	Deductive Logic . . . . .	3
GE/PHIL	1410	Critical Thinking . . . . .	3
GE/PHIL	2300	Ethics . . . . .	3
GE/POLS	2581	Trial Advocacy . . . . .	3
POLS	4530	International Law . . . . .	3
POLS	4580	American Constitutional Law . . . . .	3
POLS	4581	Civil Rights & Liberties . . . . .	3
POLS	4583	First Amendment . . . . .	3
*SAFE	4020	Legal Aspects of Safety & Health . . . . .	3
*SAFE	4425	Safety & Health Legislation & Standards . . . . .	3
*SAFE	4430	Workers Comp Legislation . . . . .	3

\*This course has a prerequisite; see specific class listing in the catalog for additional requirements.

**CONSERVATION ENFORCEMENT**

Major, Bachelor of Science Degree,  
Conservation Enforcement Studies option  
See requirements as outlined in the Department of Biology and Agriculture.

**FORENSIC SCIENCE**

Minor for a Bachelor's Degree  
See requirements as outlined in the Department of Biology and Agriculture.

**MILITARY SCIENCE AND LEADERSHIP**

The Department of Military Science and Leadership  
Humphreys 101  
660-543-4866  
ucmo.edu/rotc

The Army Reserve Officers Training Corps (ROTC) selects, trains, retains, develops, and commissions high quality future leaders for the United States Army and the nation. Our vision is to be one of the Nation's premier ROTC programs by continuing to develop adaptive warrior leaders that can successfully lead our most treasured commodity - the United States Army Soldier. Courses offered by this department are designed to offer qualified students an opportunity to become a commissioned Army officer. The curriculum provides opportunities for leadership training and experience that are not duplicated in other college courses. Instruction encourages the development of resource management skills, self-assurance, confidence, personal discipline, executive abilities, personal responsibility, professional ethics, physical stamina, bearing, and other fundamental qualities required of an Army officer. These same qualities will enhance any civilian career.

Our Freshman (Military Science I) and Sophomore (Military Science II) level courses are available to anyone who is interested, and any student may enroll in them without meeting any military prerequisites or incurring any obligations. This is an excellent way to learn more about the Army, gain some leadership training, and/or decide if the Army might be a career they would like to pursue. Additionally, this counts as a free elective in their degree program and all books are provided free of charge.

Army ROTC Scholarships are available for two, three, and four years to college freshmen, sophomores, and graduate students. The scholarships provide financial assistance for the education and training of motivated students who desire to serve as Army officers after graduation from college. If awarded a scholarship, the Army will pay full tuition, provide \$1,200 a year for books and lab fees, and provide a \$300 to \$500 per month stipend while school is in session.

The Simultaneous Membership Program (SMP) is a volunteer officer training program that allows Army National Guard and Army Reserve enlisted members to participate in the Advance ROTC Program. Upon completion of Basic Training, a reserve component soldier that is an academic sophomore can join ROTC and earn a commission as an officer in the United States Army upon graduation.

Qualified cadets may attend Airborne School, Air Assault School, Drill Cadet Leader Training, and ROTC nurse summer training. Additionally, Advanced Course cadets may attend Cadet Troop Leadership Training (CTLT), serving up to four-weeks with an active Army unit.

To qualify for a commission as a Second Lieutenant, a student must comply with all terms of his/her contract; successfully complete Basic Military Science or equivalent; successfully complete MS 3310, MS 3320, MS 3330, MS 3340, MS 4410, MS 4420, MS 4430, MS 4440 and MS 4510; complete all University requirements for a bachelor's degree; meet the physical standards of current U.S. Army regulations and agree to accept an Active Army, Army National Guard or Army Reserve duty assignment. Additionally, candidates for a commission must complete a Military History course.

More information can be obtained by contacting John Wolfmeyer at 660-543-4863 or our Facebook page at <https://www.facebook.com/pages/FightingMulesBattalion-UCM-Army-ROTC/>

**MILITARY SCIENCE**

Minor for a Bachelor's Degree  
UCM does not confer teacher certification for this minor (201)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 29-34**

MS	2500	History of the US Army . . . . .	3
MS	3310	Platoon Operations . . . . .	3
MS	3320	Applied Leadership in Platoon Operations . . .	3
MS	3330	Intro. to the Army Physical Fitness Program . . .	2
MS	3340	Concepts in Fitness Training Dev. . . . .	2
MS	4410	Mission Command & the Army Profession. . . .	3
MS	4420	Mission Command & Co. Grade Officer . . . .	3
MS	4430	Mgt. of the Unit Fitness Program . . . . .	2
MS	4440	The Army Master Fitness Training Program . . .	2
MS	4510	Cadet Leadership Course . . . . .	3
Elective from the following . . . . .			3-8
MS	2510	Cadet Initial Entry Training . . . . .	3
OR			
Military Basic Training* . . . . .			3
OR			
MS	1110	Intro. to Army & Critical Thinking, 2 and	
MS	1120	Intro. to the Profession of Arms, 2 and	
MS	2210	Foundations of Leadership, 2 and	
MS	2220	Found. of Tactical Leadership, 2 . . . . .	8

\*Only available through the U.S. Army.

**MISSOURI SAFETY CENTER**

The Missouri Safety Center  
Humphreys 200  
660-543-4830  
ucmo.edu/safetycenter/

**CENTRAL MISSOURI POLICE ACADEMY**

These five classes constitute the curriculum of the Central Missouri Police Academy (CMPA); a basic Academy that exceeds the 600-hour minimum required for a Class A license. The Academy is licensed by the Missouri Department of Public Safety's Peace Officer Standards and Training (POST) Program. Students who graduate from the academy, and pass the POST exam, are eligible to be licensed Peace Officers and will receive 15 hours of elective credit toward a Bachelor's degree. **These courses are not open enrollment**; applicants must first be approved by the CMPA Director.

Sem. Hours

**REQUIREMENTS . . . . . 15**

MSC	2110	Police Academy I . . . . .	3
MSC	2120	Police Academy II . . . . .	3
MSC	2130	Police Academy III . . . . .	3
MSC	2140	Police Academy IV . . . . .	3
MSC	2150	Police Academy V . . . . .	3

**CENTRAL MISSOURI POLICE ACADEMY**

**Certificate**

(10-899)

After completion of the certificate courses the student will be able to:

- Understand how the U.S. Constitution and Missouri Statutory Law specifically pertain to public safety and the law enforcement career field.
- Identify major issues in ethics, domestic violence and human behavior, and apply intellectual and practical tools to analyze those issues.
- Identify common problems in health, fitness and nutrition that apply to the public safety career field.
- Develop a personal physical training regimen to prevent and minimize health problems that are common among public safety professionals.

- Understand and apply elements of defensive tactics that pertain to public safety and the law enforcement field.
  - Understand and apply traffic and vehicle regulations, investigate traffic accidents, complete accident reports and diagrams, and enforce pertinent traffic laws.
  - Acquire the requisite handling, maintenance, and marksmanship skills in the use of handguns and shotguns, for the performance of law enforcement duties.
  - Become certified in DWI detection and investigation, and become competent in illegal drug detection and reporting.
  - Develop skills in law enforcement driving and vehicle stops.
  - Understand problems associated with, and indicators of, gangs and organized crime.
  - Apply legal and safe techniques in searches of persons, vehicles and buildings, handling hazardous materials, and responding to terrorism incidents.
  - Understand and apply techniques of crime scene processing, collection, documentation and investigation; including property crimes and crimes against persons.
  - Write professional police reports.
  - Become certified as First Responders (First aid and medical assistance).
  - Understand and demonstrate proper use of force techniques, applications, and decision making.
  - Become certified in the use of expandable batons.
- Required Courses . . . . . 15
- |          |                              |   |
|----------|------------------------------|---|
| MSC 2110 | Police Academy I . . . . .   | 3 |
| MSC 2120 | Police Academy II . . . . .  | 3 |
| MSC 2130 | Police Academy III . . . . . | 3 |
| MSC 2140 | Police Academy IV . . . . .  | 3 |
| MSC 2150 | Police Academy V . . . . .   | 3 |

**CRISIS & DISASTER MANAGEMENT**

Major, Bachelor of Science Degree  
(43-248; 43-250; 43-251, 43-886)

The graduate with a Bachelor of Science degree in Crisis and Disaster Management will use the knowledge and skills obtained in the programs to:

- Demonstrate a knowledge and application of the four phases of emergency management; preparedness, mitigation, response and recovery.
- Evaluate the roles, responsibilities and relationships between the private sector, public sector and non-governmental organizations in the response and recovery phases of an event.
- Select methods to identify and evaluate risk exposures from internal and external hazards and to implement cost effective programs to maintain continuity of operations.
- Employ effective communication skills, knowledge of program management, organizational skills and critical thinking.
- Select technology to organize information, to communicate and to manage all phases of emergency management.
- Recognize societal concerns, legal, professional and ethical responsibilities in the field.
- Value the importance of continuous professional development in the discipline.

**CRISIS AND DISASTER MANAGEMENT**

Bachelor of Science Degree

	Sem. Hours
<b>MAJOR REQUIREMENTS . . . . .</b>	<b>36</b>
CDM 3000	Intro. Crisis & Disaster Management . . . . . 3
CDM 3400	Community Mitigation & Recovery . . . . . 3
CDM 4200	Disaster Management Technology. . . . . 3
CDM 4400	Research Issues in Crisis & Disaster Management . . . . . 3
<sup>10</sup> CDM 4800	Integrated Emergency Management . . . . . 3
CDM 4900	Technology Application Studies. . . . . 3
CDM 4910	Field Exercise Project . . . . . 3
CDM 4990	Practicum in Crisis & Disaster Mgmt. . . . . 3
Select one of the following areas . . . . .	12

**BUSINESS CONTINUITY AREA**

(43-251)

CDM 4715	Business Continuity Planning . . . . .	3
CDM 4735	Critical Infrastructure . . . . .	3
CDM 4745	Crisis Management . . . . .	3
Departmentally approved technical elective . . . . .		3

**EMERGENCY MANAGEMENT AREA**

(43-248)

CDM 3035	Emergency Response Planning . . . . .	3
CDM 4015	Catastrophic Readiness . . . . .	3
CDM 4035	Disaster & Society . . . . .	3
Departmentally approved technical elective . . . . .		3

**EMERGENCY SERVICES MANAGEMENT AREA**

(43-886)

CDM 4515	Safety & Health for Emer. Responders . . . . .	3
CDM 4535	Emergency Services Mgt. . . . .	3
CDM 4575	Emergency Services Personnel Mgt. . . . .	3
Departmentally approved technical elective . . . . .		3

**ENVIRONMENTAL HAZARDS AREA**

(43-250)

CDM 3225	Hazardous Materials Emer. Response . . . . .	3
CDM 4215	Environmental Disasters . . . . .	3
CDM 4245	Managerial Issues in Haz. Materials . . . . .	3
Departmentally approved technical elective . . . . .		3

**GENERAL EDUCATION REQUIREMENTS . . . . . 42**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

<b>SCHEM 1103</b>	Intro. to the Sciences: Chemistry, 3 or	
<b>SCHEM 1104</b>	Intro. to the Sciences: Chemistry, 4 . . . . .	3-4

**FREE ELECTIVES . . . . . 42**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

**CERTIFICATES**

**BUSINESS CONTINUITY CERTIFICATE (10-591) . . . . . 12**

CDM 3000	Intro. to Crisis and Disaster Management . . . . .	3
CDM 4715	Business Continuity Planning . . . . .	3
CDM 4735	Critical Infrastructure . . . . .	3
CDM 4745	Crisis Management . . . . .	3

**EMERGENCY MANAGEMENT CERTIFICATE (10-592) . . . . . 12**

CDM 3000	Intro. to Crisis and Disaster Management . . . . .	3
CDM 3035	Emergency Response Planning . . . . .	3
CDM 4015	Catastrophic Readiness . . . . .	3
CDM 4035	Disaster and Society . . . . .	3

**EMERGENCY SERVICES MANAGEMENT CERTIFICATE (10-887) . 12**

CDM 3000	Intro. to Crisis and Disaster Management . . . . .	3
CDM 4515	Safety & Health for Emer. Responders . . . . .	3
CDM 4535	Emergency Services Management . . . . .	3
CDM 4575	Emergency Services Personnel Mgt. . . . .	3

**ENVIRONMENTAL HAZARDS CERTIFICATE (10-593) . . . . . 12**

CDM 3000	Intro. to Crisis and Disaster Management . . . . .	3
CDM 3225	Hazardous Materials Emergency Response. . . . .	3
CDM 4215	Environmental Disasters . . . . .	3
CDM 4245	Managerial Issues in Hazardous Materials . . . . .	3

**DRIVER EDUCATION**

(213)

The Missouri Department of Elementary and Secondary Education requires successful completion of the following courses to receive a Driver Education Instructor endorsement on a teaching certificate for grades 9-12. The first two courses (2010 & 2020) are taught on-line during the Spring Semester. The remaining two courses (2030 & 2040) are offered

during the Summer Semester and have mandatory on-site commitments of 15 hours each for a total of 30 hours. These hours must be scheduled during the Missouri Safety Center's Summer High School Driver Education program, typically during the month of June each year. If a student has been fully admitted to a bachelor's degree, master's degree, education specialist degree, or teaching certification program offered at UCM, financial aid can normally be used to help pay the cost to enroll for the above classes.

			Sem. Hours
<b>REQUIREMENTS</b>			<b>12</b>
DRED	2010	Introduction to Safety Education . . . . .	3
DRED	2020	Driver Task Analysis . . . . .	3
DRED	2030	Dev. Vehicle Operation Skills & Competencies . . . . .	3
DRED	2040	Developing Classroom Knowledge . . . . .	3

# COLLEGE OF HEALTH, SCIENCE, AND TECHNOLOGY

The College of Health, Science, and Technology  
Administration 105  
660-543-4450  
Fax 660-543-8031  
ucmo.edu/chst

The College of Health, Science, and Technology is comprised of:

- The Department of Biology and Agriculture
- The Department of Nursing
- The Department of Nutrition and Kinesiology
- The Department of Psychological Science
- The School of Computer Science and Mathematics
- The School of Environmental, Physical and Applied Sciences
- The School of Technology

The back of this catalog includes course descriptions of all classes taught at the undergraduate level. Course descriptions can also be found online in MyCentral.

### College of Health, Science, and Technology Pre-Professional Programs

Students interested in the premedical, pre-osteopathy, and pre-veterinary medicine program should plan to attend the University for four years and graduate with a Bachelor of Science degree. The student should major in biology and minor in chemistry or major in chemistry and minor in biology. Additional electives are required depending upon the student's needs and interest area.

Students interested in pre-dental, pre-occupational therapy pre-optometry, and pre-physical therapy should plan to attend the University two or more years to meet the minimum requirements in biology, chemistry, mathematics, physics, and pre-engineering required by the professional school. Additional electives are required depending upon the student's needs and interest area.

Students interested in the pre-pharmacy program should consult the Chair of the School of Environmental, Physical and Applied Sciences for suggested curriculum.

## BIOLOGY AND AGRICULTURE

The Department of Biology and Agriculture  
W.C. Morris 306  
660-543-4933  
ucmo.edu/biology

### AGRICULTURE

**AGRICULTURAL SCIENCE**  
Major, Bachelor of Science Degree  
(43-890)

The graduate with a Bachelor of Science degree in Agricultural Science will use the knowledge and skills obtained in the program to:

- Explain how knowledge of scientific principles, economic theories and management concepts are applied in agricultural practices to produce food and fiber for society.
- Describe how local, state, national and international policies and perspectives impact agriculture and food production throughout the world.
- Demonstrate effective written and oral communication skills in agricultural science classes.
- Demonstrate ability to analyze and solve agriculture problems individually and in groups.

Sem. Hours

**MAJOR REQUIREMENTS . . . . .60-66**

CORE			39
AGRI	1100	Strategies for Success in UCM Agri. Program 1	
AGRI	1420	Introduction to Animal Science . . . . .	3
AGRI	2330	Introduction to Soil Science . . . . .	3
AGRI	2425	Introduction to Animal Production . . . . .	3
AGRI	3110	Agri-Business Management . . . . .	3
AGRI	3120	Dist. & Mktg. Agri. Products . . . . .	3
AGRI	3610	Agriculture Pest Management . . . . .	3
AGRI	3810	Internship In Agriculture . . . . .	3
<sup>10</sup> AGRI	4101	Agricultural Capstone Experience . . . . .	3
AGRI	4300	Soil Fertility & Fertilizers . . . . .	3
AGRI	1310	Agronomy I: Row Crops, 2 or	
AGRI	2315	Agronomy II: Forages, 2 . . . . .	2
AGRI	3410	Animal Breeding, 3 or (required for Area 2)	
AGRI	4310	Plant Breeding & Genetics, 3 . . . . .	3
ECON	1011	Principles of Microeconomics . . . . .	3
SAFE	4300	Agricultural Safety . . . . .	3
Elect one of the 4 areas . . . . .			21-27

**Area 1 - Agribusiness Management, 27 hours**

AGRI	3140	Agriculture Analysis & Statistics . . . . .	3
AGRI	4110	Agricultural Futures Trading . . . . .	3
AGRI	4120	International Agriculture . . . . .	3
AGRI	4140	Agricultural Policy . . . . .	3
AGRI	4150	Natural Resource Economics . . . . .	3
BLAVV	2720	Legal Environment of Business . . . . .	3
MGT	3325	Business Communications . . . . .	3
MKT	3430	Professional Sales . . . . .	3
ACCT	2100	Survey of Accounting, 3, or	
ACCT	2101	Principles of Financial Accounting, 3 . . . . .	3

**Area 2 - Animal Science, 21 hours**

AGRI	3415	Meat Science . . . . .	3
AGRI	3420	Animal Nutrition . . . . .	3
AGRI	4110	Agricultural Futures Trading . . . . .	3
AGRI	4415	Reproduction of Farm Animals . . . . .	3
AGRI	4430	Animal Science: Beef . . . . .	3
AGRI	4435	Animal Science: Pork . . . . .	3
AGRI	4410	General Veterinary Science . . . . .	3

**Area 3 - Agronomy, 24 hours**

AGRI	2331	Soils . . . . .	3
AGRI	3210	Soil and Water Management . . . . .	3
AGRI	3320	Field Crop Management . . . . .	3
AGRI	4110	Agricultural Futures Trading . . . . .	3
AGRI	4120	International Agriculture . . . . .	3
AGRI	4320	Plant Diseases . . . . .	3
AGRI	4340	Agricultural Sprays & Chemicals . . . . .	3
GEOG	4220	Geographic Information Systems I . . . . .	3

**Area 4 - Horticultural Science, 24 hours**

AGRI	3620	Residential Landscape Design . . . . .	3
AGRI	3640	Horticultural Propagation Materials . . . . .	3
AGRI	4000	Special Projects in Agriculture . . . . .	3
AGRI	4320	Plant Diseases . . . . .	3
AGRI	4340	Agricultural Sprays & Chemicals . . . . .	3
AGRI	4600	Horticultural Plants I: Woody . . . . .	3
AGRI	4605	Horticultural Plants II: Herbaceous . . . . .	3
AGRI	4610	Turfgrass Science . . . . .	3

**GENERAL EDUCATION REQUIREMENTS . . . . . 43**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GEAGRI	1600	Introduction to Horticulture Science . . . . .	4
GEAGRI	2130	Global Agriculture . . . . .	3
GECOMM	1000	Public Speaking . . . . .	3
GECHEM	1104	Introduction to Sciences: Chemistry . . . . .	4
GECON	1010	Principles of Macroeconomics . . . . .	3
GEIS	1600	Univ. Library & Research Skills . . . . .	2
GE MATH	1111	College Algebra . . . . .	3

**FREE ELECTIVES . . . . .10-16**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

**AGRICULTURE**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (110)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 25**

AGRI	1310	Agronomy I: Row Crops . . . . .	2
AGRI	1420	Introduction to Animal Science . . . . .	3
AGRI	2330	Introduction to Soil Science . . . . .	3
AGRI	3120	Dist. & Mkt. Agri. Products . . . . .	3
GECHEM	1104	Intro. to the Sciences: Chemistry . . . . .	4
*ECON	1011	Principles of Microeconomics . . . . .	3
AGRI	1200	Agriculture Mechanics, 3 or	
AGRI	3200	Farm Power & Machinery, 3 . . . . .	3
GEAGRI	1600	Introductory Horticulture Science . . . . .	4

\* This course has prerequisites not listed in the program; see specific class listing in the catalog for additional requirements.

**BIOLOGY**

**NOTE:** Careers in professional specialties in biology generally require preparation through at least the masters degree. The biology programs at UCM provide preparation for students who plan professional work in the following biological specialties:

- Biomedical Sciences
- Conservation Enforcement
- Entomology
- Environmental Biology
- Fisheries and Estuarine Ecology
- Forest Biology
- Marine Biological Sciences
- Oceanography
- Plant Science
- Systematic Botany
- Wildlife Conservation

**BIOLOGY**

**Major, Bachelor of Science Degree**

(43-380)

The graduate with a Bachelor of Science degree in Biology will use the knowledge and skills obtained in the program to:

- Apply fundamental biological principles from major areas of biology (ecology and evolutionary biology, organismal biology, and cellular and molecular biology) to solve problems in wildlife and natural resources conservation, health/biomedical fields, conservation enforcement and life science.
- Use discipline appropriate laboratory/field techniques and/or instruments with understanding, accuracy, precision and safety in order to answer biological questions.
- Use the language and concepts of Biology to communicate effectively in oral and written form.
- Exhibit the ethical use of knowledge, materials and procedures that demonstrates an impact on society.

<b>MAJOR REQUIREMENTS</b> . . . . .	Sem. Hours	
		<b>63-77</b>
<b>CORE</b> . . . . .		<b>29</b>
BIOL 1000 The Discipline of Biology . . . . .	1	
BIOL 1110 Principles of Biology . . . . .	3	
BIOL 2020 General Ecology . . . . .	3	
BIOL 2512 Cell Biology . . . . .	3	
BIOL 4102 Evolution . . . . .	3	
<sup>10</sup> BIOL 4222 The Biological Perspective . . . . .	3	
<b>GE</b> CHEM 1131 General Chemistry I . . . . .	5	
CHEM 1132 General Chemistry II . . . . .	5	
<b>GE</b> MATH 1111 College Algebra . . . . .	3	
<b>Elect one of the 7 areas</b> . . . . .		<b>34-48</b>
<b>Area 1 - General Biology, 34 hours</b>		
BIOL 1111 Plant Biology . . . . .	4	
BIOL 1112 Animal Biology . . . . .	4	
BIOL 3511 Genetics . . . . .	4	
BIOL 3611 Microbiology . . . . .	4	
BIOL 4001 Ecology Senior Seminar . . . . .	1	
BIOL 4013 Intro. to Exp. Design & Analysis . . . . .	3	
Ecology/Wildlife Biology Electives . . . . .	4	
BIOL 3709 Dendrology . . . . .	4	
BIOL 3711 Plant Identification . . . . .	4	
BIOL 3712 Field Natural History . . . . .	4	
BIOL 4210 Ichthyology . . . . .	4	
BIOL 4221 Mammalogy . . . . .	4	
BIOL 4223 Ornithology . . . . .	4	
BIOL 4232 Herpetology . . . . .	4	
BIOL 4312 Entomology . . . . .	4	
BIOL 4709 Plant Ecology . . . . .	4	
BIOL 4710 Limnology . . . . .	4	
BIOL 4711 Animal Ecology . . . . .	4	
BIOL 4953 Field Ecology . . . . .	1-6	
Life Science Electives . . . . .	10	
BIOL 3213 Embryology of Vertebrates . . . . .	3	
BIOL 3401 Human Anatomy . . . . .	3	
BIOL 3402 Human Physiology . . . . .	5	
BIOL 3413 Immunology . . . . .	3	
BIOL 3414 Histology . . . . .	3	
BIOL 3431 Animal Physiology . . . . .	4	
BIOL 4311 Parasitology . . . . .	4	
BIOL 4400 Endocrinology . . . . .	2	
BIOL 4403 Environmental Physiology . . . . .	4	
BIOL 4411 Plant Physiology . . . . .	4	
BIOL 4514 Molecular Biology . . . . .	3	
BIOL 4515 Molecular Technology . . . . .	3	
BIOL 4516 Hematology/Virology . . . . .	3	
BIOL 4517 Serology Lab . . . . .	1	
<b>Area 2 - Ecology and Evolutionary Biology, 38-40 hours</b>		
BIOL 1111 Plant Biology . . . . .	4	
BIOL 1112 Animal Biology . . . . .	4	
BIOL 3711 Plant Identification . . . . .	4	
BIOL 4001 Ecology Senior Seminar . . . . .	1	
BIOL 4013 Intro. to Exp. Design & Analysis . . . . .	3	
<b>GE</b> BIOL 2510 Basic Genetics, 3 or		
BIOL 3511 Genetics, 4 . . . . .	3-4	
BIOL 3610 Basic Microbiology, 3 or		
BIOL 3611 Microbiology, 4 . . . . .	3-4	
Choose 2 from the following . . . . .	8	
BIOL 4709 Plant Ecology . . . . .	4	
BIOL 4710 Limnology . . . . .	4	
BIOL 4711 Animal Ecology . . . . .	4	
Choose from the following . . . . .	8	
BIOL 3211 Comparative Anatomy . . . . .	4	
BIOL 3709 Dendrology . . . . .	4	
BIOL 3712 Field Natural History . . . . .	4	
BIOL 4210 Ichthyology . . . . .	4	
BIOL 4221 Mammalogy . . . . .	4	
BIOL 4223 Ornithology . . . . .	4	
BIOL 4232 Herpetology . . . . .	4	
BIOL 4312 Entomology . . . . .	4	
BIOL 4953 Field Ecology . . . . .	1-6	

Note: It is strongly recommended to take GEOG 4220 Geographic Information Systems I, 3, as a free elective for those students interested in government agency jobs.

<b>Area 3 - Wildlife and Natural Resource Conservation, 39-41 hours</b>		
BIOL 1111 Plant Biology . . . . .	4	
BIOL 1112 Animal Biology . . . . .	4	
BIOL 3711 Plant Identification . . . . .	4	
BIOL 3721 Wildlife Management . . . . .	3	
BIOL 4001 Ecology Senior Seminar . . . . .	1	
BIOL 4013 Intro. to Exp. Design & Analysis . . . . .	3	
BIOL 4722 Conservation Biology . . . . .	3	
BIOL 4919 Wildlife Policy & Law . . . . .	3	
<b>GE</b> BIOL 2510 Basic Genetics, 3 or		
BIOL 3511 Genetics, 4 . . . . .	3-4	
BIOL 3610 Basic Microbiology, 3 or		
BIOL 3611 Microbiology, 4 . . . . .	3-4	
Electives from the following . . . . .	8	
BIOL 3211 Comparative Anatomy . . . . .	4	
BIOL 3709 Dendrology . . . . .	4	
BIOL 3712 Field Natural History . . . . .	4	
BIOL 4210 Ichthyology . . . . .	4	
BIOL 4221 Mammalogy . . . . .	4	
BIOL 4223 Ornithology . . . . .	4	
BIOL 4232 Herpetology . . . . .	4	
BIOL 4312 Entomology . . . . .	4	
BIOL 4709 Plant Ecology . . . . .	4	
BIOL 4710 Limnology . . . . .	4	
BIOL 4711 Animal Ecology . . . . .	4	
BIOL 4953 Field Ecology . . . . .	1-6	

Note: It is strongly recommended to take GEOG 4220 Geographic Information Systems I, 3, as a free elective for those students interested in government agency jobs.

<b>Area 4 - Integrative Biology, 34-36 hours</b>		
BIOL 3511 Genetics . . . . .	4	
BIOL 4002 Life Science Senior Seminar, 1 . . . . .	1	
BIOL 4013 Intro. to Exp. Design & Analysis . . . . .	3	
<b>GE</b> PHYS 1101 College Physics I . . . . .	4	
Choose Plant Biol. or Animal Biol. emphasis (A or B) 22-24		
<b>A. Plant Biology emphasis</b>		
BIOL 1111 Plant Biology . . . . .	4	
BIOL 3711 Plant Identification . . . . .	4	
BIOL 4411 Plant Physiology . . . . .	4	
BIOL 4709 Plant Ecology . . . . .	4	
Electives from the following . . . . .	6-8	
AGRI 2330 Introduction To Soil Science . . . . .	3	
AGRI 2331 Soils . . . . .	3	
AGRI 4310 Plant Breeding & Genetics . . . . .	3	
AGRI 4320 Plant Diseases . . . . .	3	
BIOL 3611 Microbiology . . . . .	4	
BIOL 4312 Entomology . . . . .	4	
BIOL 4514 Molecular Biology . . . . .	3	
BIOL 4515 Molecular Technology . . . . .	3	
EASC 3010 Environmental Geology . . . . .	3	
GEOG 4220 Geographic Information Systems I . . . . .	3	
<b>B. Animal Biology emphasis</b>		
BIOL 1112 Animal Biology . . . . .	4	
BIOL 3211 Comparative Anatomy . . . . .	4	
BIOL 3431 Animal Physiology . . . . .	4	
BIOL 4711 Animal Ecology . . . . .	4	
Electives from the following . . . . .	6-8	
BIOL 3213 Embryology Of Vertebrates . . . . .	3	
BIOL 3413 Immunology . . . . .	3	
BIOL 3414 Histology . . . . .	3	
BIOL 3611 Microbiology . . . . .	4	
BIOL 4210 Ichthyology . . . . .	4	
BIOL 4221 Mammalogy . . . . .	4	
BIOL 4223 Ornithology . . . . .	4	
BIOL 4232 Herpetology . . . . .	4	
BIOL 4311 Parasitology . . . . .	4	
BIOL 4312 Entomology . . . . .	4	

BIOL 4400	Endocrinology	2
BIOL 4514	Molecular Biology	3
BIOL 4515	Molecular Technology	3
EASC 3010	Environmental Geology	3
GEOG4220	Geographic Information Systems I	3
<b>Area 5 - Biomedical/Cellular and Molecular Biology, 34 hours</b>		
GEACST 1300	Basic Statistics	3
BIOL 3511	Genetics	4
BIOL 4002	Life Science Senior Seminar	1
BIOL 4514	Molecular Biology	3
BIOL 4515	Molecular Technology	3
BIOL 1111	Plant Biology, 4 or	
BIOL 1112	Animal Biology, 4 or	
BIOL 3611	Microbiology, 4	4
Electives from the following 16		
AGRI 4310	Plant Breeding & Genetics	3
AGRI 4320	Plant Diseases	3
BIOL 3413	Immunology	3
BIOL 3431	Animal Physiology	4
BIOL 4311	Parasitology	4
BIOL 4411	Plant Physiology	4
BIOL 4516	Hematology/Virology	3
BIOL 4517	Serology Lab	1
CHEM 3341	Organic Chemistry I	4
CHEM 3342	Organic Chemistry II	4
CHEM 3421	Intermediate Biochemistry	3
GEPHYS 1101	College Physics I	4
<b>Area 6 - Pre-Med., Pre-Dental, Pre-Vet, 44 hours</b>		
BIOL 1111	Plant Biology	4
BIOL 1112	Animal Biology	4
BIOL 3511	Genetics	4
BIOL 3611	Microbiology	4
CHEM 3341	Organic Chemistry I	4
GEPHYS 1101	College Physics I	4
BIOL 3211	Comparative Anatomy, 4 and	
BIOL 3431	Animal Physiology, 4,	
OR		
BIOL 3401	Human Anatomy, 3 and	
BIOL 3402	Human Physiology, 5,	8
Electives from the following 12		
BIOL 3213	Embryology of Vertebrates	3
BIOL 3413	Immunology	3
BIOL 3414	Histology	3
BIOL 4013	Intro. to Exp. Design & Analysis	3
BIOL 4311	Parasitology	4
BIOL 4400	Endocrinology	2
BIOL 4514	Molecular Biology	3
BIOL 4515	Molecular Technology	3
BIOL 4516	Hematology/Virology	3
BIOL 4517	Serology Lab	1
CHEM 3342	Organic Chemistry II	4
CHEM 3421	Intermediate Biochemistry	3
PHYS 1102	College Physics II	4
<b>Area 7 - Conservation Enforcement, 47-48 hours</b>		
BIOL 1111	Plant Biology	4
BIOL 1112	Animal Biology	4
GEBIOL 2510	Basic Genetics	3
BIOL 3610	Basic Microbiology	3
BIOL 3711	Plant Identification	4
BIOL 3721	Wildlife Management	3
BIOL 4001	Ecology Senior Seminar	1
BIOL 4919	Wildlife Policy & Law	3
GE CJ 1000	Introduction to Criminal Justice	3
CJ 2300	Criminal Law & Procedure	3
CJ 4302	Evidence & Courtroom Procedure	3
GE CTE 3060	Technical Writing	3
PR 2620	Principles of Public Relations	3
Electives from the following 4		
BIOL 3709	Dendrology	4
BIOL 3712	Field Natural History	4

BIOL 4210	Ichthyology	4
BIOL 4221	Mammalogy	4
BIOL 4223	Ornithology	4
BIOL 4232	Herpetology	4
BIOL 4312	Entomology	4
Elective from the following 3-4		
BIOL 4709	Plant Ecology	4
BIOL 4710	Limnology	4
BIOL 4711	Animal Ecology	4
BIOL 4722	Conservation Biology	3

**GENERAL EDUCATION REQUIREMENTS 26-35**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in () are counted in the major or other hours and not in the general education hours. The following general education classes are either required or listed as a major option elective by this major:

GEACST 1300	Basic Statistics (Area 5)	(3)
GEBIOL 2510	Basic Genetics (Area 2 & 3 if chosen, Area 7)	(3)
GECHEM 1131	General Chemistry I (all areas)	(5)
GE CJ 1000	Introduction Criminal Justice (Area 7)	(3)
GE CTE 3060	Technical Writing (Area 7)	(3)
GE MATH 1111	College Algebra (all areas)	(3)
GE PHYS 1101	College Physics I (Areas 4 & 6)	(4)

**FREE ELECTIVES 15-26**

Area 1	22
Area 2	16-21
Area 3	15-20
Area 4	23-25
Area 5	25
Area 6	16
Area 7	17-18

**MINIMUM TOTAL 120**

<sup>10</sup>Competency 10 course

**BIOLOGY**

**Major, Bachelor of Science in Education Degree**

Unified science certification to teach any of the beginning sciences, i.e., Physics I, Chemistry I, etc., and all levels of biology, grades 9-12. (41-48/7)

The graduate with a Bachelor of Science in Education degree will be able to:

- Interpret and interrelate important science concepts, ideas, and applications in the fields of licensure.
- Recognize and employ science-learning approaches for all students.
- Plan for engaging all students in science learning by setting appropriate goals that are consistent with theories of learning as well as national science standards.
- Create safe science lab environments for students.
- Collect and present evidence of student science learning as a result of the instruction.
- Participate in research and professional development opportunities in both areas of science and science education.

Sem. Hours

**MAJOR REQUIREMENTS 50-60**

BIOL 1000	The Discipline of Biology	1
BIOL 1111	Plant Biology	4
BIOL 1112	Animal Biology	4
BIOL 2020	General Ecology	3
BIOL 2512	Cell Biology	3
BIOL 3511	Genetics	4
BIOL 3611	Microbiology	4
BIOL 3712	Field Natural History	4
GE CHEM 1131	General Chemistry I	5
GE EASC 1004	Introduction to Geology	4
STCH 3020	Science & Engineering Practices	3
BIOL 3431	Animal Physiology, 4 or	
BIOL 4411	Plant Physiology, 4	4
Choose 1 certificate		7-17

**Area 1 - Standard Biology Certificate, 7 hours**

GEPHYS	1101	College Physics I, 4 or	
PHYS	1104	Intro. to Sciences: Physics, 4	4
		3000-4000 level elective in BIOL, CHEM, EASC or PHYS	3

**Area 2 Biology-Unified Science Certificate\*, 17 hours**

CHEM	1132	General Chemistry II	5
GEPHYS	1101	College Physics I	4
PHYS	1102	College Physics II	4
EASC	1114	Weather & Climate, 4 or	
GEOG	1114	Weather & Climate, 4	4

\*Unified Science certification in Biology is certification to teach any of the beginning sciences (i.e., Chemistry I, Physics I, etc.) and all levels of Biology, grades 9-12.

**PROFESSIONAL EDUCATION REQUIREMENTS . . . . . 42**

Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.

EDFL	2100	Introduction to the Teaching Profession	3
GEDFL	2240	Educational Psychology	3
EDFL	2250	Intro. to English Lang. Learners & Culturally Responsive Pedagogy	2
EDFL	4210	Introduction to Content Area Literacy	2
EDFL	4212	Literacy in the Disciplines I	2
EDFL	4970	Secondary Teaching & Behavioral Mgt.	2
EDFL	4972	Literacy in the Disciplines II	2
EDFL	4973	Classroom Management in Content Areas	1
EDFL	4974	Content Specific Assessment	1
EDSP	2100	Education of the Exceptional Child	3
FLDX	2150	Introductory Field Experience	1
FLDX	3000	Field Experience in the Content Area	1
FLDX	4970	Field Experience II in Content Area	1
GEPSY	4230	Psychology of Adolescence	3
STCH	4050	Science Teaching Methods	3

**GENERAL EDUCATION REQUIREMENTS . . . . . 32-34**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEACHEM	1131	General Chemistry I	(5)
GEASC	1004	Introduction to Geology	(4)
GEHIST	1350	History of US to 1877, 3 or	
GEHIST	1351	History US from 1877, 3	3
GEPLS	1510	American Government	3
GEPSY	4230	Psychology of Adolescence	(3)

Select one of the following:

GE MATH	1111	College Algebra, 3 or	
GE MATH	1131	Applied Calculus, 3 or	
GE MATH	1150	Pre-Calculus Mathematics, 4 or	
GE MATH	1151	Calculus & Analytic Geometry I, 5	3-5

**MINIMUM TOTAL . . . . . 124**

<sup>10</sup>Competency 10 course

**BIOLOGY**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (476)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 22**

BIOL	1110	Principles of Biology	3
BIOL	2020	General Ecology	3
GEBIOL	2510	Basic Genetics	3
BIOL	2512	Cell Biology	3
BIOL	1111	Plant Biology, 4 or	
BIOL	1112	Animal Biology, 4	4

GEACHEM	1104	Intro. to Sci.: Chemistry, 4 or	
GEACHEM	1131	General Chemistry I, 5	4-5
		Upper-level (3000/4000) elective in Biology	1-2

**FORENSIC SCIENCE**

**Minor for a Bachelor's Degree**

(491) Sem. Hours

**MINOR REQUIREMENTS . . . . . 22-25**

**Biology Major Track . . . . . 25**

GEBIOL	2010	Human Biology, 3 or	
BIOL	3401	Human Anatomy, 3	3
BIOL	3410	Forensic Science	3
GEACHEM	1131	Chemistry I	5
CHEM	1132	Chemistry II	5
GE CJ	1000	Intro. To Criminal Justice	3
CJ	3400	Criminal Investigation	3
CJ	4302	Evidence & Courtroom Procedure	3

**Chemistry Major Track . . . . . 22**

BIOL	1110	Principles of Biology	3
GEBIOL	2010	Human Biology, 3 or	
BIOL	3401	Human Anatomy, 3	3
BIOL	3410	Forensic Science	3
BIOL	3511	Genetics	4
GE CJ	1000	Intro. To Criminal Justice	3
CJ	3400	Criminal Investigation	3
CJ	4302	Evidence & Courtroom Procedure	3

**\*Criminal Justice Major Track . . . . . 23**

BIOL	1110	Principles of Biology	3
GEBIOL	2010	Human Biology, 3 or	
BIOL	3401	Human Anatomy, 3	3
BIOL	3410	Forensic Science	3
BIOL	3511	Genetics	4
GEACHEM	1131	Chemistry I	5
CHEM	1132	Chemistry II	5

Any student pursuing a major other than Biology, Chemistry or Criminal Justice would need to take all of the required courses for the forensic science minor.

\*Criminal Justice majors must take CJ 3400 and CJ 4302 as electives in the major.

**MEDICAL TECHNOLOGY**

**Major, Bachelor of Science Degree**

(43-384)

The graduate with a Medical Technology Major, Bachelor of Science Degree will use the knowledge and skills obtained in the program to:

- Collect, analyze and apply information to solve problems. (managing information)
- Use various laboratory techniques and/or instruments with understanding, accuracy, precision and safety. (technology)
- Think logically within the scientific parameters of professional biologists. (higher-order thinking)
- Use the language and concepts of Biology to communicate effectively in oral and written form; to follow instructions precisely and to function in independent and collaborative settings. (communicating and interacting)
- Exhibit the ethical use of knowledge, materials and procedures that demonstrates an impact on society. (valuing)
- Challenge the licensure exam of the National Accrediting Agency for Clinical Laboratory Scientists (NAACLS) to become a certified Medical Technologist (ASCP) or Clinical Laboratory Scientist (ASCP) after completing a 12-month clinical rotation at an affiliated hospital.
- Be eligible to apply for graduate/professional training in nearly all medical fields.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 60-61**

BIOL	1000	The Discipline of Biology	1
BIOL	2512	Cell Biology	3



BIOL	3401	Human Anatomy	3
BIOL	3402	Human Physiology	5
BIOL	3413	Immunology	3
BIOL	3511	Genetics	4
BIOL	3611	Microbiology	4
BIOL	4002	Life Science Senior Seminar	1
BIOL	4311	Parasitology	4
BIOL	4514	Molecular Biology	3
BIOL	4516	Hematology / Virology	3
BIOL	1110	Principles of Biology, 3 or	
BIOL	1112	Animal Biology, 4	3-4
CHEM	1131	General Chemistry I	5
CHEM	1132	General Chemistry II	5
CHEM	3341	Organic Chemistry I	4
CHEM	3421	Intermediate Biochemistry	3
MATH	1111	College Algebra	3
ACST	1300	Basic Statistics, 3 or	
PSY	4520	Stat. for Behavioral Sciences, 3	3

**MEDICAL TECHNOLOGY CREDIT** . . . . . 30

Courses in various accredited medical technology programs may vary from hospital to hospital. Courses offered and the credit hours counted towards the B.S. are:

BIOL	4015	Clinical Immunohematology	4
BIOL	4016	Clinical Urinalysis	2
BIOL	4017	Clinical Microbiology	7
BIOL	4018	Clinical Immunology	5
BIOL	4019	Clinical Biochemistry	7
BIOL	4020	Clinical Hematology	4
<sup>10</sup> BIOL	4021	Clinical Special Topics	1

These courses are part of the Medical Technology functional major required by affiliation agreement for this program. They are not offered on campus or open to students in other programs. Credit for these courses is allowed for work taken at one of our affiliated hospitals in Kansas City (North Kansas City Hospital, Saint Luke's Hospital or K.U. in Kansas City, Kansas); in Springfield (Lester E. Cox Medical Center); in Joplin (Mercy Hospital); in Wichita (Wichita State University Medical Technology Program); in St. Louis (Mercy Hospital) or any fully accredited hospital medical technology training program which must be accredited by the American Medical Association Council on Medical Education. Admission and fees for the hospital portions of this program are the prerogative of the hospital and thus cannot be guaranteed by the University. Licensure to practice is dependent upon state regulations and professional examinations and thus cannot be guaranteed by the University or hospital. For additional information on this program and for entry into clinical programs, students are urged to see the program faculty advisor at their earliest convenience. Because of complexities of affiliation agreements and variations in clinical programs, all pertinent information cannot be presented in this catalog.

**GENERAL EDUCATION REQUIREMENTS** . . . . . 32-35

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

MATH	1111	College Algebra	(3)
CHEM	1131	General Chemistry I	(5)

**MINIMUM TOTAL** . . . . . 122-126

<sup>10</sup>Competency 10 course

**RADIOLOGIC TECHNOLOGY**

Major, Bachelor of Science Degree  
(43-609)

**Admission Policies**

- At the time of first admission to UCM, a student should indicate/declare the intent to become a Radiologic Technology major. Each declared major is encouraged to visit the program's academic advisor each semester.

- Students need to have an ACT score of 21 or higher in order to enroll in both MATH 1111 and CHEM 1131 the first semester.
- Admission to the B.S. Radiologic Technology program is in addition to university admission. Students will be admitted to the B.S. program once all admission criteria are met. Students are responsible to ensure that they have met all pre-admission criteria and have been officially admitted to the B.S. program. In addition, students will have to apply to the clinical affiliate for admission into the clinical portion of the degree.
- Admission forms and additional information are available at [ucmo.edu/biology](http://ucmo.edu/biology). The student is responsible for submitting all required materials to the Biology and Agriculture Department in WCM 306.
- Application information, and a student's degree audit will be reviewed and admission eligibility determined. Students must take a minimum of 30 hours at UCM to be eligible for admission to the RT program.
- Admission to the RT program is conditional upon successful completion of a minimum of fifty semester hours, successful completion of all prerequisites necessary for admission to the first semester program and the requirements for admission listed below. Admission to the Radiologic Technology program involves competition between all eligible candidates.
- The Department reserves the right to select among all qualified candidates. Students are selected in December for the following Summer/Fall semester RT consideration. Names of students admitted to the program are forwarded to the affiliates for consideration at their programs, assuming the student has also submitted an application with the affiliate, and met the affiliate's admission requirements.

**Admission Criteria to the Radiologic Technology Program**

- Evidence of good moral character and ethical behavior as determined by JCERT.org standards on their website, which also parallels the Code of Medical Ethics that medical professionals must follow.
  - Most science prerequisites (May have 2 maximum remaining to take) must be completed at the time of admission. This includes BIOL 1000, BIOL 1110, BIOL 3211, BIOL 3215, BIOL 3401, BIOL 3402, BIOL 3611, BIOL 4003, CHEM 1131, and PHYS 1101.
  - A minimum of a 2.75 cumulative grade-point average is required at the time of application.
  - Minimum grade of C in all major courses. A student receiving a grade lower than C in any course may repeat that course only one time. If the course was taken at UCM, it must be repeated at UCM.
  - A student receiving more than two Ds and/or an F in a course or courses with a biology, chemistry, or physics prefix will not be eligible for admission into the program.
  - Students will not be permitted to withdraw from any required majors course from Biology without permission of the Department. Unexcused Withdrawal (W) from a required program course constitutes withdrawal from the UCM RT program and students must seek a different degree as it would be viewed as unethical (see 1).
  - ANY outstanding courses required for the degree MUST be taken and completed the Spring semester before clinicals. Enrollment would be blocked for clinical courses and a student would be removed from the program. Substitutions will NOT be given. A student would have to reapply to the UCM RT program, and the affiliate clinical program for the following year.
  - Students may only re-apply for the competitive admission one time.
  - Additional considerations will be given to the following:
    - Academic history with patterns and trends indicating potential for academic success.
    - Number of credit hours taken at The University of Central Missouri. Students will be categorized in two classifications for consideration for admission to the RT program:
      - Students who have taken all Radiologic Technology prerequisite courses at UCM; and
      - Students who have transferred credit for one or more science prerequisite course(s) from another institution.
- Grade point averages are a determining factor in selection. Additional assessments may be required.

**Affiliation Requirements**

1. For admission into an affiliated program, candidates for this degree must maintain a minimum grade-point average (each affiliate establishes their own minimum GPA) based upon courses listed in the program.
2. Candidates must have a minimum grade of C or better in listed program courses.
3. Affiliates may require some courses (like College Algebra and Anatomy and Physiology) be completed within a certain timeframe for consideration of clinical application. See the individual affiliates for specifics.
4. Affiliates require candidates successfully complete a minimum number of shadowing in a diagnostic area of Radiologic Technology. See the individual affiliates for specific shadowing requirements.
5. Candidates must meet the Skills Standards and other affiliate program requirements listed in their Prospective Student Information Guide for consideration of applications.
6. Students must meet with a departmental advisor within enrolling in 15 credit hours to obtain specific course information, program and learning assessment goals, and the Prospective Student Information Guide. This helps ensure success in the program.
7. Students apply to JRCERT affiliated programs for admission. The affiliate selects students for the clinical internship program.

**Graduation Policies**

1. Course substitutions for program requirements may be made only by the Radiologic Technology program advisor and department chair.
2. A student may not graduate with a degree in Radiologic Technology in which the grade of record for any required coursework is an F.
3. A student must earn a grade no lower than a C in the required courses in order to graduate with a Radiologic Technology degree.
4. To graduate with a Radiologic Technology degree, a student must obtain at least a 2.75 grade-point average on a 4.00 scale for all credit hours completed at UCM or elsewhere, and attain at least a 2.75 grade-point average for all course work in the major.
5. Transfer students from other colleges and universities must meet all degree program admission requirements. Transfer students may take appropriate additional course work to fulfill admission requirements. The first clinical year courses do not count as upper level courses.
6. Students are required to earn at least 50 percent of their required major credit hours for a B.S. degree at UCM.

**Transfer of Credit**

Transferring of credit is not advised as it will add an additional year onto the program due to residency requirements.

Upper-level (3000/4000) courses cannot generally be transferred from a two-year institution and applied to a B.S. degree. However, the department chair responsible for the UCM course may elect to allow such a transfer for equivalent credit. Before the department chair may accept the transfer course for equivalent credit, the course must be "validated" through a departmentally administered examination. Since this program barely meets the minimum requirement for upper-level hours, expect to take more courses to fulfill this requirement.

Upper-level (3000/4000) course work transferred from a four-year institution must be reviewed by the department chair before such work can be applied to a B.S. degree. The department chair may choose to apply the validation requirement to such transfers.

Students who have not enrolled in Radiologic Technology courses for two consecutive pre-clinical semesters will be dropped from the undergraduate program. If students were admitted to the RT program, these students must reapply for admission to the undergraduate program prior to enrollment in any additional courses in Radiologic Technology.

The graduate with a Radiologic Technology Major, Bachelor of Science Degree will use the knowledge and skills obtained in the program to:

- Communicate effectively in oral and written form (communicating).
- Collect, analyze and apply information to solve problems (managing information).

- Use various field and lab techniques and/or instrumentation with understanding, accuracy, precision, and safety (technology).
- Exhibit the ethical use of knowledge, materials and procedures that demonstrates an impact on society (valuing).
- Accurately integrate their knowledge of anatomy, positioning and radiographic techniques to demonstrate structures on an image or radiograph.
- Examine images for the purpose of evaluating technique, patient positioning and other pertinent technical qualities.
- Demonstrate mastery of Radiologic Technology by challenging the licensure exam of ARRT (American Registry of Radiologic Technology) after completing a clinical rotation at an affiliated hospital.

Courses in various accredited radiologic technology programs may vary from hospital to hospital.

These courses are part of the Radiologic Technology major required by affiliation agreement for this program. They are not offered on campus or open to students in other programs. Credit for these courses is allowed for work taken at Hillyard Technical Center in St. Joseph and of their associated clinical affiliates. The program is fully accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT).

Admission and fees for the hospital portions of this program are the prerogative of the hospital and thus cannot be guaranteed by the University. Licensure to practice is dependent upon state regulations and professional examinations and thus cannot be guaranteed by the University or hospital. For additional information on this program and for entry into clinical programs, students are urged to see the program faculty advisor at their earliest convenience. Because of complexities of affiliation agreements and variations in clinical programs, all pertinent information cannot be presented in this catalogue

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 53**

BIOL 1000	The Discipline of Biology . . . . .	1
BIOL 1110	Principles of Biology . . . . .	3
BIOL 3211	Comparative Anatomy . . . . .	4
BIOL 3215	Medical Terminology . . . . .	2
BIOL 3401	Human Anatomy . . . . .	3
BIOL 3402	Human Physiology . . . . .	5
BIOL 3611	Microbiology . . . . .	4
<sup>10</sup> BIOL 4003	Radiologic Technology Senior Seminar. . . . .	1

Admission and fees for the affiliate portion of this program are the prerogative of the affiliate and thus cannot be guaranteed by the University. Licensure to practice is dependent upon state regulations and professional examinations and thus cannot be guaranteed by the University or affiliate.

For additional information on this program and for entry into affiliate programs, students are urged to see the program faculty advisor at their earliest convenience. Because of complexities of affiliation agreements and variations in programs, all pertinent information cannot be presented in this catalog.

The last 2 years are clinical rotations are spent at the affiliates and their sites. Students are no longer on campus and are not considered UCM students. Affiliation agreements include the 30 hours of transfer credit for each year that articulate to UCM.

**CLINICAL CREDITS . . . . . 30**

**RADIOLOGIC TECHNOLOGY SPECIAL CREDIT . . . . . 30**

It is the student's responsibility to notify UCM upon completion of the clinical rotations so transfer credit can be posted and the degree can be awarded. A maximum of 10 hours of upper level credit can be awarded for the rotations.

**GENERAL EDUCATION REQUIREMENTS . . . . . 44-46**

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GE/CHEM 1131	General Chemistry I . . . . .	5
GE/COMM 1000	Public Speaking . . . . .	3
GE/COMM 3000	Film Appreciation . . . . .	3
GE/ENGL 1020	Composition I . . . . .	3
GE/ENGL 1030	Composition II . . . . .	3

GE MATH	1111	College Algebra . . . . .	3
GE PHIL	2300	Ethics . . . . .	3
GE PHYS	1101	College Physics I . . . . .	4
GE PSY	1100	General Psychology . . . . .	3
GE SOC	1800	General Sociology . . . . .	3
<b>MINIMUM TOTAL</b>			<b>127</b>

<sup>10</sup>Competency 10 course

## NURSING

The Department of Nursing  
University Health Center 106  
660-543-4775  
ucmo.edu/nursing

### Department of Nursing Statement of Policy

#### Program

UCM's Department of Nursing offers a Bachelor of Science in Nursing. The nursing program is unique with its focus on rural nursing practice in smaller community and suburban hospitals in the junior year and urban nursing practice in the senior year.

#### Accreditation

The nursing program is fully approved by the Missouri State Board of Nursing and nationally accredited by the Commission on Collegiate Nursing Education. Contact numbers for the Nursing Department's accrediting agencies are: Missouri State Board (573) 751-0681; Commission on Collegiate Nursing Education (202) 887-6791. The Commission on Collegiate Nursing Education is located at One Dupont Circle, NW, Suite 530, Washington, DC 20036.

#### Student Learning Outcomes

The graduate with a Bachelor of Science degree in Nursing will use the knowledge, skills and attitudes obtained in the program to:

- Demonstrate caring and goal directed relationships with all members of the health care team including patients/clients and their support systems.
- Demonstrate use of data and technology to monitor outcomes, promote safety, and continuously improve patient centered care and health care systems.
- Demonstrate intellectual skill based on the use of theories and principles guided by logic and sound judgment to allow for the provision of safe quality nursing care. (See handbook for more.)
- Actively engage in interaction based on mutual respect with collaboration toward goal achievement.
- Internalize and demonstrate ethically grounded behaviors reflective of the ANA *Nursing's Social Policy Statement, Scope and Standards of Practice* (2010) and ANA *Code of Ethics for Nurses* (2015).

#### Admission

Students entering UCM as freshmen or by transfer should indicate a pre-nursing major. Admission to the nursing program is conditional upon completion of a minimum of sixty semester hours, completion of all prerequisites necessary for admission to the first semester in the nursing program and the requirements for admission listed below. Admission to the nursing program involves competition between all eligible candidates. The Department of Nursing reserves the right to select among all qualified candidates. Students are selected in March for Fall semester nursing classes and in October for Spring. The necessary application is available through MyCentral and the student is responsible for submitting all hard copy materials to the nursing department.

#### Admission Criteria to the Undergraduate Nursing Program

1. Evidence of good moral character as determined by the Missouri State Board of Nursing in the Nurse Practice Act (1999) and by the American Nurses' Association *Code of Ethics for Nurses* (2015).
2. All nursing prerequisites must be completed at the time of admission. Computer literacy is required to be admitted to the nursing program.
3. A minimum of a 2.75 cumulative grade-point average is required at the time of application.

4. Minimum grade of C in all nursing prerequisites and nursing courses. A student receiving a grade lower than C in any nursing prerequisite may repeat that course only one time. If the course was taken at UCM, it must be repeated at UCM.
5. A student receiving more than one D and/or F in a course or courses with a nursing prefix will not be eligible for admission into the program.
6. Students will not be permitted to withdraw more than one time from a nursing prerequisite course without permission of the Department of Nursing.
7. Science prerequisites, as identified in NURSING Major, Bachelor of Science Degree, must have been taken within 10 years of requested semester admission.
8. Applicants for the nursing program must have completed the university GEA requirement (score 425) and must achieve a "mastery level score" (based on percentile) on the designated nursing admission examination.
9. Completion of additional requirements such as speech and hearing exam, assessment(s), etc. at the time of application deadline. The student is responsible for making sure all materials are submitted in MyCentral and to the nursing department.
10. Nursing applications are completed online and a \$30 application fee applies. January 1 is the deadline for Fall Admission to the nursing program and July 1 is the deadline for Spring Admission to the nursing program. Additional forms are to be supplied to the nursing department by the application deadline.
11. Official transcripts-it is the student's responsibility to request ALL official transcripts from other universities and colleges be submitted to the Admissions Department of the University to be posted as part of the student's official transcript by 5 p.m., December 31 for Fall admission and June 30 for Spring admission.
12. Required immunizations, a satisfactory background check, CPR for healthcare providers, and a drug screen must be complete and validated before the first day of clinical.
13. English as second language students (any student whose primary and secondary education was in a country where the native and official language was not English excluding native American citizens who attended American high schools in another country) must successfully complete the University requirements:
  - a. TOEFL - A score of 600 with a minimum of 55 on each sub-score.
  - b. Test of Spoken English - A minimum score of 250.
  - c. Test of Written English - A minimum score of 5.
 Any student not obtaining these scores can receive assistance in the English Department through the English Language Institute.
14. Additional considerations given to the following:
  - Academic history with patterns and trends indicating potential for academic success.
  - The functional abilities required to be successful in the nursing program, with reasonable accommodation. See Core Performance Standards.
  - Eligibility for licensure. Completion of the nursing program does not guarantee eligibility to take licensure examination. Refer to the Nurse Practice Act in the state in which you anticipate licensure. In Missouri refer to Sections 335.046 and 335.066 at [ecodev.state.mo.us/pr/nursing](http://ecodev.state.mo.us/pr/nursing).
  - Number of credit hours taken at The University of Central Missouri. Students will be categorized in two classifications for consideration for admission to the nursing program:
    - a. Students who have taken all nursing prerequisite courses at UCM; and
    - b. Students who have transferred credit for one or more nursing prerequisite course(s) from another institution.
 Nursing prerequisite courses are GE CHEM 1104, BIOL 3401, BIOL 3402, BIOL 3610, GE PSY 1100, GE SOC 1800, D&N 3340, NUR 1700, and NUR 2710. Grade point averages are a determining factor in selection.
  - Additional assessments may be required.

#### Direct Admission Policy:

Upon admission to the University, a student who meets the following criteria may be given the opportunity of direct admission to the nursing program:

1. Admitted to UCM as freshmen with ACT 24 or higher and a high school CGPA of 3.00.
2. Declared nursing as a major.
3. Maintains a 3.50 GPA at UCM at the end of sophomore year.
4. Achieves a "mastery level score" (based on percentile) on the designated nursing admission examination.
5. Achieves a proficient level of performance on personal interview.
6. Meet criteria published in the UCM undergraduate catalog and Department of Nursing Undergraduate Handbook as of the date of formal application.

- Direct admission is limited to 40 students per semester based on admission date to UCM.
- Students who are directly admitted have the same period of time to complete their degree program as other UCM students.
- Direct Admission nursing students complete the nursing application by the set deadlines like all other nursing students.
- A Direct Admission nursing student may lose his/her place in the nursing program if he/she falls below the specified standards.
- Students must complete all prerequisites successfully on their first attempt.

#### Student Veteran Policy:

For students who are U.S. Military Veterans, transfer credits for military courses, based on the recommendation of the American Council on Education (ACE)'s Guide to the Evaluation of Education Experiences in the Armed Services, will be considered when evaluating nursing prerequisites courses and student's overall GPA. Elective and/or direct course credit will be awarded based on ACE recommendations.

To be eligible for Student Veteran consideration for admission to the nursing program, the student must:

- Be admitted to the University of Central Missouri.
- Meet the criteria for admission to the undergraduate nursing program, allowing consideration of military transfer credits.
- Be honorably discharged from the U.S. armed forces.
- Submit acceptable forms of documentation such as:  
CCAF Transcript (Community College of the Air Force Transcript)  
JST Transcript (Joint Service Transcript - Army, Navy, Marines).

#### Special Expenses

1. Additional expenses for nursing majors include: uniforms, shoes, picture ID badge, watch with second hand, stethoscope, sphygmomanometer, health insurance, background check, drug screen, vaccinations and blood tests, selected books and testing expenses. Testing experiences apply across the entire nursing program.
2. Nursing students must have access to transportation upon admission to the nursing program.
3. Nursing students must be certified in 2-person cardiopulmonary resuscitation for health care providers according to CNE orientation manual.
4. During the semester of anticipated graduation, licensing expenses, university graduation expenses, invitations, and more are additional expenses.

#### Kansas City Experience

Theory and clinical learning occur in the Kansas City area during the last year. This experience makes it possible for exposure to nursing practice in urban settings allowing students exposure to urban nursing practice in large medical centers and diversity with various communities.

#### Core Performance Standards for Admission and Progression

FUNCTIONAL ABILITY : STANDARD : SOME EXAMPLES OF NECESSARY ACTIVITIES (Not Inclusive)

**Thinking skills:** Critical thinking ability sufficient for sound clinical judgment. Identify cause-effect relationships in clinical situations, develop nursing care plans to integrate data from different sources and decide whether to initiate action or report, ability to interpret variations in vital signs, lab values, among other skills.

**Interaction:** Interpersonal abilities sufficient to interact with individuals, families, and groups from a variety of socio-economic and cultural backgrounds. Establish rapport with patients/clients and colleagues. Works as a team member.

**Communication:** Communication abilities sufficient for productive interaction with others in verbal and written form and other formats. Explain treatment procedures, initiate health teaching, document and interpret nursing actions and patient/client responses.

**Motor skills:** Gross and fine motor abilities sufficient to provide safe and effective nursing care. Move around work area and within confined spaces. Calibrate and use equipment, position clients, insert catheters, injections.

**Sensory/Perceptual:** Auditory/visual and tactile ability sufficient to monitor and assess health needs. Hear monitor alarm, (IV alarm, etc.), emergency signals, auscultatory sounds, cries for help.

#### Re-Application for Admission

A student re-applying for admission to the nursing program within 6 months to a year of the initial application is not required to obtain a new speech/hearing exam.

A student re-applying for admission to the nursing program over 18 months from the initial application is required to obtain a repeat speech/hearing exam, background check and drug screen.

Students in non-compliance with these requirements will be referred to the Health Committee.

It is the responsibility of the applying student to provide documentation of compliance with these health requirements by the time of admission. Students not in compliance with these requirements will be referred to the Health Committee.

The Health Committee recommends that each student assume responsibility for personal health maintenance. An annual health assessment is strongly encouraged. Students are required to maintain insurance coverage for illness and accidents throughout their time in the program.

#### Requirements for Progression in the Nursing Program

1. Following admission to the nursing program, the student will follow the typical 4-year program for class enrollment. The courses in each semester are designed to be taken concurrently. Any changes in the courses taken must receive approval from the department chair prior to modifying enrollment.
2. A student must make a minimum grade of C in all nursing courses to progress in the nursing program.
3. A student who receives a D or F in a nursing course will be suspended from the program and is required to seek retention in order to repeat the course. The retention process is initiated by the student with the instructor whose course was failed. Completion and filing of the Request for Retention Form is the responsibility of the student. If a student is not retained within a year, that student may be required to repeat all courses within the major. Requirements for retention to the program are all contained in the current Undergraduate Student Handbook for the Department of Nursing.
4. A student receiving more than one D and/or F with a nursing prefix will not be allowed to apply or progress.
5. Students who withdraw from the nursing program must follow the Nursing Department's **Withdrawal Policy** contained herein and compete with other students for retention in the program.
6. Students must be successful in passing each course in a particular semester in the program to progress to the next semester.

#### Withdrawal Policy

Students within the program who withdraw from any nursing course are automatically suspended from the program and must follow the Nursing Department's Retention Policy in order to be retained. Students who withdraw from a nursing course and do not follow the requirements of the Nursing Department Withdrawal Policy as stated below will not be considered for retention.

Students who withdraw from any nursing course must compete with other students for retention to the program. Students may be retained only once to the nursing program based on the decision of the Admissions and Progression Committee.

Students who have been attending meetings of a nursing course and wish to withdraw should:

#### Clinical/practicum courses

1. Notify their instructor in writing of their desire to withdraw and their reason for this decision.
2. Meet with the chair.
3. Follow the University process for withdrawal (See UCM's University Calendar and Handbook or Catalog for information).

**Theory courses**

1. Notify their instructor in writing of their desire to withdraw and their reason for this decision.
2. Follow the university policy for withdrawal (See UCM's University Planner/Handbook or Catalog for information).

Students are not eligible to withdraw from a nursing clinical/practicum course when they have received their final grade from the instructor. Students who receive a final grade of D or F from the instructor and withdraw from the course will have their erroneous W changed to the appropriate failing grade by the Department of Nursing. Students who have not attended classes in the semester they wish to withdraw may withdraw from nursing courses by following the University Withdrawal Policy.

**Transfer into the Nursing Major**

Transfer of upper-level (3000/4000) nursing credit will be considered according to the following procedure:

1. Students will meet the General Education requirements as listed in the current University Catalog.
2. Only students in good standing at a nationally accredited baccalaureate nursing program are eligible for transfer. Credits will be evaluated and allowed in accordance with current UCM and Department of Nursing policy.
3. Evaluation of each transfer student will be made within the Department of Nursing on an individual basis.
4. Students will take a minimum of 30 semester hours of upper-level courses, with a minimum of 30 semester hours in the nursing major at UCM.
5. Students will apply for admission to the Department of Nursing and be subject to the regular program admission policy. In addition, the following evaluation process will be followed:  
Credit for nursing courses will be based on a review of content, course description, syllabi, and catalog description,
  - a. If content is basically the same, the Nursing Department Transfer Committee may approve the course for nursing credit. The credit hours approved may be at the maximum credit hour allocation for the UCM nursing course.
  - b. If the content is fairly similar, the Nursing Department Transfer Committee may approve credit and in addition require NUR 4000, Special Projects (2-6 credits).
  - c. Only discrete courses in the content areas of research and ethics, pharmacology and observation and assessment will be considered for transfer as meeting the departmental required courses in these areas.
6. The student will have the chair or dean from the nursing school they are transferring from write a letter to the chair of UCM's Department of Nursing stating they are a student in good standing.
7. All prospective transfer students will be interviewed by the department Chairperson.

**RN-BS in Nursing Option for Students Holding the R.N.**

1. Credits from accredited nursing programs will be evaluated and allowed in accordance with current UCM policy.
2. Students will meet the General Education requirements as listed in the current University Catalog for nursing majors.
3. Evaluation of each R.N. student will be made within the Department of Nursing to determine placement in the program.
4. Students will take a minimum of 30 semester hours of upper-level (3000/4000) courses, with a minimum of 30 semester hours in the nursing major through UCM.
5. Students will apply for admission to the Department of Nursing and be subject to the regular program admission policy. In addition, the following criteria will be followed:
  - a. Applicants must have a current unencumbered RN license eligible to practice nursing.
  - b. Credit for non-college nursing courses may be applied to the nursing major upon successful performance on challenge examinations. A maximum of 30 semester hours of special credit may be awarded by challenge.

**NURSING**

**Generic Option, Bachelor of Science Degree**  
(43-133)

Sem. Hours

**MAJOR REQUIREMENTS . . . . .78-79**

Students must receive a grade of C or better in order for the courses to count toward the major.

NUR	1700	Introduction to Professional Nursing . . . . .	1
NUR	2710	Intro to Nur Applications Across the Lifespan . . . . .	1
NUR	3200	Pathophysiology . . . . .	4
NUR	3210	Pharmacological Therapies . . . . .	3
NUR	3304	Assessment Across the Lifespan . . . . .	2
NUR	3305	Assessment Across the Lifespan Lab . . . . .	1
NUR	3410	Concepts of Nursing in Wellness . . . . .	3
NUR	3411	Concepts of Nursing in Wellness Practicum . . . . .	2
NUR	3412	Technical Nursing Applications I . . . . .	1
NUR	3510	Concepts of Gerontic Nursing . . . . .	2
NUR	3610	Concepts of Adult & Older Adult Nursing I . . . . .	3
NUR	3611	Concepts of Adult & Older Adult Nursing I Practicum . . . . .	4
NUR	3612	Technological Nursing Applications II . . . . .	2
NUR	4012	Evidence-based Practice/Research . . . . .	2
NUR	4013	Health Policy & Nursing Ethics . . . . .	2
<sup>10</sup> NUR	4111	Socio-Economic Factors Impacting Health . . . . .	3
NUR	4410	Concepts of Maternal-Child Nursing . . . . .	3
NUR	4411	Concepts of Maternal-Child Nursing Practicum . . . . .	2
NUR	4510	Concepts of Adult & Older Adult Nursing II . . . . .	3
NUR	4511	Concepts of Adult & Older Adult Nursing II Practicum . . . . .	3
NUR	4512	Advanced Technology & Pharmacological Nursing Applications . . . . .	2
NUR	4600	Concepts of Nursing Leadership in Management & Community/Mental Health . . . . .	6
NUR	4601	Concepts of Nursing Leadership in Management & Community/Mental Health Practicum . . . . .	6
NUR	4602	Synthesis of Nursing Concepts . . . . .	1
BIOL	3401	Human Anatomy . . . . .	3
BIOL	3402	Human Physiology . . . . .	5
BIOL	3610	Basic Microbiology . . . . .	3
D&N	3340	Nutrition . . . . .	3
Elective from the following . . . . .			2-3
NUR	2000	e-Health & Cyber Wellness . . . . .	2
NUR	2020	Health: Women's Perspective . . . . .	2
NUR	4020	Grief & Loss . . . . .	2
NUR	4030	Human Sexuality . . . . .	2
NUR	4040	Nursing Informatics . . . . .	2
NUR	4210	Wellness for U.S. Vet. & Mil. Families . . . . .	2
NUR	4405	Aging of Self & Others . . . . .	2

**GENERAL EDUCATION REQUIREMENTS . . . . . 42**

All students must complete a minimum of 42 credits hours in general education. See pages 49-52 for full listing of requirements.

The following general education classes are required by this major:

<b>GE</b> CHEM	1104	Intro. to the Sciences: Chemistry . . . . .	4
<b>GENUR</b>	2200	Culture & Sustainability in Health . . . . .	3
<b>GE</b> PSY	1100	General Psychology . . . . .	3
<b>GE</b> SOC	1800	General Sociology . . . . .	3

**MINIMUM TOTAL . . . . .120-121**

<sup>10</sup>Competency 10 course

**RN-BS Nursing Option, Bachelor of Science Degree**  
(43-288)

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 44-48**

Students must receive a grade of C or better in order for the courses to count toward the major.

NUR	4010	RN-BS Health & Physical Assessment . . . . .	3
NUR	4015	RN-BS Evidence Based Practice/Research . . . . .	2
NUR	4050	RN-BS Pro. Nur. Dimension & Perspectives . . . . .	4
NUR	4052	RN-BS Advanced Concepts of Wellness . . . . .	3
<sup>10</sup> NUR	4111	Socio-Econ. Factors Impact Health . . . . .	3
NUR	4200	RN-BS Pathophysiology. . . . .	3
NUR	4406	RN-BS Concepts of Community Health Nursing . . . . .	3
NUR	4407	RN-BS Concepts of Community Health Nursing Practicum . . . . .	2
NUR	4608	RN-BS Concepts of Nursing Leadership in Management . . . . .	4
NUR	4609	RN-BS Concepts of Nursing Leadership in Management Practicum . . . . .	1
BIOL	3401	Human Anatomy . . . . .	3
BIOL	3402	Human Physiology . . . . .	5
BIOL	3610	Basic Microbiology . . . . .	3
D&N	3340	Nutrition . . . . .	3
Nursing elective from the following . . . . .		2-6	
NUR	4020	Grief & Loss . . . . .	2
NUR	4030	Human Sexuality . . . . .	2
NUR	4040	Nursing Informatics . . . . .	2
NUR	4210	Wellness for U.S. Vet. & Mil. Families . . . . .	2
NUR	4405	Aging of Self & Others . . . . .	2

**GENERAL EDUCATION REQUIREMENTS . . . . . 42**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GE/CHEM	1104	Intro. to the Sciences: Chemistry . . . . .	4
GE/PSY	1100	General Psychology . . . . .	3
GE/SOC	1800	General Sociology . . . . .	3

**Transfer Hours . . . . . 30-34**

**FREE ELECTIVES . . . . . 0-4**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

- Students will demonstrate development of effective plans of care for patient populations, including the realm of emergency care response.
- Students will demonstrate clinical proficiency in risk management including the prevention of injury and spread of infectious disease.
- Students will demonstrate an ongoing awareness of the dynamics related to modern health care administration and delivery.

**ACADEMIC/CLINICAL PROGRESSION THROUGH ATHLETIC TRAINING MAJOR**

The following is required of all athletic training students in order to progress to the next level within the program and be endorsed by the Program Director for the BOC exam:

1. Earn a letter grade of "B" or higher in all athletic training courses with an AT prefix and a "C" or higher in the other courses within the academic major.
2. Successfully complete all competencies/proficiencies.
3. Obtain the required number of clinical hours each semester.
4. Complete the required PDUs (see the ATP Student Handbook).

**PROGRAM APPLICATION AND ADMISSION PROCESS FOR FIRST YEAR STUDENTS**

**Criteria for Admission to the Athletic Training Program (ATP):**

1. **Academic Requirements**  
Semester I all prospective ATP students are presented with the most updated version of the ATP Student Handbook that outlines the admission and retention policies of the ATP. Prior to the end of Semester I, students seeking potential admission into the ATP will receive an ATP application packet. The formal ATP application process, with committee acceptance, is completed at the end of Semester II. It includes successful completion of the following prerequisite courses with the letter grade of "B" or higher, and a semester minimum grade point average of 2.75 for both fall and spring semesters, and an overall cumulative grade point average of 2.75. Below is a list of the courses requiring a "B" or higher (Core Classes).  
AT 1610 Introduction to Athletic Training  
AT 1611 Introduction to Athletic Training Lab I  
AT 1625 CPR/1st Aid/AED for Health Care Professionals  
AT 1630 Foundations of Athletic Training  
AT 1631 Foundations of Athletic Training Lab II  
AT 1640 Medical Terminology  
AT 1650 Responding to Emergencies for the Professional Rescuer
2. **Clinical Hours and Application**  
Each student is required to complete 150 total hours of observation under a staff certified athletic trainer within the first two semesters, 50 and 100 respectively. **Prospective ATP students must properly complete and return an application packet and submit it to the Program Director by 5:00 p.m. on the first work day of February.** In addition, all prospective athletic training students are required to have an interview with the ATP Selection Committee. Any student that attended another institution of higher learning prior to attending UCM must submit official transcripts from that institution with their application packet. The ATP Program Director and Clinical Education Coordinator determine the number of clinical placement slots available for the upcoming academic year. The Athletic Training Program Selection Committee then determines who will be admitted into the program through a competitive admissions process.
3. **Drug Testing**  
Applicants must pass the ATP drug screen and are responsible for payment. The drug screen will be conducted by an outside agency and will be scheduled by the ATP. The cost of the drug test is approximately \$60 (this cost may vary slightly as determined by testing agency). Personal or cashier's checks will be collected and are made payable to the UCM Department of Nutrition and Kinesiology.
4. **Criminal Background Checks**  
The ATP and its off-campus clinical sites require a criminal background check to help ensure the safety of the populations that they work with. This process takes considerably longer for international students, students from other states, and students whose residence has changed recently. Instruction for the obtaining a criminal background check can be found in the ATP Student Handbook.

## NUTRITION AND KINESIOLOGY

The Department of Nutrition and Kinesiology  
Morrow 125  
660-543-4256  
ucmo.edu/nutrition

**Athletic Training Program (ATP) Status**

- The UCM ATP is nationally accredited by The Commission on the Accreditation of Athletic Training Education (CAATE).
- Upon completion of the degree program, the student will be eligible to be endorsed as a candidate for the Board of Certification, Inc. (BOC, Inc.) examination for athletic training certification.

**Athletic Training Program Student Learning Outcomes**

- Students will demonstrate delivery of comprehensive health care to designated populations, consistent with best practices in the profession.
- Students will demonstrate the capacity to effectively engage in and make contributions to interdisciplinary health care in a diverse number of settings.
- Students will demonstrate proficiency in assessment of pathologies, both illness and injury, including development of differential diagnoses.

**APPLICATION REQUIREMENTS/DOCUMENTS:** conforms to CAATE requirements.

Various components of the application process are rated and are part of the competitive admissions process. Incomplete applications will be penalized in this manner which will be reflected in their final ranking for the selection process.

1. Form A: Demographics and Essay
2. Form B: Technical Standards Form
3. Form C: Physical Examination
4. Form D: Reference Forms (5 are required)
5. Form E: Student-Athlete Disclosure (to be completed by student-athletes only)
6. Form F: Signature Page
7. Criminal Background Check
8. Drug Testing
9. Proof of Insurance
10. Proof of Immunization (MMR, Hep.B, yearly TB test)
11. All current and existing transcripts where college credit was earned (UCM, other institutions, dual-credit, community college)

### SELECTION FOR ADMISSION INTO THE ATP

#### Items Included in the Final Interview/Selection Process

1. 5 references
  2. Student's essay
  3. Cumulative GPA
  4. Core GPA
  5. The average rating from 6 serial evaluations by assigned upperclassmen during first-year clinical observations
  6. Evaluation and recommendations from the selection committee
- \*Completion of all required documents is required for formal ATP admittance.

Students who are not selected can appeal the decision of the Athletic Training Program Selection Committee in writing via the guidelines stated in the grievance policy (see the ATP Student Handbook).

### TRANSFER STUDENTS

Students seeking to transfer from another institution must meet with the Program Director for consideration for admittance into the ATP. Students are required to meet the academic standards of the ATP prior to application.

Students transferring from another CAATE accredited ATP the student will be required to present all syllabi, competencies/proficiencies completed to date, transcripts, and proper documentation of all clinical hours in order to be considered eligible for immediate application and interview into the ATP. This is done upon approval by the Program Director, Clinical Education Coordinator, and the Selection Committee.

Students transferring into the major from a community college, another four-year institution, or from another UCM major must to meet the same requirements of a first-year student.

### 60 CREDIT HOUR CLAUSE

Any student applying to the UCM ATP with 60 credit hours or more who does not meet the cumulative GPA standard, may be admitted to the program with an earned 2.75 or higher semester GPA, both semesters, during the application year. Upon a unanimous decision of the selection committee, the student may be accepted into the UCM ATP on academic probation and must meet the following conditions:

1. Meet the academic standard for semester GPA.
2. Will have the same limitation on probationary status, as non-probationary admittance, with the exception of the cumulative GPA.
3. Meets criteria to ATP matriculation standards with the exception of cumulative GPA.

### STUDENT-ATHLETE POLICY

Student-athletes are welcome to pursue the athletic training major and progress through the ATP with the understanding that the requirements of the ATP involve classroom education as well as extensive clinical experiences. Clinical experience, once in the ATP, consists of a minimum of four days per week clinical rotations, mostly during the afternoons including off campus rotations, and some weekend requirements, depending on the assigned clinical rotation. Every effort will be made by the ATP to work with the student-athlete's schedule, however academic and

programmatic requirements are the highest priority. These students must meet the same requirements as non-athletes.

### PROBATION OR DISMISSAL FROM THE ATP

Athletic Training Students are required to maintain a "B" or higher in ALL Athletic Training (AT prefix) courses and a "C" or higher in all other non-athletic training prefix courses in the major. Students must maintain a cumulative grade point average (GPA) of 2.75 or higher (on a 4.00 scale).

Athletic training is a medical profession and academic performance is expected to be the main priority in the Athletic Training Program and UCM. Students with GPAs that drop below a 2.75 will be placed on probation. Any Athletic Training Student on probation is required to earn a 2.75 or higher semester GPA in each subsequent semester and/or successfully repeat the AT course (summer courses will not factor into GPA for semester). Requirements to be maintained and/or dismissed from the ATP will be addressed in formal notification to the student from the Program Director. In addition, the student is required to meet with ATP faculty members to discuss their deficiency. On occasion a remediation plan may be imposed or recommended to help students recover from their fallen academic status.

Athletic Training Students who fail to earn a "B" or higher in an AT prefix course but maintains the minimum GPA requirement for the ATP will be held back one full academic year to retake and successfully pass the AT course with a "B". These students will not be placed on academic probation.

Athletic Training Students who fail to earn a "B" or higher in an AT course and do also do not maintain the minimum GPA requirements will be placed on academic probation and held back one year to retake the AT course. During that year the student will be remain under the policies of the ATP.

Athletic training students are limited to probationary status for a total of two semesters. Thereafter, dismissal from the program will occur. In attempt to avoid dismissal, remediation plans for students on probation will be developed under the direction of the program director. These may include study hall assignments, tutoring services, and other counseling recommendations.

### PROFESSIONAL DEVELOPMENT UNITS (PDUs)

The Professional Development Unit system exists to ensure the success of the Athletic Training Student within the profession of athletic training. The system was designed with intent for students to seek outside athletic training opportunities, to further their development as an aspiring professional, to assist in meeting academic benchmarks, and to increase the probability of successfully passing the BOC examination. The PDU system is not connected to the student's academic and clinical evaluations however is an ATP requirement. The student must complete all required PDUs in their four academic years in order to be endorsed by the Program Director to take the BOC exam. The PDU categories are as follows:

1. Yearly, hourly minimum, varied Clinical Experiences (non-assigned clinical)
2. Yearly Preseason Experiences
3. Yearly minimum number of In-Service Experiences
4. Educational Experiences (presentations, teaching, poster presentations, observations)
5. Conference Attendance (State, Regional, National)
6. Successfully passing End of the Year Examinations in their sophomore through senior years.

\*See the ATP student handbook for PDU instructions.

### END OF YEAR EXAMINATIONS

The end of the year examinations were implemented to create scaffolding for the Athletic Training Student's preparation for the BOC examination. This system will require ATSs to pass a yearend examination (level specific and below) that tests their cumulative knowledge of the athletic training profession. The exam will be a computer-based, timed test which mocks format of the BOC examination. The ATS must pass the examination with a 70 % to earn PDU credit in that category.

The test will be administered the last two weeks of the semester. If an ATS does not successfully pass the exam they may retake the exam. Each Student will be given three (3) opportunities to successfully pass a specific end of the year exam. The ATS must successfully pass the exam prior to

the beginning of the next academic year. Any ATS that does not pass the end of the year exam after three (3) attempts will no longer be program eligible to be endorsed for the BOC exam. In this situation, the student may choose to continue pursuit the Athletic Training Degree; however they will be eligible to become a Certified Athletic Trainer.

The end of year exam system is not connected to the student's academic and clinical evaluation. The testing system is designed to help to ensure that students in the ATP are studying and meeting benchmarks each academic year in addition to retaining previously learned material. Due to the BOC testing cycle, Fourth year ATSs will be required to take and pass an end of semester exam at the end of the fall semester in order to be eligible for endorsement and for the BOC exam. First Year students seeking ATP candidacy will be required to take an end of the year exam to assess the knowledge gained from the year however they are not required to pass the exam as they are not officially in the program. Their scores will be a part of the selection process.

**ATHLETIC TRAINING**

Major, Bachelor of Science Degree  
(43-853)

	Sem. Hours
<b>MAJOR REQUIREMENTS</b> .....	<b>77</b>
AT 1610 Introduction to Athletic Training .....	2
AT 1611 Introduction to Athletic Training Lab I .....	1
AT 1625 CPR/1st Aid/AED for Health Care Professionals .....	1
AT 1630 Foundations of Athletic Training .....	2
AT 1631 Foundations of Athletic Training Lab II .....	1
AT 1640 Medical Terminology .....	1
AT 1650 Responding to Emergencies for the Professional Rescuer .....	2
AT 2610 Orthopedic Assessment: Lower Extremity .....	2
AT 2611 Orthopedic Assessment: Lower Extremity Lab III .....	1
AT 2620 Orthopedic Assessment: Upper Extremity .....	2
AT 2621 Orthopedic Assessment: Upper Extremity Lab IV .....	1
AT 2630 Therapeutic Modalities .....	3
AT 2631 Therapeutic Modalities Lab .....	1
AT 2640 Intro. to Therapeutic Rehabilitation .....	2
AT 3620 Clinical Athletic Training Lab V .....	2
AT 3630 Therapeutic Rehabilitation .....	2
AT 3631 Therapeutic Rehabilitation Lab .....	1
AT 3640 Clinical Athletic Training Lab VI .....	2
AT 3650 Sport & Exercise Pharmacology .....	2
AT 4610 Clinical Athletic Training Lab VII .....	2
AT 4620 Clinical Athletic Training Lab VIII .....	2
AT 4630 Org. & Admin. of Athletic Training .....	3
<sup>10</sup> AT 4640 Senior Seminar in Athletic Training .....	2
AT 4650 Human Disease Lab for Athletic Training .....	1
PE 4740 Legal Liability in Fitness/Wellness, Physical Education, Recreation, & Sports Settings .....	2
PE 1800 Functional Anatomy .....	3
PE 2800 Biomechanics .....	3
PE 2850 Found. of Exercise Physiology .....	3
PE 4340 Adapted Physical Education .....	3
PE 4830 Psychological Aspects of Phys. Ed. .....	2
PE 4850 Assessment & Eval. of Fitness/Wellness .....	3
HED 4300 Nutrition & Human Performance .....	3
HED 4370 Human Diseases .....	3
BIOL 3401 Human Anatomy .....	3
BIOL 3402 Human Physiology .....	5
PSY 4520 Statistics for Behavioral Sciences .....	3
<b>GENERAL EDUCATION REQUIREMENTS</b> .....	<b>42</b>

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GE/CHEM 1104 Intro. to the Sciences: Chemistry .....	4
GE/CTE 3060 Technical Writing .....	3
GE/HED 1100 Personal Health .....	3

GE/LIS 1600 University Library and Research Skills .....	2
GE/MATH 1111 College Algebra .....	3
GE/PE 2472 Communicating Ideas on Sport .....	3
GE/PSY 1100 General Psychology .....	3
<b>FREE ELECTIVE</b> .....	<b>1</b>
<b>MINIMUM TOTAL</b> .....	<b>120</b>

<sup>10</sup>Competency 10 course

**COACHING**

Minor for a Bachelor's Degree

UCM does not confer teacher certification for this minor. Certification to coach is not required in the state of Missouri. (731)

Sem. Hours

<b>MINOR REQUIREMENTS</b> .....	<b>22</b>
PE 1800 Functional Anatomy .....	3
PE 2100 Foundations & Philosophy of Teaching PE .....	3
PE 4550 Introduction to Coaching .....	3
PE 4551 Fundamental Techniques in Coaching .....	3
PE 4560 Coaching and Sport Analysis .....	2
PE 4561 Coaching Practicum .....	1
AT 3610 Care & Prevention of Injuries .....	3
HED 4330 First Aid & CPR .....	1
PE 2900 Essentials of Personal Training, 3 or	
PE 3310 Analysis & Tchg. Physical Training, 3 .....	3

**DIETETICS**

Major, Bachelor of Science Degree

Registration as a dietitian requires internship beyond Bachelor of Science degree. Fulfills the "Didactic Program in Dietetics Academic Requirements" of the Academy of Nutrition and Dietetics. (43-274)

**Admission Requirements: Program Policy:**

Students admitted into the University of Central Missouri should declare as pre-dietetics majors. Formal admission to the Dietetics degree program is conditional upon completion of the four following courses with a cumulative GPA of 3.0 or better in all the four courses (additionally, a minimum of a C or better must be achieved in each course): BIOL 3401, BIOL 3402, D&N 3340, FOOD 2322.

The graduate with a Bachelor of Science degree in Dietetics will qualify to apply for a post-baccalaureate internship program. Student outcome goals:

- Utilize current knowledge, technology, and research to enhance the practice of nutrition and dietetics.
- Practice of nutrition care process utilizing knowledge and skills of nutritional assessment, diagnosis intervention, monitoring and evaluation.
- Acquire the knowledge and skills for the successful participation in a supervised dietetics program, employment related to foods and nutrition, or graduate study.
- Acquire the knowledge, skills, professionalism and ethical conduct needed to become a competent entry-level dietitian.
- Participate in activities that promote public awareness of nutrition and advance the profession of nutrition and dietetics.
- Application of principles of management and systems in the provision of services to individuals and organizations.

Sem. Hours

<b>MAJOR REQUIREMENTS</b> .....	<b>59</b>
Must have C or better for these courses.	
FOOD 2320 Sanitation & Safety .....	1
FOOD 2322 Food Preparation .....	3
FOOD 3332 Quantity Food Prod. & Service .....	3
FOOD 3333 Food Systems Management .....	3
FOOD 3334 Adv. Food Systems Management .....	3
FOOD 4326 Experimental Foods .....	3



D&N	1300	Introduction to Dietetics	1
D&N	3340	Nutrition	3
D&N	3350	Community Nutrition	3
D&N	4340	Advanced Nutrition	3
D&N	4342	Medical Nutrition I	3
D&N	4343	Medical Nutrition II	3
D&N	4344	Nutrition Education & Counseling	2
<sup>10</sup> D&N	4345	Senior Dietetics Seminar	3
BIOL	3401	Human Anatomy	3
BIOL	3402	Human Physiology	5
BIOL	3611	Microbiology	4
CHEM	1604	Elem. Organic & Biochemistry	4
ACCT	2100	Survey of Accounting	3
PSY	4520	Statistics for the Behavioral Sciences	3

**GENERAL EDUCATION REQUIREMENTS . . . . . 42**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major. Must have C or better for these courses:

<del>GE</del> BIOL	2510	Basic Genetics	3
<del>GE</del> CHEM	1104	Intro. to the Sciences: Chemistry	4
<del>GE</del> CTE	3060	Technical Writing	3
<del>GE</del> MATH	1111	College Algebra	3
<del>GE</del> PE	2472	Communicating Ideas on Sport	3
<del>GE</del> PSY	1100	General Psychology	3
<del>GE</del> SOC	1800	General Sociology	3

**FREE ELECTIVES . . . . . 19**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

**FITNESS/WELLNESS**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (841)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 24**

AT	3610	Care & Prevention of Injuries	3
<del>GE</del> PE	1206	Fitness for a Global Community	3
PE	1800	Functional Anatomy	3
PE	2800	Biomechanics	3
PE	2850	Foundations of Exercise Physiology	3
PE	2900	Essentials of Personal Training	3
PE	4850	Assessment & Evaluation of Fitness/Wellness	3
PE	4340	Adapted Physical Education, 3 or	
PE	4341	Physical Activity & Special Populations, 3	3

**FOODS**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (124)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 22**

FOOD	2320	Sanitation & Safety	1
*FOOD	2322	Food Preparation	3
FOOD	3332	Quantity Food Prod. & Service	3
FOOD	3333	Food Systems Management	3
FOOD	3334	Adv. Food Systems Management	3
ACCT	2100	Survey of Accounting	3
AGRI	3415	Meat Science	3
*D&N	3340	Nutrition	3

\*This course has a prerequisite not listed in the program; see specific class listing in the catalog for additional requirements.

**HEALTH EDUCATION**

**Minor, Bachelor of Science in Education Degree**

Recommendation for certification to teach health education for grades PK-9 requires 29 semester hours, 30 semester hours for teaching grades 9-12, and 32 semester hours for grades PK-12. The additional classes needed for certification are HED 4320, HED 4390, and health electives. Elementary Education Majors (grades 1-6) may use this as an area of concentration. See Director of Clinical Services and Certification for current requirements. (804)

The student will demonstrate a knowledge and/or competencies in the following areas:

- The structures, functions, and interrelationships of body systems as they apply to improving and maintaining healthful living.
- The principles of nutrition and their application to maintaining good health and preventing health problems.
- The use and abuse of legal and illegal drugs and their effects on the human body and society.
- The prevention and management of communicable and chronic diseases and related health care.
- The consumer health issues related to the marketing, selection, and use of health products and services.
- The attaining and maintaining good mental health and its effects on the health of the body.
- The dynamics of interpersonal relationships as related to family life, human sexuality, and growth and development.
- The process of behavior change that favorably affect personal health.
- The expanded model of the Comprehensive School Health Program and the interrelationships of its components.
- The basic concepts of injury prevention both intentional and unintentional, first aid, emergency systems, and the effects of trauma.

Sem. Hours

**MINOR REQUIREMENTS . . . . . 23**

<del>GE</del> HED	1100	Personal Health	3
HED	1350	Responding to Emergencies	3
*HED	3360	Meth. in Secondary School Health	2
HED	4310	Drugs & Youth	3
PE	1800	Functional Anatomy	3
PE	2850	Found. of Exercise Physiology	3
<del>GE</del> PSY	4230	Psy. of Adolescence	3
<del>GE</del> HED	1200	Applied Nutrition for Healthy Living, 3 or	
HED	4300	Nutrition & Human Performance, 3	3

\*This course has a prerequisite not listed in the program; see specific class listing in the catalog for additional requirements.

**HEALTH STUDIES**

**Major, Bachelor of Science Degree**

(43-330)

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 59-66**

**Major Core Requirements . . . . . 29**

Must have a C or better for these courses.

BIOL	3401	Human Anatomy	3
BIOL	3402	Human Physiology	5
BIOL	3215	Medical Terminology	3
HED	4370	Human Diseases	3
<sup>10</sup> PE	4765	Internship	6
PSY	3220	Life-Span Development	3
PSY	4440	Abnormal Psychology	3
PSY	4520	Statistics for Behavioral Sciences	3

Each student must select one of the following options (See departmental faculty advisor) . . . . . 30-37

The graduate with a Bachelor of Science degree in Health Studies (with an Option in Pre-Physical Therapy/Pre-Occupational Therapy) will:

- Apply fundamental health principles to rehabilitative centers; lifestyle issues that influence behavior, and wellness factors to solve orthopedic and/or epidemiologic problems affecting various communities, cultures and groups.

- Use discipline-appropriate equipment, research techniques and/or instruments with understanding, accuracy, precision, and safety in order to answer health-related questions.
- Use the language and concepts of health studies to communicate effectively in oral and written form.
- Exhibit the ethical use of health knowledge, materials, and procedures that demonstrates an impact on the individual as well as society.
- Achieve the background needed to enable the student to be competitive in Physical Therapy or Occupational Therapy graduate school.

**Option 1 Pre-Physical Therapy/Pre-Occupational Therapy . . . .37**

Must have a C or better for these courses.

*AT	2630	Therapeutic Modalities . . . . .	3
*AT	2631	Therapeutic Modalities Lab . . . . .	1
*AT	2640	Intro. to Therapeutic Rehabilitation . . . . .	2
GBIOL	2510	Basic Genetics . . . . .	3
CHEM	1132	General Chemistry II . . . . .	5
HED	4330	First Aid & CPR . . . . .	1
PE	1800	Functional Anatomy . . . . .	3
PE	2800	Biomechanics . . . . .	3
PE	2850	Foundations of Exercise Physiology . . . . .	3
PE	4341	Physical Activity & Special Populations . . . . .	3
PE	4850	Assessment & Evaluation of Fitness / Wellness . . . . .	3
PE	4870	Clinical Exercise Physiology . . . . .	3
PHYS	1102	College Physics II . . . . .	4

The graduate with a Bachelor of Science degree in Health Studies (with an Option in Community Health) will:

- Apply fundamental health principles affecting various communities, cultures and groups.
- Use discipline-specific equipment, research techniques and/or instruments appropriately in order to answer health-related questions.
- Use the language and concepts of health studies to communicate in oral and written forms.
- Exhibit the ethical use of health knowledge, materials, and procedures.
- Complete the necessary requirements to enable the student to be successful in a graduate program of study.

**Option 2 Community Health . . . . .30**

Must have a C or better for these courses.

COMM	3010	Interpersonal Communication . . . . .	3
D&N	3340	Nutrition . . . . .	3
D&N	3350	Community Nutrition . . . . .	3
HED	1010	Introduction to Health Studies . . . . .	1
GEHED	1100	Personal Health . . . . .	3
HED	4310	Drugs & Youth . . . . .	3
HED	4390	Community Health Education . . . . .	3
HED	4400	Health Program Planning & Evaluation . . . . .	3
NUR	4030	Human Sexuality . . . . .	2
SOC	4875	Medical Sociology . . . . .	3
SOC	4894	Sociology of Aging . . . . .	3

**GENERAL EDUCATION REQUIREMENTS . . . . .42-44**

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

Must have a C or better for these courses.

GECTE	3060	Technical Writing . . . . .	3
GEICHEM	1104	Intro. to the Sciences: Chemistry (Option 2) . . . . .	4
GEICHEM	1131	General Chemistry I (Option 1) . . . . .	5
GE MATH	1111	College Algebra . . . . .	3
GEPE	2472	Communicating Ideas on Sport . . . . .	3
GE PHIL	2300	Ethics . . . . .	3
GE PHYS	1101	College Physics I (Option 1) . . . . .	4
GE PSY	1100	General Psychology . . . . .	3
GE SOC	1800	General Sociology . . . . .	3

**FREE ELECTIVES Option 1 . . . . . 10**

**FREE ELECTIVES Option 2 . . . . . 19**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

\*This course has a prerequisite not listed in the program; see specific class listing in the catalog for additional requirements.

**PHYSICAL EDUCATION**

**Major, Bachelor of Science Degree**

(43-817)

The graduate with a Bachelor of Science degree with a major in Physical Education and completion of Option 1 will:

- Demonstrate a level of content knowledge required to be an effective teacher.
- Utilize appropriate practices and broad fields of information when planning and implementing effective instructional strategies for diverse populations.
- Positively impact student engagement and learning through appropriate instructional practices in the management of time, people, space, equipment, transitions and behavior.
- Understand and use multiple assessment strategies to assess individual student needs and learning as well as program effectiveness.
- Continually reflect on and make instructional and program improvement decisions based on assessment data.

The graduate with a Bachelor of Science degree with a major in Physical Education and completion of Option 2 or 3 will:

- Demonstrate and integrate knowledge of the major concepts, empirical findings and current trends in the area of exercise science.
- Recognize and demonstrate critical thinking, including the scientific method to address problems related to the professions of physical activity, health promotion and health-care.
- Appropriately apply knowledge and skills acquired in the exercise science curriculum to personal, social, and organizational issues.
- Identify and apply appropriate exercise science language through effective speaking, reading, and writing.
- Recognize and apply empirical evidence while behaving legally and ethically in research, clinic, professional and applied settings.
- Recognize individual differences, respecting the role these differences play in intercultural and international diversity. Describe the interaction of these factors in the field of exercise and health-care.
- Review authentic occupational, career, and advanced educational opportunities appropriate to the discipline and develop a feasible plan to pursue those opportunities.

Sem. Hours

**MAJOR REQUIREMENTS . . . . .65-84**

**MAJOR CORE REQUIREMENTS . . . . .26**

*AT	3610	Care & Prevention of Injuries . . . . .	3
*HED	1350	Responding to Emergencies . . . . .	3
*GE MATH	1111	College Algebra . . . . .	3
*PE	1800	Functional Anatomy . . . . .	3
*GEPE	2472	Communicating Ideas on Sport . . . . .	3
*PE	2800	Biomechanics . . . . .	3
*PE	2850	Foundations of Exercise Physiology . . . . .	3
*PE	4340	Adapted Physical Education . . . . .	3
*#PE	4740	Legal Liability in Fitness/Wellness, Physical Education, Recreation, & Sports Settings . . . . .	2

\*Must have C or better for these courses.

#Professional education course.

Students select from one of the following options (see

departmental faculty advisor) . . . . . **39-58**

**Option 1**

Students must maintain a 3.00 GPA in these courses.

Elementary - Secondary certification K-12 . . . . .	39
PE 1100 Orientation & History of PE . . . . .	2
PE 2100 Foundations & Philosophy of Teaching PE . . . . .	3
PE 2455 Growth & Motor Development . . . . .	3
PE 3310 A&T of Physical Training . . . . .	3
PE 3320 A&T of Elementary Skills . . . . .	3
PE 3330 A&T of Secondary Skills . . . . .	3
PE 3340 A&T of Lifetime Activities . . . . .	3

PE	3350	Assessment of Elem. & Sec. Skills . . . . .	2
PE	4450	Techniques of Teaching PE Activities in Elem. School . . . . .	3
PE	4460	Techniques of Teaching PE Activities in Mid/High School . . . . .	3
#PE	4770	Curr. & Instructional Planning . . . . .	2
PE	4845	Psych. & Social Aspects of Phys. Ed. . . . .	3
GEDANC	2100	Dance Appreciation . . . . .	3
GHED	1200	Applied Nutrition for Healthy Living . . . . .	3
#Professional education course.			
<b>Option 2</b>			
Fitness/Wellness I (Corporate Fitness) . . . . .			51
Must have C or better for these courses.			
PE	1101	Introduction to Exercise Science . . . . .	3
GEPE	1206	Fitness for a Global Community . . . . .	3
PE	2900	Essentials of Personal Training. . . . .	3
PE	4341	Physical Activity & Special Populations. . . . .	3
<sup>10</sup> PE	4765	Internship . . . . .	6
PE	4850	Assessment & Evaluation of Fitness / Wellness . . . . .	3
PE	4860	Fitness Program & Implementation . . . . .	3
PE	4870	Clinical Exercise Physiology . . . . .	3
ACCT	2101	Principles of Financial Accounting . . . . .	3
BLAVV	2720	Legal Environment of Business. . . . .	3
GECTE	3060	Technical Writing. . . . .	3
HED	4300	Nutrition & Human Performance . . . . .	3
MKT	3405	Marketing Policy . . . . .	3
MKT	3420	Principles of Advertising . . . . .	3
MKT	3430	Professional Sales . . . . .	3
GEPSY	1100	General Psychology . . . . .	3
<b>Option 3</b>			
Fitness/Wellness II (Exercise Science) . . . . .			58
Must have C or better for these courses.			
PE	1101	Introduction to Exercise Science . . . . .	3
GEPE	1206	Fitness for a Global Community . . . . .	3
PE	2900	Essentials of Personal Training. . . . .	3
PE	4341	Physical Activity & Special Populations. . . . .	3
<sup>10</sup> PE	4765	Internship . . . . .	6
PE	4850	Assessment & Evaluation of Fitness / Wellness . . . . .	3
PE	4860	Fitness Program & Implementation . . . . .	3
PE	4870	Clinical Exercise Physiology . . . . .	3
BIOL	3401	Human Anatomy . . . . .	3
BIOL	3402	Human Physiology . . . . .	5
GECHEM	1104	Intro to the Sciences: Chemistry . . . . .	4
GECTE	3060	Technical Writing. . . . .	3
D&N	3340	Nutrition. . . . .	3
HED	4300	Nutrition & Human Performance . . . . .	3
GEPSY	1100	General Psychology . . . . .	3
PSY	4520	Statistics for Behavioral Sciences. . . . .	3
CHEM	1604	Elementary Organic & Biochemistry 4, or	
GEPHYS	1104	Intro to Sciences: Physics 4, . . . . .	4
<b>PROFESSIONAL EDUCATION REQUIREMENTS Option 1 . . . . .</b>			<b>37</b>
Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.			
EDFL	2100	Introduction to the Teaching Profession . . . . .	3
GEDFL	2240	Educational Psychology . . . . .	3
EDFL	2250	Intro. to English Lang. Learners & Culturally Responsive Pedagogy . . . . .	2
EDFL	4210	Introduction to Content Area Literacy . . . . .	2
EDSP	2100	Education of the Exceptional Child . . . . .	3
FLDX	2150	Introductory Field Experience . . . . .	1
FLDX	3000	Field Experience in the Content Area . . . . .	1
PE	4970	Tchg. & Management in PreK-12 PE . . . . .	3
PE	4971	Meth. of Tchg. Reading & Writing in PE. . . . .	1
PE	4974	Assessment & Data Based Decision Making in PE . . . . .	2
PE	4975	Practicum in Secondary Instruction . . . . .	1
GEPSY	4230	Psychology of Adolescence . . . . .	3
Student Teaching semester			
<sup>10</sup> FLDX	4468	Student Teaching Secondary II . . . . .	4

FLDX	4495	Student Teaching Elementary I . . . . .	5
PE	4890	Methods of Tchg. & Assessment K-12 PE . . . . .	3
<b>GENERAL EDUCATION REQUIREMENTS . . . . .</b>			<b>20-27</b>

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in (I) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major.

Must have C or better for these courses:

**Required general education core**

GEAATH	1111	College Algebra . . . . .	(3)
GEPE	2472	Communicating Ideas on Sport. . . . .	(3)

**Additional required general education courses for Option 1,**

**Elementary – Secondary Certification K-12 . . . . . 27**

GEBIOL	2010	Human Biology . . . . .	3
GEDANC	2100	Dance Appreciation . . . . .	(3)
GEDFL	2240	Educational Psychology. . . . .	3
GHED	1200	Applied Nutrition for Healthy Living . . . . .	(3)
GEPHIL	1410	Critical Thinking. . . . .	3
GEPOLS	1510	American Government . . . . .	3
GEPSY	4230	Psychology of Adolescence . . . . .	(3)
GEHIST	1350	History of US to 1877, 3 or	
GEHIST	1351	History US from 1877, 3 . . . . .	3

**Additional required general education courses for Option 2,**

**Fitness/Wellness I (Corporate Fitness) . . . . . 27**

GECTE	3060	Technical Writing. . . . .	(3)
GEPE	1206	Fitness for a Global Community . . . . .	(3)
GEPSY	1100	General Psychology . . . . .	(3)

**Additional required general education courses for Option 3,**

**Fitness/Wellness II (Exercise Science) . . . . . 20-23**

GECHEM	1104	Intro to the Sciences: Chemistry . . . . .	(4)
GECTE	3060	Technical Writing. . . . .	(3)
GEPE	1206	Fitness for a Global Community . . . . .	(3)
GEPHYS	1104	Intro. to the Sciences: Physics (if chosen). (4)	
GEPSY	1100	General Psychology . . . . .	(3)

**FREE ELECTIVES:**

Option 2 . . . . .	16
Option 3 . . . . .	13-16

**MINIMUM TOTAL . . . . . 120-129**

<sup>10</sup>Competency 10 course

**SPORT MANAGEMENT**

Major, Bachelor of Science Degree  
(43-612)

The graduate with a Bachelor of Science degree in Sport Management will:

- Illustrate the basic concepts of the major sub-disciplines of sport management from social, psychological, and international perspectives.
- Explain the dynamics of sport, recreational sport, non-sport recreation, and leisure in society.
- Develop and evaluate a management plan in sport event and facility management.
- Evaluate effective management and leadership principles, ethics, and their respective applications to various sport organizations.
- Create strategic sport marketing and communication plans and applications.
- Analyze market structure in sport to include distinctions between market types.
- Explain relevant legal terminology and evaluate legal case studies in sport law.
- Demonstrate competence in writing, oral, and interpersonal communication skills.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 50-56**

SM	2100	Introduction to Sport Management . . . . .	3
SM	3300	Leisure & Sport . . . . .	3
SM	4000	Seminar in Sport Management . . . . .	3
SM	4200	Applied Sport Marketing . . . . .	3

SM	4210	Sport and Media	3
SM	4220	Sport Sponsorship and Retention	3
SM	4300	Recreational Sport Management	3
SM	4400	Sport Communication	3
SM	4500	Sport Leadership	3
SM	4700	Sport Facility Management	3
SM	4720	Managing Sport Events	3
<sup>10</sup> SM	4980	Internship	6 or 12
PE	4740	Legal Liability in Fitness/Wellness, Physical Education, Recreation, & Sports Settings	2
ECON	2033	Economic Applications in Sports	3
MGT	3315	Management of Organizations	3
MKT	3405	Marketing Policy	3

**GENERAL EDUCATION REQUIREMENTS . . . . . 43**

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GE CIS	1600	Business Information Management	3
GE ECON	1010	Principles of Macroeconomics	3
GE PE	1206	Fitness for a Global Community	3
GE PE	2472	Communicating Ideas on Sport	3

**FREE ELECTIVES (Contact SM faculty advisor for guidance) . . . . . 21-27**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

**SPORT NUTRITION**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (699)

The Sports Nutrition minor explores basic exercise physiology, assessment/evaluation and an in depth analysis of current nutritional principles. Skills acquired in this minor allow the graduate to effectively evaluate nutritional claims, perform basic nutritional assessment, and give sound nutritional advice based on evidenced based practice.

Sem. Hours

**MINOR REQUIREMENTS . . . . . 20-21**

*D&N	3340	Nutrition	3
*D&N	4340	Advanced Nutrition	3
D&N	4346	Dietary Supplements	3
*HED	4300	Nutrition & Human Performance	3
*PE	2850	Foundations of Exercise Physiology	3
PE	4850	Assessment & Evaluation of Fitness / Wellness	3
*D&N	4344	Nutrition Education & Counseling, 2 or	
PE	4860	Fitness Program & Implementation, 3	2-3

\*This course has a prerequisite not listed in the program; see specific class listing in the catalog for additional requirements.

**PSYCHOLOGICAL SCIENCE**

The Department of Psychological Science  
Lovinger 1111  
660-543-4185  
ucmo.edu/psychology

**Applied Behavior Analysis (ABA)**

**Certificate**

(10-884)

After completion of the certificate courses the student will be able to:

- Describe the critical characteristics of applied behavior analysis (ABA).
- Describe and apply research methods used in ABA.
- Describe and apply principles of behavior used to address socially significant behaviors.
- Describe and apply behavioral assessment procedures, including

functional assessment of behavior.

- Graph, visually analyze and interpret behavioral data.
- Describe ethical issues related to ABA and possible solutions to ethical dilemmas.

**Admission Requirements**

To be considered for admission to the UCM undergraduate Certificate in Applied Behavior Analysis (ABA), the student must have a minimum cumulative grade point average (GPA) of 2.75 at the university level, including one college-level English composition course and General psychology course, each with a grade of B or better. Non-degree and students already admitted to a Bachelor of Science or Bachelor of Arts degree may apply for receipt of the Certificate in Applied Behavior Analysis.

To remain a candidate for the Certificate in ABA a grade of "B" or higher must be obtained for all core and elective classes. The practicum must be completed with a "Satisfactory" grade.

All required courses must be taken at UCM. A maximum of three units of transfer credit for elective courses only may be applied toward the Certificate in Applied Behavior Analysis.

Courses taken toward the undergraduate certificate program may be applied to a UCM Bachelor of Science or Arts degree as a general elective or major elective course.

**Application Process**

To apply for admission for the Certificate in Applied Behavior Analysis, the following items must be submitted:

1. Application for the Certificate in ABA.
2. Supplemental Application for the Certificate ABA.
3. Updated curriculum vita.
4. Statement of Academic and Professional Goals: a 500-word statement summarizing how your professional and educational goals are consistent with the objectives of the Certificate in ABA.

Required Courses		24	
GEPSY	1100	General Psychology	3
PSY	2130	Learning	3
PSY	3010	Introduction to Applied Behavior Analysis	4
PSY	4200	Applied Behavior Analysis with Children & Youth	4
PSY	4730	Cognitive-Behavioral Intervention	4
PSY	4750	Field Exp. in Applied Behavior Analysis	3
Elective from the following		3	
PSY	2220	Child Psychology	3
PSY	3220	Lifespan Development	3
PSY	4140	Psychology of Human Sexuality	3
GEPSY	4230	Psychology of Adolescence	3
PSY	4240	Psychology of Aging	3
PSY	4440	Abnormal Psychology	3
PSY	4540	Intro. to Counseling Psychology	3

**PSYCHOLOGY**

**Major, Bachelor of Arts Degree**

(42-746)

The graduate with a Bachelor of Arts degree in Psychology will use the knowledge and skills obtained in the program to:

- Demonstrate fundamental knowledge and comprehension of the major concepts, theoretical perspectives, historical trends, and empirical findings to discuss how psychological principles apply to behavioral problems.
- Demonstrate knowledge of scientific reasoning and problem solving, including effective research methods.
- Behave legally and ethically in research and applied settings. Students should demonstrate a consideration of individual differences and the complexity of sociocultural and international diversity.
- Demonstrate competence in writing and in oral and interpersonal communication skills.
- Demonstrate knowledge about realistic occupational, career, and advanced educational opportunities appropriate to the discipline and develop a feasible plan to pursue those opportunities.

	Sem. Hours
<b>MAJOR REQUIREMENTS</b> .....	<b>31-34</b>
PSY 1000 Orientation to Psychology .....	1
GEPSY 1100 General Psychology .....	3
PSY 2130 Learning .....	3
PSY 3220 Lifespan Development .....	3
PSY 3340 Social Psychology .....	3
<sup>10</sup> PSY 4110 History of Psychology .....	3
PSY 4310 Theories of Personality .....	3
PSY 4440 Abnormal Psychology .....	3
Select 1 group of classes from the following choices .....	9-12
Choice 1, 9 hrs	
PSY 2100 Research Methods .....	3
PSY 3120 Brain & Behavior .....	3
PSY 4520 Statistics for Behavioral Sciences .....	3
Choice 2, 10 hrs	
PSY 2100 Research Methods .....	3
PSY 3130 Physiological Psychology .....	4
PSY 4520 Statistics for the Behavioral Sciences .....	3
Choice 3, 11 hrs	
PSY 2110 Research Design and Analysis I .....	4
PSY 2120 Research Design and Analysis II .....	4
PSY 3120 Brain & Behavior .....	3
Choice 4 (Recommended for students planning to attend graduate school), 12 hrs	
PSY 2110 Research Design and Analysis I .....	4
PSY 2120 Research Design and Analysis II .....	4
PSY 3130 Physiological Psychology .....	4

**GENERAL EDUCATION REQUIREMENTS** ..... 36

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in (I) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEPSY 1100 General Psychology .....	(3)
GE/Modern Language .....	(3)

**MODERN LANGUAGE REQUIREMENT** .....6-9

Refer to Bachelor's Degree Requirements section for fulfillment options.

**UPPER-LEVEL (3000/4000) ELECTIVES** (depending on choices made in major electives and general education) .....0-12

**FREE ELECTIVES** .....29-35

**MINIMUM TOTAL** ..... 120

<sup>10</sup>Competency 10 course

**PSYCHOLOGY**

**Major, Bachelor of Science Degree**  
(43-747)

The graduate with a Bachelor of Science degree in Psychology will use the knowledge and skills obtained in the program to:

- Demonstrate fundamental knowledge and comprehension of the major concepts, theoretical perspectives, historical trends, and empirical findings to discuss how psychological principles apply to behavioral problems.
- Demonstrate knowledge of scientific reasoning and problem solving, including effective research methods.
- Behave legally and ethically in research and applied settings. Students should demonstrate a consideration of individual differences and the complexity of sociocultural and international diversity.
- Demonstrate competence in writing and in oral and interpersonal communication skills.
- Demonstrate knowledge about realistic occupational, career, and advanced educational opportunities appropriate to the discipline and develop a feasible plan to pursue those opportunities.

	Sem. Hours
<b>MAJOR REQUIREMENTS</b> .....	<b>43</b>
PSY 1000 Orientation to Psychology .....	1
GEPSY 1100 General Psychology .....	3
PSY 2110 Research Design & Analysis I .....	4
PSY 2120 Research Design & Analysis II .....	4
PSY 2130 Learning .....	3
PSY 3130 Physiological Psychology .....	4
PSY 3220 Lifespan Development .....	3
PSY 3340 Social Psychology .....	3
<sup>10</sup> PSY 4110 History of Psychology .....	3
PSY 4310 Theories of Personality .....	3
PSY 4440 Abnormal Psychology .....	3
Electives from the following .....	9
PSY 3010 Introduction to Applied Behavior Analysis .....	4
PSY 4050 Positive Psychology .....	3
PSY 4130 Sensation & Perception .....	3
PSY 4140 Psychology of Human Sexuality .....	3
PSY 4150 Cognitive Psychology .....	3
PSY 4200 Applied Behavior Analysis with Children & Youth .....	4
GEPSY 4230 Psychology of Adolescence .....	3
PSY 4240 Psychology of Aging .....	3
PSY 4320 Psychology of Women .....	3
PSY 4330 Multicultural Psychology .....	3
PSY 4500 Intro. to Psy. Measurement .....	3
PSY 4540 Introduction to Counseling Psychology .....	3
PSY 4600 Industrial/Organizational Psychology .....	3
PSY 4730 Cognitive-Behavioral Intervention .....	4
PSY 4740 Assessment & Intervention with Law Offenders .....	3
PSY 4750 Field Experience in Applied Behavior Analysis .....	1-3
PSY 4000 Special Projects in Psychology .....	1-3
PSY 4180 Seminar in Psychology .....	1-3

**GENERAL EDUCATION REQUIREMENTS** .....36-39

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in (I) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEPSY 1100 General Psychology .....	(3)
GEPSY 4230 Psychology of Adolescence (if chosen) .....	(3)

**UPPER-LEVEL (3000/4000) ELECTIVES** (depending on choices made in major electives and general education) .....0-2

**FREE ELECTIVES** .....38-41

**MINIMUM TOTAL** ..... 120

<sup>10</sup>Competency 10 course

**PSYCHOLOGY**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor.  
(748)

Sem. Hours

**MINOR REQUIREMENTS** ..... 21

GEPSY 1100 General Psychology .....	3
Electives in Psychology** .....	18

\*\*Must include at least one upper-level (3000/4000) course to meet graduation requirements.

# SCHOOL OF COMPUTER SCIENCE AND MATHEMATICS

Sem. Hours

The School of Computer Science and Mathematics  
 W.C. Morris 222  
 660-543-4930  
 ucmo.edu/cs-math

## School of Computer Science and Mathematics Statement of Policy

A course with a grade lower than a C will not be allowed to fulfill a major or minor requirement in any program offered by the School of Computer Science and Mathematics.

A student may enroll in a course offered by the School of Computer Science and Mathematics only if a grade of C or better is earned in each of the course's prerequisites taken.

## COMPUTER SCIENCE

### COMPUTER SCIENCE

Major, Bachelor of Science Degree  
 (43-281)

**Program Educational Objectives** – Within a few years of graduation, a graduate with a Bachelor of Science degree in Computer Science will use the knowledge and skills obtained in the program to:

- Demonstrate the ability to create solutions to computing problems in industry, government or academia appropriate to their levels of professional experience.
- Be capable of gauging the impact of computing on society, and possess knowledge of the ethical, social and professional responsibilities of their work.
- Demonstrate effective oral and written communication skills and the ability to contribute to the benefit of teams.
- Continue to update their professional knowledge and skills to adapt to innovation and change, and be successful in their professional work and/or graduate studies.

Additional, graduates with a Bachelor of Science degree in Computer Science will demonstrate the following specific student outcomes:

- An ability to apply knowledge of computing and mathematics appropriate to the program's student outcomes and to the discipline.
- An ability to analyze a problem, and identify and define the computing requirements appropriate to its solution.
- An ability to design, implement, and evaluate a computer-based system, process, component, or program to meet desired needs.
- An ability to function effectively on teams to accomplish a common goal.
- An understanding of professional, ethical, legal, security and social issues and responsibilities.
- An ability to communicate effectively with a range of audiences.
- An ability to analyze the local and global impact of computing on individuals, organizations, and society.
- Recognition of the need for and an ability to engage in continuing professional development.
- An ability to use current techniques, skills, and tools necessary for computing practice.

In addition, students in Option 2 Computer Science will demonstrate the following extra student outcomes:

- An ability to apply mathematical foundations, algorithmic principles, and computer science theory in the modeling and design of computer-based systems in a way that demonstrates comprehension of the tradeoffs involved in design choices.
- An ability to apply design and development principles in the construction of software systems of varying complexity.

### MAJOR REQUIREMENTS . . . . .66-68

CORE		39
CS 1100	Computer Programming I	3
CS 1110	Computer Programming II	3
CS 2200	Intro. to Computer Organization	3
CS 2300	Data Structures	3
CS 2400	Discrete Structures	3
CS 3100	Programming Languages	3
CS 3200	Computer Architecture	3
CS 3500	C & UNIX Environment	3
CS 4300	Algorithm Design & Analysis	3
CS 4500	Operating Systems	3
CS 4600	Database Theory & Applications	3
CS 4910	Software Engineering	3
<sup>10</sup> CS 4920	Senior Project	3
Elect one of the following options		27-29

#### Option 1 Software Design - 27

Electives from the following. . . . .9-18

CS 3110	Appl. Prog. in C# & .NET	3
CS 3130	Secure Programming	3
CS 3800	Applications Dev. with VB.NET	3
CS 4110	Mobile Applications Prog. with Android	3
CS 4120	Adv. Applications Prog. in Java	3
CS 4930	Software Testing	3

Electives from the following. . . . .9-18

CS 3120	Client Side Web Programming	3
CS 3300	Introduction to Cryptography	3
CS 3810	Introduction to Game Design	3
CS 4000	Special Problems CS	3
CS 4020	Internship in CS	3
CS 4130	Server Side Web Programming	3
CS 4510	Intro. to Distributed Systems	3
CS 4610	Intro. to Cloud Computing	3
CS 4620	Big Data Systems	3
CS 4630	Data Mining	3
CS 4700	Artificial Intelligence	3
CS 4800	Computer Networking	3
CS 4810	Computer Graphics	3
CS 4820	Intro. to Information Assurance	3
CS 4830	Game Development	3

#### Option 2 Computer Science - 28-29

Minimum 8 credit hours math and 8 credit hours science must be selected in Option 2. Total math and science combined must be at least 22 credit hours.

MATH 1152	Calculus & Analytic Geometry II	5
Electives from the following		3-9
ACST 3311	Intro. to Mathematical Statistics	3
MATH 2153	Calculus & Analytic Geometry III	3
MATH 2221	Foundations of Geometry	3
MATH 3151	Differential Equations	3
MATH 3710	Linear Algebra	3
MATH 4450	Introduction to Graph Theory	3
Electives from the following		0-3
BIOL 1110	Principles of Biology	3
GEBIOL 2010	Human Biology	3
GEBIOL 2510	Basic Genetics	3
BIOL 4102	Evolution	3
EASC 3010	Environmental Geology	3
EASC 3112	Astronomy	3
EASC 3114	Meteorology	3
Electives from the following		8-14
BIOL 1111	Plant Biology	4
BIOL 1112	Animal Biology	4
GECHEM 1131	General Chemistry I	5
CHEM 1132	General Chemistry II	5
GEASC 1004	Introduction to Geology	4
GEASC 1114	Weather & Climate	4
EASC 2100	Engineering Geology	4
EASC 2200	Historical Geology	4

GEPHYS	1101	College Physics I, 4 or	
GEPHYS	2121	University Physics I, 5	4-5
PHYS	1102	College Physics II, 4 or	
PHYS	2122	University Physics II, 5	4-5
Electives from the following . . . . . 6			
CS	3110	Applications Prog. in C# & .NET	3
CS	3120	Client Side Web Programming	3
CS	3130	Secure Programming	3
CS	3300	Introduction to Cryptography	3
CS	3800	Applications Dev. with VB.NET	3
CS	3810	Introduction to Game Design	3
CS	4110	Mobile Applications Programming with Android	3
CS	4120	Adv. Applications Prog. in Java	3
CS	4130	Server Side Web Programming	3
CS	4510	Intro. to Distributed Systems	3
CS	4610	Intro. to Cloud Computing	3
CS	4620	Big Data Systems	3
CS	4630	Data Mining	3
CS	4700	Artificial Intelligence	3
CS	4710	Intro. to Machine Learning	3
CS	4800	Computer Networking	3
CS	4810	Computer Graphics	3
CS	4820	Intro. to Information Assurance	3
CS	4830	Game Development	3

**Option 3 Computer Networking and Security - Applications Development - 27**

Electives from the following . . . . . 12-18			
CS	3120	Client Side Web Programming	3
CS	4110	Mobile Applications Programming with Android	3

CS	4130	Server Side Web Programming	3
CS	4800	Computer Networking	3
CS	4820	Intro. to Information Assurance	3
NET	1060	Introduction to Networks	3

Electives from the following . . . . . 9-15

CS	3110	Applications Prog. in C# & .NET	3
CS	3130	Secure Programming	3
CS	3300	Introduction to Cryptography	3
CS	3800	Applications Dev. with VB.NET	3
CS	3810	Introduction to Game Design	3
CS	4000	Special Problems CS	3
CS	4020	Internship in CS	3
CS	4120	Adv. Applications Prog. in Java	3
CS	4510	Intro. to Distributed Systems	3
CS	4610	Intro. to Cloud Computing	3
CS	4620	Big Data Systems	3
CS	4630	Data Mining	3
CS	4700	Artificial Intelligence	3
CS	4810	Computer Graphics	3
CS	4830	Game Development	3
CS	4930	Software Testing	3

**Option 4 Game Development - 27**

CS	3810	Introduction to Game Design	3
CS	4110	Mobile Applications Programming with Android	3
CS	4830	Game Development	3

Electives from the following . . . . . 18

CS	3110	Applications Prog. in C# & .NET	3
CS	3130	Secure Programming	3
CS	3120	Client Side Web Programming	3
CS	3300	Introduction to Cryptography	3
CS	3800	Applications Dev. with VB.NET	3
CS	4000	Special Problems CS	3
CS	4020	Internship in CS	3
CS	4120	Adv. Applications Prog. in Java	3
CS	4130	Server Side Web Programming	3
CS	4510	Intro. to Distributed Systems	3
CS	4610	Intro. to Cloud Computing	3
CS	4620	Big Data Systems	3
CS	4630	Data Mining	3
CS	4700	Artificial Intelligence	3

CS	4800	Computer Networking	3
CS	4810	Computer Graphics	3
CS	4820	Intro. to Information Assurance	3
CS	4930	Software Testing	3

**GENERAL EDUCATION REQUIREMENTS . . . . . 35-44**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GE/COMM	1000	Public Speaking, 3 or	
GE/COMM	1050	Fund. of Oral Comm. Competency, 3	3
GE/CS	1000	Computers and Modern Society	3
GE/CTE	3060	Technical Writing	3

Additional required general education courses for Options 1, 3 and 4

GE/ACST	1300	Basic Statistics	3
GE/CS	1030	Introduction to Computer Programming, 3 or	
GE/MATH	1131	Applied Calculus, 3 or	
GE/MATH	1151	Calculus & Analytic Geometry I, 5	3-5

Additional required general education courses for Option 2

GE/MATH	1151	Calculus & Analytic Geometry I	5
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**FREE ELECTIVES . . . . . 12-18**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

**COMPUTER SCIENCE**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (449)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 18**

CS	1100	Computer Programming I	3
CS	1110	Computer Programming II	3
CS	2300	Data Structures	3

Electives from the following\*\* . . . . . 9

At least one course must be upper-level (3000/4000).

CS	2200	Intro. to Computer Organization	3
CS	2400	Discrete Structures	3
CS	3100	Programming Languages	3
CS	3110	Applications Prog. in C# & .NET	3
CS	3120	Client Side Web Programming	3
CS	3130	Secure Programming	3
CS	3200	Computer Architecture	3
CS	3300	Introduction to Cryptography	3
CS	3500	C & UNIX Environment	3
CS	3800	Applications Development with VB.NET	3
CS	3810	Introduction to Game Design	3
CS	4110	Mobile Applications Programming with Android	3
CS	4120	Adv. Applications Prog. in Java	3
CS	4130	Server Side Web Programming	3
CS	4500	Operating Systems	3
CS	4510	Intro. to Distributed Systems	3
CS	4600	Database Theory & Applications	3
CS	4610	Intro. to Cloud Computing	3
CS	4620	Big Data Systems	3
CS	4630	Data Mining	3
CS	4700	Artificial Intelligence	3
CS	4820	Intro. to Information Assurance	3
CS	4830	Game Development	3
CS	4930	Software Testing	3

\*\*Other elective options: Any valid Computer Science Major's electives, if the prerequisites are satisfied.

**CYBERSECURITY**

**Major, Bachelor of Science Degree**

(43-892)

**Program Educational Objectives** – Within a few years of graduation, a graduate with a Bachelor of Science degree in Cybersecurity will use the knowledge and skills obtained in the program to:

- Demonstrate the ability to create solutions to cybersecurity problems

- in industry, government or academia appropriate to their levels of professional experience.
- Be capable of gauging the impact of cybersecurity on society, and possess knowledge of the ethical, social and professional responsibilities of their work.
  - Have effective oral and written communication skills and demonstrate the ability to contribute effectively to the benefit of teams.
  - Continue to update their professional knowledge and skills to adapt to innovation and change, and be successful in their professional work and/or graduate studies.

Additionally, graduates with a Bachelor of Science degree in Cybersecurity will demonstrate the following specific student outcomes:

- An ability to apply the theoretical foundations of cybersecurity to analyze a security problem, and to identify security policy requirements appropriate to its solution.
- An ability to design, implement, and evaluate a security solution to meet the security policy requirements.
- An ability to apply security principles and practices to design and implement computing systems with consideration of the physical, software, and human aspects of the computing system.
- An ability to analyze and evaluate cyber systems with respect to security and maintaining operations.
- An ability to use current cybersecurity skills and tools, and to recognize the need for and an ability to engage in continuing professional development.
- An ability to function effectively in a team environment and to communicate cybersecurity related contents effectively to a range of audiences.
- An ability to make informed judgments in cybersecurity practice based on legal and ethical principles.

**MAJOR REQUIREMENTS** . . . . . 70

CORE	64
CS 1100 Computer Programming I	3
CS 1110 Computer Programming II	3
GECS 1800 Introduction to Cybersecurity	3
CS 2300 Data Structures	3
CS 2400 Discrete Structures	3
CS 2800 Usable Privacy & Security	3
CS 2810 Economics of Cybersecurity	3
CS 3130 Secure Programming	3
CS 3300 Introduction to Cryptography	3
CS 3500 C & UNIX Environment	3
CS 4140 Web Applications Security	3
CS 4300 Algorithm Design & Analysis	3
CS 4500 Operating Systems	3
CS 4600 Database Theory & Applications	3
CS 4800 Computer Networking	3
<sup>10</sup> CS 4820 Intro. to Information Assurance	3
CS 4840 Ethical Hacking	3
CS 4850 Computer & Network Forensics	3
NET 1060 Introduction to Networks	3
NET 1061 Routers & Switching Essentials	3
NET 3068 Network Security I	4
Electives from the following	6
CS 3110 Applications Prog. in C# & .NET	3
CS 3120 Client Side Web Programming	3
CS 3800 Applications Development with VB.NET	3
CS 4010 Special Topics in Cybersecurity	3
CS 4020 Internship in CS	3
CS 4110 Mobile Applications Programming with Android	3
CS 4120 Adv. Applications Prog. in Java	3
CS 4130 Server Side Web Programming	3
CS 4510 Intro. to Distributed Systems	3
CS 4610 Intro. to Cloud Computing	3
CS 4620 Big Data Systems	3
CS 4700 Artificial Intelligence	3
CS 4910 Software Engineering	3
NET 2060 Scaling Networks	3
NET 2061 Connecting Networks	3

**GENERAL EDUCATION REQUIREMENTS** . . . . . 42

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GEACST 1300 Basic Statistics	3
GECS 1000 Computers & Modern Society	3
GECOMM 1000 Public Speaking, 3 or	
GECOMM 1050 Fund. of Oral Comm. Competency, 3	3
GECS 1030 Introduction to Computer Programming, 3 or	
GE MATH 1131 Applied Calculus, 3	3
<b>FREE ELECTIVES</b>	<b>8</b>
<b>MINIMUM TOTAL</b>	<b>120</b>

<sup>10</sup>Competency 10 course

**CYBERSECURITY MINOR**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (634)

Sem. Hours

**MINOR REQUIREMENTS** . . . . . 21

CS 1100 Computer Programming I	3
CS 1110 Computer Programming II	3
CS 2300 Data Structures	3
CS 3300 Introduction to Cryptography	3
CS 4840 Ethical Hacking	3
Electives from the following	6
CS 3130 Secure Programming	3
CS 3500 C & UNIX Environment	3
CS 4010 Special Topics Cybersecurity	3
CS 4140 Web Applications Security	3
CS 4800 Computer Networking	3
CS 4820 Intro. to Information Assurance	3

**MATHEMATICS**

**ACTUARIAL SCIENCE AND STATISTICS**

**Major, Bachelor of Science Degree**

(43-576)

A graduate with a Bachelor of Science degree in Actuarial Science and Statistics will use the knowledge and skills obtained in the program to:

- Develop an aptitude for problem solving and apply mathematical, statistical, and financial models in the actuarial and other applied fields.
- Be able to use a standard statistical software package to handle and manage data, to create graphical displays, and to perform statistical analysis.
- Address the needs of society with a sense of professionalism, and develop the knowledge and skills to adapt to a dynamic multidisciplinary technological environment through teamwork, ethical concerns, and effective communication.
- Prepare for graduate study in actuarial science, statistics, or related fields.
- Establish a career in actuarial science, statistics, or related fields and prepare for entry-level positions in business, industry, government, or public education.
- For Actuarial Science option, develop necessary knowledge and skills in order to successfully pass the first 4 actuarial exams.

Sem. Hours

**MAJOR REQUIREMENTS** . . . . . 66-69

CORE	37
ACST 3311 Introduction to Mathematical Statistics	3
ACST 4312 Probability Models	3
ACST 4321 Applied Statistics I	3
ACST 4322 Applied Statistics II	3
ACST 4530 Statistical Modeling	3
<sup>10</sup> ACST 4645 Senior Projects in Actuarial Sci. & Statistics	3



CS	1100	Computer Programming I	3
<del>GE</del> MATH	1151	Calculus & Analytic Geometry I	5
MATH	1152	Calculus & Analytic Geometry II	5
MATH	2153	Calculus & Analytic Geometry III	3
MATH	2410	Discrete Mathematics	3
Elect one of the two options			29-32

**Option 1 Actuarial Science - 32 hours**

ACST	4501	Actuarial Exam Review Problem Set I	1
ACST	4510	Mathematics of Finance	3
ACST	4511	Actuarial Exam Review Problem Set II	1
ACST	4520	Life Contingencies I	3
CS	3800	Applications Development with VB.NET	3
ECON	3010	Intermediate Macroeconomics	3
FIN	3861	Financial Management I	3
FIN	4803	Principles of Insurance	3
FIN	4817	Managing Financial Derivatives	3

Electives from the following			9
ACST	4323	Statistical Aspects of Experimental Design	3
ACST	4331	SAS Programing for Statistical Analysis	3
ECON	3030	Intermediate Microeconomics	3
FIN	3850	Principles of Finance	3
MATH	3710	Linear Algebra	3
MATH	3151	Differential Equations	3

**Option 2 Statistics - 29-30 hours**

ACST	4323	Statistical Aspects of Experimental Design	3
ACST	4331	SAS Programing for Statistical Analysis	3
CS	1110	Computer Programming II	3
MATH	3151	Differential Equations	3
MATH	3710	Linear Algebra	3

Electives from the following			14-15
ACST	4501	Actuarial Exam Review-Problem Set I	1
ACST	4510	Mathematics of Finance	3
ACST	4511	Actuarial Exam Review-Problem Set II	1
ACST	4520	Life Contingencies I	3
CS	2300	Data Structures	3
CS	3800	Applications Development with VB.NET	3
CS	4600	Database Theory & Applications	3
MATH	4150	Advanced Calculus I	3

**GENERAL EDUCATION REQUIREMENTS 39**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in (I) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

<del>GE</del> ACST	1300	Basic Statistics	3
<del>GE</del> ECON	1010	Principles of Macroeconomics (Option 1)	3

**FREE ELECTIVES 12-15**

**MINIMUM TOTAL 120**

<sup>10</sup>Competency 10 course

**MATHEMATICS**

**Major, Bachelor of Science Degree (43-454)**

A graduate with a Bachelor of Science degree in Mathematics will use the knowledge and skills obtained in the program to:

- Communicate mathematical ideas clearly and coherently verbally and in writing to audiences of varying mathematical sophistication.
- Apply content knowledge and appropriate technology to solve complex theoretical and applied mathematical problems.
- Construct clear and concise mathematical proofs and other logical arguments.
- Read and solve problems independently with an appropriate level of mathematical maturity.

Sem. Hours

**MAJOR REQUIREMENTS 49**

<del>GE</del> MATH	1151	Calculus & Analytic Geometry I	5
MATH	1152	Calculus & Analytic Geometry II	5
MATH	2153	Calculus & Analytic Geometry III	3

MATH	2410	Discrete Mathematics	3
MATH	3151	Differential Equations	3
MATH	3710	Linear Algebra	3
MATH	4150	Advanced Calculus I	3
<sup>10</sup> MATH	4233	The Scientific, Historical, & Sociological Impact of Mathematics	3

MATH	4710	Algebraic Structures	3
MATH	4711	Modern Algebra I	3
ACST	3311	Intro. Mathematical Statistics	3
CS	1100	Computer Programming I	3
Electives from the following			9

MATH	2221	Foundations of Geometry	3
MATH	3221	College Geometry	3
MATH	4171	Functions of a Complex Variable	3
MATH	4450	Introduction to Graph Theory	3
MATH	4741	Intro. to Theory of Numbers	3
MATH	4910	Special Problems Mathematics	1-3
MATH	4912	Internship in Mathematical Sciences	3-8
ACST	4312	Probability Models	3
ACST	4510	Mathematics of Finance	3
ACST	4520	Life Contingencies I	3
CS	1110	Computer Programming II	3
CS	3800	Applications Development with VB.NET	3

**GENERAL EDUCATION REQUIREMENTS 39**

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. Hours listed in (I) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

<del>GE</del> MATH	1151	Calculus & Analytic Geometry I	(5)
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**FREE ELECTIVES 32**

**MINIMUM TOTAL 120**

<sup>10</sup>Competency 10 course

**MATHEMATICS**

**Major, Accelerated Bachelor of Science and Master of Science Degree (43-607)**

NOTE: At the completion of the 140-hour program, and not before, the student will earn both a BS and an MS degree in Mathematics.

A graduate with a combined Bachelor of Science and Masters of Science degree in Mathematics will use the knowledge and skills obtained in the program to:

- Communicate mathematical ideas clearly and coherently verbally and in writing to audiences of varying mathematical sophistication.
- Apply content knowledge and appropriate technology to solve complex theoretical and applied mathematical problems.
- Construct clear and concise mathematical proofs and other logical arguments.
- Read and solve problems independently with an appropriate level of mathematical maturity.

UCM students having completed at least 9 hours of mathematics courses above the 1000 level with a major GPA of at least 3.00 may consult with their department faculty advisor and complete a departmental application to declare the accelerated BS/MS major in mathematics. Prior to beginning the graduate portion of the program, students in the accelerated program will need to apply to the UCM Graduate School for formal admittance to the Accelerated BS/MS program. Before completion of the program, a student must either pass a department comprehensive examination or write and successfully defend a thesis.

Sem. Hours

**UNDERGRADUATE REQUIREMENTS 116**

**Required Courses 49**

<del>GE</del> MATH	1151	Calculus & Analytic Geometry I	5
MATH	1152	Calculus & Analytic Geometry II	5
MATH	2153	Calculus & Analytic Geometry III	3
MATH	2410	Discrete Mathematics	3
MATH	3151	Differential Equations	3

MATH 3710	Linear Algebra	3
MATH 4150	Advanced Calculus I	3
<sup>10</sup> MATH 4233	The Scientific, Historical, & Sociological Impact of Mathematics	3
MATH 4710	Algebraic Structures	3
MATH 4711	Modern Algebra I	3
ACST 3311	Intro. Mathematical Statistics	3
CS 1100	Computer Programming I	3
Electives from the following		9
MATH 3221	College Geometry	3
MATH 4171	Functions of a Complex Variable	3
MATH 4400	Combinatorics	3
MATH 4450	Introduction to Graph Theory	3
MATH 4741	Intro. to Theory of Numbers	3
MATH 4910	Special Problems Mathematics	3
MATH 4912	Internship in Mathematical Sciences	3-8

**GENERAL EDUCATION REQUIREMENTS** . . . . . 39

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GE/MATH 1151	Calculus & Analytic Geometry I	(5)
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**UNDERGRADUATE FREE ELECTIVES** . . . . . 28

**GRADUATE REQUIREMENTS** . . . . . 24

MATH 5210	Topology I	3
MATH 5150	Advanced Calculus II	3
MATH 5711	Advanced Group & Field Theory	3
Elect from the following		15
(May not repeat courses taken for undergraduate credit. At most, 12 hours can be at or above the 5900 level.)		
ACST 4312	Probability Models	3
ACST 5331	Multivariate Statistical Analysis	3
MATH 4171	Functions of a Complex Variable	3
MATH 4400	Combinatorics	3
MATH 4450	Introduction to Graph Theory	3
MATH 4741	Intro. to Theory of Numbers	3
MATH 4910	Special Problems Mathematics	1-3
MATH 5211	Topology II	3
MATH 5852	Problems in Teaching Secondary Math	3
MATH 5860	Leadership for Secondary Math Teachers	3
MATH 5911	Special Topics in Mathematics	1-3
MATH 6950	Thesis	6

**MINIMUM TOTAL** . . . . . 140

<sup>10</sup>Competency 10 course

- A minimum of 24 hours of graduate credit is required.
- A minimum of 12 semester hours of 5000 or 6000 level courses is required.
- A maximum of 12 semester hours may be at or above the 5900 level
- Either thesis or departmental comprehensive exam is required.
- At the completion of this 140-hour program, and not before, the student will earn both a BS and an MS degree in Mathematics.

**MATHEMATICS**

**Major, Bachelor of Science in Education Degree**

Certification to teach mathematics in grades 9-12: (41-459)

A graduate with a Bachelor of Science in Education degree in Mathematics will use the knowledge and skills obtained in the program to:

- Demonstrate and apply knowledge of major mathematical concepts, algorithms, procedures, connections, and applications within and among mathematical domains.
- Demonstrate the mathematical practices of problem solving, reasoning and proof, modeling, attending to precision, identifying elements of structure, generalizing, communicating, and making connections.
- Apply knowledge of curriculum standards for mathematics and their relationship to student learning within and across mathematical domains.

- Exhibit in-depth knowledge of adolescent development and behavior and use this knowledge to plan and create sequential learning opportunities grounded in mathematics education research.
- Provide instruction that supports the continual development of a productive disposition toward mathematics, conceptual understanding, procedural fluency, strategic competence, and application of major mathematics concepts.
- Demonstrate a commitment to lifelong learning and recognize that learning is often collaborative.
- Demonstrate a broad experiential base of knowledge, skills, effective approaches to mathematics teaching and learning and professional behaviors.

Sem. Hours

**MAJOR REQUIREMENTS** . . . . . 40.5

GE/MATH 1151	Calculus & Analytic Geometry I	5
MATH 1152	Calculus & Analytic Geometry II	5
MATH 1850	Orientation Seminar	0.5
MATH 2221	Foundations of Geometry	3
MATH 2410	Discrete Mathematics	3
MATH 2861	Adv. Perspectives on HS Math	3
MATH 2862	Advanced Perspective on Secondary Geometry & Trigonometry	3
MATH 3710	Linear Algebra	3
MATH 3850	Strategies in Teaching Secondary Mathematics	3
<sup>10</sup> MATH 4233	The Scientific, Historical, & Sociological Impact of Mathematics	3
MATH 4710	Algebraic Structures	3
MATH 4851	Prob. & Stat. for Mid/HS Math	3
CS 1100	Computer Programming I	3

**PROFESSIONAL EDUCATION REQUIREMENTS** . . . . . 42

Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.

EDFL 2100	Introduction to the Teaching Profession	3
GEEDFL 2240	Educational Psychology	3
EDFL 2250	Intro. to English Lang. Learners & Culturally Responsive Pedagogy	2
EDFL 4210	Introduction to Content Area Literacy	2
EDFL 4212	Literacy in the Disciplines I	2
EDFL 4970	Secondary Teaching & Behavioral Mgt.	2
EDFL 4972	Literacy in the Disciplines II	2
EDSP 2100	Education of the Exceptional Child	3
FLDX 2150	Introductory Field Experience	1
FLDX 3000	Field Experience in the Content Area	1
FLDX 4970	Field Experience II in Content Area	1
MATH 4880	Issues and Methods of Teaching Secondary Mathematics	3
MATH 4973	Engaging Secondary Mathematics Learners	1
MATH 4974	Assessment in the Mathematics Classroom	1
GEPSY 4230	Psychology of Adolescence	3

Student Teaching Semester:

FLDX 4468	Student Teaching Secondary II	6
FLDX 4595	Student Teaching Secondary I	6

**GENERAL EDUCATION REQUIREMENTS** . . . . . 36

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEEDFL 2240	Educational Psychology	(3)
GEHIST 1350	History of US to 1877, 3 or	
GEHIST 1351	History US from 1877, 3	3
GE/MATH 1151	Calculus & Analytic Geometry I	(5)
GE/POLS 1510	American Government	3

**FREE ELECTIVES** . . . . . 1.5

**MINIMUM TOTAL** . . . . . 120

<sup>10</sup>Competency 10 course

**MATHEMATICS****Minor, Bachelor of Science in Education Degree**

Certification to teach mathematics in grades 5-9 with a middle school-junior high school major.

Elementary education majors 1-6 may use this as an area of concentration.  
(480)

A graduate with a Mathematics Minor for a Bachelor of Science in Education degree will use the knowledge and skills obtained in the program to:

- Teach mathematics to a diverse population of 5-9 learners by applying relevant learning theories, using a variety of teaching strategies, and incorporating materials, technology, and resources.
- Understand the appropriate uses of technology as tools for representing mathematical ideas, investigating patterns, testing conjectures, and representing data.
- Communicate mathematical thinking coherently, analyze and evaluate the mathematical thinking of others, and use the language of mathematics to express mathematical ideas precisely.
- Use representations to model and interpret physical, social, and mathematical phenomena.
- Understand how mathematical ideas interconnect and build on one another to produce a coherent whole and apply mathematics in contexts outside of mathematics.

Sem. Hours

**MINOR REQUIREMENTS . . . . . 22**

*MATH 2821	Elements of Algebra . . . . .	3
*MATH 2822	Elements of Geometry . . . . .	3
MATH 2823	Introduction to Infinite Processes . . . . .	5
MATH 3800	Teaching & Learning Numbers & Operations	3
MATH 3802	Concepts & Methods in Middle School Mathematics . . . . .	2
MATH 3840	Strategies in Teaching Middle School Mathematics . . . . .	3
MATH 4851	Prob & Stat for Mid/HS Math . . . . .	3

\*This course has a prerequisite not listed in the program; see specific class listing in the catalog for additional requirements.

**MATHEMATICS****Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. Recommended for majors in business, economics, physical science, social sciences and related fields.

(482)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 25**

CEMATH 1151	Calculus & Analytic Geometry I . . . . .	5
MATH 1152	Calculus & Analytic Geometry II . . . . .	5
MATH 2410	Discrete Mathematics . . . . .	3
MATH 3710	Linear Algebra . . . . .	3
Electives from the following or as approved by department . . . . . 9		
ACST 3311	Intro. to Math. Statistics . . . . .	3
MATH 2153	Calc. & Analytic Geometry III . . . . .	3
MATH 3151	Differential Equations . . . . .	3
MATH 4710	Algebraic Structures . . . . .	3

**STATISTICS****Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor.

Recommended for majors in business, economics, physical science, psychological science, social sciences, biology, and related fields.

(632)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 15-17**

ACST 3311	Introduction to Math. Statistics . . . . .	3
ACST 4321	Applied Statistics I . . . . .	3

Elective from the following . . . . . 3

BIOL 4013	Introduction to Experimental Design & Analysis . . . . .	3
FIN 3801	Business Statistics II. . . . .	3
INDM 4280	Industrial Statistics . . . . .	3
GEACST 1300	Basic Statistics . . . . .	3
PSY 4520	Statistics for Behavioral Sciences . . . . .	3

Elective from the following . . . . . 3-5

CEMATH 1131 Applied Calculus . . . . . 3

CEMATH 1151 Calculus &amp; Analytic Geometry I . . . . . 5

Elective from the following or as approved by department . . . . . 3

\*ACST 4312 Probability Models . . . . . 3

ACST 4322 Applied Statistics II . . . . . 3

ACST 4323 Statistical Aspects of Experimental Design 3

ACST 4331 SAS Programming for Statistical Analysis. . . 3

ACST 4530 Statistical Modeling . . . . . 3

\* This course requires additional prerequisite. See additional information in catalog.

## SCHOOL OF ENVIRONMENTAL, PHYSICAL AND APPLIED SCIENCES

The School of Environmental, Physical and Applied Sciences

Humphreys 225

660-543-4626

ucmo.edu/sepas

**BIOCHEMISTRY****BIOCHEMISTRY****Major, Bachelor of Science Degree**

(43-295)

The graduate with a Bachelor of Science degree in Biochemistry will use the knowledge and skills obtained in the program to:

- Collect, analyze and apply information to solve problems (managing information & higher-order thinking).
- Understand how to safely utilize laboratory instruments and employ the appropriate laboratory techniques to investigate chemical systems (technology).
- Understand chemical concepts and use evidence to draw conclusions (higher-order thinking).
- Use the language and concepts of chemistry to communicate effectively in oral and written form (communicating).
- Function in independent and collaborative settings to solve problems (interacting).
- Ethically and with integrity, apply chemical knowledge, materials, and skills that impact society (valuing).
- Be prepared for post-baccalaureate education and employment in the public and private sectors.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 71-73**

CECHEM 1131	General Chemistry I . . . . .	5
CHEM 1132	General Chemistry II . . . . .	5
CHEM 3212	Quantitative Analysis . . . . .	4
CHEM 3341	Organic Chemistry I . . . . .	4
CHEM 3342	Organic Chemistry II . . . . .	4
CHEM 3421	Intermediate Biochemistry . . . . .	3
<sup>10</sup> CHEM 3920	Communication Skills in Chem. . . . .	2
CHEM 4421	Advanced Biochemistry. . . . .	3
CHEM 4431	Biochemistry Laboratory . . . . .	2
CHEM 4531	Physical Chemistry: Thermodynamics & Kinetics . . . . .	4
BIOL 1110	Principles of Biology . . . . .	3
BIOL 2512	Cell Biology . . . . .	3
BIOL 3511	Genetics . . . . .	4

BIOL	4514	Molecular Biology	3
BIOL	4515	Molecular Technology	3
GE MATH	1151	Calculus & Analytic Geometry I	5
Electives from the following			
GE PHYS	1101	College Physics I, 4 and	8
PHYS	1102	College Physics II, 4	
OR			
PHYS	2123	University Physics I, 4 and	10
PHYS	1123	Elementary Physics Lab I, 1 and	
PHYS	2124	University Physics II, 4 and	
PHYS	1124	Elementary Physics Lab II, 1	
OR			
GE PHYS	2121	University Physics I, 5 and	10
PHYS	2122	University Physics II, 5	
Electives from the following (3 hours must be in CHEM)			
CHEM	3111	Intermed Inorganic Chemistry	4
CHEM	4231	Instrumental Analysis	4
CHEM	4313	Advanced Organic Chemistry	3
CHEM	4532	Physical Chemistry: Quantum Mechanics & Spectroscopy	4
CHEM	4910	Research in Chemistry	2-4
BIOL	3611	Microbiology	4
BIOL	4011	Special Problems In Biology	2-4
BIOL	4311	Parasitology	4
BIOL	4516	Hematology / Virology, 3 and	4
BIOL	4517	Serology Laboratory, 1	

**GENERAL EDUCATION REQUIREMENTS 32-35**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GE MATH	1151	Calculus & Analytic Geometry I	(5)
GE CHEM	1131	General Chemistry I	(5)
GE PHYS	1101	College Physics I, 4 or	(4-5)
GE PHYS	2121	University Physics I, 5 (if chosen)	

**FREE ELECTIVES 12-17**

**MINIMUM TOTAL 120**

<sup>10</sup>Competency 10 course

## CHEMISTRY

### Chemistry Statement of Policy

All junior and senior chemistry majors are required to attend oral presentations by students who are enrolled in CHEM 4900 and CHEM 4910.

Prior to student teaching, all Bachelor of Science in Education Chemistry majors are required to serve as a lab assistant or lab preparation assistant for one semester in partial fulfillment of CHEM 4900.

**NOTE: Students must attend the first scheduled lab period to avoid being dropped from the lab to accommodate students on the wait list.**

#### ACS Approval

The Chemistry programs are American Chemical Society (ACS) approved baccalaureate programs. The American Chemical Society is located at 1155 Sixteenth St, N.W., Washington, DC 20036; phone 800-227-5558; webpage acs.org.

## CHEMISTRY

**Major, Bachelor of Science Degree (43-393)**

The graduate with a Bachelor of Science degree in Chemistry will use the knowledge and skills obtained in the program to:

- Collect, analyze and apply information to solve problems (managing information & higher-order thinking).
- Understand how to safely utilize laboratory instruments and employ the appropriate laboratory techniques to investigate chemical systems (technology).

- Understand chemical concepts and use evidence to draw conclusions (higher-order thinking).
- Use the language and concepts of chemistry to communicate effectively in oral and written form (communicating).
- Function in independent and collaborative settings to solve problems (interacting).
- Ethically and with integrity, apply chemical knowledge, materials, and skills that impact society (valuing).
- Be prepared for post-baccalaureate education and employment in the public and private sectors.

Sem. Hours

**MAJOR REQUIREMENTS 71-80**

**CORE 65**

GE CHEM	1131	General Chemistry I	5
CHEM	1132	General Chemistry II	5
CHEM	3111	Intermediate Inorganic Chemistry	4
CHEM	3212	Quantitative Analysis	4
CHEM	3341	Organic Chemistry I	4
CHEM	3342	Organic Chemistry II	4
CHEM	3421	Intermediate Biochemistry	3
<sup>10</sup> CHEM	3920	Communication Skills in Chemistry	2
CHEM	4231	Instrumental Analysis	4
CHEM	4531	Physical Chemistry: Thermodynamics & Kinetics	4
CHEM	4532	Physical Chemistry: Quantum Mechanics & Spectroscopy	4
CHEM	4910	Research in Chemistry	4
GE PHYS	1101	College Physics I	4
PHYS	1102	College Physics II	4
GE MATH	1151	Calculus & Analytic Geometry I	5
MATH	1152	Calculus & Analytic Geometry II	5

Choose one of the following 4 areas 6-15

#### Area 1 - General Chemistry, 6 hours

CHEM	4421	Advanced Biochemistry	3
CHEM	4111	Advanced Inorganic Chemistry, 3 or	3
CHEM	4313	Advanced Organic Chemistry	

#### Area 2 - Alternative Energy, 14 hours

CHEM	4221	Environmental Chemistry	3
ET	1010	Applied Electricity	4
ET	3017	Programmable Logic Controllers	4
GE GEOG	2212	World Geography	3

#### Area 3 - Environmental Chemistry, 15 hours

BIOL	1110	Principles of Biology	3
CHEM	4221	Environmental Chemistry	3
EASC	3010	Environmental Geology	3
GEOG	4220	Geographic Information Systems I	3
SAFE	3120	Industrial Hygiene	3

#### Area 4 - Entrepreneurship\*, 15 hours

ACCT	2100	Survey Of Accounting	3
IBE Block (taken concurrently)			
**CIS	3630	Management Information Systems	3
MGT	3315	Management of Organizations	3
MKT	3405	Marketing Policy	3
MGT	3385	Integrative Bus. Exp. Practicum, 3 or	3
MKT	3485	Integrative Bus. Exp. Practicum, 3 or	
CIS	3685	Integrative Bus. Exp. Practicum, 3,	3

**GENERAL EDUCATION REQUIREMENTS 29-32**

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GE CHEM	1131	General Chemistry I	(5)
GE GEOG	2212	World Geography (Area 2)	(3)
GE MATH	1151	Calculus & Analytic Geometry I	(5)
GE PHYS	1101	College Physics I	(4)

Take GECON 1010 if you are interested in the MBA program.

**FREE ELECTIVES 8-18**

**MINIMUM TOTAL 120**

<sup>10</sup>Competency 10 course

\*\* This course has a prerequisite not listed in the program; see specific class listing in the catalog for additional requirements.

## CHEMISTRY

### Major, Bachelor of Science in Education Degree

[Certification to teach chemistry in grades 9-12]

(41-485)

The graduate with a Bachelor of Science in Education degree will be able to:

- Interpret and interrelate important science concepts, ideas, and applications in the fields of licensure.
- Recognize and employ science-learning approaches for all students.
- Plan for engaging all students in science learning by setting appropriate goals that are consistent with theories of learning as well as national science standards.
- Create safe science lab environments for students.
- Collect and present evidence of student science learning as a result of the instruction.
- Participate in research and professional development opportunities in both areas of science and science education.

Sem. Hours

### MAJOR REQUIREMENTS . . . . . 54-68

GE	CHEM	1131	General Chemistry I . . . . .	5
	CHEM	1132	General Chemistry II . . . . .	5
	CHEM	3111	Intermediate Inorganic Chemistry . . . . .	4
	CHEM	3212	Quantitative Analysis . . . . .	4
	CHEM	3341	Organic Chemistry I . . . . .	4
	CHEM	3421	Intermediate Biochemistry . . . . .	3
GE	BIOL	1005	Intro. to Environmental Science . . . . .	3
GE	EASC	1004	Introduction to Geology . . . . .	4
GE	MATH	1151	Calculus & Analytic Geometry I . . . . .	5
	STCH	3020	Science & Engineering Practices . . . . .	3
	STCH	4050	Science Teaching Methods . . . . .	3
*	CHEM	4531	Physical Chemistry: Thermodynamics & Kinetics, 4 or	
*	CHEM	4532	Physical Chemistry: Quantum Mechanics & Spectroscopy, 4 . . . . .	4

Choose 1 certificate . . . . . 7-22

#### Area 1 - Standard Chemistry Certificate, 7-8 hours

BIOL	1110	Principles of Biology . . . . .	3	
GE	PHYS	1101	College Physics I, 4 or	
GE	PHYS	2121	University Physics I, 5 or	
	PHYS	2123	University Physics I, 4	
		and		
PHYS	1123	Elementary Physics Lab I, 1 . . . . .	4-5	

#### Area 2 Chemistry-Unified Science Certificate\*, 20-22 hours

BIOL	1111	Plant Biology . . . . .	4	
BIOL	1112	Animal Biology . . . . .	4	
EASC	1114	Weather & Climate, 4 or		
GEOG	1114	Weather & Climate, 4 . . . . .	4	
GE	PHYS	1101	College Physics I, 4 or	
GE	PHYS	2121	University Physics I, 5 or	
	PHYS	2123	University Physics I, 4	
		and		
PHYS	1123	Elementary Physics Lab I, 1 . . . . .	4-5	
PHYS	1102	College Physics II, 4 or		
PHYS	2122	University Physics II, 5 or		
PHYS	2124	University Physics II, 4		
		and		
PHYS	1124	Elementary Physics Lab II, 1 . . . . .	4-5	

\*Unified Science certification in Chemistry is certification to teach any of the beginning sciences (i.e., Biology I, Physics I, etc.) and all levels of Chemistry, grades 9-12.

### PROFESSIONAL EDUCATION REQUIREMENTS . . . . . 39

Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.

EDFL	2100	Introduction to the Teaching Profession . . . . .	3	
GE	EDFL	2240	Educational Psychology . . . . .	3

EDFL	2250	Intro. to English Lang. Learners & Culturally Responsive Pedagogy . . . . .	2	
EDFL	4210	Introduction to Content Area Literacy . . . . .	2	
EDFL	4212	Literacy in the Disciplines I . . . . .	2	
EDFL	4970	Secondary Teaching & Behavioral Mgt. . . . .	2	
EDFL	4972	Literacy in the Disciplines II . . . . .	2	
EDFL	4973	Classroom Management in Content Areas . . . . .	1	
EDFL	4974	Content Specific Assessment . . . . .	1	
EDSP	2100	Education of the Exceptional Child . . . . .	3	
FLDX	2150	Introductory Field Experience . . . . .	1	
FLDX	3000	Field Experience in the Content Area . . . . .	1	
FLDX	4970	Field Experience II in Content Area . . . . .	1	
GE	PSY	4230	Psychology of Adolescence . . . . .	3
	STCH	4050	Science Teaching Methods . . . . .	(3)
Student Teaching Semester:				
<sup>10</sup> FLDX	4468	Student Teaching Secondary II . . . . .	4	
FLDX	4595	Student Teaching Secondary I . . . . .	5	
STCH	4080	Teaching Secondary Science . . . . .	3	

### GENERAL EDUCATION REQUIREMENTS . . . . . 29

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. Hours listed in (I) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GE	BIOL	1005	Intro. to Environmental Science . . . . .	(3)
GE	EASC	1004	Introduction to Geology . . . . .	(4)
GE	MATH	1151	Calculus & Analytic Geometry I . . . . .	(5)
GE	POLS	1510	American Government . . . . .	3
GE	PSY	4230	Psy. of Adolescence . . . . .	(3)
GE	HIST	1350	History of US to 1877, 3 or	
GE	HIST	1351	History US from 1877, 3 . . . . .	3

### MINIMUM TOTAL . . . . . 122-136

<sup>10</sup>Competency 10 course

\*This course has a prerequisite not listed in the program; see specific class listing in the catalog for additional requirements.

## CHEMISTRY

### Minor for a Bachelor's Degree

UCM does not confer teacher certification for this minor. (478)

Sem. Hours

### MINOR REQUIREMENTS . . . . . 21

GE	CHEM	1131	General Chemistry I . . . . .	5
	CHEM	1132	General Chemistry II . . . . .	5
	CHEM	3341	Organic Chemistry I . . . . .	4
	CHEM	3342	Organic Chemistry II . . . . .	4
Upper-level (3000/4000) elective in Chemistry. . . . .				3

## FORENSIC SCIENCE

### Minor for a Bachelor's Degree

See requirements as outlined in the Department of Biology and Agriculture.

## EARTH SCIENCE

### EARTH SCIENCE

#### Major, Bachelor of Science in Education Degree

(Certification to teach Earth Science in grades 9-12.

(41-280)

The graduate with a Bachelor of Science in Education degree will be able to:

- Interpret and interrelate important science concepts, ideas, and applications in the fields of licensure.
- Recognize and employ science-learning approaches for all students.
- Plan for engaging all students in science learning by setting appropriate goals that are consistent with theories of learning as well as national science standards.

- Create safe science lab environments for students.
- Collect and present evidence of student science learning as a result of the instruction.
- Participate in research and professional development opportunities in both areas of science and science education.

MAJOR REQUIREMENTS ..... 50-62

CORE ..... 38-39

GEASC 1004	Introduction to Geology	4
EASC 2200	Historical Geology	4
EASC 3010	Environmental Geology	3
EASC 3112	Astronomy	3
EASC 3115	Oceanography	3
BIOL 4102	Evolution	3
GEACHEM 1131	General Chemistry I	5
STCH 3020	Science & Engineering Practices	3
STCH 4050	Science Teaching Methods	3
EASC 1114	Weather & Climate, 4 or	
GEOG 1114	Weather & Climate, 4	4
Elective in EASC		3-4
Choose from one of the areas listed		12-23

**Area 1 - Standard Earth Science Certificate, 12 hours**

GEBIOL 1003	Intro. Sciences: Ecology, 3 or	
GEBIOL 1005	Intro. Environmental Science, 3 and	
GEBIOL 1006	Environmental Science/Ecology Lab , 1	4
GEPHYS 1101	College Physics I, 4 or	
GEPHYS 1104	Intro. to the Sciences: Physics, 4	4
Any BIOL, CHEM, EASC or PHYS course with a lab		4

**Area 2 - Earth Science - Unified Science Certificate\*, 21-23 hours**

BIOL 1111	Plant Biology	4
BIOL 1112	Animal Biology	4
CHEM 1132	General Chemistry II	5
One set of physics courses.		8-10
GEPHYS 1101	College Physics I, 4 and	
PHYS 1102	College Physics II, 4	8
or		
GEPHYS 2121	University Physics I, 5 and	
PHYS 2122	University Physics II, 5	10

\*Unified Science certification in Earth Science is certification to teach any of the beginning sciences (i.e., Chemistry I, Physics I, etc.) and all levels of Earth Science, grades 9-12.

PROFESSIONAL EDUCATION REQUIREMENTS ..... 39

Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.

EDFL 2100	Introduction to the Teaching Profession	3
GEEDFL 2240	Educational Psychology	3
EDFL 2250	Intro. to English Lang. Learners & Culturally Responsive Pedagogy	2
EDFL 4210	Introduction to Content Area Literacy	2
EDFL 4212	Literacy in the Disciplines I	2
EDFL 4970	Secondary Teaching & Behavioral Mgt.	2
EDFL 4972	Literacy in the Disciplines II	2
EDFL 4973	Classroom Management in Content Areas	1
EDFL 4974	Content Specific Assessment	1
EDSP 2100	Education of the Exceptional Child	3
FLDX 2150	Introductory Field Experience	1
FLDX 3000	Field Experience in the Content Area	1
FLDX 4970	Field Experience II in the Content Area	1
GEPSY 4230	Psychology of Adolescence	3
STCH 4050	Science Teaching Methods (hours are included under Major Requirements)	(3)

Student Teaching Semester:

<sup>10</sup> FLDX 4468	Student Teaching Secondary II	4
FLDX 4595	Student Teaching Secondary I	5
STCH 4080	Teaching Secondary Science	3

GENERAL EDUCATION REQUIREMENTS ..... 32

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours

listed in () are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GEASC 1004	Introduction to Geology	(4)
GEACHEM 1131	General Chemistry I	(5)
GEEDFL 2240	Educational Psychology	(3)
GEHIST 1350	History of US to 1877, 3 or	
GEHIST 1351	History US from 1877, 3	3
GEOLS 1510	American Government	3
Select one of the following		3-5
GE MATH 1111	College Algebra	3
GE MATH 1131	Applied Calculus	3
GE MATH 1150	Pre-Calculus Mathematics	4
GE MATH 1151	Calculus & Analytic Geometry I	5

MINIMUM TOTAL ..... 121

<sup>10</sup>Competency 10 course

**EARTH SCIENCE**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (477)

MINOR REQUIREMENTS ..... 20

GEASC 1004	Introduction to Geology	4
EASC 2200	Historical Geology	4
Electives in earth science**		12

\*\*Must include at least one upper-level (3000/4000) course to meet graduation requirements.

**GEOGRAPHY**

**GEOGRAPHY**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (431)

MINOR REQUIREMENTS ..... 21

GEOG 2100	Physical Geography	3
GE GEOG 2212	World Geography	3
GEOG 2246	Economic Geography	3
GEOG 3270	Research Methods in Geography	3
Electives from the following, including one course in regional geography		9
GEASC 1004	Introduction to Geology	4
EASC 3111	Geomorphology	3
Electives in geography		2-9

**GEOGRAPHIC INFORMATION SYSTEMS**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (857)

MINOR REQUIREMENTS ..... 21

GE GEOG 2212	World Geography	3
GEOG 2281	Map Interpretation	3
GEOG 3270	Research Methods in Geography	3
GEOG 4201	Cartography	3
GEOG 4220	Geographic Information Systems I	3
GEOG 4221	Geographic Information Systems II	3
GEOG 4210	Remote Sensing & Image Interpretation	3

## PHYSICS

## PHYSICS

## Major, Bachelor of Science in Education Degree

Certification to teach physics in grades 9-12.

(41-486)

The graduate with a Bachelor of Science in Education degree will be able to:

- Interpret and interrelate important science concepts, ideas, and applications in the fields of licensure.
- Recognize and employ science-learning approaches for all students.
- Plan for engaging all students in science learning by setting appropriate goals that are consistent with theories of learning as well as national science standards.
- Create safe science lab environments for students.
- Collect and present evidence of student science learning as a result of the instruction.
- Participate in research and professional development opportunities in both areas of science and science education.

Sem. Hours

## MAJOR REQUIREMENTS . . . . .58-64

In order to be certified in Missouri to teach physics at the secondary level, the candidate must have completed a minimum of 20 hours in physics.

(CHEM 4531 and CHEM 4532 are allowed to count toward the required hours in physics.)

GEBIOL	1005	Intro. to Environmental Science . . . . .	3
GE/CHEM	1131	General Chemistry I . . . . .	5
CHEM	1132	General Chemistry II . . . . .	5
CS	1100	Computer Programming I . . . . .	3
GE/MATH	1151	Calculus & Analytic Geometry I . . . . .	5
MATH	1152	Calculus & Analytic Geometry II . . . . .	5
STCH	3020	Science & Engineering Practices . . . . .	3
STCH	4050	Science Teaching Methods . . . . .	3
GE/PHYS	2121	University Physics I, 5 or	
GE/PHYS	1101	College Physics I, 4 . . . . .	4-5
PHYS	2122	University Physics II, 5 or	
PHYS	1102	College Physics II, 4 . . . . .	4-5
PHYS	3511	Modern Physics I, 3 and	
PHYS	3080	Advanced Physics Lab, 1; or	
CHEM	4532	Physical Chemistry: Quantum Mechanics & Spectroscopy, 4 . . . . .	4
PHYS	4411	Thermodynamics, 3 or	
CHEM	4531	Physical Chemistry: Thermodynamics & Kinetics, 4 . . . . .	3-4
BIOL	1110	Principles of Biology, 3 or	
BIOL	1111	Plant Biology, 4 . . . . .	3-4
GE/EASC	1004	Introduction to Geology, 4 or	
EASC	1114	Weather & Climate, 4 or	
GEOG	1114	Weather & Climate, 4 . . . . .	4
Electives from the following . . . . .4-6			
PHYS	3020	Special Topics in Physics (Astronomy). . . . .	3
PHYS	3211	Analytical Mechanics I . . . . .	3
PHYS	4312	Electricity & Magnetism . . . . .	3
PHYS	4512	Intro. to Quantum Mechanics . . . . .	3
PHYS	3020	Special Topics in Physics, 1-3 or	
PHYS	4911	Special Problems in Physics, 1-3 . . . . .	1-3
PHYS	3512	Modern Physics II, 3 and	
PHYS	3080	Advanced Physics Lab, 1 . . . . .	4
PHYS	3611	Optics, 3 and	
PHYS	3080	Advanced Physics Lab, 1 . . . . .	4

## PROFESSIONAL EDUCATION REQUIREMENTS . . . . .39

Must earn a 3.00 GPA or higher with no grade lower than a C in Professional Education courses.

EDFL	2100	Introduction to the Teaching Profession . . . . .	3
GE/EDFL	2240	Educational Psychology . . . . .	3
EDFL	2250	Intro. to English Lang. Learners & Culturally Responsive Pedagogy . . . . .	2
EDFL	4210	Introduction to Content Area Literacy . . . . .	2
EDFL	4212	Literacy in the Disciplines I . . . . .	2
EDFL	4970	Secondary Teaching & Behavioral Mgt. . . . .	2

EDFL	4972	Literacy in the Disciplines II . . . . .	2
EDFL	4973	Classroom Management in Content Areas . . . . .	1
EDFL	4974	Content Specific Assessment . . . . .	1
EDSP	2100	Education of the Exceptional Child . . . . .	3
FLDX	2150	Introductory Field Experience . . . . .	1
FLDX	3000	Field Experience in the Content Area . . . . .	1
FLDX	4970	Field Experience II in Content Area . . . . .	1
GE/PSY	4230	Psychology of Adolescence . . . . .	3
STCH	4050	Science Teaching Methods (hours are included under Major Requirements). . . . .	(3)
Student Teaching Semester:			
<sup>10</sup> FLDX	4468	Student Teaching Secondary II . . . . .	4
FLDX	4595	Student Teaching Secondary I . . . . .	5
STCH	4080	Teaching Secondary Science . . . . .	3

## GENERAL EDUCATION REQUIREMENTS . . . . . 29

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in (I) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GE/BIOL	1005	Intro. Environmental Science . . . . .	(3)
GE/CHEM	1131	General Chemistry I . . . . .	(5)
GE/EDFL	2240	Educational Psychology . . . . .	(3)
GE/HIST	1350	History of US to 1877, 3 or	
GE/HIST	1351	History US from 1877, 3 . . . . .	3
GE/MATH	1151	Calculus & Analytic Geometry I . . . . .	(5)
GE/POLS	1510	American Government . . . . .	3

## MINIMUM TOTAL . . . . .126-132

<sup>10</sup>Competency 10 course

## PHYSICS

## Minor, Bachelor of Science Degree

UCM does not confer teacher certification for this minor. Students choosing this minor must also complete GE/MATH 1151, MATH 1152 and MATH 2153 as prerequisites for courses in the minor. (479)

Sem. Hours

## MINOR REQUIREMENTS . . . . .21-22

GE/PHYS	2121	University Physics I . . . . .	5
PHYS	2122	University Physics II . . . . .	5
PHYS	3080	Advanced Physics Lab . . . . .	2-3
PHYS	3511	Modern Physics I . . . . .	3
Electives from the following . . . . .6			
PHYS	3512	Modern Physics II . . . . .	3
PHYS	3611	Optics . . . . .	3
PHYS	4312	Electricity & Magnetism . . . . .	3
PHYS	4411	Thermodynamics . . . . .	3
PHYS	4512	Intro. to Quantum Mechanics . . . . .	3
PHYS	4513	Solid State Physics . . . . .	3
PHYS	4711	Atomic & Nuclear Physics . . . . .	3
PHYS	3211	Analytical Mechanics I, 3 or	
PHYS	4212	Analytical Mechanics II, 3 . . . . .	3

## SAFETY SCIENCE

## OCCUPATIONAL SAFETY

## Major, Bachelor of Science Degree

(43-873)

## Student Outcomes

At the time of graduation, students with a Bachelor of Science degree in Occupational Safety will be able to:

- Anticipate, recognize and evaluate hazards for the development of control strategies through the application of math, science, business and risk management concepts.
- Formulate, design, implement and evaluate safety, health and/or environmental programs.
- Communicate professionally both verbally and in writing as an

- individual and as a contributing member of a multidisciplinary team.
- Identify and interpret applicable standards, regulations, and codes in a global society.
- Conduct an accident investigation including root cause analysis and development of a corrective action plan.
- Demonstrate the ability to use the techniques, skills, and modern scientific and technical tools necessary for professional practice of the fundamental aspects of safety, health and environmental sciences (SH&E).
- Design and conduct experiments and formulate an analysis and interpretation of associated qualitative, semi-quantitative and/or quantitative data.
- Apply SH&E knowledge and principles in an internship, cooperative, or supervised experience.
- Understand and communicate professional and ethical codes.
- Develop the business case and demonstrate the value of SH&E interventions.
- Develop SH&E training utilizing appropriate adult learning theories and techniques to meet diversity in occupational settings.
- Articulate the need to maintain technical professional competency of contemporary issues in order to understand the impact of SH&E solutions in a global and societal context.

**Program Educational Objectives**

Additionally, graduates with a Bachelor of Science in Occupational Safety will be prepared to attain the following educational objectives:

- Anticipate, recognize, and evaluate hazards, exposures, and risk through development and management of control strategies for hazardous conditions and work practices.
- Uphold the responsibilities of the profession to protect people, property and the environment in a global or societal market with personal integrity and honesty through adherence to professional ethical codes.
- Acquire and evaluate evolving SH&E-related information through research, and the application and continuing development of abilities, skills, and knowledge gained in the program to identify practical solutions for safety issues.
- Continually enhance discipline-specific technical competencies, skills and knowledge by seeking certification, and through active participation in professional societies, conferences, workshops, networking, continuing education, and/or other professional development activities.
- Develop, implement and provide ongoing leadership for organizational SH&E programs.

**Graduation Requirements**

Students seeking to graduate from this program must have a minimum 2.20 cumulative grade-point-average and must have attained the grade of C or better in all designated safety, math, and science courses. An assessment examination must be completed in the last semester of course work.

	Sem. Hours
<b>MAJOR CORE REQUIREMENTS</b> . . . . .	<b>54</b>
*SAFE 1000 Exploring the Safety Sciences . . . . .	1
SAFE 2900 Applied Sciences for Professional Studies . . . . .	3
*SAFE 3000 Prin. of Accident Causation & Prev. . . . .	3
SAFE 3070 Safety Leadership . . . . .	3
*SAFE 3120 Industrial Hygiene . . . . .	3
*SAFE 3430 Industrial Hazard Control . . . . .	3
SAFE 4000 Ergonomics in Safety & Health . . . . .	3
SAFE 4010 Accident Investigation . . . . .	3
SAFE 4025 Workers' Compensation & Legal Aspects of Safety . . . . .	3
SAFE 4035 Safety Program Management . . . . .	3
<sup>10</sup> SAFE 4055 Safety Capstone Experience . . . . .	3
SAFE 4140 Safety & Health Laboratory . . . . .	3
SAFE 4215 Transportation & Storage of Hazardous Materials . . . . .	3
SAFE 4425 Safety & Health Legislation & Standards . . . . .	3
SAFE 4435 Environmental Compliance . . . . .	3
SAFE 4560 Systems Safety . . . . .	3
SAFE 4850 Industrial Fire Protection . . . . .	3
SAFE 4940 Statistical Analysis for Risk Management . . . . .	3

*SAFE 4980 Practicum in Safety Sciences, 2 or	
*SAFE 4990 Internship Safety Sciences, 2 . . . . .	2
Choose one of the following options: . . . . .	15-18
<b>Option 1 Environmental Management - 15</b>	
SAFE 4160 Ind. Ventilation for Env. Safety & Health . . . . .	3
SAFE 4440 Environmental Air Quality & Pollution Prevention . . . . .	3
SAFE 4445 Water Quality & Waste Water Mgt. . . . .	3
SAFE 4450 Environmental Remediation . . . . .	3
SAFE elective not already required . . . . .	3
<b>Option 2 Safety Management - 18</b>	
SAFE 4515 High Hazard Industries . . . . .	3
Choose a minor or courses listed below . . . . .	15
Declared minors vary from 15-34 hours. Based on the number of hours in a chosen minor, the total degree hours may exceed 120. . . . .	15
OR	
SAFE 3015 Emergency Preparedness . . . . .	3
SAFE 4510 Loss Control . . . . .	3
SAFE elective not already required . . . . .	9
<b>Option 3 Occupational Health Management - 18</b>	
*CHEM 1604 Elem. Organic & Biochemistry . . . . .	4
*GEBIOL 2010 Human Biology . . . . .	3
SAFE 4150 Noise Measurements . . . . .	2
SAFE 4160 Ind. Ventilation for Env. Safety & Health . . . . .	3
SAFE 4515 High Hazard Industries . . . . .	3
Elective from the following . . . . .	3
SAFE 4440 Environmental Air Quality & Pollution Prevention . . . . .	3
SAFE 4445 Water Quality & Waste Water Mgt. . . . .	3
SAFE 4450 Environmental Remediation . . . . .	3
GEBIOL 2510 Basic Genetics . . . . .	3

**GENERAL EDUCATION REQUIREMENTS (Option 1)** . . . . . 42

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

*GEBIOL 1005 Intro. Environmental Science, 3 and	
*GEBIOL 1006 Environmental Science/Ecology Lab , 1 . . . . .	4
*GECHEM 1103 Intro. to the Sciences: Chemistry . . . . .	3
*GECTE 3060 Technical Writing . . . . .	3
GEGEOG 2101 Introduction to Sustainability . . . . .	3
GEGEOG 2300 Acquiring & Managing Spatial Info . . . . .	2
*GEMATH 1111 College Algebra . . . . .	3

**GENERAL EDUCATION REQUIREMENTS (Option 2)** . . . . . 42

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

*GECHEM 1103 Intro. to the Sciences: Chemistry . . . . .	3
*GECTE 3060 Technical Writing . . . . .	3
*GEMATH 1111 College Algebra . . . . .	3
*GEBIOL 1005 Intro. Environmental Science, 3 and	
*GEBIOL 1006 Environmental Science/Ecology Lab , 1, 4 or	
*GEPHYS 1101 College Physics I, 4 or	
*GEPHYS 1104 Intro. to the Sciences: Physics, 4 or	
*GEPHYS 2121 University Physics I, 5 . . . . .	4-5

**GENERAL EDUCATION REQUIREMENTS (Option 3)** . . . . . 42

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in (I) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

*GEBIOL 2010 Human Biology . . . . .	(3)
GEBIOL 2510 Basic Genetics (if chosen) . . . . .	(3)
*GECHEM 1104 Intro. to the Sciences: Chemistry . . . . .	4
*GECTE 3060 Technical Writing . . . . .	3
*GEMATH 1111 College Algebra . . . . .	3
*GEPHYS 1103 Introduction to the Sciences: Physics . . . . .	3

**FREE ELECTIVES** . . . . . 0-9

Option 1 . . . . .	9
Option 2 . . . . .	0-6
Option 3 . . . . .	6



MINIMUM TOTAL . . . . . 120

\*Grade of C or better is required.

<sup>10</sup>Competency 10 course

**SAFETY**

**Minor for a Bachelors Degree**

UCM does not confer teacher certification for this minor.

Students seeking a Safety Management Major, Bachelor of Science Degree are restricted from pursuing a Safety Minor. (193)

MINOR REQUIREMENTS . . . . . 22

	Sem.	Hours
SAFE 1000 Exploring the Safety Sciences . . . . .	1	
SAFE 2900 Applied Sciences for Professional Studies . . .	3	
SAFE 3000 Prin. of Accident Causation & Prev. . . . .	3	
SAFE 3430 Industrial Hazard Control . . . . .	3	
SAFE 4425 Safety & Health Legislation & Standards . . . . .	3	
SAFE 4435 Environmental Compliance . . . . .	3	
Choose 2 from the following . . . . .	6	
*SAFE 3120 Industrial Hygiene . . . . .	3	
SAFE 4000 Ergonomics in Safety & Health . . . . .	3	
SAFE 4025 Workers' Compensation & Legal Aspects of Safety . . . . .	3	
*SAFE 4215 Transportation & Storage of Hazardous Materials . . . . .	3	
SAFE 4510 Loss Control . . . . .	3	
SAFE 4515 High Hazard Industries . . . . .	3	

\*This course has a prerequisite not listed in the program; see specific class listing in the catalog for additional requirements.

**FIRE SCIENCE**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor.

(177)

MINOR REQUIREMENTS . . . . . 18

	Sem.	Hours
SAFE 1800 Principles of Emergency Services . . . . .	3	
SAFE 2800 Fire Prevention . . . . .	3	
SAFE 3015 Emergency Preparedness . . . . .	3	
SAFE 3800 Building Construction for Fire Protection . . . .	3	
SAFE 4820 Fire Protection Systems . . . . .	3	
SAFE 4830 Fire Investigation . . . . .	3	

**OCCUPATIONAL SAFETY AND HEALTH**

**Major, Bachelor of Science Degree**

(43-276)

**Student Outcomes**

At the time of graduation, students with a Bachelor of Science degree in Occupational Safety and Health will be able to:

- Anticipate, recognize and evaluate hazards for the development of control strategies through the application of math, science, business and risk management concepts.
- Formulate, design, implement and evaluate safety, health and/or environmental programs.
- Communicate professionally both verbally and in writing as an individual and as a contributing member of a multidisciplinary team.
- Identify and interpret applicable standards, regulations, and codes in a global society.
- Conduct an accident investigation including root cause analysis and development of a corrective action plan.
- Demonstrate the ability to use the techniques, skills, and modern scientific and technical tools necessary for professional practice of the fundamental aspects of safety, health and environmental sciences (SH&E).
- Design and conduct experiments and formulate an analysis and interpretation of associated qualitative, semi-quantitative and/or

quantitative data.

- Apply SH&E knowledge and principles in an internship, cooperative, or supervised experience.
- Understand and communicate professional and ethical codes.
- Develop the business case and demonstrate the value of SH&E interventions.
- Develop SH&E training utilizing appropriate adult learning theories and techniques to meet diversity in occupational settings.
- Articulate the need to maintain technical professional competency of contemporary issues in order to understand the impact of SH&E solutions in a global and societal context.

**Program Educational Objectives**

Additionally, graduates with a Bachelor of Science in Occupational Safety and Health will be prepared to attain the following educational objectives:

- Anticipate, recognize, and evaluate hazards, exposures, and risk through development and management of control strategies for hazardous conditions and work practices.
- Uphold the responsibilities of the profession to protect people, property and the environment in a global or societal market with personal integrity and honesty through adherence to professional ethical codes.
- Acquire and evaluate evolving SH&E-related information through research, and the application and continuing development of abilities, skills, and knowledge gained in the program to identify practical solutions for safety issues.
- Continually enhance discipline-specific technical competencies, skills and knowledge by seeking certification, and through active participation in professional societies, conferences, workshops, networking, continuing education, and/or other professional development activities.
- Develop, implement and provide ongoing leadership for organizational SH&E programs.

**Graduation Requirements**

Students seeking to graduate from this program must have a minimum 2.20 cumulative grade-point-average and must have attained the grade of C or better in all designated safety, math, and science courses. An assessment examination must be completed in the last semester of course work.

**Accreditation**

The Occupational Safety and Health program is accredited by the Applied Science Accreditation Commission of ABET, <http://www.abet.org>

MAJOR REQUIREMENTS . . . . . 72

	Sem.	Hours
*SAFE 1000 Exploring the Safety Sciences . . . . .	1	
SAFE 2900 Applied Sciences for Professional Studies . . .	3	
*SAFE 3000 Prin. of Accident Causation & Prev. . . . .	3	
SAFE 3070 Safety Leadership . . . . .	3	
*SAFE 3120 Industrial Hygiene . . . . .	3	
*SAFE 3430 Industrial Hazard Control . . . . .	3	
SAFE 4000 Ergonomics in Safety & Health . . . . .	3	
SAFE 4010 Accident Investigation . . . . .	3	
SAFE 4025 Workers' Compensation & Legal Aspects of Safety . . . . .	3	
SAFE 4035 Safety Program Management . . . . .	3	
<sup>10</sup> SAFE 4055 Safety Capstone Experience . . . . .	3	
*SAFE 4140 Safety & Health Laboratory . . . . .	3	
SAFE 4150 Noise Measurements . . . . .	2	
SAFE 4160 Ind. Ventilation for Env. Safety & Health . . . .	3	
SAFE 4215 Transportation & Storage of Hazardous Materials . . . . .	3	
SAFE 4425 Safety & Health Legislation & Standards . . . . .	3	
SAFE 4435 Environmental Compliance . . . . .	3	
SAFE 4515 High Hazard Industries . . . . .	3	
SAFE 4560 Systems Safety . . . . .	3	
SAFE 4850 Industrial Fire Protection . . . . .	3	
SAFE 4940 Statistical Analysis for Risk Management . . . .	3	
*SAFE 4990 Intern. in Safety Sciences . . . . .	2	
WBIO 2010 Human Biology . . . . .	3	
*CHEM 1604 Elem. Organic & Biochemistry . . . . .	4	
Elective from the following . . . . .	3	

SAFE 4440	Environmental Air Quality & Pollution Prevention	3
SAFE 4445	Water Quality & Waste Water Mgt.	3
SAFE 4450	Environmental Remediation	3
GEBIOL 2510	Basic Genetics	3
<b>GENERAL EDUCATION REQUIREMENTS</b>		<b>42</b>
All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:		
*GECHEM 1104	Intro. to the Sciences: Chemistry	4
*GECTE 3060	Technical Writing	3
*GEMATH 1111	College Algebra	3
*GEPHYS 1103	Introduction to the Sciences: Physics	3
<b>FREE ELECTIVES</b>		<b>6</b>
<b>MINIMUM TOTAL</b>		<b>120</b>
*Grade of C or better is required. <sup>10</sup> Competency 10 course		

## SCHOOL OF TECHNOLOGY

The School of Technology  
Grinstead 009  
660-543-4439  
ucmo.edu/technology

### Accreditations

Association of Technology, Management, and Applied Engineering  
website atmae.org  
Automotive Technology Management, Design and Drafting Technology,  
Construction Management, Electronics Technology, and Graphic  
Technologies baccalaureates.

American Council for Construction Education  
website acce-hq.org  
Construction Management Baccalaureate.

American Association of Family and Consumer Sciences  
website aafcs.org  
Fashion: Textiles and Clothing in Business.

National Automotive Technicians Educational Foundation  
website NATEF.org  
Automotive Technology Management.

### ADVANCED VEHICLE SYSTEMS

#### Certificate

(10-567)

Required Courses		20
ET 1010	Applied Electricity	4
ATM 1010	Contemporary Power Systems	3
ATM 2130	Automotive Electrical Systems	4
ATM 2124	Automotive Braking Systems	4
*ATM 3134	Advanced Powerplant Systems	3
ATM 4134	Advanced Vehicle Systems	2

\*This course has prerequisites not listed in the program; see specific class listing in the catalog for additional requirements.

### APPLIED LEAN SIX SIGMA QUALITY

#### Certificate

(10-616)

Required Courses		15
ENGT 2600	Lean Enterprises	3
ENGT 3520	Engineering Economy	3
ENGT 3530	Inspection & Quality Control	3

ENGT 4580	Quality Systems Engineering	3
ENGT 4750	Lean Six Sigma	3

### AUTOMOTIVE TECHNOLOGY MANAGEMENT

#### Major, Bachelor of Science Degree

(43-838)

The graduate with a Bachelor of Science degree in Automotive Technology Management will use the knowledge and skills obtained in the program to:

- Research, prepare and present both oral and written reports on technical or management subjects related to his/her area of specialization.
- Identify, analyze and solve technical or management problems related to his/her field of specialization.
- Function effectively as a participating member of a work group to accomplish a particular goal.
- Demonstrate desirable work habits and professional and conscientious attitudes in his/her particular areas of instruction through participation in professional activities and organizations, and leadership activities both in and out of the classroom.
- Demonstrate a mastery of skill beyond the entry level related to one or more areas of technical, management or marketing specialties in the major area of study.
- Demonstrate technical and general knowledge required in occupational work areas related to the major field of study.

Sem. Hours

**MAJOR REQUIREMENTS . . . . .77-81**

Students must receive a grade of C or better in all required courses with the ATM prefix in order for the course to count toward the major.

#### Technical Courses . . . . . 53

ATM 1010	Contemporary Power Systems	3
ATM 2110	Engine Theory & Maintenance	4
ATM 2124	Automotive Braking Systems	4
ATM 2130	Automotive Electrical Systems	4
ATM 2132	Engine Performance I	4
ATM 3120	Steering & Suspension Systems	4
ATM 3130	Engine Performance II	4
ATM 3134	Advanced Powerplant Systems	3
ATM 3150	Diesel Technology	4
ATM 4032	Hydraulics & Pneumatics	3
<sup>10</sup> ATM 4112	ATM Capstone Experience	3
ATM 4130	Comprehensive Vehicle Diagnostics	4
ATM 4134	Advanced Vehicle Systems	2
ET 1010	Applied Electricity	4
GEACST 1300	Basic Statistics, 3 or	
GEMATH 1131	Applied Calculus, 3	3

(For specific general education requirements see below.)

#### Management Courses\* . . . . . 24-28

SOT 3022	Internship in Technology	3
INDM 4210	Industrial Management, 3 or	
MGT 3315	Management of Organizations, 3	3
ACCT 2100	Survey of Accounting, 3 or	
ACCT 2101	Principles of Financial Accounting, 3	3
BLAW 2720	Legal Environment of Business	3
MKT 3405	Marketing Policy, 3 or	
HRM 3920	Human Resource Mgt, 3	3

\*See the department for the possibility of a minor.

Electives from one of the three areas listed. . . . . 9-13

#### Area 1 - Automotive Technology

ATM 2140	Manual Drivelines	3
ATM 2150	Mobile HVAC	3
ATM 3110	Automotive Engine Overhaul	4
ATM 3140	Automatic Transmissions	3

#### Area 2 - Design Technology

CADD 1105	Basic AutoCAD	1
CADD 1110	Fundamentals of Drafting	3
CADD 1170	Intro. to Computer-Aided Drafting	2
Electives from the following:		3-4
ATM 4038	Advanced Hydraulics	3

CADD 2140	Computer-Aided Drafting & Design for Engineering Technology . . . . .	3
CADD 4180	Industrial Design . . . . .	3
CMGT 2020	Statics . . . . .	3
ENGT 2040	Engineering Material Science . . . . .	4
ENGT 2530	Machine Tool Technology . . . . .	3
ENGT 4520	Robotics & Automation . . . . .	3

**Area 3 - Service Management**

Choose 9 hours from the following courses:

ENGT 4580	Quality Systems Engineering . . . . .	3
HRM 3920	Human Resource Management . . . . .	3
INDM 4220	Human Factors Engineering . . . . .	3
INDM 4230	Lean & Quality Management . . . . .	3
INDM 4250	Project Management . . . . .	3
INDM 4260	Organizational Dynamics . . . . .	3
MKT 3420	Principles of Advertising . . . . .	3
MKT 3430	Professional Sales . . . . .	3

**GENERAL EDUCATION REQUIREMENTS . . . . . 43**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

GE/CIS 1600	Business Information Management . . . . .	3
GE/COMM 1000	Public Speaking . . . . .	3
GE/CS 1030	Introduction to Computer Programming . . . . .	3
GE/CTE 3060	Technical Writing . . . . .	3
GE/ECON 1010	Principles of Macroeconomics . . . . .	3
GE/MATH 1111	College Algebra . . . . .	3
GE/PHYS 1104	Intro. to the Sciences: Physics . . . . .	4
GE/COMM 3340	Intercultural Communication, 3 or	
GE/CEC 2110	Diversity and Social Justice, 3 . . . . .	3

**MINIMUM TOTAL . . . . . 120-124**

<sup>10</sup>Competency 10 course

**AUTOMOTIVE TECHNOLOGY**

Minor for a Bachelor's Degree

UCM does not confer teacher certification for this minor: (265)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 27**

ATM 1010	Contemporary Power Systems . . . . .	3
ATM 2110	Eng. Theory & Maintenance . . . . .	4
ATM 2124	Automotive Braking Systems . . . . .	4
ATM 2130	Automotive Electrical Systems . . . . .	4
ATM 2132	Engine Performance I . . . . .	4
ATM 3120	Steering & Susp. Systems . . . . .	4
ET 1010	Applied Electricity . . . . .	4

**CONSTRUCTION MANAGEMENT**

Major, Bachelor of Science Degree (43-239)

The graduate with a Bachelor of Science degree with a major in Construction Management will use the knowledge and skills obtained in the program to:

- Apply oral, written, graphic and listening skills as each enhances the behavioral principles or attitude and effective communications.
- Apply scientific knowledge of the mathematical, physical, and construction sciences to the economic utilization of materials and forces of nature affecting construction practice. To implement the various forms of technology necessary to complete the task of construction management, utilizing the computer and electronic data processing through complete word-processing, databases, spreadsheets, applications, and the information highway.
- Apply the principles and philosophy of management systems, cost accounting, and economics to the construction industry, including the interpretation of contracts, the values of team building, and the

Construction Code of Conduct established by the industry through the assistance of the American Institute of Constructors.

- To identify the appropriate construction management principles necessary to complete the site plans, evaluating vendors and subcontractors, writing field purchase orders, change orders, subcontract agreements, shop drawings, as built drawings, daily logs and job diaries, construction reports and progress payment requests.
- To execute construction safety standards including the ability to interpret the OSHA construction standards, establish safety and health procedures on the job site, and perform hazardous material and process analysis.
- Understand the science of materials and methods of construction as they apply to the Construction Specifications Institute (CSI) Divisions designated for the construction industry including terminology, standard designations, sizes, and quality testing.
- Complete the estimating, cost accounting, and bidding sequence necessary for construction job acquisition and completion. To prepare and complete cost control processes including the ability to establish a budget, prepare cost reports, and forecast expenditures.
- Perform quantity take-off, interpret construction specification, identify appropriate codes, identify site conditions, apply value engineering, and develop detailed project proposals. To prepare a complete construction project schedule, develop a procurement time table, establish a project manual and plan showing the logical sequence of activities and time duration in order to monitor progress and update schedules.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 80**

ACCT 2101	Principles of Financial Accounting . . . . .	3
BLAW 2720	Legal Env. of Business . . . . .	3
CADD 1105	Basic AutoCAD . . . . .	1
CADD 1110	Fundamentals of Drafting . . . . .	3
CMGT 1300	Intro. to Construction Management . . . . .	3
CMGT 1301	Seminar in Construction Management . . . . .	2
CMGT 2020	Statics . . . . .	3
CMGT 2310	Construction Plans & Specs . . . . .	3
CMGT 2325	Project Cost Estimating . . . . .	3
CMGT 2340	Surveying & Construction Layout . . . . .	3
CMGT 3020	Applied Strength of Materials . . . . .	3
CMGT 3320	Prin. of Construction Mgt. . . . .	3
CMGT 3330	Building Codes & Code Administration . . . . .	3
CMGT 3350	Building Structures: Methods & Materials . . . . .	3
CMGT 3355	Construction Planning & Scheduling . . . . .	3
CMGT 4310	Construction Safety . . . . .	3
CMGT 4325	Advanced Est. & Cost Analysis . . . . .	3
CMGT 4355	Computer-Based Project Control . . . . .	3
<sup>10</sup> CMGT 4400	Construction Operations . . . . .	3
EASC 2100	Engineering Geology . . . . .	4
ENGT 2040	Engineering Material Science . . . . .	4
MATH 1112	College Trigonometry . . . . .	2
SOT 3022	Internship in Technology . . . . .	1
ACCT 2102	Prin. of Managerial Acct., 3 or	
MKT 3405	Marketing Policy, 3 . . . . .	3
CADD 3150	Civil Drafting, 3 or	
*CADD 4162	Comm. Architectural Design/Drafting (BIM) . . . . .	3
INDM 4210	Industrial Management, 3 or	
MGT 3315	Management of Organizations, 3 . . . . .	3
INDM 4260	Organizational Dynamics, 3 or	
HRM 3920	Human Resource Mgt., 3 . . . . .	3
Electives from the following: . . . . . 3		
CMGT 4330	Mechanical Systems for Buildings . . . . .	3
CMGT 4380	Heavy Construction: Methods & Matrls. . . . .	3

**GENERAL EDUCATION REQUIREMENTS . . . . . 43**

All students must complete a minimum of 42 credit hours in general education. Some majors require additional hours due to required coursework. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GE/ACST 1300	Basic Statistics . . . . .	3
GE/CIS 1600	Business Information Management . . . . .	3
GE/CTE 3060	Technical Writing . . . . .	3
GE/ECON 1010	Principles of Macroeconomics . . . . .	3
GE/MATH 1111	College Algebra . . . . .	3

GEPHYS 1101	College Physics I	4
<b>MINIMUM TOTAL</b>		<b>123</b>

<sup>10</sup>Competency 10 course

\*This course has a prerequisite not listed in the program; see specific class listing in the catalog for additional requirements.

**CONSTRUCTION MANAGEMENT**

Minor for a Bachelor's Degree

UCM does not confer teacher certification for this minor. (258)

	Sem. Hours
<b>MINOR REQUIREMENTS</b>	<b>21</b>

CMGT 1300	Introduction to Construction Management	3
CMGT 2310	Construction Plans & Specifications	3
CMGT 2325	Project Cost Estimating	3
CMGT 3320	Principles of Construction Management	3
CMGT 3355	Construction Planning & Scheduling	3
Electives from the following		6
*CMGT 2340	Surveying & Const. Layout	3
CMGT 3330	Building Codes & Code Administration	3
**CMGT 3350	Building Structures: Methods & Materials	3
CMGT 4310	Construction Safety	3
CMGT 4325	Advanced Estimating & Cost Analysis	3
CMGT 4330	Mechanical Systems for Buildings	3
***CMGT 4380	Heavy Construction: Methods & Matrlns.	3

CMGT 1300 and CMGT 2310 should be taken before enrolling in any upper-level (3000/4000) CMGT courses.

\*Has prerequisite of MATH 1112 not included in the minor program.

\*\*Has prerequisite of ENGT 2040 not included in the minor program.

\*\*\*Has prerequisite of MATH 1111 not included in the minor program.

**COOPERATIVE ENGINEERING 2-2**

Transfer Agreement (590)

**PROGRAM OF STUDY FOR STUDENTS TRANSFERING TO OTHER INSTITUTIONS**

The University of Central Missouri offers this pre-professional program to prepare students to transfer to a college or university offering a Bachelor of Science degree in Engineering. The first two years of courses are completed at UCM. To ensure a smooth transition, students should verify their course selection with the catalog of the school they are transferring to or contact an engineering program faculty advisor at the future engineering school. For details, consult the UCM Engineering Technology Coordinator.

	Sem. Hours
<b>RECOMMENDED COURSES</b>	<b>65</b>

GE MATH 1151	Calculus & Analytic Geometry I	5
MATH 1152	Calculus & Analytic Geometry II	5
MATH 2153	Calculus & Analytic Geometry III	3
MATH 3151	Differential Equations	3
GE PHYS 2121	University Physics I	5
PHYS 2122	University Physics II	5
PHYS 3211	Analytical Mechanics I	3
PHYS 4212	Analytical Mechanics II	3
GE CHEM 1131	General Chemistry I	5
ENGT 3520	Engineering Economy	3
CADD 1105	Basic AutoCAD	1
CADD 1110	Fundamentals of Drafting	3
GE ENGL 1030	Composition II	3
GE HIST 1350	History of US to 1877, 3 or	
GE HIST 1351	History US from 1877, 3	3
GE ECON 1010	Principles of Macroeconomics, 3 or	
ECON 1011	Principles of Microeconomics, 3	3
Gen. Ed.: K.A. I		9
Gen. Ed.: K.A. III		3

<b>TOTAL HOURS</b>	<b>65</b>
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**DESIGN & DRAFTING TECHNOLOGY**

Major, Bachelor of Science Degree (43-568)

The graduate with a Bachelor of Science Degree in Design & Drafting Technology will use the knowledge and skills obtained in the program to:

- Apply current computer-aided drafting and design concepts and technical knowledge to interpret and develop orthographic, pictorial, and schematic drawings.
- Develop sketching, manual drafting, and computer-aided drafting skills to create orthographic, pictorial, and schematic drawings.
- Integrate related technical and scientific support skills and concepts into computer-aided drafting and design technology applications.
- Demonstrate oral, written, graphic and numerical communication skills applicable to individual and group activities utilized in computer-aided drafting and design and related technologies.
- Apply critical and creative thinking as needed for problem solving applicable to computer-aided drafting and design and related technologies.
- Apply principles of management of personnel, equipment, materials, and processes applicable to computer-aided drafting and design and related technologies.
- Display a value system based on personal characteristics and ethical behavior appropriate for professions in computer-aided drafting and design and related technologies.

Sem. Hours

<b>MAJOR REQUIREMENTS</b>	<b>78</b>
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Students must receive a grade of C or better in all required courses with the CADD prefix in order for the course to count toward the major.

CADD 1100	Orientation to Design/Drafting	1
CADD 1105	Basic AutoCAD	1
CADD 1110	Fundamentals of Drafting, 3 or	
CTE 1300	Introduction to Engineering Design, 3	3
CADD 1170	Intro. to Computer-Aided Drafting	2
CADD 2100	Sophomore Design/Drafting Seminar	0.5
CADD 2140	Computer-Aided Drafting & Design for Engineering Technology	3
CADD 2150	Descriptive Geometry for Engineering Technology	3
CADD 2160	Structural Drafting	3
CADD 2171	Introduction to MicroStation	3
CADD 2180	Technical Illustration	3
CADD 3100	Junior Design/Drafting Seminar	0.5
CADD 3120	Machine Drafting	3
CADD 3150	Civil Drafting	3
CADD 3160	Residential Architectural Drawing	3
CADD 3170	Computer Drafting Systems	3
CADD 3175	Advanced Microstation	3
CADD 4100	Senior Design/Drafting Seminar	1
<sup>10</sup> CADD 4180	Industrial Design	3
CMGT 2020	Statics	3
CMGT 3010	Applied Construction Practices	3
ENGT 2530	Machine Tool Technology	3
MATH 1112	College Trigonometry	2
SOT 3022	Internship in Technology	1
SOT 4570	Computer Graphics	3
Electives from the following		6
INDM 4250	Project Management, 3 and	
SOT 4210	Innovations Management for CADD, 3	6
OR		
HRM 3920	Human Resource Mgt., 3 and	
MGT 3315	Management of Organizations, 3	6
Choose from one of the five areas listed		15
<b>Area 1 - Mechanical (Product/Machine) Design</b>		
CADD 4124	Geometric Dimensioning & Tolerancing Principles for Engineering Technology	3
CADD 4171	Production Design/Drafting	3
CADD 4174	Machine Design	3
Departmentally approved program electives		6

<b>Area 2 - Architectural/Structural</b>		
CADD 4162	Commercial Arch. D&D (BIM)	3
*CMGT 3330	Building Codes & Code Admin.	3
*CMGT 3350	Building Structures: Methods & Materials	3
Departmentally approved program electives		6
<b>Area 3 - MEP (Mechanical, Electrical &amp; Plumbing) &amp; Industrial Piping Systems</b>		
CADD 4162	Commercial Architec. D&D (BIM)	3
CADD 4172	MEP (Mechanical, Electrical & Plumbing) & Industrial Piping Design/Drafting	3
*CMGT 3330	Building Codes & Code Admin.	3
Departmentally approved MEP electives		6
<b>Area 4 - Civil/GIS</b>		
CADD 4150	Applied Civil Design/Drafting	3
CMGT 2340	Surveying & Construction Layout	3
GEOG 4220	Geographic Information Systems I	3
Departmentally approved program electives		6
<b>Area 5 - Computer Graphics</b>		
GRAP 1010	Digital PreMedia Fundamentals	3
GRAP 1610	Principles of Web Media	3
Departmentally approved program electives		9

**GENERAL EDUCATION REQUIREMENTS 42**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GE/BTE 1210	Essentials of Managing Information	2
GE/CTE 3060	Technical Writing	3
GE/EASC 1004	Introduction to Geology	4
GE/GEOG 2212	World Geography	3
GE/MATH 1111	College Algebra	3
GE/PHYS 1103	Introduction to the Sciences: Physics	3

**MINIMUM TOTAL 120**

<sup>10</sup>Competency 10 course

\*This course has a prerequisite not listed in the program; see specific class listing in the catalog for additional requirements.

**CADD**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (617)

Sem. Hours

**MINOR REQUIREMENTS\* 21**

CADD 1105	Basic AutoCAD	1
CADD 1110	Fundamentals of Drafting	3
CADD 1170	Intro. to Computer-Aided Drafting	2
CADD 2140	Computer-Aided Drafting & Design for Engineering Technology	3
CADD 2160	Structural Drafting	3
Electives in CADD**		9

\*Must contain at least 9 credit hours not taken in your major.

\*\*Must include at least one upper-level (3000/4000) course to meet graduation requirements.

**ELECTRONICS TECHNOLOGY**

**Major, Bachelor of Science Degree**

(43-221)

This program has been placed on abeyance. See the department for further information.

**ELECTRONICS TECHNOLOGY**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (220)

**MINOR REQUIREMENTS 21-24**

Sem. Hours

Choose one Area

**Area 1**

*ET 1026	DC Circuit Analysis	4
ET 1027	AC Circuit Analysis	3
ET 1050	Digital Principles & Applications	4
ET 2048	Active Electronic Devices	4
MATH 1112	College Trigonometry, 2 or	
TECH 1042	Technical Mathematics, 3	2-3
Upper-level (3000/4000) electives in electronics technology		4

**Area 2**

NET 1060	Introduction to Networks	3
NET 1061	Routers & Switching Essentials	3
NET 2060	Scaling Networks	3
NET 2061	Connecting Networks	3
NET 4060	Advanced Network Routing	3
*NET 4061	Remote Access	3
NET 4062	Advanced Switching	3
NET 4063	Network Support	3

\*This course has a prerequisite not listed in the program; see specific class listing in the catalog for additional requirements.

**ENGINEERING TECHNOLOGY**

**Major, Bachelor of Science Degree**

(43-282)

The graduate with a Bachelor of Science degree in Engineering Technology will use the knowledge and skills obtained in the program to:

- Creatively identify, analyze and solve engineering related problems and improve processes in both technical and managerial realms.
- Demonstrate mastery of the techniques, skills and modern tools necessary for current engineering technology practices.
- Practice effective personal and technical communication in both oral and written forms.
- Demonstrate lifelong learning by applying current mathematic, scientific, engineering and technical knowledge to problem solving and by adapting to emerging applications in the engineering technology fields.
- Understand and practice professional work habits including a commitment to quality, timeliness, and continuous improvement.
- Understand the professional, ethical and social responsibilities of an engineering technologist.
- Understand the need for working in teams and demonstrate the ability to effectively work in teams as well as lead teams.
- Demonstrate a respect for and knowledge of contemporary professional, societal and global issues.

**MAJOR REQUIREMENTS 78-80**

Sem. Hours

<b>CORE Required Hours 29</b>		
CADD 1105	Basic AutoCAD	1
CADD 1110	Fundamentals of Drafting, 3 or	
CTE 1300	Introduction to Engineering Design, 3	3
ENGT 1000	Principles of Engineering	3
ENGT 1500	Orientation to Engineering Technology	1
ENGT 1501	Seminar in Engineering Technology	2
ENGT 3520	Engineering Economy	3
<sup>10</sup> ENGT 4110	Engineering Technology Problem Solving	3
ENGT 4580	Quality Systems Engineering	3
ET 1010	Applied Electricity	4
MATH 1112	College Trigonometry	2
SOT 3022	Internship in Technology	1
CMGT 3320	Principles of Const. Mgt., 3 or	
INDM 4250	Project Management, 3	3

Choose one of the following options: 49-51

**Option 1 - Electronics Engineering Technology, 49 hours**

ENGT 2600	Lean Enterprises	3
ENGT 3530	Inspection & Quality Control	3
ENGT 4520	Robotics & Automation	3
ET 1026	DC Circuit Analysis	4
ET 1027	AC Circuit Analysis	3
ET 1050	Digital Principles & Applications	4

ET	2048	Active Elect. Devices	4
ET	2060	Micro: Th. & Appl.	4
ET	2065	Computer Programming for Electronics Technology	3
ET	3014	Analog-Digital Circuitry	4
ET	3017	Programmable Logic Controllers	4
ET	3020	Circuit Analysis & Implementation	4
ET	3041	Communication Systems	3
NET	1060	Introduction to Networks	3

**Option 2 - Mechanical Engineering  
Technology - (Prod. Des.), 49 hours**

ATM	4032	Hydraulics & Pneumatics	3	
CADD	1170	Intro. to Computer-Aided Drafting	2	
CADD	2140	Computer-Aided Drafting & Design for Engineering Technology	3	
CADD	3120	Machine Drafting	3	
CADD	4124	Geometric Dimensioning & Tolerancing Principles for Engineering Technology	3	
CADD	4171	Production Design/Drafting	3	
CADD	4174	Machine Design	3	
CMGT	2020	Statics	3	
CMGT	3020	Applied Strength of Materials	3	
ENGT	1120	Welding	3	
ENGT	1510	Intro. to Mfg. Processes	3	
ENGT	2040	Engineering Materials Science	4	
ENGT	2530	Machine Tool Technology	3	
ENGT	2600	Lean Enterprises	3	
ENGT	3530	Inspection & Quality Control	3	
ENGT	3562	Computer Numerical Control (CNC)	3	
Departmentally approved electives				1

**Option 3 - Industrial Engineering Technology, 50 hours**

ATM	4032	Hydraulics & Pneumatics	3
ET	3017	Programmable Logic Controllers	4
ENGT	1120	Welding	3
ENGT	1510	Intro Manufacturing Processes	3
ENGT	2040	Engineering Materials Science	4
ENGT	2530	Machine Tool Technology	3
ENGT	2600	Lean Enterprises	3
ENGT	3120	Advanced Welding Technology I	3
ENGT	3530	Inspection & Quality Control	3
ENGT	3562	Computer Numerical Control (CNC)	3
ENGT	4520	Robotics & Automation	3
ENGT	4590	Computer Integrated Manfactrng (CIM)	3
ENGT	4750	Lean Six Sigma	3
INDM	4240	Facilities Engineering	3
*CADD	3120	Machine Drafting	3
CADD	4124	Geometric Dim. & Tolerancing Principles for Eng. Tech.	3

**Option 4 - Civil Engineering Technology, 49-51 hours**

CADD	1170	Intro. to Computer-Aided Drafting	2	
CADD	2160	Structural Drafting	3	
CADD	2171	Introduction to MicroStation	3	
CADD	3150	Civil Drafting	3	
CMGT	2020	Statics	3	
CMGT	2325	Project Cost Estimating	3	
CMGT	2340	Surveying & Construction Layout	3	
CMGT	3020	Applied Strength of Materials	3	
EASC	2100	Engineering Geology	4	
ENGT	4120	Hydrology & Drainage Design	3	
ENGT	4140	Soils & Foundation Design	3	
ENGT	4160	Transportation Systems Design	3	
Choose one of the two listed emphasis areas:				13-15
<i>Infrastructure Project Administration</i>				
CMGT	4310	Construction Safety	3	
CMGT	4380	Heavy Construction: Methods & Materials	3	
ENGT	2040	Engineering Material Science	4	
ENGT	4180	Water & Wastewater Systems Design	3	
<i>Design</i>				
CADD	3175	Advanced MicroStation	3	
CADD	4150	Applied Civil Design/Drafting	3	
CADD	4162	Commercial Architec D&D (BIM)	3	

CMGT	3350	Building Structures: Methods & Materials	3
GEOG	4220	Geographic Information Systems I	3

**GENERAL EDUCATION REQUIREMENTS 43-44**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GEIS	1600	Business Information Management	3
GECOMM	1000	Public Speaking	3
GECTE	3060	Technical Writing	3
GECON	1010	Principles of Macroeconomics	3
GEMATH	1131	Applied Calculus	3
GEPHYS	1101	College Physics I	4
GECHEM	1103	Intro. to the Sci.: Chem., 3 (Options 1-3) or	
GEASC	1004	Intro. to Geology (w/lab), 4 (Option 4)	3-4

**MINIMUM TOTAL 121-124**

<sup>10</sup>Competency 10 course

\*This course has a prerequisite not listed in the program; see specific class listing in the catalog for additional requirements.

**FASHION: TEXTILES AND CLOTHING IN BUSINESS**

**Major, Bachelor of Science Degree**

(43-118)

The graduate with a Bachelor of Science degree with a major in Fashion: Textiles and Clothing in Business will use the knowledge and skills obtained in the program to:

- Communicate and collaborate effectively in both individual and team settings in a creative environment.
- Demonstrate professional qualities that are socially, ethically and responsibly moral in a diverse society.
- Use technology to create and present materials, organize and analyze data, and manage the production of soft goods from development through retail consumption.
- Demonstrate awareness of constant changes within the global fashion market and the need for sustainable materials in textile products.
- Interact effectively with co-workers, supervisors and customers to solve problems that lead to effective management and leadership.

Sem. Hours

**MAJOR REQUIREMENTS 60**

ACCT	2101	Principles of Financial Accounting	3	
FAME	1400	Principles of Fashion Merchandising	3	
FAME	1445	Fashion Seminar 1	1	
FAME	1450	Fund. of Apparel Design & Construction	3	
FAME	2425	Apparel Quality Analysis	3	
FAME	2440	Professional Work Experience	3	
FAME	2442	Textile Science	3	
FAME	2445	Fashion Seminar 2	1	
FAME	3415	Product Development for Consumers	3	
FAME	3430	Professional Image Management	3	
GEFAME	3434	Fashion History of Costume	3	
FAME	3435	Fashion Buying	3	
FAME	3440	Fashion Promotion & Visual Merchandising	3	
GEFAME	3442	Sustainability for Consumer Products	3	
FAME	3445	Fashion Seminar 3	1	
FAME	4410	Materials for Interior Furnishings	3	
FAME	4425	Fashion Entrepreneurship	3	
FAME	4433	International Apparel Technology	3	
<sup>10</sup> FAME	4445	Senior Seminar in Fashion & Apparel Merchandising	3	
FAME	4490	Internship in Fashion & Apparel Merchandising	3	
Electives from the following:				6
FAME	2440	Professional Work Experience (up to 3 additional hours)	3	
FAME	2450	Adv. Apparel Design & Construction	3	
FAME	4450	Special Problems in Textiles and Clothing	3	

FAME	4490	Internship in Fashion & Apparel Merchandising (up to 3 additional hours)	3
GRAP	2030	Pre-Media Appl. - Adobe Illustrator	3

**GENERAL EDUCATION REQUIREMENTS . . . . .33-36**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

BECD	1010	Individual and Family Relationships	3
FAME	3434	Fashion History of Costume	(3)
FAME	3442	Sustainability for Consumer Products	(3)

**MINOR IN MARKETING, 18 or  
MINOR IN BUSINESS ADMINISTRATION, 15 . . . . .15-18**

**FREE ELECTIVES . . . . .6-12**

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

**FASHION MERCHANDISING**

Minor for a Bachelor's Degree

UCM does not confer teacher certification for this minor. (327)

Sem. Hours

**MINOR REQUIREMENTS . . . . . 21**

FAME	1400	Principles of Fashion Merchandising	3
FAME	2442	Textile Science	3
FAME	3430	Professional Image Management	3
		Departmentally approved electives	12

**GRAPHIC TECHNOLOGIES**

Major, Bachelor of Science Degree (43-599)

The graduate with a Bachelor of Science Degree with a major in Graphic Technologies will use the knowledge and skills obtained in the program to:

- Demonstrate effective communication skills.
- Exhibit the photo imaging/design skills and knowledge needed for a successful career as a Graphic Communications (GC) professional.
- Exhibit the technical print-related skills and knowledge needed for a successful career as a GC professional.
- Demonstrate an understanding of web and digital media necessary for a successful career as a GC professional.
- Exhibit the managerial skills and knowledge needed for a successful career as a GC professional.
- Demonstrate an understanding of industry structure and career opportunities in GC.
- Exhibit professional behaviors, environmental responsibility, and safe work practices.
- Understand and apply scientific and mathematical concepts needed for a successful career as a GC professional.

Sem. Hours

**MAJOR REQUIREMENTS . . . . .76-77**

**CORE REQUIREMENTS . . . . . 58**

GRAP	1000	Orientation to Graphic Technologies	1
GRAP	1010	Digital PreMedia Fundamentals	3
GRAP	1610	Principles of Web Media	3
GRAP	2030	Pre-Media Applications - Adobe Illustrator	3
GRAP	2031	Pre-Media Applications - Adobe Photoshop	3
GRAP	2032	Pre-media Applications - Adobe InDesign	3
GRAP	2035	Applied Media Workflows	3
GRAP	2620	Web Media Applications	3
GRAP	3010	Soc. Media, Mobile Apps, & Content Mgt.	3
GRAP	3016	Experiences in Graphic Production	1
GRAP	3024	Packaging Technologies	3
GRAP	3030	Digital Output Technologies	3

GRAP	3034	Commercial & Publication Technologies	3
GRAP	3040	Screen & Specialty Graphics	3
GRAP	3043	Finishing & Distribution	3
GRAP	3051	Graphic Technologies Management	3
GRAP	4038	Color Management	3
<sup>10</sup> GRAP	4053	Production Analysis	3
GRAP	4095	Senior Seminar in Graphic Technologies	1
ART	2610	Introduction to Graphic Design & Illustration	3
SOT	3022	Internship in Technology	1
INDM	4250	Project Management, 3 or	
MGT	3315	Management of Organizations, 3	3

**Choose one of the following options . . . . .18-19**

**Option 1 Print Media Technology Management - 18**

GRAP	3057	Quality Control for Print Media	3
GRAP	4051	Print Production	3
GRAP	4055	Estimating & Costing for Print Media	3
MGT	3325	Business Communications	3
Select from the following . . . . . 6			
#ACCT	2101	Principles of Financial Accounting	3
*#BLAW	2720	Legal Environment of Business	3
BLAW	2750	Legal & Ethical Decision Making in the Workplace	3
BLAW	3721	Law of Business Transactions	3
*#ECON	1010	Principles of Macroeconomics	3
GRAP	3036	High Volume & Publication Prod.	3
INDM	4220	Human Factors Engineering	3
INDM	4260	Organizational Dynamics	3
*#MGT	3315	Management of Organizations	3
*#MKT	3405	Marketing Policy	3
*MKT	3420	Principles of Advertising	3
*MKT	3430	Professional Sales	3
*MKT	3480	Consumer Behavior	3
SAFE	3000	Prin. of Acc. Caus. & Prev.	3
SAFE	3120	Industrial Hygiene	3
SAFE	3430	Industrial Hazard Control	3

# Completion of these courses will earn a Minor in Business Administration

\* Completion of these courses will earn a Minor in Marketing

**Option 2 Graphic Design Technology - 18**

Select 18 hours from the following

ART	2620	Typography	3
ART	3620	Logo/Trademark Design	3
ART	3640	Package Design	3
ART	3660	Publication Design	3
COMM	4510	Magazine Design & Production	3
GRAP	2630	Web Authoring	3
GRAP	2670	Web Media Animation	3
GRAP	3036	High Volume & Publication Prod.	3
GRAP	4051	Print Production	3
MKT	3405	Marketing Policy	3
MKT	3420	Principles of Advertising	3
PR	3625	Design & Layout for Public Relations	3
PR	3640	Integrated Strategic Comm. for PR	3

**Option 3 Web Media Technology - 18-19**

GRAP	2630	Web Authoring	3
GRAP	2670	Web Media Animation	3
Select from the following . . . . . 12-13			
ART	2620	Typography	3
ART	3660	Publication Design	3
ART	4610	Interactive Design	3
ART	4620	Motion Design	3
COMM	2410	Multimedia Production	3
COMM	2411	Audio Production	3
COMM	2412	Introduction to Digital Video	3
CS	1100	Computer Programming I	3
CS	3120	Client Side Web Programming	3
MGT	3325	Business Communications	3
MUS	1430	Introduction to Audio Production	0.5
MUS	1440	Introduction to MIDI	0.5

**Option 4 Packaging Technology - 18-19**

Select from the following . . . . . 9

CADD	1105	Basic AutoCAD	1
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CADD 1110	Fundamentals of Drafting	3
ENGT 1012	Global Production Technology	2
GRAP 1700	Introduction to Packaging	3
GRAP 4051	Print Production	3
Select from the following		9-10
ART 3620	Logo/Trademark Design	3
ART 3640	Package Design	3
ATM 3010	Transportation Systems	3
ENGT 2040	Engineering Material Science	4
MKT 3405	Marketing Policy	3
MKT 3420	Principles of Advertising	3
PR 3640	Integrated Strategic Comm. for PR	3
SAFE 3000	Prin. of Acc. Caus. & Prev.	3
SAFE 4215	Transportation & Storage of Hazardous Materials	3

**Option 5 Photography - 18**

Student may complete the requirements for the Photography Minor or approved photography courses in fulfillment of the 18 hour option requirement for this major.

**GENERAL EDUCATION REQUIREMENTS . . . . .40-43**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

WCTE 3060	Technical Writing	3
WCIS 1600	Business Information Management	3
WECON 1010	Principles of Macroeconomics (if chosen in Option 1)	(3)

**FREE ELECTIVES . . . . .0-4**

**MINIMUM TOTAL . . . . .120**

<sup>10</sup>Competency 10 course

**GRAPHICS**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (147)

Sem. Hours

**MINOR REQUIREMENTS . . . . .20**

Electives from the following . . . . .6-7

CADD 1105	Basic AutoCAD	1
CADD 1110	Fundamentals of Drafting	3
GRAP 1010	Digital PreMedia Fundamentals	3
PHOT 1203	Introduction to Photography, 3	
OR		
PHOT 1210	Foundations of Professional Phot., 3 and	
PHOT 1211	Image Critique, 1	3-4

Departmentally approved electives in GRAP, CADD and/or PHOT\*\* . . . . .13-14

\*\*Must include at least one upper-level (3000/4000) course to meet graduation requirements.

**MANUFACTURING**

**Minor for a Bachelor's Degree**

UCM does not confer teacher certification for this minor. (153)

Sem. Hours

**MINOR REQUIREMENTS . . . . .22**

ENGT 2040	Engineering Material Science	4
ENGT 2530	Machine Tool Technology	3
ENGT 3562	Computer Numerical Control (CNC)	3
Electives		12
ENGT 1510	Intro. Manufacturing Processes	3
ENGT 2515	Applied Manufacturing Processes	3
ENGT 3530	Inspection & Quality Control	3
ENGT 4520	Robotics & Automation	3

ENGT 4590	Computer Integrated Manf. (CIM)	3
CADD 1105	Basic AutoCAD	1
CADD 1110	Fundamentals of Drafting	3
CADD 1170	Intro. to Computer-Aided Drafting	2

**NETWORKING TECHNOLOGY**

**Major, Bachelor of Science Degree (43-893)**

The graduate with a Bachelor of Science Degree in Networking Technology will use the knowledge and skills obtained in the program to:

- Analyze a problem to identify and define the computing requirements appropriate to its solution.
- Design a computer-based system, process, component, or program to meet defined needs.
- Implement the design of a computer-based system, process, component, or program.
- Evaluate the quality of a computer-based system, process, component, or program.
- Work collaboratively as a member of a team to develop and deliver networking solutions.
- Demonstrate an understanding of networking professional, ethical, legal, security, and social issues and responsibilities.
- Apply mathematical and computing concepts to support programming logic, functions, data structures, and database access.
- Communicate effectively, in oral and written form, with stakeholders.
- Analyze the impact of networking solutions on individuals, organizations, and global society.
- Engage in continuing professional development based on recognition of its need and value.
- Apply current techniques and tools in the development, deployment, and evaluation of IT solutions.
- Apply current technical concepts and practices in the core networking technologies.
- Incorporate user needs in the selection, creation, evaluation, and administration of computer-based systems.
- Integrate technologies, products, and services from multiple sources into a user environment.
- Apply "best practice" and standards in networking development, deployment, and evaluation processes.
- Formulate a project plan based on appropriate systems development methods and project management practice.

**Program Educational Objectives:**

- Develop networking solutions to meet the needs of employers and communities in a global society.
- Collaborate effectively with a variety of stakeholders to meet user needs.
- Be employed in progressively more responsible positions in the networking field.
- Demonstrate ethical behavior as networking professionals.
- Demonstrate sensitivity to the impact of technology on the individual, the organization, and society as a networking professional.
- Maintain up-to-date knowledge and business practices as it relates to networking.

Sem. Hours

**MAJOR REQUIREMENTS . . . . .71**

NET 1000	Seminar in Networking Tech. (1 hr. twice)	2
NET 1058	Computer Technologies	3
NET 1060	Introduction to Networks	3
NET 1061	Routers & Switching Essentials	3
NET 2060	Scaling Networks	3
NET 2061	Connecting Networks	3
NET 3062	Network Design	3
NET 3065	Converged Voice & Data Networks	3
NET 3068	Network Security I	4
NET 4040	Fundamentals of Network Op. Sys.	3
NET 4042	Network Servers & Service	3
NET 4043	Network Servers & Infrastructure	3
NET 4060	Advanced Network Routing	3
NET 4062	Advanced Switching	3
<sup>10</sup> NET 4063	Network Support	3



CIS	3650	Database Management Systems	3
CS	1100	Computer Programming I	3
CTE	1300	Introduction to Engineering Design	3
CECTE	3116	Creative Thinking for a Better World	3
ET	1010	Applied Electricity	4
ET	3017	Programmable Logic Controllers	4
INDM	4250	Project Management	3
SOT	3022	Internship in Technology	3

**GENERAL EDUCATION REQUIREMENTS** ..... 43

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. Hours listed in ( ) are counted in the major or other hours and not in the general education hours. The following general education classes are required by this major:

CECIS	1600	Business Information Management	3
CECIS	1612	Ethics in Information Technology	3
CECOMM	1000	Public Speaking	3
CECS	1030	Introduction to Computer Programming	3
CECTE	3060	Technical Writing	3
CEENGL	1020	Composition I	3
CEMATH	1111	College Algebra	3
CEPHYS	1104	Intro. to the Sciences: Physics	4

**FREE ELECTIVES** ..... 6

**MINIMUM TOTAL** ..... 120

<sup>10</sup>Competency 10 course

**PHOTOGRAPHY**

Minor for a Bachelor's Degree

UCM does not confer teacher certification for this minor.

(148) Sem. Hours

**MINOR REQUIREMENTS** ..... 20-21

PHOT	1210	Foundations of Professional Photography	3
PHOT	1211	Image Critique	1
PHOT	2210	Studio Photography	3
PHOT	2250	Portrait Photography	3
Electives in photography			10-11

Must include at least one upper-level (3000/4000) course to meet graduation requirements.

**PROFESSIONAL PHOTOGRAPHY**

Major, Bachelor of Science Degree

(43-587)

The graduate with a Bachelor of Science degree in Professional Photography will use the knowledge and skills obtained in the program to:

- Demonstrate visual literacy.
- Recognize and demonstrate professional photographic ethics.
- Demonstrate self-motivated learning behavior.
- Embrace technological change.
- Recognize qualities of existing light and be able to control lighting.
- Apply accepted principles and practices for managing information, process, systems, materials, finances, and human resources in the photographic industry.
- Specify the affective attributes and technical aspects of color.
- Demonstrate communication, conceptual, and creative skills.
- Demonstrate the necessary technical and professional skills associated with creating and producing high quality images on demand.
- Use appropriate procedures to meet the specifications and deadlines of discerning clientele.
- Produce and maintain a dynamic portfolio relevant to career goals.
- Select and use appropriate equipment for specific purposes.

**MAJOR REQUIREMENTS** ..... 50

PHOT	1210	Foundations of Professional Photography	3
PHOT	1211	Image Critique	1
PHOT	1216	Photographer's Forum 1	1
PHOT	2216	Photographer's Forum 2	1

PHOT	3216	Photographer's Forum 3	1
PHOT	4216	Photographer's Forum 4	1
Minimum of one (1) semester hour of Forum per academic year.			
PHOT	1230	Digital Imaging	3
PHOT	2200	Editorial Photography	3
PHOT	2210	Studio Photography	3
PHOT	2215	History of Photography	3
PHOT	2220	Digital Workflow	3
PHOT	2230	Color Imaging	3
PHOT	2250	Portrait Photography	3
PHOT	3260	Digital Media	3
PHOT	4230	Business Management for Photography	3
<sup>10</sup> PHOT	4270	Portfolio	3
Electives from the following			12

PHOT	2240	Nature Photography	3
PHOT	2270	Darkroom Photography	3
PHOT	3220	Advanced Digital Imaging	3
PHOT	3255	Location & Event Photography	3
PHOT	3270	Creative Photography	3
PHOT	3280	Advanced Studio	3
PHOT	3290	Architectural Photography	3
PHOT	4215	Critique of Contemporary Photography	3
PHOT	4240	Investigative Photography	3
PHOT	4250	Advanced Portrait Photography	3
PHOT	4260	Photography, Advertising & Society	3

**GENERAL EDUCATION REQUIREMENTS** ..... 42

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements.

**FREE ELECTIVES** ..... 28

**MINIMUM TOTAL** ..... 120

<sup>10</sup>Competency 10 course

**ROBOTICS & AUTOMATION**

Certificate

(10-865)

Required Courses			18
ENGT	3562	Computer Numerical Control (CNC)	3
ENGT	4520	Robotics & Automation	3
ET	1010	Applied Electricity	4
ET	1050	Digital Principles & Applications	4
ET	3017	Programmable Logic Controllers	4

**SYSTEMS ENGINEERING TECHNOLOGY**

Major, Bachelor of Science Degree

(43-879)

**Program Outcomes**

The graduate with a Bachelor of Science degree in Systems Engineering Technology will use the knowledge and skills obtained in the program to:

- Understand and perform systems administration.
- Plan, design, create and manage databases.
- Develop and implement computer networks to include remote access, web services and security.
- Create design solutions for the interface of hardware and software.
- Troubleshoot hardware, software and networks.
- Perform disaster recovery.
- Develop an awareness of safety, security and ethics.

**MAJOR REQUIREMENTS** ..... 55

CECIS	1600	Business Information Management	3
CIS	2605	Programming With Visual C#	3
CIS	2665	Principles of Data Communication & Local Area Networking	3
CIS	3650	Database Management Systems	3
CIS	3665	Data Communication Technologies	3
CIS	4610	Special Projects	3

CIS	4665	Data Communication & Distributed Data Processing	3
CIS	4680	Data Resource Management	3
CIS	4685	Network Planning, Design & Security	3
NET	1060	Introduction to Networks	3
NET	1061	Routers & Switching Essentials	3
NET	2060	Scaling Networks	3
NET	2061	Connecting Networks	3
NET	3068	Network Security I	4
NET	4060	Advanced Network Routing	3
NET	4062	Advanced Switching	3
<sup>10</sup> NET	4063	Network Support	3
SOT	3022	Internship in Technology	3

**GENERAL EDUCATION REQUIREMENTS . . . . . 42**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GE/COMM	1000	Public Speaking	3
GE/MATH	1111	College Algebra	3
GE/BTE	1210	Essentials of Managing Information	2
<b>FREE ELECTIVES</b>			<b>23</b>
<b>MINIMUM TOTAL</b>			<b>120</b>

<sup>10</sup>Competency 10 course

**TECHNOLOGY MANAGEMENT**

Major, Bachelor of Science Degree  
(43-894)

The graduate with a Bachelor of Science Degree in Technology Management will use the knowledge and skills obtained in the program to:

- Apply mathematical, statistical and scientific principles to technological situations to maintain and enhance the work within business or industry.
- Use the computer proficiently as an essential tool in planning, monitoring, and controlling of work within business or industry.
- Understand and utilize core competencies in design and drafting, technical writing, quality systems, project management and safety leadership.
- Communicate effectively in both individual and team situations using both oral and written communications
- Utilize critical thinking skills to solve problems in both individual and team situations.
- Explore and earn minors and certifications in order to meet business and industrial needs.
- Students must choose one minor or certification within the School of Technology. Additional certifications or minors are possible and encouraged with this degree.

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 78**

**CORE REQUIREMENTS . . . . . 39**

ACCT	2101	Principles of Financial Accounting	3
CADD	1105	Basic AutoCAD	1
CADD	1110	Fundamentals of Drafting	3
CADD	1170	Intro. to Computer-Aided Drafting	2
GE/CTE	3116	Creative Thinking for a Better World	3
ENGT	3520	Engineering Economy	3
ENGT	4580	Quality Systems Engineering	3
INDM	4015	Legal Aspects of Industry	3
INDM	4210	Industrial Management	3
<sup>10</sup> INDM	4250	Project Management	3
INDM	4260	Organizational Dynamics	3
SAFE	3070	Safety Leadership	3
SOT	3022	Internship in Technology	3
SOT	4000	Special Projects in Technology	3

**Certification or Minor Area . . . . . 39**

\* Departmentally approved electives . . . . . 39

(One of these must be from the School of Technology or as approved)

Choose one of the following minors or certifications:

School of Technology Minors and Certificates (1 required)

Advanced Vehicle Systems, Applied Lean Six Sigma Quality, Automotive Technology, Construction Management, Electronics Technology (Area 1 or 2), Fashion Merchandising, Robotics & Automation, and Technology. Other minors or certificates as approved. Check the most current undergraduate catalog for what is available.

\*\* Single Minor / Multiple Minors can replace the departmentally approved elective area. Any minor within SOT with the Technology Management major. By utilizing general education/major/minor course overlaps, several minor combinations can be obtained with careful advisement and course planning. For example, the following minors may be combined for more than one in the overall approved elective hours: Agriculture, Automotive, Aviation, Business Administration, Construction Management, Criminal Justice, Economics, Electronics (Area 1 or 2), Fashion Merchandising, Graphics, Manufacturing, Photography, and Safety.

**GENERAL EDUCATION REQUIREMENTS . . . . . 42**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GE/CHEM	1103	Intro. to the Sciences: Chemistry	3
GE/COMM	1000	Public Speaking	3
GE/CTE	3060	Technical Writing	3
GE/ECON	1010	Principles of Macroeconomics	3
GE/FAME	3442	Sustainability for Consumer Products	3
GE/MATH	1111	College Algebra	3
GE/PHYS	1104	Intro. to the Sciences: Physics	4

**MINIMUM TOTAL . . . . . 120**

<sup>10</sup>Competency 10 course

**TECHNOLOGY MANAGEMENT (2+2)**

Major, Bachelor of Science Degree  
(43-895)

**ALTERNATIVE PROGRAM OF STUDY FOR TRANSFER STUDENTS**

The School of Technology has created a sequence of courses leading to a Bachelor of Science in Technology Management 2+2 (43-895) that is specifically designed for transfer students. The student learning outcomes for this transfer program are identical to those listed previously for the Technology Management major/ program. This alternative program is not limited to specific two-year colleges or universities. The School of Technology is committed to designing a program of study for students who have earned a technology-related Associate in Applied Science or Associate in Science Degree from an accredited community college or technical institute in a field of study related to the School of Technology (Associate of Arts degrees are accepted with individualized review of the student's course history). In order for the student to meet career objectives, the School of Technology has selected a group of core courses which all students will complete. In addition, options of specialized study will be developed with a faculty advisor. Details of the program of study are outlined below.

Note: Selected online course offerings make it possible for a student to complete this degree 100% Online!

Sem. Hours

**MAJOR REQUIREMENTS . . . . . 78**

Associate Degree Technology Courses . . . . . 38

A technology related Associate in Applied Science or Associate in Science Degree from an accredited community college or technical institute in a field of study related to the School of Technology will be accepted (Associate of Arts degrees are accepted with individualized course evaluations). Thirty-eight semester hours of the degree transferred should apply towards the major and the remainder towards General Education The General Education requirements transferred must be equivalent to UCM's requirements. NOTE: All core courses are offered online.

Core			21
GE/CTE	3116	Creative Thinking for a Better World	3
ENGT	4580	Quality Systems Engineering (Reference Option 5 (Quality Systems) for Certificate information)	3
INDM	4010	Current Issues in Industry	3
INDM	4015	Legal Aspects of Industry	3
INDM	4210	Industrial Management	3
<sup>10</sup> INDM	4250	Project Management	3
INDM	4260	Organizational Dynamics	3
		Electives from one of the following options	19

**Option 1 Management**

INDM	4220	Human Factors Engineering	3
INDM	4230	Lean & Quality Management	3
INDM	4240	Facilities Engineering	3
SOT	3022	Internship in Technology	3
		Departmentally approved electives	7

**Option 2 Construction**

CMGT	3320	Prin. of Construction Mgt.	3
CMGT	3330	Building Codes & Code Admin.	3
CMGT	4310	Construction Safety	3
SOT	3022	Internship in Technology	3
		Departmentally approved electives	7

**Option 3 Networking**

NET	3062	Network Design	3
NET	4060	Advanced Routing	3
NET	4062	Advanced Switching	3
NET	4064	Advanced Network Design	3
NET	4100	Network Device Configuration	3
SOT	3022	Internship in Technology	4

**Option 4 Manufacturing Engineering Technology**

ENGT	3520	Engineering Economy	3
ENGT	3530	Inspection & Quality Control	3
ENGT	3562	Computer Numerical Control (CNC)	3
ENGT	4520	Robotics & Automation	3
ENGT	4590	Computer Integrated Manuf. (CIM)	3
		Departmentally approved electives	4

**Option 5 Quality Systems**

*ENGT	2600	Lean Enterprises	3
*ENGT	3520	Engineering Economy	3
*ENGT	3530	Inspection & Quality Control	3
*ENGT	4750	Lean Six Sigma	3
		Departmentally approved electives	7
		*Five courses are required for the "Applied Lean Six Sigma Quality" certificate (15 Credit Hours; it also includes the ENGT 4580 course listed in the Core).	

**Option 6 Virtual Media**

COMM	4250	The Law & Digital Media	3
COMM	4475	New Media Technologies	3
ESE	3710	Entrepreneurial Business Planning	3
SOT	3022	Internship in Technology	1-3
SOT	4000	Special Projects in Technology	3
SOT	4570	Computer Graphics	3
		Departmentally approved electives	3

[Greater than 19 credit hours are listed due to an articulation Agreement with Missouri State University]

**Option 7 General Technology**

The student, working with a faculty advisor, will select 19 sem. hours of upper-level (3000/4000) course work from program areas in the School of Technology.

**GENERAL EDUCATION REQUIREMENTS 39**

All students must complete a minimum of 42 credit hours in general education. See pages 49-52 for full listing of requirements. The following general education classes are required by this major:

GE/CTE	3060	Technical Writing	3
GE/CTE	3116	Creative Thinking for a Better World	(3)
GE/MATH	1111	College Algebra	3
GE/BTE	1210	Essentials of Managing Information	2
GE/PHYS	1104	Intro. to the Sciences: Physics	4
GE/ECON	1010	Principles of Macroeconomics	3

The number of General Education courses needed at UCM will depend on courses transferred.

**FREE ELECTIVES 3**

**MINIMUM TOTAL 120**

<sup>10</sup>Competency 10 course

\*This course has a prerequisite not listed in the program; see specific class listing in the catalog for additional requirements.

**TECHNOLOGY**

**Certificate**

(10-565)

The certificate program in Technology is designed by the student and a faculty advisor, based upon the curriculum outline below. Each program of study has a significant component of advanced technology study in a high-demand area of occupational preparation. The student may choose to use this program as career preparation for entry into employment, or the student may supplement a baccalaureate degree in a technology area with this area of study.

Sem. Hours

Core Courses		8-10
GE/COMM	1000	Public Speaking, 3 or
GE/HEA	1100	Oral Interpretation, 3
GE/MATH	1111	College Algebra, 3 or
MATH	1112	College Trigonometry, 2 or
GE/MATH	1131	Applied Calculus, 3, or
GE/MATH	1620	Contemporary Mathematics, 3
GE/BIO	1003	Intro. Sciences: Ecology, 3
		or
GE/BIO	1003	Intro. Sciences: Ecology, 3 and
GE/BIO	1006	Environmental Science/Ecology Lab, 1
		or
GE/BIO	1005	Intro. Environmental Science, 3
		or
GE/BIO	1005	Intro. Environmental Science, 3 and
GE/BIO	1006	Environmental Science/Ecology Lab, 1
		or
GE/CHEM	1103	Intro. Sciences: Chemistry, 3 or
GE/CHEM	1104	Intro. Sciences: Chemistry (w/lab), 4 or
GE/EASC	1004	Introduction to Geology (w/lab), 4 or
GE/PHYS	1103	Intro. Sciences: Physics, 3 or
GE/PHYS	1104	Intro. Sciences: Physics (w/lab), 4, . . . . 3-4
Technical Electives		11-13

The student will complete 11-13 semester hours of approved technical electives from one or more of the high-demand areas of occupational preparation designated by the State of Missouri. This course work will primarily come from the 1,000 and 2,000 levels of technical content. In some individual cases, advanced course work may be required.

**MINIMUM TOTAL 21**

# SECTION III

## Course Descriptions

The following are course descriptions of all classes taught at the undergraduate level. Course descriptions can also be found online in MyCentral.

Information regarding course availability is subject to change. Please see the academic department for the most current availability information. Course offerings are also available online in MyCentral prior to the start of registration for each semester.

### Sample:

**SMPL 3920 Human Resources (3)** Issues related to the effective management of people within organizations. Prerequisite: SMPL 3315 or concurrently. FA, SP, SU.

Course descriptions include the prefix of the course (SMPL), the course number (3920), the course title (Human Resources), and the number of credit hours (3) the course is worth. Following this information is a brief description of the course and then any prerequisites (if applicable). Prerequisites must be completed prior to enrollment in the course, unless concurrent enrollment is listed as an option.

Some course descriptions will also include the semester(s) the course is offered (FA = Fall; SP = Spring; SU = Summer). This information is not available for all courses and is subject to change. If the course is occasionally available as an online course it will be designated "ONL", but students will need to refer to the course schedule in MyCentral for online availability. If the course is only offered as an online course it will be designated "OLO".

Some course descriptions may also include fee information such as "An additional fee is associated with this course" or a level restriction such as "\*Not available for graduate credit."

### Course Offerings Legend

FA – Fall semester

SP – Spring semester

SU – Summer semester

FA(E) – Fall, in even numbered years only

SP(E) – Spring, in even numbered years only

SU(E) – Summer, in even numbered years only

FA(O) – Fall, in odd numbered years only

SP(O) – Spring, in odd numbered years only

SU(O) – Summer, in odd numbered years only

AN – As needed, see department or MyCentral for more information

HYB – Sometimes offered as hybrid (partially online/partially in class); see department or MyCentral for more information

ONL – Sometimes offered online; see department or MyCentral for more information

OLO – Taught only as an online course

GE - General Education course

◆ SUSTAINABILITY COURSES – Those courses with environmental, economic, and/or social sustainability as a major objective are designated by a water droplet symbol.

📖 Those courses designated as Professional Education Courses for educator certification purposes are designated by a book symbol. Students must earn at least a C grade, and maintain at least a 3.00 GPA in all Professional Education Courses.

## ACCT - Accounting

In addition to any course prerequisites listed for the courses below, the Harmon College of Business and Professional Studies also enforces a course leveling prerequisite. This means that freshmen (those who have earned 0-29.5 semester hours of college credit) may enroll in 1000 level courses only, sophomores (completed 30-59.5 semester hours) may enroll in 2000 or 1000 level courses, juniors (completed 60-89.5 semester hours) may enroll in 3000, 2000 or 1000 level courses and seniors (all students who have earned 90 semester hours) may enroll in 4000 level courses or below.

**ACCT 2100 Survey of Accounting (3)** Study of elementary financial and managerial accounting to include the preparation and use of accounting statements and use of accounting information for managerial decisions. Course may not be substituted for ACCT 2101 and/or ACCT 2102. Not available to students with credit in ACCT 2102. FA, SP.

**ACCT 2101 Principles of Financial Accounting (3)** Fundamental principles of financial accounting. The preparation and use of financial accounting records and statements for business organizations. FA, SP, SU.

**ACCT 2102 Principles of Managerial Accounting (3)** Development and use of cost and managerial accounting information for management control and decision making. Prerequisite: ACCT 2101 and **EMATH 1111**. FA, SP, SU.

**ACCT 3110 Intermediate Financial Accounting I (3)** Continuing the study of the accounting cycle, preparation of the financial statements, and an introduction to accounting theory and the conceptual framework. Prerequisites: ACCT 2101, ACCT 2102 or concurrently and a minimum GPA of 2.65. Grade of C or better for all prerequisites.

**ACCT 3111 Intermediate Financial Accounting II (3)** Financial accounting theory and practice applied to selected topics with emphasis on assets and application of generally accepted accounting principles. Prerequisites: ACCT 2101 and ACCT 3110, each with a grade of C or better. FA, SP, SU.

**ACCT 3112 Intermediate Financial Accounting III (3)** Continuation of financial accounting theory and practice applied to selected topics with emphasis on equities and application of generally accepted accounting principles. Prerequisite: ACCT 3111 with a grade of C or better. FA, SP, SU.

**ACCT 3120 Cost and Managerial Accounting (3)** Application of accounting for managerial decision making, financial reporting and control for business enterprises. Prerequisites: ACCT 2102 and FIN 2801. Grade of C or better for all prerequisites. FA, SP.

**ACCT 3130 Introduction to Income Tax (3)** Federal income tax principles with focus on individuals. Course covers items of income (and exclusions from income), deductions (and relevant limitations), calculation of federal income tax, and credits against tax. Principles are applied, directly or indirectly, to everyday business transactions which a student will encounter in his/her accounting, tax or general business career. Prerequisite: ACCT 3111 with a grade of C or better. May be taken concurrently with ACCT 3112. FA, SP, SU.

**ACCT 3135 Internship in Accounting (1-6)** Opportunity for students to gain theoretical knowledge and practical experience within a particular field of specialization. May be taken for pass/fail credit only. Prerequisites: A declared Accounting major; Admission to the B.S.B.A. program; 60 semester hours; and overall GPA of 2.65 or above. FA, SP, SU.

**ACCT 3160 Accounting Information Systems (3)** The integration of information flows of various segments of a business into an information system of the total organization. Emphasis areas include accounting aspects of data processing, system security controls, and documentation. Prerequisites: ACCT 3110 and ACCT 3111. Grade of C or better for all prerequisites. FA, SP.

**ACCT 4100 Advanced Accounting I\* (3)** Selected topics including business combinations, consolidations, financial accounting and reporting practices; and accounting and reporting for non-profit entities. Prerequisites: ACCT 3112 with a grade of C or better and Admission to the B.S.B.A. program or admission to the graduate school. \*Not available for graduate credit. FA, SP, SU.

**ACCT 4105 Auditing\* (3)** Study of theory and practice relating to attestation engagements, professional liability and ethics. Prerequisites: ACCT 3112, ACCT 3120, and ACCT 3160 or concurrently; Admission to the B.S.B.A. program or admission to the graduate school. Grade of C

or better for all prerequisites. \*Not available for graduate credit. FA, SP.  
**ACCT 4115 Financial Statement Analysis (3)** Allows students to gain financial statement analytical perspectives required of credit and equity analysts and others impacted by financial statements. Prerequisites: FIN 3850 with a grade of C or better, Admission to the B.S.B.A. program or graduate status. FA, SP.

**ACCT 4130 Advanced Income Tax (3)** Continuation of federal income tax principles with focus on business entities. Consideration of special treatment received by various business entities, including sole proprietorships, partnerships, corporations estates and trusts. Major topics covered are business income, deductions, losses and loss limitations, property transactions and comparative forms of doing business. Prerequisites: ACCT 3130 with a grade of C or better, Admission to the B.S.B.A. program or admission to the graduate school. FA, SP.

**ACCT 4160 Information Systems Audit and Control (3)** The course covers types of IT auditing, evaluating audit risks, internal control models and processes, IS audit planning and management, and effective communication techniques. Prerequisite: CIS 2665 and ACCT 3160

**ACCT 4165 Special Projects in Accounting (1-3)** Individualized or group study under the supervision of departmental faculty. *May be repeated for a maximum of 6 semester hours.* Prerequisite: consent of instructor. AN.

## ACST - Actuarial Science and Statistics

A student may enroll in a course offered by the School of Computer Science and Mathematics only if a grade of C or better is earned in each of the course's prerequisites taken.

**ACST 1100 Essential Skills for Basic Statistics (2)** A corequisite for the general education math course ACST 1300 Basic Statistics. It helps students master the fundamental and technical mathematics skills needed for the success in the college-level course ACST 1300. Corequisite: ACST 1300. Prerequisite: High school credit in basic algebra or AE 1030. Placement according to University policy applies.

**ACST 1300 Basic Statistics (3)** A study of elementary statistics. Topics include descriptive statistics, elementary probability theory, inferential statistics, and tests of statistical hypotheses. Prerequisite: High school algebra, MATH 1101, or higher MATH course or corequisite of AE 1100. Placement according to university policy applies.

**ACST 3311 Introduction to Mathematical Statistics (3)** A study of probability and statistical theory along with their connections. Prerequisite: MATH 1131 or MATH 1151.

**ACST 4312 Probability Models (3)** An in-depth study of probability theory and stochastic processes with their applications in fields such as computer science, management science, social science, and operations research. Prerequisites: MATH 2153 and ACST 3311.

**ACST 4321 Applied Statistics I (3)** Applied statistical models and methods with an emphasis on regression analysis. Prerequisite: ACST 3311. FA.

**ACST 4322 Applied Statistics II (3)** Applied statistical models and methods with an emphasis on time series and forecasting. Prerequisite: ACST 4321.

**ACST 4323 Statistical Aspects of Experimental Design (3)** Calculus based statistical aspects of experimental designs that include randomization, replication, blocking, and factorial experiments. Prerequisite: ACST 3311.

**ACST 4331 SAS Programming for Statistical Analysis (3)** Introduction to SAS programming for statistical analysis, including reading, writing, managing, describing, and analyzing data, regression analysis, hypothesis testing, and analysis of variance. Prerequisite: ACST 4321.

**ACST 4501 Actuarial Exam Review-Problem Set I (1)** Problem solving strategies from probability that are uniquely applied to actuarial science. Corequisite: ACST 4312. SP.

**ACST 4510 Mathematics of Finance (3)** The basic measures of interest, annuities, discounted cash flow analysis, and their applications. Prerequisite: MATH 1152. SP.

**ACST 4511 Actuarial Exam Review-Problem Set II (1)** Problems from financial mathematics including modern financial analysis. Prerequisite: ACST 4510. FA.

**ACST 4520 Life Contingencies I (3)** Theory and applications of contingency mathematics in the areas of life and health insurance, annuities and pensions. Prerequisites: ACST 4312 and ACST 4510.

**ACST 4530 Statistical Modeling (3)** A model-based study of statistical data that is used in decision making. Models include aggregate loss

models, construction of empirical models, parametric models, credibility models, and simulation. Prerequisites: ACST 4321 and ACST 4312. SP.

**ACST 4645 Senior Projects in Actuarial Science and Statistics\* (3)** A capstone experience for student majoring in Actuarial Science and Statistics, requiring students to integrate Actuarial Science or Statistics skills learned throughout their program of study to solve real world problems.

The focus is on the use of technology, such as SAS, R, Microsoft Excel, and Actuarial Software Prophet, to solve complex problems and how to clearly communicate the results of analysis to a non-technical audience.

The course will also include research into Professional Code of Ethics and the employment opportunities in actuarial science and statistics.

Prerequisites: For Actuary Option: ACST 4520 or for Statistics Option: ACST 4322 and concurrent with ACST 4323. \*Not available for graduate credit.

## AE - Academic Enrichment

**AE 0101 Writing Essentials I - TRIO-SSS (3)** Review of basic writing techniques to construct meaningful sentences and develop them into effective paragraphs. Prerequisite: acceptance into TRIO Student Support Services (SSS). Not applicable to graduation requirements. FA.

**AE 0131 Math I - TRIO-SSS (3)** Review of fractions and decimals with an introduction to negative numbers and linear equations. Prerequisite: acceptance into TRIO Student Support Services (SSS). Not applicable to graduation requirements. FA, SP.

**AE 0800 Special Projects (0.5, 1, 1.5, 2, 3)** Individual or group study of material in special areas of interest. *May be repeated for a maximum of 6 semester hours.* FA, SP.

**AE 1000 Introduction to College Writing (3)** Classroom and tutorial instruction in the process of developing paragraphs and longer essays with emphasis placed on mechanics, usage, and sentence structure. FA, SP.

**AE 1012 Speed Reading (1)** Principles and applications of speed reading and comprehension techniques to textbooks and other types of reading materials. Inquire at Learning Center, Humphreys 110. FA, SP, SU.

**AE 1030 Introductory Algebra (3)** Designed to review or improve basic algebra skills. Includes integers, equations, inequalities, polynomials, factoring, quadratic equations, graphing linear equations and work with word problems. Prerequisite: consent required. FA, SP, SU.

**AE 1040 Introduction to Quantitative Reasoning (3)** An introduction to various branches of mathematics including basic algebra, geometry, set theory, probability and statistics. Content involves work with rational numbers and word problems. Prerequisite: consent required.

**AE 1102 Writing Essentials - TRIO-SSS (3)** Application of college writing techniques in paragraph and essay development to prepare for Composition I and other college writing assignments. Prerequisite: acceptance into TRIO Student Support Services (SSS) and AE 0101 or demonstrated skill level. This course substitutes for AE 1000 and, therefore, meets Planned Placement requirements. FA, SP.

**AE 1112 University Study Techniques - TRIO-SSS (3: 3 lecture, 0 lab)** Emphasis on increasing general and academic vocabularies, improving textbook comprehension and critical thinking, and developing college-level study habits applicable to most college courses. Prerequisite: acceptance into TRIO Student Support Services (SSS). This course substitutes for AE 1820 and, therefore, meets Planned Placement requirements. FA, SP.

**AE 1125 College Success Strategies - TRIO-SSS (1)** Focus on the behaviors, attitudes, and beliefs that impact college success. Prerequisite: acceptance into TRIO Student Support Services (SSS) and AE 1400 or consent. FA, SP.

**AE 1132 Math Essentials - TRIO-SSS (3)** Application of math skills including graphing, polynomials, factoring, and quadratic equations to prepare for Intermediate Algebra. Prerequisite: acceptance into TRIO Student Support Services (SSS) and AE 0131 or demonstrated skill level. This course substitutes for AE 1030 and, therefore, meets Planned Placement requirements. This course substitutes for AE 1030 or AE 1040. FA, SP.

**AE 1240 LSAT Test Preparation (1)** Provides students with information about and practice with the types of questions asked on the LSAT. Strategies for successfully taking this test are also presented. Audit or P/F credit only. SP.

**AE 1250 GRE Test Preparation (1)** Designed to help students prepare to take the GRE by becoming more familiar with the test format used by GRE, the scoring system, and how to register for the test. Students will be

provided with tips and strategies for answering questions in the verbal reasoning and quantitative reasoning sections, as well as practice for the two writing samples. Audit or P/F credit only. FA, SP.

**AE 1310 Specialized Mathematics Lab: MATH 1620 (2)** Provides support for introductory set theory, geometry, probability, statistics and other topics covered in **MATH 1620**. Corequisite: **MATH 1620**. Prerequisite: AE 1030 or AE 1040 with a grade of C or better or placement according to University policy.

**AE 1320 Specialized Mathematics Lab: MATH 1820 (2)** Provides support for mathematical modeling including logic, equations, inequalities, linear programming and other topics covered in **MATH 1820**. Corequisite: **MATH 1820**. Prerequisite: AE 1030 or AE 1040 with a grade of C or better or placement according to University policy.

**AE 1330 Specialized Mathematics Lab: ACST 1300 (2)** Provides support for basic statistics including probability theory, descriptive and inferential statistics, hypotheses testing and other topics covered in **ACST 1300**. Corequisite: **ACST 1300**. Placement according to University policy.

**AE 1400 University Foundations (1)** Designed to help the first-year student and those in transition to: actively explore critical thinking, develop a sense of belonging to UCM, develop self-awareness of social and civic responsibility, and gain a desire for lifelong learning. FA, SP.

**AE 1410 Exploring Majors and Careers (1)** A career development course designed to introduce students to a wide range of academic programs and career options. Special emphasis is given to an exploration of self through the use of career assessments and individual career counseling sessions, as well as individual and group activities, discussions, and interviews specifically designed to facilitate a methodical approach to assist students with identifying "right fit" career options, and the academic paths that lead to those options. FA, SP.

**AE 1800 Special Projects (0.5, 1, 1.5, 2, 3)** Individual or group study of material in special areas of interest. *May be repeated for a maximum of 6 semester hours.* FA, SP, SU.

**AE 1820 Learning Strategies (2)** Learning Strategies helps students develop college-level study skills. The course work emphasizes strategies for taking lecture notes, reading textbooks, managing time, setting goals, processing information, and taking tests. Placement according to University policy applies. FA, SP, SU.

**AE 1826 Supplemental Instruction Lab (1)** Supplemental Instruction is a structured learning lab for the designated course(s) in which the student is concurrently enrolled. *May be repeated for a total of 6 semester hours.* FA, SP.

**AE 1840 Ways of Thinking: Perspectives on Mind and Thought (3)** General overview of critical thought, including brain function, scientific method, logic, creative thinking, problem solving strategies, analysis, synthesis, and personal learning and thinking preferences and styles. FA, SP, SU.

**AE 2830 Peer Tutoring in the Writing Center (2)** Introduction to the theory and practice of one-on-one tutoring in a writing center setting, with emphasis on tailoring instruction to specific student populations. Prerequisites: Completion of freshmen English requirements (**ENGL 1020** and **ENGL 1030** or **CTE 3060**; or **ENGL 1080**) or their equivalents with grades of A and cumulative GPA of 3.20. FA, SP.

**AE 4800 Special Projects (0.5, 1.0, 1.5, 2.0, 3.0)** Individual or group study of material in special areas of interest. *May be repeated for a maximum of 6 semester hours.*

## AERO - Aeronautics

**AERO 1010 Foundations of the US Air Force I (2)** Introduces the Air Force and Air Force ROTC focusing on professional appearance, military customs, courtesies, core values and officer opportunities.

**AERO 1020 Foundations of the US Air Force II (2)** Continues introduction of the Air Force and Air Force ROTC focusing on Air Force origins, organizations, major commands, installations and sister services. Prerequisite: AERO 1010.

**AERO 2010 Evolution of USAF Air and Space Power I (2)** Explores Air Force heritage, leaders, air power doctrine, origins, organizations, major commands, installations and sister services. Facilitates ROTC Cadet transition to ROTC officer candidate. Prerequisite: AERO 1020.

**AERO 2020 Evolution of USAF Air and Space Power II (2)** Continues transition from Air Force ROTC Cadet to Air Force ROTC officer candidate. Expands leadership skills through use of group leadership

problems. Prerequisite: AERO 2010.

**AERO 3010 Air Force Leadership Studies I (3)** Integrated leadership and management skills facilitate development of Air Force leaders. Prerequisite: AERO 2020.

**AERO 3020 Air Force Leadership Studies II (3)** Expand quality Air Force principles to include ethical decision making, personal core values and character development. Prerequisite: AERO 3010.

**AERO 4010 National Security Affairs I\* (3)** Examines the national security process, regional studies and Air Force and Joint Doctrine. Prerequisite: AERO 3020. \*Not available for graduate credit.

**AERO 4020 National Security Affairs II\* (3)** Examines civilian control of military, officership, military justice system and current issues affecting military professionalism. Prerequisite: AERO 4010. \*Not available for graduate credit.

## AGRI - Agriculture

**AGRI 1000 Exploratory Problems in Agriculture (1-3)** Individual or group work on introductory level technical problems in agriculture. Provide exploration of content not available through normal course offerings. Prerequisite: Departmental consent.

**AGRI 1100 Strategies for Success in the UCM Agriculture Program (1)** Introduction to the agriculture faculty, facilities, and academic resources available to UCM agriculture students. Students will prepare a plan of study to ensure graduation in four years and will prepare resumes and learn job search skills needed to secure internships required for graduation. Must be taken during the first year of the agriculture program. FA.

**AGRI 1200 Agriculture Mechanics (3: 2 lecture, 1 lab)** Basic skills in agricultural mechanics including mechanics safety, tool identification and use, electrical wiring, agriculture structures/carpentry, concrete, plumbing, arc and MIG welding, oxy-fuel welding and cutting, surveying, fence building and basic engine maintenance. An additional fee is associated with this course.

**AGRI 1310 Agronomy I: Row Crops (2: 2 lecture, 0 lab)** Principles and practices in cereal crop production.

**AGRI 1420 Introduction to Animal Science (3: 2 lecture, 1 lab)** Discuss the evaluation of basic biological systems of the farm animal livestock species including behavior, immunology, circulatory, muscular, skeletal, digestive, and reproductive systems and functions of those systems. In addition, societal issues regarding animal production will be discussed. An additional fee is associated with this course.

**AGRI 1600 Introduction to Horticulture Science (4: 3 lecture, 1 lab)** A basic introduction to plant science with an examination of the nature of science with an emphasis on horticulturally-significant plants, specifically vegetables, fruits, and ornamentals. The basic areas of plant taxonomy, anatomy, morphology, physiology, diversity, and practical knowledge needed to grow these plants will be covered. An additional fee is associated with this course.

**AGRI 2110 Agricultural Records (3)** Fundamental principles and practices of record buyers as applied to the organization and operation of agricultural enterprises.

**AGRI 2120 Agricultural Cooperatives (1)** Environment, organization and business function of modern agricultural cooperatives. Prerequisite: ECON 1011.

**AGRI 2130 Global Agriculture (3)** Interaction of culture and farming/food systems worldwide emphasizing the interaction of cultures with agricultural production/food systems and the influence this has on social, economic, governmental, and environmental factors.

**AGRI 2315 Agronomy II: Forages (2)** Principles and practices of forage crop production.

**AGRI 2330 Introduction to Soil Science (3: 2 lecture, 1 lab)** Chemical and physical properties of soils. Prerequisite: **CHEM 1104** or **CHEM 1131**. An additional fee is associated with this course. FA.

**AGRI 2331 Soils (3)** Emphasis on soil formation, classification, and fertility. Prerequisite: AGRI 2330. SP.

**AGRI 2425 Introduction to Animal Production (3: 3 lecture, 0 lab)** Discuss the fundamental principles of farm animal livestock management and evaluation through the application of animal science methodologies to animal production techniques. Prerequisite: AGRI 1420. An additional fee is associated with this course. SP.

**AGRI 3110 Agri-Business Management (3)** Management functions

and economics of agricultural organizations and operations, including input-output analysis, efficient allocations of resources, enterprise combinations, and budgeting analysis. Prerequisites: ECON 1011; MATH 1111 or concurrently. FA.

**AGRI 3120 Distribution and Marketing Agriculture Products (3)** Principles governing the distribution, prices, and marketing of agriculture products. Prerequisite: ECON 1011. FA.

**AGRI 3140 Agricultural Analysis and Statistics (3)** Statistical analysis and experimental designs as applied to agriculture. Prerequisite: MATH 1111. FA.

**AGRI 3200 Farm Power and Machinery (3)** Mechanical work on the farm, including selection, cost, and care of farm machinery. Includes laboratory practices on tractors, gas engines, plows, mowers, and other farm machinery. An additional fee is associated with this course. SP.

**AGRI 3210 Soil and Water Management (3)** Soil and water conservation. Use of farm level, laying out and establishing terraces, water ways, diversion channels, and farm ponds. Prerequisite: AGRI 2330.

**AGRI 3320 Field Crop Management (3)** Management of crops, crop rotation, and crop utilization. Prerequisites: AGRI 1310 or AGRI 2315, and AGRI 2330.

**AGRI 3410 Animal Breeding (3)** Selecting and improving livestock through genetic principles, breeding systems, and visual evaluation. Prerequisite: AGRI 1420 and AGRI 2425. FA.

**AGRI 3415 Meat Science (3: 2 lecture, 1 lab)** Principles of meat processing, inspection, grading, sanitation, preservation and storage with an overview of muscle composition, structure, function, and nutritive value. An additional fee is associated with this course. SP.

**AGRI 3420 Animal Nutrition (3: 2 lecture, 1 lab)** Basic principles of animal nutrition – study of the digestive tract anatomy, basic nutrients, factors affecting nutrient utilization, and feed formulation, including classification and composition of feedstuffs. Prerequisite: AGRI 1420. An additional fee is associated with this course. FA.

**AGRI 3610 Agriculture Pest Management (3)** Insect control with emphasis on recognition of destructive forms, general principles of insect habits and classification. An additional fee is associated with this course.

**AGRI 3620 Residential Landscape Design (3: 2 lecture, 1 lab)** Theory and practice of landscaping the home, farmstead, and small properties, including elementary design, soil preparation, selection of plant material, and cultural practices. An additional fee is associated with this course. SP.

**AGRI 3640 Horticultural Propagation Materials (3: 2 lecture, 1 lab)** Includes materials, types of plants, structure of plants, and methods used in propagation. An additional fee is associated with this course. Prerequisite: AGRI 1600.

**AGRI 3810 Internship in Agriculture (1-3)** Provides experiences for students in cooperating agricultural businesses, agencies and other organizations. *May be repeated for a maximum of 9 semester hours.* Prerequisite: consent.

**AGRI 4000 Special Projects in Agriculture (1-6)** Investigation of contemporary problems and issues in agriculture by selected individuals or groups. An additional fee is associated with some sections of this course. *May be repeated for a maximum of 9 semester hours.*

**AGRI 4101 Agricultural Capstone Experience\* (3)** Integration of agricultural knowledge and problem solving skills using case studies in a seminar forum. Prerequisites: 24 semester hours of agriculture courses and senior standing. \*Not available for graduate credit.

**AGRI 4110 Agricultural Futures Trading (3)** Examination of techniques used in pricing products in the agricultural commodities futures market. Emphasis on futures trading as a marketing tool with some consideration of alternative speculating techniques. Prerequisite: AGRI 3120.

**AGRI 4120 International Agriculture (3)** Economic, cultural, governmental and environmental factors which influence agricultural production and trade among countries. Prerequisites: AGRI 2130 and AGRI 3120. SP.

**AGRI 4140 Agricultural Policy (3)** History, principles, settings, objectives, and methods of policy development as applied to agriculture in our society. Prerequisites: AGRI 3110 and AGRI 3120. SP.

**AGRI 4150 Natural Resource Economics (3)** Nature of natural resources; economic efficiency as basis for natural resource use; externalities in natural resource use; factors influencing environmental quality; alternate public policy tools for influencing natural resource use. Prerequisite: ECON 1010 and ECON 1011.

**AGRI 4200 Advanced Agriculture Mechanics (3)** Application of shop principles to the design and construction of farm mechanical projects.

Prerequisite: AGRI 1200.

**AGRI 4300 Soil Fertility and Fertilizers (3)** Theory and practice of utilizing agricultural fertilizers to maximize soil productivity. Prerequisite: AGRI 2330. SP.

**AGRI 4310 Plant Breeding and Genetics (3)** The principles involved in the selection and development of economically important plants. Traditional and modern practices (cell culture and biotechnology) will be discussed. Prerequisites: AGRI 1600 or AGRI 2315 or BIOL 1111. An additional fee is associated with this course. FA.

**AGRI 4320 Plant Diseases (3)** An introduction to plant diseases with emphasis on recognition and control of economically and environmentally important species. Prerequisites: AGRI 1600 or AGRI 1310 or AGRI 2315 or BIOL 1111. FA.

**AGRI 4330 Soils Management (3)** Principles of soils management as applied to physical improvement and fertility maintenance of soils. Prerequisite: AGRI 2330.

**AGRI 4340 Agricultural Sprays and Chemicals (3: 3 lecture, 0 lab)** Types of agricultural chemicals and their application in control of insects, parasites, and weeds. Prerequisite: AGRI 2330; AGRI 1310 or AGRI 2315. FA.

**AGRI 4410 General Veterinary Science (3)** Anatomy, physiology, disease control, parasitic control, and sanitation of farm animals. Prerequisites: AGRI 1420 and CHEM 1104. SP.

**AGRI 4415 Reproduction of Farm Animals (3)** Reproductive physiology of farm animals with practice in evaluation of semen, artificial insemination, and methods of pregnancy diagnosis. Prerequisites: AGRI 1420 and AGRI 3410. An additional fee is associated with this course. FA.

**AGRI 4430 Animal Science: Beef (3)** Systems of beef production. Includes breeding, feeding, and management of commercial and purebred beef. Prerequisites: AGRI 1420. An additional fee is associated with this course. SP.

**AGRI 4435 Animal Science: Pork (3)** Systems of pork production. Includes breeding, feeding, and management of commercial and purebred swine. Prerequisites: AGRI 1420. An additional fee is associated with this course. SP.

**AGRI 4600 Horticultural Plants I: Woody (3: 3 lecture, 0 lab)** Identification, description, climatic adaptation, classification, characteristics and best landscape use of woody horticultural trees and shrubs. An additional fee is associated with this course. FA.

**AGRI 4605 Horticultural Plants II: Herbaceous (3: 2 lecture, 1 lab)** Identification, description, adaptation, classification, cultural characteristics and best use of herbaceous horticultural plants. Prerequisite: AGRI 1600. An additional fee is associated with this course.

**AGRI 4610 Turfgrass Science (3: 3 lecture, 0 lab)** Selection, identification, establishment and maintenance of turfgrasses. Prerequisites: AGRI 1600 and AGRI 2330. An additional fee is associated with this course.

**AGRI 4800 Topics in Agriculture (1-3)** Individual investigation of a special problem in agriculture in the student's major field not available under regular classes. *May be accomplished by reports, surveys, discussions, bibliographies, experiments, and library research. May be repeated for a maximum of 3 semester hours.* Prerequisite: consent.

**AGRI 4900 Planning and Conducting Programs in Agricultural Education (2)** Development and organization of vocational agriculture programs at the secondary level to meet the needs of local schools and community.

**AGRI 4910 Supervised Agriculture Experience Programs in Agricultural Education (2)** Understandings and competencies required to establish, administer, and evaluate supervised agricultural experience programs. Prerequisite: AGRI 4930.

**AGRI 4920 Lab Management in Agricultural Education (2)** The selection and organization of teaching materials for agriculture labs, planning facilities, selection of supplies essential in establishing and teaching agriculture labs. Prerequisite: AGRI 4900.

**AGRI 4930 Methods of Teaching Agricultural Education (2)** Fundamentals of Agricultural Education including: Foundations of Agricultural Education, methods of teaching Ag Ed, teaching special populations, and evaluation of the learning process. Prerequisite: admission to Teacher Education Program.

**AGRI 4940 Secondary Field Experience II\* (1)** Experiences in the secondary school classroom that provide the teacher candidate more advanced involvement in the teaching-learning process. Prerequisites: admission to Teacher Education Program; should be taken concurrently

with AGRI 4930 during the Professional semester. \*Not available for graduate credit. SP.

## ANTH - Anthropology

**ANTH 1810 Human Prehistory (3)** Surveys the empirical evidence of fossils and artifacts for human biological and cultural origins from circa five million to five thousand years ago.

**ANTH 1820 Cultural Anthropology (3)** Surveys the origin, development, and varieties of contemporary cultures, including non-Western; comparisons of technology, customs, groups, and institutions between and among these cultures; implications of earlier cultures for modern society.

**ANTH 2820 Anthropology of Food (3)** Delves into how and why we eat what we eat. Students approach food, drink, spices, and drugs in terms of evolution and culture.

**ANTH 2830 Hoax and Myth in Anthropology (3)** The anatomy of significant archaeological hoaxes, outrageous claims, and anthropology in popular culture are examined. This course provides tools and critical thinking skills for evaluation of claims and proposed evidence in science and pseudo-science.

**ANTH 2845 Physical Anthropology (3)** The biology of the human organism; primatology, primate paleontology, and fossil hominids; the role of genetics in evolutionary theory; basic ideas in population genetics, and racial variation.

**ANTH 3810 Applied Anthropology (3)** Applications of the four major subfields of anthropology: cultural anthropology, physical anthropology, archaeology, and linguistics.

**ANTH 3820 World Archaeology (3)** An examination of societies that are now extinct and an introduction to the field and laboratory methods used to reconstruct their cultures.

**ANTH 3830 Anthropological Linguistics (3)** Introduction to study of languages and their acquisition, phonology, morphology and syntax, orthography, modality and proxemics. Students also complete observations of language use among primates and human populations, and create their own languages.

**ANTH 3840 Human Variation (3)** Recent human physical variation is studied through the concepts of biogeography, microevolution, genetics, and anatomy. This course provides context to address differences and similarities of human groups around the world today.

**ANTH 3850 Peoples of the World (3)** A survey of extant indigenous and non-Western cultures with a focus on 21st century cultural developments, and application of cross-cultural and material culture study methods.

**ANTH 4810 Forensic Anthropology\* (3)** The study of human skeletons and bone structure, including the proper identification of variations of age, sex, ancestry and causes of death. \*Not available for graduate credit.

**ANTH 4815 Special Projects in Anthropology (1-6)** Study, interpretation, and discussion of special topics and problems in anthropology. *May be repeated for a maximum of 15 semester hours.* Prerequisite: consent of instructor.

**ANTH 4820 Anthropology of Gender (3)** Explores cultural factors influencing roles of women and men in a variety of cultures, from small foraging bands to large industrialized states. Topics include cultural influences on sexual equality, sexual hierarchy, heterosexuality, and homosexuality.

**ANTH 4835 Anthropological Study Tour (3)** A faculty-led course abroad allowing students to incorporate and apply anthropological theories and practices in an international experience, such as assessing museum exhibits.

**ANTH 4830 Archaeological Field Research (3)** Field experience in which students learn archaeological methods of surveying, recording and excavation, as well as how and why we investigate and preserve sites.

**ANTH 4840 Historical Archaeology (3)** The study of artifacts, architecture, and other material culture to address anthropological topics, such as race, gender, and class, within historic North America.

**ANTH 4850 The North American Indian (3)** The anthropological study of the native peoples of America north of Mexico; the physical types of American Indian populations; the comparative study of native American languages, North American prehistory, and North American ethnology.

**ANTH 4860 Museum Studies (3)** Introduction to museum professionalism, including ethical and legal concerns, collections care, exhibition and interpretation, and curatorship. Includes field experience and practicum

hours in museum collections.

**ANTH 4870 Comparative Cultures (3)** Compares various aspects of cultures in selected societies and helps students to collect and analyze data on cultural patterns in their own and other societies.

**ANTH 4890 Anthropology Senior Seminar\* (3)** A capstone course that integrates the ethics, theories, and methods of all subfields of anthropology through in-depth readings, discussion, research, and presentations. Required for all Anthropology majors. \*Not available for graduate credit.

## ART - Art and Design

**ART 1010 Special Projects in Art (1-3)** Prerequisite: Instructor consent. *May be repeated as topics vary.* AN.

**ART 1110 Drawing I (3)** Basic principles of perspective and composition through problems in landscape and still life. FA, SP, SU.

**ART 1120 Drawing II (3)** Compositional drawing in various media including ink wash and pen and ink. Prerequisite: ART 1110. FA, SP, SU.

**ART 1300 Interior Design Drafting I (3)** This is an introductory course in freehand sketching, manual drafting and computer-aided drafting/design (CAD). The course introduces students to the sketching and drafting skills and techniques necessary for design communication and presentation of interior design solutions. Student owned laptop and software are required for this course. An additional fee is associated with this course.

**ART 1315 2-D Design (3)** Introduces the use of the visual elements within the context of the principles of design. An additional fee is associated with this course. FA, SP.

**ART 1325 Color and Design (3)** The study of color, its application within the design process and its use as an integral component in design.

Prerequisite: ART 1315. An additional fee is associated with this course. FA, SP, SU.

**ART 1610 Web Languages (3)** An introduction to computer code languages used in content creation for online media. Students will use HTML to structure web pages and place text, images, and multimedia, CSS to format elements for style and communication, and Javascript to manage interactions in web accessible media.

**ART 1620 Web Graphics (3)** An introduction to the production of visual and graphical assets and their integration with web language code for design and communication in web accessible media. An examination of the social, political, cultural, and economic context of images and graphics online.

**ART 1800 Ideas and the Visual Arts (3)** Engages students in critical and creative thinking about broad topics in the visual arts ranging from questions about the nature of art (aesthetics), to describing and interpreting works of art (art criticism), to art historical and cultural contexts (art history), and elements and principles of art and design (studio art). FA, SP, SU.

**ART 1815 Art History Survey I (3)** An introductory survey of art in the Western world from prehistoric origins through the Middle Ages (caves to cathedrals) using art historical description and interpretation based on the social, cultural, intellectual, political, and religious contexts that produced it. FA.

**ART 1825 Art History Survey II (3)** An introductory survey of art in the Western world from the Middle Ages to the art of today using art historical description and interpretation based on the social, cultural, intellectual, political, and religious contexts that produced it.

**ART 1835 Global Arts and Culture (3)** A survey of the visual, cultural and aesthetic developments of sculpture, paintings, and architecture in non-Western traditions: Asian, African, Islamic Art, Oceanic Art and Art of the Americas.

**ART 2010 Special Projects in Art (1-3)** Prerequisite: Instructor consent. *May be repeated as topics vary.* AN.

**ART 2300 Interior Design Drafting II (3)** An advanced course building upon skill acquired in ART 1300 Interior Design Drafting I. The course offers advanced instruction on 3D modeling through building information modeling (BIM), parametric building design, and rendering necessary for design communication and presentation of interior design solutions. Student owned laptop and software are required for this course.

Prerequisite: ART 1300. An additional fee is associated with this course.

**ART 2305 Interior Design Presentation Techniques (3)** The techniques necessary for the presentation of interior design solutions. Both traditional media and computer-aided technology will be implemented. Student owned laptop and software are required for this course. Prerequisites: ART 1325 and ART 2310. An additional fee is associated with this



course. FA.

**ART 2310 Interior Design Studio I (3)** An overview of the profession with an introduction to necessary skills for the practice of interior design: creative problem solving, space planning, drafting, presentation techniques. Student owned laptop and software are required for this course. Prerequisites: ART 1110 and ART 1315. An additional fee is associated with this course. SP.

**ART 2320 Building Systems and Sustainability (3)** Provides an overview of construction and building systems as they relate to interior design. Provide knowledge of theoretical and technical content of interior design practice. Student owned laptop and software are required for this course. Prerequisites: ART 1120 and ART 2310 for art majors; CADD 1110 or consent of instructor for nonmajors. An additional fee is associated with this course. FA.

**ART 2330 Interior Design Studio II (3)** A study of traditional interior design problems. An emphasis in architectural interior elements, interior surfaces, finishes, and application. Student owned laptop and software are required for this course. Prerequisites: ART 2320 for art majors; consent of instructor for nonmajors. An additional fee is associated with this course. SP.

**ART 2335 3-D Design (3)** Exploration of design on a three-dimensional level utilizing design principles in the development of structural forms and the manipulation of physical space. Prerequisite: ART 1315. An additional fee is associated with this course. FA, SP, SU.

**ART 2340 Materials, Methods and Specifications (3)** Introduction to the materials utilized in interior design. Additional information on installation and appropriate use and care. Emphasis placed on developing and writing specifications. Student owned laptop and software are required for this course. Prerequisite: ART 2310. An additional fee is associated with this course.

**ART 2350 Interior Design Building Codes and Regulations (3)** To develop an understanding of the codes, regulations, guidelines and standards that affect the interior design of both residential and commercial buildings. Opportunities to work with and apply regulations to a wide range of interior scenarios. Prerequisite: ART 2320. SP.

**ART 2360 Interior Design Environmental Systems (3)** Intermediate work in interior design involving environmental systems with emphasis placed on the understanding and application of acoustics, air quality and lighting design and documentation for interiors. Student owned laptop and software are required for this course. Prerequisite: ART 2320. SP.

**ART 2412 Ceramics I (3)** Basic skills on the three pottery making methods: e.g., slab, coil, and pottery wheel with emphasis on aesthetic qualities. Wheel throwing will be accented. Basic experiences in kiln stacking and firing. An additional fee is associated with this course. FA, SP, SU.

**ART 2420 Sculpture I (3)** Fundamentals in sculpture including additive, subtractive, and construction techniques. An additional fee is associated with this course. FA, SP.

**ART 2511 Painting I (3)** The creative art process with emphasis on the basic visual concepts and styles, ranging from the care and use of painting tools to the execution of paintings, and including some painting history. Prerequisites: ART 1110 and ART 1315. FA, SP, SU.

**ART 2610 Introduction to Graphic Design and Illustration (3)** Basic orientation to the field of commercial art. Presentation skills, use of tools and materials. Creative problem solving in the areas of advertising, publication, graphic design, and illustration. Prerequisites: ART 1110 and ART 1315. Graphic arts majors - GRAP 2030 and GRAP 2031. An additional fee is associated with this course. FA, SP.

**ART 2620 Typography (3)** Principles of design and usage of letter forms and alphabet styles provide the basis for experiments in spacing, arrangement, and integration of typographic and other graphic elements on the printed page. Prerequisites: ART 1110 and ART 1315. Graphic arts majors - GRAP 2030 and GRAP 2031. An additional fee is associated with this course. FA, SP.

**ART 2710 Printmaking I (3)** Designed to acquaint the student with the basics of various printmaking processes. Prerequisites: ART 1110 and ART 1315. An additional fee is associated with this course. FA, SP.

**ART 3110 Drawing III (3)** The application of fundamentals of drawing to creative problems in figure, still life, and landscape composition. *May be repeated for a maximum of 9 semester hours.* Prerequisites: ART 1120 and ART 3209. FA, SP, SU.

**ART 3209 Figure Construction (3)** The skeletal and muscular construction of the human figure as it relates to the action and proportions of the figure. Drawing from life. Prerequisite: ART 1110. An additional fee is associated

with this course. FA, SP.

**ART 3210 Life Drawing (3)** Drawing from a live model with the emphasis on techniques. *May be repeated for a maximum of 6 semester hours.* Prerequisite: ART 3209. An additional fee is associated with this course. FA, SP.

**ART 3314 Fibers (3)** Basic course in the fundamentals and techniques of creating on and off loom structures and fabrics. *May be repeated for a maximum of 9 semester hours.* An additional fee is associated with this course. FA, SP.

**ART 3320 Professional Practice for Interior Design I (1)** Provides an introduction to business practices and procedures as they apply specifically to the professional practice of interior design. Students will develop a basic understanding of the interior design field and develop a plan for obtaining an internship. Prerequisite: ART 2310. SP[E].

**ART 3330 Interior Design Studio III (3)** Involves intermediate level work in interior design studio problems related to retail and hospitality with an emphasis on experience design, safety and environmental comfort for interiors. An additional fee is associated with this course. Prerequisite: ART 2330. FA.

**ART 3340 Interior Detailing and Furniture Design (3)** The detailing of interior environments and furniture design to include casework and furnishings through a coordinated study of structure, style, and materials. Prerequisite: ART 2320. An additional fee is associated with this course.

**ART 3350 Construction Documentation for Interior Design (3)** Studio course that engages students in the practice of communicating design intentions and construction quality to other building professionals through the creation of construction drawings. Partial set of construction documents utilizing Building Information Modeling (BIM) system will be created. Fee: An additional fee is associated with this course. Prerequisite: ART 2330. FA.

**ART 3412 Ceramics II (3)** Extended studio research in pottery design and forming. Technical methods in the preparation of clay bodies, glazes, and kiln firing and maintenance. *May be repeated for a maximum of 9 semester hours.* An additional fee is associated with this course. Prerequisite: ART 2412. FA, SP, SU.

**ART 3420 Sculpture II (3)** An intermediate level studio art course in sculpture focusing on the introduction of various 3D techniques, materials, media and advancing the student's ability to solve artistic problems. Prerequisite: ART 2420. An additional fee is associated with this course. FA, SP.

**ART 3440 Sculpture III (3)** An advanced-intermediate level studio art course in sculpture that builds on and adds to the student's repertoire of 3D techniques, materials, media and increases their ability to solve artistic problems. Prerequisite: ART 3420. An additional fee is associated with this course. FA, SP.

**ART 3510 Watercolor (3)** Application of principles of composition in the medium of transparent watercolor. *May be repeated for a maximum of 9 semester hours.* Prerequisites: ART 1110 and ART 1315. FA, SP, SU.

**ART 3511 Painting II (3)** Study and practice in basic painting techniques. *May be repeated for a maximum of 9 semester hours.* Prerequisite: ART 2511. FA, SP, SU.

**ART 3513 Painting II: Plein Air (3)** Working in the landscape utilizing direct observation to study and practice basic painting skills. *May be repeated for a maximum of 9 semester hours.* Prerequisite: ART 2511. FA.

**ART 3515 Painting II: Figure (3)** Working from the figure utilizing direct observation to study and practice basic painting skills. *May be repeated for a maximum of 9 semester hours.* Prerequisite: ART 2511. SP.

**ART 3620 Logo/Trademark Design (3)** The design of symbolic and lettergraphic identifiers, practical application of symbols, signs, and visual metaphors from simple logotypes to sophisticated corporate identity programs. Prerequisites: ART 2610 and ART 2620. An additional fee is associated with this course. FA, SP.

**ART 3625 Illustration Techniques (3)** The application of wet and dry media with various surfaces to achieve a range of visual effects with an emphasis on exploration and experimentation. Nineteenth and twentieth century illustrators' works are studied as a means of understanding visual possibilities and styles. Prerequisite: ART 2610. An additional fee is associated with this course. FA.

**ART 3630 Design for Advertising (3)** Advertising concepts, layout, client presentation for print application. Developing, visualizing, and communicating effective advertising for magazines, newspapers, and outdoor posters. Prerequisites: ART 2610 and ART 2620. An additional

fee is associated with this course. FA.

**ART 3635 Illustration Concepts (3)** The interpretation of written and verbal information resulting in appropriate and successful visual solutions. Concept and visual vocabulary are stressed as a means of satisfying client needs. Students will begin to identify and build a personal illustrative style. Prerequisite: ART 3625. An additional fee is associated with this course. SP.

**ART 3640 Package Design (3)** Packaging and point-of-sale graphics from concept to client presentation. Prerequisite: ART 3620. An additional fee is associated with this course.

**ART 3650 Narrative Animation (3)** Introduction to the field of animation including time-based works, story development, character design, sound, and digital multimedia. Exploration of technologies, methods and concepts in narrative animation. Prerequisite: ART 2610. SP.

**ART 3660 Publication Design (3)** Publications as design problems. The design of folders, brochures and soft-bound print pieces through the manipulation of type, photos, art, paper and grid systems. Prerequisites: ART 2610 and ART 2620. An additional fee is associated with this course.

**ART 3680 History of Graphic Design (3)** A survey of graphic design from pre-history through the digital age introduced by analysis of major works and movements of graphic design within the context of their time and influence on later works. SP, SU.

**ART 3710 Printmaking II (3)** Advanced techniques are explored in one or more of the four printmaking processes. *May be repeated for a maximum of 12 semester hours.* Prerequisite: ART 2710. An additional fee is associated with this course. FA, SP.

**ART 3720 Printmaking III (3)** Individual artistic direction is developed in one of the four printmaking processes. *May be repeated for a maximum of 12 semester hours.* Prerequisite: ART 3710. An additional fee is associated with this course. FA, SP.

**ART 3800 History of Furniture and Interiors I (3)** Surveys the influence of culture, significant events, and technology on the development of furniture and interior design from ancient civilizations through the fourteenth century. FA.

**ART 3850 History of Furniture and Interiors II (3)** Surveys the influence of culture, significant events, and technology on the development of furniture and interior design from the fifteenth century (Baroque period) to present day. SP.

**ART 3910 Art for Elementary Schools (2)** Elements of art structure and the principles of composition and their application in creative visual art experiences, especially adapted for children ages 4 through 12. An additional fee is associated with this course. FA, SP, SU.

**ART 3911 Art Education Foundations and Literacy (2)** The first in a series of four art education methods courses and is designed to introduce students to current theory in the art education field, including holistic development, literacy in the visual arts, lesson planning, and studio processes. Prerequisites: ART 1110 and ART 1315. An additional fee is associated with this course. FA.

**ART 3915 Methods of Teaching Art I: Media and Curriculum (2)** The art teacher's role in teaching art production, art history, art criticism and aesthetics, along classroom management for children ages 4 through 12, will be explored. Prerequisites: ART 1110, ART 1315, ART 3911. Corequisite: FLDX 3000. An additional fee is associated with this course. SP.

**ART 4010 Special Projects in Art (1-3)** Prerequisite: instructor consent. *May be repeated as topics vary.* AN.

**ART 4020 Studio Seminar (3)** By arrangement, with consent of the instructor involved, and through individual directed study. *May be repeated for a maximum of 6 semester hours.* An additional fee is associated with this course. Prerequisite: senior year with consent. FA, SP.

**ART 4221 Art Theory and Criticism (3)** Examines art theory, aesthetics, ethics, political and economic values, sociology, psychology, art history, visual culture and art criticism specific to global visual art worlds using critical and creative thinking and the prior art knowledge of artists, graphic designers, illustrators, interior designers and art educators. Prerequisites: junior standing, senior standing or graduate status. FA, SP.

**ART 4310 Interior Design Internship\* (1-3)** A required course for interior design majors operated in conjunction with various business firms, wherein students are afforded the opportunity of working alongside professional designers in the field. *May be repeated for a maximum of 6 semester hours.* Prerequisite: a major on the undergraduate level of either interior

design or commercial art and with approval of departmental committee.

\*Not available for graduate credit. FA, SP, SU.

**ART 4320 Professional Practice for Interior Design II\* (2)** Pursues a survey of business practices and procedures as they apply specifically to the professional practice of interior design. Exposure to contemporary issues in interior design (right to practice, business laws and ethics) coupled with the study of how interior design projects proceed from the Design Documentation Phase to the Project Closeout Phase help to prepare the entry-level interior designer for practice. \*Not available for graduate credit. SP.

**ART 4324 Papermaking (3)** Introduces the student to western techniques in hand papermaking: sheet forming and two- and three-dimensional paper structures. *May be repeated for a maximum of 9 semester hours.* Prerequisite: 20 semester hours of art. SU.

**ART 4340 Interior Design Studio IV\* (3)** Advanced work in interior design studio problems. Advanced programming and increasing emphasis on spatial development in predominantly commercial and/or institutional environments. *May be repeated for a maximum of 6 semester hours.* An additional fee is associated with this course. Prerequisite: ART 3330 for art majors; consent of instructor for nonmajors. \*Not available for graduate credit. SP.

**ART 4350 Interior Design Thesis I\* (3)** Summative course for the independent proposal of a unique interior design project. Preliminary work on portfolio and related documents necessary for a career placement search. Prerequisite: ART 4340. \*Not available for graduate credit.

**ART 4360 Interior Design Thesis II\* (3)** Design documentation and implementation of a unique interior design project previously proposed. Completing work on portfolio and related documents necessary for a career placement search. Prerequisite: ART 4350. \*Not available for graduate credit.

**ART 4412 Ceramics III (3)** Production of advanced ceramics projects with emphasis on the search for individual styles and choices of forming methods. Advanced study of glaze chemistry, clay body formulation, and kiln construction. *May be repeated for a maximum of 9 semester hours.* An additional fee is associated with this course. Prerequisite: ART 3412. FA, SP, SU.

**ART 4420 Sculpture IV (3)** A repeatable advanced level studio art course in sculpture that allows students to consolidate and increase their skills and abilities while they build a significant body of sculptural work. *May be repeated.* Prerequisite: ART 3440. An additional fee is associated with this course. FA, SP.

**ART 4434 Creative Bookbinding (3)** Introduction to the art and craft of the artist's book, including the technical and creative aspects of historical and contemporary bookbinding. *May be repeated for a maximum of 6 semester hours.* SP.

**ART 4511 Painting III (3)** Application of principles of composition in the medium of oil or acrylic paint. *May be repeated for a maximum of 9 semester hours.* Prerequisite: ART 3511 or ART 3513 or ART 3515. FA, SP, SU.

**ART 4513 Painting III: Plein Air (3)** Working in the landscape utilizing direct observation to develop advanced painting skills. *May be repeated for a maximum of 9 semester hours.* Prerequisite: ART 3511 or ART 3513 or ART 3515. FA.

**ART 4515 Painting III: Figure (3)** Working from the figure utilizing direct observation to develop advanced painting skills. *May be repeated for a maximum of 9 semester hours.* Prerequisite: ART 3511 or ART 3513 or ART 3515. SP.

**ART 4600 Graphic Design Internship (1-6)** An elective course for graphic design majors operated in conjunction with various business firms, wherein students are afforded the opportunity of working alongside professional designers in the field. *May be repeated for a maximum of 6 semester hours.* Prerequisite: a major on the undergraduate level of graphic design and with approval of departmental committee. FA, SP, SU.

**ART 4610 Interactive Design (3)** An introduction to the field of digital visual communication. Integration of new technologies, concepts and methods will be explored. Prerequisites: ART 3660. An additional fee is associated with this course. SP.

**ART 4620 Motion Design\* (3)** Introduction to the field of motion graphics including: time-based works, animation, sound, and digital multimedia. Exploration of technologies, methods and concepts in motion design. An additional fee is associated with this course. Prerequisites: ART 2610 and ART 2620. \*Not available for graduate credit. FA, SU.

**ART 4625 Advanced Illustration I\* (3)** The application of illustration techniques and concepts to advertising and editorial assignments in a simulated professional setting. Projects will stress the research and generation of visual references, working with art directors and editors, meeting tight deadlines. Prerequisite: ART 3635. An additional fee is associated with this course. \*Not available for graduate credit. FA.

**ART 4635 Advanced Illustration II\* (3)** A continuation of ART 4625 with an emphasis on the business aspects of free-lance illustration. Prerequisite: ART 4625. An additional fee is associated with this course. \*Not available for graduate credit. SP.

**ART 4850 Twentieth Century Art and Architecture (3)** Examines the development of Modern art and architecture in the Western world from its origins in the late nineteenth century to mid-twentieth century Postmodernism using critical and creative thinking about social, political, cultural, intellectual and aesthetic contexts embodied in the visual arts. FA.

**ART 4860 Contemporary Art and Design (3)** Examines themes in contemporary art and design and their theoretical frameworks in a global community using critical and creative thinking about social, political, cultural, intellectual and aesthetic contexts embodied in the visual arts and global contemporary culture.

**ART 4915 Methods of Teaching Art II: Management and Assessment\* (3)** The second in a series of three art education methods courses and is designed to ensure that teacher education candidates have mastered specific techniques for teaching art in today's secondary schools Prerequisites: ART 3911, ART 3915; should be taken concurrently with FDX 4970. An additional fee is associated with this course. \*Not available for graduate credit. FA.

**ART 4920 Methods of Teaching Art III: Student Teaching Seminar\* (3)** Application of previous art methods and education course knowledge to preparing for student teaching placements, fulfilling program exit requirements, and developing skills for seeking employment. Prerequisite: admission to Teacher Education Program; double majors must take a methods course for each major; should be taken during the Professional Semester. \*Not available for graduate credit. FA, SP.

**ART 4930 K-12 Field Experience in Art\* (1)** Participation in the elementary and secondary art locations where student teaching will take place, ensuring an effective transition from University campus setting to student teaching. Prerequisites: admission to the Teacher Education Program; should be taken concurrently with ART 4920 during the Professional Semester (the student teaching semester). \*Not available for graduate credit. FA, SP.

## AT - Athletic Training

**AT 1610 Introduction to Athletic Training (2)** The course is designed to acquaint the first year athletic training major with all aspects of the athletic training profession. Corequisites: AT 1611 and AT 1625. FA.

**AT 1611 Introduction to Athletic Training Lab I (1)** Introduction to clinical athletic training emphasizing basic pre-professional skills sets. Corequisites: AT 1610 and AT 1625. FA.

**AT 1625 CPR/First Aid/AED for Health Care Professionals (1)** Designed to prepare students to administer CPR/AED in a clinical setting. An additional fee is associated with this course.

**AT 1630 Foundations of Athletic Training (2)** Provide the athletic training student with the foundation needed to recognize the cause of injuries, effectively manage injuries, and to prevent injuries from occurring. Prerequisites: AT 1610, AT 1611 and AT 1625. Corequisites: AT 1631 and AT 1650. SP.

**AT 1631 Foundations of Athletic Training Lab II (1)** Provide the athletic training student with the clinical foundations to recognize the cause of, prevention of, and management of injuries. Prerequisites: AT 1610, AT 1611, and AT 1625. Corequisites: AT 1630 and AT 1650. SP.

**AT 1640 Medical Terminology (1)** Terminology, note writing, and documentation techniques in sports medicine. A treatment cycle will be introduced. Prerequisites: AT 1610, AT 1611, and AT 1625. SP.

**AT 1650 Responding to Emergencies for the Professional Rescuer (2)** Emergency care for accident, injury and illness situations involving the active population. Corequisites: AT 1630 and AT 1631.

**AT 2610 Orthopedic Assessment: Lower Extremity (2)** Common types of orthopedic/sports dysfunctions to the lower extremity. Viewpoints include: etiology and mechanism of injury, pathology, recognition and evaluation techniques, protocols, and prevention. Prerequisites: AT 1610, AT 1611, AT 1630, AT 1631, AT 1640, AT 1650, and PE 1800. Corequisite: AT 2611. FA.

**AT 2611 Orthopedic Assessment: Lower Extremity Lab III (1)** Evaluation of orthopedic injuries and conditions occurring to the lower extremity. Prerequisites: AT 1610, AT 1611, AT 1630, AT 1631, AT 1640, AT 1650, and PE 1800. Corequisite: AT 2610. FA.

**AT 2620 Orthopedic Assessment: Upper Extremity (2)** Common types of orthopedic/sports dysfunctions to the upper extremity will be discussed including mechanism of injury, pathology, recognition and evaluation techniques, protocols, and prevention. Prerequisites: AT 1610, AT 1611, AT 1630, AT 1631, AT 1640, AT 1650, AT 2610, AT 2611, PE 1800 and PE 2850. Corequisites: AT 2621 and PE 2800. SP.

**AT 2621 Orthopedic Assessment: Upper Extremity Lab IV (1)** Evaluation of orthopedic injuries and conditions occurring to the upper extremity. Prerequisites: AT 1610, AT 1611, AT 1630, AT 1631, AT 1640, AT 1650, AT 2610, AT 2611, PE 1800 and PE 2850. Corequisite: AT 2620. SP.

**AT 2630 Therapeutic Modalities (3)** The theoretical knowledge for the clinical application of therapeutic modalities. Principles of the physiological effects and therapeutic indications and contraindications with application of these modalities. Prerequisites: AT 1610, AT 1611, AT 1625, AT 1630, AT 1631, AT 1640, AT 1650, AT 2610, AT 2611, and AT 2640. Corequisite: AT 2631 or consent of faculty advisor.

**AT 2631 Therapeutic Modalities Lab (1)** Students will apply the techniques and clinical skills related to the application of therapeutic modalities. Prerequisites: AT 1610, AT 1611, AT 1630, AT 1631, AT 1640, AT 1650, PE 1800, and PE 2850. Corequisites: AT 2630 or consent of faculty advisor.

**AT 2640 Introduction to Therapeutic Rehabilitation (2)** An introduction to therapeutic exercise, program design and implementation, and progression for exercises and conditions in the active population. Prerequisites: AT 1610, AT 1611, AT 1630, AT 1631, AT 1640. Corequisite: PE 1800 or consent of faculty advisor.

**AT 3610 Care and Prevention of Injuries (3)** Accepted athletic training procedure in the care and prevention of athletic injuries. Prerequisite: PE 1800. An additional fee is associated with this course. FA, SP.

**AT 3620 Clinical Athletic Training Lab V (2)** The application of athletic training skills and professional practice related to the clinical setting. Prerequisites: AT 2610, AT 2611, AT 2620, AT 2621. FA.

**AT 3630 Therapeutic Rehabilitation (2)** Theoretical knowledge in the clinical application of rehabilitation programs, physical examinations, therapeutic exercises, open and closed chain exercises, muscle reeducation, special therapeutic techniques including aquatic therapy. Prerequisites: AT 1610, AT 1611, AT 1630, AT 1631, AT 1650, AT 2620, AT 2621, AT 2630, AT 2631, PE 2850 and PE 2800.

**AT 3631 Therapeutic Rehabilitation Lab (1)** Clinical skills relating to the rehabilitation of athletic injuries. Prerequisites: AT 1610, AT 1611, AT 1630, AT 1631, AT 1650, AT 2620, AT 2621, AT 2630, AT 2631, PE 2850 and PE 2800.

**AT 3640 Clinical Athletic Training Lab VI (2)** The application of athletic training skills and professional practice related to the clinical setting. Prerequisites: AT 2610, AT 2611, AT 2620, AT 2621, AT 2630, BIOL 3401 with a C or better, and BIOL 2402 with a C or better. SP.

**AT 3650 Sport and Exercise Pharmacology (2)** Discuss medications and their impact upon the active population. Issues in ethical concerns and legal implications will be addressed. Prerequisite: junior standing. FA.

**AT 4610 Clinical Athletic Training Lab VII\* (2)** The application of athletic training skills and professional practice related to the clinical setting. Prerequisites: AT 2610, AT 2611, AT 2620, AT 2621, AT 2630, and AT 2631. \*Not available for graduate credit. FA.

**AT 4620 Clinical Athletic Training Lab VIII\* (2)** The application of athletic training skills and professional practice related to the clinical setting. Prerequisites: AT 2610, AT 2611, AT 2620, AT 2621, AT 2630, and AT 2631. \*Not available for graduate credit. SP.

**AT 4630 Organization and Administration of Athletic Training\* (3)** Legal issues, budget and inventory management, facility designs and maintenance, daily supervision, scheduling, and administration of the athletic training facilities will be addressed. Prerequisites: AT 1610, AT 1611, AT 1630, AT 1631, AT 1650, AT 2620, AT 2621, AT 2630, AT 2631, AT 3620, PE 2850 and PE 2800 \*Not available for graduate credit. SP.

**AT 4640 Senior Seminar in Athletic Training (2)** Culminating experiences

for senior level athletic training students focusing on current topics in the Athletic Training Profession and career development issues. Prerequisite: senior standing.

**AT 4650 Human Disease Lab for Athletic Training\* (1)** Clinical practice in patient care using instrumentation and hands-on application in performing differential assessments of common disease states and medical conditions for the Athletic Training Student. Prerequisite: PE 2850 or BIOL 3402. Corequisite: HED 4370. \*Not available for graduate credit.

## ATM - Automotive Technology Management

NOTE: Each student enrolled in an automotive course is expected to pay a course fee to cover the cost of consumable supplies which cannot be conveniently charged to a particular project. In addition, each student will provide appropriate vehicle(s) with necessary materials and replacement parts for assigned laboratory experiences.

**ATM 1010 Contemporary Power Systems (3: 2 lecture, 1 lab)** Power sources and methods of transferring power. Theory of internal combustion engines. Laboratory experiences with emphasis on small gasoline engines. Each student must disassemble and overhaul at least one engine. An additional fee is associated with this course. FA, SU.

**ATM 2110 Engine Theory and Maintenance (4: 3 lecture, 1 lab)** Examines through practical application the theories of operation, construction, maintenance, disassembly, and assembly of motor vehicle engines and their supporting systems. Emphasis on operating principles and maintenance procedures. Prerequisite: ATM 1010 or background experience. An additional fee is associated with this course. FA.

**ATM 2124 Automotive Braking Systems (4: 2 lecture, 2 lab)** Classroom and laboratory activity in the diagnosis, service and repair of automotive braking, anti-lock braking, traction control and stability control systems. Prerequisite: ATM 1010. An additional fee is associated with this course. SP.

**ATM 2130 Automotive Electrical Systems (4: 2 lecture, 2 lab)** Procedures for testing, adjusting, repairing, and servicing of electrical components in automotive charging, starting, ignition, and accessory systems. Prerequisite: ATM 1010 and ET 1010 or concurrently. An additional fee is associated with this course. FA.

**ATM 2132 Engine Performance I (4: 2 lecture, 2 lab)** Fuel and related emission control systems. Basic carburation, fuel injection, and emission control devices. Prerequisite: ATM 2130. An additional fee is associated with this course. SP.

**ATM 2140 Manual Drivelines (3: 2 lecture, 1 lab)** In-depth classroom and laboratory experiences in the diagnosis, service and repair of manual transmissions and drivelines. Prerequisite: ATM 1010 or AGRI 3200. An additional fee is associated with this course. FA.

**ATM 2150 Mobile Heating, Ventilating, Air-Conditioning (Mobile HVAC) (3: 2 lecture, 1 lab)** Designed to introduce technicians to mobile heating, ventilation, and air-conditioning systems. An additional fee is associated with this course. SP.

**ATM 3010 Transportation Systems (3)** Characteristics and significance of transportation technology as applied to people, their society and economic systems, analyzed through a review of water, highway, rail, air and pipeline transport. FA.

**ATM 3110 Automotive Engine Overhaul (4: 1 lecture, 3 lab)** Theory and practice of disassembling, cleaning, inspecting, and repairing automotive engines. Removal and overhaul of engine according to accepted industry practice is a required activity for each student in the course. Prerequisite: ATM 2110 or AGRI 3200. SP.

**ATM 3120 Steering and Suspension Systems (4: 2 lecture, 2 lab)** Classroom and laboratory activity in the diagnosis, service and repair of automotive steering and suspension systems. Prerequisite: ATM 1010 or background experience. An additional fee is associated with this course. FA.

**ATM 3130 Engine Performance II (4: 2 lecture, 2 lab)** Utilization of computerized diagnostic methods and equipment in testing and servicing computerized engines in conjunction with automotive tune-up. Prerequisite: ATM 2130 and ATM 2132. An additional fee is associated with this course. FA.

**ATM 3134 Advanced Powerplant Systems (3: 2 lecture, 1 lab)** Designed to familiarize students with current and near-future automotive

propulsion system technologies. It includes the study of advanced engine performance and diagnostic equipment with particular emphasis given to alternate fuel power-plant systems, electric vehicles, hybrid electric vehicles, fuel cells and other relevant topics pertaining to the advanced vehicle propulsion systems. Prerequisite: ATM 2132. An additional fee is associated with this course. FA.

**ATM 3140 Automatic Transmissions (3: 2 lecture, 1 lab)** In-depth classroom and laboratory experiences in the diagnosis, service and repair of automatic transmissions and drivelines. Prerequisite: ATM 1010 or AGRI 3200. An additional fee is associated with this course. SP.

**ATM 3150 Diesel Technology (4: 3 lecture, 1 lab)** Survey of diesel engine theory, diagnosis, service and maintenance with emphasis in diesel fuel systems, injection pump designs, construction, operation, and maintenance. Prerequisite: ATM 2110 or AGRI 3200. An additional fee is associated with this course. SP.

**ATM 4025 Motorcycle Systems Maintenance (3: 2 lecture, 1 lab)** Theory, maintenance and repair of motorcycles and systems. Special emphasis on diagnostics, repair, and adjustment procedures. Students will need to provide a motorcycle. An additional fee is associated with this course FA(O).

**ATM 4032 Hydraulics and Pneumatics (3: 2 lecture, 1 lab)** Fluid power principles with practical application of hydraulics, pneumatics, and fluidics. Prerequisites: MATH 1111 or TECH 1040. An additional fee is associated with this course. FA, SP, SU.

**ATM 4038 Advanced Hydraulics (3)** Hydraulic system analysis and troubleshooting along with servo and electronic control theory and application. Prerequisite: ATM 4032. An additional fee is associated with this course. FA(E).

**ATM 4112 ATM Capstone Experience\* (3)** Integration of communication, technology, sociology, economics, and ecology with automotive engineering, management and service, emphasizing their reciprocal effects on each other. Prerequisite: 27 hours of ATM classes and senior standing as an Automotive Technology Management major. An additional fee is associated with this course. \*Not available for graduate credit. SP.

**ATM 4130 ATM Comprehensive Vehicle Diagnostics\* (4: 1 lecture, 3 lab)** Designed as a capstone technical course for learners in the ATM major. The course is primarily lab-based, with most of the course work following diagnostic scenarios in the laboratory. Lab tasks will test the learner on their ability to diagnose vehicle failures on a complete vehicle scale that include all vehicle systems and how they function relative to each other, and will expand upon these areas via diagnostic and industry standard technical material and testing methods. Usage of the proper diagnostic processes, lab scopes, DVOM's, scan tools, and other diagnostic tools is required for success in this course. Prerequisite: ATM 3130. An additional fee is associated with this course. \*Not available for graduate credit. SP.

**ATM 4134 Advanced Vehicle Systems (2)** A study of advanced peripheral electronic systems in automobiles. Emphasis is placed on systems as they pertain to hybrid and electric vehicles. Prerequisite: ATM 3134. SP.

**ATM 4410 Intermodal Surface Transportation (3)** Surface transportation (motor vehicle, pipeline, rail, and water) in the United States as seen from an integrated, intermodal viewpoint. Major aspects include systems analysis, organization, operations, financing, research and development, training, and regulation. Economic, social, and political factors are considered. AN.

## AVIA - Aviation

In addition to any course prerequisites listed for the courses below, the Harmon College of Business and Professional Studies also enforces a course leveling prerequisite. This means that freshmen (those who have earned 0-29.5 semester hours of college credit) may enroll in 1000 level courses only, sophomores (completed 30-59.5 semester hours) may enroll in 2000 or 1000 level courses, juniors (completed 60-89.5 semester hours) may enroll in 3000, 2000 or 1000 level courses and seniors (all students who have earned 90 semester hours) may enroll in 4000 level courses or below.

**AVIA 1020 Aeronautics (2)** An overview of aviation and aerospace related industries. Consideration is given to the development of aviation and resulting social and economic factors, theory of flight, problems of weather and navigation, occupational opportunities, and government interest, promotion and regulation. FA, SP.

**AVIA 1215 General A&P Applications (3)** General A&P related course

and laboratory material necessary to transition from military to civilian applications. Prerequisite: Release from the Federal Aviation Administration (FAA sign-off) for General, Airframe, and Powerplant or permission of instructor.

**AVIA 1216 Airframe Applications (3)** The course provides a thorough study of Airframe related course material necessary to transition from military to civilian applications. Prerequisite: FAA authorization for General, Airframe, and Powerplant, or permission from the instructor.

**AVIA 1217 Powerplant Applications (3)** The course provides a thorough study of Powerplant related course material necessary to transition from military to civilian applications. Prerequisite: FAA authorization for General, Airframe, and Powerplant, or permission from the instructor.

**AVIA 1218 FAA Maintenance Regulations (3)** The course provides a thorough study of FAA Maintenance Regulations and Records keeping necessary to transition from military to civilian applications. Prerequisite: FAA authorization for General, Airframe, and Powerplant, or permission from the instructor.

**AVIA 1310 FAA Private Requirements (4)** Basic ground school in support of flight training to prepare for the FAA examination for the Private Pilot Certificate. A fee is charged for pilot supplies and ground school materials. FA, SP.

**AVIA 1330 Principles of Helicopter Flight (2)** Provides basic helicopter aerodynamics to helicopter Private Pilot students including aircraft components, flight characteristics, and flight principles. Prerequisite: FLYA 1321 or Private Pilot Airplane certificate or equivalent.

**AVIA 2310 Propulsion Systems (3)** Operation and theory of aircraft propellers and both reciprocating and gas turbine engines. Laboratory activity includes testing and troubleshooting major functional components and systems. FA, SP.

**AVIA 2325 Instrument Rating Ground School (4)** Instrument ground school subjects in support of flight training to prepare for FAA examination for instrument rating. Prerequisite: FLYA 1321. FA, SP.

**AVIA 2340 Aircraft Systems and Components (3)** Design, construction and operation of aircraft mechanical, electrical hydraulic, and pneumatic systems with emphasis on trouble analysis, servicing methods, and safety precautions. Prerequisite: AVIA 2310 or concurrently. FA, SP.

**AVIA 2350 Aviation Weather (3)** Meteorology for pilots with information for understanding and interpreting aviation weather reports and forecasts, weather hazards including windshear, turbulence, icing and visibility restrictions. Prerequisite: AVIA 1310.

**AVIA 3010 Aerodynamics (3)** Theories of flight and factors affecting aircraft in flight, including drag, velocity, lift, thrust and wing loading. Comparative analysis of design features in modern aircraft. FA, SP.

**AVIA 3022 Aviation Internship (1-3)** Provides experience for students in participating organizations. Students rotate assignments, create written reports of their activities.

**AVIA 3030 Sport Aviation (2)** Sailplanes, hot air balloons, and related sport aircraft. Students will have flying experience in either sailplanes or hot air balloons. Flight fees are required to cover expenses of flight instruction. Principles of organizing fly-ins, air shows, and contests.

**AVIA 3080 Air Traffic Control (2)** Purposes, activities and operational procedures of air traffic control centers, towers and flight service stations. Study will include both standard and emergency services available from ATC/FSS systems.

**AVIA 3255 Metal Airframe Processing (3)** Theory and practice in the construction and repair of metal airframes.

**AVIA 3305 FAA Commercial Requirements (3)** Commercial ground school subjects in support of flight training to prepare for FAA examination for Commercial Pilot Certificate. Prerequisite: FLYA 2314. FA, SP.

**AVIA 3360 Flight Instructor - Airplane (2)** Combines classroom and flight laboratory experience to prepare for FAA written examination and flight test for flight instructor rating. Prerequisite: FLYA 3317 or FLYA 3417. Corequisite: FLYA 3360. An additional fee is associated with this course.

**AVIA 3370 Transport Aircraft Systems (2)** Comparison of systems on major types of transport category aircraft and inflight management of those systems thru lecture, computer based training and simulation. Lab work will utilize cockpit procedures trainer and advance flight training device. Prerequisites: AVIA 2325, AVIA 2340; Admission to Professional Pilot degree program and junior standing. Must show proof of US Citizenship or TSA Clearance for Flight Training. Corequisite: AVIA 3372. An additional fee is associated with this course. FA, SP.

**AVIA 3372 Advanced Transport Aircraft Systems (2)** Advanced

study of transport aircraft systems and familiarization with use of Flight Management Systems. Use of airline dispatch release documents for the programming of the training device from preflight to shutdown. Lab work will utilize cockpit procedures trainer and advance flight training device. Prerequisites: AVIA 2340, AVIA 2325; Admission to Professional Pilot degree program; junior standing. Must show proof of US Citizenship or TSA Clearance for Flight Training. Corequisite: AVIA 3370. An additional fee is associated with this course.

**AVIA 3610 Human Factors (3)** A survey of aeromedical human factors including causes, symptoms, prevention and treatment of flight environment disorders. Altitude effects, spatial disorientation, body heat imbalance, visual anomalies and psychological factors are included as they relate to pilot performance and survival effectiveness. An additional fee is associated with this course.

**AVIA 3620 Principles of Aviation Accident Causation (3)** This class offers a survey of air carrier and general aviation incidents and accidents along with causation models and how barriers prevent accidents. The class will include a video colloquia of aviation accident and training videos to supplement textbook reading.

**AVIA 3710 Professional Ethics in Aviation (2)** The course introduces students to ethical issues in aviation such as theoretical frameworks, concepts of business ethics, employee responsibility, accessibility, diversity in aviation, ground issues regarding airports, air traffic control and security, decision-making, as well as health and the environment.

**AVIA 4000 Special Projects in Aviation Technology (1-3)** Investigation of contemporary problems and issues in power and transportation by selected individuals or groups. *May be repeated for a maximum of 6 semester hours.* An additional fee is associated with some sections of this course.

**AVIA 4040 Aviation Management (3)** Aviation/airport management and administrative functions, issues, and problems involving both large and small airports, heliports, sea plane bases and related fixed base operations. Prerequisites: MGT 3325 or MCTE 3060; senior standing. FA, SP, SU.

**AVIA 4042 Aviation Maintenance Management\* (3)** Introduces fundamental duties/responsibilities of a typical maintenance manager for FAR Part 91, 135 charter, 145 repair station, corporate, and airline operations. \*Not available for graduate credit. FA, SP.

**AVIA 4045 Airport Management (3)** Airport operations and management principles and applications. Personnel, security, budgeting, contracts, maintenance and public relations.

**AVIA 4046 Airport Ops Certification\* (3)** Provides students with a working knowledge of airport certification procedures (including marking, lighting, guidance signs, aircraft rescue and firefighting, fuel handling safety, airspace obstruction analysis, winter operations, etc.), and airport inspection procedures to be able to complete an airport inspection in accordance with federal regulations. \*Not available for graduate credit.

**AVIA 4060 Aerospace Education (2-3)** Basic aerospace information dealing with the social, scientific, and technological importance of aviation and space with special applications for teachers who desire to utilize such information in the elementary and secondary school.

**AVIA 4070 Aviation History (3)** Major events, people, and changing technologies in the development of the present day air transportation system.

**AVIA 4090 Aviation Law (3)** Legal foundations and the federal and state regulatory functions which influence aviation and those who work in the industry. Prerequisites: Prerequisites: MGT 3325 or AVIA 5001; senior or graduate standing. FA, SP, SU.

**AVIA 4091 Regulatory Policy Seminar (4: 2 lecture, 2 lab)** This seminar course surveys the evolution of federal civil aviation regulations in the United States including FAA requirements, regulations, and certifications including exposure to the aircraft design, manufacturing, maintenance, pilot, aircraft owner, operations, and airport regulatory environment. FA.

**AVIA 4095 International Aviation (3)** Aviation issues in international aviation including ICAO regulations and other factors related to the operation of airplanes in a global environment.

**AVIA 4096 International Policy Seminar (3: 2 lecture, 1 lab)** This seminar course surveys the evolution of the international regulatory environment including international requirements, regulations, and certifications including exposure to the aircraft design, manufacturing, maintenance, pilot, aircraft owner, operations, and airport regulatory environment. Prerequisite: AVIA 4095 or concurrently. SP.

**AVIA 4370 Advanced Flight Crew Management (3)** Advanced flight crew operations with emphasis on the transition of the professionally qualified pilot into a highly skilled member of a flight management team with knowledge of cockpit resource management, high speed and high altitude flight techniques, turbine-powered operations and advanced avionics systems. Prerequisite: AVIA 3372. An additional fee is associated with this course. FA, SP.

**AVIA 4380 Flight Operations Management (3)** Airline flight operations management principles and applications. FA, SP.

**AVIA 4420 Air Transportation (3)** Organization and administration of the air transportation industry with attention to airline regulations, rate and route structures, air cargo and freight, scheduled and nonscheduled operations, and contract air transport. Prerequisites: MGT 3325 or **CECTE 3060**; senior standing. FA, SP, SU.

**AVIA 4430 Corporate Aviation Management (3)** Role, scope and purpose of business aviation. Managerial, administrative and financial business functions related to the use of business aviation aircraft. Prerequisites: MGT 3325 or AVIA 5001; senior or graduate standing.

**AVIA 4500 Aviation Safety (3)** To develop a knowledge of contributing factors affecting aviation safety and fostering control methods and techniques to reduce accidents related to aircraft and the aviation field. Prerequisites: MGT 3325 or AVIA 5001; senior or graduate standing. FA, SP, SU.

**AVIA 4810 Space Exploration (3)** Examines present and future methods of space exploration. Topics include the technology & vehicles, dangers, benefits, costs, and practical and political importance of space exploration. Discussion topics include space stations, moon colonies, manned missions from Mercury through Apollo, and current international space missions. Prerequisites: MGT 3325 or AVIA 5001; Junior standing or Graduate standing. SU. OLO.

**AVIA 4999 Integrative Studies Capstone\* (3)** Challenges the student to perform as an effective member of an air operations management team using critical thinking, decision making and ethics. Prerequisites: senior standing; MGT 3325 or **CECTE 3060**. \*Not available for graduate credit.

## BADM - Business Administration

**BADM 1400 Business Orientation (1)** Business Orientation is designed to facilitate students' orientation to the School of Business Administration (SoBA) and the University of Central Missouri. This course is available for Business Administration students and will count for free elective credit. Topics will include university resources, academic skills, time management, setting and achieving goals, as well as future careers choices within the six HCBPS emphasis areas including Accounting, Economics, Finance, Marketing, Management, and Computer Information Systems. FA.

**BADM 1500 Foundations of Business (1)** The course will present an introduction to economics, accounting, marketing, finance, and management. Other areas to be examined include business organization, networking, workplace communication, and decision-making. Students will develop soft skills needed to enhance an individual's interactions, job performance and career prospects. FA.

**BADM 1505 Job Shadowing (2)** The course will pair a High School student and a local employer. Areas examined include daily routine and operations of business positions, skills and responsibilities associated with the profession, and actual decision-making issues faced by an organization. SP.

**BADM 2000 Orientation to HCBPS (0)** Seminar course to orient and inform transfer students regarding Harmon College of Business and Professional Studies (HCBPS) and UCM requirements, policies, and procedures.

## BIOL - Biology

**BIOL 1000 The Discipline of Biology (1)** An introduction to biology as an academic endeavor as well as the opportunities that exist for undergraduate students at UCM and within the Department of Biology and Agriculture. Prerequisite: declaration of major in biology or related biological discipline.

**CEBIOL 1003 Introduction to the Sciences: Ecology (3)** Introduction to biological science with emphasis on scientific methodology, ecological concepts regarding populations, communities and ecosystems and the

impact of humans on the natural world. No laboratory included. Not available to those with credit in **CEBIOL 1004**.

**CEBIOL 1004 Introduction to the Sciences: Ecology (4: 3 lecture, 1 lab)** Introduction to biological science with emphasis on scientific methodology, ecological concepts regarding populations, communities and ecosystems and the impact of humans on the natural world. Laboratory included. Not available to those with credit in **CEBIOL 1003**.

**CEBIOL 1005 Introduction to Environmental Science (3)** Environmental science as an integrative study of human interaction with the environment that seeks to meet the needs of students with little background in science.

**CEBIOL 1006 Environmental Science/Ecology Lab (1:1 lab)** Introduction to biological science with emphasis on scientific methodology, ecological concepts regarding populations, communities and ecosystems, and the impact of humans on the natural world. Must be taken concurrently with **CEBIOL 1003** or **CEBIOL 1005**.

**CEBIOL 1007 Plants and Society (4: 3 lecture, 1 lab)** Introduction to science with an emphasis on the economic uses of plants that are important to society. The course introduces the student to basic vocabulary and principles of the study of economically important plants.

**BIOL 1110 Principles of Biology (3)** Examination of basic biological principles including the scientific method, biological molecules, cellular function and structure, photosynthesis, respiration, metabolism, cell mitosis, genetics, evolution, diversity, and ecology.

**BIOL 1111 Plant Biology (4: 3 lecture, 1 lab)** Examination of basic biological principles including the scientific method; macromolecules of life; cellular structure, function, and replication; and plant form, function and diversity. Laboratory included. An additional fee is associated with this course.

**BIOL 1112 Animal Biology (4: 3 lecture, 1 lab)** Introduction to the evolution and classification of the metazoa with emphasis on the form and function of selected invertebrate and vertebrate animals. An additional fee is associated with this course.

**CEBIOL 2010 Human Biology (3)** An overview of human biology, emphasizing physiology, development, health, interpersonal and environmental interactions.

**BIOL 2012 Exploratory Projects in Biology (1-4)** Students as a group learn specialized, introductory biology content not available through normal course offerings. *May be repeated for a maximum of 8 semester hours.* Prerequisite: Consent of Department Chair.

**CEBIOL 2020 General Ecology (3)** An introduction to the major concepts of ecology in the context of evolution and the ecology of populations, communities, and ecosystems. Prerequisite: BIOL 1110 and BIOL 1111 or BIOL 1112.

**BIOL 2401 Anatomy and Physiology I (4: 3 lecture, 1 lab)** A functional study of cellular and metabolic processes and cardiovascular, lymphatic, respiratory and digestive systems integrated with a study of pertinent structures. Prerequisite: **CECHEM 1103** or **CECHEM 1104** or **CECHEM 1131**. An additional fee is associated with this course.

**BIOL 2402 Anatomy and Physiology II (4: 3 lecture, 1 lab)** A functional study of temperature, water and electrolyte balances and skeletal, muscular, neural, endocrine and reproductive systems integrated with a study of pertinent structures. Prerequisite: BIOL 2401. An additional fee is associated with this course.

**CEBIOL 2510 Basic Genetics (3)** Survey of heredity with emphasis on classical and modern genetics in context of human diversity, health and impact on society and the environment. Prerequisite: ENGL 1020 or ENGL 1080.

**BIOL 2512 Cell Biology (3)** A study of cellular structure and function to include macromolecules, DNA replication, transcription, and translation; cellular organelles, membranes, cytoskeleton, energetics, cell cycle, and cell signaling. Prerequisites: (BIOL 1110 or BIOL 1111 or BIOL 1112) and CHEM 1131.

**BIOL 3211 Comparative Anatomy (4: 2 lecture, 2 lab)** Comparative morphology of the early development and evolution of the organ systems of vertebrates. Laboratory study of representative vertebrates. Prerequisites: BIOL 1110 and BIOL 1112. An additional fee is associated with this course.

**BIOL 3213 Embryology of Vertebrates (3: 2 lecture, 1 lab)** Germ cells, fertilization, and development of systems, organs, and tissues of vertebrate embryos. Prerequisites: BIO 1110 and BIOL 1112 or BIOL 3402; and **CECHEM 1104** or **CECHEM 1131**. An additional fee is associated with this course. FA.

**BIOL 3215 Medical Terminology (2, 3)** The language of medical and paramedical practices. Terminology related to organ systems of the body is presented with emphasis on Latin and Greek roots. May not be repeated for credit. Prerequisites: One biology course.

**BIOL 3401 Human Anatomy (3: 1 lecture, 2 lab)** The systematic study of human anatomy, including the integumentary, skeletal, muscular, nervous, cardiovascular, lymphatic and immune, respiratory, urinary, digestive, endocrine, and reproductive systems. Prerequisite: CHEM 1103 or CHEM 1104 or CHEM 1131. An additional fee is associated with this course.

**BIOL 3402 Human Physiology (5: 4 lecture, 1 lab)** The study of physiological processes of humans, including membranes, muscle, nervous, cardiovascular, respiratory, renal, gastrointestinal, endocrine and reproductive physiology. Prerequisite: BIOL 3401. An additional fee is associated with this course.

**BIOL 3410 Forensic Science (3)** Theoretical and hands-on applications of forensic science including types of deaths, taphonomy, toxicology, body fluid and blood analysis, ballistics and trace evidence determinations. Prerequisites: BIOL 2010 or BIOL 3401, and CHEM 1132.

**BIOL 3413 Immunology (3)** A survey of the field of immunology including the types of immune responses, antibody synthesis, antigen-antibody interactions, hypersensitivity, immunity to infection, and the design of laboratory techniques for immunological screening. Prerequisite: BIOL 3401 or BIOL 3431. SP.

**BIOL 3414 Histology (3: 2 lecture, 1 lab)** The functional morphology of selected tissues at the light microscopic level. Laboratory involves practice in slide reading. Prerequisite: BIOL 3211 or BIOL 3402 or BIOL 3431. An additional fee is associated with this course. FA.

◆**BIOL 3431 Animal Physiology (4: 2 lecture, 2 lab)** Animal functions in terms of their needs for oxygen, food, energy, temperature, water, movement, information, and integration. Prerequisites: BIOL 1110 and BIOL 1112 or AGRI 3410; and CHEM 1104 or CHEM 1131. An additional fee is associated with this course.

**BIOL 3511 Genetics (4: 3 lecture, 1 lab)** Hereditary principles and their application to classical and molecular genetics. Laboratories emphasize inquiry-based learning applied to exercises using Mendelian genetics and DNA technology. Prerequisites: BIOL 2510 or BIOL 1110 or BIOL 1111 or BIOL 3402; and CHEM 1131; and MATH 1111 or MATH 1150 or MATH 1151 or MATH 1620 or ACST 1300. An additional fee is associated with this course. FA.

**BIOL 3610 Basic Microbiology (3)** A lecture-only introduction to the basic microbial concepts including various microbial classes, genetics, habitats, cell structure, metabolism, modes of transmission, and control methods. Not available for Biology majors or minors. Prerequisites: BIOL 1110 or BIOL 3402; and CHEM 1104 or CHEM 1131.

**BIOL 3611 Microbiology (4: 3 lecture, 1 lab)** An introduction to the major groups of microorganisms including their cell structure, metabolism, genetics, and ecology. Emphasis is placed upon the bacteria and viruses. Prerequisites: BIOL 1112 or BIOL 3402 with a grade of C or better; and CHEM 1104 or CHEM 1131 with a grade of C or better. An additional fee is associated with this course.

**BIOL 3709 Dendrology (4: 3 lecture, 1 lab)** The classification, ecology, economics, identification, morphology, and distribution of woody plants. Prerequisite: BIOL 1111.

**BIOL 3711 Plant Identification (4: 3 lecture, 1 lab)** A basic course in plant identification, using classification, nomenclature, collection and preservation techniques. Involves much field and lab work. Prerequisite: BIOL 1111 or AGRI 1600.

**BIOL 3712 Field Natural History (4: 2 lecture, 2 lab)** Provides basic experience in field and laboratory identification of local plants and animals and an introduction to environmental awareness. This is a background course for all courses in field biology and is especially useful to teachers and pre-professional students. Prerequisites: BIOL 1110, BIOL 1111, BIOL 1112 and BIOL 2020. An additional fee is associated with this course.

◆**BIOL 3721 Wildlife Management (3)** Wildlife resources of North America and their importance in our economic and cultural life; biological methods of preservation, restoration and management. Prerequisites: BIOL 1110 and BIOL 2020.

**BIOL 4001 Ecology Senior Seminar\* (1)** Capstone course for biology majors where assessments are completed including a nationally administered exit exam, ACAT in Biology. Strategies for building careers in

ecological, wildlife and conservation biology are discussed. Prerequisite: senior standing. \*Not available for graduate credit.

**BIOL 4002 Life Science Senior Seminar\* (1)** Capstone course for biology majors where assessments are completed including a nationally administered exit exam, MFT in Biology. Strategies for building careers in molecular, cellular and physiological/biomedical biology are discussed. Prerequisite: senior standing. \*Not available for graduate credit.

**BIOL 4003 Radiologic Technology Senior Seminar\* (1)** Capstone course for radiologic technology majors where assessments are completed including a nationally administered exit exam, ACAT in Biology. Strategies for building careers in radiologic technology and hospital settings are discussed. Prerequisite: enrollment in the last semester before clinicals. \*Not available for graduate credit.

**BIOL 4011 Special Problems in Biology (1-4)** Individual work under supervision of a staff member. Problems may be undertaken in any field of biology. *May be repeated for a maximum of 4 semester hours.* Prerequisite: consent of instructor.

**BIOL 4012 Special Projects in Biology (1-8)** *May be repeated for a maximum of 9 semester hours.* With permission of the Department Chair, majors in medical technology may repeat for a maximum of 30 semester hours. Prerequisite: consent of instructor.

**BIOL 4013 Introduction to Experimental Design and Analysis (3)** Covers the conceptualization, implementation, analysis, and communication of research in biology. Prerequisites: BIOL 1110; MATH 1111 or MATH 1150 or consent of instructor.

**BIOL 4014 Internship in Biology (1- 9)** Practical experience working within the various components of the Biology discipline. Only 4 credit hours total may be used to satisfy Approved Biology Electives. Prerequisite: must be a major in the Department of Biological Sciences with at least 60 hours of credit.

**BIOL 4015 Clinical Immunohematology\* (4)** Clinical Immunohematology, a component of the Medical Technology Clinical Internship as part of the last year of the degree. Prerequisite: Acceptance into an affiliated Clinical Laboratory Science/Medical Technology Program. \*Not available for graduate credit. SU.

**BIOL 4016 Clinical Urinalysis\* (2)** Clinical Urinalysis, a component of the Medical Technology Clinical Internship as part of the last year of the degree. Prerequisite: Acceptance into an affiliated Clinical Laboratory Science/Medical Technology Program. \*Not available for graduate credit. SU.

**BIOL 4017 Clinical Microbiology\* (7)** Clinical Microbiology, a component of the Medical Technology Clinical Internship as part of the last year of the degree. Prerequisite: Acceptance into an affiliated Clinical Laboratory Science/Medical Technology Program. \*Not available for graduate credit. FA.

**BIOL 4018 Clinical Immunology\* (5)** Clinical Immunology, a component of the Medical Technology Clinical Internship as part of the last year of the degree. Prerequisite: Acceptance into an affiliated Clinical Laboratory Science/Medical Technology Program. \*Not available for graduate credit. FA.

**BIOL 4019 Clinical Biochemistry\* (7)** Clinical Biochemistry, a component of the Medical Technology Clinical Internship as part of the last year of the degree. Prerequisite: Acceptance into an affiliated Clinical Laboratory Science/Medical Technology Program. \*Not available for graduate credit. SP.

**BIOL 4020 Clinical Hematology\* (4)** Clinical Hematology, a component of the Medical Technology Clinical Internship as part of the last year of the degree. Prerequisite: Acceptance into an affiliated Clinical Laboratory Science/Medical Technology Program. \*Not available for graduate credit. SP.

**BIOL 4021 Clinical Special Topics\* (1)** Clinical Special Topics, a component of the Medical Technology Clinical Internship as part of the last year of the degree. Prerequisite: Acceptance into an affiliated Clinical Laboratory Science/Medical Technology Program. \*Not available for graduate credit. SP.

**BIOL 4022 Clinical Education / Practice IV\* (4-6)** A component of the Radiologic Technology Internship as part of the last year of the degree. Prerequisite: Acceptance into a JCERT accredited affiliated program. \*Not available for graduate credit.

**BIOL 4023 Radiographic Anatomy and Physiology\* (0-8)** A component of the Radiologic Technology Internship as part of the last year of the degree. Prerequisite: Acceptance into a JCERT accredited affiliated

program. \*Not available for graduate credit.

**BIOL 4024 Radiographic Positioning and Procedure\* (2-4)** A component of the Radiologic Technology Internship as part of the last year of the degree. Prerequisite: Acceptance into a JCERT accredited affiliated program. \*Not available for graduate credit.

**BIOL 4025 Medical Imaging\* (2-10)** Includes all aspects of digital imaging acquisition and display. Included are topics regarding understanding of the components, principles and operation of digital imaging systems. Factors that impact image acquisition, display, archiving and retrieval are discussed. Guidelines for selecting exposure factors and evaluating images within the digital system assist students to bridge between film based and digital imaging systems. \*Not available for graduate credit.

**BIOL 4026 Radiation Biology and Protection\* (2-3)** Continues covering the fundamentals of basic radiation biology as well as basic radiation safety theory. Biology topics will include the fundamental principles of radiation biology, molecular and cellular radiobiology and the early and late effects of radiation. Radiation protection topics will include Health Physics practices, considerations for design of equipment and facilities, as well as procedures for ensuring the safety of radiation workers, patients, and members of the public. \*Not available for graduate credit.

**BIOL 4027 Pathology I\* (2-3)** Examination of pathologic conditions related to various radiologic procedures. Introduction to pathology is the study of significant diseases, which present radiologic findings. Studies will include the diagnosis, etiology, symptoms, treatment and radiographic correlations of pathologic conditions with relationship to cell pathology, inflammation, bone and joint disease, gastrointestinal system, respiratory, urinary system, male and female reproduction system. How to select proper exposure factors for the pathology that is in existence and how the pathology will appear on radiographic images. \*Not available for graduate credit.

**BIOL 4028 Clinical Education / Practice V\* (2-6)** A clinical experience with limited supervision for continued emphasis in application and evaluation of procedures involving all aspects of radiology. The student will continue to expound on Clinical Education 301, 302, 303 and 404 exams. \*Not available for graduate credit.

**BIOL 4029 A&P Cross Sectional Anatomy\* (0-3)** Study of cross sectional anatomy of the head, chest, abdomen and extremities with correlation to Computed Tomography (CT) and Magnetic Resonance Imaging (MRI). \*Not available for graduate credit.

**BIOL 4030 Pathology II\* (0-3)** Examination of pathologic conditions related to various radiologic procedures. Introduction to pathology is the study of significant diseases, which present radiologic findings. Studies will include the diagnosis, etiology, symptoms, treatment and radiographic correlations of central nervous system, cardiovascular, endocrine system, fluid and hemodynamic disorders and liver, pancreas, biliary systems, neoplasia, breast, skin and muscles. How to select proper exposure factors for the pathology that is in existence and how the pathology will appear on radiographic images. \*Not available for graduate credit.

**BIOL 4031 Quality Assurance / Equipment Operations\* (2-3)** Quality control and quality assurance in the radiology department. Test tools and equipment utilized to ensure appropriate images. State and federal guidelines which are applicable to film screen radiography as well as digital radiography equipment. Laboratory experiments will be conducted to reinforce didactic lessons. \*Not available for graduate credit.

**BIOL 4032 Imaging Modalities\* (2-3)** To offer the students information about numerous imaging modalities available in the field of radiologic technology. \*Not available for graduate credit.

**BIOL 4033 Radiography Curriculum Review / Seminar\* (2-3)** The student will participate in testing modules provided by The College of St. Catherine's Developmental Testing Program for Radiography located in Minneapolis MN. The tests are comparative to registry examination questions. The results of the tests submitted on behalf of the SLH class of 2009 will be compared to students scores across the United States participating in the same type of testing program. \*Not available for graduate credit.

**BIOL 4034 Correctec\* (2-3)** Correctec has developed numerous computer programs to help radiography students learn the content required to be successful technologists and to pass the nationally required examination, the American Registry of Radiologic Technologists (ARRT). Correctec incorporated the review materials into an online review course. The online review course individualizes the learning experience by giving immediate

feedback and review of the subject being tested. Additionally, the course is frequently updated to reflect the latest changes in terminology and content in the subject area. Students will submit units to instructor at specific intervals throughout the semester. \*Not available for graduate credit.

**BIOL 4035 Clinical Education / Practice VI\* (2-6)** Course emphasizes the development of expertise in all radiographic procedures with indirect supervision in proven competency areas and direct supervision in other related radiology areas. The student will continue to expound on Clinical Education 301, 302, 303, 404 and 405 exams. \*Not available for graduate credit.

**BIOL 4102 Evolution (3)** Lecture and discussion of current and historical evolutionary theory. The process of scientific investigation will be contrasted with non-scientific methods. Prerequisites: BIOL 1110 or GEASC 1004 or instructor's consent.

**BIOL 4210 Ichthyology (4: 3 lecture, 1 lab)** A thorough examination of the biology of the fish with special emphasis on the fish of Missouri. Students will be expected to develop a detailed knowledge of the literature on ichthyology. Field trips at additional expense to the student are part of this course. An additional fee is associated with this course. Prerequisites: BIOL 1110 and BIOL 1112.

**BIOL 4221 Mammalogy (4: 2 lecture, 2 lab)** A thorough examination of the Class Mammalia, including anatomy, systematics, evolution, and ecology of these groups with special attention to identification of local forms. Students will be expected to develop a detailed knowledge of the literature on mammalogy. Prerequisites: BIOL 1110, BIOL 1112, and BIOL 2020. An additional fee is associated with this course. FA.

**BIOL 4222 The Biological Perspective\* (3)** An examination of current issues from a biological perspective including the impact of biology on history and culture. For biology majors. Prerequisite: 22 semester hours of biology. \*Not available for graduate credit.

**BIOL 4223 Ornithology (4: 2 lecture, 2 lab)** An examination of the ecology and biology of birds with special emphasis on the field study of locally occurring species. An additional fee is associated with this course. Prerequisites: BIOL 1110 and BIOL 1112.

**BIOL 4232 Herpetology (4: 2 lecture, 2 lab)** A thorough examination of the classes Amphibia and Reptilia, including anatomy, systematics, evolution and ecology of these groups with special attention to identification of local forms. An additional fee is assessed for this course. Prerequisites: BIOL 1110 and BIOL 1112 and BIOL 2020.

**BIOL 4311 Parasitology (4: 2 lecture, 2 lab)** Animal parasites, with emphasis on identification, morphology, biology, life histories, and host-parasite relationships. Prerequisite: BIOL 1112 and BIOL 2512. An additional fee is associated with this course. FA.

**BIOL 4312 Entomology (4: 2 lecture, 2 lab)** An introduction to the systematics, morphology, physiology, evolution, and ecology of insects. Prerequisites: BIOL 1110 and either BIOL 1111 or BIOL 1112. An additional fee is associated with this course. FA.

**BIOL 4400 Endocrinology (2)** Examination of the physiology of endocrine glands and the roles of each hormone in the regulation of growth, metabolism, and reproduction. Examples will be selected from humans and domestic species. Prerequisite: BIOL 3431.

**BIOL 4403 Environmental Physiology (4: 3 lecture, 1 lab)** Physiological responses and adaptations to alterations in natural and man-generated environmental factors such as temperature, light cycles, pressure, water, ions, radiation, vibration, chemicals, microorganisms, and exercise. Prerequisite: BIOL 2402 or BIOL 3431. An additional fee is associated with this course.

**BIOL 4411 Plant Physiology (4: 2 lecture, 2 lab)** Life processes occurring in plants, the factors affecting these processes, their measurement, and the significance of these processes to the growth of the plant. Prerequisites: BIOL 1111; and CHEM 1104 or CHEM 1131. An additional fee is associated with this course.

**BIOL 4511 Cytogenetics (4: 3 lecture, 1 lab)** Examination of cellular and molecular mechanisms in cell division and their role in evolution and human health. Laboratory exercises include techniques for experimentally manipulating chromosomes and use of computer and video techniques. Prerequisites: BIOL 2512; and CHEM 1104 or CHEM 1131. An additional fee is associated with this course.

**BIOL 4514 Molecular Biology (3)** Emphasizes how biological molecules interact to express cellular phenotypes. Transcriptional and translational controls of gene expression and the latest biotechnological advances are discussed. Prerequisite: BIOL 3511 and CHEM 1132. SP.



**BIOL 4515 Molecular Technology (3: 2 lecture, 1 lab)** Emphasizes the proper use of laboratory equipment, molecular techniques, experimental design, and data analysis. Questions and experiments encountered in molecular biology are addressed. Prerequisite: BIOL 3511 and CHEM 1132. An additional fee is associated with this course.

**BIOL 4516 Hematology/Virology (3)** The study of blood and viruses. Topics include hematopoiesis, coagulation, viral replication, host responses to viruses, and normal and diseased host responses. Prerequisites: BIOL 3511 and BIOL 2512.

**BIOL 4517 Serology Laboratory (1)** A combined immunology, hematology, and virology laboratory emphasizing cellular components and identification and differentiation by technological methodologies. Prerequisite: BIOL 3213 or BIOL 3414 or BIOL 3611 or BIOL 4311 or instructor consent. An additional fee is assessed for this course.

**BIOL 4709 Plant Ecology (4: 2 lecture, 2 lab)** Concepts and methods pertaining to the collection and analysis of ecological data. Fundamental principles of interactions between plants and their environment will be addressed. Prerequisites: BIOL 1111; BIOL 2020; BIOL 3709 or BIOL 3711; or instructor's consent.

**BIOL 4710 Limnology (4: 2 lecture, 2 lab)** Ecology of aquatic populations, communities, and ecosystems will be emphasized. Both lentic and lotic habitats will be examined. Field trips at additional expense to the students are part of this course. Prerequisite: BIOL 2020 or instructor's consent.

**BIOL 4711 Animal Ecology (4: 3 lecture, 1 lab)** Ecological principles and concepts pertaining to populations, communities, and ecosystems with special emphasis on animals. Both field work with local examples and laboratory work are part of this course. Prerequisites: BIOL 1110 and BIOL 1112 and BIOL 2020. An additional fee is associated with this course.

**BIOL 4722 Conservation Biology (3)** This is a synthetic course applying the multidisciplinary approaches of ecology, biogeography, evolution, genetics and economics to the global biodiversity crisis. Prerequisites: BIOL 1110, and BIOL 2020.

**BIOL 4919 Wildlife Policy and Law (3)** Introduction to the principles of wildlife policy and law in North America. This course will survey the history of wildlife law in the U.S. and examine the evolution of wildlife law by examining specific legislation. It will also familiarize students with ecosystem and wildlife issues that shape wildlife law, as well as public attitudes toward the value of ecosystems and wildlife. Prerequisite: Instructor consent. ONL.

**BIOL 4950 Laboratory Intern (11)\*** Under direct supervision, students will assist in the preparation, supervision, and assessment (with the exception of grading) of laboratory activities in the Department of Biology and Agriculture. *May be repeated for a maximum of 2 semester hours credit.*

\*Not available for graduate credit.

**BIOL 4953 Ecology Field Course (1-6)\*** Advanced field methods and analysis of the physical, chemical, and ecological aspects of diverse marine ecosystems. On a rotating basis, the field course may focus on marine, northern temperate woods, and alpine systems. *May be repeated for credit as topics vary.* Prerequisite: consent of instructor. \*Not available for graduate credit.

## BLAW - Business Law

In addition to any course prerequisites listed for the courses below, the Harmon College of Business and Professional Studies also enforces a course leveling prerequisite. This means that freshmen (those who have earned 0-29.5 semester hours of college credit) may enroll in 1000 level courses only, sophomores (completed 30-59.5 semester hours) may enroll in 2000 or 1000 level courses, juniors (completed 60-89.5 semester hours) may enroll in 3000, 2000 or 1000 level courses and seniors (all students who have earned 90 semester hours) may enroll in 4000 level courses or below.

**BLAW 2720 Legal Environment of Business (3)** Survey of a number of areas of law that are important to persons as citizens and as participants in economic activity. Included are the legal process, business ethics, contracts, torts, constitutional law, agency, business organization, and employment law. FA, SP, SU.

**BLAW 2750 Legal and Ethical Decision Making in the Workplace (3)** Designed to help students identify, analyze and resolve both ethical and legal issues they will encounter both early in their careers and in the years to come.

**BLAW 3721 Law of Business Transactions (3)** Comprehensive discussion of laws concerning the formation and performance of contracts, sale of goods transactions, creation and transfer of negotiable instruments and selected other areas of commercial law. Prerequisite: BLAW 2720. FA, SP, SU.

**BLAW 4740 Employment Law (3)** Current analysis of legal issues in the workplace relating to the employment process. Focus covers a broad spectrum, including Title VII/Equal Employment Opportunity, Fair Labor Standards Act, OSHA, ERISA and labor law. Policy issues involving discrimination, affirmative action and sexual harassment will be covered, as well as applied topics such as the legality of the hiring process. Prerequisite: BLAW 2720. FA.

**BLAW 4750 Collective Bargaining (3)** Roles and strategies of labor, management, and the Government as the active participants in the negotiation and performance of the labor contract. Prerequisite: BLAW 4740.

## BTE - Business Teacher Education

**BTE 1200 Applied Lab for Essentials of Managing Information (1)** Reinforcement activities for students with limited background in computer applications and tools, along with tutoring to prepare students for **WBTE 1210 Essentials of Managing Information.**

**WBTE 1210 Essentials of Managing Information (2)** Instruction and application of digital tools and software to gather, evaluate, communicate, and use information, while adhering to academic guidelines for research and data management.

**BTE 1530 Keyboarding (2)** Touch operation of alphabetic, numeric, and symbol keys found on most computer keyboards, word processors, and typewriters; introduction to document formatting.

**BTE 1532 Intermediate Keyboarding (3)** Emphasis on building speed and accuracy. Includes document formatting. Prerequisite: Prior instruction in touch keyboarding.

**BTE 2560 Organizational Administration and Event Planning (3)** Provides students with foundational knowledge of organizational administrative procedures including examination of leadership styles, and strategies for planning, conducting, and following up events.

**BTE 3110 Consumer Finance and Economics (3)** Competencies related to income, taxes, money management, spending, use of credit, saving, and investing. Issues and strategies for responsible personal financial management across the life-span.

**WBTE 4210 Methods of Teaching Business and Marketing Education (3)** Prepares student as teachers of business education by assisting in the development of instructional methods and techniques for student-oriented classroom instruction. Prerequisites: Admission to Teacher Education Program; senior standing or graduate status, or by departmental approval.

**BTE 4241 Coordination of Cooperative Education Programs (3)** Organizing and implementing cooperative career and technical education programs.

**BTE 4260 Special Topics in Business Teacher Education (1-3)** Topics will be listed in appropriate course schedules. May be used to teach specific microcomputer software or to cover other critical topics in business education and office administration as new technologies develop. Prerequisite: senior standing or graduate status.

**WBTE 4280 Implementing Business and Marketing Education (3)** Addresses information needed to design, implement, and maintain vocational career and technology education programs, and lab management and resources. Prerequisite: Admission to Teacher Education Program or approved alternative pathway to certification.

**BTE 4510 Desktop Publishing for Business (3)** Includes business desktop publishing concepts that utilize basic to intermediate design principles for creating comprehensive document layouts with polished professional-looking images.

**BTE 4535 Data Input Technologies\* (2)** Technologies and processes for managing data in an information system. Emphasizes efficient input methods and alternative technologies along with appropriate document formatting and information management. Prerequisite: Keyboarding speed of 35 wpm with 95 percent or higher accuracy on a 5-minute timed writing. \*Not available for graduate credit.

**BTE 4550 Publishing Applications for Business (2)** Business publishing using application tools and production fundamentals for print or web-ready documents and pages. Explores effective web communication techniques and principles of e-business.

**BTE 4560 Emerging Technologies for Business (2)** Students will explore current and emerging technologies that focus on information management, dynamic communication, and collaboration in the digital business environment, considering attributes and benefits. ONL.

## CADD - Design & Drafting Technology

**CADD 1100 Orientation to Design/Drafting (1)** Orientation to the philosophy, development, and current trends in the professional preparation for careers in design/drafting.

**CADD 1105 Basic AutoCAD (1: 1 lecture, 0 lab)** Basic application of AutoCAD to the solution of technical drawing problems for industry. Prerequisite: CADD 1110 or CTE 1300 must be taken concurrently. An additional fee is associated with this course.

**CADD 1110 Fundamentals of Drafting (3: 3 lecture, 0 lab)** Introduction to the graphic language of technical drawing and communications. Multiview and pictorial technical drawing using freehand, manual and computer-aided drafting techniques. Prerequisite: CADD 1105 with a C or better or concurrently. An additional fee is associated with this course.

**CADD 1170 Introduction to Computer-Aided Drafting (2: 2 lecture, 0 lab)** Fundamental applications of computer-aided drafting to the solution of two-dimensional drawing problems for industry. Prerequisite: CADD 1105 with a C or better or concurrently and (CADD 1110 with a C or better or concurrently or CTE 1300). An additional fee is associated with this course.

**CADD 2100 Sophomore Design/Drafting Seminar (0.5)** Seminar for study of current topics in design/drafting through discussions, activities, and outside speakers. Students will continue to develop leadership skills, relationships with peers and faculty and plan a successful career. Prerequisite: sophomore standing.

**CADD 2140 Computer-Aided Drafting and Design for Engineering Technology (3: 3 lecture, 0 lab)** Advanced industrial applications of computer-aided drafting systems. Three dimensional modeling and design using interactive graphics techniques and standard design elements. Prerequisite: CADD 1110 with a C or better or CTE 1300. An additional fee is associated with this course.

**CADD 2150 Descriptive Geometry for Engineering Technology (3: 3 lecture, 0 lab)** A basic course in graphic science for engineers, drafters or drafting teachers. Prerequisite: CADD 1110 with a C or better or CTE 1300 with a C or better.

**CADD 2160 Structural Drafting (3: 3 lecture, 0 lab)** A study of structural systems utilizing metal, concrete, masonry and wood, including the development of appropriate engineering calculations and working drawings. Prerequisite: CADD 1170 with a C or better and CMGT 2020. An additional fee is associated with this course.

**CADD 2171 Introduction to MicroStation (3: 3 lecture, 0 lab)** Applications of MicroStation to the solution of technical drawing problems for industry. An additional fee is associated with this course.

**CADD 2180 Technical Illustration (3: 3 lecture, 0 lab)** Pictorial representation using various illustrative media. Prerequisite: CADD 1170 with a C or better.

**CADD 3100 Junior Design/Drafting Seminar (0.5)** Seminar for study of current topics in design/drafting through discussions, activities, and outside speakers. Students will continue to develop leadership skills, relationships with peers and faculty and plan a successful career. Prerequisite: junior standing.

**CADD 3120 Machine Drafting (3: 3 lecture, 0 lab)** Working drawings of machine parts, using tables, tolerancing, sheet metal and welding drawings. Prerequisites: CADD 2140 with a C or better and ENGT 2530. An additional fee is associated with this course.

**CADD 3150 Civil Drafting (3: 3 lecture, 0 lab)** Civil drafting problems using survey data applicable to grading cuts and fills, drainage systems, municipal utilities, plotting and zoning are studied. Drawings are developed using manual and computer-aided drafting techniques. Prerequisite: CADD 1170 with a C or better. An additional fee is associated with this course.

**CADD 3160 Residential Architectural Drawing (3: 3 lecture, 0 lab)** Principles of planning residential structures including selection of materials, methods of construction, and development of detailed working drawings. Prerequisite: CADD 1170 with a C or better. An additional fee is associated with this course.

**CADD 3170 Computer Drafting Systems (3: 3 lecture, 0 lab)** Computer-

aided drafting involving operating systems, programming languages, macros, networks, and customization of software. Prerequisite: CADD 1170.

**CADD 3175 Advanced MicroStation (3: 3 lecture, 0 lab)** Advanced applications of MicroStation for the solution of technical drawing problems for industry. Management of CADD hardware and applications software. Prerequisite: CADD 2171 with a C or better.

**CADD 4100 Senior Design/Drafting Seminar (1)** Seminar for study of current topics in design/drafting through discussions, activities, and outside speakers. Students will continue to develop leadership skills, relationships with peers and faculty and plan a successful career. Prerequisite: senior standing.

**CADD 4114 Advanced Technical Problems in Design/Drafting (1-3)** Individual or group work on advanced technical problems in design/drafting. Provide exploration of content not available through normal course offerings. *May be repeated for a maximum of 6 semester hours.* Prerequisites: 2.50 GPA, written contract/proposal with objectives and written department consent.

**CADD 4124 Geometric Dimensioning and Tolerancing Principles for Engineering Technology (3: 3 lecture, 0 lab)** Basic theory and application of geometric dimensioning and tolerancing practices applicable to working drawings of machine parts. Prerequisites: CADD 3120 with a C or better and ENGT 2530.

**CADD 4150 Applied Civil Design/Drafting (3: 3 lecture, 0 lab)** 3D modeling applications for design objects such as contours, survey points, land surfaces, and road alignments. These concepts will assist graduates working in the fields of civil design and engineering. Prerequisites: CADD 3150 with a C or better and CMGT 2340. Available to graduate students with instructors consent.

**CADD 4162 Commercial Architectural Design/Drafting (BIM) (3: 3 lecture, 0 lab)** Commercial architectural plans and problems are studied and drawings are developed using CADD techniques including BIM. Prerequisites: CADD 2160 with a C or better and CMGT 2020.

**CADD 4171 Production Design/Drafting (3: 3 lecture, 0 lab)** Tool and die, jig and fixture, casting, weldment, and hydraulic/pneumatic plumbing design problems are studied and drawings are developed using manual and computer-aided drafting techniques. Prerequisites: CADD 2140 with a C or better and CADD 3120 with a C or better and ENGT 2530.

**CADD 4172 MEP (Mechanical, Electrical & Plumbing) & Industrial Piping Design/Drafting (3: 3 lecture, 0 lab)** MEP (Mechanical, Electrical & Piping/Plumbing) systems are designed and drawings are developed using manual and CADD techniques including BIM. Prerequisite: CADD 4162 with a C or better.

**CADD 4174 Machine Design (3: 3 lecture, 0 lab)** Drafting problems involving the elements of the designing and/or redesigning of mechanisms and machines. Prerequisites: CADD 2140 with a C or better and CADD 3120 with a C or better; CMGT 2020 and ENGT 2530.

**CADD 4175 Advanced 3D Analysis and Rapid Prototyping (3: 3 lecture, 0 lab)** Advanced course which surveys the application of computer drafting and design systems and how they relate to 3D analysis and rapid prototyping. Prerequisites: CADD 2140 with a C or better and CMGT 2020. An additional fee is associated with this course.

**CADD 4180 Industrial Design (3: 3 lecture, 0 lab)** Study and application of the design process and design principles related to industrial products. Prerequisite: CADD 2140 with a C or better. An additional fee is associated with this course.

## CD - Communication Disorders

**CD 1000 Introduction to Communication Disorders (3)** Etiology, incidence, and characteristics of communicative disorders. Corequisite: CD 1800.

**¶ICD 1401 American Sign Language 1 (3)** Fundamental principles of ASL production and comprehension; the building of basic sign vocabulary for words and expressions; exploration of deaf history and culture.

**¶ICD 1402 American Sign Language 2 (3)** A continuation of ASL 1 with attention to expanding and reinforcing receptive/expressive signing skills and awareness of cultural contexts of American Sign Language usage. Prerequisite: ¶ICD 1401 or equivalent (with permission of instructor) with a C or better

**CD 1800 Observation of Clinical Practicum in Communication Disorders (1)** Twenty-five (25) clock hours of supervised observation in the

evaluation and treatment of children and adults with disorders of speech, language, and hearing. Corequisite: CD 1000.

**CD 2000 The Bases of Speech and Language (2)** Intended for non-majors; basics of normal communication, overview of communication impairments in children and effective instructional strategies, principles of collaboration with SLPs.

**CD 2301 American Phonetics (3)** Sound system of American English with emphasis on the international phonetic alphabet and dialects.

**CD 3301 Anatomy and Physiology of Speech and Swallowing (2)** The anatomical and physiological bases for normal production of speech and swallowing.

**CD 3304 Speech Science (3)** An introduction to basic physiological and acoustical properties of human communication. Prerequisite: admission to the undergraduate program in speech-language pathology.

**CD 3503 Principles of Clinical Management (3)** Fundamental clinical concepts as a foundation for diagnosis and intervention in communication disorders. Prerequisite: admission to the undergraduate program in speech-language pathology.

**CD 4102 Counseling Persons with Communication Disorders and Their Families (2)** Application of counseling and interviewing theory to individuals with communication disorders of all ages and their families. Ample opportunity to apply knowledge will be provided. Prerequisite: admission to the undergraduate program in speech-language pathology or with departmental approval.

**CD 4103 Introduction to Evidence Based Practice in Communication Disorders (2)** Introduction to the use of current research results to make clinical decisions regarding client care. Prerequisite: admission to the undergraduate program in speech-language pathology or departmental consent.

**CD 4401 Language Development (3)** Theories and sequence of normal language acquisition.

**CD 4402 Language Acquisition in Children with Developmental Disabilities (2)** Intended for non-majors; theories and sequences of language development with emphasis on language acquisition and deficiencies exhibited by children with various developmental disabilities.

**CD 4501 Basic Neuroscience for Speech-Language Pathologists (2)** An introduction to human nervous system structure and function, with special emphasis on neural processing for normal speech, language, hearing and swallowing. Prerequisite: admission to the undergraduate program in speech-language pathology or with departmental approval.

**CD 4504 Introduction to Articulation and Phonological Disorders (3)** An introduction to articulation and phonological disorders; diagnostic procedures and treatment approaches; knowledge of multicultural issues related to these disorders. Prerequisite: admission to the undergraduate program in speech-language pathology or departmental consent.

**CD 4505 School-age Issues in Language and Literacy (3)** Types of language and literacy disorders; formal/informal assessment procedures of language and literacy skills; intervention procedures for the re mediation of language and literacy disorders. Prerequisite: admission to the undergraduate program in speech-language pathology or departmental consent.

**CD 4510 Multicultural Issues in Communication Disorders (2)** Focused study of various issues important to multiculturalism and diversity when assessing and treating individuals with communication disorders from diverse backgrounds. Prerequisite: admission to the undergraduate program in speech-language pathology or with departmental approval.

**CD 4512 Best Practices in Early Childhood Intervention (3)** Nature of communication disorders in the birth – five population, special emphasis on assessment and intervention models. Required for participation in graduate level ECCSEP practicum. Prerequisite: admission to the undergraduate program in speech-language pathology or with departmental approval.

**CD 4701 Introduction to Audiology (3)** Hearing impairment as related to basic acoustics and psycho acoustics, anatomy and physiology of the ear, and theories of hearing. Prerequisite: admission to the undergraduate program in speech-language pathology.

**CD 4706 Hearing Measurement (3)** Hearing measurement procedures including pure tone and speech audiometry and some site of lesion testing. Prerequisite: CD 4701 and admission to the undergraduate program in speech-language pathology.

**CD 4708 Aural Rehabilitation (3)** Effects of hearing impairment of verbal communication. Principles and methods of aural rehabilitation. Prerequisite:

CD 4706.

**CD 4802 Undergraduate Clinical Practicum I\* (1)** Orientation to specialized practice in the management of communication disorders for first time clinicians. Prerequisites: admission to the undergraduate program in speech-language pathology or consent of department chair; overall GPA of 3.20; a grade of C or better in all previous CD courses, and CD 3503, CD 4701, and either CD 4504 or CD 4505; the remaining CD 4504 or CD 4505 must be taken concurrently with the first semester of clinical practicum. An additional fee is associated with this course. \*Not available for graduate credit.

**CD 4803 Undergraduate Clinical Practicum II\* (1)** Specialized practice in the management of communication disorders. An additional fee is associated with this course. Prerequisites: admission to the undergraduate program in speech-language pathology or consent of department chair; overall GPA of 3.20; a grade of C or better in all previous CD courses, and CD 3503, CD 4701, CD 4802 and either CD 4504 or CD 4505. \*Not available for graduate credit.

**CD 4900 Special Topics in Communication Disorders (1-3)** Selected topics of contemporary interest in speech-language pathology and audiology; variable content. *May be repeated for a maximum of 6 semester hours.* Prerequisite: consent of department.

## CDM - Crisis and Disaster Management

**CDM 2000 Special Activities in Crisis and Disaster Management (3)** Engaged learning and service learning experiences that provide a context to information presented in the classroom. Emergency services, military, and field experiences contribute to knowledge. *May be repeated.*

**CDM 3000 Introduction to Crisis and Disaster Management (3)** Natural, technological, and man-caused crises and disasters. All-hazards mitigation, preparedness, response, and recovery systems. Roles and responsibilities of government, non-governmental organizations, business, and industry.

**CDM 3035 Emergency Response Planning (3)** Management of resources during operations. Emphasis on warning systems, emergency operations centers, and incident command systems. Topics include human behavior, public health and safety. Prerequisites: CDM 3000 or permission.

**CDM 3225 Hazardous Materials Emergency Response (3)** Properties of hazardous materials. Development and implementation of plans/programs required for safe response. Utilization of tools and techniques during response to spills and releases. Prerequisites: CDM 3000 or permission.

**CDM 3400 Community Mitigation and Recovery (3)** Concept and meaning of risk. Integration of mitigation during development, post-disaster redevelopment, and maintenance; formation of disaster-resistance communities, including sociological and political considerations. Prerequisites: CDM 3000 or permission.

**CDM 4000 Special Topics in Crisis and Disaster (3)** Exploration of emerging issues in the management of crises and in depth examination of special topics impacting on disasters. *May be repeated.*

**CDM 4015 Catastrophic Readiness (3)** Exploration of catastrophic events, as contrasted with disasters, requiring unique strategies, techniques, and tools to achieve effective response and recovery for the community and nation.

**CDM 4035 Disaster and Society\* (3)** Impact of disasters on social systems. Disaster mythology; individual and community response. Communications within affected groups and organizations. Prerequisite: CDM 3000 or permission. \*Not available for graduate credit.

**CDM 4200 Disaster Management Technology\* (3)** Technologies used in support of disaster operations. Tools and techniques to collect, analyze, and manage information. Including communication systems, modeling, mapping, and emergent technologies. \*Not available for graduate credit.

**CDM 4215 Environmental Disasters (3)** Examine man-made, industrial, and technological events that produce environmental disasters. Explore the sociopolitical issues that contribute to environmental disasters.

**CDM 4245 Managerial Issues in Hazardous Materials\* (3)** Addresses managerial concerns of a hazardous materials manager at the community/organization level. Emphasis is placed on regulatory compliance and risk management. Other subjects covered include response planning, transportation and storage, ecosystem impacts and remediation. Prerequisites: CDM 3000 or permission. \*Not available for graduate credit.

**CDM 4400 Research Issues in Crisis and Disaster Management\* (3)**

Introduces the research process, ethics, methodology, and data analysis. Preparation of academic papers, written reports, and proposals.

Prerequisites: CDM 3000 or consent. \*Not available for graduate credit.

**CDM 4515 Safety and Health for Emergency Responders\* (3)** Principles of risk management for emergency services organizations. Emphasis is placed upon supervisory and managerial responsibilities for responder safety and health. \*Not available for graduate credit.

**CDM 4535 Emergency Services Management\* (3)** Principles of management for emergency services, including community-focused leadership, strategic planning, and integrated administrative skills. \*Not available for graduate credit.

**CDM 4575 Emergency Services Personnel Management\* (3)** Personnel management, organizational development, recruitment and selection, performance management systems, and collective bargaining in the context of emergency services. \*Not available for graduate credit.

**CDM 4715 Business Continuity Planning (3)** Planning methodologies utilized by business and industry. Risk identification, business impact analysis, and the adoption of alternative recovery methods for critical processes. Prerequisites: CDM 3000 or permission.

**CDM 4735 Critical Infrastructure (3)** Critical Infrastructure is vital to the economic and national security and must be protected from intentional and unintentional human acts and natural disasters. The course investigates dependencies and interdependencies, risk methodologies, security strategies and tactics to protect those critical infrastructures.

**CDM 4745 Crisis Management (3)** Systematic study of crisis in business and industry; vulnerability analysis, disaster-resistant companies, crisis communications strategies, employee support services, and public relations. Prerequisites: CDM 3000 or permission.

**CDM 4800 Integrated Emergency Management\* (3)** Factors influencing multi-agency coordination during phases of disaster management.

Explores relationships between public and private sector institutions and collaboration during emergency incidents. Prerequisites: CDM 3000 or permission, and senior standing. \*Not available for graduate credit.

**CDM 4900 Technology Application Studies\* (3)** Individual or group study of emerging technology applications related to crisis and disaster management. *May be repeated for a maximum of 6 hours.* Prerequisite: departmental approval. \*Not available for graduate credit.

**CDM 4910 Field Exercise Project\* (1-3)** Individual or group participation in approved community, institutional, or agency emergency exercises or disaster drills. *May be repeated for a maximum of 3 hours.* Prerequisite: departmental approval. \*Not available for graduate credit.

**CDM 4990 Practicum in Crisis and Disaster Management\* (3-6)** Practicum experiences are based upon student preparation and interest. *May be repeated for a maximum of 6 hours.* Prerequisite: departmental approval and junior standing. \*Not available for graduate credit.

## CFD - Child and Family Development

**CFD 1010 Individual and Family Relationships (3)** Focus on family relationships and personal development including topics of self-esteem, informed decision making, gender roles, love and mate selection, stress and crisis management, communication and conflict resolution, domestic violence, sexuality, parenting and human diversity. FA, SP, SU, ONL.

**CFD 1220 Child Development (3)** An introduction to the field of child development. Emphasis is on dynamic forces underlying growth and change. Techniques in the study and observation of children. FA, SP, SU, ONL.

**CFD 1230 Observation of Children (2)** Techniques of observation and actual observation of children. A criminal background check will be completed prior to observations. FA, SP, ONL.

**CFD 1450 Valuing Differences: Discovering Common Ground (1)** Explores personal, experiential, and interactive issues relating to race, gender, class, and culture including ways that culturally diverse populations enrich society through differences and similarities. FA, SP.

**CFD 3230 Family Systems and Lifespan Development (3)** Family relationships and human development with focus on change over the course of the family life cycle. FA, SP, SU, ONL.

**CFD 3240 Parent-Child Interaction (3)** Development and understanding of adult-child interaction in the family setting. FA, SU, ONL.

**CFD 3250 Organization and Administration of Programs for Young Children (3)** Methods and procedures for setting up and administering a variety of programs for young children. Includes study of state licensing.

FA, SP, SU, ONL.

**CFD 3260 Youth Culture and Development (3)** This online course will examine the cultural contextual factors that affect youth from a holistic perspective within and outside the family unit. The course will provide an understanding of the cultural heritage of differing family structures and types. Students will explore the social and educational processes experienced by youth through in-depth reading, writing, discussion, critical listening, viewing of contemporary videos, and interviews with youth and families. Students will be encouraged to think critically about society and culture, gain further knowledge of how different cultural youth groups fit historically into society, and examine the results of how history has shaped the current cultural climate of the U.S. ONL.

**CFD 3710 Field Experience in Child and Family Development (3)** Supervised training and work experience in approved professional organizations in the field of child and family development. Prerequisites: CFD 1220 and CFD 1230. FA, SP, ONL.

**CFD 4000 Special Projects in Child and Family Development (1-3)** Investigation of contemporary problems and issues in Child and Family Development. *May be repeated for a maximum of 6 semester hours.* AN.

**CFD 4220 Sexuality Across the Lifespan (3)** Addresses human sexuality across the life span using a life course and cultural contextual perspective. Historical, biological, psychological, environmental, and familial influences will be examined. FA, SP.

**CFD 4250 Selected Issues in Child and Family Development (3)** In-depth study of selected issues in child and family development. *May be repeated for a maximum of 9 semester hours.* Prerequisite: junior standing or consent of the instructor.

**CFD 4260 Adulthood (3)** Structured to introduce research approaches to the study of adult development through a cultural contextual exploration of the social, emotional, behavioral and educational processes. FA, SP.

**CFD 4510 Early Childhood Approaches (3)** The physical, motor, intellectual, social, and emotional development of the child. Development of an intelligent philosophy of adult-child relationships. OLO.

**CFD 4520 Multicultural Study and Approaches with Families (3)** Structured to examine multi-cultural individuals and families within the context of their unique cultural heritage. Special attention is focused on the external conditions that affect the internal workings of families and methods that have been found to be sensitive in addressing the needs of diverse groups. FA(O), ONL.

**CFD 4530 Transition to Marriage (3)** Structured to provide information in regards to partner selection, to help individuals and couples understand the contexts within which they are embedded so that they can develop systems of support for their relationship, and to present suggestions for nourishing the relationship. SU(O), OLO.

**CFD 4540 Addiction and the Family (3)** An overview of various addictions with emphasis on substance use disorders and their effect on individuals, families, and communities. The course will focus on prevention and treatment. FA (E).

**CFD 4550 Health & Human Services (3)** Introduction to the role of professionals who provide health and human services to meet the needs of individuals and families throughout their developmental stages.

**CFD 4560 Divorce (3)** Structured to introduce research literature on divorce. The changes that occur in family structures over time in the pre-divorce, divorce, and post-divorce process will be examined. SU(E), OLO.

**CFD 4570 Death, Loss, and Grief Across the Lifespan (3)** Intended to explore theory and research related to death, dying, loss, and grief across the lifespan and the ways that support is provided or lack thereof to bereaved individuals within cultural context. We shall explore individual, familial, religious, cultural, societal, and other human developmental contributions to such understandings and experiences. FA(E), ONL.

**CFD 4580 Resilience in Children and Adolescents (3)** Intends to introduce selected theories and research on situations that place children and adolescents at risk for emotional, behavioral, and academic problems. In addition, research on stress/coping and resilience will be emphasized.

**CFD 4590 Health Issues in Childhood and Adolescence (3)** Will present selected health issues and its implications for the children/adolescents, family and society from a stress and coping perspective. In addition, it is intended to serve as an introductory course to the profession of Child Life. SP (E)

**CFD 4710 Internship (3)** Provides experience for students in cooperating businesses, agencies and organizations. *May be repeated for a maximum of 12 semester hours.* Prerequisites: CFD 3710 and departmental

consent. SU.

**CFD 4745 Senior Seminar (3)** Philosophy, current issues and trends in Child and Family relationships related to occupations. Focus on problem-solving styles leading to group and individual research problems.

Prerequisites: senior standing, approval of faculty advisor. FA, SP. ONL.

**CFD 4850 Family Policy and Advocacy (3)** Provides an overview of trends and issues in family policy and advocacy, emphasizing the impact of laws, policies, programs on individuals and family. FA, SP. ONL.

## CHEM - Chemistry

**CHEM 1005 Survival Skills for College Chemistry (2)** Preparatory course to enhance success in General Chemistry by exploring concepts of chemistry and further developing algebraic and logic skills for solving applied chemical problems.

● **CHEM 1103 Introduction to the Sciences: Chemistry (3)** Introduction to the basic concepts of chemistry and scientific methodology, emphasizing the connections between chemistry, technology, and all things in a modern world. Not available to those with credit in CHEM 1104.

**CHEM 1104 Introduction to the Sciences: Chemistry (4: 4 lecture, 0 lab)** Introduction to the basic concepts of chemistry and scientific methodology, emphasizing the connections between chemistry, technology, and all things in a modern world. Laboratory included. Not available to those with credit in CHEM 1103. An additional fee is associated with this course.

**CHEM 1131 General Chemistry I (5: 5 lecture, 0 lab)** A first course in chemistry for those expecting to major or minor in chemistry, teach chemistry, or take pre-professional curricula. Includes laboratory experience. Prerequisite: a score of 21 on the mathematics section of the ACT, or 550 on the mathematics section of the SAT, or a passing score on a mathematics examination approved by the Department of Biochemistry, Chemistry and Physics or a C or better in MATH 1111. An additional fee is associated with this course.

**CHEM 1132 General Chemistry II (5: 5 lecture, 0 lab)** A continuation of CHEM 1131. Includes laboratory experience. Prerequisite:

CHEM 1131 with a C or better. An additional fee is associated with this course.

**CHEM 1603 Elementary Organic and Biochemistry (3)** An introduction to organic chemistry and biochemistry for those who need no additional chemistry training. Laboratory not included. Not available for those with credit in CHEM 1604. Prerequisite: CHEM 1103 or CHEM 1104 or high school chemistry.

**CHEM 1604 Elementary Organic and Biochemistry (4: 4 lecture, 0 lab)** A brief introductory course in organic chemistry and fundamental concepts of biochemistry with emphasis on physiological, nutritional, and comparative aspects. Includes laboratory experience. May not be used for credit in chemistry major and minor programs on the Bachelor of Arts and Bachelor of Science degrees. Prerequisite: CHEM 1104. An additional fee is associated with this course.

**CHEM 1911 Introductory Chemistry Laboratory Experience (1 lab)** Introduction to the basic chemistry laboratory techniques and scientific methodology, emphasizing the connections between chemistry and the modern world. Prerequisite: consent.

**CHEM 3111 Intermediate Inorganic Chemistry (4: 4 lecture, 0 lab)** An intermediate level inorganic course with emphasis on main group and organometallic chemistry. Laboratory included. Prerequisites: CHEM 1132 with a grade of C or better and CHEM 3341 with a C or better. An additional fee is associated with this course.

**CHEM 3212 Quantitative Analysis (4: 4 lecture, 0 lab)** Familiarity with various types of literature for children, principles for selecting excellent children's books, and methods of presentation for integration of children's literature into the early childhood, elementary and special education curriculum. The course includes resources and strategies for addressing different learning needs and culturally diverse populations. Prerequisite: CHEM 1132 with a C or better. An additional fee is associated with this course.

**CHEM 3341 Organic Chemistry I (4: 4 lecture, 0 lab)** A lecture and laboratory course in the chemistry of carbon compounds. Prerequisite: CHEM 1132 with a C or better. An additional fee is associated with this course.

**CHEM 3342 Organic Chemistry II (4: 4 lecture, 0 lab)** A continuation of CHEM 3341. Prerequisite: CHEM 3341 with a C or better. An additional

fee is associated with this course.

**CHEM 3421 Intermediate Biochemistry (3)** Provides a foundation in biochemistry. Topics covered include amino acids, proteins, lipids, membranes, carbohydrates, enzyme kinetics and mechanisms, and carbohydrate metabolism. Prerequisite: CHEM 3341 with a C or better.

**CHEM 3920 Communication Skills in Chemistry (2)** Techniques for searching the chemical literature, writing scientific reports and papers, and making effective oral presentations using audiovisual aids to effectively convey technical ideas and information. Prerequisite: a minimum of 17 semester hours of chemistry. Students are encouraged to enroll during their junior year.

**CHEM 4010 Special Topics in Chemistry (1-4)** Topics of contemporary significance not given in-depth coverage in regularly offered courses. *May be repeated as the topic is changed.* Prerequisite: consent of instructor.

**CHEM 4111 Advanced Inorganic Chemistry (3)** An advanced study of inorganic compounds with a focus on the transition elements and current issues. Prerequisite: CHEM 3111 with a C or better.

**CHEM 4221 Environmental Chemistry (3)** Chemical phenomena occurring in soil, atmospheric and aquatic environments; consideration of natural resources and energy. Prerequisite: CHEM 3212 and CHEM 3341 each with a C or better.

**CHEM 4231 Instrumental Analysis (4: 4 lecture, 0 lab)** A study, including applications, of instrumental methods of chemical analysis. Prerequisites: CHEM 3212 and (PHYS 1102 or PHYS 2122) each with a C or better. An additional fee is associated with this course.

**CHEM 4313 Advanced Organic Chemistry (3)** A lecture survey of general topics not covered in the CHEM 3341-2 sequence, and an extension to topics of current interest in organic chemistry. Prerequisite: CHEM 3342 with a C or better.

**CHEM 4421 Advanced Biochemistry (3)** Catabolic and anabolic metabolism of biomolecules, catalytic mechanisms and regulation of enzymes, nucleic acid structure and function, and computer resources. Prerequisites: CHEM 3342 and CHEM 3421 with a C or better. An additional fee is associated with this course.

**CHEM 4431 Biochemistry Laboratory (2)** Introduction to biochemical literature, computer based resources, and experimental techniques used to purify and characterize biomolecules. Prerequisite: CHEM 3421 with a C or better. An additional fee is associated with this course.

**CHEM 4531 Physical Chemistry: Thermodynamics and Kinetics (4: 4 lecture, 0 lab)** Kinetic-molecular theory of gases, thermodynamics, chemical equilibria, and chemical kinetics. Laboratories are project-based and include calorimetry and spectroscopy. Laboratory included. Prerequisites: CHEM 1132, (PHYS 1102 or PHYS 2122) and MATH 1152 each with a C or better. An additional fee is associated with this course.

**CHEM 4532 Physical Chemistry: Quantum Mechanics and Spectroscopy (4: 4 lecture, 0 lab)** Quantum mechanics, atomic and molecular structure, spectroscopy, electrical and magnetic properties of molecules. Laboratories include atomic and molecular spectroscopy, molecular modeling, and mathematical modeling. Laboratory included. Prerequisites: CHEM 1132, (PHYS 1102 or PHYS 2122) and MATH 1152 each with a C or better. An additional fee is associated with this course.

**CHEM 4800 Forensic Chemistry and Toxicology (3)** Introduction to the principles and applications of classical and instrumental methods of chemical analysis in forensic chemistry and forensic toxicology. Prerequisites: CHEM 1131, CHEM 1132, CHEM 3212 with a C or better and CHEM 3341 with a C or better.

**CHEM 4900 Chemical Research for Teachers\* (1-2)** Faculty supervised project terminating in a written and oral report. One semester assisting in or preparing materials for a chemistry laboratory course, prior to student teaching, also recommended. Prerequisites: CHEM 3212 and consent of instructor. \*Not available for graduate credit.

**CHEM 4910 Research in Chemistry (1-5)** Individual work on a chemical research project under supervision of a staff member. Project will terminate in a written and oral presentation. *May be repeated for a maximum of 10 semester hours.* Prerequisite: Consent of instructor and department. An additional fee is associated with this course.

**CHEM 4911 Special Problems in Chemistry (1-3)** Individual work under supervision of a staff member. *May be repeated for a maximum of 3 semester hours.* Prerequisite: consent.

## CHIN - Chinese

**CHIN 1701 Elementary Chinese I (3)** Fundamental principles of pronunciation, vocabulary and idiomatic expressions of spoken Mandarin Chinese. Not open to native speakers or advanced students without permission of department chair.

**CHIN 1702 Elementary Chinese II (3)** Continuation of CHIN 1701. Not open to native speakers or advanced students without permission of department chair. Prerequisite: CHIN 1701.

**CHIN 2790 Special Topics in Chinese (1-3)** Individual or group work by selected students in carefully chosen fields for intermediate level study. *May be repeated for a maximum of 6 semester hours.* Prerequisites: 6 semester hours of Chinese and consent of the department chair.

## CHST - College of Health, Science, and Technology

**CHST 1000 First Year Foundations For the College of Health, Science, and Technology (1)** A one hour course designed to introduce students to the University of Central Missouri, the College of Health, Science and Technology, College Faculty and major.

**CHST 2000 Orientation to CHST (0)** Seminar course to orient and inform transfer students regarding College of Health, Science, and Technology (CHST) and UCM requirements, policies, and procedures.

## CIS - Computer Information Systems

In addition to any course prerequisites listed for the courses below, the Harmon College of Business and Professional Studies also enforces a course leveling prerequisite. This means that freshmen (those who have earned 0-29.5 semester hours of college credit) may enroll in 1000 level courses only, sophomores (completed 30-59.5 semester hours) may enroll in 2000 or 1000 level courses, juniors (completed 60-89.5 semester hours) may enroll in 3000, 2000 or 1000 level courses and seniors (all students who have earned 90 semester hours) may enroll in 4000 level courses or below.

**CIS 1600 Business Information Management (3)** Students will learn how to acquire information based on the organizational needs, including how to convert data into information, how to perform queries, and how to store and present information in an appropriate format which facilitates informed decision making. Special emphasis will be placed on using business productivity tools such as Microsoft Office to achieve course objectives.

**CIS 1612 Ethics in Information Technology (3)** Introduces students to the wide variety of issues and controversies related to cyber ethics. Emphasis will be placed on global and cross cultural issues and frameworks. Students will analyze how various actions related to Information Technology affect individuals, organizations, and society. Students will develop their critical thinking skills (by analyzing updated cases in real business scenarios and in "what would you do" scenarios), make decisions made on ethical principles, and develop their communication skills via oral presentations and written reports.

**CIS 2605 Programming With Visual C# (3)** Introduces fundamental concepts and implementations of programming using Visual C#. It focuses on Windows form applications covering aspects such as development of user interface, control structures, and data processing. The course also covers the object-oriented aspects of programming such as writing classes, and using objects. Hands-on learning is emphasized with a focus on the development of applications for business problems. An additional fee is associated with this course. An additional fee is associated with this course.

**CIS 2615 Introduction to JAVA (3)** Fundamental principles for the design and implementation of programs using JAVA programming language to develop systems and applications programs. Flexibility portability/platform independence, support for object-orientation and the availability of classes to handle complex programming tasks make JAVA an ideal choice for software development. The course adopts a hands-on approach and entails extensive programming. Prerequisite: CIS 2605. An additional fee is associated with this course.

**CIS 2665 Principles of Data Communications and Local Area Networking (3)** Overview of the fundamental concepts needed to develop and work with a data communications system. Hardware, software, network

topology, network design and implementation is covered with a particular emphasis on the application of theory to solving business data communication needs. Prerequisite: CIS 1600.

**CIS 3630 Management Information Systems (3)** Focuses on topics that help general managers make better Information System and/or Information Technology decisions. Often general managers must participate in the process of integrating IS/IT into the organization, and need knowledge of IS methods to interact with other IS/IT managers and employees effectively. Cases and actual hands-on applications are used to illustrate the importance of aligning end users and information resources with corporate resources and strategy. Ethical issues such as information privacy, access, and accuracy will be included. IBE section will evaluate and present a solution to a real life IT/IS problem, as determined by the IBE company plan. Prerequisites: ACCT 2101 and CIS 1600.

**CIS 3650 Database Management Systems (3)** Principles and fundamental concepts of relational database, including relational database design, implementation and management. Special emphasis is placed on data modeling, data normalization, database design and implementation with structured query language (SQL). Prerequisite: CIS 1600. An additional fee is associated with this course.

**CIS 3660 Analysis and Design of Computer Information Systems (3)** Fundamentals of object-oriented system analysis and design. Using Computer Aided Software Engineering (CASE) tools such as MS Project, IBM Rational RequisitePro and Software Modeler to model the business, capture the requirements, and designing, (and prototyping) a business application. Prerequisite: CIS 2615 and CIS 3630. An additional fee is associated with this course.

**CIS 3665 Data Communication Technologies (3)** Current topics in data communications technology. Topics in wireless and wired technologies supporting personal area, local area and/or wide area networks will be considered. Prerequisite: CIS 2665.

**CIS 3670 User Experience Design (3)** Principles and guidelines for developing interface designs. Foundational theory, the design / development process and testing for web and application software interfaces will be addressed. Prerequisites: CIS 2615 and CIS 3660.

**CIS 3685 Integrative Business Experience Practicum (3)** Students will apply concepts from the concurrent courses to their own start-up business venture and to community service. Corequisites: special sections of MGT 3315, MKT 3405 and CIS 3630.

**CIS 3695 Internship in Computer Information Systems (3-9)** Opportunity for students to gain theoretical knowledge and practical application within a particular field of specialization. May not be taken last semester of senior year. Enrollment normally in 6 or 9 semester hours. *May be repeated for a maximum of 18 semester hours.* Prerequisites: 60 semester hours and overall GPA of 2.50 or above or permission of intern program Director.

**CIS 4610 Special Projects (1-3)** Special projects offerings in computer information systems. Part of the course requirements can be met by working on company projects approved by the adviser. *May be repeated for a maximum of 6 semester hours.* Prerequisites: consent of instructor and graduate status and Admission to the B.S.B.A. program. An additional fee is associated with this course.

**CIS 4625 Information Security Management (3)** The course will identify and prioritize threats to information assets, define security strategy, present architecture plan to respond intruders, describe legal implications, address privacy issues and present a disaster recovery plan after an incident. Prerequisite: CIS 2665.

**CIS 4635 Seminar in Business Computer Applications (2-3)** Business applications and programming techniques will be studied and prepared for presentation and discussion. Prerequisite: At least one programming course.

**CIS 4640 Web Application Development (3)** Survey of web technologies: HTML, CSS, JavaScript, MySQL and PHP. Student projects will require substantial integration of these technologies to address a business need. Prerequisite: CIS 2605.

**CIS 4645 Network and System Security (3)** Course provides an in-depth knowledge of securing enterprise networks. Topics include network traffic, intrusion signatures, security policy, VPN, ID, A&D firewalls, and risk analysis. For graduate credit students will be required to conduct research and submit findings. Prerequisite: CIS 2665.

**CIS 4655 Software Engineering (3)** An advanced course in the systematic approach to the specification, development, operation, maintenance,

and retirement of software. Topics include formal specification tools, developmental strategies, software metrics, verification and validation techniques. Prerequisite: CIS 3660 and Admission to the B.S.B.A. program or graduate status. An additional fee is associated with this course.

**CIS 4660 Applications Development Using JAVA (3)** Develop object-oriented web-based Graphical User Interface (GUI) applications for business using JAVA as the programming language. Prerequisites: CIS 2615 with a grade of C or better and CIS 2665 and CIS 3650 and Admission to the B.S.B.A. program or graduate status. An additional fee is associated with this course.

**CIS 4665 Data Communication and Distributed Data Processing (3)** A comprehensive introduction to the field of digital data communications. It provides an understanding of terminology, topology, protocol, and available systems network architecture. Prerequisites: CIS 2665 and Admission to the B.S.B.A. program or graduate status.

**CIS 4670 Applications Development Using Visual C# (3)** The course covers advanced concepts and techniques of programming in Visual C#. It focuses on desktop and web-based application development implementing more advanced techniques in Windows based applications, advanced notions of object-oriented programming and development of applications that access databases. The course adopts a hands-on approach with a focus on the development of applications for business problems. Prerequisites: CIS 2615, CIS 2665, and CIS 3650 and Admission to the B.S.B.A. program or graduate status.

**CIS 4675 Business Application Development for iOS and Android\* (3)** Major emphasis will be in developing business applications for deployment on smart phones, tablets and other mobile devices. The applications will be developed in a distributed environment that includes iOS (iPhone/iPad) and Android platforms. Java, Objective C and other appropriate programming languages will be used for developing these business applications. Testing will be conducted using iPads/Tablets as well as phone emulators. Topics in this course include mobile operating systems and development environments, user interaction design issues specific to mobile devices, data issues for mobile devices, and location-aware and other context-aware services. Prerequisites: CIS 2615, CIS 2665, CIS 3650 and CIS 3660. \*Not available for graduate credit.

**CIS 4680 Data Resource Management (3)** Designing and administering data resources with consideration of advanced database concepts, database programming, administration and security, transaction management, data mining, data warehousing, and multimedia data processing. Prerequisite: CIS 3650 or admission to the MS in CIS & IT or MBA (Information Systems concentration). An additional fee is associated with this course.

**CIS 4681 Big Data for the Enterprise\* (3)** The student will gain knowledge and skills required to address Big Data problems in business. These skills include Big Data management, processing, and analytics as well as technical "hand-on" skills. The student will have experience processing "Big Data" for applications such as "sentiment analysis" of user-generated content on the web. Prerequisite: CIS 4680 or concurrently. \*Not available for graduate credit.

**CIS 4685 Network Planning, Design and Security (3)** Essential theoretical concepts behind network planning, design and security. Use of network planning tools to design networks, configure firewalls and other security measures. Prerequisite: CIS 3665 and Admission to the B.S.B.A. program.

**CIS 4690 Systems Architecture and Development (3)** Information architecture options for systems development with consideration of security. Project management. Major project incorporating software, hardware and networking components. To be taken last semester. Prerequisites: (CIS 2615, CIS 3650, and CIS 4685 or concurrently) or (CIS 3670, CIS 4680, and (CIS 4660 or CIS 4670)) and Admission to the B.S.B.A. program or graduate status.

## CJ - Criminal Justice

Only courses with a grade of C or better (including transfer courses) may be used to fulfill a core requirement in any major or minor offered exclusively by the Department of Criminal Justice. Students taking CJ courses to meet the requirements of majors/minors in other departments may use a D grade to fulfill requirements, unless stipulated by that department. A student may enroll in a course offered by the Department

of Criminal Justice only if a grade of C or better is earned in each of the course's prerequisites taken. A grade of D or better will meet the requirements for the 15 hours of CJ electives taken to fulfill a CJ major or any electives required for a CJ minor.

**█CJ 1000 Introduction to Criminal Justice (3)** The history, nature and function of the criminal justice system in America. Special attention is given to the philosophical basis underlying this system and to the problems associated with crime control in a democratic society. At each stage of the process, major issues confronting the system are examined. FA, SP, ONL.

**CJ 1605 Orientation to the Criminal Justice Major (1)** Course gives student opportunity to become acquainted with academic tools used and techniques for success in major; to be taken immediately upon declaration of major. Prerequisite: major in Criminal Justice.

**CJ 2000 History of Corrections and Penal Institutions (3)** Historical analysis of the development of corrections and penal institutions and the influence of social thought and philosophy on this development. Prerequisite: █CJ 1000 with a grade of C or better.

**CJ 2010 Ethics in Criminal Justice (3)** Provides an overview of the major moral philosophies and allows students to understand how ethical theories may be applied to ongoing problems and issues. It also reviews laws and policies that exist, as well as rules of conduct and protocol, and it identifies the legal and extralegal factors that influence these laws, policies, and rules. By evaluating critical issues in law enforcement, courts, and corrections, students will be given the opportunity to better understand the complexities involved with decision-making by criminal justice practitioners/professionals. Prerequisite: █CJ 1000 with a grade of C or better.

**CJ 2101 Police Organization and Management (3)** The principles and practices common to the effective management of American law enforcement agencies. Prerequisite: █CJ 1000 with a grade of C or better.

**CJ 2300 Criminal Law and Procedure (3)** An examination of the major legal principles concerning the definition of crimes and defenses and the legal parameters of criminal investigation and prosecution. Prerequisite: █CJ 1000 with a grade of C or better.

**CJ 2405 International Policing (3)** Overview of international policing operations includes an examination of organizational and administrative operations, duties of various police organizations, police relations with the public.

█**CJ 2700 Introduction to Juvenile Justice (3)** An examination of the origins, philosophy and objectives of the juvenile justice system. Focus is on the operation, legal processes, current trends and roles of the various actors within the juvenile justice system. FA, SP.

**CJ 3005 Introduction to Firearms Proficiency (3)** Introduction to firearms and their implications within the field of criminal justice, with lab component to provide firsthand firearms experience. Prerequisite: Criminal Justice major or minor or consent of department. An additional fee is associated with this course. FA, SP.

**CJ 3006 Corrections (3)** An overview course in correctional theory and practice. Traces the historical development of corrections with emphasis on changing social standards and philosophies. Examines the various types of correctional institutions, their mission, physical structure, management, and problems. Also examines probation and parole, including theory, practice and major issues confronting these correctional alternatives. Prerequisite: █CJ 1000 with a grade of C or better. FA, SP, ONL.

**CJ 3010 Policing a Democratic Society (3)** An in-depth look at the relationship between law enforcement and American society. Focus is on police-community relations, the police sub-culture, and the need for police objectives to conform to constitutional procedures. Prerequisite: █CJ 1000 with a grade of C or better. FA, SP, ONL.

**CJ 3020 Comparative Justice Systems (3)** An examination of comparative crime rates among nations and the world's major models of justice systems.

**CJ 3104 Institutional Operations (3)** An examination of the procedures of correctional institutions and of the problems encountered in the classification, care and treatment of incarcerated offenders. Prerequisite: CJ 3006 with a grade of C or better.

**CJ 3310 Law of Corrections and Prisoners' Rights (3)** An examination of federal and state laws and resultant judicial interpretation regarding the substantive and procedural protections applied in the correctional setting with regard to the rights of the confined. Prerequisite: CJ 2300 with a grade of C or better. SP.

- ♦**CJ 3398 International Human Rights and Criminal Justice (3)** A presentation of the legal standards of international human rights for criminal justice and their comparison with and impact upon national criminal justice systems.
- CJ 3400 Criminal Investigation (3)** Principles involved in the investigation of crimes with particular attention given to its historical origins, the investigator, organization and management of the investigative function, and investigative methods; including crime scene processing, suspect identification and use of information sources. Consideration is also given to the investigation of specific crimes. FA.
- CJ 3405 Homicide Investigation (3)** Study of homicide investigation including tactics, procedures, problems, forensic techniques, and legal issues. Recommended that students complete CJ 3400 prior to taking this course. SP.
- CJ 3450 Introduction to Computer Forensics (3)** A survey of the practice of computer forensics in both theory and practice. Prerequisite: CJ 1000 with a grade of C or better. SP.
- CJ 3600 Introduction to Criminal Justice Research and Statistics (3)** An introductory examination of the research methods and statistics with application most commonly utilized in criminological and criminal justice research. FA, SP. ONL.
- CJ 3605 Junior Seminar in Criminal Justice (1)** Junior Seminar is designed to prepare students for a successful transition into a criminal justice career or transition to graduate school. Prerequisite: CJ 1605 with a grade of C or better.
- CJ 4000 Special Projects in Criminal Justice Administration (1-3)** Individual or group study of problems in special areas of interest. *May be repeated.*
- CJ 4006 Probation, Parole and Community Corrections (3)** An examination of the roles of probation, parole and other community correctional methods as they relate to other elements of the criminal justice system. Prerequisite: CJ 3006 with a grade of C or better. FA.
- CJ 4010 Criminal Justice International Study (3)** Credit granted for study in a department approved program or study tour in a foreign country. Prerequisite: consent.
- CJ 4020 Crime, Justice and Social Diversity (3)** Examines how issues of crime and justice are played out in the context of a diverse society. Diverse populations include those of income, race, ethnicity, gender, sexual identity and preference, age, immigration, and other disenfranchised elements of society. The course will focus on four major issues: 1) how diverse populations are socially constructed in American society; 2) how the law affects and has affected diverse populations in American society; 3) the differential response of the criminal justice system to various populations; and 4) how victimization impacts diverse groups. The course will emphasize historical patterns in conjunction with current critical issues regarding diversity and the criminal justice system. Prerequisite: ~~CE~~CJ 1000 with a grade of C or better.
- CJ 4025 Comparative Corrections (3)** Provides a comparative overview of correctional practices in various countries.
- CJ 4060 Victimology (3)** An examination of the many facets of crime victimization including the victim, the offender, society-at-large, and the dynamics of the victim-offender relationship. Prerequisite: ~~CE~~CJ 1000 with a grade of C or better or graduate status.
- CJ 4070 Drug Policy (3)** An examination of policies on the criminalization of drugs, ranging from their possession to their distribution, including issues of legalization and the societal and political impact of the war on drugs. Prerequisite: ~~CE~~CJ 1000 with a grade of C or better or graduate status.
- CJ 4080 Criminal Justice and the Media (3)** An examination of media presentations of criminal justice issues and their impact on criminal justice policy and public opinion. Prerequisite: ~~CE~~CJ 1000 with a grade of C or better or graduate status.
- CJ 4090 Miscarriages of Justice (3)** An examination of the nature of wrongful convictions and miscarriages of justice in the criminal justice system. Prerequisite: ~~CE~~CJ 1000 with a grade of C or better or graduate status.
- CJ 4101 Criminal Justice Planning (3)** Planning concepts and development of comprehensive criminal justice plans; their integration into meaningful crime reduction and resistance programs; and their influence on the operations of police, judicial and correctional agencies.
- CJ 4300 Critique of Criminal Law and Criminal Procedure (3)** Examination of current and historic issues in the jurisprudence of criminal law and procedure. Prerequisite: CJ 2300 with a grade of C or better.
- CJ 4302 Evidence and Courtroom Procedure (3)** Rules of evidence as they relate to the prosecution and defense of criminal cases. It is recommended that students complete CJ 2300.
- CJ 4321 Civil Remedies in Criminal Justice (3)** State and federal legal liabilities and remedies in criminal justice and policy implications. Prerequisite: CJ 2300.
- CJ 4330 Criminal Justice and the Mental Health Systems (3)** The relation of the criminal justice system and the mental health process; legal concepts regarding the mentally disabled. Prerequisite: ~~CE~~CJ 1000 with a grade of C or better. SP.
- CJ 4352 International Criminal Law (3)** Survey of international criminal law examining responsibilities of nation-state and individual, international cooperative efforts and tribunals, and various international crime and defenses, including international terrorism. SP. OLO.
- CJ 4390 The Death Penalty (3)** An examination of the jurisprudence, history and current issues about the death penalty.
- CJ 4403 Sexual Assault and the Criminal Justice System (3)** In-depth study of sexual assault and sex offenders. Investigation into the motivation of sex offenders, the victim's responses to assault, and investigative procedures. SP.
- CJ 4420 Organized Crime (3)** An analysis of both the historical development of organized crime and its current impact on society. The enforcement, prosecutorial, judicial, and legislative actions utilized to combat organized crime will be examined. FA, SP. ONL.
- CJ 4433 Crime Mapping (3)** An examination of the theoretical and practical aspects of crime mapping and the temporal and spatial analysis of crime.
- CJ 4444 Terrorism (3)** Study of violent political and religious movements around the world and the difficulties they pose to the institutions of justice in a democratic society. OLO.
- CJ 4488 Homeland Security (3)** Introduction to homeland security with focus on risks and hazards confronting the U.S., along with varied programs and agencies responsible for responding to these threats. Prerequisite: ~~CE~~CJ 1000 with a grade of C or better or graduate status.
- CJ 4503 Dynamics of Criminal Behavior\* (3)** An investigation of the perspectives of causation of norm-violating behavior. Emphasis will be placed on rule violating behaviors as defined by the criminal law and on potential policy implications for the criminal justice system. Prerequisite: ~~CE~~CJ 1000 with a grade of C or better. \*Not available for graduate credit.
- CJ 4601 Directed Studies\* (1-6)** Individual research and study in student's field of interest as approved and directed by major professors. *May be repeated for a maximum of 6 semester hours.* Prerequisite: consent. \*Not available for graduate credit.
- CJ 4602 Internship in Criminal Justice (1-6)** Practical experience in the operation of various components of the criminal justice system. *May be repeated for a maximum of 12 semester hours.* Prerequisite: consent.
- CJ 4605 Senior Seminar in Criminal Justice\* (1)** Capstone course for a final opportunity to assess a student's general performance in the criminal justice major. Prerequisite: CJ 3605 with a grade of C or better and senior major in Criminal Justice. \*Not available for graduate credit.
- CJ 4607 Issues in International Justice (3)** Seminar on current and developing issues in international justice. Prerequisite: consent of instructor.
- CJ 4701 Juvenile Law & Policy (3)** The jurisdiction of juvenile courts, role of law enforcement agents, judicial process, fact-finding hearings, dispositions, waivers, appeals, philosophy of the juvenile court with attention to the legal rights of children, and comparative analyses of juvenile codes.
- CJ 4702 Juvenile Corrections (3)** An analysis of the theories, concepts, practices and special problems of juvenile corrections, including a review of contemporary juvenile correctional systems and discussion of recent research concerning the juvenile institution and the various field services.
- CJ 4703 International Juvenile Justice (3)** An overview of international juvenile justice, through an examination of how the international society reacts to juvenile misbehavior and various juvenile justice models.
- CJ 4704 Dynamics of Delinquent Behavior (3)** Students will analyze multiple explanations on why youth commit crime, to include the various formal theories of juvenile delinquency. The life course of juvenile crime will also be discussed in detail. This course additionally examines the roles that schools, families, the media and the juvenile justice system play in juvenile delinquency. The course also explores deviance and youth culture, which includes an examination of current youth groups in society. Such



groups discussed may include skinheads, punk rockers, hip hoppers, goth, heavy metal, gamers, gangsters, hackers and grrrls. Prerequisite: CJ 2700 with a grade of C or better.

**CJ 4920 Women and Crime (3)** An exploration of the relationship between women and crime through three main components: (1) women and offending, (2) women and victimization, (3) responses to both. Prerequisite: CJ 1000 with a grade of C or better or graduate status.

**CJ 4930 Race, Class, and Crime (3)** An exploration of the intersection of race and class as it impacts crime and the response by the criminal justice system. Prerequisite: CJ 1000 with a grade of C or better or graduate status.

## CMGT - Construction Management

**CMGT 1300 Introduction to Construction Management (3: 2 lecture, 1 lab)** General survey of the organization and functioning of the construction industry: legal, ethical, business, and management aspects. An additional fee is associated with this course.

**CMGT 1301 Seminar in Construction Management (0.5)** Forum to provide students an opportunity to learn about current events in the construction industry using guest speakers, open discussion and field trips. *Must be repeated 4 times*; One (1) credit must be generated after student has reached 60 semester hours of study.

**CMGT 2020 Statics (3)** An introduction to the basic concepts of strengths of materials, statics and dynamics as they relate to the design and analysis of materials, machines, and structures. Prerequisite: MATH 1112.

**CMGT 2310 Construction Plans and Specifications (3)** An introductory course to construction management which provides a survey of print reading and specification interpretation for light, civil, heavy highway and utility construction. An additional fee is associated with this course.

**CMGT 2325 Project Cost Estimating (3)** A quantitative take-off and survey of materials and productivity standards for industrial projects. Prerequisite: CMGT 2310 or CADD 1110. An additional fee is associated with this course.

**CMGT 2340 Surveying and Construction Layout (3: 2 lecture; 1 lab)** Theory and practice of plane, topographic, and construction surveying and layout including care and use of instruments, note taking and computations. Prerequisite: MATH 1112. An additional fee is associated with this course.

**CMGT 3010 Applied Construction Practices (3: 2 lecture; 1 lab)** Theory and practices of residential and light construction industry, methods, and materials. Hands-on laboratory activities with hand and power tool safety and effective use and jobsite safety support theory content. An additional fee is associated with this course.

**CMGT 3020 Applied Strength of Materials (3)** Selection and application of sizes, shapes, and materials required for the construction of a member for a machine or structure in order to resist an applied load in a safe and economical manner. Prerequisite: CMGT 2020.

**CMGT 3320 Principles of Construction Management (3)** Principles of construction contracting with related information on forms of business ownership, management, land development, labor relations, and project safety. An additional fee is associated with this course. Prerequisites: CMGT 1300 and CMGT 2310.

**CMGT 3330 Building Codes and Code Administration (3)** In-depth study of national, state, and local regulations applicable to specification and performance of building construction standards. Prerequisite: CMGT 2310, or consent of instructor. An additional fee is associated with this course.

**CMGT 3350 Building Structures: Methods & Materials (3: 2 lecture, 1 lab)** The types and processes of building structures including the materials and methods as applied to the structures: wood, steel, and concrete. Prerequisites: ENGT 2040, CMGT 2310, and CMGT 2340. An additional fee is associated with this course.

**CMGT 3355 Construction Planning and Scheduling (3)** Theory and use of construction scheduling to control the acquisition, movement, storage, and utilization of workers and/or material with emphasis given to the Critical Path Method (CPM). Prerequisite: CMGT 2325. An additional fee is associated with this course.

**CMGT 4310 Construction Safety (3)** Construction safety and health conditions on the job as they relate to workers, supervisors, inspectors, and the public. Prerequisites: CMGT 2310 or junior standing, or consent of instructor. An additional fee is associated with this course.

**CMGT 4325 Advanced Estimating and Cost Analysis (3: 2 lecture, 1 lab)**

An advanced course in construction cost estimating utilizing the computer and associated professional software to assist the estimator. Prerequisites: CMGT 2310 and CMGT 2325. An additional fee is associated with this course.

◆ **CMGT 4330 Mechanical Systems for Buildings (3)** Mechanical systems integrated with buildings and other equipment. Prerequisites: CMGT 2310 or junior standing. An additional fee is associated with this course.

**CMGT 4340 Solar Energy for Building Construction (3)** An analysis of solar energy systems and components as they apply to types of structure, sites, and climate regions.

**CMGT 4355 Computer-Based Project Control (3: 2 lecture, 1 lab)** An advanced course in construction project scheduling utilizing the computer and associated professional software to assist the project scheduler. Prerequisites: CMGT 3355. An additional fee is associated with this course.

**CMGT 4380 Heavy Construction: Methods and Materials (3)** Explores heavy construction methods and materials. Included are the concepts of site investigation, heavy construction means and methods, heavy construction material characteristics and costs, heavy equipment types and uses, and equipment costs, production rates and unit cost of production. Prerequisites: CMGT 2310 and MATH 1111. An additional fee is associated with this course.

**CMGT 4400 Construction Operations\* (3)** A detailed study of the knowledge, processes and operational procedures involved in a commercial construction project. Prerequisites: CMGT 2310, CMGT 2325, CMGT 3320 and CMGT 3355 and senior standing. An additional fee is associated with this course. \*Not available for graduate credit.

## COMM - Communication

**COMM 1000 Public Speaking (3)** A study and practice of basic principles involved in discovering, arranging, delivering, and evaluating ideas in speech situations. FA, SP.

**COMM 1050 Fundamentals of Oral Comm Competency (3)** Provides the student with the opportunity to understand and practice the lifelong process toward communication competency in three specific contexts: interpersonal, small group, and presentational settings.

**COMM 1100 Introduction to Communication (1)** Introduces the student to communication and the way it impacts the social, economic and political lives of consumers and how they can have impact upon the media. FA, SP.

**COMM 1200 Introduction to Mass Communication (3)** Historical development of print, electronic and digital media; overview of industries that use media and how economics, regulation, society and ethics shape media content. FA, SP.

**COMM 1275 Introduction to Media Technology (1)** Provides a basic understanding of the use of Macintosh computers, cameras, microphones, and the necessary cable and setup for a studio production, as well as remote productions.

**COMM 1500 Writing Across the Media (3)** Introduction to the wide variety of writing for the media. Prerequisites: ENGL 1020 and ENGL 1030 or concurrently. FA, SP, SU.

**COMM 1519 Media Aesthetics (3)** Focuses on the analysis and production of fundamental image and sound elements in visual and aural media. FA, SP

**COMM 1520 Introduction to Digital Journalism (3: 3 lecture, 0 lab)** Introduces students to the wide variety of writing styles used in contemporary media industries. By the end of the semester, students will be able to write for print, broadcast, film, and new media platforms. Prerequisite: COMM 1500. FA.

**COMM 1630 Web Content and Promotion Strategies (3)** An introduction to the role of a web manager and the skills utilized in managing and promoting a professional web presence.

**COMM 1700 Dale Carnegie: Generation Next (2)** Serves to enhance students' self confidence and provide them knowledge to be successful in their vocational pursuits.

**COMM 2000 Media Literacy (3)** Explores the relationships between media, its consumers, and producers. Integrates cultural, technological, and economic perspectives on mass media and visual communication. FA, SP, SU.

**COMM 2100 Introduction to Communication Theory (3)** The process by which communication principles are formulated and the principles

themselves, with emphasis on both their theoretical and pragmatic dimensions. FA, SP, SU.

**COMM 2275 Screenwriting (3)** Principles, techniques, and formats of narrative screenwriting. FA, SU.

**COMM 2320 Foundations of Rhetorical Theory (3)** Nature and functions of rhetoric across various communication situations. SP.

**COMM 2330 Communication in Small Groups/Teams (3)**

Communication process as it relates to small group behavior, including the study of principles, methods, and forms of discussion used in small groups. FA, SP.

**COMM 2340 Argumentation and Debate (3)** Principles of analysis, evidence, reasoning, briefing, refutation, case construction, preparing and evaluating arguments. Practical experience with different types of debate.

**COMM 2380 Introduction to Organizational Communication (3)**

Examines human communication within an organizational context. Contemporary approaches, the enduring processes, and emergent communication processes facing contemporary organizations are considered. FA.

**COMM 2410 Multimedia Production (3)** Principles and practices of designing multimedia for the media. The course covers both hardware and software appropriate to the discipline, including hands-on experience. FA, SP, SU.

**COMM 2411 Audio Production (3)** An introduction to the 'science of sound' and operation of professional audio equipment and software. Prerequisites: COMM 1275, COMM 1500 and COMM 1519.

FA, SP, SU.

**COMM 2412 Introduction to Digital Video (3)** Basic theoretical understanding and practical application of digital video production techniques including: image composition, lighting, field and studio techniques, non-linear editing. Prerequisites: COMM 1275, COMM 1500 and COMM 1519. FA, SP, SU.

**COMM 2450 Performance for the Media (3)** The theory and practical application of vocal performance in support of traditional and new media. Prerequisite: COMM 2411 or COMM 2412 or COMM 2475. SP.

**COMM 2475 Multicam Studio Production (3)** Preparation and production of multi-camera programming in a studio environment. Prerequisite: COMM 2412. FA.

**COMM 2520 Editing and Design (3: 3 lecture, 0 lab)** Copyediting, rewriting, headline writing and page design. Prerequisite: COMM 1500 or concurrently. SP.

**COMM 2530 Visual News Production (3)** Effective use of photography to communicate in the digital media. Prerequisite: COMM 1519. FA.

**COMM 2540 Sports Reporting (3)** Develop reporting and writing skills for sports journalists and announcers. Prerequisite: COMM 1500 or COMM 2520 or PR 3610. SP(O), SU.

**COMM 2560 Introduction to Sports Broadcasting (3)** Provides students a foundation in sports television broadcasting. Students will gain experience in preproduction, producing, directing, announcing, graphics, development and camera operation for live sporting events. Prerequisite: COMM 1275. FA.

**COMM 2700 Dale Carnegie: Effective Communication and Human Relations (3)** Students will enhance communication and interpersonal relation skills, build self-confidence, and develop knowledge and practice in communicating effectively both in interpersonal and public settings. FA, SP.

**COMM 3000 Film Appreciation (3)** Students will critically examine motion pictures as a communicative art. For mass communication majors or minors, this course is available only as a free elective or General Education requirement. FA, SP, SU.

**COMM 3010 Interpersonal Communication (3)** Principles of symbolic interaction and their implications for social, personal, and physiological adaptation across the human life span. Includes the patterns involved in establishing and maintaining effective relationships, managing conflict, and promoting tolerance for human diversity. FA, SP, SU.

**COMM 3050 Cinematography (3)** A practical introduction to the art and craft of motion picture creative image control, focusing on the essential principles, concepts, and tools of lighting and cinematography. Prerequisite: COMM 2412. FA.

**COMM 3100 Communication Research Methods (3)** Use of research techniques applied to the study of communication, with stress upon those factors affecting the mass media. FA, SP, SU.

**COMM 3200 Digital Media Practicum (1-3)** Laboratory experience in the

mass media. Prerequisite: consent of instructor. FA, SP, SU.

**COMM 3315 Improving Listening Abilities (3)** Theories and principles for improving listening in a variety of communication situations. FA, SU.

**COMM 3320 Communication of Social Movements (3)** Focuses on how the communicative acts of social movements adapt to the constituencies they are attempting to change. Prerequisite:

COMM 1000. FA.

**COMM 3325 Nonverbal Communication (3)** Provides a summary of the key theories and research in Nonverbal Communication. The course examines selected scholarship on the codes of nonverbal communication; e.g., space and territoriality; physical appearance, body alteration and modification; movement and touch; and paralanguistics. FA.

**COMM 3327 Improving Interviewing Skills (3)** Theory and purposes of interviewing, emphasizing the principles and practice of interviewing skills. SP.

**COMM 3340 Intercultural Communication (3)** Communication between and among cultures, including enculturation and relational implications of cross-cultural communication across a variety of contexts. SP.

**COMM 3350 Professional Communication (3)** Designed to increase awareness and understanding of speech theory and, by means of speaking exercises, to increase proficiency as a speaker in a variety of professional settings. Prerequisite: COMM 1000. FA.

**COMM 3390 Forensics (1)** Participation in intercollegiate forensics-debate, oratory, extemporaneous speaking, discussion, and oral interpretation. *May be repeated for a maximum of 3 semester hours.* FA, SP.

**COMM 3400 History of American Film (3)** Development of the American film from the silent era to the present. Prerequisite: COMM 3000. FA.

**COMM 3410 Advanced Radio Production (3)** Techniques of digital-audio post-production and practical studio performance applications. Prerequisite: COMM 2411. FA.

**COMM 3411 Video Production II (3)** Intermediate course in digital video production/performance covering electronic field production, electronic news gathering, producing, directing, shooting and editing techniques. Prerequisite: COMM 2412. FA, SP.

**COMM 3413 Advanced Multimedia Production (3)** Advanced multimedia applications, including audio/video/animation, and incorporation of moving images, two-dimensional images and text to create interactive, multi-media environments. Prerequisites: COMM 2410 and COMM 2412. SP.

**COMM 3425 Audio for Digital Cinema (3)** Explores the technical and psychoacoustic aspects of mixing, recording, and mastering sound for digital cinema. Prerequisites: COMM 2411 and COMM 2412, or MUS 2410. SP.

**COMM 3450 Digital Video Editing (3)** Techniques and procedures of digital video editing along with a study of theoretical approaches. Prerequisite: COMM 2412. FA, SP.

**COMM 3500 Reporting Public Affairs (3)** Techniques of reporting on city, county, state, and federal government and other governmental entities. Prerequisites: COMM 1520 and COMM 2520.

**COMM 3505 Introduction to High School Video Production (1)** The high school journalism teacher will learn about single camera operation, lighting, graphics, talent position, voice, body and performance. Prerequisite: admission to the journalism minor, Bachelor of Science in Education. Prerequisite: COMM 2412. SU.

**COMM 3535 Broadcast Journalism (3)** Techniques of digital media journalism. Prerequisites: COMM 1520 and COMM 2412. SP.

**COMM 3560 Advanced Sports Broadcasting (3)** This is an advanced course in sports broadcasting, with special emphasis on the development of talk shows, highlight shows, and sports newscasts. Prerequisites: COMM 1275 and COMM 2560. SP.

**COMM 3730 Conflict Management (3)** An examination of communication factors which contribute to conflicts and an analysis of their resolution. SP(O).

**COMM 4200 Special Topics in Mass Media (1-9)** Departmentally selected topics of contemporary interest in mass media or specialized areas of the media; variable content. *May be repeated for a maximum of 9 semester hours (only 6 hours will apply to the major).* FA, SP.

**COMM 4210 Mass Media Practicum II (1)** Provides hands-on experience at the Muleskinner. Prerequisite: COMM 3200. FA, SP.

**COMM 4235 Media Promotions (3)** By studying both the history and practice of content marketing, branded entertainment, viral marketing,

gamification, and transmedia storytelling, students will learn how to effectively use social media, blogs, games, online videos, and stories as promotional tools. Prerequisites: COMM 1275, COMM 1500, COMM 1519 and COMM 2410. FA.

**COMM 4240 Media Management (3)** Elements involved in the organization and successful operation of mass media enterprises; special emphasis upon interpersonal problems.

**COMM 4245 Media Economics and Sales (3)** Business aspects of mass media in a competitive economy, including techniques for selling advertising space and time.

**COMM 4250 The Law and Digital Media (3)** Application of principles of law to the mass communication media, media practice, advertising, and freedom of information, including libel, right of privacy, copyright. Prerequisite: junior standing, senior standing, or graduate status. FA, SP.

**COMM 4260 Global Media Systems (3)** An examination of the role of the media in global societies. FA.

**COMM 4270 Family Communication (3)** Integrates theories, models, and research on how humans exchange information in families; explores the changing nature of the family; and examines how families influence subsequent interpersonal behaviors. SP.

**COMM 4280 Mass Media and Society (3)** Critical examination of the interaction between audiences and media. FA.

**COMM 4285 Women and Minorities in Media (3)** The study of women and minorities, their contributions and images, in a variety of media. Prerequisite: COMM 1200 or COMM 3010 or consent of instructor.

**COMM 4290 Special Projects in Mass Communication (1-3)** Individual study/research in mass communication. *May be repeated for a maximum of 3 semester hours.* Prerequisite: written consent. FA, SP.

**COMM 4295 Internship (1-6)** A practical training experience for the application of mass media. *May be repeated for a maximum of 6 semester hours.* Prerequisites: completion of the pre-admission requirements for internship placement and departmental approval. FA, SP, SU.

**COMM 4300 Special Projects in Speech Communication (1-3)** *May be repeated for a maximum of 6 semester hours.* Prerequisite: Consent. FA, SP.

♦**COMM 4320 Social Influence (3)** Focuses on the use of theories of persuasion to understand emotional and cognitive responses to messages used to impact interpersonal relationships, small groups, and/or society.

**COMM 4330 Theories of Interpersonal Communication (3)** An in-depth study of selected theories and supporting research findings of the communication process as it occurs in informal face-to-face situations. Prerequisite: COMM 3010.

**COMM 4335 Gender Communication (3)** Gender as it influences communication processes in intrapersonal, interpersonal, group, public and mediated contexts. Prerequisite: COMM 3010 or consent of instructor. FA.

**COMM 4340 Rhetorical Analysis and Society (3)** An examination of the Foundations and development of rhetorical theory with an emphasis on rhetorical criticism research. FA[E].

**COMM 4370 Special Topics in Communication (1-3)** The study of subjects not included in department's regular offering. *May be repeated for a maximum of 6 semester hours.* Prerequisite: Consent. FA, SP.

**COMM 4390 Contemporary Communication (3)** Public address as it functions in contemporary society in a variety of traditional and mass media settings. FA(O).

**COMM 4412 Narrative Production\* (3)** Advanced production of narrative programs in digital formats. Prerequisites: COMM 3050 and COMM 3450. \*Not available for graduate credit. SP.

**COMM 4430 Media Programming (3)** Analysis of programming principles and practices, schedule development and audience behavior for radio and television stations. Prerequisites: COMM 1200.

**COMM 4435 Broadcast News Production (3)** The theories, techniques, and skills of producing a full-length newscast including producing, writing, reporting performance, ENG and editing. Prerequisites: COMM 2412; COMM 1520 or COMM 2475. SP.

**COMM 4470 Corporate and Organizational Media Production (3)** Production of instructional, training and informational videos for use within corporations and other organizations. Prerequisite: COMM 2412. SP.

**COMM 4475 New Media Technologies (3)** Technological developments and their uses (existing and potential) as information distribution systems. AN.

**COMM 4490 Senior Capstone Seminar\* (1)** Preparation of online

portfolio and demo reel representing the student's best work along with preparation for entering the job market. Designed to be taken in the last semester of a student's coursework. Prerequisite: COMM 3050 or COMM 3410 or COMM 3450 or COMM 3500. \*Not available for graduate credit. FA, SP.

**COMM 4500 History of the American Press (3)** Development of the American press from colonial days to modern times; factors affecting the shape and contents of the press in contemporary society. SU.

**COMM 4510 Magazine Design and Production (3)** The magazine process from the collection of raw material through layout and design to the circulation of the finished product. Prerequisites: PR 3610, PR 3625. FA, SU.

**COMM 4535 Advanced Digital Journalism (3)** Provides advanced instruction and practice in researching, reporting and writing a variety of complex news and feature stories while considering the full news cycle from social media to print to online. The overriding objective is to put the accumulated research, reporting and writing skills of the student to the challenge of deadline and in-depth reporting under "real-world" conditions, while also regularly reporting on assigned news beats. Prerequisites: COMM 1520 and COMM 2520. SP.

**COMM 4550 Advanced Screenwriting (3)** In this course, students will write the first-draft of a feature-length screenplay. Writing a feature differs significantly from writing a short screenplay, and over the course of the semester, students will build on their foundational screenwriting knowledge through writing assignments and workshops. In addition, students will learn how to work with a writing partner, adapt source material, and write query letters to agents and producers. Prerequisite: COMM 2275. SP.

**COMM 4560 Documentary Production (3)** Documentary production techniques and process from research and planning through postproduction along with a survey of the genre, its history, and its screen grammar. Prerequisites: COMM 3050 and COMM 3450. FA.

**COMM 4565 Mule Productions (3)** Students will gain experience in programming a television channel, as well as interviewing, video editing, preproduction, producing, directing, announcing, lighting, graphics development and camera operation. Prerequisites: COMM 2411 or COMM 2412 or COMM 2475. FA, SP.

**COMM 4570 History of International Film (3)** An introduction to international film history, focusing in particular on certain movements and themes made important for technological, aesthetic, social and economic reasons. Prerequisite: COMM 3000. SP.

**COMM 4571 Methods of Teaching Journalism (3)** Practical methods in the teaching of journalism. Prerequisite: admission to the journalism minor, Bachelor of Science in Education. SU, AN.

**COMM 4700 Dale Carnegie: High Impact Presentations\* (1)** Enables students to plan and organize professional presentations; create and maintain a positive impression; and communicate ideas with clarity and force. \*Not available for graduate credit.

**COMM 4780 Communication Leadership and Practice in Organization (3)** A consideration of theories and principles of communication structures and systems within organizations. SP.

**COMM 4781 Strategic Communication Audits (2)** The assessment and measurement of human interaction within professional settings. FA.

**COMM 4783 Communication Training (3)** Communication as the coupling that holds organizations together and the agent of change that ensures health and growth. Students will assess needs and determine communication links; design, develop, and implement learning modules for human resource development; and design and interpret evaluation means to determine the effectiveness of the training. Prerequisite: Consent of instructor. SP.

**COMM 4785 Internship in Speech Communication (1-6)** The application of speech communication principles and theories in business, industry, and government settings. *May be repeated for a maximum of 6 semester hours.* Prerequisite: COMM 4780 with a grade of C or better. FA, SP.

**COMM 4790 Senior Capstone\* (1)** Prepares the student for the senior assessment public Showcase that provides evidence of the student's achievement in the Communication Studies program. All students must 1) be accepted into the Department of Communication, and 2) apply for graduation before they will be allowed to enroll in the course. \*Not available for graduate credit. FA, SP.

## CS - Computer Science

A student may enroll in a course offered by the School of Computer Science and Mathematics only if a grade of C or better is earned in each of the course's prerequisites taken.

**CS 1000 Computers and Modern Society (3)** The technical, social, legal, ethical, and economic implications of computing and the controversies they raise from a computer scientist's perspective.

**CS 1010 Introduction to Computer Science (3)** Introduction to the basic concepts of computer science. Topics include basic computer organization and systems, data representation, algorithms, Boolean logic, gates, system software, computer networks, information security, encryption, simulation, and modeling.

**CS 1020 Introduction to Biomedical Informatics (3)** Intended for all students interested in a better understanding and use of personal and publicly available healthcare information.

**CS 1030 Introduction to Computer Programming (3)** Introduction to the basic concepts of computer programming. Topics include basic computer organization and systems, data representation, algorithms, selections, loops, functions, classes, objects, elementary programming, and applications.

**CS 1100 Computer Programming I (3)** An introduction to software design methodology using a modern high-level programming language. Topics include elementary programming, selections, loops, methods, arrays and fundamental algorithms. FA, SP.

**CS 1110 Computer Programming II (3)** A continuation of CS 1100. Topics include object-oriented software design methodologies such as classes, objects, strings and text I/O, inheritance, polymorphism, interfaces, GUI basics, graphics, and event-driven programming. Prerequisite: CS 1100. FA, SP.

**CS 1800 Introduction to Cybersecurity (3)** Introduction to common issues of cyber security from end-user perspectives. Topics include technical and social constructions of cyber space, malicious content, Email security, social media related risk, secure online activity, protection of privacy, cultural and ethical dimensions of cyber security.

**CS 1810 Video Game Theory and Analysis (3)** An introduction to the interdisciplinary academic study of video games. This course focuses on learning the foundation of games, playing, discussing, and analyzing games in order to introduce the students to the emerging field of game studies, as well as to provide the opportunity for the students to better understand games' influence on and reflections of society. Topics include game historical elements, platforms, player modes, goals, genres, player elements, company roles and responsibilities, production and management, marketing and maintenance, and various cutting-edge case studies.

**CS 2200 Introduction to Computer Organization (3)** Logical structure of digital computers, representation of information, addressing mechanisms, storage and peripheral hardware, and assembly programming. Prerequisite: CS 1110.

**CS 2300 Data Structures (3)** An introduction to data representations and information structures including a variety of non-numerical algorithms and their applications. Linear lists, arrays, trees, multilinked structures and dynamic storage allocation are investigated. Prerequisite: CS 1110.

**CS 2400 Discrete Structures (3)** Basic logic, sets and relations, proof techniques, induction and recursion, principles of counting, permutations and combinations, discrete probability, graphs and trees. Prerequisite: CS 1100.

**CS 2800 Usable Privacy and Security (3)** Focuses on the underlying human factors of information security and highlights the tradeoff between usability and security. Upon successful completion of the course, students will be able to understand the principles of designing usable security and privacy systems. Topics include usability for security, introduction to HCI design methodologies, passwords, secondary authentication, privacy tools, security warnings, smartphone apps, privacy policies and notices, usable encryption, browser privacy and security, SSL and PKIs, social networks and privacy, rust and mental models. Prerequisites: CS 1800 and ACST 1300.

**CS 2810 Economics of Cybersecurity (3)** Focuses on the underlying economic factors of cybersecurity and highlights the incidents of security failures that happen due to misaligned incentives rather than to the lack of suitable technical protection mechanisms. Upon successful

completion of the course, students will be able to understand the complex linkages between security decisions and economic arguments. Topics include economic perspective of cybersecurity, cultural perspective of cybersecurity, economics of privacy, economics of malware, economics of authentication, the information security business, economics of vulnerabilities, copyrights and rights management, cybercrime cost measurement, theoretical models, forensic economics. Prerequisite: CS 1800.

**CS 2820 Game Programming (3)** Covers virtually all aspects of game programming, while still maintaining the depth necessary to truly understand and appreciate state-of-the-art processes. Topics include game programming languages, game architecture, mathematical concepts, collision detection, game physics, graphics, animation, artificial intelligence, audio programming, networking, as well as audio visual design and production including 3D modeling, texturing, lighting, etc. Prerequisites: CS 1110 and CS 1810.

**CS 3100 Programming Languages (3)** Discussing the design issues of programming language constructs, formal methods of describing the syntax and semantics, implementation techniques, lexical and syntax analysis. Prerequisite: CS 2300.

**CS 3110 Applications Programming in C# and .NET (3)** Applications development using the Microsoft .NET framework. Topics include hands-on experience in both server-side and client-side programming using a variety of Microsoft .NET technologies such as LINQ, WPF, WCF, ADO.NET and ASP.NET. Prerequisite: CS 1110.

**CS 3120 Client Side Web Programming (3)** Introduction to client-side web programming: HTML5, cascading style sheets (CSS3), JavaScript, graphics, web browsers, and Ajax-enabled web applications. Prerequisite: CS 1110. FA.

**CS 3130 Secure Programming (3)** Introduction to secure and reliable programming practices. Topics include security loophole identification, conversion of noncompliant code to compliant code, and best defensive programming practices. Prerequisite: CS 2300.

**CS 3200 Computer Architecture (3)** Design alternatives in computer architecture including instruction set architectures, memory subsystem organization, interfacing concepts, interprocessor communication, datapath and control of a processor, and pipelining. Prerequisite: CS 2200. FA.

**CS 3300 Introduction to Cryptography (3)** Cryptographic algorithms and their applications. Topics include block ciphers, message authentication, key negotiation, key management, and attack models. Prerequisite: CS 2300.

**CS 3500 C and UNIX Environment (3)** An introduction of C and UNIX system programming. Topics include all fundamentals of C and UNIX, with special emphasis on use of pointers, dynamic memory allocation, input and output, files and directories, and fundamental system programming. Prerequisite: CS 1110.

**CS 3600 Introduction to Data Visualization (3)** Various visualization techniques to expose underlying information and tools for visualization of data. Concepts and methods are illustrated with applications. Prerequisites: CS 1100 and (ACST 1300 or ACST 3311).

**CS 3800 Applications Development with VB.NET (3)** Concepts and applications in the field of Human Computer Interaction. Topics include human-computer interaction, GUI design and multimedia systems. Application projects using VB required. Prerequisite: CS 1100.

**CS 3810 Introduction to Game Design (3)** An introductory overview of the computer game development process, with an emphasis on game design, interactive storytelling, game play and interface design, history of computer games, review of selected games, analysis of rules of play and simple game prototype development. Prerequisite: CS 1110.

**CS 4000 Special Problems in Computer Science (1-3)** Individual reading and research on some topics not included in the regular offerings of the department. *May be repeated for a maximum of 6 semester hours.* Prerequisite: CS 2300.

**CS 4010 Special Topics in Cybersecurity\* (3)** Individual reading and research on more specialized and recent topics in cybersecurity not included in the regular offering of the department. Prerequisite: CS 2300. \*Not available for graduate credit.

**CS 4020 Internship in Computer Science\* (3-8)** Opportunity for students to gain knowledge in areas of computer science, both theoretical and applied, that would not normally be included as part of the department's curriculum. Internship contract must be completed prior to beginning work/

learning experience. *May be repeated for a maximum of 16 semester hours.* A maximum of 8 semester hours may be applied to any one degree. Prerequisite: consent of department Internship Committee. \*Not available for graduate credit.

**CS 4110 Mobile Applications Programming with Android (3)** A course on design and programming of applications for Android mobile devices such as smart phones, pads, and tablets. Topics include: application lifecycle, MVC design, Android layouts, application design, memory usage and threads, audio and video, database management, location and maps. Prerequisite: CS 2300.

**CS 4120 Advanced Applications Programming in Java (3)** Advanced applications development using Java. Topics include generics, multithreading, networking, JavaBeans and event delegation model, Java database programming, servlets, JavaServer Pages, web services, remote method invocation, advanced GUI components such as JTable and JTree, and other advanced topics in Java. Prerequisite: CS 2300.

**CS 4130 Server Side Web Programming (3)** Introduction to server-side web programming: PHP and ASP.NET. The student will learn to develop dynamic web sites and interactive web application with databases. Prerequisite: CS 3120.

**CS 4140 Web Applications Security (3)** Identification and prevention of security vulnerabilities in web applications. Topics include Cross-site scripting (XSS), Cross-Site Request Forgery, Browser Security, Secure Web Development. Prerequisite: CS 2300.

**CS 4150 Object-Oriented Programming and Data Structures\* (3)** Fast-paced coverage of object-oriented programming in Java and data structures. Not available to those with credit in CS 1100, CS 1110 or CS 2300. \*Not available for graduate credit.

**CS 4300 Algorithm Design and Analysis (3)** Techniques needed to analyze algorithms. The application of these techniques to topics such as sorting, graph algorithms, fast Fourier transforms, dynamic programming, and NP-completeness. Prerequisite: CS 2300 and CS 2400.

**CS 4500 Operating Systems (3)** An introduction to operating systems. Topics include: processes, threads, CPU scheduling, process synchronization, deadlock, memory management, file systems, mass-storage structure, I/O systems, and case studies. Prerequisite: CS 3500.

**CS 4510 Introduction to Distributed Systems (3)** A top-down approach addressing the issues to be resolved in the design of distributed systems. Concepts and existing approaches are described using a variety of methods including case studies, abstract models, algorithms and implementation exercises. Prerequisite: CS 3500.

**CS 4600 Database Theory and Applications (3)** Topics include: E-R model, relational database design, normalization theory, SQL, application design and development, and database administration. Query optimization, security, integrity, and concurrent operation issues will be presented. Significant application-oriented projects will be required. Prerequisites: (CS 2400 or MATH 2410) and CS 2300.

**CS 4610 Introduction to Cloud Computing (3)** An introduction and broad view of cloud computing and its applications. Topics include Datacenter architectures, the MapReduce programming model, Hadoop, cloud algorithms, commercial cloud computing platforms such as Amazon EC2 and Google App Engine, and higher-level programming such as Hive and Pig. Prerequisite: CS 2300.

**CS 4620 Big Data Systems (3)** An introduction to non-relational data models and the map reduce framework. Topics include: key-value databases, document databases, column-family databases, consistency and CAP theorem, replication and sharding, map reduce and Hadoop. Prerequisite: CS 2300.

**CS 4630 Data Mining (3)** Covers processes involved in knowledge discovery, including data selection, cleaning, coding, using statistical and machine learning techniques, and visualization of generated structures. Prerequisite: CS 2300.

**CS 4640 Data Warehousing and Business Intelligence\* (3)** Data Warehousing and its applications to business intelligence. Topics includes gathering requirements for data warehousing, dimensional model design for data warehousing, physical table design, extracting/transforming/loading (ETL) strategies, design and development of business intelligence applications, expansion and support of a data warehouse. \*Not available for graduate credit. Prerequisite: CS 4600.

**CS 4700 Artificial Intelligence (3)** Topics include an introduction to artificial intelligence (AI) and AI languages such as LISP and PROLOG, research tools for AI problem solving, representation and search,

knowledge representation, reasoning in changing and ambiguous situations and expert systems, machine learning. Prerequisites: (CS 2400 or MATH 2410) and CS 2300.

**CS 4710 Introduction to Machine Learning (3)** Provides opportunities to learn various machine learning techniques to model data for classification and prediction. Concepts and methods are illustrated with real-world applications. Prerequisite: CS 1110 or MATH 1152.

**CS 4800 Computer Networking (3)** General principles and concepts of computer networks with emphasis on system-level network technology, packet-switching and routing technologies, the client-server model, TCP/IP and socket programming. Prerequisite: CS 2300. FA.

**CS 4810 Computer Graphics (3)** An introduction to computer graphics. Topics include: basic geometric primitives, transformations, clipping, viewing, color models, animation, and rendering. Programming: using OpenGL and appropriate languages. Prerequisite: CS 2300.

**CS 4820 Introduction to Information Assurance (3)** Formal models and principles of computer security to achieve information assurance. Topics include security policies and models, access control, information flow, confinement, security risk assessment, legal and ethical aspects of security. Prerequisite: CS 2300.

**CS 4830 Game Development (3)** An introduction to higher level technical aspects of computer game development. Topics include game development framework, game programming, 2D animation, 3D cameras and effects, modeling, and basic artificial intelligence concepts. Prerequisite: CS 2300.

**CS 4840 Ethical Hacking (3)** Introduction to hacking techniques and exploits for ethical purpose. Topics include information gathering and scanning, vulnerability scans, exploit development, payload-dropping, and post-exploit strategies. Prerequisite: CS 2300.

**CS 4850 Computer and Network Forensics (3)** Digital forensics including computers, mobile devices, and network traffic. The course covers different types of software tools and techniques in order to perform forensic investigations. Topics include introduction to digital forensics, data acquisition, computer forensics analysis, mobile forensics analysis, network log and traffic acquisition, and network forensics analysis. Prerequisite: CS 4840.

**CS 4910 Software Engineering (3)** General principles of software development with emphasis on design of software architectures, translation of high-level specification systems, process modeling, software optimization, formal methods and ethical issues. Prerequisite: CS 4600.

**CS 4920 Senior Project\* (3)** Semester-long senior capstone project in which teams design, plan, implement, test, and deploy a software development project. Selected topics in software development, group dynamics, project management, and ethics and professional responsibility. Includes a formal presentation to the Computer Science faculty. Prerequisite: CS 4600. \*Not available for graduate credit.

**CS 4930 Software Testing (3)** Concepts and techniques for testing software and assuring its quality. Students learn the testing fundamentals, the theory behind criteria-based test design and to apply that theory in practice. Topics covered include software testing at unit, module, subsystem, and system levels; automatic and manual techniques for generating and validating test data; testing process; static vs. dynamic analysis; functional testing; inspections; and reliability assessment. Prerequisite: CS 2300.

## CTE - Career and Technology Education

**CTE 1300 Introduction to Engineering Design (3)** Use engineering-related, problem-solving skills in design development processes. Create, analyze, and communicate model product solutions using solid modeling computer design software. FA, SP.

**CTE 1500 Gateway to Engineering (3)** Introduction of Project Lead The Way's® "Gateway To Technology" MS program instructional units. Includes math, science, and technology integration for success in teaching pre-engineering skills. SP.

**CTE 2000 Technology and Society (3)** Explores the nature of technology, technological systems found in all cultures, the control of technology, and implications for change.

**CTE 3060 Technical Writing (3)** Technical writing basics, techniques, and applications. Uses a practical focus so students internalize the skills necessary to produce clear and effective documents and reports. Prerequisite: **ENGL 1020**; or **ENGL 1080** with a grade of C or

higher.

**CTE 3116 Creative Thinking for a Better World (3)** Understanding and applying formal creative thinking techniques as a responsibly-engaged member of society in order to affect positive change for a better world. An additional fee is assessed for this course.

**CTE 4000 Special Projects in Career and Technical Education (1-3)** Investigation of contemporary problems and issues in career and technical education by selected individuals or groups *May be repeated for a maximum of 6 semester hours.* Prerequisites: written contract/proposal with objectives and written department consent.

**CTE 4022 Teaching/Administration Intern (1-3)** Provides a mentored administration/teaching experience at the secondary/post-secondary level. Evaluation by on-site mentor and Coordinator of Technology and Occupational Education. *May be repeated for a maximum of 6 semester hours.* Prerequisites: CTE 4145, CTE 4160, and department chair consent.

**CTE 4090 Special Problems in Career and Technology Education (1-3)** Meets student needs for additional research and/or laboratory experience in the development of technical knowledge and skills in the areas of technology and occupational education. *May be repeated for a maximum of 6 semester hours.* Prerequisites: written contract/proposal with objectives and written department consent.

**CTE 4100 CTTE 1 - Curriculum & Assessment (3)** Introduce new CTE teachers to the developmental characteristics of students, curriculum mapping developing a scope sequence, and the role of CTE in public schools, including the mission of CTE. In addition, an introduction on using formative and summative assessments, along with becoming familiar with district policies and grading procedures will be presented.

**CTE 4110 Foundations of Career & Technology Education (3)** Synthesizes Career and Technical Education's history, past and current issues, legislation, and philosophical foundations.

**CTE 4115 Lab Management & Safety\* (3)** Students will learn to plan and equip engineering and technology labs based on curriculum and educational standards. Students learn to develop a lab safety program. Prerequisite: junior standing or consent of instructor. \*Not available for graduate credit.

**CTE 4120 CTTE 2 - Curriculum & Methods (1)** Familiarize new CTE teachers with techniques for motivating students to learn. Instructional methods and strategies will be explored including reinforcing effort and providing recognition. Teachers will continue work on curriculum mapping along with developing unit and lesson plans.

**CTE 4125 Methods of Teaching ETTE\* (3)** The course will introduce students to problem-based learning pedagogical techniques, guided inquiry, as well as develop expertise in the delivery/presentation phase of instruction. Prerequisite: Admission to the Teacher Education Program. CTE 4145 should either have been completed or taken concurrently. \*Not available for graduate credit.

**CTE 4130 CTTE 3 - Curriculum, Methods, & Planning (2)** New CTE teachers will learn instructional planning techniques including lesson planning, unit planning, and the continuation of curriculum mapping. Teachers will work on instructional methods such as identifying similarities and differences, nonlinguistic representation, identifying learning styles, and cooperative learning.

**CTE 4140 New Teacher Institute (3)** Develop teaching/instructional management skills needed to perform effectively in classrooms/laboratories. Includes structured activities designed to assist beginning vocational-technical teachers during their first teaching years.

**CTE 4145 Curriculum Construction in Career and Technical Education (3)** Assist new in-service and pre-service educators in selecting and organizing course content, including federal and state guidelines, for career and technology education courses and programs. Prerequisite: For BSE programs, Admission to Teacher Education Program or instructor approval.

**CTE 4150 Vocational Guidance (3)** Facilitate awareness and ability in vocational guidance. Includes problems, methods, and procedures for assisting individuals in choosing, preparing for, entering, and progressing in their vocation.

**CTE 4160 Methods of Teaching Career and Technical Education (3)** Principles and techniques of presenting information, giving demonstrations and facilitating student learning including managing the learning environment. Prerequisite: For BS degree, CTE 4145. For BSE degree, Admission to Teacher Education Program or instructor approval.

**CTE 4165 Performance Assessment in Career and Technical Education (3)** Designed to assist CTE educators and administrators in critiquing, planning, developing, implementing, evaluating, and improving student performance assessments in the cognitive, affective, and psychomotor domains. Prerequisite: Instructor consent.

**CTE 4180 Adult Education and Training (3)** Principles, objectives, philosophies, organization, administration, and supervision of adult education and training programs within career and technical education and/or industry teaching and learning environments.

**CTE 4210 CTTE 4 - Current Topics in CTE\* (2)** Delves deeper into special topics in curriculum, assessment, and special needs. Topics will include Missouri Learning Standards, integration of academics, and 21st century skills. \*Not available for graduate credit. HYB.

**CTE 4220 CTTE 5 - Management, Guidance, & Special Needs\* (2)** New CTE teachers will learn to design interventions and consequences for problem behaviors in the CTE classrooms and to adjust lessons to accommodate special needs learners. They will learn the difference between accommodations and modifications for students with special needs and how to communicate program requirements and skills for IEP development. Vocational guidance concepts will also be introduced in this course. \*Not available for graduate credit. HYB.

**CTE 4230 CTTE 6 - Work & Project Based Learning\* (2)** CTE teachers will learn to design high quality projects using project based learning. They will explore resources for career and college preparedness for students and begin working on professional teaching portfolios, as part of expectations for vocational guidance. \*Not available for graduate credit. HYB.

**CTE 4240 CTTE 7 - College and Career Readiness\* (2)** CTE teachers will revise curriculum maps and present professional teaching portfolios along with a college and career readiness project (vocational guidance expectations). \*Not available for graduate credit. HYB.

**CTE 4972 CTE Principles and Content Reading (2)** Designed to build on and apply the knowledge base of content area literacy and will serve as an introduction to the fields included in teaching Career Education. Work in this course will focus on the larger CTE unit but individual assignments will be based on the students' certification area.

**CTE 4973 CTE Classroom and Lab Management Techniques\* (1)** Designed to provide students with a content specific class management experience that reflects the unique needs of a lab-based classroom. \*Not available for graduate credit.

**CTE 4974 Educational Evaluation and Strategies\* (2)** Prepares students to enter the teaching profession in the public school, giving the preservice teacher instruction in the design and use of formative and summative assessment strategies to promote student learning. Additionally, students will apply teaching strategies and reflection practices during the student teaching experience, and complete the required pre-service teacher assessment document(s). This course is to be taken concurrently with the student teaching block. Prerequisites: Admission to the Teacher Education Program. \*Not available for graduate credit.

## DANC - Dance

**DANC 1110 Modern Dance I (1)** Introduction and practice of basic modern dance concepts and techniques with an emphasis on creative movement dynamics, rhythmic and spatial aspects, and alignment.

**DANC 1120 Ballet Dance I (1)** Introduction and practice of basic ballet dance concepts and fundamental techniques with an emphasis on alignment and classical ballet vocabulary and positions.

**DANC 1130 Tap Dance I (1)** Introduction and practice of basic tap dance concepts and techniques with an emphasis on stylized steps and terminology coordinated with the rhythmic structure of tap dance.

**DANC 1140 Jazz Dance I (1)** Introduction and practice of basic jazz dance concepts and techniques with an emphasis on movement dynamics, isolation, syncopation, and alignment.

**DANC 1270 Ballroom Dance I (1)** Introduction and practice of basic dance steps, rhythms, fundamentals and partnering techniques for 4-6 smooth and Latin ballroom dance styles.

**DANC 2100 Dance Appreciation (3)** An introductory survey of dance as a performing art which will prepare the student for greater enjoyment and appreciation of various dance forms.

**DANC 3110 Modern Dance II (1)** Modern II continues to explore the basic elements of modern dance technique and new ways of moving

while emphasizing strength, endurance, balance and extended combinations. Prerequisites: Designed for students with at least one year of formal dance training. DANC 1110 or permission of the instructor.

**DANC 3120 Ballet Dance II (1)** Ballet II continues development of the basic fundamentals of classical ballet technique and vocabulary with an emphasis on alignment, sequence development, and performance quality. Prerequisites: Designed for students with at least one year of formal ballet training. DANC 1120 or permission of the instructor.

**DANC 3130 Tap Dance II (1)** Continues building basic and intermediate tap dance concepts and techniques with an emphasis on stylized steps and terminology coordinated with the rhythmic structure of tap dance. Prerequisites: Designed for students with at least one year of formal tap training. DANC 1130 or permission of the instructor.

**DANC 3140 Jazz Dance II (1)** Continues to explore the basic elements and fundamentals of jazz dance technique and vocabulary while emphasizing movement dynamics, isolation, syncopation, alignment and artistic expression. Prerequisites: Designed for students with at least one year of formal dance training. DANC 1140 or permission of the instructor.

**DANC 3210 Musical Theatre Dance (3)** Introduction and practice of basic musical theatre dance concepts and techniques with an emphasis on gaining performance skills in different styles of musical theatre dance choreography.

**DANC 3270 Ballroom Dance I (1)** Introduction and practice of basic dance steps, rhythms, fundamentals and partnering techniques for 4-6 smooth and Latin ballroom dance styles. Prerequisite: DANC 1270.

**DANC 4210 Choreography I\* (3)** Introduction to the craft and creative process of choreography through the means of exploration, improvisational movement, and developing basic movement themes and solo/duet works. \*Not available for graduate credit.

## D&N - Dietetics and Nutrition

**D&N 1300 Introduction to Dietetics (1)** Overview dietetics and nutrition including history, current trends and career opportunities.

**D&N 2310 Early Childhood Nutrition and Health (2)** Application of principles of nutrition, significance of food habits, including the influences of family living, cultural patterns, and commercialization in relation to the health of young children.

**D&N 3340 Nutrition (3)** Digestive process and fundamental principles of nutrition and their application to the feeding of individuals. Prerequisite: Grade of C or better in CHEM 1104 or CHEM 1131. FA, SP.

**D&N 3350 Community Nutrition (3)** Public health nutrition and nutrition care delivery in community programs. Prerequisite: D&N 3340 with a grade of C or better.

**D&N 3360 Entrepreneurship for Dietetics Professionals (3)** Identifies and develops dietetic entrepreneurial opportunities in a rapidly changing employment environment. Prerequisites: FOOD 3333 and D&N 3340.

**D&N 4340 Advanced Nutrition (3)** An in-depth study of human nutrition and the evaluation of nutritional status. Prerequisites: Grade of C or better in BIOL 3401, BIOL 3402, D&N 3340 and CHEM 1604.

**D&N 4341 Child Nutrition (2)** Nutritive requirements of mothers during pregnancy and lactation and of children during early childhood. Bases of determining reliability of nutrition information. Prerequisite: D&N 3340.

**D&N 4342 Medical Nutrition I (3)** Role of nutrition in the prevention and dietary treatment of disease. Prerequisites: Grade of C or better in BIOL 3401, BIOL 3402, D&N 3340 and CHEM 1604. FA.

**D&N 4343 Medical Nutrition II (3)** A case study oriented approach to nutritional medicine with an in-depth emphasis on pathophysiology and the nutritional care plan in the prevention and treatment of disease. Prerequisite: D&N 4342 with a grade of C or better. SP.

**D&N 4344 Nutrition Education and Counseling\* (2)** Designed to assist in the development of skills related to nutrition counseling and communication, as well as enhance group nutrition education experience and skills. Prerequisite: D&N 4342 with a grade of C or better. \*Not available for graduate credit.

**D&N 4345 Senior Dietetics Seminar\* (3)** Philosophy and current issues and trends in dietetics. Group and individual problems which will lead to investigation of individual research problem. Prerequisite: senior standing. \*Not available for graduate credit. FA.

**D&N 4346 Dietary Supplements (3)** Course focuses on federal regulation of the natural health products industry, quality control of supplements, and legal and ethical considerations in recommending dietary supplements

and complementary therapies. Prerequisites: D&N 4340 or HED 4300  
**D&N 4350 Special Problems in Foods and Nutrition (2-3)** An in-depth study of human nutrition; some foods emphasis. Group and/or individual problems including reports, discussion, bibliographies, research, and experiments. *May be repeated for a maximum of 6 semester hours.* Prerequisite: senior standing.

**D&N 4351 Geriatric Nutrition (2)** Dietary needs and feeding of the elderly. Prerequisite: D&N 3340.

## DRED - Driver Education

**DRED 2010 Introduction to Safety Education (3)** Provides a background in safety that will give insight to the possible accident situations present in various school situations.

**DRED 2020 Driver Task Analysis (3)** Curriculum content overview for driver and traffic safety education in secondary schools; classroom instruction and laboratory experience; driving skills and abilities of future teachers are evaluated. Prerequisite: DRED 2010.

**DRED 2030 Developing Vehicle Operation Skills and Competencies (3)** A methods and materials course for driver education in the secondary schools. Techniques of teaching beginning drivers in both classroom and laboratory settings. Practicum arranged as a portion of the course. Prerequisite: DRED 2020. SU.

**DRED 2040 Developing Classroom Knowledge (3)** Operation, maintenance, and techniques of teaching with driving simulators and multiple-car driving ranges. Practicum arranged as a portion of the course. Prerequisite: DRED 2030. SU.

## EASC - Earth Science

**EASC 1004 Introduction to Geology (4: 3 lecture, 1 lab)** Fundamental principles of geology. Minerals, rocks, plate tectonics, volcanoes, earthquakes, fossils & evolution of life on Earth, landscape formation by streams, glaciers, and underground water. Laboratory included. An additional fee is associated with this course.

**EASC 1114 Weather and Climate (4: 3 lecture, 1 lab)** Principles and theories of weather, climate, and other atmospheric phenomena. Included is the study of energy exchanges, winds, cloud types, precipitation forms, severe weather, generation of hurricanes, tornadoes, and mid-latitude storms, pollution, climate change and the cultural implications of weather and climate. Due to the quantitative nature of the course, college level mathematics is recommended.

**EASC 2100 Engineering Geology (4: 3 lecture, 1 lab)** The study of physical geology as applied in engineering practice. Emphasis is on surficial geology and soils, employing both field and laboratory investigation methods. Topics include hydrogeology, waste disposal, slope stability, engineering properties of soil and rock, mapping, and site characterization. Prerequisite: EASC 1004 or consent of instructor. An additional fee is associated with this course.

**EASC 2200 Historical Geology (4: 3 lecture, 1 lab)** The history of the Earth will be studied in light of shifting continents, advances and retreats of seas, periods of mountain building and the evolution of life through the great expanse of geologic time. Laboratory will include local and regional field trips. Prerequisite: EASC 1004. An additional fee is associated with this course.

**EASC 3010 Environmental Geology (3)** The relationships between humans and their geological surroundings with an emphasis on environmental problems. The main topics are mineral and energy resources, population, earthquake and volcanic hazards, medical problems related to the environment, floods, and coastal processes.

**EASC 3111 Geomorphology (3)** The processes which shape the Earth's surface and form surficial deposits. The interaction of people with their environment is emphasized. Topics include soil formation, surface water, glaciers, climate, streams, ground water, and environmental issues. Prerequisite: EASC 1004 or EASC 3010.

**EASC 3112 Astronomy (3)** The fundamental principles and theories pertaining to planetary astronomy, stellar evolution, and origin of the galaxies. Observational techniques are discussed and night-time viewing sessions are held using departmental telescopes.

**EASC 3114 Meteorology (3)** Principles and theories of weather, climate, and other atmospheric phenomena. Included is the study of energy exchanges, winds, cloud types, precipitation forms, severe weather, and

the generation and movement of tornadoes and other cyclonic storms.  
**EASC 3115 Oceanography (3)** Introduction to ocean science intended for students with a limited science background. Relationship of continents and ocean basins, sea floor spreading, waves, tides, currents, circulation of the atmosphere and ocean, marine biology and geology, and global environmental implications.

**EASC 3213 Paleoclimatology (3)** Glacier formation and movement, glacial erosion and deposition, changes in sea level and in river channels, climate change and the causes of the ice ages, and changes in northern hemisphere animal and plant populations during the past two million years. Prerequisite: **EASC 1004** or **GEOG 2100** or **BIBIOL 1003** or consent of instructor.

**EASC 3300 Earthquakes and Volcanoes (3)** Investigation of the main processes and products of earthquakes and volcanoes within the framework of plate tectonics. Includes quantitative analyses and case studies of major earthquake and volcanic events. College level mathematics and composition are recommended.

**EASC 3501 Invertebrate Paleontology (4: 3 lecture, 1 lab)** Principles and methods used in collecting, identifying, and utilizing fossils to determine the distribution and environment of ancient lands and seas. Further, fossils will be studied as tools of geologic time determination and understanding evolution of life on Earth. Laboratory will include local and regional field trips. Prerequisite: **EASC 2200** or consent of instructor. An additional fee is associated with this course.

**EASC 4010 Special Problems in Geology (1-3)** Individual work under supervision of a staff member. Problems may be undertaken in any area of geology. *May be repeated for a maximum of 9 semester hours.* Prerequisite: adequate preparation in that field and consent.

**EASC 4300 Earth Resources (4: 3 lecture, 1 lab)** Investigates the origin, geologic occurrence, identification, and use of earth materials including gold, diamonds, water, petroleum, building materials, and soils. Environmental problems associated with the extraction and utilization of earth resources are also examined.

**EASC 4950 Laboratory Intern (1)\*** Students will assist in the preparation, supervision, and assessment of laboratory activities in the Earth Science program. Prerequisites: Senior level in an Earth Science or Science Program and consent of faculty member of record for course. *May be repeated for a maximum of 2 semester hours credit.* \*Not available for graduate credit.

## ECEL - Elementary and Early Childhood Education

**ECEL 1310 Physics for Teachers (3)** A demonstration, laboratory, lecture and discussion course in physics designed for elementary and nonscience secondary teachers. Credit earned in this course may not be substituted for any courses required for a secondary major or minor in the sciences.

**ECEL 1320 Biology for Teachers (3)** A demonstration, laboratory, lecture, and discussion course in biology designed for elementary and nonscience secondary teachers. Credit earned in this course may not be substituted for any courses required for a secondary major or minor in the sciences.

**ECEL 2110 Diversity and Social Justice (3)** Provides an analysis of social justice with an emphasis on cultural interaction to better understand human diversity issues, diverse perspectives, one another, and one's own sense of self.

**ECEL 2310 Computer/Technology in Education (2)** Provides pre-service teachers with basic knowledge and skill in microcomputer and instructional media operation for instructional purposes in schools. Meets the proficiency requirement for microcomputer/audiovisual equipment that is a prerequisite for student teaching.

**ECEL 2510 Social Studies for Teaching Primary Grades (3)** The purpose of this course is to provide pre-service teachers primarily with content related to social studies and economics education competencies for Primary Learners (grades k-3). Introductory teaching skills, attitudes, evaluative devices and assessment concepts will also be introduced. Prerequisites: **EDFL 2100** and **EDFL 2240**.

**ECEL 2520 Social Studies for Teaching Intermediate Grades (3)** The purpose of this course is to provide pre-service teachers primarily with content related to teaching social studies in the intermediate grades (4-6).

Teaching skills, attitudes, evaluative devices and assessment related to social studies education competencies for the Intermediate learners (gr 4-6) will also be introduced. Prerequisites: **EDFL 2100** and **EDFL 2240**.

**ECEL 2610 Life & Earth Science for Teachers (3)** An inquiry driven course in life sciences (biology and applied earth/space sciences) consistent with national, state, and local standards designed for teacher candidates and content standards for elementary grades. Prerequisite: general education science with lab.

**ECEL 2620 Physical Science and Engineering Design for Teachers (3)** An inquiry driven course in physical science and applied engineering design) consistent with national, state and local standards designed for teacher candidates and content standards for elementary grades. Prerequisite: general education science with lab.

**ECEL 2830 Early Childhood Principles and Observation (3)** Provides students a critical understanding concerning the application of educational principles in order to make professional decisions about young children (birth-8). Requires a minimum of 30 hours of practical experience. Prerequisite: **CFD 1220**.

**ECEL 2850 Integration of Arts & Movement in Early Childhood and Elementary Classrooms (3)** Designed to extend the knowledge base of teacher candidates receiving certification in birth-6th grade by focusing on integrating the arts (art, music, drama), movement, and physical education into content specific instruction. Students will develop the knowledge, skills, and strategies needed to incorporate creative expression of art, drama, music and movement into the early childhood/elementary classroom integrated curriculum. Prerequisites: **EDFL 2100**, **EDFL 2240** and **CFD 1220** or **PSY 2220** or **PSY 3220**.

**ECEL 2900 Technology in Education Seminar I (1)** Will provide pre-service teachers introduction to, demonstration of, and practice with technology used in education in a workshop format. Topics change to reflect current instructional technology practices.

**ECEL 2901 Technology in Education Seminar II (1)** Will provide pre-service teachers introduction to, demonstration of, and practice with technology used in education in a workshop format. Topics change to reflect current instructional technology practices in schools and ethical use of technology.

**ECEL 3100 Early Childhood Assessment and Screening (2)** Part of the integrated content methods block for early childhood. Clinical Program Block I for early childhood education must be taken with no exceptions or substitutions. An integrative approach to understanding the development of and teaching the early childhood learner (preK-K) which includes a focus on the interdependence of language and literacy development; methods and concepts in the content areas of communication arts, mathematics, social studies/economics, and science education; and early childhood assessment and screening. The teacher candidate will learn methods of assessment, observation, enrichment and intervention while working in a preschool or kindergarten environment. Competencies related to teaching strategies, content, technology, differentiation, skills, attitudes, evaluative devices, and assessments will be modeled and practiced in the corequisite practicum experience. Prerequisites: application to Clinical Pathway, completion of Clinical Candidate Expectations Contract, 2.75 cumulative GPA, 3.00 major GPA, and current and clear background check.

**ECEL 3150 Early Childhood Practicum (2)** Part of the integrated content methods block for early childhood. Clinical Program Block I for early childhood education must be taken with no exceptions or substitutions. An integrative approach to understanding the development of and teaching the early childhood learner (preK-K) which includes a focus on the interdependence of language and literacy development; methods and concepts in the content areas of communication arts, mathematics, social studies/economics, and science education; and early childhood assessment and screening. The teacher candidate will learn methods of assessment, observation, enrichment and intervention while working in a preschool or kindergarten environment. Competencies related to teaching strategies, content, technology, differentiation, skills, attitudes, evaluative devices, and assessments will be modeled and practiced in the corequisite practicum experience. Prerequisites: application to Clinical Pathway, completion of Clinical Candidate Expectations Contract, 2.75 cumulative GPA, 3.00 major GPA, current and clear background check. An additional fee is associated with this course.

**ECEL 3151 Young Learner Practicum (Grades 1-3) (2)** An integrative approach to teaching the young learner (grades 1-3) which includes



methods and concepts in the content areas of communication arts, mathematics, social studies/economics, and science education. Competencies related to teaching strategies, content, technology, differentiation, skills, attitudes, evaluative devices, and assessments will be modeled and practiced in the corequisite practicum experience. Prerequisites: application to Clinical Pathway, completion of Clinical Candidate Expectations Contract, 2.75 cumulative GPA, 3.00 major GPA, and current and clear background check. An additional fee is associated with this course.

**ECEL 3152 Intermediate Learner Practicum (Grades 4-6) (2)** An integrative approach to teaching the intermediate learner (grades 4-6) which includes methods and concepts in the content areas of communication arts, mathematics, social studies/economics, and science education. Competencies related to teaching strategies, content, technology, differentiation, skills, attitudes, evaluative devices, and assessments will be modeled and practiced in the corequisite practicum experience. Prerequisites: application to Clinical Pathway, completion of Clinical Candidate Expectations Contract, 2.75 cumulative GPA, 3.00 major GPA, and current and clear background check. An additional fee is associated with this course.

**ECEL 3220 The Teaching of Language Arts (3)** An integrative approach to teaching the communication arts of reading, writing, listening, and speaking in the elementary curriculum. Prerequisites: cumulative GPA of 2.50; EDFL 2100 and ~~W~~EDFL 2240 and FLDX 2150.

**ECEL 3225 Acquisition of Language and Literacy (4)** Theories and sequence of normal language acquisition and skills, attitudes and methods of developing, promoting and managing emergent literacy instruction. Prerequisites: cumulative GPA of 2.75; EDFL 2100, ~~W~~EDFL 2240, EDSP 2100 and FLDX 2150.

**ECEL 3230 Teaching English Language Arts in the Elementary Classroom (3)** An integrative approach to teaching the communication arts of reading, writing, listening, and speaking in the elementary curriculum. Prerequisites: cumulative GPA of 2.75; ECEL 3225.

**ECEL 3300 Literacy and Communication Arts for Early Childhood (1)** An integrative approach to understanding the development of and teaching the early childhood learner (preK-K) which includes a focus on the interdependence of language and literacy development; methods and concepts in the content areas of communication arts, mathematics, social studies/economics, and science education; and early childhood assessment and screening. The teacher candidate will learn methods of assessment, observation, enrichment and intervention while working in a preschool or kindergarten environment. Competencies related to teaching strategies, content, technology, differentiation, skills, attitudes, evaluative devices, and assessments will be modeled and practiced in the corequisite practicum experience. Prerequisites: application to Clinical Pathway, completion of Clinical Candidate Expectations Contract, 2.75 cumulative GPA, 3.00 major GPA, and current and clear background check. Corequisites: ECEL 3100, ECEL 3150, ECEL 3400, ECEL 3500, ECEL 3600 and ECEL 3800.

**ECEL 3310 Literacy and Communication Arts for the Young Learner (2)** An integrative approach to teaching the young learner (grades 1-3) which includes methods and concepts in the content areas of communication arts, mathematics, social studies/economics, and science education. Competencies related to teaching strategies, content, technology, differentiation, skills, attitudes, evaluative devices, and assessments will be modeled and practiced in the corequisite practicum experience. Prerequisites: application to Clinical Pathway, completion of Clinical Candidate Expectations Contract, 2.75 cumulative GPA, 3.00 major GPA, current and clear background check. Corequisites: ECE 3151, ECEL 3510, ECEL 3610 and MATH 3810.

**ECEL 3320 Literacy and Communication Arts for the Intermediate Learner (2)** An integrative approach to teaching the intermediate learner (grades 4-6) which includes methods and concepts in the content areas of communication arts, mathematics, social studies/economics, and science education. Competencies related to teaching strategies, content, technology, differentiation, skills, attitudes, evaluative devices, and assessments will be modeled and practiced in the corequisite practicum experience. Prerequisites: application to Clinical Pathway, completion of Clinical Candidate Expectations Contract, 2.75 cumulative GPA, 3.00 major GPA, and current and clear background check. Corequisites: ECEL 3152, ECEL 3520, ECEL 3620 and MATH 3820.

**ECEL 3400 Language Development (2)** An integrative approach to

understanding the development of and teaching the early childhood learner (preK-K) which includes a focus on the interdependence of language and literacy development; methods and concepts in the content areas of communication arts, mathematics, social studies/economics, and science education; and early childhood assessment and screening. The teacher candidate will learn methods of assessment, observation, enrichment and intervention while working in a preschool or kindergarten environment. Competencies related to teaching strategies, content, technology, differentiation, skills, attitudes, evaluative devices, and assessments will be modeled and practiced in the corequisite practicum experience. Prerequisites: application to Clinical Pathway, completion of Clinical Candidate Expectations Contract, 2.75 cumulative GPA, 3.00 major GPA, and current and clear background check. Corequisites: ECEL 3100, ECEL 3150, ECEL 3300, ECEL 3500, ECEL 3600 and ECEL 3800.

**ECEL 3420 Teaching Social Studies and Economics in Elementary and Middle Schools (3)** Social studies and economics education competencies are developed. These are related to teaching methods; content, skills, and attitudes; and evaluative devices and assessments. Prerequisites: cumulative GPA of 2.50, EDFL 2100 and FLDX 2150 and ~~W~~EDFL 2240.

**ECEL 3430 Strategies for Teaching Elementary Social Studies & Science (2)** The purpose of this course is to provide pre-service teachers with teaching methods, content, skills, attitudes, evaluative devices and assessment related to social studies and science education competencies. Prerequisites: EDFL 2100, EDFL 2240, POLS 1510, and HIST 1350 or HIST 1351.

**ECEL 3468 Community, School and Family Connections (3)** Focuses on the interactions among community, school and family systems relative to existing and emerging paradigms.

**ECEL 3500 Social Studies for Early Childhood (1)** An integrative approach to understanding the development of and teaching the early childhood learner (preK-K) which includes a focus on the interdependence of language and literacy development; methods and concepts in the content areas of communication arts, mathematics, social studies/economics, and science education; and early childhood assessment and screening. The teacher candidate will learn methods of assessment, observation, enrichment and intervention while working in a preschool or kindergarten environment. Competencies related to teaching strategies, content, technology, differentiation, skills, attitudes, evaluative devices, and assessments will be modeled and practiced in the corequisite practicum experience. Prerequisites: application to Clinical Pathway, completion of Clinical Candidate Expectations Contract, 2.75 cumulative GPA, 3.00 major GPA, and current and clear background check. Corequisites: ECEL 3100, ECEL 3150, ECEL 3300, ECEL 3400, ECEL 3600 and ECEL 3800.

**ECEL 3510 Social Studies and Economics for the Young Learner (1)** An integrative approach to teaching the young learner (grades 1-3) which includes methods and concepts in the content areas of communication arts, mathematics, social studies/economics, and science education. Competencies related to teaching strategies, content, technology, differentiation, skills, attitudes, evaluative devices, and assessments will be modeled and practiced in the corequisite practicum experience. Prerequisites: application to Clinical Pathway, completion of Clinical Candidate Expectations Contract, 2.75 cumulative GPA, 3.00 major GPA, and current and clear background check. Corequisites: ECEL 3151, ECEL 3310, ECEL 3610 and MATH 3810.

**ECEL 3520 Social Studies and Economics for the Intermediate Learner (1)** An integrative approach to teaching the intermediate learner (grades 4-6) which includes methods and concepts in the content areas of communication arts, mathematics, social studies/economics, and science education. Competencies related to teaching strategies, content, technology, differentiation, skills, attitudes, evaluative devices, and assessments will be modeled and practiced in the corequisite practicum experience. Prerequisites: application to Clinical Pathway, completion of Clinical Candidate Expectations Contract, 2.75 cumulative GPA, 3.00 major GPA, and current and clear background check. Corequisites: ECEL 3152, ECEL 3320, ECEL 3620 and MATH 3820.

**ECEL 3600 Science for Early Childhood (1)** An integrative approach to understanding the development of and teaching the early childhood learner (preK-K) which includes a focus on the interdependence of language and literacy development; methods and concepts in the

content areas of communication arts, mathematics, social studies/economics, and science education; and early childhood assessment and screening. The teacher candidate will learn methods of assessment, observation, enrichment and intervention while working in a preschool or kindergarten environment. Competencies related to teaching strategies, content, technology, differentiation, skills, attitudes, evaluative devices, and assessments will be modeled and practiced in the corequisite practicum experience. Prerequisites: application to Clinical Pathway, completion of Clinical Candidate Expectations Contract, 2.75 cumulative GPA, 3.00 major GPA, and current and clear background check. Corequisites: ECEL 3100, ECEL 3150, ECEL 3300, ECEL 3400, ECEL 3500 and ECEL 3800.

**ECEL 3610 Science for the Young Learner (1)** An integrative approach to teaching the young learner (grades 1-3) which includes methods and concepts in the content areas of communication arts, mathematics, social studies/economics, and science education. Competencies related to teaching strategies, content, technology, differentiation, skills, attitudes, evaluative devices, and assessments will be modeled and practiced in the corequisite practicum experience. Prerequisites: application to Clinical Pathway, completion of Clinical Candidate Expectations Contract, 2.75 cumulative GPA, 3.00 major GPA, and current and clear background check. Corequisites: ECEL 3151, ECEL 3310, ECEL 3510 and MATH 3810.

**ECEL 3620 Science for the Intermediate Learner (1)** An integrative approach to teaching the intermediate learner (grades 4-6) which includes methods and concepts in the content areas of communication arts, mathematics, social studies/economics, and science education. Competencies related to teaching strategies, content, technology, differentiation, skills, attitudes, evaluative devices, and assessments will be modeled and practiced in the corequisite practicum experience. Prerequisites: application to Clinical Pathway, completion of Clinical Candidate Expectations Contract, 2.75 cumulative GPA, 3.00 major GPA, and current and clear background check. Corequisites: ECEL 3152, ECEL 3320, ECEL 3520 and MATH 3820.

**ECEL 3800 Math for Early Childhood (1)** An integrative approach to understanding the development of and teaching the early childhood learner (preK-K) which includes a focus on the interdependence of language and literacy development; methods and concepts in the content areas of communication arts, mathematics, social studies/economics, and science education; and early childhood assessment and screening. The teacher candidate will learn methods of assessment, observation, enrichment and intervention while working in a preschool or kindergarten environment. Competencies related to teaching strategies, content, technology, differentiation, skills, attitudes, evaluative devices, and assessments will be modeled and practiced in the corequisite practicum experience. Prerequisites: application to Clinical Pathway, completion of Clinical Candidate Expectations Contract, 2.75 cumulative GPA, 3.00 major GPA, and current and clear background check. Corequisites: ECEL 3100, ECEL 3150, ECEL 3300, ECEL 3400, ECEL 3500 and ECEL 3600.

**ECEL 3850 Development and Learning Through Play (3)** Provides theoretical and empirical perspectives connecting play to young children's learning and development. Develops knowledge and skills to implement play-based curriculum in diverse settings. Prerequisites: CFD 1220, ECEL 2830 for students seeking certification in early childhood education. Corequisite: ECEL 3851.

**ECEL 3851 Practicum in Early Childhood (1)** Student observation and participation with preschool children. Students work with 2, 3 and 4-year old children. Prerequisites: CFD 1220 or PSY 2220 or PSY 3220; and ECEL 2830. Corequisite: CFD 3850 if Early Childhood or Childhood Development major. An additional fee is associated with this course.

**ECEL 4000 Special Projects in Education (1-6)** Individual or group study of problems in special areas of interest. *May be repeated for a maximum of 6 semester hours.*

**ECEL 4120 Curriculum Design and Assessment (3)** Prepares the teacher candidate to use formal and informal assessment strategies to evaluate student learning and to design units of instruction that meet individual needs of children. Clinical Program Senior Block I must be taken without exceptions or substitutions; 280 field hours across 3 different grade levels in a designated clinical site are required as part of Senior 1. Prerequisites: 2.75 cumulative GPA, 3.00 major GPA, admission to Teacher Education, Junior block(s). Corequisites: ECEL 4140, ECEL 4400

and MATH 3800.

**ECEL 4140 Communication Arts Integration (5)** Prepares the teacher candidate to apply a balanced communication arts program within a school setting. An integrative approach to teaching the communication arts will be emphasized as relevant to early and elementary literacy programs. Clinical Program Senior Block I must be taken without exceptions or substitutions; 280 field hours across 3 different grade levels in a designated clinical site are required as part of Senior 1. Prerequisites: 2.75 cumulative GPA, 3.00 major GPA, admission to Teacher Education, Junior block(s). Corequisites: ECEL 4120, ECEL 4400 and MATH 3800.

**ECEL 4150 Student Teaching Professional Seminar\* (2)** Culminating experience synthesizing theory and practice taken with student teaching for early childhood, elementary, and double majors in elementary education. Prerequisite: Admission to Teacher Education Program; cumulative GPA of 2.50; ECEL 4400. Must be taken as part of student teaching placement with FLDX 4495 or FLDX 4496 (See description of Professional Education Semester.) \*Not available for graduate credit.

**ECEL 4314 Integration of Technology in Instruction (3)** Establishes and advances the use of computer technology for both teacher productivity and instructional integration into P-12 classrooms. Prerequisite: cumulative GPA of 2.50.

**ECEL 4350 Elementary Science Teaching Strategies (3:3 lecture, 0 lab)** Science concepts commonly developed in the elementary grades, with special emphasis on objective materials, field trips, experiments, laboratory and other activities. Enrollment is limited to students preparing to become elementary teachers. Prerequisites: Admission to Teacher Education Program; completion of a physical science and biological science, each with labs, (ECEL 1310 and BIOL 1004) or (ECEL 1320 and EASC 1004 or CHEM 1104 or PHYS 1104).

**ECEL 4400 Classroom Management and Interactions\* (3)** Helps pre-service teachers advance their knowledge and skills using general, age appropriate classroom management techniques, integrating them with developmentally appropriate teaching strategies. Prerequisites: Admission to Teacher Education Program and should be taken the semester just prior to student teaching. \*Not available for graduate credit.

**ECEL 4830 Early Childhood Curriculum (3)** Provides students with the theories and principles of curriculum development, knowledge, and skills of implementing integrated (developmentally and culturally appropriate) curriculum in early childhood (birth-8). Prerequisites: Admission to Teacher Education Program and ECEL 2830 and ECEL 3850 for undergraduate students seeking certification in early childhood education.

## ECON - Economics

In addition to any course prerequisites listed for the courses below, the Harmon College of Business and Professional Studies also enforces a course leveling prerequisite. This means that freshmen (those who have earned 0-29.5 semester hours of college credit) may enroll in 1000 level courses only, sophomores (completed 30-59.5 semester hours) may enroll in 2000 or 1000 level courses, juniors (completed 60-89.5 semester hours) may enroll in 3000, 2000 or 1000 level courses and seniors (all students who have earned 90 semester hours) may enroll in 4000 level courses or below.

**ECON 1010 Principles of Macroeconomics (3)** An introduction to principles underlying the operation of modern industrial countries. Special attention is given to the determinants of income and employment.

**ECON 1011 Principles of Microeconomics (3)** An introduction to the functioning of a market economy. Emphasis is on behavior of consumers and business firms and the resulting allocation of resources and distribution of income. Prerequisite: ECON 1010. FA, SP, SU.

**ECON 2010 Orientation to the Economics Major (2)** Familiarize economics majors with the CPI program, general outcomes, assessment activities (portfolio assessment), and future opportunities for economics majors. Prerequisite: ECON 1010 or ECON 1011. FA.

**ECON 2033 Economic Applications in Sports (3)** This applications course is designed to investigate questions related to the contribution of professional and recreational sports to social welfare. It includes an exploration of the business of professional and amateur sports. Not open to economics majors as a major or elective course. SP, SU.

**ECON 3010 Intermediate Macroeconomics (3)** Develop various theoretical frameworks for studying the forces affecting income, employment, and output in the economic system of the United States.

Attention is given to the impact that government and other countries may have on these variables. Prerequisite: ECON 1010.

**ECON 3013 Public Finance (3)** The role of government in the modern mixed economy with emphasis on the impact of tax and expenditure policies on resource allocation and income distribution. Prerequisite: ECON 1011.

**ECON 3020 Money and Banking (3)** Money and banking structures including the Federal Reserve System and how it affects the economy. Monetary and National Income Theory are used to analyze economic policy. Prerequisite: ECON 1010. FA, SP.

**ECON 3030 Intermediate Microeconomics (3)** Conventional theory of consumption, production, pricing, and resource allocation. Prerequisite: ECON 1011. FA, SP.

**ECON 3035 Internship in Economics (1-9)** Opportunity for students to gain theoretical knowledge and practical application within a particular field of specialization. *May be repeated with consent of department and internship director. May be taken for pass/fail credit only.* Prerequisite: 60 semester hours and overall GPA of 2.50 or above, or consent of internship director. FA, SP, SU.

**ECON 3065 Labor Economics (3)** Survey of the labor force, wage and employment theories, economic insecurity including unemployment, trade unionism and collective bargaining from the standpoint of public policy. Prerequisites: ECON 1010 and ECON 1011.

**ECON 4000 Senior Seminar in Economics\* (3)** The major will complete a research paper demonstrating the ability to address a research question (topics will vary) by applying theory and presenting empirical evidence and will prepare an oral presentation of the research project. Prerequisites: ECON 3010 and ECON 3030. \*Not available for graduate credit. FA, SP.

**ECON 4010 International Economics (3)** Principles underlying international trade and finance and analysis of current problems and related policies. Prerequisites: ECON 1010 and ECON 1011. FA.

**ECON 4015 Mathematical Economics I (3)** A survey of mathematics including theory of sets, calculus, differential and difference equations, linear programming, matrices, and their application in economics. Prerequisites: ECON 1011 and FIN 2801 or MATH 1131 or MATH 1151.

**ECON 4016 Mathematical Economics II (2)** A continuation and more advanced study in the application of mathematical tools in economics. Prerequisite: ECON 4015.

**ECON 4020 Natural Resource Economics (3)** Nature of natural resources; economic efficiency as basis for natural resource use; externalities in natural resource use; factors influencing environmental quality; alternate public policy tools for influencing natural resource use. Prerequisites: ECON 1010 and ECON 1011.

**ECON 4030 Directed Studies in Economics (1-3)** Intensive study of significant economic topics. *May be repeated for a maximum of 9 semester hours.*

**ECON 4040 History of Economic Thought (3)** Classical economists and the development of economic thought from the mercantilist period through the development of present thought. The course aims at establishing a synthesis of evolving doctrines which have become the basis of currently accepted economic theory. Prerequisite: ECON 1011.

**ECON 4050 Comparative Economic Systems (3)** Analysis of alternate patterns of economic control, planning, and market structures. The experience of British socialism, American capitalism, and Soviet-type central planning is emphasized.

**ECON 4052 Regional and Urban Economics (3)** Geographic regions and urban areas as economic systems with emphasis on location theory and economic policy in the regional/urban environments. Prerequisite: ECON 1011.

**ECON 4054 Sports Economics (3)** Designed to investigate questions relating to the contribution of professional and recreational sports to social welfare. This includes exploring the decision to participate, use public funding for sport facilities, and labor market issues. The general objective of this course is to help the student learn to apply economic concepts and ideas to the sports industry. Because of the applied nature of this course, problem solving and modeling are key skills for success. Prerequisite: ECON 1011.

**ECON 4060 Game Theory Applications (3)** Provides game theoretical tools used widely in economics to study situations in which various decision-makers interact. Applications include political science and

biology. Prerequisites: ECON 1011 and MATH 1111. SP.

**ECON 4065 Managerial Economics\* (3)** Designed to apply economic theory and statistical methods to managerial decision making. Allocation and pricing problems of business are key focuses. Prerequisites: ECON 3010, ECON 3030 and FIN 3801. \*Not available for graduate credit.

**ECON 4070 Industrial Organization (3)** An analysis of selected economic problems of current interest dealing primarily with the structure of American industry, with emphasis on the conduct and performance of large firms. Prerequisite: ECON 1011.

**ECON 4075 Time Series Analysis (3)** The course will introduce, develop and apply forecasting models to decision making problems. The interpretation and accuracy of forecasting models will also be explored. Prerequisites: ECON 1010, ECON 3030 and FIN 3801. SP.

**ECON 4080 Econometrics I (3)** Mathematical techniques and problems used in the quantitative approach to economic theory. Prerequisites: ECON 3010 or ECON 3030; and FIN 3801.

**ECON 4085 Predictive Analytics (3)** Introductory course in data mining and predictive model development. Students will be introduced to database tools for collecting, retrieving and applying data mining processes, as well as building predictive models for decision making. FA, SP.

## EDFL - Educational Foundations and Literacy

**EDFL 2100 Introduction to the Teaching Profession (3)** An overview of the teaching profession with emphasis on instructional planning, assessment, collaboration with stakeholders, creating a productive classroom environment and understanding the social and cultural factors that influence the profession. Corequisite: should be taken concurrently with FLDX 2150 during the sophomore year.

**EDFL 2240 Educational Psychology (3)** Furnishes the prospective teacher with the psychological concepts, principles, theories, research findings, and techniques relevant to guiding the educative process. It is strongly recommended that BSE and BME majors take this course concurrently with EDFL 2100 and FLDX 2150 during the sophomore year.

**EDFL 2250 Introduction to English Language Learners and Culturally Responsive Pedagogy (2)** Candidates are introduced to English Language Learners and examine ways to assess first language competencies; identify and apply the six developmental levels of second language acquisition; technologies and resources for engaging and supporting achievement across academic content areas, and instructional and assessment strategies for bridging ELL progress. Paralinguistics, scaffolding, semiotics and other basic linguistic skills are explored. In addition, candidates examine the philosophical and conceptual frames for professional stance in terms of racial identity; socioeconomic status; sexual orientation; gender; ethnic and religious considerations and approaches and resources for respectful interactions with students and families that celebrate, value, and enhance success in the classroom community and culture.

**EDFL 3210 Methods of Reading Instruction (3)** Fundamental concepts, skills, attitudes and methods of developing, promoting and managing reading instruction. The course includes tutoring and teacher-aided field experiences outside of class hours. Prerequisites: cumulative GPA of 2.50; EDFL 2100 and FLDX 2150 and EDFL 2240.

**EDFL 3215 Teaching Reading in Content Fields (3)** An examination of reading comprehension strategies, study skills, concept development, and critical thinking, especially with regard to the reading demands of content subjects and the needs of typical and atypical learners. Prerequisite: EDFL 3210.

**EDFL 3230 Introduction to Language, Literacy and Literature in the Middle Level Classroom, Block One (4)** An introduction to instructional practices appropriate for middle level content area teachers, implementing culturally responsive reading and writing programs in the classroom. Topics include teaching reading provisions, young adult literature, writing, speaking and listening; unit planning and evaluation. Field experience in a middle school is required. Prerequisites: EDFL 2100, EDFL 2240 and FLDX 2150. An additional fee is associated with this course.

**EDFL 3240 Application of Content Area Literacy for Middle Level Learners, Block Two (4)** Prepares middle level teachers to address language, literacy and literature within content area instruction, focusing

on promoting basic and higher-order literacy across the disciplines. Field experience in a middle school is required. Prerequisites: EDFL 2100, EDFL 2240, EDFL 3230 and FLDX 2150. This course can be taken concurrently with EDFL 4135 and EDFL 4230. An additional fee is associated with this course.

**EDFL 3410 Children's Literature (3)** Familiarity with various types of literature for children, principles for selecting excellent children's books, and methods of presentation for integration of children's literature into the early childhood, elementary and special education curriculum. The course includes resources and strategies for addressing different learning needs and culturally diverse populations. Prerequisites: EDFL 2100, EDFL 2240, EDSP 2100 and FLDX 2150.

**EDFL 4000 Special Projects in Education\* (1-6)** Individual or group study of problems in special areas of interest. *May be repeated for a maximum of 6 semester hours.* \*Not available for graduate credit.

**EDFL 4130 Fundamentals of Middle Level Education\* (4)** A 25 hour field experience course where students will gain an understanding of the unique developmental needs of early adolescents in middle school. Prerequisite: a background check on file. \*Not available for graduate credit.

**EDFL 4135 Middle Level Curriculum and Assessment\* (4)** A 25 hour field experience course prepares students to design instructional units and classroom lessons using standards. Students will learn assessment strategies. Prerequisites: EDFL 4130, Admission to Teacher Education Program, and a background check on file. \*Not available for graduate credit. An additional fee is associated with this course.

**EDFL 4210 Introduction to Content Area Literacy (2)** Provides an introduction to content area literacy, or the reading, writing, and critical thinking in and across the various disciplines for secondary and K-12 certification areas, along with instructional interventions for students with reading deficits. Prerequisites: Admission to Teacher Education Program; EDFL 2100 and FLDX 2150 and EDFL 2240.

**EDFL 4212 Literacy in the Disciplines I (2)** Designed to build on and advance the knowledge-base of EDFL 4210 including focus on discipline-specific applications of content area literacy unique to differing secondary subjects, for all students, including second language learners. Prerequisites: Admission to Teacher Education Program; EDFL 2100, EDFL 2240, FLDX 2150; EDFL 4210 or concurrently.

**EDFL 4220 Analysis and Correction of Reading Disabilities\* (2)** A focus on assessment of students' reading abilities and selecting appropriate teaching methods and materials to meet individual needs in reading instruction. The course includes a practicum, or field experience component, which permits application of learning and instructional decision-making. Prerequisites: Admission to Teacher Education Program; EDFL 3215 or EDFL 3230 or EDFL 4210. Corequisite: EDFL 4250. \*Not available for graduate credit.

**EDFL 4230 Response to Intervention for Middle School English Language Arts: Block Three\* (4)** Prepares pre-service English language Arts teachers to meet the needs of middle school readers and writers at all levels, including Tiers 2 & 3 of Response to Intervention (RTI). The course focuses on assessments that drive instruction and appropriate methods, materials and strategies for the improvement of reading and writing. A middle school field component includes application of learning and instructional decision-making. Prerequisites: EDFL 2100, EDFL 2240, EDFL 3230 and FLDX 2150. This course is also designed to be taken concurrently with EDFL 3240 and EDFL 4135. \*Not available for graduate credit.

**EDFL 4235 Methods of Teaching Middle Level English Language Arts\* (3)** A study of the purposes and methods of teaching language arts in the middle grades, with specific focus on culturally responsive teaching as it relates to adolescents. Topics include research-based approaches to teaching reading, writing, listening and speaking; literature-based units; enhancing access to non-fiction; the writing process; philosophies and theories related to the teaching and learning of English Language Arts; resources; national and state standards for ELA. Prerequisites: Admission to Teacher Education; EDFL 2100, FLDX 2150, EDFL 2240. This course may be taken concurrently with EDFL 3230 or EDFL 3240 or EDFL 4240. \*Not available for graduate credit.

**EDFL 4240 Integrated English Language Arts Curriculum & Assessment for Middle Level Learners: Block Four\* (4)** Theory and research models for culturally responsive English Language Arts at the middle level are connected to the development of Common Academic Standards (CAS)

and initial teaching and assessment in the classroom with a required middle school field component. Candidates develop, implement, assess and reflect upon reading, writing, speaking, listening, representing and the use of technology to enhance literacy for on-track and at-risk middle school learners. Prerequisites: EDFL 2100, EDFL 2240, EDFL 3230, EDFL 3240 and FLDX 2150. \*Not available for graduate credit.

**EDFL 4250 Practicum in Reading\* (1)** A supervised field experience in the assessment of reading, analysis of reading difficulties, and educational decision-making in planning and teaching appropriate lessons.

Prerequisites: Admission to Teacher Education Program, EDFL 3215 or EDFL 3230 or EDFL 4210. Corequisite: EDFL 4220. \*Not available for graduate credit.

**EDFL 4300 Educational Assessment and Evaluation\* (2)** Instruction in the design, selection, and implementation of educational assessments, the generation and management of student data, and the interpretation and use of data to make instructional decisions. Prerequisite: Admission to Teacher Education Program. \*Not available for graduate credit.

**EDFL 4340 The Engaging Middle Level Classroom\* (4)** A field experience course which prepares students to manage instruction and behavior for a positive classroom environment. Prerequisites: EDFL 4130, Admission to Teacher Education Program, and a background check on file. \*Not available for graduate credit.

**EDFL 4970 Secondary Teaching and Behavioral Management\* (2)** An analysis of the teaching/learning process with emphasis on instructional planning, component teaching skills and adolescent behavior management. This course should be taken no earlier than one semester prior to student teaching. Prerequisite: Admission to Teacher Education Program. Corequisite: FLDX 4970. \*Not available for graduate credit.

**EDFL 4971 K-12 Content Area Literacy (1)** Designed to build on and apply the knowledge-base of EDFL 4210 for teachers receiving certification in K-12 subject areas by focusing on discipline-specific theory-into-practice of content area literacy. The student work in this course, under unified learning objectives, becomes individualized based on the students' certification areas. Prerequisites: Admission to Teacher Education Program; EDFL 2100, EDFL 2240, FLDX 2150; EDFL 4210 or concurrently.

**EDFL 4972 Literacy in the Disciplines II (2)** Designed to build on and apply the knowledge-base of EDFL 4210 and EDFL 4212, by focusing on discipline-specific theory-into-practice of content area literacy. The student work in this course, under unified learning objectives, becomes individualized based on the students' certification areas. Prerequisites: Admission to Teacher Education Program; EDFL 2100, EDFL 2240, FLDX 2150; EDFL 4210 and EDFL 4212 or concurrently.

**EDFL 4973 Classroom Management in Content Areas\* (1)** Provides information to help students develop proactive strategies to manage the classroom environment and student behavior in their specific content area. Emphasis is placed on the students' development of a personal and unique classroom management plan. National & international standards and best teaching practices form the basis as stated by the Interstate New Teacher Assessment and Support Consortium (INTASC). \*Not available for graduate credit.

**EDFL 4974 Content Specific Assessment\* (1)** Instruction in the design and use of content specific formative and summative assessment strategies to promote student learning and facilitate instructional decision making. Prerequisite: Admission to Teacher Education Program. \*Not available for graduate credit.

## EDSP - Special Education

**EDSP 2100 Education of the Exceptional Child (3)** Identification of exceptional children, methods and techniques for teaching them, as well as possible sources of referral which may be of assistance to teachers and parents of these children. Requires a directed field experience. FA, SP, SU. ONL.

**EDSP 3150 Community and Family Resources (2)** Early clinical observations and experiences using community and family resources concerned with various kinds of exceptionality. Prerequisite: EDSP 2100 or EDSP 5200. Corequisite: EDSP 3151. FA, SP, SU. OLO.

**EDSP 3151 Community and Family Resources Practicum (1)** Provides opportunities for preservice teachers to evaluate how community and family resources impact directly/indirectly on the lives of children. Requires a directed field experience. Prerequisite: EDSP 2100 or EDSP 5200. Corequisite: EDSP 3150. FA, SP, SU. OLO.

**EDSP 4000 Special Projects in Special Education (1-5)** Individual or group study of problems in special areas of interest. *May be repeated for maximum of 5 semester hours.*

**EDSP 4140 Collaborating With Families of Exceptional Children (3)**

A study of the impact of exceptionality on family systems and how empowerment and community resources can strengthen the school-family partnership. Requires a directed field experience.

Prerequisite: EDSP 2100 or EDSP 5200. FA, SP, SU.

**EDSP 4150 Career Development for Students with Disabilities (2)**

Supportive services to students with disabilities within a career development context. Prerequisite: EDSP 2100 or EDSP 5200. FA, SP.

**EDSP 4161 Physical and Health Care Needs of Students with Autism and Severe Developmental Disabilities (2)** Designed to assist teachers in understanding and planning for the physical and health care needs of students with autism and severe developmental disabilities. Prerequisite: EDSP 2100 or EDSP 5200. Corequisite: NUR 4060.

**EDSP 4210 Teaching Emergent and At-Risk Readers (3)** Instruction in the identification and remediation of significant reading disorders in children and youth with Moderate to Severe disabilities, including those with severe learning disabilities, cognitive impairments, and Autism Spectrum Disorders. A directed clinical experience in the diagnostic/prescriptive assessment process is required. Prerequisites: EDFL 3210 or EDFL 3230; EDSP 2100 or EDSP 5200. FA, SP.

**EDSP 4310 Introduction to Students with Autism and Severe Developmental Disabilities (2)** Basic information pertaining to the characteristics, education, and care of individuals with severe forms of Autism Spectrum Disorders and individuals with severe Developmental Disabilities. Requires a directed field experience. Prerequisite: EDSP 2100 or EDSP 5200.

**EDSP 4320 Introduction to Early Childhood Special Education (3)** Basic information pertaining to the characteristics, care, treatment, and education of young children with special needs. Prerequisite: EDSP 2100 or EDSP 5200.

**EDSP 4330 Curriculum and Methods for Teaching Students with Autism and Severe Developmental Disabilities I (3)** Teaching methodologies and curricula used in learning programs for individuals with severe forms of Autism Spectrum Disorders and for individuals with Severe Developmental Disabilities. Prerequisite: EDSP 2100 or EDSP 5200. FA(E).

**EDSP 4350 Augmentative and Alternative Communication (3)** Study and application of communication options, including manual sign language and communication devices. Prerequisite: EDSP 2100 or EDSP 5200. SP.

**EDSP 4360 Behavioral Management Techniques (2)** Practical approaches to behavior management for the classroom teacher, special educator, or clinician. Prerequisite: EDSP 2100 or EDSP 5200. FA, SP, SU.

**EDSP 4361 Practicum in Behavioral Management Techniques (1)** Practical experience in designing behavioral management programs and environments under supervision. Requires a directed field experience. Prerequisite: EDSP 4360 or concurrently. FA, SP, SU.

**EDSP 4370 Screening, Diagnosing and Prescribing Instruction (3)** Case finding, screening, diagnostic and assessment procedures to be utilized in prescriptive educational planning for infants and preschool-aged children. Requires a directed field experience. Prerequisite: EDSP 2100 or EDSP 5200. FA, SP, SU.

**EDSP 4385 Introduction to Cross-Categorical Special Education (3)** Information about the characteristics and education of children with mild/moderate disabilities. Prerequisite: EDSP 2100 or EDSP 5200. SP. OLO.

**EDSP 4420 Methods of Cross-Categorical Special Education (3)** Teaching methods, materials and curricula for education of students with mild/moderate disabilities. Prerequisite: EDSP 4385. FA, SP. OLO.

**EDSP 4421 Methods of Cross-Categorical Special Education I: Intellectual Disabilities/Other Health Impairments (3)** Strategies for addressing general problems in teaching students with Intellectual Disabilities and Other Health Impairments in Cross-Categorical and other settings, including planning, materials and methods used. Requires a directed field experience. Prerequisites: Admission to Teacher Education Program and EDSP 4385. FA.

**EDSP 4422 Methods of Cross Categorical Disabilities II: Learning Disabilities (3)** Characteristics, etiologies, definitions, legislation and issues related to the identification of and educational planning for

individuals with learning disabilities. Requires a directed field experience. Prerequisites: Admission to Teacher Education Program and EDSP 4385. FA.

**EDSP 4423 Methods of Cross-Categorical Special Education III: Emotional/Behavioral Disorders (3)** Strategies for addressing general problems in teaching students with emotional and/or behavioral disorders in cross-categorical and other settings including planning, materials and methods used. Requires a directed field experience. Prerequisites: Admission to Teacher Education Program and EDSP 4385. FA.

**EDSP 4440 Curriculum and Methods for Teaching Early Childhood Special Education (3)** The teaching methods and curricula used for educating young children with special needs. Requires a directed field experience. Prerequisites: Admission to Teacher Education Program and EDSP 4320 and EDSP 4370.

**EDSP 4450 Curriculum and Methods for Teaching Students with Autism and Severe Developmental Disabilities II (3)** Advanced teaching methodologies and curricula used in learning programs for individuals with severe forms of Autism Spectrum Disorders and individuals with Severe Developmental Disabilities. Prerequisites: EDSP 4330 and Admission to Teacher Education Program. FA.

**EDSP 4620 Evaluation of Abilities and Achievement (3)** Instruction in interpretation of individualized intelligence tests, formal and informal diagnostic procedures, and in prescriptive instruction. A directed clinical experience in the diagnostic assessment process for Individual Education Programs is required. Requires a directed field experience. Prerequisite: EDSP 2100 or EDSP 5200. An additional fee is assessed for this course. FA, SP.

**EDSP 4700 IEP and the Law (3)** Administrative procedures and policies needed in establishing a program of special education. Special emphasis is given to compliance with state and federal law. A directed clinical experience in the theory, process, and practice of IEP writing is included. Prerequisite: EDSP 4620 and Admission to Teacher Education Program or graduate status or Speech Pathology major. FA, SP.

## EET - Electronics Engineering Technology

NOTE: Some EET courses have a zero-credit laboratory requirement. The majority of the EET courses utilize an open lab system (where the student is expected to complete laboratory work by the instructor's due date on his/her own time, as class schedules and lab equipment availability permit).

**EET 2300 Calculus for Electronics Engineering Technology (3)** Methods of integration, partial derivatives, double integrals, derivatives and integrals in polar coordinates; empirical curve fitting, power series expansions, first and second-order differential equations; and use of software. Prerequisite: TECH 2040.

**EET 2320 Advanced Digital Circuitry (3)** Design of sequential networks, iterative networks, sequential networks with MSI integrated circuits, sequential networks using PLDs, state machines, asynchronous sequential networks, use of software for design analysis. Prerequisite: ET 1050.

**EET 2330 Transform Analysis (3)** Waveform analysis, Laplace transforms and their application to circuit analysis; Fourier analysis, use of z-transforms in discrete-time systems, and analysis software. Prerequisites: TECH 2040 or MATH 1131; and ET 2048.

**EET 3034 Electronic Instruments and Measurements (4: 3 lecture, 1 lab)** Design, operation and calibration of a variety of test instruments. Emphasis will be upon measurement procedures not normally practiced in introductory electronics courses. Prerequisite: ET 1050 or ET 2048 or concurrently. An additional fee is associated with this course.

**EET 3048 Control of Electrical Machinery (4: 3 lecture, 1 lab)** Analysis and application of electrical and electronic controls for industrial equipment. Programmable Logic Controllers are emphasized as well as techniques in engineering design. Prerequisite: ET 1010 or ET 1027 or consent of instructor. An additional fee is associated with this course.

**EET 3310 Microprocessor Systems Design (3)** Microprocessor/microcontroller internal architectures and timing; single and multiprocessor bus structures; memory subsystem design, designing polled I/O hardware/firmware, interrupt driven I/O hardware/firmware design, DMA, design of multiprocessor systems, segmentation and memory management, bit-sliced architectures, and use of manufacturer data sheets and application notes. Prerequisites: TECH 2040 and ET 2060.

**EET 3320 Introduction to Data Communications (3)** Fundamentals of data

transmission, data encoding, multiplexing techniques, circuit and packet switching; local area networking, ISDN, frame relay, ATM, local area networking, and protocol analysis. Prerequisites: ET 2060, EET 2330 or concurrently.

**EET 3330 Introduction to Communication Systems (3)** Signal spectra, noise, AM transmitters, AM superheterodyne receivers, sideband systems, frequency modulation, phase modulation, phase-locked loops, FM transceivers, transmission lines, waveguides, radiowave propagation, antennas, and use of CAE software. Prerequisites: EET 2330 and EET 3310.

**EET 3340 Control Systems Design (3)** Introduction to analog control systems analysis and design including control system components, models of physical systems, state-variable models, system responses, control system characteristics, stability analysis, and use of CAE software. Prerequisites: ET 2058, EET 2300 or concurrently, and EET 2330.

**EET 4300 Special Projects in Electronics Engineering Technology\* (1-3)** Investigation of contemporary problems and issues in electronics engineering technology by selected individuals or groups. *May be repeated for a maximum of 6 semester hours.* \*Not available for graduate credit.

**EET 4320 Advanced Control Systems Design\* (3)** Root-locus analysis and design; frequency response, modern control design, discrete-time systems, sampled-data systems, analysis and design of digital control systems; an introduction to nonlinear system analysis, and use of CAE software for the design, analysis, and simulation of control systems. Prerequisite: EET 3310 and EET 3340. \*Not available for graduate credit.

**EET 4330 Digital Signal Processing Systems Design\* (3)** An introduction to the engineering fundamentals of digital signal processing. Emphasis is placed on the design, implementation, and testing of finite impulse response filters, infinite impulse response filters, adaptive digital filters, and sampling rate converter-decimators using DSP software design packages. Prerequisites: ET 2065, EET 2320, EET 2330, and EET 3310. \*Not available for graduate credit.

## ENGL - English

**ENGL 1020 Composition I (3)** The logic and rhetoric of expository writing. Prerequisite: placement according to University policy applies. NOTE: For preparatory courses for ENGL 1020, see "Academic Enrichment" in this catalog. FA, SP, SU.

**ENGL 1030 Composition II (3)** Advanced writing involving research and the construction of academic arguments. Prerequisite: ENGL 1020 or equivalent. FA, SP, SU.

**ENGL 1080 Advanced Composition (3)** The logic and rhetoric of expository writing taught at an advanced level, involving research. Prerequisite: placement according to University policy applies. FA, SP, SU.

**ENGL 1180 Spoken English as a Second Language (3)** Guided practice for non-native English speakers in comprehending and producing oral English for academic purpose. *May be repeated for a maximum of 6 semester hours.* FA, SP.

**ENGL 1190 Written English as a Second Language (3)** Guided practice for non-native English speakers in writing English for academic purposes. *May be repeated for a maximum of 6 semester hours.* Prerequisite: ENGL 1180 or consent of the English as a Second Language Committee. FA, SP.

**ENGL 2010 Introduction to Reading Poetry and Drama (3)** Introduces students to techniques of close-reading and critical writing about literature. Surveys a wide range of authors, forms, and periods. Prerequisite(s): ENGL 1020 and (ENGL 1030 or CTE 3060); or ENGL 1080 with a grade of C or higher. FA, SP.

**ENGL 2020 Introduction to Reading Fiction (3)** Introduces students to techniques of close-reading and critical writing about literature. Surveys a wide range of authors, forms, and periods. Prerequisite(s): ENGL 1020 and (ENGL 1030 or CTE 3060); or ENGL 1080 with a grade of C or higher. FA, SP.

**ENGL 2050 Creative Writing (3)** Introduces students to terminology and techniques in writing and analyzing poetry and fiction; lecture and workshop format. FA, SP.

**ENGL 2051 The Writer's Voice: Introduction to Poetry Writing (3)** Introduces students to terminology and techniques in writing and analyzing the poetry of personal expression; lecture and workshop format.

**ENGL 2052 Performing the Word: Introduction to Lyrical Writing (3)**

Introduces students to terminology and techniques in writing and analyzing the lyrical poetry from Sappho to Hip Hop; lecture and workshop format.

**ENGL 2053 Writing Short: Introduction to Prose Poetry, Flash Fiction, and Lyric Essays (3)** Introduces students to terminology and techniques in writing and analyzing prose poetry, flash fiction, and lyric essays; lecture and workshop format.

**ENGL 2054 Introduction to Fiction Writing (3)** Introduces students to terminology and techniques in writing and analyzing fiction; lecture and workshop format.

**ENGL 2200 American Literature to 1865 (3)** An introduction to major American authors and works from the colonial period to the Civil War. Prerequisites: ENGL 1020 and (ENGL 1030 or CTE 3060); or ENGL 1080 with a grade of C or higher. FA, SP, SU.

**ENGL 2205 American Literature 1865 to Present (3)** An introduction to major American authors and works from the Civil War to the present. Prerequisites: ENGL 1020 and (ENGL 1030 or CTE 3060); or ENGL 1080 with a grade of C or higher. FA, SP, SU.

**ENGL 2210 British Literature to 1798 (3)** An introduction to major British authors and works from 700 to 1798. Prerequisites: ENGL 1020 and (ENGL 1030 or CTE 3060); or ENGL 1080 with a grade of C or higher. FA, SP, SU.

**ENGL 2215 British Literature 1798 to Present (3)** An introduction to major British authors and works from 1798 to the present. Prerequisites: ENGL 1020 and (ENGL 1030 or CTE 3060); or ENGL 1080 with a grade of C or higher. FA, SP, SU.

**ENGL 2220 World Masterpieces (3)** Major works of world literature, excluding British and American. Prerequisites: ENGL 1020 and (ENGL 1030 or CTE 3060); or ENGL 1080 with a grade of C or higher. FA, SP, SU.

**ENGL 2230 Literature and Film (3)** Reading and discussion of selected novels and film scripts combined with laboratory viewing sessions. AN.

**ENGL 2240 Literature and the Arts (3)** A course relating literature to the arts of painting, sculpture, architecture, music, and the dance. AN.

**ENGL 2270 Fiction by Women Around the World (3)** Novels and short stories by women around the globe. AN.

**ENGL 2290 Science Fiction and Fantasy (3)** An introduction to science fiction and fantasy. AN.

**ENGL 2830 Literature for Adolescents (3)** Reading course intended for those who will teach high school English. SP.

**ENGL 3040 Advanced Rhetoric (3)** Practice in the devices of effective writing. SP.

**ENGL 3051 The Art of Poetry: Intermediate Poetry Workshop (3)** Poetry writing at an intermediate level; written and oral analysis of students' creative work; preparation of individualized portfolio (may include research); workshops. Prerequisites: ENGL 2050.

**ENGL 3052 Intermediate Fiction Writing (3)** Fiction writing at the intermediate level; written and oral analysis of students' creative work; preparation of individualized portfolio; workshops. Prerequisite: ENGL 2054.

**ENGL 3110 English Grammar (3)** A comparative study of English grammars with strong emphasis on traditional grammar and including structural and transformational approaches.

**ENGL 3120 History of English Language (3)** Growth and nature of the English language. FA, SP.

**ENGL 3230 Special Topics in Gothic Literature (3)** Designed to cover topics in the literature of horror and the supernatural of interest to English majors and non-majors. AN.

**ENGL 3240 Critical Approaches to Literature (3)** Introduces students to literary criticism and its practical application through the study of literary texts and critical essays, and through writing assignments. FA, SP.

**ENGL 3660 Studies in Literature and Philosophy (3)** An interdisciplinary approach to the study of literature and philosophy. Course instructors will change to fit the particular topic of the course. AN.

**ENGL 3990 Special Topics in English (1-3)** Individual or group work by qualified students in areas such as creative writing, literature, or language. *May be repeated for a maximum of 6 semester hours.* Prerequisite: approval of department chair. AN.

**ENGL 4051 Writing Poetry for Publication\* (3)** Poetry writing at advanced level; written and oral analysis of published works and of students' submissions; preparation of individualized portfolio; individualized research into publishing. Prerequisite: ENGL 2050. \*Not available for graduate credit.

**ENGL 4052 Writing Fiction for Publication\* (3)** Fiction writing at advanced level; written and oral analysis of published works and of students' submissions; preparation of individualized portfolio; individualized research into publishing. Prerequisite: ENGL 2050. \*Not available for graduate credit.

**ENGL 4053 Writing Non-fiction for Publication\* (3)** Non-fiction prose writing at advanced level; written and oral analysis of published works and of students' submissions; preparation of individualized portfolio; individualized research into publishing. Prerequisite: ENGL 2050. \*Not available for graduate credit. AN.

**ENGL 4054 Practicum in Editing and Publishing\* (3)** Hands on experience in editing and publishing in such areas as literary editing and publishing, technical writing, books editing, legal writing, and others. Prerequisite: Consent of instructor. \*Not available for graduate credit. SP.

**ENGL 4055 Writing Genre Fiction\* (3)** Explores form and formula in genre-writing; examines masterpieces of fantasy, mystery, horror, and science fiction from the writers' perspective as students attempt to write these forms. Prerequisites: ENGL 2050 and ENGL 3052. \*Not available for graduate credit. AN.

**ENGL 4056 Special Topics in Creative Writing\* (3)** Individual or group work by qualified students in creative writing. *May be repeated for a maximum of 6 semester hours.* \*Not available for graduate credit. AN.

**ENGL 4061 Advanced Technical Writing\* (3)** Focus on the theories of effective technological communication, including audience analysis and rhetorical and organizational communication theories. Includes exposure to editing types and writing styles common in industry practice. Prerequisite: WCTE 3060. \*Not available for graduate credit. FA.

**ENGL 4062 Senior Capstone: Professional Ethics and Service Learning in Technical Writing\* (3)** Focus on the ethics of technical writing: providing honest, accurate, and usable information, which will warn users of dangerous processes; understand the legal expectations of technical writers; and reconciling personal and professional ethics. Encourages internships. Prerequisite ENGL 4061. \*Not available for graduate credit. SP.

**ENGL 4110 Linguistics (3)** Introduction to the study of language as a system of human communication.

**ENGL 4120 Language and Culture (3)** Exploration of the nature of culture and its impact on perceptions, communication, behavior, and ways of learning with emphasis on its influence on school achievement.

**ENGL 4240 Senior Capstone in Literature\* (3)** Senior seminar devoted to a core topic, theory, or figure(s) in literature. Prerequisite: senior standing or permission of the instructor. \*Not available for graduate credit. SP.

**ENGL 4310 Chaucer (3)** Life and times of Chaucer with extensive reading in his major works.

**ENGL 4330 Renaissance English Writers (3)** Literary figures of the Elizabethan and Jacobean periods, excluding Shakespeare.

**ENGL 4340 Old and Middle English Literature (3)** Literary genres and contributions from *Beowulf* to 1500 (excluding Chaucer).

**ENGL 4360 Shakespeare (3)** Study seven or more Shakespearean plays, including comedies, histories, tragedies and romances, with attention to Renaissance backgrounds, literary analysis, and theatrical traditions. FA, SP.

**ENGL 4390 Special Topics in Medieval & Renaissance Literature (3)** Study, analysis, and interpretation of special topics in Medieval and Renaissance literature.

**ENGL 4450 The Age of Milton (3)** English poetry, prose, and drama of the Puritan and Restoration times.

**ENGL 4460 Wits and Satirists: 1660-1800 (3)** Fiction, poetry, essays and drama during the times of Pope and Johnson.

**ENGL 4490 Special Topics in 17th and 18th Century Literature (3)** Study, analysis, and interpretation of special topics in seventeenth and eighteenth century literature.

**ENGL 4500 Nineteenth Century English Novel (3)** Representative novels from Austen through Gaskell.

**ENGL 4510 Romantic Poets and Essayists (3)** Major poets and essayists of the English Romantic period.

**ENGL 4540 The Victorian Poets and Essayists (3)** Major poets and essayists of the English Victorian period.

**ENGL 4560 British Women Writers (3)** Study of major works by British women writers, with an introduction to feminist criticism.

**ENGL 4590 Special Topics in 19th Century Literature (3)** Study, analysis, and interpretation of special topics in nineteenth century literature.

**ENGL 4610 American Renaissance (3)** The works of Emerson, Hawthorne, Thoreau, and Melville.

**ENGL 4620 Early American Literature (3)** Major figures of colonial, federal, and early nineteenth century literature.

**ENGL 4640 American Realists and Naturalists (3)** Works of Twain, Howells, James, Dreiser, Chopin, and Crane.

**ENGL 4660 Women Writers of the United States (3)** Study of major works by women writers of the United States, with an introduction to feminist criticism.

**ENGL 4670 Ethnic American Literature (3)** A survey of America's old and new ethnic writing, with particular emphasis on Native, Asian, Hispanic, and African American writers and a general emphasis on other groups.

**ENGL 4680 African American Literature (3)** A survey of African American writers from the Colonial period to the present with emphasis on twentieth century writers. FA.

**ENGL 4690 Special Topics in Traditionally Underrepresented Literature (3)** Study, analysis, and interpretation of special topics in traditionally underrepresented literature.

**ENGL 4700 British Fiction 1890 to Present (3)** Representative fiction by major British authors from 1890 to the present.

**ENGL 4710 Modern American Fiction (3)** Representative fiction by major American writers from 1900 to the present.

**ENGL 4720 Modern British Poetry (3)** British poetry of the twentieth century.

**ENGL 4730 Modern American Poetry (3)** American poetry of the twentieth century.

**ENGL 4740 Modern Drama (3)** Readings in the significant drama of the twentieth and twenty-first centuries.

**ENGL 4750 Postcolonial Literature (3)** Twentieth and twenty-first century literature of countries which were formerly European colonies.

**ENGL 4790 Special Topics in 20th and 21st Century Literature (3)** Study, analysis, and interpretation of special topics in twentieth and twenty-first century literature.

**ENGL 4810 Seminar in Teaching English (2-3)** *May be repeated with different offerings*, such as Individualizing Instruction, Teaching Traditional Grammar, How to Teach the Novel, Techniques of Theme Grading, Teaching Creative Writing, or Teaching Prosody. *May be repeated for a maximum of 6 semester hours of undergraduate credit and 6 semester hours of graduate credit.* AN.

**ENGL 4840 Composition and Evaluation (3)** Techniques of writing and evaluating composition for those planning to teach. FA.

**ENGL 4890 Methods of Teaching English\* (3)** Prerequisites: admission to Teacher Education Program; double majors must take a methods course for each major; methods should be taken concurrently with ENGL 4820 during the Professional Semester. \*Not available for graduate credit. FA, SP.

**ENGL 4972 Content Literacy in Secondary English/Language Arts\* (2)** Addresses ways to improve and enhance English and Language Arts students' reading comprehension and writing proficiency. \*Not available for graduate credit.

**ENGL 4973 Classroom Management in Secondary English/Language Arts\* (1)** Addresses strategies for creating a classroom environment that facilitates effective learning in the field of English and Language Arts. \*Not available for graduate credit.

**ENGL 4974 Assessment in Secondary English/Language Arts\* (1)** Strategies for the creation and use of assessment of genuine learning in the English or Language Arts classroom. \*Not available for graduate credit.

**ENGL 4990 Special Projects in English (1-3)** *May be repeated for a maximum of 6 semester hours.* AN.

## ENGT - Engineering Technology

**ENGT 1000 Principles of Engineering (3)** This introductory course explores the wide variety of careers in engineering and technology and covers various technology systems and manufacturing processes. An additional fee is associated with this course.

**ENGT 1010 Materials for Manufacturing and Construction (3)** Construction materials, including sources, characteristics, uses, and standard sizes and packaging, with relative values of different grades.

**ENGT 1012 Global Production Technology (2)** Study of production technology along with the problems, successes and challenges of the

application of technology globally. An additional fee is associated with this course.

**ENGT 1120 Welding (3: 2 lecture, 1 lab)** Study and practice of four basic welding processes: oxyacetylene, metallic arc, MIG and TIG. An additional fee is associated with this course.

**ENGT 1500 Orientation to Engineering Technology (1)** An introduction to Engineering Technology as an academic endeavor including the consideration of subdisciplines, program requirements, and professional opportunities. An additional fee is associated with this course.

**ENGT 1501 Seminar in Engineering Technology (1)** Forum to provide students an opportunity to learn about current events in the engineering field through the use of guest speakers, open discussions, and informative field trips. Students should expect to share cost of field trips and professional materials. *Must be repeated for a minimum of 2 semester hours.*

**ENGT 1510 Introduction to Manufacturing Processes (3: 2 lecture, 1 lab)** An overview of the primary processes and a basic knowledge of secondary manufacturing processes which are classified as separating, casting, forming, conditioning, assembling, and finishing. An additional fee is associated with this course.

**ENGT 2040 Engineering Material Science (4: 3 lecture, 1 lab)** Study of materials and their testing for construction, engineering and manufacturing: sources, characteristics, applications, standard sizes, packaging, testing theory, inspection and testing per ASTM standards. An additional fee is associated with this course.

**ENGT 2500 Applied Computer Technology (2)** Develops computer literacy through a study of microcomputers, peripherals and applications, and software.

**ENGT 2515 Applied Manufacturing Processes (3: 2 lecture, 1 lab)** The manufacturing processes used to fabricate and form engineering materials into useful products. Includes laboratory experiences using the common materials and basic processes. Prerequisite: ENGT 1510. An additional fee is associated with this course.

**ENGT 2530 Machine Tool Technology (3: 2 lecture, 1 lab)** An introduction to machine tools with experiences in turning, drilling, milling, grinding, and related bench work. Assigned projects. An additional fee is associated with this course.

**ENGT 2600 Lean Enterprises (3)** Exploration and applied engineering principles of lean systems for manufacturing and services. Value-added theories and processes experienced include: process mapping, just-in-time, Kanban, 5S, Kaizen, error-proofing, work optimization, productive maintenance and supply chain management.

**ENGT 3001 New and Existing Energy Technology (3)** Explores the world of conventional and sustainable energy and how it will affect society as a whole. Topics of the course include society's energy dependence, energy depletion, electricity and the utility industry, hydrocarbons as a fuel source, nuclear energy, hydropower energy, sustainable energy and energy strategies of the future.

**ENGT 3120 Advanced Welding Technology I (3: 2 lecture, 1 lab)** Designed to provide students with a study and practice of advanced welding and cutting processes: automated plasma arc cutting, axial spray transfer, pulse and pulse on pulse transfer, out of position GMAW and SMAW as well as GTAW of aluminum and stainless steel base metals. Prerequisite: ENGT 1120.

**ENGT 3130 Composite Technology I (3)** Fundamental principles of materials, basic design theory, manufacturing processes, inspection and repair concepts.

**ENGT 3200 Energy Production and Transmission (3)** Explores how electric power is produced, transmitted and distributed. Topics of the course include: the generation of electricity (conventional and nonconventional), electric transmission systems, electric distribution systems and power quality.

**ENGT 3210 Manufacturing in the Aerospace Industry (3)** Manufacturing activities required in order to plan, organize, schedule, control and direct manufacturing activities in the environment of an aerospace industry.

**ENGT 3300 Energy Conservation (3)** Encompasses how energy is measured, supplied, analyzed and conserved. Topics covered in this course include: the measurement of energy, environmental impacts of energy consumption, competition in the energy industry, energy audits and analysis techniques, energy monitoring, energy efficiency and low energy building design.

**ENGT 3501 Computer Programming for Manufacturing (3)** Students will study control logic, data acquisition, data storage and computer

programming as they relate to manufacturing. Prerequisite: ~~ENGT~~ 1210.

**ENGT 3510 Engineering Planning and Control (3)** Planning and controlling the manufacturing process including materials, machines, people, and suppliers. An additional fee is associated with this course.

**ENGT 3520 Engineering Economy (3)** Elements that influence the cost of manufactured products, the process of determining manufacturing costs, cost justification, value analysis and cost reduction analysis. Prerequisite: ~~ENGT~~ 1010. An additional fee is associated with this course.

**ENGT 3530 Inspection and Quality Control (3)** Principles and methods of controlling the quality of manufactured products. Emphasis will be on gauging and inspection. An additional fee is associated with this course.

**ENGT 3550 Principles of Numerical Control (3)** Introduction to N/C Machining Operations. Includes laboratory work in writing and executing manual program on N/C Machine Tools.

**ENGT 3562 Computer Numerical Control (CNC) (3: 2 lecture, 1 lab)** Concepts presented and analyzed include CNC machine set-up, tooling selection, part set-up, inspection methods, programming, industrial machining centers, flexible manufacturing systems and rapid prototyping systems. An additional fee is associated with this course.

**ENGT 4060 Aerospace Manufacturing Safety (3)** Safety, health and environmental issues in aerospace manufacturing with an emphasis on the management of safety programs in manufacturing industries.

**ENGT 4110 Engineering Technology Problem Solving\* (3)** Designed for students preparing for careers in engineering technology. Student teams will analyze manufacturing problems, propose solutions, and present recommendations. Prerequisite: senior standing. An additional fee is associated with this course. \*Not available for graduate credit.

**ENGT 4120 Hydrology and Drainage Design\* (3)** Study of basic hydraulic engineering and hydrology concepts focused on open channel flow and culvert design. Hydraulic design topics include: basic hydraulic concepts, open channels, culverts, storm water systems, and detention basins; design of sedimentation control devices; and current environmental regulations. Hydrology topics covered include: calculating storm water runoff and erosion and sedimentation control measures. Course work involves the application of software in analysis and design. Prerequisite: EASC 2100. \*Not available for graduate credit.

**ENGT 4140 Soils and Foundation Design\* (3)** Basic principles of soil mechanics and foundation design and their application to civil engineering. Soils topics include the identification and classification of soils, permeability, soil strengths, drainage and frost action, compaction and stabilization, and evaluation of highway subgrades. Standard laboratory soil tests are performed to determine the physical and mechanical properties of soils. This knowledge is then applied to engineering designs such as excavation bracing, soil stabilization, geotextiles, spread footings, pile foundations, retaining walls, and earth retaining structures. Prerequisite: EASC 2100. \*Not available for graduate credit.

**ENGT 4160 Transportation Systems Design\* (3)** The principles and practices of transportation systems – highway, mass transit, rail, waterways, and air transportation are covered. Special emphasis is placed on highway planning and design, construction, and safety. Highway design principles, including environmental impact, traffic studies, location planning, horizontal and vertical alignment studies, intersections and interchanges, earthwork, drainage, and pavement design are studied. Prerequisite: ENGT 4120. \*Not available for graduate credit.

**ENGT 4180 Water and Wastewater Systems Design\* (3)** Studies the fundamental principles and applications of water distribution systems, wastewater collection systems, and water and wastewater treatment processes. Topics include current methods and procedures employed in drinking water system demands; water distribution systems; water treatment processes; wastewater system demands; wastewater collection systems; including gravity sewers, force mains, pump stations, and permitting requirements. Prerequisite: ENGT 4120. \*Not available for graduate credit.

**ENGT 4200 Ethical and Legal Issues in the Energy Industry\* (3)** Covers the foundational economic and ethical issues related to the energy industry as well as the laws that guide and manage it. Topics covered in this course include: the economics of energy, ethics in the energy industry, energy policy, administration of energy regulations, energy decision making, and industry overviews of the major energy sources. \*Not available for graduate credit.

**ENGT 4221 Manufacturing Problem Solving (3: 2 lecture, 1 lab) A**



micro-level look at issues that directly affect processes, procedures, and management within the manufacturing industry.

**ENGT 4300 Energy Markets and Structures\* (3)** Covers how energy markets are structured and regulated as well as the dynamics of current energy markets. In addition the course investigates how utilities make money, concepts of market restructuring, and the future of the electricity business. \*Not available for graduate credit.

**ENGT 4400 Energy Facilities Management\* (3)** Covers the variety of topics, issues and variables related to the control and operation of electric power systems. In this course students will learn about power system components, calculations related to the generation, distribution and loads on a power system, electromagnetic phenomena, electromechanical dynamics, and voltage and frequency stability. \*Not available for graduate credit.

**ENGT 4520 Robotics and Automation (3: 3 lecture, 0 lab)** Automated manufacturing equipment, computer integrated manufacturing systems, and the use of industrial robots. Computer programming background recommended. An additional fee is associated with this course.

**ENGT 4550 Simulation in Engineering Technology (3)** Collection of methods and applications to simulate the behavior of manufacturing and service systems. Emphasis on hands-on time with software utilizing case studies and lab exercises. Prerequisite: senior standing or graduate status. An additional fee is associated with this course.

**ENGT 4580 Quality Systems Engineering (3)** The principles and practices of Total Quality Managements and the decision making tools and techniques utilized by professionals in today's successful industries. An additional fee is associated with this course.

**ENGT 4590 Computer Integrated Manufacturing (CIM) (3: 2 lecture, 1 lab)** Emphasis on product planning and engineering, production planning, control, and execution. Includes integration of computer numerical control (CNC) machines, robotics, material handling, and quality control. Prerequisite: ENGT 4520 or consent of instructor. An additional fee is associated with this course.

**ENGT 4750 Lean Six Sigma (3)** Exploration and applied engineering principles of Lean Six Sigma for manufacturing and services. Value-added theories and processes experienced include: process improvement, strategic planning, costs of quality, performance measures, project management, DMAIC problem solving, statistics, control charts, process capability, reliability, design of experiments (DOE), failure modes and effects analysis (FMEA), and Lean Six Sigma. Prerequisite: ENGT 2600.

## ENT - Entrepreneurial

In addition to any course prerequisites listed for the courses below, the Harmon College of Business and Professional Studies also enforces a course leveling prerequisite. This means that freshmen (those who have earned 0-29.5 semester hours of college credit) may enroll in 1000 level courses only, sophomores (completed 30-59.5 semester hours) may enroll in 2000 or 1000 level courses, juniors (completed 60-89.5 semester hours) may enroll in 3000, 2000 or 1000 level courses and seniors (all students who have earned 90 semester hours) may enroll in 4000 level courses or below.

**ENT 1501 Youth Entrepreneurship Program (2)** Provides knowledge to start and maintain a business, helps students understand how to be an entrepreneurial employee, and informs students on business related careers. The curriculum is designed to give real word experience and knowledge to potential entrepreneurs and innovators from K-12 in a summer program environment. Along with specific business skills students will be encourage to pursue higher education. Prerequisite: Enrollment by summer program director in the Youth Entrepreneurship Program.

## ESE - Entrepreneurial and Social Enterprises

**ESE 1200 Foundations of Leadership Skills (4)** Aims to introduce students to basic business concepts and begin to develop the analytical, communication, and research skills necessary for success as a leader.

**ESE 1300 Introduction to Entrepreneurship and Business (3)** Introduces several types of entrepreneurship (start-up, corporate intrapreneurship, family business) as well as external and internal forces that effect the

decisions in any business venture. May not be taken for credit by students who have completed in excess of 12 semester hours of B.S.B.A. courses.

**ESE 3335 Entrepreneurial Internship (1-3)** As a result of participating in the Entrepreneurship and Social Enterprise Internship / Internship course, students will be able to: apply theory and classroom learning to an actual business environment; examine and test their ability to launch a product or service venture; gain practical work experience in their product or service venture's industry or in an entrepreneurial environment; develop communication and human relations skills.

**ESE 3350 Special Projects in Entrepreneurship (1-3)** Junior level course in entrepreneurship or social entrepreneurship theory, practice, methods and strategies taught on an individual or group basis to advanced entrepreneurship students. *May be repeated for a maximum of 6 semester hours.*

**ESE 3710 Entrepreneurial Business Planning (3)** Will prepare participants to design and launch new business ventures, continue family ventures, or engage in small business. This course develops the ability to identify new product opportunities and/or ideas for a new business, determine the feasibility of that new business, and write a business plan in support of that new business. This course is writing and team intensive. Students will interact with successful entrepreneurs from different industries, who will give workshops on their area of expertise. Each business plan will include an environmental and/or social impact statement. Hands-on experiences will include applying classroom concepts to a real business product or service through a class project. Plans made in this class will be further developed in Social Enterprise For Entrepreneurs and then launched in Commercialization. Corequisite: ESE 3715. SP.

**ESE 3715 Entrepreneurial Business Planning Lab (1)** Teams of entrepreneurial students participate actively each week on-site with ESE faculty and senior students to gain experience in growing and running a new venture. Students will focus on urgent business aspects of the companies developed and launched through course ESE 3710, ESE 3720 and ESE 4710. Such aspects include reaching the target market, choice of sales approach to initial customers, changes to initial business strategy, and day to day operations, management and administration. Students are expected to work 4-6 hours weekly. Corequisite: ESE 3710.

**ESE 3720 Social Enterprise for Entrepreneurs (3)** Teams of students will recognize and analyze elements of business ventures such as social responsibility and social enterprise. They will apply entrepreneurial principles to organize, create, and manage a sustainable venture to make social change. Whereas a business entrepreneur typically measures performance in profit and return, a social entrepreneur assesses success in terms of the impact s/he has on society. Students will learn to work and make change in a variety of sectors (private, not-for-profit, and government) by creating a new social enterprise or by working with an existing student company. Corequisite: ENT 3725. FA.

**ESE 3725 Social Enterprise Lab (1)** Teams of entrepreneurial students participate actively one day a week on-site with ESE faculty and senior students to gain experience in growing and running a new venture. Students will focus on urgent social responsibility aspects of the companies developed and launched through course ESE 3710, ESE 3720 and ESE 4710. Such aspects include creating a sustainable social enterprise, creating a venture that promotes social justice, and implementing social responsibility in all business practices. Students are expected to work 4-6 hours weekly. Corequisite: ENT 3720.

**ESE 3750 Special Projects in Entrepreneurship (1-3)** Junior level course in entrepreneurship or social entrepreneurship theory, practice, methods and strategies taught on an individual or group basis to advanced entrepreneurship students. *May be repeated for a maximum of 6 semester hours.*

**ESE 4200 Reflections on Leadership Skills\* (1)** Leadership is the ability to influence a group of people towards a goal. The heart of this course lies in repeated coaching and real-time feedback students receive on their leadership activities. Feedback originates from self-analysis, peer review and from advisors at the National Society of Leadership and Success (NSLS). You need not be in a position of authority to take this course. You must be a member of the NSLS, have completed the first two levels of NSLS induction and submitted your proof of certification in those levels to the chair of the Department of Management and UCM and TK 20 prior to enrollment. Prerequisite: ESE 1200. \*Not available for graduate credit.

**ESE 4710 Commercialization\* (3)** Designed to prepare students to

design, prototype and commercialize new products or services. Will examine the commercialization process including: Research, Prototype Development, Commercialization Paths, Early Stage Marketing, Intellectual Property, & Licensing. Other related topics include business plan issues, such as business entity, cash flow, sources of money, and pitching to investors. Students must bring their own business product or service plans to work on. Each student will launch their own business idea. Prerequisites: ESE 3710 and ESE 3715. Corequisite: ESE 4715. SP. \*Not available for graduate credit.

**ESE 4715 ESE Commercialization Lab\* (1)** Teams of entrepreneurial students participate actively one day a week on-site with ESE faculty and senior students to gain experience in growing and running a new venture. Students will gain hands-on leadership experience in launching and running a startup business. Such experience may include: choosing initial markets, approaching new customers, and communicating product value. Students are expected to work 4-6 hours weekly. Corequisite: ESE 4710. \*Not available for graduate credit.

**ESE 4850 Entrepreneurial or Social Venture Start-up\* (1-3)** As a result of participating in the Entrepreneurship and Social Enterprise Internship/Start-up course, students will be able to: apply theory and classroom learning to an actual start-up business environment; examine and test their ability to launch a product or service venture; develop communication and human relations skills. \*Not available for graduate credit.

## ET - Electronics Technology

Some ET courses have a zero-credit laboratory requirement. Labs are scheduled for ET 1010, ET 1026, ET 1050, ET 2048, ET 2058, ET 2060, ET 3014 and ET 3020. The majority of the remaining ET courses utilize an open lab system (where the student is expected to complete laboratory work by the instructor's due date on his/her own time, as class schedules and lab equipment availability permit).

**ET 1010 Applied Electricity (4: 3 lecture, 1 lab)** Provides basic theory together with appropriate lab experiences for introductory technical training in electrical principles including basic circuits, Ohm's Law, A.C. and D.C. theory, as well as generation and application of electrical energy. An additional fee is associated with this course.

**ET 1020 General Electronics (3)** A general overview of several areas of electronics including the study of electronic measurements, active and passive devices, receiver and transmitter theory, basic digital theory, and electronic controls. Prerequisite: Not open to electronics majors or minors. An additional fee is associated with this course.

**ET 1026 DC Circuit Analysis (4: 3 lecture, 1 lab)** Analysis and application of D.C. principles to passive networks. Laboratory experience in the use of basic test instruments. Prerequisite: TECH 1040 or MATH 1111 may be taken concurrently. An additional fee is associated with this course.

**ET 1027 AC Circuit Analysis (3)** Designed to provide an introduction to the fundamental laws of the sine-wave alternating current source. Applications of AC principles with regard to resistive, reactive, and complex impedance circuits will be analyzed. Phasor analysis of series, parallel, and series-parallel impedances, resonance, and filter circuits will be analyzed. Electronic Computer Aided Software will be used to analyze selected passive component circuits. Prerequisite: ET 1026.

**ET 1050 Digital Principles and Applications (4: 3 lecture, 1 lab)** Binary numbers, logic gates, Boolean algebra, parity generation and detection, arithmetic circuits, flip-flops and latches, and troubleshooting digital circuits using current industry standard techniques. An additional fee is associated with this course.

**ET 2048 Active Electronic Devices (4: 3 lecture, 1 lab)** Theory, operation, and analysis of Integrated Active Devices and Discrete Semiconductor Active Devices. Basic digital and common analog circuit configurations. Prerequisite: ET 1027 or concurrently. An additional fee is associated with this course.

**ET 2058 Operational Amplifiers-Theory and Applications (4: 3 lecture, 1 lab)** A study of integrated circuit operational amplifiers, their characteristics and a wide range of applications. Construction and testing of numerous circuits. Prerequisite: ET 2048. An additional fee is associated with this course.

**ET 2060 Microprocessors: Theory and Application (4: 3 lecture, 1 lab)** The fundamental concepts of microprocessors including software development and hardware design. Design of input/output interface circuits together with numerous applications to industrial controls. Prerequisite: ET

1010 or ET 1050 or concurrently. An additional fee is associated with this course.

**ET 2065 Computer Programming for Electronics Technology (3)** The purpose of this course is to provide an introduction to the programming skills and practices needed to develop high-level software. C++ language is being taught because of its extremely wide usage in industry. Students will write, compile, troubleshoot, and demonstrate a variety of homework/assignments to enhance the understanding of programming concepts. Prerequisite: ET 1050 or concurrently. An additional fee is associated with this course.

**ET 3014 Analog-Digital Circuitry (4: 3 lecture, 1 lab)** Counters, shift registers, monostable multivibrators, memories, A/D and D/A converters, phase-locked loops, digital simulation software, and troubleshooting digital circuits using current industry standard techniques. Prerequisite: ET 1050. An additional fee is associated with this course.

**ET 3017 Programmable Logic Controllers (4: 3 lecture, 1 lab)** Analysis of selected industrial controls and components to include transducers, sensors, time delay circuits, motor controls, and thyristors. Emphasis on commercial programmable logic controller installation and programming. Practical applications of industrial electronic devices and systems and further development of troubleshooting skills. Prerequisite: ET 1010 or ET 1026. An additional fee is associated with this course.

**ET 3020 Circuit Analysis and Implementation (4: 3 lecture, 1 lab)** Research, analyze, and construct a variety of circuits using state-of-the-art technologies. Students will use the internet and published materials to construct projects. Prerequisites: ET 2048 or consent of instructor. An additional fee is associated with this course.

**ET 3022 AC and DC Machines (4: 3 lecture, 1 lab)** Basic principles of alternating and direct current motors and generators including construction, theory of operation, industrial uses and maintenance considerations. Prerequisite: ET 2048 or consent of instructor. An additional fee is associated with this course.

**ET 3038 Audio Systems (4: 3 lecture, 1 lab)** Principles of sound and acoustics: audio amplifiers, microphones, speakers, mixers, and equalizers; magnetic tape and disc recording; audio measurement techniques. Prerequisite: ET 2048. An additional fee is associated with this course.

**ET 3041 Communication Systems (3)** Provides a study of receiver and transmitter circuits and systems. Modulation methods, signal propagation, and antenna design. In class practical laboratory exercises will include alignment, measurement, and troubleshooting techniques. Additionally students will be introduced to digital signal processing and microwave technology. Prerequisite: ET 2048 or concurrently. An additional fee is associated with this course.

**ET 4000 Special Projects in Electronics Technology (1-3)** Investigation of contemporary problems and issues in electronics technology by selected individuals or groups. *May be repeated for a maximum of 6 semester hours.*

**ET 4014 Advanced Technical Problems in Electronics (1-4)** Individual/group work on recent developments and advanced technical concepts. Experimentation and technical exploration of content not available through formal course offerings. *May be repeated for a maximum of 8 semester hours.*

**ET 4031 Introduction to Process Control\* (4: 3 lecture, 1 lab)** Implementation, evaluation, tuning and troubleshooting of process control systems. Selection of sensing devices and final control elements. Emphasis on laboratory activities. Application of microprocessor-based systems including programmable controllers. Prerequisites: ET 3017. An additional fee is associated with this course. \*Not available for graduate credit.

**ET 4044 Video Systems\* (4: 3 lecture, 1 lab)** Television cameras and the composite video signal. VHF, UHF, cable, and satellite TV distribution systems. Television receiver and monitor circuitry and troubleshooting techniques. Prerequisite: ET 2048. An additional fee is associated with this course. \*Not available for graduate credit.

**ET 4048 Advanced Communication Systems\* (4: 3 lecture, 1 lab)** Mobile radio repeater systems and signaling modes; spread spectrum communications; commercial broadcast installations; microwave signal sources; amplifiers; waveguides and cavities; antennas and radar systems. Prerequisite: ET 3041. An additional fee is associated with this course. \*Not available for graduate credit.

## FAME - Fashion and Apparel Merchandising

**FAME 1400 Principles of Fashion Merchandising (3)** Students will explore all segments of the fashion industry and identify careers within each area. An overview of fashion products from concept to consumer is covered with an emphasis on consumer demand and trend cycles for wholesale and retail markets.

**FAME 1445 Fashion Seminar 1 (1)** Students will start to develop leadership skills, relationships with peers and faculty and a plan for a successful career at UCM and beyond. Participation in committee work, professional organizations, and service learning will help students learn to communicate effectively, analyze situations and make informed decisions. Prerequisite: freshman standing.

**FAME 1450 Fundamentals of Apparel Design and Construction (3: 2 lecture, 1 lab)** An introductory course with an emphasis on the construction of apparel goods using computerized equipment and software. Students will apply the elements and principles of design to basic garment components and fit. Students will create projects that exhibit creativity and quality workmanship in a laboratory setting. An additional fee is associated with this course.

**FAME 2425 Apparel Quality Analysis (3)** Students will learn the importance of quality assurance, product standards, tolerances, and specifications in producing quality apparel products. Based on current industry standards and terminology, students will compare and evaluate commercially-produced apparel products.

**FAME 2440 Professional Work Experience (1-3)** Supervised work experience in an approved business establishment with an emphasis on textile, apparel and/or accessory merchandise. Students broaden their knowledge base and develop skills that apply to career interests within a fashion-related business. *May be repeated for a maximum of 6 semester hours.*

◆**FAME 2442 Textile Science (3)** This class explores the characteristics of fibers, yarns, fabric construction, and finishing processes. Textile behavior, performance and maintenance as they relate to end products and consumer use will be addressed. An additional fee is associated with this course.

**FAME 2445 Fashion Seminar 2 (1)** Students will continue to develop leadership skills, relationships with peers and faculty and a plan for a successful career at UCM and beyond. Continued participation in committee work, professional organizations, and service learning will help students learn to communicate effectively, analyze situations and make informed decisions. Prerequisite: sophomore standing.

**FAME 2450 Advanced Apparel Design & Construction (3: 2 lecture, 1 lab)** Students will create garments with advanced garment construction techniques and fabrics using specialized equipment in a laboratory setting. Knitwear, tailoring, pattern/ fit modification, finishing, and application of specialized techniques will be addressed. Prerequisite: FAME 1450. An additional fee is associated with this course.

**FAME 3415 Product Development for Consumers (3)** Students will study diverse target markets and their fashion needs as related to price and product segments. Apparel products that meet consumer needs will be developed using current computer software. Prerequisite: FAME 2425.

**FAME 3430 Professional Image Management (3)** Image management is designed for individual professional development in a respective career field. This course is designed to prepare students for internships and career paths with an emphasis on resume development, best business dress practices, interviewing techniques, and appropriate etiquette rules. This course will also challenge individual decision-making processes through written representation and oral presentation for total image management.

◆**FAME 3434 Fashion History of Costume (3)** This class will follow the evolution of dress from the earliest beginnings through the twenty-first century with an emphasis on western civilizations. The impact of social, economic, political, environmental, and religious customs associated with dress will be analyzed.

**FAME 3435 Fashion Buying (3)** Through a buying simulation, students will apply market research to create merchandising, mark-up, mark-down, and sales plans using wholesale mathematic formulas. Current computer software will be utilized to create appropriate documents used by buyers. Prerequisites: FAME 2425, ACCT 2101.

**FAME 3440 Fashion Promotion and Visual Merchandising (3)** Students will evaluate and design visual displays in real-world and virtual settings.

Students will also use current technology to create different promotional items to be used in the fashion industry, such as websites, fliers, print ads, branding packages, and signage.

◆◆**FAME 3442 Sustainability for Consumer Products (3)** Students will gain knowledge about sustainable practices and an awareness of how companies can reduce their environmental impact while increasing profits. This class will also address the production and sale of sustainable textile products used by consumers.

**FAME 3445 Fashion Seminar 3 (1)** Students will continue to develop leadership skills, building relationships with peers and faculty, and a plan for a successful career. Continued participation in committee work, professional organizations, and service learning will help students practice communicating effectively, analyzing situations and making informed decisions. Prerequisite: junior standing.

◆**FAME 4410 Materials for Interior Furnishings (3)** A concentrated study of materials used for residential and commercial environments that include window and wall coverings, upholstered furniture, floor coverings, linens and accessories. Textile fabrics appropriate for various architectural period styles will be covered as well as trends for sustainable products. An additional fee is associated with this course.

**FAME 4414 Advanced Technical Problems in Fashion (3: 3 lecture, 0 lab)** Individual or group work on advanced technical problems in Fashion/Apparel Merchandising. Provide exploration of content not available through normal course offerings. *May be repeated for a maximum of 6 semester hours.* Prerequisites: minimum cumulative GPA of 2.50, written contract/proposal with objectives/learning competency and written department consent. An additional fee is associated with this course.

**FAME 4424 Pattern Design (3)** The design and construction of garments from a basic pattern, using the principles of art as applied to dress design. Prerequisites: FAME 3430 and 3 semester hours of clothing construction. An additional fee is associated with this course.

**FAME 4425 Fashion Entrepreneurship (3)** Students will create a business plan based on fashion industry trends and consumer needs. Current computer software will be used to create retail sales plans and analyze profit/loss statements. Fashion retail personnel needs and store operations and management strategies will also be addressed. Prerequisite: FAME 3435.

**FAME 4430 Merchandising Applications (3)** Builds upon the necessary understanding, knowledge, and working applications of the basics for profitable fashion merchandising. Prerequisite: ACCT 2101. Corequisite: FAME 4444.

**FAME 4433 International Apparel Technology (3)** An analysis of economic, political, and cultural systems affecting international textile and apparel trade. An emphasis on how technology has influenced importing and exporting in the global fashion marketplace.

**FAME 4442 Advanced Textiles (3)** Comparative study of factors influencing the properties of fibers and fabrics as well as the performance of textile and apparel products. Lab period is used to test textile performance with standardized test procedures. Prerequisites: CHEM 1104 and FAME 2442. An additional fee is associated with this course.

**FAME 4444 Fashion Merchandising (3)** Principles and practices of fashion manufacturing and merchandising. Prerequisites: FAME 3415, MKT 3410. Corequisite: FAME 4430.

**FAME 4445 Senior Seminar in Fashion and Apparel Merchandising (3)** Philosophy, current issues and trends in fashion and apparel merchandising will be covered. Focus on problem-solving styles leading to group and individual research problems. Prerequisites: senior standing. An additional fee is associated with this course.

**FAME 4450 Special Problems in Textiles and Clothing (2-3)** Recent trends. Group and individual problems which will include reports, discussions, bibliographies, research, and experiments. *May be repeated for a maximum of 6 semester hours.* Prerequisite: FAME 2442.

**FAME 4490 Internship in Fashion and Apparel Merchandising (1-3)** Students will participate in a management training program to broaden intellectual awareness while gaining practical fashion industry experience. Performance-based goals and learning experiences will be evaluated by a company supervisor in coordination with the faculty instructor. *May be repeated for a maximum of 6 semester hours.* Prerequisite: FAME 2440.

## FCSE - Family and Consumer Sciences Education

**FCSE 2000 FCS Student Organizations (1)** An introduction to Family Careers and Community Leaders of America (FCCLA) student organization, its structure, benefits, and programs available for public schools of Missouri.

**FCSE 3120 Family Resource Management (3)** Effective and efficient management of family resources to maximize personal and family satisfactions. FA.

**FCSE 3710 Foundations of Family Consumer Sciences Education (3)**

The philosophy of vocational family and consumer sciences education, curriculum development and implementation, department management, career development, and student organization management. Prerequisites: EDFL 2100 and FLDX 2150. SP.

**FCSE 4000 Special Projects in Family and Consumer Sciences (1-3)**

Investigation of contemporary problems and issues in family and consumer services. *May be repeated for a maximum of 6 semester hours.*

**FCSE 4740 Methods of Teaching Family and Consumer Sciences (3)**

Prepares the student to teach in family and consumer sciences by assisting in the development of instructional methods and techniques for student-oriented classroom instruction. Prerequisites: Admission to Teacher Education Program, 15 semester hours of Family and Consumer Sciences and FCSE 3710 with a grade of C or better.

## FIN - Finance

In addition to any course prerequisites listed for the courses below, the Harmon College of Business and Professional Studies also enforces a course leveling prerequisite. This means that freshmen (those who have earned 0-29.5 semester hours of college credit) may enroll in 1000 level courses only, sophomores (completed 30-59.5 semester hours) may enroll in 2000 or 1000 level courses, juniors (completed 60-89.5 semester hours) may enroll in 3000, 2000 or 1000 level courses and seniors (all students who have earned 90 semester hours) may enroll in 4000 level courses or below.

**FIN 1820 Personal Finance (3)** For the student who desires information on managing his/her own personal income. FA, SP.

**FIN 2801 Business Statistics I (3)** Emphasizes the statistical foundation for the analysis of business and economic data with concentration on the areas of descriptive statistics, probability, probability distributions, and sampling distributions in order to provide the groundwork for further study in statistical analysis. Prerequisite: MATH 1111 or equivalent. FA, SP, SU.

**FIN 3801 Business Statistics II (3)** Provides students with basic statistical inference procedures of estimation. It covers confidence intervals, hypothesis testing, simple and multiple linear regression analysis directed towards business applications. Prerequisite: FIN 2801. FA, SP, SU.

**FIN 3811 Investments (3)** An analysis of investment planning, decision-making and problem solving including investment policy statements, portfolio strategies, asset allocation, security selection, and performance monitoring. Not open to students with a major or minor in finance.

**FIN 3835 Internship in Finance (1-9)** Opportunity for students to gain theoretical knowledge and practical application within a particular field of specialization. *May be repeated with consent of department and internship director. May be taken for pass/fail credit only.*

Prerequisites: Admission to the BSBA program, 60 semester hours and overall GPA of 2.50 or above, or consent of internship director. FA, SP, SU.

**FIN 3850 Principles of Finance (3)** An introduction to corporate financial decision-making, including financial analysis, working capital management, capital budgeting, long-term financing, and international finance.

Prerequisites: ACCT 2101 and FIN 2801. FA, SP, SU.

**FIN 3861 Financial Management I (3)** Organization goals and tools of financial management. Analysis of case materials illustrating problems encountered by firms of various sizes and operating characteristics. Examination of adjustment of financial policy of business to changing conditions. Prerequisite: FIN 3850, or a declared major in Actuarial Science and Mathematics with completion of ACST 4510. FA, SP.

**FIN 3881 Financial Institutions and Markets (3)** An analytic study of financial institutions, financial markets, and monetary policy. Prerequisite:

FIN 3850 and [ECON 3020 or declared minor in Finance]. FA, SP.

**FIN 3891 Security Analysis (3)** Classification and analysis of securities, markets, and industries. Formulation of investment policy for institutions and aggressive personal investors. Not available for credit to students who received credit in FIN 3811. Prerequisites: FIN 3801 or concurrently and FIN 3850. Corequisite: FIN 3893. FA, SP.

**FIN 3893 Credit and Financial Statement Analysis (3)** This is an introductory course in analysis of financial statements and on short term credit analysis (i.e. solvency of loans and trade credit) and long term credit analysis (i.e. the characteristics of corporate bonds and the bond markets). Prerequisites: FIN 3801 or concurrently and FIN 3850. Corequisite: FIN 3891. FA, SP.

**FIN 4800 Special Projects in Finance\* (1-3)** Individualized or group study under the supervision of departmental faculty. *May be repeated for a maximum of 12 semester hours.* Prerequisite: consent of the instructor.

\*Not available for graduate credit.

**FIN 4803 Principles of Insurance (3)** Study of importance of risk in personal matters and various methods of treating risk. Includes property/liability insurance, life/health insurance, and insurance regulation. Prerequisite: FIN 3850 and Admission to the B.S.B.A. program or graduate status or a declared major in Actuarial Science and Mathematics with completion of ACST 4510.

**FIN 4804 Employee Benefits and Retirement Planning (3)** A planning perspective is developed for major employee benefit arrangements, retirement plan provisions, pension design, tax implications and suitability for different businesses. FA.

**FIN 4805 Advanced Personal Financial Planning (3)** Develops ability to synthesize financial planning knowledge in order to analyze complex client case scenarios. Emphasis on characteristics of the financial planning profession. Prerequisites: ACCT 3130, FIN 3891, FIN 4803 and FIN 4804; or FIN 4803, FIN 4804, FIN 5840 and Admission to the Master of Arts in Accounting. SP.

**FIN 4815 Investment Portfolio Administration (3)** Application of security analysis and investment decision concepts to case problems and computer simulated investment situations. Additional readings in selected portfolio management theories. Prerequisite: FIN 3891 and Admission to the B.S.B.A. program or graduate status. SP.

**FIN 4817 Managing Financial Derivatives (3)** Applied analysis of pricing and hedging techniques for managing investments in derivative contracts (forward, futures, options, and swap contracts) involving the application of concepts and strategies to case problems and computer simulations. Prerequisite: FIN 3850 and Admission to the B.S.B.A. program or graduate status or a declared major in Actuarial Science and Mathematics with completion of ACST 4510.

**FIN 4820 International Finance (3)** An intensified study of international banking and finance as it relates to international trade and the multinational corporation and the financing of imports and exports. Prerequisite: FIN 3850 and Admission to the B.S.B.A. program or graduate status. SP.

**FIN 4821 Professional Financial Analysis\* (3)** Develop competences in financial assets, administration procedures and other areas supporting financial analysis. Upon completion students sit for the Chartered Financial Analyst Level I examination. Prerequisites: FIN 4815, FIN 4817, FIN 4820, ACCT 3111 and ACCT 4115. \*Not available for graduate credit.

**FIN 4830 Directed Readings in Finance (3)** Intensive study of significant financial topics.

**FIN 4831 Student Managed Investment Fund (3)** The course provides students advanced hands-on experience in stock analysis and asset valuation at a professional level, selecting stocks and investing 'real money'. Prerequisites: FIN 3891, FIN 3893, application and consent of the instructor. *May be repeated for a maximum of 6 hours with consent of instructor.* FA, SP, SU.

**FIN 4862 Financial Management II\* (3)** Application of the theories and tools of financial decision making and control to case problems and business problem simulations. Prerequisite: FIN 3861 and Admission to the B.S.B.A. program. \*Not available for graduate credit.

**FIN 4880 Bank Management (3)** Study and analysis of the problems of management of commercial banks with an emphasis on investment and loan portfolios. Prerequisite: FIN 3881 or concurrently or FIN 5830 and Admission to the B.S.B.A. program or graduate status. FA.

## FLDX - Field Experience

**FLDX 2150 Introductory Field Experience (1)** Introductory experiences in the classroom that provide opportunities for becoming involved with students and professional teachers in the school setting. Includes 30 hours of public school classroom observation. Students must have a background check on file. There is a fee for the background check. Corequisite: EDFL 2100.

**FLDX 3000 Field Experience in the Content Area (1)** A mid-level practicum for K-12 and Secondary teacher education students. Prerequisite: Admission to Teacher Education Program. Should be taken concurrently with professional education courses.

**FLDX 4395 Student Teaching in Special Education I\* (1-12)** Application for Student Teaching must be made with the Director of Clinical Services and Certification. Requires a directed field experience. Prerequisites: special methods course in special education in one or more certification areas (EDSP 4423, EDSP 4440, or EDSP 4450). Should be taken with FLDX 4396 or FLDX 4468 or FLDX 4495. \*Not available for graduate credit.

**FLDX 4396 Student Teaching in Special Education II\* (1-12)** Requires a directed field experience. Corequisite: FLDX 4395. \*Not available for graduate credit.

**FLDX 4468 Student Teaching Secondary II\* (1-12)** To be taken in the Professional Semester. For all secondary majors, all K-12 majors, and K-9 majors in elementary physical education. Prerequisite: admission to Teacher Education Program. Corequisite: FLDX 4495 or FLDX 4595 or FLDX 4395. \*Not available for graduate credit.

**FLDX 4493 Student Teaching Early Childhood\* (1-12)** To be taken in the Professional Semester for early childhood majors and double majors in elementary education. Prerequisites: Admission to Teacher Education Program; cumulative GPA of 2.50; ECEL 4400. Should be taken concurrently with FLDX 4496 or FLDX 4395, depending on the sequence followed. (See description of Professional Education Semester.) \*Not available for graduate credit.

**FLDX 4495 Student Teaching Elementary I\* (1-12)** To be taken in the Professional Semester. For elementary majors, double majors in elementary education and special education, K-12 majors and elementary physical education. Prerequisites: Admission to Teacher Education Program; ECEL 4400. Should be taken concurrently with FLDX 4496 or FLDX 4498 or FLDX 4468 or FLDX 4395, depending on the sequence followed. (See description of Professional Education Semester.) \*Not available for graduate credit.

**FLDX 4496 Student Teaching Elementary II\* (1-12)** To be taken in the Professional Semester. For elementary classroom majors and majors which provide K-12 certification (except speech pathology). Prerequisite: Admission to Teacher Education Program. Corequisite: FLDX 4495 or FLDX 4595. \*Not available for graduate credit.

**FLDX 4497 Student Teaching Middle School I\* (1-12)** To be taken in the Professional Semester. For middle school majors, double majors in elementary education, special education, or secondary education. Prerequisites: Admission to Teacher Education Program; EDFL 4340. Students must have a background check on file. Should be taken concurrently with FLDX 4498 or FLDX 4468 or FLDX 4496 or FLDX 4395, depending on sequence followed. \*Not available for graduate credit.

**FLDX 4498 Student Teaching Middle School II\* (1-12)** To be taken in the Professional Semester. For middle school majors. Prerequisites: Admission to Teacher Education Program; a background check must be on file; should be taken concurrently with FLDX 4497 or FLDX 4495 or FLDX 4595 or FLDX 4395. \*Not available for graduate credit.

**FLDX 4595 Student Teaching Secondary I\* (1-12)** To be taken in the Professional Semester. For secondary and modern language majors. Should be taken concurrently with FLDX 4468 or FLDX 4496 or FLDX 4498, depending on the sequence followed. Prerequisites: Admission to Teacher Education Program; EDFL 4970. \*Not available for graduate credit.

**FLDX 4970 Field Experience II in the Content Area\* (1)** Requires a minimum of 50 hours of co-teaching with a public school classroom teacher. Should be taken no earlier than one semester prior to student teaching. Students must have a background check on file. There is a fee for the background check. Prerequisite: Admission to Teacher Education Program. Corequisite: EDFL 4970. \*Not available for graduate credit.

## FLYA - Flight Courses, Airplane

**NOTE:** Aircraft user charges are based on flying time and vary with the type of aircraft. Advance deposits of \$500 or more for each course are required. Contact the Department of Aviation or Chief Flight Instructor for current hourly flight fee rates. Additional federal financial aid may be received by students who incur documented costs for aviation flight training.

**FLYA 1320 Private Flight A (1)** Increase student's knowledge and experience to operate aircraft in solo flight and night conditions. Third class medical required before class begins. Approximately 20 flight hours required. An additional fee is associated with this course. FA, SP, SU.

**FLYA 1321 Private Flight B (1)** Increase the student's knowledge and aeronautical experience to operate an airplane on dual and solo cross-country flights. Third class medical required. Student should plan to fly approximately 20 hours. Prerequisite: FLYA 1320. An additional fee is associated with this course. FA, SP, SU.

**FLYA 2313 Instrument Flight A (1)** Increase the student's knowledge and aeronautical experience in maneuvering the aircraft solely by reference to the flight instruments. Includes the use of full and partial panel reference. The student should plan to fly approximately 20 hours. Prerequisite: Private Pilot Certificate. An additional fee is associated with this course. FA, SP, SU.

**FLYA 2314 Instrument Flight B (1)** Increase the student's knowledge and aeronautical experience in IFR cross-country and emergency procedures. Student should plan to fly approximately 20 hours. Prerequisite: FLYA 2313. An additional fee is associated with this course. FA, SP, SU.

**FLYA 3310 Commercial Flight A (1)** Increase the student's knowledge and aeronautical experience in dual and solo cross country flying in both day and night conditions. Student should plan to fly approximately 20 hours. Prerequisite: Private Pilot Certificate. An additional fee is associated with this course. FA, SP, SU.

**FLYA 3311 Commercial Flight B (1)** Increase the student's knowledge and aeronautical experience in solo and cross country flying. Student should plan to fly approximately 20 hours. Prerequisite: FLYA 3310. An additional fee is associated with this course. FA, SP, SU.

**FLYA 3312 Commercial Flight C (1)** Increase the student's knowledge and aeronautical experience in solo cross country flying. Student should plan to fly approximately 20 hours. Prerequisite: FLYA 3311. An additional fee is associated with this course. FA, SP, SU.

**FLYA 3315 Commercial Flight D (1)** Increase the student's knowledge and the skill necessary to safely fly a complex aircraft. Student should plan to fly approximately 20 hours. Prerequisite: FLYA 2314. An additional fee is associated with this course. FA, SP, SU.

**FLYA 3316 Commercial Flight E (1)** Increase the student's knowledge and provide the skill necessary to safely fly a complex aircraft. Additionally, the commercial flight maneuvers are introduced. Student should plan to fly approximately 20 hours. Prerequisite: FLYA 3315. An additional fee is associated with this course. FA, SP, SU.

**FLYA 3317 Commercial Flight F (1)** Increase the student's knowledge and provide the aeronautical skill necessary for the issuance of the Commercial Pilot Certificate. Student should plan to fly approximately 20 hours. Prerequisite: FLYA 3316. An additional fee is associated with this course. FA, SP, SU.

**FLYA 3330 Multi-Engine Certificate (1)** Classroom and laboratory instruction to provide aeronautical knowledge and skills for multi-engine pilot certification. Prerequisite: FLYA 2314. An additional fee is associated with this course. FA, SP, SU.

**FLYA 3360 Flight Instructor Lab - Airplane (1)** During this course, the student will learn the analysis and performance of all the maneuvers required for private and commercial pilot certification from the right seat of the training aircraft. In addition the student will acquire the instructional knowledge of the elements of each of the maneuvers and procedures including the recognition, analysis, and correction of common student errors.

**FLYA 3362 Flight Instructor - Instrument (1)** Instruction, flight training, and practice teaching to obtain the aeronautical skills and knowledge necessary for Flight Instructor, Instrument certificate. Prerequisite: AVIA 3360. An additional fee is associated with this course.

**FLYA 3364 Flight Instructor - Multi-Engine (1)** Instruction, flight training and practice teaching to obtain the aeronautical skills and knowledge necessary for the Multi-Engine add-on to the Flight Instructor certificate.

Prerequisites: FLYA 3330 and AVIA 3360. An additional fee is associated with this course.

**FLYA 3415 Commercial Flight D Multiengine (1)** Classroom and laboratory instruction to provide aeronautical knowledge and skills to safely operate a multiengine aircraft. This course will prepare the student for the addition of a multi-engine class onto their Private Pilot Certificate. Prerequisite: FLYA 3312. FA, SP, SU.

**FLYA 3416 Commercial Flight E Multiengine (1)** Classroom and laboratory instruction to provide aeronautical knowledge and skills for a high performance endorsement. Both IFR and VFR cross-countries will be performed. Prerequisite: FLYA 3415. FA, SP, SU.

**FLYA 3417 Commercial Flight F Multiengine (1)** Classroom and laboratory instruction to provide aeronautical knowledge and skills to pass the Commercial Pilot AMEL Practical Test. FA, SP, SU. Prerequisite: FLYA 3416. FA, SP, SU.

**FLYA 3430 Single Engine Add-On (1)** Classroom and laboratory instruction to provide aeronautical knowledge and skills for single-engine addition to an existing commercial pilot certificate. Prerequisite: Commercial Multi-Engine Pilot Certificate. FA, SP, SU.

## FOOD - Food

**FOOD 2320 Sanitation and Safety (1)** Sanitation and Safety procedures, ServSafe Certification, and Hazard Analysis & Critical Control Points (HACCP) Certification.

**FOOD 2322 Food Preparation (3: 3 lecture, 0 lab)** Properties and preparation of grains, fruits, vegetables, milk products, protein foods, fats, sugar products, and flour mixtures through demonstrations and laboratory experiences. Prerequisite: grade of C or better in CHEM 1104. An additional fee is associated with this course. FA, SP, SU.

**FOOD 3332 Quantity Food Production and Service (3: 3 lecture, 0 lab)** Principles and standard methods of quality food production, menus, and service in institutions and their application in work experience. Laboratory involves planning and preparing catered events and working at outside foodservice sites. Prerequisites: A grade of C or better in FOOD 2320 and FOOD 2322. FA, SP.

**FOOD 3333 Food Systems Management (3)** Organization and management in food service areas including administrative responsibilities, qualifications, personnel management, and cost control. Prerequisite: A grade of C or better in ACCT 2100 or ACCT 2101. FA.

**FOOD 3334 Advanced Food Systems Management (3)** Integrating interpersonal skills with clients, customers, employees, co-workers, and supervisors while serving in the role of "manager" and "leader". Prerequisite: FOOD 3333 with a grade of C or better. SP.

**FOOD 4326 Experimental Foods (3: 3 lecture, 0 lab)** An experimental approach to the study of factors which influence the behavior of foods. Group and individual experiments. Prerequisite: FOOD 2322 with a grade of C or better. An additional fee is associated with this course.

## FREN - French

**FREN 1201 Elementary French I (3)** Fundamental principles of French pronunciation, the building of basic vocabulary of words and expressions, studies in structure, oral work, and reading selections. Not open to native speakers or students who have had three years of high school French without the permission of the department chair.

**FREN 1202 Elementary French II (3)** A continuation of French I. Increased attention to grammar. Not open to native speakers or students who have had four years of high school French without the permission of the department chair. Prerequisite: FREN 1201.

**FREN 2201 Intermediate French I (3)** Reading, conversation, vocabulary, and idiom drill. Prerequisite: FREN 1202.

**FREN 2202 Intermediate French II (3)** Continuing development of the ability to use the language on the intermediate level. Prerequisite: FREN 2201.

**FREN 2290 Special Topics in French (1-3)** Individual or group work by selected students in carefully chosen fields for intermediate level study. *May be repeated for a maximum of 15 semester hours.* Prerequisites: 6 semester hours of French and consent of the department chair.

**FREN 3223 French Composition (3)** Review of grammar. Intensive practice in composition with increased attention to stylistics. Prerequisite: FREN 2202.

**FREN 3243 French Conversation (3)** Provides intensive drill in conversational language using culture-based materials. Prerequisite: FREN 2201.

**FREN 3261 French Civilization and Literature I (3)** From the origins to the eighteenth century. Prerequisite: FREN 2202.

**FREN 3262 French Civilization and Literature II (3)** From the eighteenth century to 1945. Prerequisite: FREN 2202.

**FREN 4223 Advanced French Composition\* (3)** Oral and written composition, review of more difficult grammatical construction and idioms. Prerequisite: FREN 3223. \*Not available for graduate credit.

**FREN 4243 Advanced French Grammar and Conversation\* (3)** Study and practice of oral advanced French conversational patterns. Review of more difficult grammatical construction and idioms. Prerequisite: FREN 3243. \*Not available for graduate credit.

**FREN 4263 French Phonetics\* (3)** The sound system of the French language: analysis of problems encountered by a native English speaker in learning spoken French. Prerequisite: FREN 3243. \*Not available for graduate credit.

**FREN 4264 Commercial French\* (3)** French commercial terminology, stressing the difference between French and American forms and practices. Prerequisite: FREN 3223. \*Not available for graduate credit.

**FREN 4265 The Contemporary French-Speaking World\* (3)** An overview of contemporary France and other French-speaking nations. Prerequisite: FREN 3261 or FREN 3262. \*Not available for graduate credit.

**FREN 4286 French Literature of the Nineteenth Century\* (3)** Romanticism, realism, and naturalism. Analysis of texts and literary theories. Prerequisite: FREN 3223. \*Not available for graduate credit.

**FREN 4287 French Literature of the Twentieth Century\* (3)** Symbolism, surrealism, and existentialism in prose, poetry and theatre. Prerequisite: FREN 3223. \*Not available for graduate credit.

**FREN 4288 French Translation\* (3)** Commercial and technical translation from French into English and English into French. Prerequisite: FREN 3223. \*Not available for graduate credit.

**FREN 4289 Cinema of the French-Speaking World\* (3)** A survey of films from the French-speaking world with emphasis on the cultural contexts in which the films are produced and viewed. Prerequisite: FREN 3223. \*Not available for graduate credit.

**FREN 4290 Special Topics in French\* (1-3)** Individual or group work by selected students in carefully chosen fields for advanced study. *May be repeated for a maximum of 15 semester hours.* Prerequisite: 18 semester hours of French and consent of department chair. \*Not available for graduate credit.

## GEOG - Geography

**GEOG 1114 Weather and Climate (4: 1 lecture, 3 lab)** Principles and theories of weather, climate, and other atmospheric phenomena. Included is the study of energy exchanges, winds, cloud types, precipitation forms, severe weather, generation of hurricanes, tornadoes, and mid-latitude storms, pollution, climate change and the cultural implications of weather and climate. Due to the quantitative nature of the labs, college level mathematics is recommended.

**GEOG 2100 Physical Geography (3)** A survey that investigates global climates, soils, vegetation, and landforms and the causes, effects, and interactions among these elements to create unique physical environments.

**GEOG 2101 Introduction to Sustainability (3)** Exploring concepts and principles of environmental, social, cultural and economic sustainability; analyzing the making of sustainable places.

**GEOG 2211 Geography of North America (3)** Physical and cultural features of the United States and Canada, based on regional concepts.

**GEOG 2212 World Geography (3)** A survey of the world's major regions, examining their unique peoples, cultures, economies, and physical environments.

**GEOG 2246 Economic Geography (3)** Influence of geographic factors upon economic life, including such topics as natural resources and the relations of geographic factors to industrial and commercial development.

**GEOG 2281 Map Interpretation (3)** A survey of the problems encountered in reading maps. Emphasis is on the kinds of information that can be presented on maps, the kinds of symbols used, and limitations of maps.

**GEOG 2300 Acquiring and Managing Spatial Information (2)** Introduction to acquiring and managing spatial information and how geospatial technologies (such as geographic information systems (GIS),

global positioning satellites (GPS), and Remote Sensing) are used to understand human and environmental interactions.

◆GEOG 3101 **Practicing Sustainability (3)** A critical evaluation of individual and community practices within local/global frameworks of environmental, social, cultural, and economic sustainability, using ethical reasoning, civic principles, and cultural values.

GEOG 3200 **Geography of Europe (3)** A systematic and regional approach to Europe involving the description and analysis of its major regions, political units, cultural diversity, and contemporary issues and problems.

◆GEOG 3201 **The Cultural Landscape (3)** A survey of fundamental human needs, beliefs, and activities that have molded the varied human landscapes of the world. Emphasis on the identification, description, and correlation of spatial variations of population, land use, and social and economic activities.

◆GEOG 3225 **Geography of Latin America (3)** South and Central America, including Mexico and the Caribbean, with analysis of the various physical environments, cultures, economies, and contemporary issues.

GEOG 3270 **Research Methods in Geography (3)** An overview of and training in methods of geographic data selection, collection, and analysis. Prerequisite: GEOG 2212 or GEOG 3201 or permission of instructor.

GEOG 3275 **Climatology (3)** Considers on a fundamental basis the physics of the atmosphere, hydrosphere, and lithosphere requisite to an understanding of the cultural implications of climate.

◆GEOG 3310 **Geography of Africa (3)** Historic and modern significance of Africa; description and delimitation of the major natural regions; and the dominant native cultures.

GEOG 3314 **Geography of North Africa/Southwest Asia (3)** Regional study of North Africa/Southwest Asia (Middle East) examining the spatial aspects of the realm's physical, cultural, and political geography. Covers countries from Morocco to Iran.

GEOG 4201 **Cartography (3)** Techniques and tools of map construction including gathering, manipulation, and representation of geographic data. Emphasis on thematic mapping and maps as communication. Traditional and electronic technologies stressed. Prerequisite: GEOG 2212 or EASC 1004 or consent of instructor.

GEOG 4205 **Advanced Cartography (3)** Implementation of mapping software, map design, problems and opportunities associated with computer mapping. Content includes obtaining data in a computer context (e.g., Cyberspace). Prerequisite: GEOG 4201.

GEOG 4210 **Remote Sensing and Image Interpretation (3)** Use of electromagnetic spectrum to obtain information on our environment. Emphasis includes visible spectrum (air photography), thermography, radar, and satellite imagery. Prerequisite: GEOG 2212 or EASC 1004.

GEOG 4220 **Geographic Information Systems I (3)** Automated procedures for storage, analysis, and display of spatial information. Data bases, procurement of spatial information, data manipulation and display techniques, software systems and management issues.

GEOG 4221 **Geographic Information Systems II (3)** Advanced aspects of spatial analysis and modeling and programming. Emphasis on research and planning applications. Prerequisite: GEOG 4220.

◆GEOG 4230 **Geography of Asia (3)** A systematic and regional approach to the several Asian landscapes. Emphasis is on physical geography and cultural regions.

GEOG 4235 **Geography of the Former Soviet Union (3)** A regional geography of the F.S.U. The relationship of rigorous physical environment to national problems.

GEOG 4240 **Geography of Missouri (3)** A description and analysis of the topical and regional geography of Missouri.

GEOG 4251 **Special Projects in Geography (1-6)** Study, interpretation, and discussion of special topics and problems in geography. *May be repeated for a maximum of 6 semester hours.*

GEOG 4252 **Internship (1-6)** Practical professional experience in an employing agency coupled with related assignments intended to integrate theory and practice and build college-level knowledge and skills. Prerequisite: Instructor consent.

GEOG 4260 **Historical Geography of the United States (3)** Relationship of changing geography to physical environment and developing technology in the United States.

GEOG 4265 **Urban Geography (3)** Location of cities as related to other geographic phenomena. Urban units are analyzed with respect to general

location theory.

GEOG 4270 **World Political Geography (3)** The historical development of the political organization of area. Theoretical aspects of political geography are emphasized.

GEOG 4275 **Special Topics in Geography (1-3)** Directed individual or group research of predetermined problems in geography for more intensive study. *May be repeated for a maximum of 3 semester hours.*

GEOG 4280 **Natural Disasters (3)** Designed to examine the geography, natural causes, and human consequences of a variety of natural disasters including a focus on how human behavior exacerbates those consequences.

◆GEOG 4291 **Conservation of Natural Resources (3)** Problems of availability, production, exploitation, appraisal, distribution, and renewability of natural resources.

## GER - German

GER 1301 **Elementary German I (3)** Fundamental principles of German pronunciation, building a basic vocabulary of German words and idiomatic expressions, oral work, and reading simple selections. Not open to native speakers or students who have had three years of high school German without the permission of the department chair.

GER 1302 **Elementary German II (3)** A continuation of German I. Increased attention to grammar. Not open to native speakers or students who have had four years of high school German without the permission of the department chair. Prerequisite: GER 1301.

GER 2301 **Intermediate German (3)** Vocabulary, conversation, intensive grammar practice. Prerequisite: Acceptable proficiency as demonstrated by adequate high school course work in German or by departmental approval.

GER 2302 **Intermediate German II (3)** Continuing development of the ability to use the language on the intermediate level, with more advanced grammar practice. Prerequisite: GER 2301 or departmental approval.

GER 2303 **German Conversation I (3)** Conversation German using culturally based materials, emphasizing the four language skills (speaking, listening, writing and reading). Prerequisite: GER 2302 or departmental approval.

GER 2390 **Special Topics in German (1-3)** Individual or group work by selected students in carefully chosen fields for intermediate level study. *May be repeated for a maximum of 15 semester hours.* Prerequisites: 6 semester hours of German and consent of the department chair.

GER 3301 **Advanced German Readings (3)** Overview of contemporary literature in Germany, Austria, and Switzerland. Selected short stories, poems, plays, fairytales are read and discussed. Prerequisite: GER 2301 or departmental approval.

GER 3302 **German Composition and Grammar (3)** Advanced grammar including the passive voice and the subjunctive mood. Written composition will emphasize German word-order and idiomatic skills. Prerequisite: GER 2302 or departmental approval.

GER 3303 **German Conversation II (3)** Advanced oral practice in everyday German, discussion, idiomatic usage, listening comprehension and speaking. Prerequisite: GER 2303 or departmental approval.

GER 3323 **Contemporary Society in German-Speaking Countries (3)** An exploration of contemporary political, economic and societal issues affecting German-speaking cultures with emphasis on further developing language skills through discussions and written assignments. *May be repeated for a maximum of 6 semester hours.* Prerequisite: GER 2302 or departmental approval.

GER 3361 **German Civilization & Literature I (3)** A survey of German history, culture and literature before 1871. Prerequisite: GER 2302 or departmental approval.

GER 3362 **German Civilization and Literature (3)** A review of German history starting from 1871, including the Weimar Republic. Prerequisite: GER 2302 or departmental approval.

GER 3365 **Culture and Issues in German-Speaking Countries (3)** Focused exploration of topics in the culture and intellectual history of German-speaking countries. *May be repeated for a maximum of 6 semester hours.* Prerequisite: GER 2302 or departmental approval.

GER 4301 **German Cinema (3)** A survey of films from various German-speaking countries, with an emphasis on the cultural contexts in which the films are produced and viewed. Prerequisite: 3 hours of any 3000-level German class, or departmental approval.

**GER 4302 German Composition and Grammar II\* (3)** Advanced composition will emphasize German word-order, style and idioms. Prerequisite: GER 3302 or departmental approval. \*Not available for graduate credit.

**GER 4350 Business German\* (3)** Enhances linguistic and cultural knowledge of German for business, and will be conducted primarily in German. Prerequisite: 3 hours of any 3000-level German course. \*Not available for graduate credit.

**GER 4380 Masterpieces in German Literature\* (3)** Thematic survey of German literature. Prerequisite: 3 hours of any 3000-level German course or departmental approval. \*Not available for graduate credit.

**GER 4390 Special Topics in German\* (1-3)** Individual or group work by selected students in carefully chosen fields for advanced study. *May be repeated for a maximum of 15 semester hours.* Prerequisite: 18 semester hours of German and consent of department chair. \*Not available for graduate credit.

## GISL - Government, International Studies, and Languages

**GISL 4244 Cross-Cultural Cinema\* (3)** Uses academic literature and related movies to examine topics relating to culture, social justice, migration, and globalization. \*Not available for graduate credit.

## GRAP - Graphic Technologies

**GRAP 1000 Orientation to Graphic Technologies (1)** Orientation to the philosophy, development, and current trends in the professional preparation for careers in graphic technologies, including design, printing, publishing, packaging and web media.

**GRAP 1010 Digital PreMedia Fundamentals (3)** Fundamental instruction and practice in the Adobe Creative Cloud software applications, with emphasis on applied practice in Photoshop, Illustrator, and InDesign. Projects also include web page development and designing products that are digitally output. An additional fee is associated with this course.

**GRAP 1500 Technical Problems in Graphics (1-3)** Individual or group work on introductory level technical problems in graphics. Provide exploration of content not available through normal course offerings. *May be repeated for a maximum of 6 hours.* Prerequisite: written contract/proposal with objectives and departmental consent.

**GRAP 1610 Principles of Web Media (3)** Introduction to HTML5 and CSS3. Design and implement code for web pages that are backwards-compatible yet meet current web standards.

**GRAP 1700 Introduction to Packaging (3)** An overall view and understanding of packaging development and innovation, including the structure and decoration of assorted paper, paperboard, plastic, glass and metal packaging, and packaging systems and their role in society.

**GRAP 2030 Pre-Media Applications - Adobe Illustrator (3)** Applied experiences in design and production of vector graphic files using Adobe Illustrator which meet current industry standards. Prerequisite: GRAP 1010. An additional fee is associated with this course.

**GRAP 2031 Pre-Media Applications - Adobe Photoshop (3)** Applied experiences in creation and manipulation of digital images (raster graphic files) using Adobe Photoshop which meet current industry standards. Prerequisite: GRAP 1010. An additional fee is associated with this course.

**GRAP 2032 Pre-Media Applications - Adobe InDesign (3)** Applied experiences in design and creation of page layout files using Adobe InDesign which meet current industry standards. An additional fee is associated with this course. Prerequisites: GRAP 2030 and GRAP 2031. An additional fee is associated with this course.

**GRAP 2035 Applied Media Workflows (3: 1.5 lecture, 1.5 lab)** Fundamentals of Graphic production processes and applied practice in digital prepress workflows. Imposition methods, preflighting, proofing, PDF file standards, screening methods, trapping, and raster image processing. Prerequisite: GRAP 2032. An additional fee is associated with this course.

**GRAP 2620 Web Media Applications (3)** Design, implementation, and management of websites using a content management system. Fundamentals of HTML email, Javascript, and PHP. Prerequisite: GRAP 1610.

**GRAP 2630 Web Authoring (3)** Basics of web page creation with XHTML, and CSS. Students learn to hand-code web pages with CSS

for presentation and page layout and learn to create lists and links (internal, external, links to images, and more) with XHTML. Creating tables is introduced. Web site design is discussed with an emphasis on recommended practices, ethical considerations, and accessibility. An additional fee is associated with this course. Prerequisites: GRAP 1610, GRAP 2620.

**GRAP 2670 Web Media Animation (3)** Fundamentals of animation theories and practices specializing in digital applications. Planning and storyboarding for types of animation. Hands-on experiences will supplement lecture. Prerequisite: GRAP 1610 and GRAP 2620.

**GRAP 3010 Social Media, Mobile Apps, and Content Management (3: 3 lecture, 0 lab)** Social media and mobile apps in a business context for raising brand awareness, attracting new customers, and enhancing consumer engagement for increased sales. Content management fundamentals, and creation of interactive content supported with compelling graphics.

**GRAP 3016 Experiences in Graphic Production (1)** Supervised work on selected aspects of producing the printed product and/or managing a printing plant. *May be repeated for a maximum of 6 semester hours.* Prerequisite: GRAP 2035 and department consent.

**GRAP 3024 Packaging Technologies (3: 2 lecture, 1 lab)** Flexographic printing technology from prepress through postpress operations for both wide and narrow web applications. Instruction on rotary letterpress will also be included. Laboratory experiences support lecture/theory content. Prerequisite: GRAP 2035. An additional fee is associated with this course.

**GRAP 3030 Digital Output Technologies (3: 2 lecture, 1 lab)** Advanced image manipulation techniques as related to color and correction with special techniques for the printing and imaging industry. Prerequisites: GRAP 2030 and GRAP 2031.

**GRAP 3034 Commercial and Publication Technologies (3: 2 lecture, 1 lab)** Lithographic sheet fed and web press operation and maintenance with emphasis on sources of image problems. Solutions for interrelated substrate, ink, and plate problems. In-line finishing and image carrier technology as they relate to quality image transfer. Laboratory experiences support lecture/theory content. Prerequisite: GRAP 2035. An additional fee is associated with this course.

**GRAP 3036 High Volume and Publication Production (3: 2 lecture, 1 lab)** Offset Lithography from image preparation through finishing with concentration on multi-color and process printing, long-run/high-volume, signature production and publication printing using sheet fed and web printing equipment. Prerequisites: GRAP 3016 and GRAP 3034.

**GRAP 3040 Screen and Specialty Graphics (3: 2 lecture, 1 lab)** Theory and application of screen, pad, heat transfer, and dye sublimation printing processes for industrial applications. Prerequisite: GRAP 2035. An additional fee is associated with this course.

**GRAP 3043 Finishing and Distribution (3: 2 lecture, 1 lab)** Equipment, operations, and principles relative to trimming, binding, folding, shipping/mailing and specialized finishing operations, including scoring, perforating, die-cutting, embossing and foil stamping. Prerequisite: GRAP 1010. An additional fee is associated with this course.

**GRAP 3045 Materials and Methods in Graphic Technologies (3)** Properties, specification, pricing and procurement of ink and printing substrates relative to the various printing processes and applications with an emphasis on flexography, lithography, gravure and digital output. Prerequisite: GRAP 1010. An additional fee is associated with this course.

**GRAP 3051 Graphic Technologies Management (3)** Principles and practical application of management functions as related to the production of printed materials. Instruction includes classroom simulation of management roles. Prerequisites: GRAP 3016 and GRAP 3034. An additional fee is associated with this course.

**GRAP 3057 Quality Control for Print Media (3)** Designed to acquaint the student with quality control and quality assurance as it relates to printing production and digital output. Instruction includes material acceptance, process control, product evaluation, and problem solving techniques used in the management of quality. Prerequisites: GRAP 3034 and GRAP 3051. An additional fee is associated with this course.

**GRAP 4014 Advanced Technical Problems in Graphic Arts (1-3)** Individual/group work on recent developments and advanced technical concepts. Experimentation and technical exploration of content not available through formal course offerings in the department. By arrangement for qualified students. *May be repeated for a maximum of 6 semester hours.* Prerequisite: written contract/proposal with objectives



and written department consent.

**GRAP 4038 Color Management (3)** Technical aspects of process color reproduction; includes color theory, ink evaluation, densitometry, tone reproduction, printing characteristics, color correction, gray balance, color separation, and proofing. Laboratory experiences support lecture/theory content. Prerequisite: GRAP 3030. An additional fee is associated with this course.

**GRAP 4040 Applied Color Management (1)** Application of color theory to the measurement and process control of color printing with a concentration on densitometry and colorimetry in order to meet industry production standards. Prerequisite: GRAP 4038.

**GRAP 4051 Print Production (3: 3 lecture, 0 lab)** Applied experiences in management and technological applications in the production of printed material including prepress, press, and post press operations. Prerequisites: GRAP 2032, GRAP 2035, and GRAP 3051.

**GRAP 4053 Production Analysis (3)** Analysis and planning of the production of a variety of products for commercial and publication printing. Content includes imposition methods, workflow solutions, and technical problems associated with print production. Prerequisites: GRAP 3034 and GRAP 3045. An additional fee is associated with this course.

**GRAP 4055 Estimating and Costing for Print Media (3)** Identification of costs relative to materials, operations, and labor utilized in the production of printed matter. Budgeting, forecasting, cost accounting, and budgeted hourly rates. Prerequisite: GRAP 4053. An additional fee is associated with this course.

**GRAP 4095 Senior Seminar in Graphic Technologies (1)** Professional preparation which integrates team building, problem solving, and analysis of current trends in graphic production. Prerequisite: GRAP 3051. An additional fee is associated with this course.

**GRAP 4500 Special Projects in Graphics (1-3)** Investigation of contemporary problems and issues in graphics by selected individuals or groups. *May be repeated for a maximum of 6 semester hours.* Prerequisites: written contract/proposal with objectives and written department consent.

## HED - Health Education

**HED 1010 Introduction to Health Studies (1)** Includes material designed to assist the student in the skillful selection and understanding of an associated, adjunctive, rehabilitative, administrative, or affiliated health-care career.

◆ **HED 1100 Personal Health (3)** Health issues in today's society with special reference and application to the present and future life of the student. FA, SP, SU.

◆ **HED 1200 Applied Nutrition for Healthy Living (3)** Explores current knowledge about basic human nutrition, dietary requirements, diet analysis, food safety, and weight management for all ages. FA, SP, SU.

**HED 1350 Responding to Emergencies (3)** The first aid practice and theory for common emergencies. Students may receive first aid and CPR certification. An additional fee is associated with this course. FA, SP.

◆ **HIST 1400 History of the Early World (3)** A survey of ancient and medieval civilizations from earliest times to 1300. Particular emphasis will be placed upon political, economic, social, and religious developments and achievements.

◆ **HED 3310 Methods in Elementary School Health (2)** Curriculum and lesson plan development, basic health concepts, and methodology of teaching elementary health education. FA, SP, SU.

**HED 3360 Methods in Secondary School Health (2)** Explores the current trends in curriculum development in health education and the legal aspects of school health. Prerequisite: ◆ **EDFL 2240**. FA(E).

**HED 4000 Special Projects in Health Education (1-5)** Individual or group study of problems in special areas of interest. *May be repeated for a maximum of 6 semester hours.*

**HED 4300 Nutrition and Human Performance (3)** Nutrition as it applies to athletics, physical exercise, and health. Prerequisites: PE 1800 and PE 2850. FA, SP.

**HED 4310 Drugs and Youth (3)** Use and abuse of alcohol and drugs; current problems relative to drug use, abuse, and control; programs in education, law enforcement, and community agencies. FA, SP, SU.

**HED 4320 Teaching Sexuality Education in the School (3)** Prepares the teacher for course development, instruction and integration of sexuality

education into the school curriculum. FA(O).

◆ **HED 4330 First Aid and CPR\* (1)** Skills and principles of first aid and accident prevention in the schools. Students may receive first aid and CPR certification. \*Not available for graduate credit. An additional fee is associated with this course. FA, SP, SU.

**HED 4350 Advanced First Aid and Emergency Care (3)** Emphasizes the essential knowledge and skills needed to develop the functional first aid capabilities required by policemen, firemen, emergency squad and rescue squad members, ambulance attendants, and other special interest groups. Students taking this course may complete requirements for the American Red Cross Advanced First Aid and Emergency Care Certificate.

**HED 4360 CPR Instructors Training (1)** Procedures, theories, and techniques involved in the teaching of the American Red Cross CPR Modular System course. Students may complete requirements for the Red Cross CPR Modular System Instructor Certificate. Prerequisite: current Red Cross CPR Modular System Certificate.

**HED 4370 Human Diseases (3)** An overview of the agents of disease, the processes of contagion, and the effects on humans. Prerequisites: PE 2850 or BIOL 3401.

**HED 4390 Community Health Education (3)** Various types of health programs conducted by private, volunteer, and official agencies are explored. FA, SP, SU.

**HED 4400 Health Program Planning and Evaluation (3)** Designed to provide the student with the skills necessary to assess, develop, implement, and evaluate health programs within a community.

**HED 4760 Organization and Administration of the School Health Program (2)** The organization and administration of the school health program emphasizing the areas of healthful school living, health services, and health instruction. Prerequisites: HED 3310 or HED 3360.

## HIST - History

◆ **HIST 1350 History of the United States to 1877 (3)** Survey of U.S. history from the age of exploration to 1877.

◆ **HIST 1351 History of the United States from 1877 (3)** Survey of U.S. history from 1877 to present.

◆ **HIST 1401 History of the Early Modern World (3)** World civilization from 1300 to 1800. Special emphasis will be given to economic contact and cultural clashes among European, Asian, American, and African civilizations.

◆ **HIST 1402 History of the Modern World (3)** A survey of modern world civilization since 1800. Special attention will be given to industrialization, democratization, imperialism, global wars, and modernization of the non-western world.

◆ **HIST 2410 Introduction to Africana Studies (3)** Examines the rise of African world civilizations, with emphasis on the development of complex empires and the influence of African cultures in the Western Hemisphere.

**HIST 3010 The Historian's Craft (3)** Introductory seminar in historical research and writing. Prerequisites: completion of General Education Writing I and II.

**HIST 4300 Missouri History (3)** Missouri history from earliest times to the present.

**HIST 4307 American Colonial History 1607-1763 (3)** American political, economic, and cultural institutions in the colonial period.

**HIST 4309 The African-American in American History (3)** Economic, political, and social development of the African-American in the United States.

**HIST 4310 Women in America (3)** Women in America from colonial times to the present with emphasis upon the nineteenth century feminist movement and the recent twentieth century women's rights movement.

**HIST 4311 Revolution and Republic (3)** American political, economic, and cultural institutions from 1763 to the War of 1812.

**HIST 4314 Jacksonian America (3)** Cultural, social, political and economic development of the United States from the War of 1812 to 1848.

**HIST 4315 The Civil War and Reconstruction (3)** The causes of the war, the social, political, economic and military impact of the war; and the post-war reconstruction process.

**HIST 4316 The American Military Experience (3)** A military history of the American people from colonial times to the present.

**HIST 4317 The Jazz Age and the Great Depression (3)** The social, cultural and political trends of the Jazz Age, the social and economic

impact of the Great Depression, and the advent of the New Deal.

**HIST 4318 The Gilded Age and Progressive Era (3)** The course examines the political and social changes in the United States from 1877 to 1920 that contributed to the emergence of modern America.

◆**HIST 4320 History of the Westward Movement (3)** Economic, social, cultural, and political contributions to American development by the Westward Movement.

**HIST 4322 Grand Expectations 1945-1980 (3)** Examines the domestic and foreign developments of the United States from the end of World War II through the aftermath of Vietnam and Watergate.

**HIST 4323 Our Times: America from 1980 to 2008 (3)** Examines the domestic and foreign developments of the United States from the ascendancy of Reagan to the advent of global terror.

**HIST 4324 Truman and Civil Rights (3)** Analyzes the civil rights record of President Harry S. Truman.

**HIST 4325 History of American Diplomacy (3)** Foreign relations of the United States with emphasis on the period since 1900.

◆**HIST 4326 Native American History of the United States (3)** A survey of relations between Native Americans and Euro-Americans from colonial times to the present.

**HIST 4327 African American Women, Gender, and Girlhood (3)** Focuses on the history and development of black women and girls from their African origins to the present.

**HIST 4328 History of Flight (3)** Examines manned flight from the eighteenth century to the present, with additional topics covering the basic biological and physical mechanics of flight.

**HIST 4330 The United States and World War II (3)** The rise of totalitarianism in the 1930's, America's reaction to totalitarianism, the war in Europe 1939-41 and America's reaction, America in World War II, the impact of World War II upon American society, and the post-war settlement and the Cold War.

**HIST 4331 The Vietnam Era (3)** Vietnam in the pre-French (1880's) era, France in Vietnam until 1954, the gradual U.S. involvement in Vietnam 1954-64, the Vietnam war 1964-73, Vietnam of the post-American involvement era to the present and finally an analysis of the impact of the Vietnam war on American society.

**HIST 4340 Public History (3)** Defines public history and its constituents, and it surveys the job experiences of practitioners in the fields of archives, museums, and historic sites.

**HIST 4351 Special Projects in American History (1-6)** Study, interpretation, and discussion of special topics and problems in American history. *May be repeated for a maximum of 15 semester hours.*

**HIST 4402 Ancient Greece (3)** A survey of Greek history from the pre-classical Minoan and Mycenaean civilizations, through the classical period, to the Roman conquest.

**HIST 4403 Ancient Rome (3)** A survey of Roman history from its origins to the decline of the imperial system. Particular emphasis will be placed upon the political, social, and economic developments in the Republic and the factors that led to the fall of the empire.

**HIST 4404 Barbarian Europe (3)** European history from the fall of the Roman Empire to the formation of new successor states, with emphasis on interdisciplinary research methods.

**HIST 4411 The Renaissance and Age of Exploration (3)** An analysis of the relationships between the Italian Renaissance, Iberian exploration, and the forging of the first global economy up to the mid-sixteenth century.

**HIST 4412 Wars of Reformation and Religion (3)** An exploration of the religious, social, and political causes and effects of the sixteenth century crisis in Western Christendom and the warfare to 1648.

**HIST 4413 The Age of Absolutism and Enlightenment (3)** The development and legacy of the European bureaucratic and centralized monarchical state in the context of the Scientific Revolution.

**HIST 4414 The Age of the French Revolution and Napoleon (3)** The origins, development, and consequences of the French Revolution and the Napoleonic Empire in France and in the larger European world, with special reference to the broad transformation of the entire continent during the eighteenth century.

**HIST 4415 Revolutionary Europe (3)** A survey of the political, social, economic, and cultural transformation of Europe in a century of revolution, from the *ancient regime* to World War I.

**HIST 4416 Europe in Crisis: 1900-1945 (3)** Examines the political, diplomatic and strategic trends of the major European crises up to 1945: the Great War, the Great Depression, and World War II.

**HIST 4418 War and Modern Society (3)** Explores the relationship between warfare and society from the advent of gunpowder weaponry to the 21st century.

**HIST 4419 Women in Modern Europe (3)** Survey of the history of European women's oppression and agency from the Renaissance to the present.

**HIST 4422 England to 1689 (3)** The history and institutions of England from Anglo-Saxon times to the Glorious Revolution.

**HIST 4423 Modern Britain and the Empire (3)** Political, economic, and social development of modern England and the empire.

**HIST 4431 Modern Germany and the Nazi Experience (3)** A political, social, economic and cultural history of Germany from World War I through the post-World War II era with emphasis on the Third Reich.

**HIST 4432 The Holocaust (3)** Examines the Holocaust within the context of historical anti-Semitism and the chronology of Nazism's rise, World War II, the Final Solution, and the legacy.

**HIST 4441 The Rise of Imperial Russia (3)** Explores the history of Imperial Russia from Kievan Rus' through the end of the reign of Tsar Alexander II.

**HIST 4442 Modern Russia and the Soviet Union (3)** Russia and its place in world affairs since the eighteenth century.

**HIST 4451 Imperial Spain 1469-1714 (3)** The rise of the Spanish Empire in the Old World and the New from the fifteenth through the seventeenth centuries.

**HIST 4452 Modern Latin America (3)** Latin American history from the independence movement of the eighteenth century to the present.

**HIST 4453 History of Mexico (3)** A survey of the political, social, economic and cultural history of Mexico from pre-Columbian civilizations to the present.

**HIST 4461 The Rise of Chinese Civilization (3)** The origins, development, and transformation of Chinese civilization from ancient to modern times, including China's impact on peripheral nations and the modifications of traditional culture by Western influences until 1949.

**HIST 4462 The Rise of Japanese Civilization (3)** The origins, development, and transformation of Japanese civilization from ancient to modern times, emphasizing the unique qualities of Japanese history and culture and the role of Japanese leadership in modern East Asia.

**HIST 4463 Modern China (3)** Communist China since World War II, including the expulsion of the Nationalist government from the mainland, the consolidation of communist power and authority, internal upheavals such as the "Hundred Flowers," the Great Leap Forward, and the Cultural Revolution and Communist China's foreign policies and role in international affairs.

**HIST 4464 Modern Korea (3)** Korean history from 1800 to the present, examining politics, society, economy, and culture. Focus on Korea's interaction with East Asia and the world.

**HIST 4471 The African Diaspora (3)** Examines the global dispersal of Africans with particular emphasis on the rise and abolition of the Trans-Saharan and Atlantic slave trades.

**HIST 4472 African History (3)** Examines the African continent, its development and its place in world affairs since prehistory, from complex societies to independence in the twentieth century.

**HIST 4473 History of South Africa (3)** A survey of South African History from the pre-1800's to the present.

**HIST 4481 Traditional Middle East (3)** The history of West Asia and the Eastern Mediterranean from Muhammad to Napoleon, with special emphasis on the rise and expansion of Islam, including its principles, the Arab and Persian empires, and the impact of the Mongols, the Turks, and the Crusades.

**HIST 4482 The Modern Middle East (3)** The course will focus on western Asia, north Africa, and the Eastern Mediterranean region since the Napoleonic invasion of Egypt, with special emphasis on the decline of the Ottoman Empire, the impact of the great powers, and the effects of nationalism, oil, and the religious dynamic.

**HIST 4483 Third World Revolutions (3)** A global survey of movements for decolonization and revolutionary change from 1945 to present. Fulfills non-Western history requirement.

**HIST 4491 Special Projects in World History (1-6)** Study, interpretation, and discussion of special topics and problems in World history. *May be repeated for a maximum of 15 semester hours.*

**HIST 4500 Senior Capstone in History\* (3)** Senior seminar and practicum in advanced historical research and writing. Prerequisite: HIST 3010 with a grade of C or better. \*Not available for graduate credit.

## HM - Hospitality Management

**HM 1800 Introduction to Hospitality (3)** Introduces the students to the scope of the hospitality industry, its organizational structure and operations. This includes its history and development, various sectors, current ventures and career opportunities. An important goal is for students to rigorously assess their career interests and to map a detailed career plan for the first few years of their professional lives. FA.

**HM 2830 Hospitality Management Case Analysis (1)** Class utilizes team-based learning through readiness assessment tests and case analysis to cover topics of the hospitality industry including: written, verbal, coaching, and management communication skills; personal and professional money management practices; sustainable decision making; and human resource management skills. One-credit course required over three semesters for three credit hours of undergraduate credit. *May be repeated for a maximum of 6 semester hours.* FA, SP.

**HM 3800 Lodging Management (3)** The study of the operation and interaction of departments within the rooms division of a hotel with particular emphasis on front office, housekeeping and security. Focus is placed on the integration of yield management techniques, forecasting, overbooking, group decisions, managing guest accounts and internal service management challenges. Prerequisite: sophomore standing. FA.

**HM 3810 Internship in Hotel and Restaurant Management (1-3)** The purpose of this course is to introduce students to the hospitality industry and allow for investigating different career paths. The internship advances the concepts of customer service and inter-personal skills. Three credit hours must be with same employer.

**HM 3825 Events Management (3)** Theoretical and practical foundations for effective twenty-first century event management including research, design, planning, coordinating, and evaluating of professional events. It will be experiential, hands on learning class. Class will discuss definitions, categories of event planning, and current issues/trends of event management. Students will be assigned event projects in the semester which they will be expected to participate in the planning and execution and attend the event. Prerequisite: junior standing.

**HM 3830 Hospitality and Tourism Marketing (3)** Highlights the conceptual, descriptive and strategic issues involved in identifying and capturing tourism and hospitality marketing opportunities. It focuses on major marketing decisions that tourism and hospitality managers face in generating and sustaining demand for their products and services. Students examine the guidelines for formulating destination-oriented marketing goals and strategies; covers the trend issues and challenges influencing destination marketing and the elements that combine to create a marketing plan. Prerequisites: HM 1800 and junior or senior standing.

**HM 3835 Facilities Management (3)** Develops a facility management strategy including planning, safety, security, service delivery, maintenance, building performance management, and sustainable facilities. Students will differentiate between client needs and available resources and propose capital purchases and maintenance schedules. Additional focus will be spent on audio visual equipment and needs for events.

**HM 3844 Restaurant Operations (3)** Front-of-house operational management skills are developed including service, labor management, customer expectations, and money management in-class and practice using restaurant simulation software. Back-of-house skills covered include production management, sanitation, safety, supervision, and equipment management. Food and beverage marketing and management are covered and service standards are demonstrated in on-campus catering events. Prerequisites: ServSafe Certification and either FOOD 3333 or ACCT 2101. SP.

**HM 3845 Hospitality Operations Analysis\* (3)** Uniform System of Accounts for Lodging and Restaurants are utilized in analysis of industry financial reports and development of decision processes for future operations. Restaurant and lodging forecasting, revenue management, labor management, production management, and financial statements are created and interpreted. Decision based franchise project is presented and completed. Prerequisite: ACCT 2101. \*Not available for graduate credit. FA.

**HM 3870 Digital Hospitality Management (3)** Introduction to the digital mediums and understanding of methods for handling interactive digital media used within the hospitality industry. Evaluate effectiveness of digital mediums from customer perspective. Assess the strength of an organization's customer service management through the technological

medium and utilize the information for customer satisfaction.

**HM 3880 Internship (1-3)** Provides industry experience for students in the BSBA in Hospitality Management. Appropriate internship sites can include hotels, resorts, restaurants, theme parks, Convention & Visitor's Bureau and other businesses in the Hospitality & Tourism industry. Three credit hours must be with same employer.

**HM 4000 Special Projects in Hospitality Management (1-3)** Investigation of current problems and issues in hospitality management. *May be repeated for a maximum of 9 semester hours.* Prerequisite: Consent of instructor.

**HM 4810 Internship (1-5)** Hospitality businesses provide undergraduate students who have demonstrated a high level of commitment to the hospitality industry through their academic performance and practical experience with the opportunity to grow their careers before graduation. These management internship experiences allow students to work in properties in a few departments to gain valuable experience with industry leaders. Students have an opportunity to experience the culture of the organization which can help them determine if it could be the right career fit for them upon graduation. Students are expected to take the initiative to be immersed in the operation of a hotel or restaurant departments, understand the day-to-day operations and managerial functions. Prerequisites: HM 3810 and junior or senior standing. Five credit hours must be with same employer.

**HM 4820 Sustainability and Operations Management (3)** Personal definitions and ability to impact an operation and society are developed while understanding the tiers of sustainability: economic, social, and environment. Proficiencies in waste and efficiency management are developed focusing on equipment, design, labor, and marketing. Students work with industry on client projects and present a completed research assignment. Prerequisite: ACCT 2101. FA.

**HM 4840 Legal Aspects of Hotel and Restaurant Management (3)** Students will recognize, analyze, and evaluate legal issues and articulate appropriate decisions based on workplace situations. Contract, dramshop, property, employee, liability law, and legal responsibilities for guests are defined and discussed utilizing legal statutes and judicial opinions. Verbal communication skills are developed through debate and forensic style case studies and assignments. Prerequisite: HRM 3920. SP.

**HM 4845 Senior Seminar\* (3)** Emphasizes the feasibility, development, design, management, operation and marketing of a hotel/resort at a tourism destination. Students are introduced to the challenges and opportunities inherent in the development and planning of hospitality facilities, specifically hotels and restaurants. Course components include the project development sequence, common industry practice, conceptual and space planning, architectural design criteria, determining construction costs and required start up costs. Prerequisite: HM 3830. \*Not available for graduate credit. SP.

## HONR - Honors

**HONR 3000 Honors Colloquium (2)** An interdisciplinary course taught by selected faculty. Content varies from semester to semester. Required of and open only to students in The Honors College. *May be repeated for a maximum of 6 semester hours.* Prerequisite: junior standing or approval of the Dean of The Honors College.

**HONR 4000 Honors Project (4)** A capstone research or creative project pursued under the supervision of a UCM faculty mentor selected by the student. Required of all Honors College students. Prerequisite: senior standing or approval of the Dean of The Honors College.

## HRM - Human Resource Management

In addition to any course prerequisites listed for the courses below, the Harmon College of Business and Professional Studies also enforces a course leveling prerequisite. This means that freshmen (those who have earned 0-29.5 semester hours of college credit) may enroll in 1000 level courses only, sophomores (completed 30-59.5 semester hours) may enroll in 2000 or 1000 level courses, juniors (completed 60-89.5 semester hours) may enroll in 3000, 2000 or 1000 level courses and seniors (all students who have earned 90 semester hours) may enroll in 4000 level courses or below.

**HRM 3920 Human Resource Management (3)** Issues related to the effective management of people within organizations; pertinent to all disciplines. Emphasis placed on practical applications using experiential

activities to develop student's managerial skills. Prerequisite: MGT 3315 or concurrently; or MGT 3320 or concurrently; or INDM 4210 or concurrently. FA, SP, SU.

**HRM 4930 Compensation and Benefits (3)** Concepts, models, theories, and application of processes and systems of employee compensation and benefits within organizations. Prerequisite: HRM 3920. FA.

**HRM 4990 Problems in Human Resource Management (3)** An integrated approach to the administration of the human resource function in various types of organization settings through the use of the case and incident methods. Prerequisite: HRM 3920.

## IEP - Intensive English Program

See description of IEP curriculum under English Language Center.

## IGEN - Integrative Studies General

To register for an IGEN course, a student must have 60 earned hours.

**IGEN 3224 Critical Thinking (3)** Provides insight into and application of the skills needed to think critically about interpersonal and media messages, as well as analyze information. FA, SP.

**IGEN 3896 Assessing Global Change for the Information Age (3)** Challenges students to assess present and future trends, evaluate what is desirable, and reflect on their responsibility for the quality of life in the information age.

**IGEN 4224 Communication, Science and Technology (3)** Students will focus on the interactions among science, technology and society by examining scientific communication and scientific and technological controversies. Prerequisite: completion of General Education Knowledge Area II. AN.

**IGEN 4236 Science and Religion: From Conflict to Dialogue\* (3)** A clarification of the historical and philosophical issues that arise in the relationship between science and religion. The course emphasizes a variety of interpretive viewpoints. \*Not available for graduate credit.

## ILC - Integrated Learning Community

**ILC 1000 Integrated Learning Community (5-9)**

## INDM - Industrial Management

**INDM 4010 Current Issues in Industry (3)** Identify, discuss, and research current issues, trends, and technological changes affecting industry as related to corporate planning, decision making, and managing for the future. Prerequisites: junior or senior standing for undergraduate credit.

**INDM 4015 Legal Aspects of Industry\* (3)** Coverage of legal aspects of industry. Focus on the legal system, sources of law, and types of law affecting the manufacturing and/or construction industry. \*Not available for graduate credit.

**INDM 4210 Industrial Management (3)** A survey of operations management in industry today. Industrial management principles and applications, management science, operations analysis and design, manufacturing processes, process life cycle, production inventory, and quality control are emphasized.

**INDM 4220 Human Factors Engineering (3)** Integration of concepts involved in providing safe and comfortable work places (Ergonomics) with concepts directed toward increased productivity and profitability (Work Design).

**INDM 4230 Lean and Quality Management (3)** Relationship between quality and competitiveness, design strategy for performance excellence, and discussion of cases in lean systems and Six Sigma. Prerequisite: background statistics course.

**INDM 4240 Facilities Engineering (3)** Provides students and practitioners with the practical resources that describe the techniques and procedures for developing an efficient facility layout and an introduction to computer simulations.

**INDM 4250 Project Management (3)** Designed to provide students with applied knowledge in project management organizational contexts, project selection, portfolio management, project leadership, scope management, team building, conflict management, risk management, scheduling, networking, resource management, project evaluation, project control, and project termination.

**INDM 4260 Organizational Dynamics (3)** Various types and styles of supervisory leadership in the industrial setting. Emphasis is placed on human relations aspects of leadership in the line and staff organizational structure.

**INDM 4280 Industrial Statistics (3)** Statistical methods designed for industrial and applied research. Some of the quantitative methods used for solving industrial problems, including measurement system analysis, statistical process control, probability distribution, testing hypotheses, multiple regression analysis, design of experiment, and nonparametric statistics commonly used in industry. Prerequisite: MATH 1111 or consent of instructor.

## INST - Instructional Technology

**INST 4005 Special Projects in Instructional Technology (1-5)** Individual or group study of problems in special areas of interest. *May be repeated for a maximum of 5 semester hours.*

**INST 4100 Integrating Technology into Teaching (3)** Advanced preparation in how to integrate technology into teaching including the latest trends and pedagogical strategies. ONL.

**INST 4110 Google Educator Prep (3)** Preparation in how to become a Google Educator by effectively integrating Google tools into teaching.

**INST 4120 Google Education Trainer Prep (2)** Preparation in how to become a Google Education Trainer. Prerequisite: INST 4110.

**INST 4300 Principles of Online Instruction (3)** Introduces students to the resources, techniques, and practices of teaching and learning in the PK-12 online environment. ONL.

**INST 4310 Fund Development for Educational Technology (1)** Practical understanding and skills related to the creating fundable ideas, locating funding sources, writing competitive proposals, and manage funded educational technology projects. ONL.

**INST 4330 Technology Troubleshooting for Educators (2)** Provides pre-service and in-service educators with the knowledge and skill to operate, maintain and troubleshoot (service) the various hardware devices and software found in schools.

**INST 4400 Design and Production of Media for Instruction (3)** Design and production of print-based, computer-based, and video-based instructional materials that are related to subject areas or grade levels. Includes application of multimedia technology to the design and production of educational materials aligned with standards. ONL.

**INST 4920 Practicum in Instructional Technology (1)** Participation in field experiences that provide practice with teaching methodology applicable specifically to the problems and procedures encountered when working with instructional technology. *May be repeated for a maximum of 4 semester hours.* Prerequisites: INST 4400. ONL.

## IS - International Studies

**IS 1000 Introduction to International Studies (3)** An interdisciplinary course highlighting the interconnectedness between the individual, communities, and the global system. Theories of international relations, economics, and law are applied to topics.

**IS 3900 Special Projects in International Studies (3)** Study, interpretation, and discussion of special topics and problems in international studies.

**IS 4900 Directed Readings in International Studies\* (3)** Readings focused on a specific area of international studies or a current issue that is of particular interest to the student. \*Not available for graduate credit.

**IS 4950 Senior Seminar\* (3)** Examination of current issues in international studies integrated with students' research interests, foreign language proficiencies, and international experiences. \*Not available for graduate credit.

## ISP - International Study Abroad

**ISP 4000 Study Abroad (1-18)** This course allows students to enroll at the University of Central Missouri while attending classes in a sponsored study abroad program. The variable credits are based on the number of credit hours the student plans to complete at the foreign institutions. The actual credit recorded represent those credits completed by the student and transferred back to UCM. *May be repeated for a total of 18 semester hours in one semester.* Prerequisite: approval of the Director of the International Center.

## LIS - Library Science and Information Services

**LIS 1010 Truth, Lies and Information Management (2)** In an information-saturated society, this class prepares students to locate, evaluate, and synthesize information for academic, professional and personal pursuits by developing a critical awareness of sources and search strategies.

**LIS 1600 University Library and Research Skills (2)** Freshman-level course introduces traditional and computer-based resources and services available in academic libraries and strategies for locating, evaluating and using information. FA, SP, SU. ONL.

**LIS 4000 Special Projects in Library Science (1-5)** Individual or group study of problems in special areas of interest. *May be repeated for a maximum of 5 semester hours.* FA, SP, SU.

**LIS 4300 Introduction to the Internet Via Internet (3)** An examination and evaluation of the structure and function of the Internet and its use as a tool for communication, collaboration, and commerce. FA, SU. OLO.

**LIS 4320 Creating Web-Based Internet Sources (3)** An in-depth examination and evaluation of theoretical and practical principles, along with the development of skills necessary to create and provide resources on the Internet. FA, SP, SU. OLO.

**LIS 4600 Advanced Library Research (3)** Introduces students to methodologies and techniques necessary to conduct advanced or graduate-level library research. Topics covered include developing research problems and questions; critical appraisal of research literature and the peer review process; different types of sources; research ethics and integrity; and suitability of sources to the chosen topic. Modules are included that will be customized to each student's major field of study, looking at data collection, analysis and interpretation. Prerequisite: junior standing.

## MATH - Mathematics

A student may enroll in a course offered by the School of Computer Science and Mathematics only if a grade of C or better is earned in each of the course's prerequisites taken.

**MATH 1101 Intermediate Algebra (3)** The properties of real numbers, polynomials, rational exponents, radicals, functions, and systems of equations. Prerequisite: high school credit in basic algebra or AE 1030. Placement according to University policy applies.

**MATH 1111 College Algebra (3)** Continuation of algebra including such topics as linear and quadratic equations, linear and quadratic inequalities, second degree relations and functions, systems of equations and inequalities, and exponential and logarithmic functions. Prerequisite: high school program including advanced algebra or MATH 1101. Placement according to University policy applies.

**MATH 1112 College Trigonometry (2)** Elementary trigonometric functions, identities, trigonometric equations, multiple angle formulas, and general triangle solutions. Prerequisite: a high school program including advanced algebra and one unit of geometry; or MATH 1111 or concurrently.

**MATH 1131 Applied Calculus (3)** The fundamental skills and concepts of calculus with an emphasis on applications in engineering, science and technology. Prerequisite: a high school program including one unit of advanced algebra and one unit of geometry, or MATH 1111. Placement according to University policy applies.

**MATH 1150 Pre-Calculus Mathematics (4)** Pre-calculus concepts in algebra and trigonometry for the student with an above average preparation in high school mathematics. Prerequisite: a high school program including advanced algebra, one unit of geometry, and one-half unit of trigonometry. Placement according to University policy applies. FA, SP.

**MATH 1151 Calculus and Analytic Geometry I (5)** A combined course in calculus and analytic geometry. Prerequisite: a high school program including advanced algebra, one unit of geometry, and one-half unit of trigonometry; or MATH 1112 or MATH 1150. FA, SP. Placement according to University policy applies.

**MATH 1161 Instructional Support for Calculus and Analytic Geometry I (1)** Provides additional support and instruction on the concepts taught in Math 1151 Calculus and Analytic Geometry I. Corequisite: MATH 1151.

**MATH 1162 Instructional Support for Calculus and Analytic Geometry II (1)** Provides additional support and instruction on the concepts taught in Math 1152 Calculus and Analytic Geometry II. Corequisite: MATH 1152.

**MATH 1152 Calculus and Analytic Geometry II (5)** A continuation of MATH 1151. Prerequisite: MATH 1151. FA, SP.

**MATH 1215 The Mathematics of Decision Making (3)** A conceptual mathematical introduction to escalation modeling, game-theoretic modeling, international conflicts, voting systems, apportionment, and political power. Prerequisite: Advanced High School algebra or MATH 1101. Placement according to University policy applies.

**MATH 1620 Contemporary Mathematics (3)** A study of mathematical concepts from various branches of mathematics including an introduction to statistics, linear programming, set theory, logic, and probability. Prerequisite: a high school program including advanced algebra or MATH 1101 or higher MATH course or corequisite of AE 1310. Placement according to University policy applies.

**MATH 1820 Introduction to Mathematical Modeling (3)** Introduces mathematical modeling, based on the use of elementary functions to describe and explore real-world data and phenomena. Prerequisite: High school algebra, MATH 1101, or higher MATH course or corequisite of AE 1320. Placement according to university policy applies.

**MATH 1850 Orientation Seminar (0.5)** Five 90-minute seminars will acquaint students majoring in secondary mathematics education with courses, portfolio assessment, interview process, standardized tests and professional organizations.

**MATH 2000 Mathematical Problem Solving (0.5)** A participation-based seminar in mathematical problem solving as preparation for participation in various regional and national mathematics competitions. Prerequisite: MATH 1152. *May be repeated for a maximum of 3 semester hours.*

**MATH 2153 Calculus and Analytic Geometry III (3)** A continuation of MATH 1152. Prerequisite: MATH 1152. FA, SP.

**MATH 2221 Foundations of Geometry (3)** An emphasis on the techniques of proof and constructions in geometry, the properties of a set of postulates, a brief review of Euclidean geometry, and the study of other geometries. Prerequisite: One unit of high school geometry. FA.

**MATH 2410 Discrete Mathematics (3)** Logic and argumentation; mathematical proof techniques; sets, relations and mappings; counting and the natural numbers; modular arithmetic; permutations, combinations, and discrete probabilities; etc. Prerequisite: MATH 1150 or MATH 1151 or concurrent enrollment in either. FA, SP.

**MATH 2820 Elementary Mathematics from an Advanced Perspective (3)** An investigation of the mathematics concepts taught in the elementary grades and how those concepts provide a foundation for the mathematics studied in middle and high school. Prerequisites: MATH 1620 and MATH 1820.

**MATH 2821 Elements of Algebra (3)** Basic concepts of algebra adapted to the needs of elementary teachers. Prerequisite: MATH 1620. FA.

**MATH 2822 Elements of Geometry (3)** Concepts and relationships of geometry adapted to the needs of elementary/middle school teachers. Prerequisite: MATH 1620.

**MATH 2823 Introduction to Infinite Processes (5)** Transition from the concepts of elementary analysis to the infinite processes which form the foundation for the calculus. Open only to elementary and middle school/junior high education majors in the B.S. in Ed. degree. Prerequisite: MATH 2822.

**MATH 2824 Infinite Processes I (3)** An introduction to the infinite processes that form the foundation for the calculus. Topics include limits, continuity, derivatives, and applications of derivatives. Open only to elementary and middle school/junior high education majors. Prerequisite: MATH 2821.

**MATH 2825 Infinite Processes II (2)** A continuation of the study of the infinite processes that form the foundation for the calculus. Topics include integrals and the application of integration. Open only to elementary and middle school/junior high education majors. Prerequisite: MATH 2824.

**MATH 2861 Advanced Perspectives on High School Mathematics (3)** Investigation of the real number system as studied in high school mathematics from an advanced perspective. Prerequisite: MATH 1151.

**MATH 2862 Advanced Perspective on Secondary Geometry and Trigonometry (3)** Investigation of high school geometry and trigonometry from an advanced standpoint. Prerequisites: MATH 1151 and MATH 2221.

**MATH 3151 Differential Equations (3)** Techniques of solving ordinary

differential equations with applications to physics and engineering. Prerequisite: MATH 2153. SP.

**MATH 3221 College Geometry (3)** Modern Euclidean geometry, geometric transformations, advanced Euclidean constructions, constructible numbers, extension fields and the three impossible problems of antiquity. Prerequisite: MATH 2221. SP.

**MATH 3710 Linear Algebra (3)** An introduction to matrices, determinants, vector spaces and linear transformations. Prerequisite: MATH 2410 or CS 2400. FA, SP.

**MATH 3800 Teaching and Learning Numbers and Operations (3)** Provides a study of the concepts and methods used in the teaching of numbers and operations in the elementary grades. Prerequisite: MATH 1620.

**MATH 3801 Teaching and Learning of Geometry and Measurement (3)** A study of the mathematical concepts and instructional methods related to measurement and geometry in the elementary grades. Prerequisite: MATH 1620.

**MATH 3802 Concepts and Methods in Middle School Mathematics (3)** An investigation of the concepts and methods of teaching mathematics in grades 5-9. Prerequisite: MATH 1620.

**MATH 3810 Mathematics for the Young Learner (2)** Part of the integrated content methods block for the young learner. Course examines the teaching and learning of mathematics in grades 1-3. Prerequisite: MATH 1620.

**MATH 3820 Mathematics for the Intermediate Learner (2)** Part of the integrated content methods block for the intermediate learner. Course examines the teaching and learning of mathematics in grades 4-6.

**MATH 3840 Strategies in Teaching Middle School Mathematics (3)** An investigation of techniques, problems, and issues involved in the teaching of middle school mathematics. Not applicable to major requirements for secondary majors. Prerequisite: MATH 2821 and MATH 2822. FA.

**MATH 3850 Strategies in Teaching Secondary Mathematics (3)** An investigation of instructional strategies, problems and issues relevant to the teaching of secondary school mathematics. Prerequisites: MATH 1152, MATH 2221, MATH 2410 and MATH 2861.

**MATH 3890 Concepts and Methods of Teaching for Special Education (3)** A survey of concepts and methods for teaching mathematics grades K-12 with particular attention to needs of special education inclusion students. Prerequisite: MATH 1620. FA, SU.

**MATH 4150 Advanced Calculus I (3)** A rigorous approach to the fundamental concepts of differential and integral calculus of functions of a single variable. Prerequisites: MATH 2153, and MATH 3710 or MATH 4710. FA.

**MATH 4171 Functions of a Complex Variable (3)** General properties of analytic functions of a complex variable with applications. Prerequisite: MATH 2153. FA.

**MATH 4233 The Scientific, Historical, and Sociological Impact of Mathematics\* (3)** Provides an opportunity to experience and understand the importance of mathematics in human development. Prerequisite: MATH 1152 and 9 credit hours of college mathematics at the 2000 level or above. \*Not available for graduate credit. SP.

**MATH 4400 Combinatorics (3)** Principles of enumeration, integer sequences, advanced binomial coefficients, inclusion-exclusion principle, recurrence relations and generating functions, and special counting sequences. Prerequisite: MATH 2410.

**MATH 4450 Introduction to Graph Theory (3)** Basic graph theory concepts: connectivity, trees, matchings, graph coloring, Eulerian and Hamiltonian graphs, distance, planarity, and network flows. Prerequisite: CS 2400 or MATH 2410. SP.

**MATH 4710 Algebraic Structures (3)** A study of groups, rings and fields with an emphasis in the study of roots of polynomials. Prerequisites: MATH 2410 and MATH 3710.

**MATH 4711 Modern Algebra I (3)** A rigorous introduction to the algebraic structures of groups, rings and fields. Prerequisite: MATH 4710.

**MATH 4741 Introduction to the Theory of Numbers (3)** Congruences, quadratic residues, the reciprocity theorem, and Diophantine equations. Prerequisite: MATH 4710.

**MATH 4800 Curriculum Design and Assessment in Mathematics\* (2)** Prepares the teacher candidate to use formal and informal assessment strategies to evaluate students' learning of mathematics and to design units of mathematical instruction that meet individual needs of children. Prerequisite: departmental consent. Corequisites: ECEL 4120,

ECEL 4140, and ECEL 4400. \*Not available for graduate credit.

**MATH 4851 Probability and Statistics for Middle/High School Mathematics (3)** A course focusing on the concepts and methods of teaching probability and statistics in the middle and high school mathematics program. Not available for graduate credit for MS, Mathematics. Prerequisites: MATH 2821 and MATH 2822, or MATH 1151.

**MATH 4870 Methods of Teaching Mathematics\* (2)** Prerequisites: admission to Teacher Education Program; double majors must take a methods course for each major; methods should be taken concurrently with MATH 4820 during the Professional Semester. \*Not available for graduate credit. FA, SP.

**MATH 4871 Algebraic Concepts for Teachers (3)** The properties and language of sets, functions, groups, rings, integral domains, and fields. Recommended for middle school/junior high school teachers. Will not satisfy requirements on undergraduate programs where MATH 4710 is a requisite. Prerequisite: MATH 2821 or equivalent course in college algebra. SP.

**MATH 4880 Issues and Methods of Teaching Secondary Mathematics\* (3)** An investigation of methods, issues, and resources relevant to the teaching of secondary school mathematics. To be taken the semester prior to student teaching. Prerequisite: admission to Teacher Education Program. \*Not available for graduate credit.

**MATH 4890 Mathematics for Special Education (3)** An investigation of the teaching and learning of statistics, probability, geometry, and algebraic thinking concepts appropriate for special needs children. Prerequisite: EDSP 2100. SP, SU.

**MATH 4910 Special Problems in Mathematics (1-3)** Individual reading and research on some topic not included in the regular offerings of the department. *May be repeated for a maximum of 6 semester hours in the major and a maximum of 9 total semester hours in an undergraduate degree.* Prerequisite: mathematics major.

**MATH 4912 Internship in Mathematical Sciences (3-8)** Opportunity for students to gain knowledge in areas of mathematical science, both theoretical and applied, that would not normally be included as a part of the department's curriculum. Internship contract must be completed prior to beginning work/learning experience. *May be repeated for a maximum of 16 semester hours.* A maximum of 8 semester hours may be applied to any one degree. Prerequisite: consent of department Internship Committee and if taken for graduate credit, approval of graduate advisor.

**MATH 4973 Engaging Secondary Mathematics Learners\* (1)** An exploration of instructional strategies and classroom management techniques that result in enhanced engagement of secondary students in the study of mathematics. Corequisites: FDX 4970, MATH 4880, and MATH 4974. \*Not available for graduate credit.

**MATH 4974 Assessment in the Mathematics Classroom\* (1)** An investigation of a variety of formal and informal assessment strategies used in the secondary mathematics classroom. Corequisites: EDFL 4970, FDX 4970, MATH 4880, and MATH 4973. \*Not available for graduate credit.

## MGT - Management

In addition to any course prerequisites listed for the courses below, the Harmon College of Business and Professional Studies also enforces a course leveling prerequisite. This means that freshmen (those who have earned 0-29.5 semester hours of college credit) may enroll in 1000 level courses only, sophomores (completed 30-59.5 semester hours) may enroll in 2000 or 1000 level courses, juniors (completed 60-89.5 semester hours) may enroll in 3000, 2000 or 1000 level courses and seniors (all students who have earned 90 semester hours) may enroll in 4000 level courses or below.

**MGT 1320 Introduction to Leading & Managing (3)** Introductory course providing integration of business knowledge using conceptual, communication, interpersonal, and technical skills applied to organizational behavior, leadership, and human resource management.

**MGT 2350 Special Projects in Management (1-3)** Basic course in management theory, practice, methods, and strategies taught on an individual or group basis to management students. *May be repeated for a maximum of 6 semester hours.*

**MGT 3300 Dale Carnegie Leadership Training for Managers (2)** The Dale Carnegie Leadership Training for Managers course.

Prerequisite: junior standing.

**MGT 3315 Management of Organizations (3)** An examination of the theory and practices of managing organizations, including planning, organizational theory, human behavior, and control. Prerequisite: 60 hours. FA, SP, SU.

**MGT 3320 Systems, Teams and Organizational Behavior (3)** Emphasis on systems, teams, interpersonal relationships between participants and the dominant influence of systems on human behavior in groups and organizations. Prerequisites: MGT 3325 or concurrently. MGT 3315 recommended before MGT 3320 for BSBA majors. FA, SP.

**MGT 3325 Business Communications (3)** Improves the student's ability to plan and strategically write letters, memos, proposals, and reports and improve oral and interpersonal communication skills. Both listening and speaking skills will be developed through formal presentations, class discussions, and group work. Prerequisites: ENGL 1030 or ENGL 1080 or WCTE 3060; COMM 1000 or COMM 1050; junior standing. FA, SP, SU.

**MGT 3335 Internship in Management (1-9)** Opportunity for students to gain theoretical knowledge and practical application within a particular field of specialization. May be taken for pass/fail credit only. Prerequisites: Admission to the B.S.B.A. program, 60 semester hours, and overall GPA of 2.50 or above, or permission from internship director.

**MGT 3345 International Management (1 or 3)** Investigates the impact of 'free economies', cultural differences, negotiation styles, HR practices political systems and ethical dilemmas on international business and management. BSBA in Management students must choose MGT 3345 for at least 1 credit. Students may choose MGT 3345 for 1 or 3 credits. Students may take MGT 3345 only once. FA, SP.

**MGT 3350 Special Projects in Management (1-3)** Intermediate course in management theory, practice, methods, and strategies taught on an individual or group basis to management students. *May be repeated for a maximum of 6 semester hours.*

♦**MGT 3360 Supply Chain and Operations Management (3)** Experiential analysis of supply chain and operations problems commonly faced by managers in many disciplines. Emphasis on strategic operations decision making, planning operations systems, forecasting, project management, supply chain and operations management, sustainability and corporate social responsibility. Prerequisites: FIN 3801 or concurrently and MGT 3315 or concurrently; or FIN 3801 or concurrently and a declared BS in Economics. FA, SP, SU.

♦**MGT 3385 Integrative Business Experience Practicum (3)** Students will apply concepts from the concurrent courses to their own start-up business venture and to community service. Corequisites: special sections of MGT 3315, MKT 3405 and CIS 3630. FA, SP.

**MGT 4300 Health Care Administration (3)** Management concepts, tools, and techniques for effective administration of all types of health care facilities. Prerequisite: MGT 3315.

**MGT 4310 Quality and Innovation (3)** Students learn systems thinking, criteria for the design of quality systems, the change process for transformation of organizational systems, process management, and the cycle of continuous improvement. Prerequisite: Admission to the B.S.B.A. program or admission to the graduate school or declared management minor. FA, SP.

**MGT 4320 Leading and Managing Teams and Organizations\* (3)** Focuses on the behaviors of exemplary leaders. Student teams develop and deliver workshops allowing fellow students to become more effective leaders by practicing the behaviors of exemplary leadership. Prerequisites: MGT 3320, and Admission to the B.S.B.A. program. \*Not available for graduate credit. FA, SP.

**MGT 4325 Management Communication (3)** Provide advanced communication theories and methods which are essential for effective managers in oral and written communication situations. Emphasizes individual, team, and group communication through a series of business cases. Prerequisite: MGT 3325 and Admission to the BSBA program, or MGT 3325 and declared management minor, or admission to the Graduate school. FA, SP.

**MGT 4350 Special Projects in Management (1-3)** Advanced course in management theory, practice, methods, and strategies taught on an individual or group basis to advanced management students and graduate students. *May be repeated for a maximum of 6 semester hours.* Prerequisites: all pre-admission courses or MBA background requirements, MGT 3315, and Department Chair's approval with adequate preparation

in area to be studied.

**MGT 4357 Organizational Policy and Strategy\* (3)** Capstone course requiring integration of business knowledge using conceptual, communication, interpersonal, and technical skills applied to strategic management. Case study and competitive simulation methods are used in an experiential team learning environment. Prerequisites: Admission to the B.S.B.A. program, FIN 3850, MGT 3315, MGT 3325, MKT 3405, and senior standing. \*Not available for graduate credit. FA, SP, SU.

**MGT 4370 Applications in Supply Chain Management (3)** Explains the role of supply chain managers and the impact of their decisions on the competitive success and profitability of modern organizations. Through integrative experiential team-based activities and projects, students are given an opportunity to experience the increasingly strategic nature of supply chain management. Prerequisite: Admission to the BSBA program, or admission to the graduate school or declared management minor or permission of department chair. FA, SP.

## MKT - Marketing

In addition to any course prerequisites listed for the courses below, the Harmon College of Business and Professional Studies also enforces a course leveling prerequisite. This means that freshmen (those who have earned 0-29.5 semester hours of college credit) may enroll in 1000 level courses only, sophomores (completed 30-59.5 semester hours) may enroll in 2000 or 1000 level courses, juniors (completed 60-89.5 semester hours) may enroll in 3000, 2000 or 1000 level courses and seniors (all students who have earned 90 semester hours) may enroll in 4000 level courses or below.

**MKT 1400 Orientation to Marketing (1)** Orientation to the field of marketing. Available for those with less than 75 hours and no prior credit in MKT 3405 or equivalent. Counts as a free elective.

**MKT 3400 Principles of Marketing (3)** Methods used in determining the needs and desires of consumers and translating these findings into products of a suitable nature. Methods used in getting these products into the hands of the consumer. Basic marketing class for nonbusiness majors. Not available to students with prior credit in MKT 3405 and may not be used as a marketing elective.

**MKT 3405 Marketing Policy (3)** A comprehensive study of marketing theory and concepts and the application of these ideas in modern organizations by professionally trained managers. First course in marketing sequence for marketing majors and minors, and marketing foundation course for the business core requirement of B.S.B.A. degree students. May not be used as a marketing elective. Prerequisite: 60 semester hours of college credit. FA, SP, SU.

**MKT 3410 Retail Management (3)** The initial considerations and decisions for establishing and managing a retail store. Prerequisite: MKT 3400 or MKT 3405. FA, SP.

**MKT 3420 Principles of Advertising (3)** Advertising purposes and procedures covering primarily the point of view of the advertising manager. Study of proper appeals, copy preparation, layout, and media. Prerequisite: MKT 3400 or MKT 3405 or AGRI 3120. FA, SP, SU.

**MKT 3430 Professional Sales (3)** Techniques involved in personal selling.

**MKT 3435 Internship in Marketing (1-6)** Opportunity for students to gain theoretical knowledge and practical application within a particular field of specialization. May be taken for pass/fail credit only. Prerequisites: Admission to the B.S.B.A. program, MKT 3405, overall GPA of 2.50 or above and consent of internship director. FA, SP, SU.

**MKT 3440 Sales Advantage (3)** Applied course in Sales techniques incorporating the content of the Dale Carnegie Sales Advantage course and coverage of ethical issues involving current professional sales practices.

**MKT 3450 Digital Marketing (3)** Introduces the concepts, analyses, and activities that comprise marketing management in digital and interactive media, as well as social media approaches to digital marketing strategy.

**MKT 3460 Advanced Professional Sales (3)** Applies advanced communication skills to the sales process for those interested in business to business selling as a career. Prerequisites: MKT 3405 and MKT 3430. FA.

**MKT 3470 Services Marketing (3)** This course will build on basic marketing concepts and present issues and concepts unique to the marketing of services. Topics to be covered in this course include relationship marketing, service quality and customer satisfaction, return on quality, service failure and recovery, moments of truth and employee/

customer interface, and service delivery.

**MKT 3480 Consumer Behavior (3)** The application of knowledge from the behavioral sciences to the study, analysis, and interpretation of consumer buying habits and motives. Individual, group, and cultural influences on consumer preferences and purchasing patterns are emphasized. Prerequisite: MKT 3400 or MKT 3405. FA, SP, SU.

**MKT 3485 Integrative Business Experience Practicum (3)** Students will apply concepts from the concurrent courses to their own start-up business venture and to community service. Corequisites: special sections of MGT 3315, MKT 3405 and CIS 3630. FA, SP.

**MKT 4420 Sales Management (3)** Management aspects of personal selling with emphasis on the role of the supervisor in the sales field. Prerequisites: MKT 3405; Admission to the B.S.B.A. program for undergraduate students or graduate status. SP.

**MKT 4430 Marketing Distribution (3)** Methods and strategies used in distributing products including the design of channels and the activity performed by channel members to facilitate efficient movement of goods. Prerequisites: MKT 3405; Admission to the B.S.B.A. program for undergraduate students or graduate status. SP.

**MKT 4440 Seminar in Marketing (3)** Analysis of current issues and problems in marketing with emphasis on new theoretical and methodological developments. Prerequisites: MKT 3405; Admission to the B.S.B.A. program for undergraduate students or graduate status. FA.

**MKT 4450 Integrated Marketing Communication (3)** Determination of the correct blend of advertising, personal selling, sales promotion, and publicity. Prerequisites: MKT 3405; Admission to the B.S.B.A. program for undergraduate students or graduate status. FA.

**MKT 4454 Sports Marketing (3)** The course will discuss the marketing of sports at professional, collegiate and special event levels focusing on the role marketing plays in planning and decision making in attracting fans and sponsors.

**MKT 4460 International Marketing (3)** Marketing policies and practices in foreign trade. Prerequisites: MKT 3405; Admission to the B.S.B.A. program for undergraduate students or graduate status. FA, SP, SU.

**MKT 4470 Marketing Research (3)** Applications of research methods to the problems of marketing. Prerequisites: MKT 3405; Admission to the B.S.B.A. program for undergraduate students or graduate status. FA, SP, SU.

**MKT 4480 Special Projects in Marketing (1-3)** Individualized or group study under supervision of department faculty. *May be repeated for a maximum of 6 semester hours.* Prerequisite: department chair approval. AN.

**MKT 4490 Marketing Management\* (3)** An overview of major areas of marketing from the viewpoint of the marketing executive; a capstone course integrating previous marketing study and background into a managerial context. Prerequisites: MKT 3405, Admission to the B.S.B.A. program, and last semester in program. \*Not available for graduate credit. FA, SP, SU.

## ML - Modern Languages

**WML 1040 Special Projects in Modern Languages (1-3)** Small-group instruction at the introductory level. *May be repeated for a maximum of 12 semester hours.*

**WML 2000 World Literatures in Translation (3)** The class will explore social and intellectual forces of literature in translation, while keeping a close eye on how the original is changed in translation. Additionally, students will discuss the nature of translation, and will learn basic elements of the language which are relevant to the texts studied. Prerequisites: WENGL 1020 and (WENGL 1030 or WCTE 3060); or WENGL 1080 with a grade of C or higher.

**ML 2010 Foreign Studies in Language (1-6)** Credit granted for study in a departmentally-approved program in a foreign country. *May be repeated for a maximum of 12 semester hours.*

**ML 4010 Foreign Studies in Language (French) (German) (Spanish) (1-6)** Credit granted for study in a UCM approved program in a foreign country. Freshmen and sophomores permitted to enroll with consent of the Chair of the Department of Modern Languages. Available for graduate credit upon approval of student's graduate program advisor. *May be repeated for a maximum of 12 semester hours.*

**ML 4040 Special Projects in Foreign Language (1-3)** Individualized and group instruction in foreign and modern languages. *May be repeated for a maximum of 6 semester hours.* Prerequisite: consent of department chair.

**WML 4050 Language in the Professions/Translation (3)** Translation

theory and practice related to professional fields. To be taken the semester prior to graduation. Prerequisite: instructor consent. \*Not available for graduate credit.

**WML 4054 Methods of Teaching Foreign Languages\* (3)** Prerequisites: admission to Teacher Education Program; double majors must take a methods course for each major. \*Not available for graduate credit.

## MS - Military Science

**MS 1110 Introduction to the Army and Critical Thinking (2)** Introduces the personal challenges and competencies that are essential for effective leadership, critical thinking, and communication. Students learn how the personal development of life skills such as cultural understanding, goal setting, time management, stress management, and comprehensive fitness relate to leadership, critical thinking, and the Army profession. FA.

**MS 1120 Introduction to the Profession of Arms (2)** Introduces the professional challenges and competencies that are needed for effective execution of the profession of arms and Army communication. Students will learn how Army ethics and values shape the army and the specific ways that these ethics are inculcated into Army culture. Students will gain practical experience using critical communication skills. Prerequisites: MS 1110 or consent of Department Chair. SP.

**MS 2210 Foundations of Leadership (2: 2 lecture, 0 lab)** Teach rappelling, basic survival techniques, and land navigation. Explores creative and innovative tactical leadership. Develops personal motivation and team building in the context of planning, executing, and assessing team exercises. Laboratory is required. Prerequisite: MS 1120 or equivalent or consent of the Department Chair. FA.

**MS 2220 Foundations of Tactical Leadership (2)** Continue skills in rappelling, one-rope bridges, and land navigation. Introduces squad tactics; highlights terrain analysis, patrolling, and operation orders; addresses challenges of leading; and continues exploring adaptive leadership. Laboratory is required. Prerequisite: MS 2210 or equivalent or consent of the Department Chair. SP.

**MS 2500 History of the US Army (3)** Integrates the basic knowledge of military history into the education of future Army officers. Prerequisite: departmental consent. SP.

**MS 2510 Cadet Initial Entry Training (3)** Introduces students to Army life and leadership training of the Reserve Officers' Training Corps. Course is conducted for four weeks during the summer. Transportation, room, board, military clothing, and a salary are provided. Prerequisite: departmental consent. SU.

**MS 3310 Platoon Operations (3: 3 lecture, 0 lab)** Concentrate on the principles and techniques of military operations and leadership through study, practice, and evaluation as students are presented with scenarios related to tactical operations. Focuses on development through self-evaluation and feedback. Prerequisite: MS 2220. Corequisite: MS 3330. FA.

**MS 3320 Applied Leadership in Platoon Operations (3)** Concentrate on the principles, fundamentals, and techniques of leadership at small unit or organization levels with increasingly intense situational leadership challenges to build cadet awareness and skills in leading tactical operations up to platoon level. Prerequisites: MS 3310 and MS 3330. Corequisite: MS 3340. SP.

**MS 3330 Introduction to the Army Physical Fitness Program (2)** Basic components of fitness and an overview of the principles of exercise. FA.

**MS 3340 Concepts in Fitness Training Development (2)** Development of the unit physical fitness program with an in-depth analysis of the principles of fitness and exercise. Prerequisite: MS 3330. SP.

**MS 4410 Mission Command and the Army Profession\* (3: 3 lecture, 0 lab)** Explores the dynamics of leading in the complex situations of current military operations. Students will examine differences in customs and courtesies, military law, principles of war, and rules of engagement in the face of international terrorism. Students explore aspects of interacting with non-government organizations, civilians on the battlefield, the decision making processes and host nation support. Prerequisites: MS 3320 and MS 3340. Corequisite: MS 4430. \*Not available for graduate credit. FA.

**MS 4420 Mission Command and Company Grade Officer\* (3)** Explores the dynamics of leading in the complex situations during unified land operations, examines the Art of Command and how to properly communicate with your NCOs and Soldiers. Students will discuss



numerous situations on how ethical decisions impact personnel and the unit mission. Also examines the importance of understanding culture and how it can affect your unit and mission and develops both oral and written communication skills by conducting a battle analysis and briefs. Prerequisites: MS 4410 and MS 4430. Corequisite: MS 4440. \*Not available for graduate credit. SP.

**MS 4430 Management of the Unit Fitness Program\* (2)** Alternate athletic activities and risk assessment planning. Prerequisite: MS 3340. \*Not available for graduate credit. FA.

**MS 4440 The Army Master Fitness Training Program\* (2)** Administration of the unit fitness program with emphasis on the regulatory requirements governing the unit fitness program. Prerequisite: MS 4430. \*Not available for graduate credit. SP.

**MS 4500 Current Military Trends\* (3)** Continues a student's transition from being a Cadet to learning how to be an Army Officer. It will build on skills that Cadets have already learned. This course will enhance knowledge and proficiency as an officer through exploration of military trends and scenarios to produce military officers who are better prepared for their first duty assignment. Prerequisite: MS 4420. \*Not available for graduate credit. FA.

**MS 4501 Current Military Trends II\* (3)** Continues the transition from being a Cadet to learning how to be an Army Officer. It builds on the skills Cadets have learned in their previous Military Science courses. Topics may include: the Military Decision Making Process, Army Writing Style, and the Army's Training Management and METL Development processes, along with current trends and changes in the Army. Prerequisite: MS 4500. \*Not available for graduate credit. SP.

**MS 4510 Cadet Leadership Course\* (3)** Five weeks of advanced summer camp experience for advanced military science students. Required for completion of military science program and commissioning. Students receive financial assistance. Prerequisite: MS 3320 and departmental consent. \*Not available for graduate credit. SU.

## MSC - Missouri Safety Center

**MSC 2110 Police Academy I (3)** The first of five classes that together constitute the Central Missouri Police Academy course. These classes include the mandatory curriculum of the 600 hour, Missouri POST Class A course. This is not an open enrollment course; applicants must first be approved by the CMPA Director.

**MSC 2120 Police Academy II (3)** The second of five classes that together constitute the Central Missouri Police Academy course. These classes include the mandatory curriculum of the 600 hour, Missouri POST Class A course. This is not an open enrollment course; applicants must first be approved by the CMPA Director.

**MSC 2130 Police Academy III (3)** The third of five classes that together constitute the Central Missouri Police Academy course. These classes include the mandatory curriculum of the 600 hour, Missouri POST Class A course. This is not an open enrollment course; applicants must first be approved by the CMPA Director.

**MSC 2140 Police Academy IV (3)** The fourth of five classes that together constitute the Central Missouri Police Academy course. These classes include the mandatory curriculum of the 600 hour, Missouri POST Class A course. This is not an open enrollment course; applicants must first be approved by the CMPA Director.

**MSC 2150 Police Academy V (3)** The fifth of five classes that together constitute the Central Missouri Police Academy course. These classes include the mandatory curriculum of the 600 hour, Missouri POST Class A course. This is not an open enrollment course; applicants must first be approved by the CMPA Director.

**MSC 2160 Applications of Criminal Justice in Law Enforcement (3)** Based on the Missouri Peace Officer Standards and Training (POST) curriculum for police academies. A compilation of excerpts taken from the currently approved police academy courses for free elective academic credit. Will complement and expand the students' knowledge, reinforcing their Criminal Justice education.

**MSC 2210 Driver Education I - Introduction to Safety Education (3)** An introductory course in the principles and fundamentals of safety education covering the concern for safety as a social problem and considers major accident areas, accident causes, liability and analyzes possible solutions to the accident problem.

**MSC 2220 Driver Education II – Driver Task Analysis (3)** Designed as

an introduction to the task of the driver within the highway transportation system (HTS) with emphasis on risk perception, risk management and the decision making process.

## MUS - Music

**MUS 1000 Recital Attendance (0)** Laboratory in music listening and musical performance. Attendance at a designated number of department sponsored or approved concerts. May be taken for pass/fail credit only. *May be repeated.*

**MUS 1005 Marching Band (1)** Appears at all home games, one away game, and frequently at professional football games. Membership selected by audition. *May be repeated.*

**MUS 1008 Campus Band (1)** A concert band open to any university student who wishes to continue band performance which explores a wide range of original and transcribed works. Music majors may gain experience on a secondary instrument. Membership selected by audition. *May be repeated.*

**MUS 1010 Symphonic Band (1)** Open without audition to any University student interested in band. Instrumental music majors may gain experience on a secondary instrument in the Symphonic Band. *May be repeated.*

**MUS 1055 Collegiate Choir (1)** A large mixed chorus which sings music representative of the finest in sacred and secular choral literature. Membership selected by audition. *May be repeated.*

**MUS 1081 Jazz Ensemble 2 (1)** Study and performance of traditional and progressive jazz ensemble music. Membership selected by audition. *May be repeated.*

**MUS 1085 Jazz-Rock Combo (1)** Study and performance of traditional and progressive jazz-rock music in a small group format. Membership selected by audition. *May be repeated.*

**Participation in small ensembles is strongly recommended.** These are ensembles with flexible instrumentation designed to promote musical independence and discriminating listening through performance of a wide variety of chamber music. Open to any University student by music faculty permission. *May be repeated.*

**MUS 1095 Keyboard Ensemble (1)**

**MUS 1097 String Ensemble (1)**

**MUS 1098 Chamber Winds and Percussion (1)**

**MUS 1100 Fundamentals of Music (3)** Basic theory: notation, scales, chords, terminology. Application to simple rhythm, chording, and melody instruments and piano.

**MUS 1111 Theory I (3)** Roman numerals, seventh chords, part writing, diatonic harmony, and harmonic analysis. Prerequisite: Admission by examination or completion of MUS 1100 with grade of C or better. Corequisite: MUS 1121 for music majors and minors.

**MUS 1112 Theory II (3)** Secondary dominant and leading-tone chords; analysis of small forms: sentence, period, hybrids, ternary form, simple binary, and rounded binary. Prerequisite: MUS 1111. Corequisite: MUS 1122.

**MUS 1121 Aural Training I (1)** Basic listening and aural awareness skills: rhythm and pitch patterning, scales, intervals, triads, V7, primary triads, harmonic dictation, melodic memory, melodic dictation, and sight singing. Prerequisite: Admission by examination or completion of MUS 1100 with grade of C or better. Corequisite: MUS 1111

**MUS 1122 Aural Training II (1)** Continuation of development of aural skills introduced in MUS 1121 plus two-part dictation, nonharmonic tones, secondary triads, secondary dominants, and modulation. Prerequisite: MUS 1121. Corequisite: MUS 1112.

**MUS 1210 Experiencing Music (3)** An introduction to important musical masterpieces with emphasis on the knowledge and skills involved in perceptive listening. Prerequisite: no previous musical experience is necessary.

**MUS 1220 The Evolution of a Popular Art: An Introduction to Rock Music (3)** An introduction to the development of rock music and its precursors in the United States during the period 1900-present.

**MUS 1225 Music of the World's Cultures (3)** Gives the student a basic knowledge and understanding of global cultures, particularly those outside the European or Euro-American cultural sphere, and examines how diverse people have been influenced by music.

**MUS 1281 History and Development of Jazz (3)** A survey of the evolution in jazz music in the United States. Includes discussion of the styles and characteristics of each period of jazz history and the

contributions of influential groups and individuals. SP(E).

**MUS 1390 Introduction to Music Education (2)** Introduction to the field of music education including examination of the purposes and basic methodologies for music teaching and careers in music education.

Prerequisite: admission to the undergraduate program in music education or with departmental approval. An additional fee is associated with this course.

**MUS 1400 Computer Music Notation (0.5)** Introduction to notating music with computer software. An additional fee is associated with this course.

**MUS 1410 Introduction to Sound Reinforcement (0.5)** Basic sound reinforcement techniques, including simple system design, setup, and operation.

**MUS 1420 Concert Recording (0.5)** Basic concert recording techniques and equipment. Microphone placement and recorder operation.

**MUS 1430 Introduction to Audio Production (0.5)** Basic audio editing, mixing, and mastering techniques and equipment. Manipulation of audio to craft finished recordings.

**MUS 1440 Introduction to MIDI (0.5)** Overview of MIDI systems. Sequencing, system setup, and the MIDI specification.

**MUS 1450 Audio and Acoustics (3)** Practical approach to the principles of audio and acoustics. Physical properties of sound, propagation and interaction of sound with various environments and obstacles, and an introduction to techniques for controlling and manipulating sound in structures. Operating principles of digital and analog audio, including transduction, time- and frequency-domain analysis, and sampling theory. An additional fee is associated with this course.

**MUS 1460 Music Technology Performance I (2)** Class study of performing live music with technology. Performance skills; basic instrument customization and optimization; improvisation; songwriting/composition; basic interpretation and aesthetics of performance. Technical skills as needed to interface individuals' instruments with various performance systems. *May be repeated for a maximum of 8 semester hours.*

Prerequisite: successful completion of entrance exam required for initial enrollment. An additional fee is associated with this course.

**MUS 1501 Piano Class I (1)** Study of the piano, especially for adult students who have had no previous training.

**MUS 1502 Piano Class II (1)** A continuation of MUS 1501. Prerequisite: MUS 1501.

**MUS 1507 Secondary Keyboard Lessons (1)** Private lesson study in any keyboard instrument listed in this catalog. Does not count for any music major or minor as the principal performing area. Prerequisite: initial enrollment by permission of applied area faculty. *May be repeated.* An additional fee is associated with this course.

**MUS 1510 Piano I (1)** Technical study and easier compositions selected from the various eras of keyboard literature. In addition to weekly lessons, attendance at biweekly studio classes is required. *May be repeated.* Prerequisite: Successful completion of admission audition required for initial enrollment. An additional fee is associated with this course.

**MUS 1520 Organ I (1)** Manual and pedal study, elementary registration and specification; Bach short preludes and fugues, chorale preludes, etc. In addition to weekly lessons, attendance at biweekly studio classes is required. *May be repeated.* Prerequisite: Successful completion of admission audition required for initial enrollment.

**MUS 1601 Voice Class I (1)** Breathing exercises, diction, stage deportment, acquaintance with familiar vocal literature, and experience in solo and duet singing. Designed for beginning voice students. Prerequisite: demonstrated ability to read music.

**MUS 1602 Voice Class II (2)** Instruction in breathing, resonance, diction, musicality, performance skills, and the nature of the vocal instrument, using solo song and duet literature in English and Italian. Prerequisite: one semester of MUS 1610, or MUS 1601.

**MUS 1607 Secondary Voice Lessons (1)** Private lesson study in voice. Does not count as credit for any music major or minor as the principal performing area. Prerequisite: initial enrollment by permission of applied area faculty. *May be repeated.* An additional fee is associated with this course.

**MUS 1610 Voice I (1)** Breath control; technical exercises represented by Sieber, Vaccai, and other specified methods. Early Italian songs. English songs of medium difficulty, and other repertoire suggested by the instructor. In addition to weekly lessons, attendance at biweekly studio classes is required. *May be repeated.* Prerequisite: Successful completion of admission audition required for initial enrollment. An additional fee is

associated with this course.

**MUS 1615 Opera Theatre (1-2)** Production of scenes from operatic repertoire. *May be repeated for a maximum of 4 semester hours.*

**MUS 1620 Musical Theatre Practicum (1-2)** Rehearsal and performance of Musical Theatre repertoire. *May be repeated for a maximum of 4 semester hours.* Prerequisite: entrance by audition.

**MUS 1701 String Class (1)** A laboratory course in the fundamentals of playing and teaching string instruments. *May be repeated for a maximum of 2 semester hours.* Two different string instruments will be studied in each semester.

**MUS 1703 Beginning Guitar Class (2)** Prepares students in the basic fundamentals of guitar playing. Concepts of applied music theory will also be introduced.

**MUS 1707 Secondary String Lessons (1)** Private lesson study in any string instrument listed in this catalog. Does not count for any music major or minor as the principal performing area. Prerequisite: initial enrollment by permission of applied area faculty. *May be repeated.* An additional fee is associated with this course.

**This course description is applicable for all applied string instruments courses:** easy technical studies, easy standard sonatas, concertos, and short solos. In addition to weekly lessons, attendance at biweekly studio classes is required. *May be repeated.* Prerequisite: Successful completion of admission audition required for initial enrollment. An additional fee is associated with each course.

**MUS 1710 Violin I (1)**

**MUS 1715 Viola I (1)**

**MUS 1720 Cello I (1)**

**MUS 1725 String Bass I (1)**

**MUS 1760 Guitar I (1)** Technical studies, standard solo literature from all style periods. In addition to weekly lessons, attendance at biweekly studio classes is required. *May be repeated.* Prerequisite: Successful completion of admission audition required for initial enrollment. An additional fee is associated with this course.

**MUS 1770 Harp I (1)** Easy technical studies, easy standard sonatas, concertos, and short solos. In addition to weekly lessons, attendance at biweekly studio classes is required. *May be repeated.* Prerequisite: Successful completion of admission audition required for initial enrollment.

**MUS 1807 Secondary Woodwind Lessons (1)** Private lesson study in any woodwind instrument listed in this catalog. Does not count for any music major or minor as the principal performing area. Prerequisite: initial enrollment by permission of applied area faculty. *May be repeated.* An additional fee is associated with this course.

**This course description is applicable for the following woodwind instruments courses:** breath control; fundamentals of mechanism, embouchure; proper tonal color; technical exercises; easy solos; supervised chamber ensemble rehearsals. In addition to weekly lessons, attendance at biweekly studio classes is required. *May be repeated.* Prerequisite: Successful completion of admission audition required for initial enrollment. An additional fee is associated with each course.

**MUS 1810 Flute I (1)**

**MUS 1815 Clarinet I (1)**

**MUS 1820 Oboe I (1)**

**MUS 1825 Saxophone I (1)**

**MUS 1830 Bassoon I (1)**

**MUS 1907 Secondary Brass and Percussion Lessons (1)** Private lesson study in any brass instrument listed in this catalog or in percussion. Does not count for any major or minor as the principal performing area. Prerequisite: initial enrollment by permission of applied area faculty. *May be repeated.* An additional fee is associated with this course.

**The course description is applicable for the following brass instruments courses:** breath control; fundamentals of mechanism, embouchure; proper tonal color; technical exercises; easy solos; supervised chamber ensemble rehearsals. In addition to weekly lessons, attendance at biweekly studio classes is required. *May be repeated.* Prerequisite: Successful completion of admission audition required for initial enrollment. An additional fee is associated with each course.

**MUS 1910 Trumpet I (1)**

**MUS 1915 French Horn I (1)**

**MUS 1920 Trombone I (1)**

**MUS 1925 Baritone Horn I (1)**

**MUS 1930 Tuba I (1)**

**MUS 1960 Percussion I (1)** Fundamental skills in rudimental and concert

snare drum techniques. Study of the keyboard percussion instruments and an introduction to the timpani. In addition to weekly lessons, attendance at biweekly studio classes is required. *May be repeated.* Prerequisite: Successful completion of admission audition required for initial enrollment. An additional fee is associated with this course.

**MUS 2111 Theory III (3)** Continuation of the materials and organization of music: modality, modulation, seventh chords, chromatic harmony, contrapuntal procedures, and form. Prerequisite: MUS 1112. Corequisite: MUS 2121.

**MUS 2112 Theory IV (3)** Continuation of MUS 2111. Analytical and compositional methods of twentieth and twenty-first century music. Prerequisite: MUS 2111. Corequisite: MUS 2122.

**MUS 2121 Aural Training III (1)** Continuation of the development of aural skills in MUS 1122 applied to sight singing and aural perception of rhythm, melody, and chromatic harmony. Prerequisite: MUS 1122. Corequisite: MUS 2111.

**MUS 2122 Aural Training IV (1)** Continuation of the development of aural skills in MUS 2121 including rhythmic, melodic, and harmonic techniques from the twentieth century. Prerequisite: MUS 2121. Corequisite: MUS 2112.

**MUS 2141 Composition I (3)** Techniques of twentieth century composition through projects in smaller forms. Electronic music studio techniques. Aural and visual analysis of twentieth century music. *May be repeated for a maximum of 6 semester hours.* Prerequisites: MUS 1112 and MUS 1122. An additional fee is associated with this course.


**MUS 2180 Jazz Improvisation I (2)** The techniques and materials of jazz improvisation at the introductory level. Scales, chords, phrasing, articulation, and guided listening. Performance mandatory. Prerequisite: MUS 1112 and MUS 1122.


**MUS 2181 Jazz Improvisation II (2)** A continuation of MUS 2180. Advanced concepts in style and form. Transcription of recorded solos using altered scales and chords and the development of style. Performance mandatory. Prerequisite: MUS 2180.

**MUS 2221 Introduction to Music Literature I (2)** An introduction to the principal genres of instrumental music with emphasis on representative works from the standard repertoire. A basic knowledge of instrumental music is assumed. Prerequisite: MUS 1100 or consent.

**MUS 2222 Introduction to Music Literature II (2)** An introduction to the principal genres of vocal music including oratorio, church music, opera, and art songs. A basic knowledge of vocal music is assumed. Prerequisite: MUS 1100 or consent.

**MUS 2300 Fundamentals of Conducting (3)** An introductory course in conducting including baton technique and basic score preparation. Prerequisites: MUS 1112 and MUS 1122 or concurrently.

**MUS 2400 Sound Reinforcement and Music Production (3)** Introductory theory and usage of audio equipment to produce recordings and provide sound reinforcement for live events. Application of informed musical judgment to the music production process. Prerequisite:  MUS 1450. An additional fee is associated with this course.

**MUS 2410 Digital Audio Production (3)** Theory and usage of digital audio hardware and software to produce music and other audio. Application of informed musical judgment to the audio production process. Prerequisites: completion of  MUS 1450. An additional fee is associated with this course.

**MUS 2420 Technology Practicum (0)** Practical experience in audio recording, live sound reinforcement, and audio engineering facility management. *May be repeated.* Prerequisite: MUS 2400 or concurrently.

**MUS 2501 Piano Class III (1)** A continuation of MUS 1502 with additional emphasis on functional keyboard skills. *May be repeated.* Prerequisite: MUS 1502.

**MUS 2502 Piano Class IV (1)** Emphasis on specific piano proficiency skills for vocal and instrumental students preparing for a teaching career. *May be repeated.* Prerequisite: MUS 2501 or MUS 1510 or permission of instructor.

**MUS 2515 Piano Accompanying (2)** A study of and practical experience in piano accompanying in various musical mediums, using music from several styles and historical eras. Prerequisite: one year of college level private piano or consent of instructor. FA(E).

**MUS 2631 Diction for Singers I (1)** Systematic instruction in singing Italian and Ecclesiastical Latin repertoire emphasizing clear, correct, and expressive diction and a thorough understanding of the International Phonetic Alphabet (IPA), its rules and applications. Prerequisite:

MUS 1610 or consent of instructor. An additional fee is associated with this course.

**MUS 2632 Diction for Singers II (2)** Systematic instruction in singing French and German art songs emphasizing clear, correct, and expressive diction. Prerequisites: MUS 1610 and MUS 2631. SP(E).

**MUS 2801 Woodwind Class I (1)** A laboratory course in the fundamentals of playing and teaching the clarinet and the saxophone.


**MUS 2802 Woodwind Class II (1)** A laboratory course in the fundamentals of playing and teaching the oboe, the bassoon, and the flute.

**MUS 2901 Brass Class I (1)** A laboratory course in the fundamentals of playing and teaching the trumpet and French horn.

**MUS 2902 Brass Class II (1)** A laboratory class in the fundamentals of playing and teaching the baritone horn, the trombone, and the tuba.

**MUS 2950 Percussion Class (1)** A laboratory course in the basic techniques of playing and teaching the instruments of percussion.

**MUS 3060 Junior Recital (1)** One-half of a public recital. Prerequisite: consent of instructor.

 **MUS 3070 Chamber Singers (1)** A select small chamber choir of mixed voices that performs vocal chamber music from all historical periods. Membership selected by audition. *May be repeated.*


**MUS 3075 Madrigal Singers (1)** A select performing group specializing in Renaissance and twentieth century madrigal singing. Membership selected by audition. *May be repeated.*


**MUS 3077 Vocal Jazz Ensemble (1)** A select ensemble specializing in vocal jazz arrangements of music from all styles. Membership is by audition. *May be repeated.*


**MUS 3095 Piano Accompanying Practicum (1)** Instruction and supervised practical experience in piano accompanying on an individual basis. *May be repeated.* Prerequisite: MUS 2515.


**MUS 3141 Composition II (3)** Continuation of MUS 2141 through projects of small and medium dimensions adapted to needs and interests of the student. *May be repeated for a maximum of 12 semester hours.* Prerequisite: MUS 2141. An additional fee is associated with this course.

**MUS 3211 Music History to 1750 (3)** Early history of music including the Medieval, Renaissance, Baroque, and Classic eras. For music majors and minors only. Prerequisite: MUS 2111.

 **MUS 3212 Music History 1750-Present (3)** Music of the Classical era, the Romantic era, and the twentieth and twenty-first centuries. Prerequisite: MUS 2111.


 **MUS 3301 Music for Elementary Schools (2)** The study of music fundamentals, methods and materials appropriate for teaching music to children K-6. Developing skills in listening, singing, playing percussion and tonal instruments. Planning and evaluating learning experiences.

 **MUS 3305 Methods of Teaching Elementary School Music (2)** Acquisition of materials and methodology for music majors who are preparing to teach music in the elementary schools. Includes examination of note and rhythm reading comprehension, fluency, strategies, practice skills, concept development, and critical thinking and analysis, especially within the context of music education for typical and atypical learners. Prerequisites: MUS 1112 and admission to the Teacher Education Program.

 **MUS 3306 Methods of Teaching Instrumental Music (2-3)** Methods, materials, and organization of the intermediate and secondary instrumental program, including development of administrative content and curricular design and development in both differentiated linear and vertical instructional structures. Intended for music majors who are preparing to teach instrumental music. Prerequisites: MUS 1112 and admission to the Teacher Education Program.

**MUS 3308 Marching Band Techniques (1)** The various techniques of pageantry, precision drill, arranging, charting and planning, as well as problems of organization, administration and public relations.

**MUS 3310 Choral Conducting (3)** Techniques of choral conducting, rehearsal procedures, and basic choral repertoire. Prerequisite: MUS 2300.

 **MUS 3315 Choral Techniques (3)** Aspects of choral singing and pedagogy, including the human voice and choral tone, choral diction, organization, rehearsal procedures, basic choral repertoire, and assessment. Prerequisites: MUS 3310 or concurrently, successful demonstration of keyboard competency and admission to the Teacher Education Program.

**MUS 3320 Instrumental Conducting and Rehearsal Techniques (3)** Advanced techniques of conducting instrumental ensembles, development

of visual/aural discrimination skills for diagnosing and correcting problems in performance; and selection of appropriate methods and literature. Prerequisites: MUS 2300, successful demonstration of keyboard competency and admission to the Teacher Education Program.

**MUS 3400 New Technologies Ensemble (1)** Study and performance of chamber and large ensemble music incorporating technology. Membership selected by audition. *May be repeated for a maximum of 8 semester hours.* Prerequisite: MUS 1460 or concurrently.

**MUS 3460 Music Technology Performance II (2)** Advanced class study of performing live music with technology. Advanced performance skills; instrument design, realization, customization, and optimization; improvisation; songwriting/composition; advanced interpretation and aesthetics of performance. Technical skills as needed to interface individuals' instruments with various performance systems. *May be repeated for a maximum of 8 semester hours.* Prerequisite: successful completion of departmental exam required for initial enrollment. An additional fee is associated with this course.

**MUS 3510 Piano II (1.5)** Technical study and moderately difficult compositions selected from the various eras of keyboard literature. In addition to weekly lessons, attendance at biweekly studio classes is required. *May be repeated.* Prerequisite: successful completion of lower level credit as determined by departmental examination. An additional fee is associated with this course.

**MUS 3520 Organ II (1.5)** Continued manual and pedal study; Bach preludes and fugues; selections from advanced classic and modern organ works; church playing and accompaniments. In addition to weekly lessons, attendance at biweekly studio classes is required. *May be repeated.* Prerequisite: successful completion of lower level credit as determined by departmental examination.

**MUS 3610 Voice II (1.5)** Advanced technical exercises, modern art songs; the great Lieder composers; French art songs; and representative repertoire from opera and oratorio. In addition to weekly lessons, attendance at biweekly studio classes is required. *May be repeated.* Prerequisite: successful completion of lower level credit as determined by departmental examination. An additional fee is associated with this course.

**This course description is applicable for the following string instruments courses:** advanced technical studies, advanced standard sonatas, concertos, and short solos. In addition to weekly lessons, attendance at biweekly studio classes is required. *May be repeated.* Prerequisite: successful completion of lower level credit as determined by departmental examination. An additional fee is associated with each course.

**MUS 3710 Violin II (1.5)**

**MUS 3715 Viola II (1.5)**

**MUS 3720 Cello II (1.5)**

**MUS 3725 String Bass II (1.5)**

**MUS 3760 Guitar II (1.5)** Advanced technical studies, advanced standard sonatas, concertos, and short solos. In addition to weekly lessons, attendance at biweekly studio classes is required. *May be repeated.* Prerequisite: successful completion of lower level credit as determined by departmental examination. An additional fee is associated with this course.

**MUS 3770 Harp II (1.5)** Advanced technical studies, advanced standard sonatas, concertos, and short solos. In addition to weekly lessons, attendance at biweekly studio classes is required. *May be repeated.* Prerequisite: Successful completion of lower credit as determined by departmental examination.

**This course description is applicable for all applied woodwind instruments courses:** advanced technical studies; standard solos; chamber ensemble playing. In addition to weekly lessons, attendance at biweekly studio classes is required. *May be repeated.* Prerequisite: successful completion of lower level credit as determined by departmental examination. An additional fee is associated with each course.

**MUS 3810 Flute II (1.5)**

**MUS 3815 Clarinet II (1.5)**

**MUS 3820 Oboe II (1.5)**

**MUS 3825 Saxophone II (1.5)**

**MUS 3830 Bassoon II (1.5)**

**This course description is applicable for the following applied brass instruments courses:** advanced technical studies; standard solos; chamber ensemble playing. In addition to weekly lessons, attendance at biweekly studio classes is required. *May be repeated.* Prerequisite: successful completion of lower level credit as determined by departmental

examination. An additional fee is associated with each course.

**MUS 3910 Trumpet II (1.5)**

**MUS 3915 French Horn II (1.5)**

**MUS 3920 Trombone II (1.5)**

**MUS 3925 Baritone Horn II (1.5)**

**MUS 3930 Tuba II (1.5)**

**MUS 3960 Percussion II (1.5)** Advanced study of snare drum, keyboard, percussion, and timpani, as well as an emphasis in performance literature. In addition to weekly lessons, attendance at biweekly studio classes is required. *May be repeated.* Prerequisite: successful completion of lower level credit as determined by departmental examination. An additional fee is associated with this course.

**MUS 4000 Special Projects in Music (0-3)** *May be repeated for a maximum of 6 semester hours.*

**MUS 4010 Symphonic Wind Ensemble (1)** A select band which performs original band literature and transcriptions of many famous works at frequent appearances. Membership selected by audition. *May be repeated.*

**MUS 4025 University Symphony Orchestra (1: 1 lecture, 0 lab)**

Performs concerts of standard and contemporary literature. Members selected by audition. *May be repeated.*

**MUS 4040 Music Business Practices (3)** Covers copyright, performance rights, client management and interaction. Prerequisite: ECON 1010. FA(O).

**MUS 4050 University Concert Choir (1)** A select choir which performs the best of choral literature in concert. Membership selected by audition. *May be repeated.*

**MUS 4060 Senior Recital\* (1-2)** Full length public recital. Prerequisite: consent of instructor. \*Not available for graduate credit.

**MUS 4081 Jazz Ensemble 1 (1)** A select ensemble which performs original jazz ensemble literature representing traditional as well as the most current forms of jazz. Membership selected by audition. *May be repeated.*

**MUS 4088 Guitar Ensemble (1)** An ensemble that studies and performs a wide range of music written for multiple guitars. Membership selected by audition. *May be repeated.* An additional fee is associated with this course.

**MUS 4101 Counterpoint I (3)** Eighteenth century style in two parts: melodic structure, resolution of melodic and harmonic contrapuntal dissonances, canon, and the writing of original two-part inventions. Prerequisites: MUS 2112 and MUS 2122. FA(E).

**MUS 4115 Instrumentation (3)** Characteristics of instruments normally found in band and orchestra. Short writing projects for instrumental choirs, full band and orchestra. Score study. Prerequisites: MUS 1400, MUS 2112 and MUS 2122.

**MUS 4125 Form and Analysis (3)** Small song forms, rondos, variations and sonata forms, with emphasis on aural analysis and score readings. Prerequisites: MUS 2112 and MUS 2122 or concurrently. FA(O).

**MUS 4130 Choral Arranging (2)** Practical arrangements for various choral ensembles for school organizations and church choirs. Prerequisites: MUS 1400; MUS 2112 and MUS 2122 or concurrently. FA(E).

**MUS 4181 Advanced Jazz Improvisation (2)** Advanced study of jazz improvisation techniques in applied, private lessons. *May be repeated.* Prerequisite: MUS 2181 or consent of instructor. An additional fee is associated with this course.

**MUS 4185 Jazz-Commercial Arranging (3)** Characteristics of instruments normally found in jazz ensemble and commercial performing groups. Emphasis on style and voicing problems in these idioms. Writing projects for combo and jazz ensemble. Score study. Prerequisites: MUS 2112 and MUS 2122. SP(O).

**MUS 4186 Advanced Jazz-Commercial Arranging (2)** Private lessons in composition, arranging, score study, and analysis for various jazz or commercial ensembles based on individual student needs and interests. *May be repeated.* Prerequisite: MUS 4185. An additional fee is associated with this course.

**MUS 4190 Electronic Music Composition (3)** Composition of electronic music in popular and artistic styles. Technical principles, history of the genre, and aesthetic considerations of electronic music. Prerequisite: MUS 1112.

**MUS 4195 Max and MSP (3)** MIDI/Audio programming, application development, and music composition in the Max/MSP environment. Prerequisite: MUS 2045 or instructor consent.

## 222 Course Descriptions

**MUS 4201 Piano Literature Through Beethoven (2)** Survey and analysis of music written for clavichord, harpsichord, and piano through the music of Beethoven. Prerequisite: four semesters of MUS 1510 or equivalent. FA(E).

**MUS 4202 Piano Literature From the Romantic Era to the Present (2)** Survey and analysis of music written for piano from the Romantic era through the present. Prerequisite: four semesters of MUS 1510 or equivalent. SP(O).

**MUS 4230 Choral Literature (3)** Music literature for all choral groups with emphasis on the performance style and interpretative problems of the choral conductor. Prerequisite: MUS 2221. SP(O).

**MUS 4235 Vocal Literature (3)** A survey of solo literature for all voice classifications with emphasis on the development of art song in the Italian, British, German, French, and American repertoires. Prerequisite: MUS 2222 or consent of instructor. FA(O).

**MUS 4240 String Instrument Literature and Pedagogy (2)** A survey of literature, instructional materials, and pedagogy of the various string instruments. Prerequisite: 12 semester hours credit on major instrument. FA(O).

**MUS 4245 Woodwind Instrument Literature and Pedagogy (2)** A survey of literature, instructional materials, and pedagogy of woodwind instruments. Prerequisite: 12 semester hours credit on major instrument. SP(E).

**MUS 4250 Brass Instrument Literature and Pedagogy (2)** A survey of literature, instructional materials, and pedagogy of brass instruments. Prerequisite: 12 semester hours credit on major instrument. SP(E).

**MUS 4255 Percussion Literature and Pedagogy (2)** A survey of literature, instructional materials, and pedagogy of percussion instruments. Prerequisites: 12 semester hours credit on major instrument. SP(O).

**MUS 4310 Methods of Teaching Music\* (2)** Prerequisites: admission to Teacher Education Program; double majors must take a methods course for each major; methods should be taken concurrently with MUS 4350 during the Professional Semester. \*Not available for graduate credit.

**MUS 4320 Methods of Teaching Middle School Music (2)** Objectives, materials, subject matter and problems in the teaching of vocal and general music in the junior high school. Prerequisite: MUS 3305 or MUS 3306 or consent of instructor. FA(O).

**MUS 4350 Secondary Field Experience II\* (1)** Experiences in the secondary school classroom that provide the teacher candidate more advanced involvement in the teaching-learning process. Prerequisites: admission to Teacher Education Program; should be taken concurrently with MUS 4310 during the Professional Semester. \*Not available for graduate credit.

**MUS 4370 Band Instrument Repair (2)** A study and practice of band instrument maintenance and repair techniques. Prerequisite: one semester each of woodwind and brass study, or one year of teaching music in public schools. FA(E).

**MUS 4381 Jazz Pedagogy (2)** Techniques, systems and materials for teaching of jazz ensembles and jazz improvisation. Supervised conducting experience with a University jazz ensemble. Prerequisite: MUS 2300 and successful completion of the piano proficiency requirement.

**MUS 4400 Audio for X (3)** Tools, techniques, and creative approaches to creating audio and designing sound for various environments, including films, games, interactive media, and others. Prerequisite: MUS 2410. An additional fee is associated with this course.

**MUS 4410 Electronic Music Production Techniques (3)** Tools and techniques used in electronic music production, including MIDI, OpenSoundControl, synthesis, sampling, loops, and others. Prerequisite: MUS 2410. An additional fee is associated with this course.

**MUS 4420 Advanced Music Technology Practicum (0)** Advanced practical experience in audio recording and production, live sound reinforcement, and audio engineering facility management and maintenance. *May be repeated.* Prerequisite: MUS 4410 or concurrently or permission of instructor. \*Not available for graduate credit.

**MUS 4430 Seminar in Music Technology (2)** Advanced individual and/or group work in music technology and audio production. *May be repeated for a maximum of 4 semester hours.* Prerequisites: MUS 4400 and MUS 4410.

**MUS 4450 Internship in Music Technology (1-6)** Field application of music industry theories and practices in professional music production or recording arts fields. *May be repeated for a maximum of 6 semester hours.* Prerequisite: consent of the music technology coordinator.

**MUS 4511 Piano Pedagogy I – The Beginner (3)** Goals, methods, and

materials for individual and class instruction of beginning piano students. Includes practice teaching and observation. Prerequisite: Two semesters of MUS 1510 or equivalent. FA(O).

**MUS 4512 Piano Pedagogy II – The Intermediate Student (3)** Goals, methods, and materials for teaching intermediate piano students. Includes practice teaching and observation. Prerequisite: Two semesters of MUS 1510 or equivalent. SP(E).

**MUS 4513 Piano Pedagogy III – The Advanced Student (3)** Goals, methods, and materials of advanced piano teaching. Includes practice teaching and observation. Prerequisite: Two semesters of MUS 1510 or equivalent. FA(E).

**MUS 4514 Piano Pedagogy IV – Seminar (3)** Intensive individual study in piano pedagogy designed to improve the student's understanding of a selected area of interest. Prerequisite: MUS 4511 or MUS 4512 or MUS 4513 or the equivalent. SP(O).

**MUS 4515 Practice Teaching in Piano (3)** Supervised teaching of piano students. Course must be repeated. Prerequisites: MUS 4511 and MUS 4512 or the equivalent. SP.

**MUS 4600 Vocal Pedagogy (2)** For prospective singing teachers. Includes study of the physiology of the vocal instrument, the techniques of singing production, goals and materials, teaching techniques, and analysis of vocal problems. Observation of master teachers, and supervised teaching will be required. Prerequisite: three years of vocal training. SP(O).

## NET - Networking

**NET 1000 Seminar in Networking Technology (1)** This is a forum to provide students an opportunity to learn current events in networking technologies through the use of guest speakers, open discussions and informative field trips. *May be repeated for a maximum of 2 hours.*

**NET 1058 Computer Technologies (3)** Introduction to computer architectures and operating systems. Includes PC hardware and DOS/Windows module over basic operating system fundamentals.

**NET 1060 Introduction to Networks (3: 2 lecture, 1 lab)** Introduces the architecture, structure, functions, components, and models of the Internet and other computer networks. The principles and structure of IP addressing and the fundamentals of Ethernet concepts, media, and operations are introduced to provide a foundation for the curriculum. By the end of the course, students will be able to build simple Local Area Networks (LANs), perform basic configurations for routers and switches, and implement IP addressing schemes. An additional fee is associated with this course.

**NET 1061 Routers and Switching Essentials (3: 2 lecture 1 lab)** Describes the architecture, components, and operations of routers and switches in a small network. Students learn how to configure a router and a switch for basic functionality. By the end of this course, students will be able to configure and troubleshoot routers and switches and resolve common issues with RIPv1, RIPng, single-area and multi-area OSPF, virtual LANs, and inter-VLAN routing in both IPv4 and IPv6 networks. Prerequisite: NET 1060. An additional fee is associated with this course.

**NET 2060 Scaling Networks (3: 2 lecture, 1 lab)** Describes the architecture, components, and operations of routers and switches in larger and more complex networks. Students learn how to configure routers and switches for advanced functionality. By the end of this course, students will be able to configure and troubleshoot routers and switches and resolve common issues with OSPF, EIGRP, and STP in both IPv4 and IPv6 networks. Students will also develop the knowledge and skills needed to implement a WLAN in a small-to-medium network. Prerequisite: NET 1061. An additional fee is associated with this course.

**NET 2061 Connecting Networks (3: 2 lecture, 1 lab)** Discusses the WAN technologies and network services required by converged applications in a complex network. The course enables students to understand the selection criteria of network devices and WAN technologies to meet network requirements. Students learn how to configure and troubleshoot network devices and resolve common issues with data link protocols. Students will also develop the knowledge and skills needed to implement virtual private network (VPN) operations in a complex network. Prerequisite: NET 2060. An additional fee is associated with this course.

**NET 3000 Fundamentals of Wireless Networks (3)** A comprehensive overview of wireless technologies, devices, security, design, and best practices with a particular emphasis on real world applications and skills is covered utilizing Cisco Systems hardware. Prerequisite: NET 2060 or concurrent. An additional fee is associated with this course.

**NET 3062 Network Design (3)** Cisco Systems' design principles, methodology, and structure models for Local Area Networks and Wide Area Networks, including Virtual Private Network and backup design considerations. Prerequisite: NET 2061. An additional fee is associated with this course.

**NET 3065 Converged Voice and Data Networks (3)** An introduction to Cisco Systems converged voice and data networks as well as the challenges faced by its various technologies and implementing appropriate solutions to those challenges. Prerequisite: NET 2061.

**NET 3068 Network Security I (4: 3 lecture 1 lab)** This course will take an in depth look at Cisco router IOS security processes with emphasis on hands-on skills in the following areas: security policy design and management; security technologies, products and solutions; firewall and secure router design, installation, configuration and maintenance; AAA implementation using routers and firewalls; VPN implementation using routers and firewalls. This course provides students with practical laboratory exercises to enhance their understanding of the material. Prerequisite: NET 1061.

**NET 3088 Linux Operating Systems (4: 3 lecture, 1 lab)** Linux and Open Source Software, as an operating system technology. Installing, configuring, maintaining, and regularly using a Linux operating system. Prerequisite: NET 1058. An additional fee is associated with this course.

**NET 4000 Special Projects in Networking (1-3)** Investigation of contemporary problems and issues in networking. *May be repeated for a maximum of 6 hours.*

**NET 4014 Advanced Technical Problems in Networking (1-4)** Individual/Group work on recent developments and advanced technical concepts in networking. Experimentation and technical exploration of content not available through formal course offerings. Written contract /proposal with objectives and written department consent. *Maybe repeated for a maximum of 6 hours.*

**NET 4040 Fundamentals of Network Operating Systems (3)** Installing, configuring, and administering Network Operating Systems. Prerequisite: NET 1058. An additional fee is associated with this course.

**NET 4042 Network Servers and Services (3)** Implementing and Administering of Network Infrastructure and Directory Services Infrastructure. Prerequisite: NET 4040. An additional fee is associated with this course.

**NET 4043 Network Services and Infrastructure (3)** Advanced Implementing and Administering of Network Infrastructure and Directory Services Infrastructure. Prerequisite: NET 4042. An additional fee is associated with this course.

**NET 4060 Advanced Routing\* (3)** Topics in VLSM, private addressing, and NAT to optimize address utilization. OSPF, IS-IS, EIGRP, BGP, optimizing routing, and scalability through route filtering and redistribution utilizing Cisco Systems hardware. Prerequisite: NET 2061 or CCNA certification. An additional fee is associated with this course. \*Not available for graduate credit.

**NET 4061 Remote Access\* (3)** Remote access topics in WAN technologies such as analog dialup, ISDN BRI and PRI, Frame Relay, and broadband utilizing Cisco Systems hardware. Prerequisite: NET 3058. An additional fee is associated with this course. \*Not available for graduate credit.

**NET 4062 Advanced Switching\* (3)** Topics related to reliable, scalable, multilayer-switched LANs utilizing VLANs, VTP, STP, inter-VLAN routing, redundancy, QoS, campus LAN security, and transparent LAN services utilizing Cisco Systems hardware. Prerequisite: NET 2061. An additional fee is associated with this course. \*Not available for graduate credit.

**NET 4063 Network Support (3)** Topics in Local and Wide Area Network documenting, baselining, and troubleshooting methodologies and tools are used to troubleshoot OSI Layers 1 to 7 utilizing Cisco Systems hardware. Prerequisite: NET 4062. An additional fee is associated with this course.

**NET 4064 Advanced Network Design (3)** Cisco Systems design considerations for IPv6, popular routing protocols, the Security Ecosystem, and both Traditional and Integrated Voice architectures. Prerequisite: NET 3062 or NET 4100. An additional fee is associated with this course.

**NET 4100 Network Device Configuration (3: 2 lecture, 1 lab)** A comprehensive overview of Cisco Systems device configuration. Prerequisites: Required for non-NET specialist. Not open to NET specialist.

**NET 4500 Managerial Design for Secure Networks (3)** Utilizing Cisco Systems Architecture for Voice, Video and Integrated Data networks

to apply modular design practices to ensure the enterprise solution is highly available and optimized for the business and technical needs. Prerequisites: NET 4064 or NET 4100.

**NET 4501 Network Security Management I (3)** Utilizing Cisco Systems routers for network and overall security processes focusing on designing and implementing solutions that will reduce the risk of revenue loss and vulnerability. Prerequisites: NET 4100.

**NET 4502 Network Security Management II (3)** An emphasis on security policy design and management, security technologies, firewall and secure router design, installation, configuration and maintenance, AAA and VPN implementation using Cisco Systems' routers and firewalls. Prerequisites: NET 4501.

## NUR - Nursing

**NUR 1700 Introduction to Professional Nursing (1)** Introduces the learner to healthcare language and program outcomes utilized by the Department of Nursing.

**NUR 2000 e-Health and Cyber Wellness (2)** Provides an opportunity for students to apply e-health and cyber wellness skills to a self-selected wellness project. Open to nursing and non-nursing majors.

**NUR 2020 Health: The Women's Perspective (2)** An introduction to the physiological, psychosocial, and economic factors that historically have impacted upon the health of women from selected cultural backgrounds with emphasis upon major health care issues currently affecting women. Open to nursing and non-nursing majors.

**NUR 2200 Culture and Sustainability in Health (3)** Overview of health promotion and disease prevention from a multicultural and sustainability perspective (economic, social, cultural, and environmental) applied to individual, community, and global health.

**NUR 2710 Introduction to Nursing Applications Across the Lifespan (1)** Introduces the learner to the professional nursing applications of lifespan development. Provides foundations for interaction with people of various age groups. Prerequisite: NUR 1700 or may take concurrently with consent of department chair.

**NUR 3010 Nursing Leadership in Service Learning (2)** Basic information about nursing leadership roles in health care settings. Active participation in a service learning experience. Prerequisite: sophomore standing

**NUR 3200 Pathophysiology (4)** An examination of common pathophysiological alterations in human structure and function across the lifespan. Successful completion required prior to admission to the Nursing Program. Prerequisites: BIOL 3401 and BIOL 3402.

**NUR 3210 Pharmacological Therapies (3)** Effects of chemicals used in the prevention, diagnosis and treatment of disease. Incorporation of patient teaching about pharmacological therapeutics. Prerequisites: CHEM 1104; Admission to nursing program for nursing majors.

**NUR 3304 Assessment Across the Lifespan (2)** Professional nursing observation and physical assessment of the individual in health care delivery systems. Basic for systematic assessment skills used within the nursing process framework. Prerequisites: BIOL 3401 and BIOL 3402 and Admission to nursing program. Corequisite: NUR 3305.

**NUR 3305 Assessment Across the Lifespan Lab (1)** Application of nursing assessment skills including interviewing, taking health histories, and physical examination. Prerequisites: BIOL 3401 and BIOL 3402. Corequisite: NUR 3304.

**NUR 3410 Concepts of Nursing in Wellness (3)** An introduction to functional health patterns and lifespan implications for health promotion and disease prevention from a nursing perspective. Prerequisite: Admission to the nursing program. Corequisite: NUR 3411.

**NUR 3411 Concepts of Nursing in Wellness Practicum (2)** Application of health promotion and disease protection from a nursing perspective. The nursing role is explored within the context of individual, family and community health. Must be taken for pass/fail credit only. Prerequisite: Admission to the nursing program. Corequisite: NUR 3410.

**NUR 3412 Technical Nursing Applications I (1)** Theory and application of basic nursing and technological skills. Prerequisite: Admission to the nursing program. An additional fee is associated with this course.

**NUR 3510 Concepts of Gerontic Nursing (2)** An overview of nursing science specific to care of the aging adult with focus on physiologic, emotional, and spiritual aspects of aging. Prerequisite: NUR 3411. Corequisite: NUR 3611.

**NUR 3610 Concepts of Adult and Older Adult Nursing I (3)** Continuation

of nursing process with emphasis on nursing science applicable to individuals experiencing chronic alterations in health. Prerequisites: NUR 3410 and NUR 3411. Corequisites: NUR 3611 and NUR 3612. An additional fee is associated with this course.

**NUR 3611 Concepts of Adult and Older Adult Nursing I Practicum (4)**

Continued application of nursing process with emphasis on nursing science applicable to individuals experiencing chronic alterations in health. Must be taken for pass/fail credit only. Prerequisites: NUR 3410 and NUR 3411. Corequisites: NUR 3610 and NUR 3612.

**NUR 3612 Technology Nursing Applications II (2)** A performance based course focusing upon current clinical technology applications in nursing and theoretical rationales associated with these applications. Corequisites: NUR 3610 and NUR 3611. An additional fee is assessed for this course.

**NUR 4000 Special Projects in Nursing (1-3)** Investigation of contemporary problems and issues in nursing by selected individuals or groups.

**NUR 4010 RN-BS Health and Physical Assessment\* (3)** Builds on systematic assessment, documentation, and effective communication as practiced by RNs. Focuses on techniques of history taking and physical examination in a cross-cultural context throughout the life span. Prerequisite: Admission to the RN-BS option. \*Not available for graduate credit.

**NUR 4012 Evidence-based Practice/Research (2)** An overview of research designed to introduce the student to the intellectual skills needed to identify, conduct, report and critique nursing research studies. Prerequisite: NUR 3411.

**NUR 4013 Health Policy and Nursing Ethics\* (2)** An overview of professional issues and ethics in nursing. Exploration of health policies impacting nursing practice. Prerequisite: NUR 3411 or NUR 4050. \*Not available for graduate credit.

**NUR 4015 RN-BS Evidence Based Practice/Research (2)** An introduction to various types of research, the process of appraising research studies, and the application of research findings to improving the quality of nursing care. Prerequisite: Admission to the RN-BS option and NUR 4050.

**NUR 4020 Grief and Loss (2)** A seminar designed to assist various pre-professionals to understand and deal with loss and death either in a professional capacity or on a personal basis. Open to nursing and non-nursing majors.

**NUR 4030 Human Sexuality (2)** Current theory regarding the biological, cultural, and behavioral parameters of human sexuality. Open to nursing and non-nursing majors.

**NUR 4040 Nursing Informatics (2)** Introduces the student to the synergistic use of nursing, information and computer sciences unique to nursing informatics. Explores impact on nursing practice roles and quality of patient care. Prerequisite: meeting general education requirement for technology.

**NUR 4050 RN-BS Professional Nursing Dimensions and Perspectives\* (4)** Nursing concepts and theories for role transition and outcomes-based learning for the registered nurse. \*Not available for graduate credit.

**NUR 4052 RN-BS Concepts of Wellness (3)** Concept of health patterns occurring throughout the life span and implications of health promotion, disease prevention and health maintenance are viewed from a nursing perspective. Prerequisites: Admission to the RN-BS option, NUR 4050 or concurrently.

**NUR 4060 Physical and Health Needs of the Medically Fragile**

**Child (1)** Designed to assist teachers and nurses in understanding and planning instruction/interventions for students with severe chronic medical and/or physical conditions. Prerequisite: EDSP 2100 or EDSP 5200.

**NUR 4111 Socio-Economic Factors Impacting Health\* (3)** Examines selected socio-economic issues and their impact on health. \*Not available for graduate credit.

**NUR 4200 RN-BS Pathophysiology\* (3)** Explores etiology of disease and physiological adaptations that occur in humans with chronic and acute illnesses. Prerequisite: Admission to the RN-BS option. \*Not available for graduate credit.

**NUR 4210 Wellness for U.S. Veterans and Military Families\* (2)** Emphasis on unique issues that impact the health of U.S. veterans and military families. Open to nursing and non-nursing majors. \*Not available for graduate credit.

**NUR 4405 Aging of Self and Others (2)** Seminar concerning an individual's aging in our society. Focus is on how one perceives and adapts to the aging of self and others. Open to nursing and non-nursing majors.

**NUR 4406 RN-BS Concepts of Community Health Nursing (3)** Integrates theories, concepts, and skills of community health nursing in the assessment

and care of families, groups, and communities. Prerequisite: NUR 4050 and departmental consent. Corequisite: NUR 4407.

**NUR 4407 RN-BS Concepts of Community Health Nursing Practicum (2)** Application of theories and skills of community health nursing to individuals, families, groups, and communities experiencing physical and psychosocial alterations or potential alterations in health. Must be taken for pass/fail credit only. Prerequisite: departmental consent. Corequisite: NUR 4406.

**NUR 4410 Concepts of Maternal-Child Nursing (3)** A continuation of the nursing process with emphasis on nursing science applicable to the childbearing and childrearing family. Prerequisites: NUR 3610 and NUR 3611. Corequisite: NUR 4411.

**NUR 4411 Concepts of Maternal-Child Nursing Practicum (2)** Continuation of nursing process with emphasis on nursing science applicable to the childbearing and childrearing family. Must be taken for pass/fail credit only. Prerequisite: NUR 3611. Corequisite: NUR 4410.

**NUR 4510 Concepts of Adult and Older Adult Nursing II (3)** Overview of nursing science applicable to the acutely and critically ill adult. Prerequisites: NUR 3610, NUR 3611, NUR 3510, NUR 3612. Corequisite: NUR 4511. An additional fee is associated with this course.

**NUR 4511 Concepts of Adult and Older Adult Nursing II Practicum (3)** Designed to provide the student the opportunity to apply skills and concepts of nursing practice in the delivery of nursing care to acutely and critically ill adults. Must be taken for pass/fail credit only. Prerequisites: NUR 3610 and NUR 3611. Corequisite: NUR 4510.

**NUR 4512 Advanced Technological and Pharmacological Nursing Applications (2)** Designed to increase knowledge of and ability to apply advanced pharmacology and technology to nursing practice. Corequisites: NUR 4410, NUR 4411, NUR 4510 and NUR 4511. An additional fee is associated with this course.

**NUR 4600 Concepts of Nursing Leadership in Management and Community Health/Mental Health (6)** Integrates concepts of community and mental health nursing with concepts of nursing leadership and management. Overview of concepts and skills of dynamic and creative leadership and management for high quality nursing. Prerequisites: NUR 4410, NUR 4411, NUR 4510, NUR 4511, NUR 4512. Corequisite: NUR 4601.

**NUR 4601 Concepts of Nursing Leadership in Management and Community Health/Mental Health Practicum (6)** Application of leadership and management functions along with community and mental health nursing concepts within health care settings. Must be taken for pass/fail credit only. Corequisite: NUR 4600. An additional fee is associated with this course.

**NUR 4602 Synthesis of Nursing Concepts (1)** Synthesis of program outcomes for transition into nursing practice as a graduate nurse. Prerequisites: NUR 4511, NUR 4512, NUR 4411.

**NUR 4608 RN-BS Concepts of Nursing Leadership in Management (4)** Integrates theories, concepts, and skills of dynamic, creative nursing leadership within health care settings. Prerequisites: NUR 4010, NUR 4052, NUR 4200 and NUR 4407 and departmental consent. Corequisite: NUR 4609.

**NUR 4609 RN-BS Concepts of Nursing Leadership in Management Practicum (1)** Application of leadership and management theories and skills in diverse settings. Must be taken for pass/fail credit only. Prerequisites: NUR 4010, NUR 4052, NUR 4200 and NUR 4407 and departmental consent. Corequisite: NUR 4608.

## PE - Physical Education

**PE 1100 Orientation and History of Physical Education (2)** Orients PETE students to the history and profession of physical education, and the physical education program at UCM. FA, SP.

**PE 1101 Introduction to Exercise Science (3)** Orients students to the academic discipline of Exercise Science and the professions related to Exercise Science and Corporate Fitness.

**PE 1120 Microcomputer Applications in Physical Education, Exercise and Sport Science (2)** Prepares the undergraduate physical education major to develop and use microcomputer multi-media applications specific to the discipline of physical education, exercise/sport science.

**PE 1200 Fitness Through Activity and Sport (1)** Develops concepts of personal physical fitness as they relate to optimal healthful living.

**PE 1203 Aerobic Conditioning (1)** Preventive and corrective

cardiovascular activities and programs.

**PE 1204 Stress Management (1)** Causes, effects and coping techniques vital to living successfully with personal stress and tension.

**PE 1205 Aerobic Dance for Fitness (1)** Aerobic routines for cardiovascular fitness.

**PE 1206 Fitness for a Global Community (3)** Students will develop a global perspective on developing a healthy lifestyle through development of wellness including but not limited to: physical fitness; exercise; nutrition and mental wellness. Through a laboratory experience students will engage in global fitness activities. Includes scheduled lab.

**PE 1210 Badminton (1)**

**PE 1220 Beginning Bowling (1)** Fundamentals and participation in bowling. (Recommended for the handicapped.) An additional fee is associated with this course.

**PE 1230 Beginning Golf (1)** An additional fee is associated with this course.

**PE 1241 Beginning Tennis (1)**

**PE 1251 Beginning Swimming (1)**

**PE 1270 Ballroom Dance I (1)** Techniques in leading/following, basic positions and steps in the American waltz, fox trot, Lindy (single, double, triple), polka, and schottische.

**PE 1271 Volleyball (1)**

**PE 1273 Ballroom Dance II (1)** Techniques in leading/following, basic steps and positions in the cha-cha-cha, rumba, samba, tango, and mambo. Prerequisite: PE 1270.

**PE 1280 Basketball (1)**

**PE 1450 Growth and Development in Elementary Physical Education (3)** The sequential and developmental phases of children and the relationship of movement to growth and development. FA, SP.

**PE 1800 Functional Anatomy (3)** Detailed study of the structure of the human body from a functional perspective. Emphasis on gross anatomy of the musculoskeletal, cardiovascular, respiratory and nervous systems.

**PE 2000 Special Activities in Physical Education (1-3)** Group study of lifetime physical activities in special areas of interest. *May be repeated for a maximum of 5 semester hours.*

**PE 2100 Foundations and Philosophy of Teaching Physical Education (3)** Introduces students to the philosophies behind the instructional strategies utilized in Physical Education. Course is a pre-cursor to Physical Education K-12 teaching Program requirements. FA, SP.

**PE 2200 Weight Training (1)**

**PE 2220 Weight Control (1)** The relationship between diet, exercise, and weight and the planning of weight control programs based on individual needs.

**PE 2230 Beginning Fencing (1)**

**PE 2290 Analysis and Teaching of Innovative Activities (2)** Knowledge, skill development, teaching cues, skill analyses and teaching skills of innovative activities.

**PE 2303 Analysis and Teaching of Aerobic Conditioning (2)** Basic skills to participate in and instruct in the area of aerobic conditioning.

**PE 2410 Movement Skills and Activities for Primary Grades (2)** Knowledge, understanding, and applications in teaching motor skills.

**PE 2455 Growth and Motor Development (3)** The sequential and developmental phase of children and the acquisition and control of movement skills in relationship to motor development. FA, SP.

**PE 2472 Communicating Ideas on Sport (3)** Provides avenues to develop communication skills while exploring issues in sport.

**PE 2800 Biomechanics (3)** Intensive investigation and analysis of human movements. The basic mechanical principles of force, motion, and aerodynamics as related to fundamental physical skills and their application to sports and dance. Prerequisites: **MATH 1111** with a C grade or better and **PE 1800** with a grade of C or better or **BIOL 3401**. FA, SP.

**PE 2850 Foundations of Exercise Physiology (3)** The study of cardiovascular, muscle, and nerve physiology. Prerequisite: **PE 1800** with a grade of C or better. An additional fee is associated with this course. FA, SP.

**PE 2900 Essentials of Personal Training (3)** Provide theoretical knowledge and practical skills in preparation for a national certification in personal training. Prerequisite: **PE 1800** with a grade of C or better.

**PE 3200 Intermediate Bowling (1)** More advanced fundamentals and participation in bowling.

**PE 3210 Outdoor Skills I (3)** Introduction to experiential education through outdoor skills. FA.

**PE 3220 Advanced Beginning/Intermediate Swimming (1)**

**PE 3270 Intermediate Golf (1)** Advanced skills instruction in putting, approach shots, wood shots and playing experience. Prerequisite: **PE 1230**. An additional fee is associated with this course.

**PE 3280 Analysis and Teaching of Team Activities (3)** Knowledge, skill development, teaching cues, skills analyses and teaching skills of team activities. Prerequisite: **PE 3330** or **PE 2290**.

**PE 3310 Analysis and Teaching of Physical Training (3)** Basic skills to participate in and instruct in the area of aerobic conditioning and weight training. Prerequisite: **PE 1800**. FA, SP.

**PE 3315 Analysis and Teaching of Outdoor Leisure Skills (1)** Introduction to orienteering and angling. Prerequisite: physical education majors only.

**PE 3320 Analysis and Teaching of Elementary Skills (3)** Pre-service teacher training in elementary skill development, critical elements, cues, skill analysis and instructional design. Prerequisites: **PE 2100** and **PE 2455**. FA, SP.

**PE 3330 Analysis and Teaching of Secondary Skills (3)** Knowledge, skill development, teaching cues, skills analysis and teaching skills in the secondary setting. Prerequisite: **PE 2100** and **PE 2455**. FA, SP.

**PE 3340 Analysis and Teaching of Lifetime Activities (3)** Knowledge, skill development, teaching cues, skill analysis and teaching skills involved with physical education. Prerequisite: **PE 2100**. FA, SP.

**PE 3350 Assessment of Elementary and Secondary Skills (2)** Prerequisites: **PE 3310**, **PE 3320**, **PE 3330** and **PE 3340** or concurrently.

**PE 3420 Elementary School Physical Education Activities (2)** Theory and practice in stunts and tumbling, self-testing activities, rhythms, skills, and games.

**PE 3430 Creative Dance and Rhythms for the Elementary School**

**(2)** Rhythmical activities in the elementary school, emphasizing basic movement and movement exploration. Prerequisite: 1 semester hour of dance.

**PE 4000 Special Projects in Coeducational Physical Education\* (1-5)** Individual or group study of problems in special areas of interest. *May be repeated for a maximum of 5 semester hours.* \*Not available for graduate credit.

**PE 4210 Outdoor Skills II\* (3)** Application of skills and knowledge to successfully participate and teach outdoor environmental experiential learning techniques and skills. Prerequisite: **PE 3210**. \*Not available for graduate credit.

**PE 4340 Adapted Physical Education (3)** A study whereby the full educational services of physical education may be made available to atypical students on all school levels. FA, SP.

**PE 4341 Physical Activity and Special Populations\* (3)** Content to include exercise prescription for special populations regarding arthritis, diabetes, COPD, Cancer, CAD, etc. Prerequisite: **PE 4850** with a grade of C or better. \*Not available for graduate credit.

**PE 4350 Physical Education for Special Education (2)** Activities and program development as an integral tool in the physical education of the mentally retarded, learning disabled, and emotionally disturbed.

**PE 4390 Evaluation Procedures in Physical Education\* (3)** The theory of measurement in health and physical education, including the selection, administration, and evaluation of appropriate tests and the interpretation of the results. \*Not available for graduate credit.

**PE 4450 Techniques of Teaching Physical Education Activities in the Elementary Schools\* (3)** Effective teaching knowledge, skill, and techniques for physical education programs at the elementary level. Prerequisites: **PE 3310**, **PE 3320**, **PE 3330**, **PE 3340** and admission to Teacher Education Program. This course should be taken no earlier than one semester prior to student teaching. Corequisite: **PE 4460**. \*Not available for graduate credit. FA.

**PE 4460 Techniques of Teaching Physical Education Activities in Middle Schools and High Schools\* (3)** Effective teaching knowledge, skill and techniques for physical education programs at the middle and high school levels. Prerequisites: **PE 3310**, **PE 3320**, **PE 3330**, **PE 3340** and admission to Teacher Education Program. This course should be taken no earlier than one semester prior to student teaching. Corequisite: **PE 4450**. \*Not available for graduate credit. FA.

**PE 4500 Football Officiating\* (1)** Lectures, readings, class discussions, and field experience in the officiating of intramural, school, and college football games. \*Not available for graduate credit.

**PE 4510 Basketball Officiating\* (1)** Lectures, readings, class discussions, and field experience in the officiating of intramural, school, and college



basketball games. \*Not available for graduate credit.

**PE 4550 Introduction to Coaching\* (3)** Students are introduced to coaching as a profession. This general overview of coaching addresses standards, responsibilities, philosophy, and issues in coaching. \*Not available for graduate credit.

**PE 4551 Fundamental Techniques in Coaching\* (3)** Students are introduced to coaching as a profession. This general overview of coaching addresses standards, responsibilities, philosophy, and issues in coaching. \*Not available for graduate credit.

**PE 4560 Coaching and Sport Analysis\* (2)** Students perform an in-depth study of the theory and coaching of a particular sport. Prerequisites: PE 4550 and PE 4551. \*Not available for graduate credit.

**PE 4561 Coaching Practicum\* (1)** The student completes a 100-hour (minimum) practical experience observing and coaching. Prerequisites: PE 4550 and PE 4551. \*Not available for graduate credit.

**PE 4590 Administration of Interscholastic Athletics\* (2)** Organization and management of a program of competitive athletics for schools and colleges. \*Not available for graduate credit.

**PE 4740 Legal Liability in Fitness/Wellness, Physical Education, Recreation and Sport Settings\* (2)** Acquaints the student with legal research and basic concepts of negligence in governing the school sport and fitness industries. \*Not available for graduate credit. FA, SP.

**PE 4765 Internship\* (6)** A 400-hour field experience applying exercise science or health studies principles and theories in an approved setting. Prerequisites: Departmental approval and must have completed two-thirds of major courses in area of study. \*Not available for graduate credit. FA, SP, SU.

**PE 4770 Curriculum and Instructional Planning\* (2)** PETE students will focus on the instructional strategies needed to implement the curriculum into unit and lesson plans to meet the needs of the individual student. Prerequisite: admission to Teacher Education Program. Corequisites: PE 4970, PE 4974 and PE 4975. \*Not available for graduate credit.

**PE 4830 Psychological Aspects of Physical Education (2)** An application of psychological principles to physical education. FA, SP.

**PE 4845 Psychological and Social Aspects of Physical Education\* (3)** The PETE student will develop an understanding for the application of psychological principles and social concepts in physical education and sport in American society. \*Not available for graduate credit.

**PE 4850 Assessment and Evaluation of Fitness/Wellness\* (3)** The selection, administration, and interpretation of test and protocols for fitness assessment. Prerequisite: PE 2850 with a grade of C or better. \*Not available for graduate credit. FA, SP.

**PE 4860 Fitness Programming and Implementation\* (3)** Planning, developing and implementing a fitness/wellness program. Prerequisites: PE 2900 and PE 4850 each with a grade of C or better. \*Not available for graduate credit.

**PE 4870 Clinical Exercise Physiology\* (3)** Designed to teach undergraduate exercise science students to properly conduct a resting and exercise stress ECG test, and interpret the results. Prerequisites: PE 2850 and PE 4850 each with a grade of C or better. \*Not available for graduate credit.

**PE 4885 Secondary Field Experience II\* (1)** Experiences in the secondary school classroom that provide the teacher candidate more advanced involvement in the teaching-learning process. Prerequisites: admission to Teacher Education Program; should be taken concurrently with PE 4890 during the Professional Semester. \*Not available for graduate credit. FA, SP.

**PE 4890 Methods of Teaching and Assessment in K-12 Physical Education\* (3)** PETE students will develop instructional practices to align best teaching practices with the use of assessment data to facilitate learning in all students including those with special needs. Prerequisites: admission to Teacher Education Program; double majors must take a methods course for each major; should be taken during the professional semester concurrent with the student teaching experience. \*Not available for graduate credit. FA, SP.

**PE 4970 Teaching and Management in PreK-12 Physical Education (3)** An analysis of the teaching and learning process emphasizing behavior, time, space, equipment and people management in dynamic environments. Prerequisite: admission to Teacher Education Program. This course should be taken no earlier than one semester prior to student teaching. Corequisite: PE 4975. FA

**PE 4971 Methods of Teaching Reading and Writing in Physical**

**Education\* (3)** PETE students will learn the techniques used to integrate reading and writing literacy into the dynamic environment of physical education to facilitate the learning of all students. Prerequisites: admission to Teacher Education Program; EDFL 4210 or concurrently. \*Not available for graduate credit.

**PE 4974 Assessment and Data Based Decision Making in Physical Education\* (2)** PETE students will develop instructional practices to align assessment data to best teaching practices to facilitate learning in all students. Prerequisite: admission to Teacher Education Program. This course is part of a pre-professional block. It should be taken no earlier than the Fall semester prior to student teaching. Corequisites: PE 4770, PE 4970, and PE 4975. \*Not available for graduate credit.

**PE 4975 Practicum in PreK-12 Physical Education (3)** PETE students will perform Fifty hours total co-teaching with a public school physical education teacher. Prerequisite: admission to Teacher Education Program. This course should be taken no earlier than one semester prior to student teaching. Corequisite: PE 4970.

## PHIL - Philosophy

**PHIL 1000 Introduction to Philosophy (3)** An introductory survey of core philosophical questions and positions in metaphysics, ethics, epistemology, and the theories of the mind.

**PHIL 1400 Deductive Logic (3)** An introduction to the elements of formal logic, emphasizing the principles, forms, and methods of valid reasoning.

**PHIL 1410 Critical Thinking (3)** An introduction to the basic principles and patterns of good reasoning, emphasizing informal argument analysis and practical critique.

**PHIL 2300 Ethics (3)** A systematic overview of various moral theories and their applications in a variety of specific contexts and cases.

**PHIL 3120 History of Philosophy I: Ancient Thought (3)** Focuses on problems, positions, and arguments in ancient philosophy from the pre-Socratics to the Middle Ages, with special emphasis on Plato and Aristotle.

**PHIL 3130 History of Philosophy II: Enlightenment Thought (3)** Focuses on problems, positions, and arguments in epistemology, metaphysics, and social and political philosophy in the Age of Enlightenment.

**PHIL 3500 Aesthetics (3)** Explores the philosophy of art from Plato to the present, addressing topics such as the nature of art, beauty, and aesthetic truth.

**PHIL 3660 Studies in Literature and Philosophy (3)** An interdisciplinary course devoted to examining the relationship between philosophy and literature. *May be repeated with different foci for a maximum of 6 semester hours.*

**PHIL 3800 Philosophy of Science and Technology (3)** This seminar addresses the nature of scientific theorizing, the relationship of the scientific method to rationality and progress, and technology's relation to science and society.

**PHIL 4250 Special Projects in Philosophy\* (3)** Senior seminar devoted to a core problem, theory, or figure(s) in philosophy. Prerequisite: senior standing or permission of the instructor. \*Not available for graduate credit.

**PHIL 4600 Special Topics in Philosophy\* (1-3)** Devoted to a particular topic of philosophical study. *May be repeated with different topics for a maximum of 6 semester hours.* \*Not available for graduate credit.

**PHIL 4710 Philosophy of Religion\* (3)** This seminar analyzes the concept of religion, arguments for the existence of god, the problem of evil, and the nature of religious language and communities. \*Not available for graduate credit.

## PHOT - Photography

**PHOT 1203 Introduction to Photography (3)** Introduction of essential aesthetic and technical principles as applied to photographic communication. Basic digital camera operation, basic digital image processing and output, and basic image design and composition are covered. Students must own a digital camera to enroll. Not for Photo majors or minors. An additional fee is associated with this course.

**PHOT 1210 Foundations of Professional Photography (3)** A foundation course in photographic aesthetics and technologies which provides fundamental knowledge and skills required for aspiring professionals. Professional level digital SLR camera functions and operation, essential digital image processing and output, and image design and composition

are established. Students must furnish an approved digital SLR camera to enroll. Corequisite: PHOT 1211. An additional fee is associated with this course.

**PHOT 1211 Image Critique (1)** Explanations, demonstrations, and formal image critique of assignments associated with the Foundations of Professional Photography course. Images are analyzed and evaluated based on technical merit and on the formal elements and principles of design in concert with current theoretical and conceptual trends in photography. Corequisite: PHOT 1210.

**PHOT 1216 Photographer's Forum 1 (1)** Seminar for student portfolio presentation and for study of current events in photography through open discussions, activities, and outside speakers. An additional fee is associated with this course.

**PHOT 1230 Digital Imaging (3)** An introduction to current digital image editing methods, providing the photographer with the fundamental skills and knowledge needed to process their images. Instruction includes image correction, enhancement, and manipulation. Digital imaging is explored as a method for both improving imagery and as a sophisticated creative tool. An additional fee is associated with this course.

**PHOT 2200 Editorial Photography (3)** Photographic techniques relevant to creating aesthetically sensitive narrative images in a variety of media environments including illustration, documentary, sports, and event photography are presented and experienced. The aesthetic principles of visual design and communication are explored relative to a media context in order to develop effective narrative and a personal creative vision. Prerequisites: PHOT 1210 and PHOT 1211. An additional fee is associated with this course.

**PHOT 2210 Studio Photography (3)** Studio experiences involving: lighting, visual perception, environment, historical studio genres, aesthetics, and photographic theory. Prerequisites: PHOT 1210 and PHOT 1211. An additional fee is associated with this course.

**PHOT 2215 History of Photography (3)** Surveys the social and technological developments of photography's beginning to contemporary imaging styles, photographers, and systems. Course includes discussion, written assignments, and critiques concerning the comparative analysis of various periods, schools, and particular individuals and their contributions to the art and science of photography. Prerequisite: ENGL 1020 or ENGL 1080.

**PHOT 2216 Photographer's Forum 2 (1)** Seminar for student portfolio presentation and for study of current events in photography through open discussions, activities, and outside speakers. Prerequisite: PHOT 1216. An additional fee is associated with this course.

**PHOT 2220 Digital Workflow (3)** A comprehensive examination of the procedural, aesthetic, and technical aspects of digital photography from conceptualization, through final output, to image archiving. The intent of software exploration and use is to establish an efficient and repeatable process for image and data management. Prerequisites: PHOT 1210 and PHOT 1211. An additional fee is associated with this course.

**PHOT 2230 Color Imaging (3)** The course is designed to develop understanding of color photography from both a perceptual and design framework. Emphasis will be on how we see and recognize color as a visual tool for image creation and communication as well as what aesthetic decisions are exercised when making photographic images. Students will be introduced to a structured approach to working with and thinking about photography as well as a basic use of lighting and light modifying equipment. Prerequisites: PHOT 1210 and PHOT 1211. An additional fee is associated with this course.

**PHOT 2240 Nature Photography (3)** The natural environment, including photographing wildlife and landscape subjects, is explored in-depth. In-class lectures and demonstrations are augmented with extensive field work. Techniques and tools unique to the genre are covered. An appreciation of place and time and our relation to the natural world is developed, while methods of illustrating this essence are fostered by employing the elements and principles of design as tools for composition. Prerequisite: PHOT 1210. An additional fee is associated with this course.

**PHOT 2250 Portrait Photography (3)** A course providing instruction and experiences in portrait photography with an emphasis on professional techniques used to create effective images. Introduction to conceptual approaches that stress capturing essential aspects of personality/identity in addition to likeness. The operation of specialized equipment utilized both in the studio and on location are covered, including professional photographic lighting systems. Prerequisites: PHOT 1210, PHOT 1211.

An additional fee is associated with this course.

**PHOT 2270 Darkroom Photography (3)** Applied theories for controlling tone reproduction in the black and white film processes are explored. Emphasis is on the unique imaging properties of analog chemical photosensitive systems and how this is controlled through exposure and development. The creative and aesthetic potential of the medium is explored, fostering personal artistic growth and understanding. Prerequisites: PHOT 1210, PHOT 1211. An additional fee is associated with this course.

**PHOT 3216 Photographer's Forum 3 (1)** Seminar for student portfolio presentation and for study of current events in photography through open discussions, activities, and outside speakers. Prerequisite: PHOT 2216. An additional fee is associated with this course.

**PHOT 3220 Advanced Digital Imaging (3)** An advanced study of digital image editing modalities used to manipulate, modify, composite, and create images for photographic illustration. An emphasis is placed on expanding beyond personal boundaries to use technology to produce fresh and sophisticated visual communication. Prerequisites: PHOT 1210, PHOT 1211, PHOT 1230 and PHOT 2220. An additional fee is associated with this course.

**PHOT 3255 Location & Event Photography (3)** The course provides advanced instruction and practice in location and event photography using professional lighting techniques, product development and marketing techniques. Review of current trends in location photography aesthetics, techniques and approaches. Prerequisites: PHOT 1210, PHOT 1211, and PHOT 2250. An additional fee is associated with this course.

**PHOT 3260 Digital Media (3)** Develops knowledge and skills in planning, researching, formatting, sequencing, and using critical aesthetic judgment in order to produce an effective professional web and networked based visual presence. Prerequisites: PHOT 1210, PHOT 1211, PHOT 1230. An additional fee is associated with this course.

**PHOT 3270 Creative Photography (3)** The course consists of an analysis of a variety of processes and influences upon which the student can draw to develop their photographic sensibilities of creative self-expression. An emphasis is placed on the value of experimentation and creative synergies to develop conceptual approaches to photography through a project-based body of work. Prerequisites: PHOT 1210, PHOT 1211, PHOT 1230 and PHOT 2220. An additional fee is associated with this course.

**PHOT 3280 Advanced Studio (3)** Advanced investigation into historical and contemporary photographic theory within the studio environment: including visual analytical problem solving, visual semiotics, aesthetics, criticism, and applied theory in lighting and set design. Prerequisites: PHOT 1210, PHOT 1211 and PHOT 2210. An additional fee is associated with this course.

**PHOT 3290 Architectural Photography (3)** The imaging of man-made structures to convey the experience of being in and around a built environment is covered. Both exterior and interior subjects are experienced, with the elements and principles of design informing photographic composition. Work ranging from documentary to expressive artistic styles are explored, along with requirements specific to the specialty, including perspective control and mixed lighting conditions. Prerequisites: PHOT 1210, PHOT 1211, PHOT 1230 and PHOT 2210.

**PHOT 4214 Independent Studies (1-3)** A mentored course for student initiated research and discovery on advanced technical, aesthetic, or conceptual issues in photography. The student identifies the topic, and writes a detailed proposal of the purpose and outcomes of the project. This course is designed to provide an investigation of content not available through normal course offerings. *May be repeated for a maximum of 6 semester hours.* Prerequisites: minimum GPA of 2.50, written contract/proposal with objectives and written department consent.

**PHOT 4215 Critique of Contemporary Photography (3)** Surveys the modern development of photography beginning with 1900 to contemporary imaging styles, photographers, and systems. Course includes on-line discussion, written assignments, and critique concerning the comparative analysis of various periods, schools of thought, and particular individuals. Prerequisite: PHOT 2215.

**PHOT 4216 Photographer's Forum 4\* (1)** Seminar for student portfolio presentation and for study of current events in photography through open discussions, activities, and outside speakers. Prerequisite: PHOT 3216. An additional fee is associated with this course. \*Not available for graduate credit.

**PHOT 4230 Business Management for Photographers (3)** Explore the reality of owning and/or running a successful photographic business built on strong management principles, ethical standards, and other professional practices. Student assignments, reading materials, and group discussions will focus on producing individual business plans and supportive material for projected photography specialty areas. Prerequisite: PHOT 2216 and 90 semester hours completed. An additional fee is associated with this course.

**PHOT 4240 Investigative Photography (3)** Explores the myth that a visual image reveals meanings located in the subject represented. The idea of photographic truth is considered within concrete examples such as forensic, documentary, and scientific applications. Photography, as a recorder of light, simultaneously investigates reality and investigates the method of investigating that reality. This leads to novel seeing, producing a vision of things previously unseen, or abstract. Prerequisites: PHOT 1210, PHOT 1211 and PHOT 2220.

**PHOT 4250 Advanced Portrait Photography (3)** Further develops the student's skills in portrait photography involving both studio and location. An emphasis is placed on sophisticated lighting techniques and conceptual approaches used to communicate essential aspects of personality and identity. Prerequisites: PHOT 1210 and PHOT 1211 and PHOT 2250. An additional fee is associated with this course.

**PHOT 4260 Photography, Advertising and Society (3)** This is an exploration of the use, context, and meaning of photography within advertising, mass media, and society. In addition to creating images, students will investigate how images in advertising and mass media are used and consumed by society. Effects on image meaning created by varying conceptual approaches, as well as the manipulation of the elements and principles of design are considered. Prerequisite: PHOT 3280. An additional fee is associated with this course.

**PHOT 4270 Portfolio (3)** Culminating experience in photography providing for the creation and production of a professional image portfolio to reflect personal career goals. Prerequisite: PHOT 3216 and senior standing or consent of the instructor. An additional fee is associated with this course.

## PHYS - Physics

**PHYS 1005 Survival Skills for College Physics (2)** Preparatory course to enhance success in College Physics by exploring concepts of physics and further developing algebraic and logic skills for solving applied physics problems. ONL.

**PHYS 1101 College Physics I (4: 4 lecture, 0 lab)** Properties of matter, mechanics, energy, heat, and waves. Laboratory required. Prerequisites: MATH 1111 or consent of the instructor.

**PHYS 1102 College Physics II (4: 4 lecture, 0 lab)** Electricity, magnetism, light, and atomic and nuclear physics. Laboratory required. Prerequisite: PHYS 1101.

**PHYS 1103 Introduction to the Sciences: Physics (3)** An introduction to physics. Topics include mechanics, energy, heat, sound, electricity, magnetism, light, atomic and nuclear physics, relativity, and astrophysics. Laboratory not included. Not available to those with credit in PHYS 1104.

**PHYS 1104 Introduction to the Sciences: Physics (4: 4 lecture, 0 lab)** An introduction to physics. Topics include mechanics, energy, heat, sound, electricity, magnetism, light, atomic and nuclear physics, relativity, and astrophysics. Laboratory included. Not available to those with credit in PHYS 1103.

**PHYS 1123 Elementary Physics Laboratory I (1)** Laboratory experiments in mechanics, heat, and waves. Does not fulfill requirements for any physics degree. Prerequisite: PHYS 2123 or concurrently.

**PHYS 1124 Elementary Physics Laboratory II (1)** Laboratory experiments in electricity, magnetism, optics, and radioactivity. Does not fulfill requirements for any physics degree. Prerequisite: PHYS 2124 or concurrently.

**PHYS 2020 Analytic Methods for Physics and Engineering (3)** Technique development in and application of topics necessary to describe physical problems in the physics and pre-engineering curricula including coordinate systems, vectors and vector operators, series expansions, complex numbers, partial derivatives, special functions, and ordinary differential equations. Prerequisite: PHYS 2121.

**PHYS 2121 University Physics I (5: 5 lecture, 0 lab)** Kinematics,

dynamics, statics, rotational motion, elasticity, periodic motion, fluids, and heat. Laboratory required. Prerequisite: MATH 1151 with a grade of C or better or consent of instructor.

**PHYS 2122 University Physics II (5: 5 lecture, 0 lab)** Wave motion, sound, electricity and magnetism, electromagnetic waves, and optics. Laboratory required. Prerequisites: PHYS 2121 and MATH 1152.

**PHYS 2123 University Physics I (4)** Kinematics, dynamics, statics, rotational motion, elasticity, periodic motion, fluids, and heat. Laboratory not included. Does not fulfill requirements for any physics degree. Prerequisite: MATH 1151 with a grade of C or better or consent of instructor.

**PHYS 2124 University Physics II (4)** Wave motion, sound, electricity and magnetism, electromagnetic waves, and optics. Laboratory not included. Does not fulfill requirements for any physics degree. Prerequisites: PHYS 2121 or PHYS 2123; MATH 1152.

**PHYS 3012 Electrical Measurements Laboratory (2)** Basic electrical and magnetic measurements from DC to radio frequencies, including electric transients and calibration procedures. Introductory experiments using analog and digital circuits. Corequisite: PHYS 3311.

**PHYS 3020 Special Topics in Physics (1-4)** Study, interpretation, and discussion of special topics and problems in physics. *May be repeated for a maximum of 6 semester hours.* Prerequisite: consent of instructor.

**PHYS 3040 Practicum in Physics Laboratory Management (1.5)** The student will assist with all aspects of an undergraduate physics laboratory at the appropriate level, including answering student questions, preparing equipment, and grading. The student will also be expected to prepare and present two or three introductory lectures for the laboratory, critique materials and methods presently in use, and suggest, design, and produce written materials for a new experiment. *May be repeated for a maximum of 3 semester hours.* Prerequisite: consent of department.

**PHYS 3080 Advanced Physics Laboratory (1-3)** Experimental activities in optics, solid state, atomic, and nuclear physics. Modern instrumentation and analysis methods. *May be repeated for a maximum of 6 semester hours.* Prerequisite: PHYS 2122.

**PHYS 3211 Analytical Mechanics I (3)** Cartesian and curvilinear coordinate systems, vector operations, conditions of equilibrium, equivalent force systems, moments, couples, centroids, trusses, shear force and bending moment, friction. Prerequisites: PHYS 2121 and MATH 1152.

**PHYS 3311 Electric Circuit Theory (3)** The basic principles of circuit analysis including Kirchhoff's laws, network theorems, equivalent circuits, transients, and AC circuits. Prerequisite: PHYS 2122.

**PHYS 3511 Modern Physics I (3)** Special and general relativity; quantized nature of energy and matter; structure and properties of the atom; matter waves; uncertainty principle; Schrodinger equation and its applications. Prerequisite: PHYS 2122 or concurrently. Corequisite: PHYS 3080.

**PHYS 3512 Modern Physics II (3)** Applications of basic and intermediate level quantum physics to atoms, molecules, nuclei, solids, and elementary particles. Includes quantum statistical physics. Prerequisites: PHYS 3511 and MATH 2153. Corequisite: PHYS 3080.

**PHYS 3611 Optics (3)** Wave optics, including the principles of superposition, interference, diffraction, polarization, and dispersion. Introduction to quantum optics. Prerequisites: PHYS 2122 and MATH 2153. Corequisite: PHYS 3080.

**PHYS 4212 Analytical Mechanics II (3)** Using a vector analysis, a study is made of kinematics; motion of a particle; kinetics of rigid bodies; work and energy, impulse and momentum; impact. Prerequisite: PHYS 3211.

**PHYS 4312 Electricity and Magnetism (3)** Electric and magnetic fields; scalar and vector potentials; conductors and dielectrics; Coulomb's law, Ampere's law, and Gauss's laws; Laplace's equation; Maxwell's equations. Prerequisites: PHYS 2122 and MATH 2153.

**PHYS 4411 Thermodynamics (3)** Properties of gases, kinetic theory of gases; laws of thermodynamics; entropy and introduction to statistical thermodynamics. Prerequisite: PHYS 2122 or concurrently.

**PHYS 4512 Introduction to Quantum Mechanics (3)** Experimental basis; fundamental postulates; Schrodinger wave equation; superposition of states; calculation of energy, position, momentum; hydrogen atom; identical particles; perturbation theory. Prerequisites: PHYS 3511 and MATH 2153.

**PHYS 4513 Solid State Physics (3)** Crystal structure and diffraction; thermal, electrical, and magnetic properties; band theory; Brillouin zones. Prerequisite: PHYS 3512. Corequisite: PHYS 3080.

**PHYS 4711 Atomic and Nuclear Physics (3)** Designed to use introductory

quantum concepts and techniques as applied to the analysis of atoms and nuclei. Prerequisite: PHYS 3512.

**PHYS 4911 Special Problems in Physics (1-3)** Individual work under supervision of a staff member. Problems may be undertaken in any phase of physics. *May be repeated for a maximum of 6 semester hours.*

## POLS - Political Science

**POLS 1244 Workshop in Political Science (3)** Provides students with experiential learning opportunities using simulations.

**POLS 1500 Introduction to Politics (3)** A survey of the determinants defining the relationship of the individual to the political environment and the political system. The primary focus is on the three fundamental levels of politics: the individual, the state, and the international community.

**POLS 1510 American Government (3)** The nature, philosophical bases, development, functions, structure, and processes of the government and politics of the United States and of Missouri. Emphasis on and analysis of the nature and development of the provisions and principles of the Constitution of the United States and of Missouri.

**POLS 2511 State Government (3)** Administrative, legislative, and judicial activities of state governments and their relationships to national and local governments with special emphasis on state and local governments in Missouri.

**POLS 2520 Comparative Government and Politics (3)** Introduction to major forms of government throughout the world.

**POLS 2530 World Politics (3)** Introduction to international relations with specific focus on the nature and causes of war, conflict resolution, political, social, economic, and military issues in international politics.

**POLS 2535 Model United Nations (3)** Students will gain hands-on experience of the organizational structure, policies and procedures of the United Nations through course work and conference attendance.

**POLS 2540 Survey of Political Theory (3)** Examines concepts such as justice, civil disobedience, equality, liberty, etc., and how they are defined by major political theorists from Plato to the present.

**POLS 2550 Political Parties and Interest Groups (3)** The theory, principles, structures, and functions of interest groups and political parties in the American political system.

**POLS 2580 Public Law and the Judicial Process (3)** Examination of the nature of law, the organization and staffing of courts, judicial policymaking, the Supreme Court's decision-making process, statutory and constitutional interpretation, and the impact of judicial decisions.

**POLS 2581 Trial Advocacy (3)** Provides training in trial advocacy techniques and instruction on the practical workings of the court system.

**POLS 3521 Latin American Government and Politics (3)** A comparative study of the political system of the Latin American countries.

**POLS 3522 Modern Asia (3)** A survey of the cultures, histories, societies, economies, and political systems of the major countries of Asia. Specific focus is on the events and resulting changes within the region during the past century.

**POLS 3523 Modern Sub-Saharan Africa (3)** A comparative study of development issues in Sub-Saharan Africa. Topics include democratization, political culture, ethnicity and the role of the international community in Africa.

**POLS 3524 Middle East Politics (3)** The influence of culture on the politics, political systems and issues of the Middle East.

**POLS 3525 Politics in Europe (3)** An examination of the theory, history, and institutional structure of several European countries and the European Union.

**POLS 3530 International Organizations (3)** The role of international organizations in international relations and collective security with specific emphasis on the United Nations, the European Union and other regional organizations.

**POLS 3531 Five Wars of Globalization (3)** Focuses on factors of globalization that have created opportunities for individuals, corporations, and governments to utilize technology, communication, and transportation to engage in illegal activities for financial gain.

**POLS 3541 Contemporary Political Theory (3)** Examines recent debates about the meaning of democracy, citizenship, civil society, and community in the contemporary era of increasingly diverse and interconnected nation-states.

**POLS 3550 Public Opinion and Mass Media (3)** Examines the forces that shape, and techniques used to measure, public opinion, also focusing on

the media as a link between public opinion and government.

**POLS 3551 Race and Ethnic Politics in the United States (3)** Survey of the political mobilization, participation, and issues facing Latinos, African Americans, Asian Americans, Native Americans, and European ethnic groups in U.S. politics.

**POLS 3553 Women and Politics (3)** The course examines a variety of social, political, and economic issues that affect women in the United States and around the world.

**POLS 3560 Research Methods in Political Science (3)** Will acquaint students with a wide variety of research methods used to analyze political phenomena, concentrating on those approaches that are both quantitative and non-quantitative, including case studies, interviewing, field research, and a lab component utilizing packaged computer programs for statistical analysis.

**POLS 4511 Public Policy (3)** The course examines the public policymaking process as well as the forces that shape US policy in the context of globalization. Permission from instructor must be obtained to take this course for graduate credit.

**POLS 4520 Principles of International Development (3)** Problems of development in the developing nations of the world and the concepts and theories for their comparative analysis.

**POLS 4530 International Law (3)** An examination of its nature, history, philosophies, and basic rules as found in treaties, court decisions, customs, and other sources.

**POLS 4531 American Foreign Policy (3)** The foreign policy of the United States with specific focus on the policy authority of the American President, the Congress, the Courts, United States foreign policies toward Russia, Europe and the Middle East are considered.

**POLS 4532 International Relations of Asia (3)** Study of contemporary regional politics of Asia focusing on political culture, nationalism and the foreign policies of the United States, Russia, China and Japan as they relate to security challenges in Asia.

**POLS 4552 Legislative Politics (3)** The major functions, roles, powers, processes and development of the national and state legislatures. Special attention is given to legislative elections, leadership and decision-making.

**POLS 4555 The American Presidency (3)** The constitutional origins of the presidency, its powers, selection process, and the presidents' relations with the public, the media, political parties, and the other major institutions of government. Particular emphasis is on the presidency as an institution of leadership.

**POLS 4570 Public Administration (3)** A broad and basic study of public administration in the United States.

**POLS 4571 Municipal Administration (3)** Principles of municipal administration as they operate in the United States under the various forms of municipal governments.

**POLS 4580 American Constitutional Law (3)** An interpretation of our constitutional heritage, including the growth of federal judicial power and the role of the Supreme Court.

**POLS 4581 Civil Rights and Liberties (3)** Except for the First Amendment, this course examines individual rights and liberties found within and outside of the Constitution.

**POLS 4583 First Amendment (3)** Examines First Amendment controversies, including flag burning, obscenity, libel, hate speech, free press vs. fair trial, and freedom of and from religion.

**POLS 4590 Special Projects in Political Science (1-6)** Study, interpretation, and discussion of special topics and problems in political science. *May be repeated for a maximum of 6 semester hours.* Prerequisite: consent of the instructor.

**POLS 4591 Internship in Political Science (1-6)** Practical experience with a governmental or political unit. Supervision by professional of unit and by member of University faculty. *May be repeated for a maximum of 6 semester hours.* Prerequisite: consent of department.

**POLS 4592 Problems in National, State or Local Government (1-3)** Special problems in government, selected by student and instructor. *May be repeated for a maximum of 6 semester hours.* Prerequisite: consent of the instructor.

**POLS 4601 Senior Seminar in Political Science\* (3)** This capstone course allows students to assimilate and present their knowledge of the field of political science in a final research project/paper. Prerequisite: POLS 3560. \*Not available for graduate credit.

## PR - Public Relations

**PR 1600 Orientation to PR (3)** Orients students new to the field of public relations with relevant industry terms and potential careers paths. Establishes its relationships as complementary to other business disciplines. Establishes a firm foundation for student and post-graduation success. Facilitates academic and career exploration.

**PR 2620 Principles of Public Relations (3)** Addresses public relations history, principles, strategies and tactics as an entry into its study. Provides a survey of public relations contexts for employment and influence. FA, SP, SU.

**PR 3605 Survey of Public Relations Research and Theory (3)** Survey of research methods and trends informing the public relations industry, and advertising as a complementary industry. Survey of select public relations theories as they impact research predictions and results.

**PR 3610 Writing and Editing for Public Relations (3: 3 lecture, 0 lab)** Introduces students to correct Associated Press style writing from a public relations perspective. Equips students to represent and facilitate public relations interests through knowledge of journalism, advocacy, technology and clear presentation of the written word. One-hour non-credit lab required. Prerequisites: PR 1600, PR 2620 and PR 3605 each with a grade of C or better. FA, SP, SU.

**PR 3620 Strategic Planning and Research for PR (3)** Students apply theoretical knowledge from entry-level course work to real world public relations applications. Helps students develop preliminary strategic planning skills and ability to apply strategic thought through real world application. Prerequisites: PR 1600, PR 2620 and PR 3605 with a grade of C or better. FA, SP.

**PR 3625 Design and Layout for Public Relations (3: 3 lecture, 0 lab)** Designed to equip students with the preliminary theory, design, software and layout knowledge and skills needed to produce print, digital, and social media mediums for public relations purposes. One-hour non-credit lab required. FA, SP, SU.

**PR 3640 Integrated Strategic Communication for Public Relations (3)** Explores the value of integrating, for maximized strategic communication and promotional purposes, traditionally divided areas such as direct and Internet marketing, advertising, sales promotion, public relations and personal selling. FA, SP.

**PR 3650 Global Sports Public Relations (3)** Students learn the value of public relations in sports. Introduction to sport entertainment value and business operations. Exposure to public relations initiatives, events, effective media relations, and strategic communication plans relevant to sports. Prerequisite: PR 2620. SU.

**PR 4600 Special Topics in Public Relations (3)** Topics of contemporary interest in public relations, variable content. *May be repeated for a maximum of 9 semester hours.* Prerequisite: PR 2620. FA, SP.

**PR 4605 Public Relations Internship\* (1-3)** A practical experience for the public relations student in securing employment and applying course-derived knowledge and skill. *May be repeated for a maximum of 6 semester hours.* Prerequisites: PR 3610 and PR 3620 each with a grade of C or better and consent of instructor. \*Not available for graduate credit. FA, SP, SU.

**PR 4610 Public Relations Management and Industry Practices (3)** Acquaints students, through discussion and application, with the basic concepts of "doing public relations business" as a means of readying them to enter the world of organizational operation in the marketplace of ideas and competition. Prerequisite: PR 3620. FA, SP.

**PR 4625 Innovative Public Relations\* (1-9)** Students gain real-world public relations agency experience in planning, executing, managing and evaluating campaigns; writing and designing under deadline, strategic planning, and working effectively with clients in a fast-paced environment. *May be repeated for a maximum of 9 semester hours.* Prerequisites: PR 3610 and PR 3620, competitive selection and consent of instructor. \*Not available for graduate credit. FA, SP, SU.

**PR 4627 Special Projects in Public Relations (1-3)** A student studies an area of public relations, under the direct supervision of a public relations faculty member, which is not covered in a regularly offered course. *May be repeated for a maximum of 9 semester hours.* Prerequisites: PR 2620 and consent of instructor. FA, SP, SU.

**PR 4630 Electronic & Social Media for Public Relations (3)** Students explore social media technologies and their strategic use in current and future public relations practice. Social media phenomena are changing the

practice of public relations daily from theoretical and practical viewpoints. Students are exposed to methods for keeping up with the change. Prerequisites: PR 3610 and PR 3620. FA, SP.

**PR 4640 Advanced Public Relations Design\* (3)** Design theory and expression at an advanced level for the purposes of representing and giving voice to strategic messaging. Prerequisites: PR 3610 and PR 3625. \*Not available for graduate credit.

**PR 4670 Strategic Crisis Communication (3)** Students are introduced to the process and experiences of thinking and planning strategically for public relations purposes when under crisis pressure. They study past and current crisis and CCPs and public relations outcomes. Prerequisites: PR 2620 and PR 3605. SP.

**PR 4675 Media Training for Public Relations (3)** Includes introduction to on-camera experience as spokesperson following a crisis, managing an interview and interaction with the media, developing key messages and anticipating reporters' questions with a view to public relations objectives. Prerequisite: PR 2620 and PR 3605. FA.

**PR 4680 Advanced PR Writing\* (3)** Overview of the public relations messaging process including written, spoken and digital strategy using all available media forms as public relations tools. Prerequisites: PR 3610 and PR 3620. \*Not available for graduate credit. FA, SP.

**PR 4685 Strategic Public Relations Case Analysis (3)** Public relations problems of individual business and civic organizations; analysis of actual and proposed solutions. The class includes expanded discussions of public relations theories and their applications. Prerequisites: PR 3610 and PR 3620; **W** ENGL 1020 and **W** ENGL 1030 or **W** CTE 3060 or **W** ENGL 1080 with a grade of C or better; and Admission to the PR program. FA, SP.

**PR 4690 Public Relations Campaigns (3)** Capstone course and overview of the public relations campaign process with actual "hands on" application. Students plan, organize, write and pitch an actual public relations campaign. When the context allows, implementation follows. The PR Program capstone assessment project also takes place in this course. Prerequisites: PR 4680 and PR 4685; and Admission to the PR program. FA, SP.

## PSY - Psychology

**PSY 1000 Orientation to Psychology (1)** Introduction to the discipline of Psychology, focusing on strategies to promote success in the major. Students learn about expectations for the major and career options. Prerequisite: Psychology major. FA, SP, SU.

**W PSY 1100 General Psychology (3)** A general introduction to the science of behavior, surveying the broad field of psychology and the methods of investigation. FA, SP, SU. ONL.

**W PSY 1320 Psychology of Personal Adjustment (3)** A general overview of major theories, concepts, and principles in psychology that can be applied to issues of personal and social adjustment. FA, SP, SU. ONL.

**PSY 2100 Research Methods (3)** Introduces the basic skills of literature search, experimental design, research methodology, and research reporting. Prerequisites: **W** PSY 1100 and PSY 1000 with a C or better or concurrently.

**PSY 2110 Research Design and Analysis I (4: 4 lecture, 0 lab)** Rationale and methods for designing, conducting, and analyzing research. PSY 2120 must be taken the following semester. Includes scheduled lab. Prerequisites: **W** PSY 1100; PSY 1000 with a C or better or concurrently. FA.

**PSY 2120 Research Design and Analysis II (4: 4 lecture, 0 lab)** Rationale and methods for designing, conducting, and analyzing research. Continuation of PSY 2110. Includes scheduled lab. Prerequisite: PSY 2110. SP.

**PSY 2130 Learning (3)** A basic course for students planning to major in psychology. Emphasis on fundamental concepts and theoretical approaches to learning. Prerequisite: **W** PSY 1100. FA, SP. ONL.

**W PSY 2220 Child Psychology (3)** Interaction of biological and environmental factors in the growth of the child from conception to maturity. Prerequisite: **W** PSY 1100 or **W** EDFL 2240. FA, SP, SU. OLO.

**PSY 3010 Introduction to Applied Behavior Analysis (4)** An introduction to use of behavior analysis and therapy procedures across the lifespan. Prerequisite: PSY 2130 with a B or better. FA.

**PSY 3110 Motivation (3)** Consideration of the causal factors of human

and animal behavior that impel organisms to persist in goal-seeking behavior. Attention is given to the physiological and psychological motives, and the various theoretical positions. Prerequisite: PSY 2130. FA. OLO.

**PSY 3120 Brain and Behavior (3)** Introduces the student to the fundamental structures, systems, theories, methods, and practical principles involving the relationship between the nervous system and human behavior. At completion of the course, the student should understand the basic structure and function of the major components of the nervous system, sensory system structures and functions; and those specific nervous system components associated with a variety of behaviors and processes. Prerequisite: PSY 1100 and junior standing.

**PSY 3130 Physiological Psychology (4: 4 lecture, 0 lab)** A survey of the relationship between physiological mechanisms and behavior. Course includes scheduled laboratory. Prerequisites: PSY 1100; PSY 2100 or PSY 2120; and junior standing. An additional fee is associated with this course. FA, SP.

**PSY 3220 Life-Span Development (3)** Theories of development, universal features of human development and its individual variations throughout the life-span of the individual. Prerequisite: PSY 1100 or EDFL 2240. FA, SP, SU. ONL.

**PSY 3340 Social Psychology (3)** Analysis of individual and group behavior in sociocultural settings. Written and hands-on observation assignments facilitate connections between theories of social behavior. Professional development activities. Prerequisite: PSY 1100 and junior standing. FA, SP, SU. ONL.

**PSY 4000 Special Projects in Psychology\* (1-3)** Individual or group study of problems in special areas of interest. *May be repeated for a maximum of 5 semester hours.* Prerequisites: PSY 1100 and junior standing. \*Not available for graduate credit. FA, SP, SU.

**PSY 4050 Positive Psychology (3)** The rigorous study of what is right and positive about people and institutions. The course presents an introduction to the core assumptions and research findings associated with human strengths and positive emotions. The course also explores interventions and applications informed by this perspective. Prerequisite: PSY 1100. SP. ONL.

**PSY 4110 History of Psychology\* (3)** Capstone course for the major where multiple assessments are completed including an exit exam. Includes historical analysis of the field and connections with students' professional development. Prerequisites: PSY 2120 or (PSY 2110 and PSY 4520); PSY 2130; PSY 3120 or PSY 3130; PSY 3220; PSY 3340; PSY 4440; PSY 4310 or concurrently. \*Not available for graduate credit. FA, SP.

**PSY 4130 Sensation and Perception (3)** Relationship between sensory occurrences and the experiences of the person. Prerequisite: PSY 1100 and junior standing. FA, SU. ONL.

**PSY 4140 Psychology of Human Sexuality (3)** An overview of theories, research and contemporary issues in the scientific study of human sexual behavior and experience. Topics may include: research methods, physiology, arousal and response, gender identity, gender differences, orientation, sexual variations, and attraction and love. SU. ONL.

**PSY 4150 Cognitive Psychology (3)** An overview of current theories of processes involved in human thinking with emphasis on models of memory, information processing, language and mental representations. Prerequisites: PSY 1100 and junior standing. SU. ONL.

**PSY 4180 Seminar in Psychology (1-3)** Selected issues not covered in theory-practicum courses. *May be repeated for a maximum of 6 semester hours.* Prerequisites: PSY 1100 and junior standing. FA, SP, SU. ONL.

**PSY 4200 Applied Behavior Analysis With Children and Youth\* (4)** Use of behavior analysis and therapy with normally developing and intellectually and developmentally disabled children and youth. A grade of B or better required to obtain the Certificate in ABA. Prerequisite: PSY 2130, PSY 3010 each with a B or better. \*Not available for graduate credit. SU. ONL.

**PSY 4230 Psychology of Adolescence (3)** Developmental factors and problems common to the period from puberty to adulthood with emphasis upon conditions leading to optimal development. Prerequisites: PSY 1100 or EDFL 2240; and junior standing. FA, SP, SU. ONL.

**PSY 4240 Psychology of Aging (3)** Introduces psychological problems of aged population including: physical functioning, age changes in perception, memory, learning, problem solving, personality, environmental influences, death and dying. Prerequisites: PSY 1100 and junior standing. FA. OLO.

**PSY 4310 Theories of Personality (3)** Major theories of personality, past and present. Prerequisite: PSY 1100 and senior standing. FA, SP, SU. ONL.

**PSY 4320 Psychology of Women (3)** An overview of the theories of personality as applied to women, biological determinants of feminine behavior, the dynamics of sex-role development, and the psychological implications of traditional versus modern roles for women. Prerequisites: PSY 1100 and junior standing. SP. ONL.

**PSY 4330 Multicultural Psychology (3)** This knowledge-based course is an introduction to cultural and minority status issues in psychology and the role of multicultural issues in mainstream research. FA, SP, SU. OLO.

**PSY 4440 Abnormal Psychology (3)** A descriptive course dealing with the etiology, diagnosis, and treatment of mental disorders of functional and organic origin. Prerequisite: PSY 1100 and junior standing. FA, SP, SU.

**PSY 4500 Introduction to Psychological Measurement (3)** An introduction to the basic psychometric theory, concepts, and procedures; familiarization with the major instruments in the field. Course includes scheduled laboratory. Prerequisites: PSY 2110 and junior standing. SP.

**PSY 4520 Statistics for the Behavioral Sciences (3)** Basic statistical methods. The techniques used to analyze frequency distributions, correlations, and tests of significance. FA, SP, SU. ONL.

**PSY 4540 Introduction to Counseling Psychology (3)** Introduces theories and practice concepts of counseling psychology while exploring professional development issues relative to students pursuing this field. Prerequisite: PSY 1100. SU.

**PSY 4600 Industrial/Organizational Psychology (3)** Psychological principles and methods applied to industrial and organizational settings, with emphasis on research design, workplace procedures, and statistical techniques. Professional development activities. Prerequisites: PSY 1100 and junior standing. FA, SP.

**PSY 4720 Applied Behavior Analysis With Individuals With Intellectual and Physical Disabilities (3)** Basic principles and practical approaches to the rehabilitation of mentally retarded or handicapped and emotionally disturbed clients. Prerequisites: PSY 2130, PSY 3010 each with a B or better.

**PSY 4730 Cognitive-Behavioral Intervention (4)** Description of contemporary cognitive and behavioral treatment procedures for children and adults. Prerequisite: PSY 3010 with a grade of B or better. FA, SP.

**PSY 4740 Assessment and Intervention with Law Offenders (3)** History and philosophy of penology, theories of criminal personality, and rehabilitation procedures; course will include theory and practical work experience. Prerequisites: PSY 1100 or CJ 1000 or SOC 3890; and junior standing.

**PSY 4750 Field Experience in Applied Behavior Analysis\* (1-3)** Application of behavioral assessment methods, including functional analysis of behavior, and implementation of behavior analytic interventions in a field setting. *Must be taken for pass/fail credit only.* Prerequisites: PSY 2130, PSY 3010, PSY 4200 and PSY 4730. PSY 4750 may be taken concurrently with PSY 4730 or PSY 4200, with instructor's permission. A grade of P (Pass) in PSY 4750 must be obtained to receive the Certificate in Applied Behavior Analysis. \*Not available for graduate credit.

## REL - Religious Studies

**REL 1510 Exploring Religions (3)** Definitions, experiences, expressions, beliefs, socio-cultural contexts, and concept of self within religious traditions and practices.

**REL 2010 Origins of Judaism: Patriarchs, Prophets, and Kings (3)** An examination of the origins of ancient Israelite religion and Judaism, focusing on the texts and history of the ancient Near East and Israel. Coverage begins in prehistory and runs through the second century of the Common Era.

**REL 2015 Global Judaisms (3)** An examination of the ways in which Jewish communities are now and have historically been importantly 'local' in terms of ethnicity and culture, reflecting their particular histories and concerns, and are also part of a broader, global Jewish community of interest and belief.

**REL 2020 Early Christian Literature and History: Jesus, Paul, and the Church (3)** An examination of the origins of Christianity, focusing on early Christian texts and the historical and literary contexts that shaped those texts.

**REL 2025 Global Christianities (3)** An examination of the ways in which Christian communities are importantly 'local' in terms of ethnicity and culture, reflecting their particular histories and concerns, but are also part of a broader, global Christian community of interest and belief.

**REL 2030 Origins of Islam: The Prophet, the Qur'an, and the Rise of Islamic Civilization (3)** An examination of the early centuries of Islam, focusing on early Islamic texts and cultures and the historical contexts and forces that shaped those texts and cultures. Includes discussion of the Prophet, the Qur'an, the Caliphates, and jihad.

**REL 2035 Global Islams (3)** An examination of the ways in which Islamic communities are importantly 'local' in terms of ethnicity and culture, reflecting their particular histories and concerns, and are also part of a broader, global Islamic community of interest and belief.

**REL 2040 Hinduism (3)** Investigation of Hindu history, beliefs, practices, art and music, as well as its influence on India and western intellectual life today.

**REL 2050 Buddhism (3)** History and survey of Buddhism.

**REL 2060 Native American Religions (3)** A selected survey of Native American religious traditions in the United States.

**REL 2070 Religions of Africa (3)** Explores the diversity and religious traditions in Africa, the Caribbean and among African-Americans in the U.S., emphasizing beliefs, rituals and ethical constraints.

**REL 2210 Religions in America (3)** Historical development of American religious pluralism.

**REL 2220 New Religions (3)** An international survey of "cults" and new religions during the past 200 years.

**REL 2310 World Views and Values (3)** Studies in contemporary religious-ethical problems. Topics include biomedical, technological, ecological, gender, corporate responsibility, war and peace, terrorism, racism, and death and dying.

**REL 3010 Religion and Poverty (3)** An examination of the ways in which various religions address issues of poverty and the poor. Course focus will vary, but will always include consideration of at least one Abrahamic and one non-Abrahamic religion.

**REL 3020 Religion, Gender, and Sexuality (3)** An examination of the ways in which various religions address issues of gender and sexuality. Course focus will vary, but will always include consideration of at least one Abrahamic and one non-Abrahamic religion.

**REL 3030 Religion, Magic, and the Supernatural (3)** An examination of the ways in which various religions separate 'magic' from 'religion,' and how they interact with the supernatural. Course focus will vary, but will always include consideration of at least one Abrahamic and one non-Abrahamic religion.

**REL 3040 Religion and Medicine (3)** An examination of the ways in which various religions address issues of illness and injury, including questions of divine punishment, medical treatment, and faith healing. Course focus will vary, but will always include consideration of at least one Abrahamic and one non-Abrahamic religion.

**REL 3900 Special Projects in Religion (1-3)** Individual or group study of special areas of interest in Religious Studies not addressed in existing courses. Includes travel seminars. *May be repeated.*

**REL 4900 Special Topics in Religion (3)** Study of special topics in religions. *May be repeated.*

## SAFE - Safety Sciences

**SAFE 1000 Exploring the Safety Sciences (1)** An overview of safety as an academic endeavor including consideration of the sub disciplines of safety, requirements of students, and professional opportunities.

**SAFE 1700 Introduction to Security (3)** A survey of the role of security in society with emphasis on industrial and government security.

**SAFE 1800 Principles of Emergency Services (3)** Provides an overview to fire protection and emergency services; career opportunities in fire protection and related fields; culture and history of emergency services; fire loss analysis; organization and function of public and private fire protection services; fire departments as part of local government; laws and regulations affecting the fire service; fire service nomenclature; specific fire protection functions; basic fire chemistry and physics; introduction to fire protection systems; introduction to fire strategy and tactics; life safety initiatives.

**SAFE 2010 Practical Safety and Security (3)** A critical examination of the role of safety in today's world. Enhances the student's critical thinking

processes so the learner can analyze variables influencing risks associated with life's activities.

**SAFE 2700 Physical Security Systems (3)** Physical security hardware as applied in business, industry, and government.

**SAFE 2800 Fire Prevention (3)** Provides fundamental knowledge relating to the field of fire prevention. Topics include the history and philosophy of fire prevention, organization and operation of a fire prevention bureau, use and application of codes and standards, plans review, fire inspections, fire and life safety education, and fire investigation. Prerequisite: SAFE 1800.

**SAFE 2900 Applied Sciences for Professional Studies (3)** Utilizes lectures and interactive case studies to develop the learner's understanding and mastery of physical science and math and their practical application as problem-solving tools to address unique challenges associated with a variety of occupational fields such as construction, engineering, safety and health, criminal justice, and aviation.

**SAFE 3000 Principles of Accident Causation and Prevention (3)** Traces the development of the safety movement, provides a background useful in handling problems and procedures of typical school, industrial, transportation, civil defense, and emergency safety programs.

**SAFE 3015 Emergency Preparedness (3)** Legal responsibilities of environmental and human protection. An examination of staff functions and responsibilities during major emergencies, resulting from human errors and natural disasters, as they influence human and environmental loss potentials.

**SAFE 3070 Safety Leadership (3)** Problems of behavior, causes of accidents, and the application of principles of psychology, philosophy, and ethics in the development and management of safe behavior on and off the job.

**SAFE 3120 Industrial Hygiene (3)** The recognition, evaluation and control of workplace health hazards. Prerequisites: SAFE 3000 and MATH 1111 and (CHEM 1103 or CHEM 1104), each with a grade of C or better.

**SAFE 3430 Industrial Hazard Control (3)** The techniques for the control of mechanical, electrical and chemical hazards. The Occupational Safety and Health Standards which interface with these areas will also be included. Prerequisites: SAFE 1000 with a grade of C or better; and SAFE 2900; and SAFE 3000 with a grade of C or better.

**SAFE 3700 Security Organization and Management (3)** Organization and management of security programs in business, industry, and government.

**SAFE 3800 Building Construction for Fire Protection (3)** Provides the components of building construction related to firefighter and life safety. The elements of construction and design of structures are shown to be key factors when inspecting buildings, preplanning fire operations, and operating at emergencies.

**SAFE 4000 Ergonomics in Safety and Health (3)** An introduction into the role and application of ergonomics in a comprehensive safety program.

**SAFE 4010 Accident Investigation (3)** Fundamentals and techniques of investigating accidents. Prerequisites: SAFE 3120 and SAFE 3430, each with a grade of C or better; and SAFE 4025; or graduate status.

**SAFE 4015 School Safety, Security and Crisis Management (3)** Provides school personnel with current information addressing school safety and security needs, including an analysis of threat identification, violence prevention, safety plans, and crisis response.

**SAFE 4020 Legal Aspects of Safety and Health (3)** An investigation of the legal problems confronting the safety and health specialist. Prerequisite: SAFE 3000 or graduate status.

**SAFE 4025 Workers' Compensation and Legal Aspects of Safety (3)**

An investigation of the legal problems confronting the safety and health profession and an overview of the principles and statutes that govern workers' compensation as they apply to the industrial setting. Prerequisite: SAFE 3000 with a grade of C or better.

**SAFE 4035 Safety Program Management (3)** Examination of theory and practices of safety and health management. Includes planning programs, contemporary safety and health management practices, and programmatic impact of organizational theory. Prerequisite: SAFE 4940 or graduate status.

**SAFE 4055 Safety Capstone Experience\* (3)** Integration of safety information using conceptual and technical data to resolve safety and health issues. The case study approach will be emphasized. Prerequisite: SAFE 4010. \*Not available for graduate credit.

**SAFE 4140 Safety and Health Laboratory (3)** A lab course using

instrumentation commonly used in the evaluation of the workroom environment and equipment for safety. Prerequisites: SAFE 3120 and CTE 3060, each with a grade of C or better, or graduate status. An additional fee is associated with this course.

**SAFE 4150 Noise Measurements (2)** Physics of sound, measurement and control of noise. Laboratory required. Prerequisites: SAFE 4140 with a grade of C or better or graduate status; PHYS 1101 or PHYS 1103 or PHYS 1104 or PHYS 2121 with a grade of C or better.

**SAFE 4160 Industrial Ventilation for Environmental Safety and Health (3)** Industrial ventilation systems designed to control health and safety hazards in the work environment with emphasis given to the design of local exhaust systems. Prerequisite: SAFE 4140 with a grade of C or better, or graduate status.

**SAFE 4215 Transportation and Storage of Hazardous Materials (3)** A study of the state-of-the-art of safe methods for the transportation and storage of hazardous materials. Prerequisite: CHEM 1103 or CHEM 1104 with a grade of C or better, or graduate status.

**SAFE 4250 Traffic Engineering (3)** Planning, design and operation of effective and efficient traffic movement systems. Various types of traffic studies, traffic control techniques and devices, traffic flow patterns, street lighting and street and parking are presented and discussed. Students participate in field studies.

**SAFE 4260 Management of Fleet Safety Programs (3)** The role and responsibilities transportation officials have in the administration and operation of a motor fleet safety program; the study of U.S. Department of Transportation Regulations.

**SAFE 4300 Agricultural Safety (3)** The history of and need for agricultural safety, operating guidelines for machines and chemical handling and application. A review of occupational health laws and how they relate to the agricultural workforce. FA.

**SAFE 4425 Safety and Health Legislation and Standards (3)** A comprehensive study of legislation and standards designed to protect the worker.

**SAFE 4430 Workers Compensation Legislation (3)** An overview of the principles and statutes that govern workers compensation as they apply to the industrial setting. Prerequisite: SAFE 3000 or graduate status.

◆**SAFE 4435 Environmental Compliance (3)** Comprehensive study of federal and state environmental legislation and standards to protect the health and safety of citizens.

◆**SAFE 4440 Environmental Air Quality and Pollution Prevention (3)** Comprehensive study of environmental air quality and pollution prevention techniques.

◆**SAFE 4445 Water Quality and Waste Water Management (3)** Comprehensive study of water quality, waste water management and pollution prevention techniques.

**SAFE 4450 Environmental Remediation (3)** Comprehensive study of environmental remediation, remedial techniques and Best Management Practices.

**SAFE 4510 Loss Control (3)** Provides a background in loss control by investigating professional safety management. Emphasis is placed on incident recall, management's role in loss control, total job observation, total job analysis, and supervisory training. Techniques of implementing a total loss control program are explored. Prerequisite: SAFE 3430 with a grade of C or better, or graduate status.

**SAFE 4515 High Hazard Industries (3)** Evaluation of industries that have higher rates of injuries and/or fatalities on the job. Typical high hazard industries include construction, mining, and oil and gas. Identification of methods to identify, reduce or eliminate hazards in these industries.

**SAFE 4520 Safety and Risk Analysis (3)** Identification of safety risks and analytical treatment of those risks in various work settings.

**SAFE 4560 Systems Safety (3)** Techniques and concepts of hazard control within the constraints of operational effectiveness, time, and cost attained through the specific application of management and scientific principles throughout all phases of a system life cycle. Prerequisite: SAFE 4940 or graduate status.

**SAFE 4700 Special Security Problems (3)** An overview of security as applied to contemporary situations in business, industry, and government.

**SAFE 4710 Security Technology (3)** A survey of security detection, including electromechanical and electronic systems. Future applications of technology are discussed. Prerequisite: college level math course.

**SAFE 4720 Personnel and Information Security (3)** Methods used in screening personnel and safeguarding information.

**SAFE 4800 Water and Sprinkler Systems Analysis (3)** Water supply,

how to determine quantity, and basic fire service water requirements. An in-depth study of the design, installation, operations and maintenance of sprinkler systems that use water. Prerequisite: MATH 1111. FA.

**SAFE 4810 Fire Extinguishing and Alarm Systems (3)** Basic types of extinguishing systems, other than sprinkler systems, and their use. Fire alarm systems, their use, installation and components.

**SAFE 4820 Fire Protection Systems\* (3)** Provides information relating to the features of design and operation of fire alarm systems, water-based fire suppression systems, special hazard fire suppression systems, water supply for fire protection, and portable fire extinguishers. \*Not available for graduate credit.

**SAFE 4830 Fire Investigation (3)** Fire investigation techniques with emphasis on fire causation, equipment, evidence, and reporting. Prerequisite: SAFE 1800 or graduate status.

**SAFE 4850 Industrial Fire Protection (3)** The recognition, control or elimination of fire hazards in industrial settings. Prerequisite: SAFE 3120 with a grade of C or better, or graduate status.

**SAFE 4900 Directed Studies (1-6)** Individual or group study of problems in special areas of interest. *May be repeated for a maximum of 6 semester hours.*

**SAFE 4910 Special Projects in Safety Sciences (1-3)** Individual or group study of problems in special areas of interest. *May be repeated for a maximum of 6 semester hours.*

**SAFE 4940 Statistical Analysis for Risk Management (3)** Mathematical and statistical methods designed for the efficient collection and rational interpretation of data by individuals responsible for analysis in a variety of settings. Prerequisite: SAFE 2900 or graduate status.

**SAFE 4950 Food Safety (3)** Comprehensive study of food safety, ion of food hazards, risk analysis and systems for food safety and risk prevention.

**SAFE 4980 Practicum in Safety Sciences\* (1-6)** Individual practical work projects in the field of Environmental, Safety and Health. *May be repeated for a maximum of 6 semester hours.* Prerequisite: SAFE 4140 with a grade of C or better. \*Not available for graduate credit.

**SAFE 4990 Internship in Safety Sciences\* (1-6)** Internships are based upon student preparation and interest. Actual work experiences in education, institutions, government, industry, or business are provided. *May be repeated for a maximum of 6 semester hours.* Prerequisite: departmental approval and must have completed one-half of major/minor courses in area of study. \*Not available for graduate credit.

## SM - Sport Management

**SM 2100 Introduction to Sport Management (3)** An introduction to the field of sport management, introducing the concepts, scope, organization and common practices in the sport management industry.

**SM 3300 Leisure and Sport (3)** Examination of the role of leisure services in the 21st century including an in-depth analysis of relevant concepts, industry dynamics, and trends. Prerequisite: SM 2100.

**SM 4000 Seminar in Sport Management\* (3)** Study and discussion of professional issues, trends, and basic risk management principles in a seminar format. Prerequisite: junior or senior standing and approval of the instructor. \*Not available for graduate credit.

**SM 4200 Applied Sport Marketing\* (3)** The study of theoretically based provisions of opportunities in recreational sport. Emphasis is on understanding all aspects of recreational sport programming. Prerequisites: SM 2100 and MKT 3405. \*Not available for graduate credit.

**SM 4210 Sport and Media\* (3)** Introduce students to the importance of sport to the mass media, the work of sport journalists and sport broadcasting. Students will gain factual knowledge about the sport industry and specifically the symbiotic relationship between sport and the media. Prerequisites: SM 2100 and SM 4200. \*Not available for graduate credit.

**SM 4220 Sport Sponsorship and Retention\* (3)** Provide students with theoretical and empirical knowledge of sport sponsorship. Students will master topics including marketing, brand equity, marketing communication theories, sport sponsorship evaluations, and sport sponsorship proposals. Prerequisites: SM 2100 and SM 4200. \*Not available for graduate credit.

**SM 4300 Recreational Sport Management\* (3)** A study of theoretically based provisions of opportunities in recreational sport. Emphasis is on understanding all aspects of recreational sport programming. Prerequisites: SM 2100 and SM 3300. \*Not available for graduate credit.



**SM 4400 Sport Communication\* (3)** Provide an introduction to the area of sport communication. Topics include: historical and theoretical features of the field, sport information, public relations, media production, personal and organizational processes, sport media, services and support systems, and sociological and legal aspects. Prerequisite: SM 2100. \*Not available for graduate credit.

**SM 4500 Sport Leadership\* (3)** A study of leadership theories, concepts, and applications as they apply to athletic and sport organizations. This course will explore traits and behaviors of leaders, power and influence dynamics between leaders and led, leading groups, and effective sport organization processes. Prerequisite: SM 2100. \*Not available for graduate credit.

**SM 4700 Sport Facility Management\* (3)** An introduction to sport facility management, facility development, facility systems and operation, and facility administration. Prerequisite: SM 2100. \*Not available for graduate credit.

**SM 4720 Managing Sport Events\* (3)** An introduction to sport event management through a practical application of foundational concepts. Prerequisite: SM 2100. \*Not available for graduate credit.

**SM 4980 Internship\* (6)** A 400-hour field experience applying sport management principles and theories in an approved sport management setting. Prerequisite: SM 4000 and consent of instructor. *May be repeated for a maximum of 12 semester hours.* \*Not available for graduate credit.

## SOC - Sociology

**SOC 1800 General Sociology (3)** Explores the relationships of individuals, groups, and society in the context of changing social institutions. Addresses basic concepts and subfields in sociology. FA, SP, SU. ONL.

**SOC 1830 Social Problems (3)** The sociology of social problems; background and analysis of selected social problems such as race, crime, population, civil rights, poverty; social changes in light of social controls and democratic values.

**SOC 2805 Introduction to Social Research (3)** An overview of the concepts and practice of research including measurement, sampling, design, basic descriptive statistics and ethics. Attention to both qualitative and quantitative approaches. FA, SP.

**SOC 2825 Family and the Life Course (3)** Examination of theory and research on families with a focus on the life course.

**SOC 2845 Social Inequality (3)** A theoretical and methodological examination of the relationships between social class, inequality, and mobility. FA.

**SOC 2850 Institutions and Social Action (3)** Introduces theoretical approaches to modern social institutions and offers a critical examination of strategies of social action intended to intervene within institutional contexts. SP.

**SOC 2855 Aging in American Society (3)** Exposes students to the basics of aging, theories of aging, and applied issues. Political and economic forces that impact the aging process and older adults in the United States are addressed.

**SOC 3810 Culture and Society (3)** Examines culture including art, popular culture, folk/ethnic culture, consumer culture, and post-modern culture. Emphasis on meaning and power.

**SOC 3815 Urban Sociology (3)** Urbanization, rise and growth of cities; attention to demography, ecology and changes in urban society; social problems such as land utilization, housing, slums, politics, crime, and living standards.

**SOC 3820 Popular Culture (3)** Exploration of the major theories of popular culture including production, consumption, taste, resistance, and audience.

**SOC 3825 Race and Ethnic Relations (3)** The study of principles, processes and consequences of interracial and ethnic group relations. Emphasis on the social construction of ethnicity, ethnic stratification, and ethnic movements. FA, SP.

**SOC 3830 Collective Behavior (3)** An application of social-psychological principles to various forms of collective phenomena, including cults, civil disturbances, and social movements.

**SOC 3840 Sociology of Sport (3)** An investigation and analysis of the relationships between sport and society. Focus will be upon the development and changing nature of sport as an institution in modern society.

**SOC 3845 Social Deviance (3)** Exploration of the major theories of social norms and social deviance across a variety of social contexts including legal and non-legal, underprivileged and privileged.

**SOC 3870 Personality and Society (3)** Emphasizes theories of micro-sociological principles. Focuses on interpersonal relationships and how issues such as socialization and identity impact human behavior and views of the self.

**◆SOC 3885 Globalization and the Future (3)** Explores the impact of the globalization phenomenon upon the future development of the world's economic, political and sociocultural aspects.

**SOC 3890 Criminology (3)** The nature and characteristics of crime and criminals; the historical perspectives of criminology; theoretical analysis of criminal behavior. ONL. FA, SP, SU.

**SOC 3895 Outsiders and Outcasts (3)** An exploration of the ideas of marginality and the cultural processes of inclusion/exclusion including exiles, immigrants, refugees, ethnic minorities, and the homeless.

**◆SOC 4805 Environment and Society (3)** Examination of the social debates around the environment including wilderness, natural resource use, agriculture, recreation, environmentalism, and green production and consumption.

**SOC 4815 Special Projects in Sociology (1-6)** Study, interpretation, and discussion of special topics and problems in sociology. *May be repeated for a maximum of 6 semester hours.*

**SOC 4850 Work and the Modern Society (3)** Critical inquiry into the workings of modern society and its cultures and subcultures, ideologies, institutions, elites, classes, and the processes of power relations.

**SOC 4855 Family Diversity (3)** Focus on the institutional implications of the family. Diversity in ethnicity, sexuality, and class are emphasized. Intersection of work and family is explored. Prerequisite: 6 semester hours of sociology, graduate status, or consent of instructor.

**SOC 4860 Sociological Thought\* (3)** Assessment of current sociological thought as it is reflected by outstanding scholars in the field. Prerequisite: SOC 2845 or SOC 2850 and 3 additional semester hours of sociology. \*Not available for graduate credit.

**SOC 4872 Sociology of Organizations (3)** The purpose of the course is to give primary attention to sociological approaches to organizations. The course will examine the development of sociological thought about the origins and modern analysis of organizations. An attempt would be made to recognize and take into account the contribution of other social sciences and management theory in our analysis of organizations. An important question we will attempt to answer is; how does the organization of the market economy and society decisively manifest definite relationships and processes? We will explore organizations in relation to their environments, to other organizations and particularly to the states. Finally, a comparative, global focus on organizational issues will be discussed.

**SOC 4875 Medical Sociology (3)** Social factors and institutional settings for physical and mental health care; public needs and medical services; research in medical sociology.

**SOC 4885 Religion and Society (3)** The structure and function of religion in society; social sources of religions; religion and the individual. Prerequisite: 6 semester hours of sociology, graduate status, or consent of instructor.

**SOC 4890 Social Survey Research\* (3)** Major concepts in social survey research design, measurement, sampling, and data collection techniques. Quantitative analysis of survey data and micro-computer applications. Prerequisite: SOC 2805. \*Not available for graduate credit.

**SOC 4894 Sociology of Aging (3)** Seminar examining the process of aging in relation to demographic, economic, psychological, and sociological implications with an emphasis on sociological principles and perspectives. Prerequisite: junior standing, senior standing, or graduate status. FA.

**SOC 4895 Senior Seminar in Public Sociology\* (3)** For senior Sociology majors to explore the use and application of Sociology in public life and as a career. Cumulative senior project required. Prerequisite: Sociology major and senior standing or consent of department chair. \*Not available for graduate credit.

## SOSC - Social Science

**SOSC 4050 The Social Studies\* (3)** The "structures" of the disciplines and practice in redesigning university course work for high school lessons. \*Not available for graduate credit.

**SOSC 4074 Methods of Teaching Social Studies\* (3)** Prerequisites: admission to Teacher Education Program and The Social Studies course (4050 - undergraduates only). Methods of Teaching Social Studies should be taken the semester prior to the Professional Semester (student teaching). Double majors must take a methods course for each major. \*Not available for graduate credit.

**SOSC 4972 Literacy in Social Studies\* (2)** Prepares the social studies pre-service teacher with the skills and knowledge necessary to understand reading and writing in the social studies content area. Emphasis on proper implementation of instructional interventions for differing levels of literacy needs in the social studies classroom. \*Not available for graduate credit.

**SOSC 4973 Secondary Classroom Management in Social Studies\* (2)** Prepares the social studies pre-service teacher with the skills and knowledge necessary to understand, create and implement a classroom management plan in a social studies classroom. \*Not available for graduate credit.

**SOSC 4974 Social Studies Assessment\* (1)** Prepares the social studies pre-service teacher with the skills and knowledge necessary to understand, prepare, and execute assessments in the social studies classroom. \*Not available for graduate credit.

## SOT - School of Technology

**SOT 3022 Internship in Technology (1-6)** Provides practical application and experience in cooperating industry and business. Students submit written reports. Evaluation by on-job supervisor and internship coordinator. *May be repeated for a maximum of 6 semester hours.* Prerequisites: 20 semester hours of program offerings, minimum undergraduate GPA of 2.00 and permission of department chair.

**SOT 4000 Special Projects in Technology (1-3)** Investigation of contemporary problems and issues in technology by selected individuals or groups. *May be repeated for a maximum of 6 semester hours.*

**SOT 4210 Innovations Management for CADD\* (3)** Applied innovation management principles are analyzed and synthesized by Design & Drafting Technology majors. Design & Drafting Technology-focused topics include: industry dynamics, technological innovation, innovation strategies, collaboration, product innovation management, and product development team management and innovation deployment strategies with case studies for each focused topic. Prerequisite: 27 hours of CADD classes. \*Not available for graduate credit.

**SOT 4570 Computer Graphics (3)** Computer generated presentation graphics utilizing a variety of software programs on numerous hardware configurations. Experiences will include production of laser prints, ink-jet prints, transparencies, color slides, and plots.

## SOWK - Social Work

A student may enroll in a course offered by the Social Work Program only if a grade of C or better is earned in each of the course's prerequisites taken.

**SOWK 2600 Introduction to Social Welfare and Social Work (3)** Overview of individual and societal values and perspectives which impact social policy, programs and services that promote well being for individuals, families, groups and communities.

**SOWK 3601 Social Work Practice and the Agency Experience (3)** Presents a generalist framework for practice with individuals, families, groups, organizations and communities. Students observe application of this practice framework in social work practice setting. Prerequisite: SOWK 2600 with a grade of C or better.

**SOWK 3605 Methods of Inquiry and Evaluation for Social Workers (3)** Advanced research methods course for undergraduate social work majors, including quantitative and qualitative methods and data analysis and case/program-level evaluation. Open to social work majors only. Prerequisite: SOC 2805 with a grade of C or better.

**SOWK 3610 Social Work Practice: Basic Skills (3)** Development of interpersonal skills and interviewing techniques for micro, mezzo, and macro levels of generalist practice. Open to social work majors only. Prerequisite: SOWK 3601 with a grade of C or better.

**SOWK 3612 Human Behavior Across the Lifespan (3)** Examines human development and behavior across the life span, studying essential biophysical, psychological and social dimensions, emphasizing the fundamental reciprocity between persons and society/culture.

Prerequisites: SOWK 3601 with a grade of C or better or concurrently; **BIOL 2010** or concurrently.

**SOWK 4610 Special Topics in Social Work (3)** Selected Topics of contemporary interest in social work or specialized fields of practice; variable content. *May be repeated for a maximum of 9 semester hours.* Prerequisite: SOWK 3601 with a grade of C or better or concurrently or graduate status or consent of instructor.

**SOWK 4612 Human Behavior Social Systems\* (3)** Utilizes a social systems approach to examine the processes of human behavior within groups, organizations, communities and societies/cultures. Prerequisite: SOWK 3601 with a grade of C or better or concurrently. \*Not available for graduate credit.

**SOWK 4620 Social Services and Policy with Older Adults (3)** Development of public policy and social service programming. Present and potential utility of individual, group and community intervention modalities as they relate to both the private troubles and public issues of aging. Prerequisite: SOWK 3601 with a grade of C or better or concurrently or graduate status or consent of instructor. FA.

**SOWK 4630 Social Work Practice: Intervention with Families and Groups\* (3)** Integrates knowledge, theory, values and interviewing skills for assessment and intervention planning with individuals, families and groups. Prerequisites: Admission to the B.S.W. program; SOWK 3610 with a grade of C or better. \*Not available for graduate credit.

**SOWK 4640 Social Work Practice: Intervention with Communities and Organizations\* (3)** In-depth application of the generalist model of social work practice with an emphasis on macro-level skills. Open to social work majors only. Prerequisites: SOWK 3601 with a grade of C or better; SOWK 4612 with a grade of C or better. \*Not available for graduate credit.

**SOWK 4650 Social Policy and Economic Justice\* (3)** Develops an operational and critical understanding of the relationships among social welfare policy, social and economic justice issues, and social work practice. Prerequisites: Admission to the B.S.W. program; SOWK 2600 with a grade of C or better; consent of instructor. \*Not available for graduate credit.

**SOWK 4660 Field Practicum\* (9)** Educationally directed 500-hour field experience in a social service agency under qualified agency supervision. Prerequisites: Full admission to the B.S.W. program; all other required major courses must be completed; consent of Coordinator of Field Education. Corequisite: SOWK 4661. \*Not available for graduate credit.

**SOWK 4661 Field Practicum Seminar\* (3)** This capstone course integrates knowledge for beginning level professional development including ethical decision making, with group processing of varied practicum experiences. Prerequisites: Full admission to the B.S.W. program; all other required major courses must be completed; consent of the Coordinator of Field Education. Corequisite: SOWK 4660. \*Not available for graduate credit.

## SPAN - Spanish

**SPAN 1601 Elementary Spanish I (3)** Fundamentals of Spanish pronunciation, the building of basic vocabulary and patterns, oral work, studies in structure, and reading selections. Not open to native speakers or students who have had three years of high school Spanish without the permission of the department chair.

**SPAN 1602 Elementary Spanish II (3)** A continuation of Spanish I, with increased attention to grammar. Not open to native speakers or students who have had four years of high school Spanish without the permission of the department chair. Prerequisite: SPAN 1601.

**SPAN 1611 Elementary Spanish I for Healthcare Professionals (3)** Fundamental principles of Spanish pronunciation, and oral practice; the building of basic vocabulary of words and expressions appropriate to health care; studies in structure, and reading selections. Not open to native speakers or students who have had three years of high school Spanish without permission of the department chair. OLO.

**SPAN 1612 Elementary Spanish II for Healthcare Professionals (3)** A continuation of SPAN 1611. Includes oral practice; the building of basic vocabulary words and expressions appropriate for health care; studies in structure, and reading selections. Not open to native speakers or students who have had four years of high school Spanish without permission of the department chair. Prerequisite: SPAN 1611. OLO.

**SPAN 2601 Intermediate Spanish I (3)** Development of the ability to use the language by oral-aural laboratory drills and readings. Prerequisite: **SPAN 1602**.

**SPAN 2602 Intermediate Spanish II (3)** Continuing development of the ability to use the language on the intermediate level, with more advanced grammar, laboratory work and readings. Prerequisite: **SPAN 2601**.

**SPAN 2603 Spanish Conversation I (3)** Conversational Spanish using culture-based materials emphasizing the four skills: speaking, listening, reading, and writing. Prerequisite: **SPAN 2602**.

**SPAN 2611 Intermediate Spanish I for Healthcare Professionals (3)** A continuation of **SPAN 1612**. Development of oral and writing skills in the target language. Includes oral practice with native speakers; the building of vocabulary appropriate for health care; studies in structure, and reading selections. Prerequisite: **SPAN 1612**. OLO.

**SPAN 2612 Intermediate Spanish II for Healthcare Professionals (3)** A continuation of **SPAN 2611**. Development of oral and writing skills in the target language. Includes oral practice with native speakers; the building of vocabulary appropriate for health care; studies in structure, and reading selections. Prerequisite: **SPAN 2611**. OLO.

**SPAN 2690 Special Topics in Spanish (1-3)** Individual or group work by selected students in carefully chosen fields for intermediate level study. *May be repeated for a maximum of 15 semester hours.* Prerequisites: 6 semester hours of Spanish and consent of the department chair.

**SPAN 3603 Spanish Conversation II (3)** Oral practice in everyday Spanish, discussion, idiomatic usage, listening comprehension, speaking. Prerequisite: **SPAN 2603**.

**SPAN 3623 Spanish Composition (3)** Review of grammar, oral-aural training, and special study of the subjunctive mood. Prerequisite: **SPAN 2602**.

**SPAN 3661 Spanish Civilization and Literature (3)** The social, cultural, literary, and political history of Spain. Prerequisite: **SPAN 2602**.

**SPAN 3662 Spanish American Civilization and Literature (3)** The social, cultural, literary, and political history of Spanish America. Prerequisite: **SPAN 2602**.

**SPAN 4603 Advanced Readings and Oral Expression\* (3)** Emphasis on advanced readings and oral-aural practice in Spanish. Prerequisite: **SPAN 3603**. \*Not available for graduate credit.

**SPAN 4623 Advanced Spanish Composition\* (3)** Oral and written composition; review of more difficult grammatical constructions and idioms. Prerequisite: **SPAN 3623**. \*Not available for graduate credit.

**SPAN 4650 Introduction to Spanish for Business\* (3)** Enhances linguistic and cultural knowledge of Spanish for business and will be conducted primarily in Spanish. Prerequisite: **SPAN 3623**. \*Not available for graduate credit.

**SPAN 4665 Culture and Issues in the Contemporary Spanish-Speaking World\* (3)** An exploration of contemporary political, economic and societal issues affecting Spanish-speaking cultures with emphasis on further developing language skills through discussions and written assignments. Prerequisite: **SPAN 3661** or **SPAN 3662**. \*Not available for graduate credit.

**SPAN 4671 Cinema of the Spanish-Speaking World\* (3)** A survey of Latin American, Spanish and Latino films with emphasis on the cultural contexts in which the films are produced and viewed. Prerequisite: **SPAN 3623**. \*Not available for graduate credit.

**SPAN 4680 Contemporary Literature of the Spanish-Speaking World\* (3)** Literary texts of the 20th and 21st centuries from Spain and Spanish America with emphasis on developing language skills through discussions and written assignments. Prerequisite: **SPAN 3623**. \*Not available for graduate credit.

**SPAN 4690 Special Topics in Spanish\* (1-3)** Individual or group work by selected students in carefully chosen fields for advanced study. *May be repeated for a maximum of 15 semester hours.* Prerequisite: 18 semester hours of Spanish and consent of department chair. \*Not available for graduate credit.

## STCH - Science Teaching

**STCH 1003 Great Concepts in Science (3)** Through an integrated approach, key concepts in the fields of Chemistry, Biology, Physics, and Geoscience are explored to deepen scientific literacy and provide students with the critical knowledge to make informed personal and professional decisions regarding health, safety, resources and the environment.

**STCH 3020 Science and Engineering Practices (3)** A practical introduction to science and engineering practices as well as how scientists do science. Students perform and present their own science investigations and study the relationship between science, technology, engineering, and society.

**STCH 4050 Science Teaching Methods\* (3)** Provides the teacher education candidate with skills and resources for the teaching of science. Students will learn a variety of strategies for both laboratory and classroom instruction. Prerequisite: 16 hours of science content courses including at least one lab course \*Not available for graduate credit.

**STCH 4080 Teaching Secondary Science\* (3)** Provides additional teaching strategies, pedagogy, and resources to make teaching more effective. Includes 25 hours of field experience. Prerequisite: Admission to Teacher Education program. Corequisite: **FLDX 4595**. \*Not available for graduate credit.

## TECH - Technology

**TECH 1040 Technical Mathematics I (3)** Application of the principles of algebra, geometry, and the fundamental concepts of trigonometry to technical work. Designed for associate degree technical programs. Prerequisite: **AE 1030** or one unit of high school algebra.

**TECH 1042 Technical Mathematics II (3)** Application of the principles of numerical and analytical trigonometry, complex numbers, vector algebra and oblique triangle, logarithms, basic analytic geometry and probability theory. Prerequisite: **MATH 1111** or concurrently; or **TECH 1040**

**TECH 2040 Calculus for Technology (3)** Application of the fundamental concepts of differential and integral calculus to technology. Prerequisites: **MATH 1111**; and **TECH 1042** or **MATH 1112**.

**TECH 3050 Technical Career Subjects (1-3)** In-depth competency, skill development, and advanced concepts taught in formal course offerings through explorations of innovative techniques and procedures used in business and industry. *May be repeated for a maximum of 12 semester hours.* Prerequisite: consent of a review committee of three faculty members in the department.

**TECH 4020 Industrial Energy Management (3)** Energy efficient techniques in a variety of industrial settings.

**TECH 4050 Equipment Installation and Maintenance\* (2)** Technical problems in the installation of power equipment; care and maintenance of tools and machines; servicing school equipment; safety. \*Not available for graduate credit.

**TECH 4950 Seminar in Technology Management\* (2)** Capstone course for technology management majors applying and analyzing skills in teamwork, problem solving, and evaluation of current issues through case studies. Prerequisite: senior standing. \*Not available for graduate credit.

## THEA - Theatre

**THEA 1100 Oral Interpretation (3)** Skills used to convey the intellectual, emotional, and aesthetic values of literature to an audience.

**THEA 1400 Script Analysis (3)** Structural and performance dimensions of the playscript. It will focus on the role of the various theatrical artists in developing an effective methodology and application for translating the playwright's script into a public performance.

**THEA 1500 Acting (3)** An extensive study in the theories and techniques of acting.

**THEA 1510 Stage Movement (3)** An extensive study of the body's use in theatrical performance; this class will work with expanding the imagination of bodily expression.

**THEA 1520 Stage Voice (3)** Course is designed to improve and enhance the skills necessary for excellent stage vocal production. Exercises will focus on breath, resonance, articulation and speech dynamics.

**THEA 1600 Stagecraft (3)** Lectures and laboratory experiences in the construction, painting, rigging and shifting of stage scenery. Scene shop work arranged as a portion of the course. An additional fee is associated with this course.

**THEA 1610 Stage Make-up (3)** Materials and methods of application of make-up artistry for cosmetic and character effects on stage.

**THEA 1900 Theatre Practicum (1)** Supervised work on selected problems in play direction, acting, scene design, scene construction, stage lighting, and business management. *May be repeated for a maximum of 3 semester hours.* Prerequisite: consent.

**THEA 2400 Discovering Theatre (3)** An introductory examination of theatre and theatrical production, the work of the individual theatre artists involved in the process, and a survey of the drama and developments of major theatrical periods in theatre history.

**THEA 2610 Design Fundamentals (3)** Survey of the concepts, applications, and techniques of theatrical design through study of the design areas in lighting, costume, scenic, make-up, hair, sound and properties.

**THEA 2620 Costume Technology (3)** Lectures and laboratory experience in sewing, fabric modification, and the craftwork of costume construction. An additional fee is associated with this course.

**THEA 2630 Drafting for the Theatre (3)** Provides students with modern drafting tools and standardized drafting techniques commonly used in theatrical drafting and visual communication for both design and technical purposes.

**THEA 3220 Children's Theatre (3)** The study and practice of producing plays for a children's audience. SP.

**THEA 3500 Advanced Scene Study (3)** The course is designed to enhance the actor's proficiency with character development within the genre of realism. Prerequisite: THEA 1500.

**THEA 3600 Scene Design (3)** Theory and practice of design as applied to scenery for modern theatrical production. Prerequisites: theatre majors, THEA 1600; art majors, ART 2330 or ART 3910.

**THEA 3610 Costume Design (3)** Theory and practice of costume design as applied to theatrical, musical and operatic productions of live theatre.

**THEA 3620 Lighting Design (3)** Theory and practice of lighting design as it applies to the modern theatrical performance.

**THEA 3630 Studio Theatre I (1)** Technical direction of a play in the Studio Theatre series at approximately the junior class level. Prerequisites: THEA 1500, THEA 1600, THEA 3700 and departmental consent.

**THEA 3700 Directing (3)** Problems, principles, and employment of various directing styles, and the adaptation of directing techniques to various physical facilities. Prerequisites: THEA 1500 and THEA 1600.

**THEA 3900 Special Topics in Theatre (1-3)** Individual study and research on topics that are of special interest to the student. *May be repeated for a maximum of 6 semester hours.* Prerequisite: consent.

**THEA 4300 Professional Practices (1-6)** Extended, supervised experiences in any phase of theatre production. Credit allowed will depend upon the nature and scope of the assignment. *May be repeated for a maximum of 10 semester hours.* Prerequisite: consent.

**THEA 4310 Principles of Theatre Management (3)** An in-depth examination of the business theories and practices in modern educational, community, and professional theatre. Box office and publicity work are required.

**THEA 4400 Literature and History of the Theatre I (3)** Works and writers for the stage from the beginning to 1700. The development of theatrical modes and presentation and their influences upon the drama of each period. FA.

**THEA 4420 Literature and History of the Theatre II (3)** Works and writers for the stage from 1700 to 1915. The development of theatrical modes and presentation and their influences upon the drama of each period. SP.

**THEA 4430 American Musical Theatre History (3)** History, literature and production of the American Musical.

**THEA 4440 Literature and History of the Theatre III (3)** Works and writers for the stage from 1915 to present day. The development of theatrical modes and presentation and their influences upon the drama of each period.

**THEA 4500 Advanced Acting (3)** An intensified study of characterization centering around the study of difficult roles, and the adaptation of acting techniques to various styles of acting. *May be repeated for a maximum of 6 credit hours.* Prerequisite: THEA 1500.

**THEA 4510 Period Acting Styles (3)** Examines the craft, methodology, resources and practice of acting in non-realistic (classical and contemporary) dramatic literature. Emphasis on analysis of stylistic determinants in dramatic literature. *May be repeated for a maximum of 6 hours.*

**THEA 4600 Advanced Technical Theatre (3)** Advanced techniques in scenery construction and painting, plastics, and selection of stage equipment. Laboratory exercises will be required. Prerequisite: THEA 1600.

**THEA 4610 Advanced Stage Lighting and Sound (3)** Extensive investigation of stage lighting history and practices in the modern theatre

and the study and use of live and recorded sound as a theatrical art.

Prerequisite: THEA 1600.

**THEA 4620 Period Research (3)** Will examine the art, architecture, fashion, decorative arts, and music of Western Civilization from ancient Greece to modernity, and the intellectual, spiritual, social, and economic ideas that they reflect.

**THEA 4710 Advanced Directing (3)** Extensive examination of special directing problems with comedy, tragedy, period drama, and the musical show in arena and proscenium theatres. *May be repeated for a maximum of 6 credit hours.* Prerequisite: THEA 3700.

**THEA 4730 Studio Theatre II\* (1)** Direction of a play in the Studio Theatre series at approximately the senior class level. Prerequisite: THEA 3630 and departmental consent. \*Not available for graduate credit.

**THEA 4800 Playwriting (1-3)** Dramatic writing, dramatic theory, style dialogue exercises, characterization, with opportunity for the production of student plays. *May be repeated for a maximum of 3 semester hours.*

**THEA 4900 Repertory Theatre (3)** Practical experience in theatre through participation in a summer repertory season of plays as an actor, a technician, or management personnel. *May be repeated for a maximum of 6 semester hours.* Prerequisite: enrollment by department approval only.

**THEA 4910 Senior Showcase (1)** Senior Theatre Majors will present a public showcase performance or portfolio presentation. Course is part of the formative assessment process within Theatre Department.

**THEA 4920 Secondary Field Experience II\* (1)** Experiences in the secondary school classroom that provide the teacher candidate more advanced involvement in the teaching-learning process. Prerequisites: admission to Teacher Education Program; should be taken concurrently with THEA 4984 during the Professional Semester. \*Not available for graduate credit.

**THEA 4930 Co-Curricular Practicum\* (2)** Occurs during the first four weeks of the student teaching semester and is designed to ensure that teacher education candidates have mastered specific techniques for the coaching and administrating of Speech and Debate teams and for engaging in play production at the high school level. The one credit hour field experience course (THEA 4920) is taken concurrently with THEA 4930. THEA 4920 provides student teaching candidates opportunities to observe and interact with high school students in the classroom setting. In both courses, an increased emphasis is placed on teaching performance strategies as well as organizational and classroom and rehearsal management skills specific to the speech communication and theatre classroom in order to prepare students for their student teaching experience and subsequent teaching career. \*Not available for graduate credit.

**THEA 4984 Methods of Teaching Speech and Theatre\* (2)**

Prerequisites: admission to Teacher Education Program; double majors must take a methods course for each major; methods should be taken concurrently with THEA 4920 during the Professional Semester. \*Not available for graduate credit.

## WGS - Women, Gender and Sexuality

**WGS 1050 Women's Voices (3)** Using the arts and humanities, this course explores the viewpoint of women artists and women writers in social debates using multiple genres and from differing cultural locations. Focus is on how particular positions of women in society affect their voices and aesthetics are brought into public debates.

**WGS 2000 Race, Class, and Gender (3)** Explores how the experience of gender (male/female) is shaped by other social categories, esp. race and class. It utilizes a cross-social science approach drawing from political science, sociology, psychology and other social sciences to think about the institutional basis of marginalizing and empowering social categories.

**WGS 2050 Sexuality, Debate and Action (3)** Explores major debates over sexuality from an interdisciplinary perspective asking questions about identity, power, and cultural difference. Considers the role of social action in a plural society.

**WGS 4000 Internship\* (3)** Allows a student direct experience working on behalf of gender and sexuality issues in organizations or advocacy groups. Provides a context to think critically about how feminist work is accomplished. Prerequisites: 2 courses from the following: WGS 1050, WGS 2000, or WGS 2050. \*Not available for graduate credit.

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### **WGS 4810 Special Projects in Women, Gender & Sexuality (1-6)**

Individual study or one-time courses focused on specialized issues in Women, Gender and Sexuality. Available for undergraduate or graduate credit. *May be repeated for a maximum of 9 semester hours.*

**WGS 4850 Feminist Theory\* (3)** Examines the foundational questions about knowledge from a feminist perspective. It explores feminist theory, feminist perspectives on methods, and feminist praxis (action from theory) as we look across current questions in both the discipline and in society. Prerequisites: 2 courses from the following: WGS 1050, WGS 2000, or WGS 2050. \*Not available for graduate credit.

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