

Availability of College Transfer Credit for Graduates of Dale Carnegie Training®

College Transfer Credit Policies:	ACE Recommendations	
	Course	Semester Hours
<p>Dale Carnegie® programs are in compliance with the rigorous standards of the American Council on Education (ACE) and are considered to be of college level quality. ACE recommends to colleges and universities throughout the U.S. that individuals completing Dale Carnegie® Training as of April 28, 1983 are eligible for college transfer credit. The University of Central Missouri accepts ACE recommendations for college credit per the ACE recommendations listed to the right.</p> <p>When transferring credits to another college or university, the final decision whether or not transfer credits will be awarded for completing a Dale Carnegie® Training program is determined by the college or university. Please contact the college or university that you are currently attending, or plan to attend in the future, to determine the policies and procedures regarding transfer credits.</p>	Dale Carnegie Course: Effective Communication & Human Relations	3
	Dale Carnegie Course: Skills for Success	2
	Strictly Business: Dale Carnegie Immersion Seminar	2
	Advanced Dale Carnegie Course: Skills for Team Success	2
	Sales Advantage	2
	How to Sell Like a Pro	1
	Leadership Training for Managers	2
	The Leadership Advantage	2
	High Impact Presentations	1
	Generation.Next	1
	Managing Stress and Accelerating Success	1

University of Central Missouri Procedures to Order a Transcript:

After completing your Dale Carnegie® Training program, please submit the following items to your local Dale Carnegie® Representative:

1. A completed University of Central Missouri Transcript Request Form
2. A check or money order made payable to the University of Central Missouri for \$50.00 for the first transcript request and \$10.00 for each additional transcript request
3. A copy of your Certificate of Completion from your Dale Carnegie® Training Program

Your local Dale Carnegie® representative will verify that you have successfully completed your Dale Carnegie® Training program and will submit your forms to the University of Central Missouri for processing. Upon UCM's receipt of request, please allow a minimum of two weeks for processing your transcript(s).

UCM Contact Information:

University of Central Missouri
Ward Edwards 1000
Warrensburg, MO 64093

<http://www.ucmo.edu/daledcarnegie/>

Transcript Request Form

Name: _____
(Last) (First) (Middle Initial) (Any Other Names Previously Used)

Social Security Number: _____ Home Phone: _____

Home Address: _____ Day Phone: _____

City / State: _____ Zip Code: _____

Country: _____ State of Legal Residence: _____

E-Mail: _____ Birthdate: _____

Name of Course Completed: _____ Date of Completion: _____

Mail ___ Student transcript copies to the address below: Mail ___ Official transcript copies to the address below:

Name: _____ College / University: _____

Address: _____ Name: _____

City / State: _____ Address: _____

Zip Code: _____ Country: _____ City / State: _____

Zip Code: _____ Country: _____

Are you already enrolled, or have you ever enrolled in a University of Central Missouri course? Yes No

I authorize the release of my transcripts to the addresses listed above. Student Signature Required:

Student Signature Required: _____ Date: _____

To be completed by the local Dale Carnegie® Representative:

Name of Franchisee / Managing Director: _____

Address: _____

Telephone Number: _____

Name of Dale Carnegie® Trainer: _____

Your local Dale Carnegie® Representative must send this completed form along with a copy of your certificate of completion and your check or money order made payable to the University of Central Missouri for \$50.00 for the first transcript request and \$10.00 for each additional transcript requested to the address below:

**University of Central Missouri
Attention: Registrar's Office
Ward Edwards Office 1000
Warrensburg, MO 64093**

Class #: _____