The University of Central Missouri Board of Governors convened in Plenary Session on Thursday, June 18, 2009, in Union 237B at 8:30 a.m. Presiding over the meeting was Board President Richard Phillips. Other Governors in attendance were Walter Hicklin, Weldon Brady, Lawrence Fick, Deleta Williams, Mary Long, Edward Baker, and Ryan Sanders. Also present was University President Aaron Podolefsky; General Counsel Henry Setser; and Assistant Secretary to the Board Monica Huffman.

**Plenary Session**

**Call to Order** – Agenda Item No. 1

Mr. Phillips called the meeting to order and determined that a quorum was present to conduct business.

**Remarks by the Board President** - Agenda Item No. 2

Mr. Phillips congratulated Dr. Mary Long on the confirmation of her appointment to UCM’s Board of Governors and welcomed her back to the Board*. He remarked on the progress of campus projects including the ESCO project and the Morrow-Garrison/Student Wellness and Recreation Center. This week and next, UCM will host Missouri Boys State and Girls State, which will bring 1,000 of Missouri’s brightest high school senior boys and 750 of Missouri’s brightest high school senior girls to campus. Mr. Phillips noted Mr. Hicklin’s involvement in these events for the past 41 years and his influence in bringing them to UCM’s campus.

**Remarks by the University President** – Agenda Item No. 3

President Podolefsky also congratulated and welcomed Dr. Long back to the Board. He remarked that there are a number of camps and events being held on campus this summer in addition to Missouri Boys State and Girls State that will result in more than 10,000 youth and adults visiting UCM.

President Podolefsky announced that Commissioner of Higher Education Robert Stein announced late last week that he will retire in 2010 following a 40-year career in higher education. Special recognition was given to UCM’s Human Resources Staff who recently earned certification as a Professional in Human Resources (PHR) or Senior Professional in Human Resources (SPHR). These individuals included HR Generalists Joyce Lawson, Jennifer Kunkel, Carlotta Underwood, Jeff Yoder; Staff Development Specialist Michelle Taylor; and Academic Employment Specialist Katherine Chism, all of whom received the SPHR certification. They join Director Rick Dixon, who recertified his SPHR designation and
Assistant Director Cheryl Trelow who currently holds a PHR designation. President Podolefsky commended students Nick McDaniels and Manny Abarca who have worked hard over the past months to prepare, present and implement a recycling pilot program on UCM’s campus. These students’ efforts will (1) contribute to the campus’s sustainability efforts and lend itself to the President’s Climate Commitment; (2) significantly decrease UCM’s landfill use; and (3) result in financial savings for the institution.

President Podolefsky said that Representative Ike Skelton recently reported that the Department of Education will release $99,882 to UCM for violence and substance abuse prevention. UCM’s Office of Violence and Substance Abuse Prevention submitted a grant application to reduce violent behavior and high risk drinking among college students. He commended the staff for their work and initiative.

In closing, President Podolefsky announced that Bryan Weiler from the Missouri Department of Transportation will come by the meeting later this morning to present UCM with special documents.

**Recognition of the Byler Award Recipient** – Agenda Item No. 4

Provost Wilson said that the Byler Distinguished Faculty Award is the highest award presented to a UCM faculty member. The recipient is selected by a committee of faculty peers that consider excellence in teaching, contributions to the academic discipline, and service to the university. Provost Wilson introduced the 2009 Byler Award Recipient, Dr. Eric Honour, Associate Professor of Music. President Podolefsky and the Board extended their congratulations.

**Recognition of the Employee of the Quarter** – Agenda Item No. 5

Dr. Roberts introduced Employee of the Quarter Michael Smith. Mr. Smith began his employment at UCM in January 1985 as a Carpenter Helper, and later assumed such positions as Truck Driver, Stockroom Clerk, Buyer/Purchasing Agent, and now Assistant Director of Procurement & Materials Management. Mr. Smith was nominated for his very strong work ethic, commitment to success for the university, and an ability to handle a multitude of major projects with the utmost professionalism. He recently demonstrated this when he served as “Buyer of Record” for both the Food Services and Facility Management Services contracts, two very large contracts for the university. During this same time period, Mr. Smith was responsible for 50 other construction and convenience contracts; served as interim director for the department; developed the RPF for the $36 million ESCO project; served as the procurement representative for Banner financial issues; and served on six other university committees/work groups. President Podolefsky presented Mr. Smith with a plaque, and the Board extended its congratulations.
General Session

Approval of Minutes – Agenda Item No. 6

Mr. Baker moved that the Board of Governors approve the minutes of the April 22, 23 and May 28, 2009, meetings. The motion was seconded by Mr. Hicklin and carried unanimously.

Reports

Governance Groups Written Reports – Agenda Item No. 7

Mr. Phillips referred the Board to Tab 4 of the meeting materials, which contained written governance groups reports (Attachment 1).

Legislative Update – Agenda Item No. 8

Ms. Pearce noted that President Podolefsky previously provided the Board with an end-of-session update and offered to answer any questions the Board might have. She said that Governor Nixon has signed very few of the appropriations bills and has indicated that he would like to reduce next year’s budget by $100 million. Ms. Pearce said this should have very little impact on higher education. In regard to the motorcycle helmet law, the Missouri Department of Transportation is encouraging the Governor to veto this legislation.

Technology Update – Agenda Item No. 9

Dr. Helm distributed a Campus Technology Report (Attachment 2). He asked Barbara Carder, Assistant Director of Distance Learning, to discuss the growth of distance learning over the past several years; Mike Jeffries, Director of Central Net, to discuss current and future technologies for UCM; and David Rice, Assistant Provost for Information Technology and Instruction, to discuss the future of distance learning technology and delivery. The information provided by Ms. Carder and Mr. Jeffries is contained in the report. In order to demonstrate interactive technology, a live feed was established with a student at the Lee’s Summit campus who shared her positive experience with this technology.

Dr. Rice addressed the current and future demand for distance learning. He noted that online enrollment is growing at an annual average of just over 22%. The 9.7% growth rate for overall online enrollment over the past five years far exceeds the 1.5% growth rate in the overall higher education student population. Dr. Rice also addressed the competition, stating that most U.S. colleges now provide some online courses. There are more than 100 schools that operate exclusively online. He noted that the University of Missouri now offers an online Bachelor of General Studies completion program and Southeast Missouri State University offers a Bachelors degree in General Studies completely online. Dr. Rice discussed the advantages of online education to students including greater and more convenient accessibility to education; an increase in degree completion; and appeal to adult and non-traditional students.
The number of high school graduates is expected to decline between now and 2014, which will impact enrollment and create greater competition among higher education institutions. Dr. Rice stated that in order for UCM to remain competitive, it will have to create new markets. Online education is the most promising means for attracting non-traditional students, and perhaps positioning UCM for penetrating foreign markets as well.

The Board acknowledged the benefits of interactive television and distance learning; however, Mr. Baker did express concern about whether the quality of education through this delivery mode offers the same quality of education as in a traditional classroom setting. He asked what UCM has done to evaluate the quality of education students receive through online delivery. Dr. Mike Grelle said this issue was recently discussed at a Missouri Department of Higher Education meeting where it was suggested that different assessment methods could be used including testing students when they complete their curriculum, surveying employers, conducting satisfaction studies, etc. President Podolefsky suggested a future review of the different assessment methods UCM uses to determine educational quality and overall learning experience. Mr. Baker said this would be good; however, such a review should separate online and traditional classroom learning in order to have a good comparison of the educational quality for each.

Mr. Hicklin acknowledged that students who learn through distance education have a very different experience from those students who attend traditional classes. The information for which they are tested and evaluated on should be the same. Ms. Williams asked if there are a large number of students who take both traditional and online classes. Dr. Rice said yes. President Podolefsky stated that the majority of students participating in online degree programs or degree completion programs are non-traditional students and many are at the Masters level. Mr. Baker said his concern pertains more to those students at the undergraduate level who would miss out on the total learning experience obtained through traditional classes. Mr. Sanders shared his personal experience as a traditional student that takes occasional online classes and attested to the quality of the curriculum, as well as the convenience.

**Intercollegiate Athletics Update** – Agenda Item No. 10

Mr. Jerry Hughes, University Director for Intercollegiate Athletics, said that 2008-2009 was one of the greatest years in UCM athletics’ history. He distributed and reviewed a handout that listed the many successes of UCM student athletes and teams (Attachment 3). Mr. Hughes attributed these successes not only to talented students, but to all the coaches and staff that worked with them. In relation to the previous technology update, Mr. Hughes shared that Intercollegiate Athletics utilizes Facebook and Twitter to communicate with UCM’s student body. Mr. Hughes and Mr. Shawn Jones showed a video recently prepared to highlight this year’s athletic achievements. In closing, Mr. Hughes reported that UCM’s athletics won the MIAA award for improved academic success rate. UCM improved by three percentage points (68% to 71%).
Diversity Initiatives/Community Engagement Update – Agenda Item No. 11

Dr. Sonny Castro, Chief Diversity Officer, distributed and reviewed a list of diversity and community engagement initiatives (Attachment 4).

Following Dr. Castro’s report, the Board took a short 10-minute recess. Upon the Board’s return, President Podolefsky introduced Mr. Bryan Weiler, Multimodal Operations Director for the Missouri Department of Transportation, who presented a fully executed grant agreement for $1.7 million in federal stimulus dollars for use in completing the construction of a new apron and a connecting taxiway and access road to the apron at UCM’s Skyhaven Airport. This is part of an overall plan that MoDOT and UCM have worked together on for several years in an effort to develop Skyhaven into an outstanding regional general aviation airport that will serve the city, the county, and the region. Airport development will also make UCM a hub of economic and industrial development, and make it the premiere aviation college and training facility in the Midwest. Mr. Weiler noted that including the $1.7 million, MoDOT has invested $6 million since 2001 in UCM’s Skyhaven Airport. This includes $3 million in state aviation funds and $3 million in federal aviation funds. There is $1.3 million in state aviation funding currently in process to acquire needed land to expand the airport runway to a total length of 5,500 feet. MoDOT has a five-year state transportation improvement program, which allocates an additional $10 million to this project. Mr. Weiler stated that MoDOT and UCM share a commitment to this project and thanked UCM staff for all of their hard work. Mr. Weiler is a 1990 UCM alum and holds a Master’s degree in Aviation Safety.

Board Committee on Student & Alumni Affairs

Ms. Williams, Chair of the Board Committee on Student Affairs, said that last fall the committee met to discuss goals for the Student Affairs Division and Alumni Affairs Office. She recently asked Dr. Rich Morrell, Vice President for Student Affairs, and Ms. Jenne Vanderbout, Director of Alumni Affairs, to provide an update on their areas’ goals. Ms. Williams distributed progress reports for each area (Attachment 5) and asked the Board to review them prior to the September meeting, where they will have an opportunity to ask questions pertaining to the goals.

Board Committee on Academic Affairs

Mr. Hicklin, Chair of the Board Committee on Academic Affairs, asked Provost Wilson to present the next agenda item.
**Status of Faculty Report** – Agenda Item No. 12

Provost Wilson referred the Board to Tab 5 of the meeting materials, which contained an extensive report related to faculty numbers and activities for the year (Attachment 6). He summarized the faculty’s external activities as follows:

- 14 books and monographs
- 15 book chapters
- 246 peer review journals
- 477 conference presentations and artistic performances
- 33 editorships and reviewerships

Mr. Hicklin asked if UCM makes many annual adjustments in faculty salaries in order to meet the American Association of University Professors benchmarks. Provost Wilson said that in the past three to four years, the across-the-board increases have been sufficient to keep faculty salaries in range; however, since there were no across-the-board increases this year, it will cost UCM approximately $110,000 in salary and benefits to bring those below range to the benchmark. Provost Wilson stated that overall, the university has done a good job to keep salaries within range. Mr. Hicklin noted that salary ranges can change each year and when increases are not provided there will be some faculty who fall below range, therefore when funds are available, every effort should be made to ensure faculty salaries fall within the appropriate ranges. He commended the faculty for their hard work and contributions to making UCM a quality institution.

Mr. Phillips noted that the “Total Full-time” Faculty table reflects there are twice as many male faculty than female faculty. President Podolefsky said he is sensitive to gender issues and balance and careful to avoid such a pattern. He explained that many of the full-time professors included with these numbers were hired 15 to 20 years ago and still teach. He also noted that these numbers start to shift resulting in a better balance within the ranks of Associate and Assistant Professor, which are individuals hired in more recent years.

**Board Committee on Administration & Finance**

Mr. Fick, Chair of the Board Committee on Administration & Finance, said that he was unable to attend yesterday’s committee meeting; however, Mr. Brady was in attendance. Mr. Brady asked Dr. Roberts to present the following agenda items.

**FY 2011 Capital Appropriations Request** – Agenda Item No. 13

Dr. Roberts noted that the committee met yesterday to review the Administration & Finance Committee agenda items in greater depth. Others in attendance included Governors Phillips, Hicklin, and Long, as well as President Podolefsky, General Counsel Setser, and Ms. Huffman.
Dr. Roberts referred the Board to Tab 6 of the meeting materials, which contained UCM’s FY 2011 Capital Appropriations Request (Attachment 7). UCM is required to submit the request to the Coordinating Board for Higher Education in August. The capital appropriations request defines the university’s priority needs for capital projects as was defined through the Master Planning process. Dr. Roberts reviewed the list.

Mr. Fick moved that the Board of Governors approve UCM’s FY 2011 Capital Appropriations request for submittal to the Coordinating Board for Higher Education. The motion was seconded by Mr. Hicklin and carried unanimously.

**FY 2011 Budget Appropriations Request** – Agenda Item No. 14

Dr. Roberts referred the Board to Tab 7 of the meeting materials, which contained the FY 2011 Appropriations Budget Request totaling $75,061,462 (Attachment 8). UCM is required to submit its FY 2011 Appropriations Budget Request to the Coordinating Board for Higher Education by August 1.

Mr. Fick moved that the Board of Governors approve UCM’s FY 2011 Appropriations Budget Request of $75,061,462 for submittal to the Coordinating Board for Higher Education. The motion was seconded by Dr. Long and carried unanimously.

**Series 2009A – Student Housing Refinancing Bond** – Agenda Item No. 15

Dr. Roberts advised that Edward D. Jones recently reviewed UCM’s current outstanding bonds. With the recent decline in market interest rates, the Student Housing Series 2002A revenue bond issuance was identified as a bond to refinance. UCM is requesting Board approval to refinance this Series 2002A bond at a lower interest rate, with a caveat that allows UCM the discretion to refinance only if it is determined that it is in the financial best interest of the university to do so. (A copy of the briefing paper included with the Board meeting materials is included as Attachment 9).

Dr. Roberts explained that the initial savings quoted by Edward D. Jones has decreased due to a consistently changing market. The bid offer for the Series 2009A Student Housing Refinancing bond will not be made until mid-July and therefore, it is possible that at that time the university may determine that it is not in its best interest to refinance.

Mr. Brady moved that the Board of Governors approve and that the Board President sign a resolution authorizing UCM to issue Educational Facilities Refunding Revenue Bonds (Housing System Project) Series 2009A, in an aggregate principal amount not to exceed $9,800,000 for the purpose of refunding and redeeming the university’s outstanding Educational Facilities (Housing System Project) Series 2002A revenue bonds, reserving authority for Dr. Betty Roberts and Mr. John Merrigan to discontinue the process if at the time of pricing it is determined not to be advantageous for the university to refinance. The motion was seconded by Mr. Fick.
Mr. Brady asked what the current expected savings is. Mr. Merrigan said that the most recent gross savings quoted by Edward D. Jones is approximately $173,000; however, as previously explained, with increasing interest rates on long-term securities it is possible that the savings could decrease when the bonds are priced in mid-July. When the process was initiated the anticipated gross savings was $230,000. If it is not advantageous to refinance the bonds, the university will not do so.

Mr. Fick asked what other related costs there are for refinancing this bond. Mr. Merrigan said underwriting and legal fees amount to approximately $140,000. The $173,000 savings is over and above these fees. Mr. Brady added that the pricing date is approximately 30 days out. Ms. Williams asked why the university has to wait 30 days. Mr. Merrigan explained that there are legal documents that must be prepared and that the bid pricing takes time to do as well. Dr. Roberts stated that typically the process takes six to eight weeks.

Mr. Baker asked if staff had greater autonomy, (1) would the university have been able to take advantage of lower interest rates, and (2) could the process have been expedited. Mr. Merrigan said potentially so; however, the university was able to initiate much of the required leg work when refinancing the bond was first suggested in mid-May. Waiting for Board approval to refinance may have created a week’s delay, but there was no significant impact on the potential savings. Mr. Baker said he would not want the current process of waiting for Board approval to affect the university’s ability to save money.

There being no further discussion, Mr. Phillips called for the vote. The motion made by Mr. Brady and seconded by Mr. Fick for the Board to approve and the Board President to sign a resolution authorizing UCM to issue Educational Facilities Refunding Revenue Bonds (Housing System Project) Series 2009A, in an aggregate principal amount not to exceed $9,800,000 for the purpose of refunding and redeeming the university’s outstanding Educational Facilities (Housing System Project) Series 2002A revenue bonds, reserving authority for Dr. Betty Roberts and Mr. John Merrigan to discontinue the process that if at the time of pricing it is determined not to be advantageous for the university to refinance, passed with a unanimous vote of the Board.

Identity Theft Program & Procedures – Agenda Item No. 16

Dr. Roberts stated that the Federal Trade Commission (FTC) and the National Credit Union Administration have issued a joint notice establishing and mandating the implementation of national identity theft regulations and guidelines, referred to as “The Identity Theft Red Flags Rule.” Dr. Roberts referred to a briefing paper included under Tab 9 of the meeting materials which included the procedures UCM will use to ensure transactions for students and others are accomplished securely (Attachment 10). Board approval is necessary to adopt and implement these procedures.

Mr. Hicklin moved that the Board of Governors approve the University of Central Missouri Identity Theft Prevention Program as presented. The motion was seconded by Mr. Fick. Mr. Baker asked if the program and procedures were reviewed by legal counsel. Mr. Setser stated that he has reviewed the documents. The motion passed unanimously.
Amendment to Memorandum of Understanding w/Missouri Educational Workers –
Agenda Item No. 17

Dr. Roberts referred the Board to Tab 10 of the meeting materials (Attachment 11), which contained a briefing paper that listed non-substantive changes to the Memorandum of Understanding with the Missouri Educational Workers. The proposed changes pertain to Article 26: Grievance Procedure and Article 18: Vacation Requests and Scheduling, both of which have been reviewed and agreed to by all parties.

Under Article 26, the grievance time limit was amended to allow extensions as long as both parties were in agreement. Additionally, the timeline to file a grievance on a performance appraisal was extended from three to ten days after receiving the performance appraisal. Under Article 18, an amendment was made to allow the employee the opportunity to request vacation time in an emergency, and provide the supervisor the authority to grant immediate approval to emergency vacation requests.

*Mr. Fick moved that the Board of Governors adopt the proposed amendments. The motion was seconded by Dr. Long and carried unanimously.*

Quarterly Investment Report – Agenda Item No. 18

Dr. Roberts asked Mr. Merrigan to provide an overview of the Quarterly Investment Report included under Tab 11 of the meeting materials (Attachment 12). The lower interest rates have benefitted UCM in (1) financing the ESCO project and the Student Recreation Center, and (2) refinancing some of the Student Housing bonds; however from an investment perspective, the low interest rates are not very attractive.

Quarterly Statement of Revenues & Expenditures – Agenda Item No. 19

Mr. Merrigan provided an overview of the Quarterly Statement of Revenues & Expenditures included under Tab 12 of the meeting materials (Attachment 13).

Facilities Management Transition

Dr. Roberts stated that the transition from a contract-managed facilities operation to a self-managed operation will occur on July 1, 2009. Three teams were formed to assist with the transition and include a data base development team, a product supply line team, and an equipment acquisition team. UCM must (1) transition data from Aramark’s proprietary system to its own; (2) obtain its own products for cleaning facilities because formulas used for supplies by Aramark were proprietary; and (3) acquire existing equipment from Aramark based on fair market value. Dr. Roberts introduced UCM’s new Director for Facilities, Chris Wellman. Previously, Mr. Wellman served as Johnson Controls’ Project Director for Facilities and as Project Development Director for the National Aeronautics and Space Administration (NASA). He also served very briefly with Aramark. Mr. Wellman will be responsible for all UCM facilities and construction projects.
Energy Savings Company (ESCO)

Dr. Roberts stated that the ESCO project is progressing very well. The geothermal wells are currently being installed. A variety of meetings continue to be held in an effort to keep people informed of the project’s progress. Dr. Roberts thanked the Board for its support of UCM’s endeavors.

Board Business Items

UCM/Foundation Affiliation Agreement – Agenda Item No. 20

President Podolefsky referred the Board to Tab 13 of the meeting materials which contained a briefing paper and proposed revisions to the affiliation agreement between UCM and the Foundation (Attachment 14). He explained that the agreement expired in September 2006, and in fall 2008, a revised version of the agreement was presented to and approved by the Foundation Board. UCM has reviewed this version and made a few other, non-substantive revisions including the name change to the University of Central Missouri. Additionally, General Counsel inserted language that would automatically renew the agreement every five years for 20 years. If approved by the Board, the agreement will be presented to the Foundation Board at its next meeting for approval.

Mr. Brady moved that the Board of Governors (1) approve the renewal of the affiliation agreement between the University of Central Missouri and the University of Central Missouri Foundation with the proposed revisions; and (2) have the General Counsel’s office monitor the renewal periods in an effort to avoid any lapse in the agreement. The motion was seconded by Mr. Fick and carried unanimously.

Environmental Policy – Agenda Item No. 21

Mr. Setser referred the Board to Tab 14 of the meeting materials which contained a briefing paper and a draft of the Environmental Policy (Attachment 15). He explained that the Environmental Protection Agency (EPA) recently reviewed UCM procedures and suggested that it implement a Board policy that addresses environmental concerns. Dr. Roberts and staff prepared policy language to do so.

Mr. Fick moved that the Board of Governors adopt the Environmental Policy as presented. The motion was seconded by Dr. Long and carried unanimously.
Report of the Nominating Committee – Agenda Item No. 22

Mr. Fick reported that Mr. Baker and he served as the Nominating Committee for 2009-2010 Board officers. Mr. Fick presented the following recommended slate of officers for the period of July 1, 2009 to June 30, 2010:

President
Richard Phillips
Vice President
Walter Hicklin
Secretary
Weldon Brady
Assistant Secretary
Monica Huffman
Treasurer
John Merrigan

Mr. Phillips asked for nominations from the floor for the office of President. There being none, Mr. Fick moved that Richard Phillips be elected Board President for the period of July 1, 2009 to June 30, 2010. The motion was seconded by Mr. Hicklin and carried unanimously.

Mr. Phillips asked for nominations from the floor for the office of Vice President. There being none, Mr. Fick moved that Walter Hicklin be elected Board Vice President for the period of July 1, 2009 to June 30, 2010. The motion was seconded by Mr. Baker and carried unanimously.

Ms. Phillips asked for nominations from the floor for the office of Secretary. There being none, Mr. Fick moved that Weldon Brady be elected Board Secretary for the period of July 1, 2009 to June 30, 2010. The motion was seconded by Mr. Hicklin and carried unanimously.

Mr. Fick moved that the Board of Governors elect Monica Huffman as Assistant Secretary to the Board for the period of July 1, 2009 to June 30, 2010. The motion was seconded by Mr. Hicklin and carried unanimously.

Mr. Fick moved that the Board of Governors elect John Merrigan as Treasurer for the Board for the period of July 1, 2009 to June 30, 2010. The motion was seconded by Mr. Williams and carried unanimously.

Request for Closed Session – Agenda Item No. 23

There being no further business to discuss, Mr. Fick moved that pursuant to the Missouri Revised Statutes, Section 610.021, that the UCM Board of Governors meet in closed meeting, with closed record and closed vote, following today’s Plenary Session for the purpose of considering real estate matters, legal actions, and personnel matters. The motion was seconded by Mr. Hicklin and passed with the following roll call vote:

Walter Hicklin aye
Weldon Brady aye
Lawrence Fick aye
Deleta Williams aye
Mary Long aye
Edward Baker aye
Richard Phillips aye
The meeting adjourned at 11:10 a.m.

*Dr. Long was previously appointed to the Board of Governors by former Governor Matt Blunt in 2008 and was awaiting Senate confirmation when Governor Jay Nixon entered office in January 2009. Governor Nixon suspended all unconfirmed appointments made by the former Governor. Dr. Long resubmitted her application under the new administration and was appointed and confirmed in May 2009.*
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