

*University of Central Missouri
Warrensburg, Missouri
Board of Governors
Plenary Session
December 14, 2007*

The University of Central Missouri Board of Governors convened in Plenary Session on Friday, December 14, 2007, at 8:30 a.m. on the university's main campus located in Warrensburg, Missouri. Board President Deleta Williams presided over the meeting. Other Board members in attendance were Jennifer Nixon, Richard Phillips, Lawrence Fick, Michelle Wimes, Walter Hicklin, Edward Baker, and Anthony Arton. Also present were University President Aaron Podolefsky, General Counsel Judith Siminoe, and Assistant Secretary to the Board Monica Huffman.

Plenary Session

Call to Order – Agenda Item No. 1

Ms. Williams called the meeting to order and established that a quorum was present to conduct business.

Remarks by Board President – Agenda Item No. 2

Ms. Williams reported that last month Mr. Fick, Mr. Arton, and she attended a presentation given by President Podolefsky and Interim President Gordon Lamb of the University of Missouri – Columbia about the “Preparing to Care” proposal. She noted the significance of the upcoming weekend with over 1,000 students graduating, and added that Student Governor Arton will be among the students. Following her remarks, Ms. Williams recognized Mr. Arton's service on the Board and presented him with a certificate of appreciation.

Remarks by the University President – Agenda Item No. 3

President Podolefsky included the following items in his remarks:

- Last year's omnibus higher education bill, Senate Bill 389, became law on August 28. Since the bill was passed, the Department of Higher Education has made significant progress toward implementing its provisions. A handout was provided to the Board that gave more detailed information (Attachment 1). President Podolefsky highlighted the main issues:
 1. The DHE has filed a proposed rule, the posting of consumer information, with the Secretary of State's office. The rule concerns course and faculty information that must be posted on each institution's website. The proposed rule is currently open for public comment. This rule has been discussed extensively on campus by faculty. UCM

estimates it will cost approximately \$47,000 to post all of the information on the website, which does not include faculty and staff time that will be required to gather the information.

2. Senate Bill 389 requires public institutions to submit to binding resolution to settle all disputes involving jurisdictional boundaries or the use or expenditure of any state resources. The Coordinating Board for Higher Education (CBHE) approved the Policy on Dispute Resolution at its meeting last week.

3. The omnibus bill also includes the Higher Education Student Funding Act – also known as the tuition caps provision. The new law requires institutions exceeding the national consumer price index in tuition increases to either remit 5 percent of their annual appropriation to the state’s general revenue fund, or to seek a waiver of that requirement from the Commissioner of Higher Education. The CBHE will consider the latest draft of the policy at a special teleconference meeting next week. This will impact the Board’s ability to set tuition.

As previously noted by Ms. Williams, President Podolefsky and Interim President Lamb gave a presentation to approximately 70 people on November 26, including state legislators, community leaders from 12 cities, Whiteman Air Force Base, and the media regarding the joint “Preparing to Care” proposal, a collaborative plan by Missouri’s colleges and universities to increase the number of health professional graduates. They also spoke about various issues affecting Missouri higher education, including teaching, service and accountability.

- Governor Blunt was on campus yesterday and he announced three initiatives – (1) an increase to Access Missouri scholarships, (2) continuation of his three-year arrangement with universities to provide a 4.4% increase in general operating revenue, and (3) a recommendation to provide \$13 million towards his budget request for the “Preparing to Care” initiative.
- The university hosted a Johnson County Industry Roundtable November 29, to update local industry leaders regarding the Max B. Swisher Skyhaven Airport expansion, and to solicit input regarding how UCM can help serve the needs of local industry. The roundtable was a collaborative effort between the university and the Johnson County Economic Development Corporation. Attendees represented a variety of county industries, as well as those from economic development; the Missouri Department of Transportation; Bucher, Willis & Ratliff architectural and engineering firm; and the Greater Warrensburg Area Chamber of Commerce.
- The Missouri Department of Higher Education approved adding the options of Electronic Engineering Technology, Industrial Engineering Technology, Manufacturing Engineering Technology, and Mechanical Engineering Technology to UCM’s Bachelor of Science degree in Engineering Technology.

- The Performing Arts Series (PAS) was transferred from the University Advancement Division to the College of Arts, Humanities, and Social Sciences, where it will be integrated with academic programs. The university believes the transfer will result in greater synergy and engage more students into the PAS.
- Governor Blunt intends to deliver his State of the State address on Tuesday, January 17, 2008, at 7:00 p.m.

Employee of the Quarter Presentation – Agenda Item No. 4

Dr. Roberts introduced the Employee of the Quarter, Sheila Shanely. Ms. Shanely was recognized for her strong work ethic, commitment to quality, and for her many contributions to a team environment. She was presented with a plaque and congratulated by the Board.

Team of The Quarter Presentation – Agenda Item No. 5

Mr. Cowan introduced the Team of the Quarter – UCM’s Web Site Redesign Team. The team, comprised of Gwyn Aych, John Kennedy, Robin Krause, Trent White, and Julie Vaughn, were recognized for the hard work and long hours spent overhauling UCM’s website. Each member was presented with a certificate of appreciation and congratulated by the Board.

General Session

Minutes of the October 17 and 24, 2007, Board of Governors Meetings – Agenda Item No. 6

Mr. Phillips moved that the Board of Governors approve the minutes of the October 17 and 24, 2007, Board of Governors meetings. The motion was seconded by Mr. Fick and carried unanimously.

Reports

Governance Groups Verbal Reports – Agenda Item No. 7

Ms. Williams asked each of the governance groups to give a verbal report.

Faculty Senate – Dr. Jack Rogers, President of the Faculty Senate, gave a report of the Senate’s activities for the fall semester, including:

- A recommendation to the President to remove the use of “functional” from certain majors and to eliminate the requirement of a minor, leaving the decision to the department.
- A motion that would make it easier for students to obtain a double major and easier to do so in two different disciplines.
- A proposal that allows for greater creativity/flexibility in scheduling faculty teaching loads, particularly for those involved in scholarly activity; and decentralization of negotiating variable contracts to allow college deans and department chairs to do so based on the type of course offering.

- Review of mission and goals statement for Strategic Planning and Resource Council.
- Discussion of a plan to make up finals when classes are cancelled due to inclement weather.

President Podolefsky commended the Faculty Senate for its work on curricular issues. He stated that this will help facilitate transfer and graduation rates, and serve UCM students and faculty well.

Professional Staff Council – Mr. Charlie Rutt, President of the Professional Staff Council, gave a report of the Council’s activities during the fall semester, including:

- A “60 Minutes with the President” discussion, where all professional staff were invited to attend,
- Participation in the “Back-to-School” event
- Host of a community coffee
- Involvement in a number of campus committees
- Review of mission and goals for the Strategic Planning and Resource Council
- Participation as a presenter in the New Employee Orientation Program
- Preparation for Spring 08 Professional Staff Recognition event

Support Staff Council – Ms. Brenda Dooley, a member of the Support Staff Council, gave a report of the Council’s activities during the fall semester, including:

- Preparation of a draft Support Staff salary proposal
- Host of a community coffee/holiday event
- Summer Social including a fundraiser for the Survival House and Food Pantry
- Participation in the “Back-to-School” event
- Sponsorship of Office Supply Exchange
- Co-sponsor of the “Bowling for the Green” event
- Preparation for Spring 2008 Support Staff Recognition event and a Support Staff night during a UCM event this spring.

Student Government Association – Mr. Arton gave a brief report on behalf of the Student Government Association (SGA). Its fall activities included:

- Held two forums related to the Student Recreation Center and the Pine Street incident. During the second, approximately 120 students attended. Also in attendance were some of the members of the City Council, as well as the City Manager. During the latter half of the forum, a vote was taken as to whether or not to support changes made by the City to ordinances pertaining to downtown drinking establishments. All but one student voted to not support the changes made by the City to ordinances.
- Proposed legislation pending pertaining to (1) environmental sustainability at UCM; (2) “Buy American” products; and (3) student rights.

Diversity Update – Agenda Item No. 8

Dr. Sonny Castro referred the Board to Tab 3 of the meeting materials, which contained an outline/summary of his update (Attachment 2). As part of the report, he reviewed six data-driven initiatives and distributed a newly published resource guide for Latino students and their parents in Spanish. He also distributed a “calendar of events” for UCM’s 2008 Dr. Martin Luther King, Jr. Celebration (Attachment 3).

Following Dr. Castro’s update, President Podolefsky commended him on all that he has accomplished since assuming the Chief Diversity Officer position in August 2007. He acknowledged that when Dr. Castro was appointed to the position, it was with limited staff and budget, and noted that this was not unintentional. President Podolefsky knew that in order to make progress in these initiatives that it would take many people across the campus. Dr. Castro has stepped up to the plate and is doing a commendable job in utilizing and reaching out to other sources on campus and in the community for assistance.

Legislative Agenda/Update – Agenda Item No. 9

Ms. Pearce stated that requests resulting from the last Board retreat included information pertaining to the university’s state legislators, and more specifically those who are UCM alums. She noted that there are 14 state representatives who have attended UCM. Ms. Pearce distributed a Missouri Legislative Directory containing this information and commended the Office Professional, Holly Wagner, and Graduate Assistant, Mitzi Asbury, in the President’s office for their work in putting the document together (Attachment 4).

The second request was for a proposed legislative agenda, which was included with a briefing paper under Tab 4 of the meeting materials (Attachment 5). Ms. Pearce reviewed the agenda and asked that Board members take time to review it and to determine if there are specific items they would like for the Board to take a position on at the January 2008 Board of Governors meeting. She noted that one of the pre-filed bills that will be brought back for discussion in 2008 session relates to the student governor voting matter. Ms. Pearce suggested that the Board may wish to take a position on this item.

Mr. Wright stated that approximately 300 bills have been pre-filed during this session including ones pertaining to curriculum, prohibiting undocumented aliens admission to colleges, capping tuition for combat veterans, intellectual diversity, and background checks on students applying to live in student housing. Mr. Wright distributed a list of ballot measures (Attachment 6).

Ms. Pearce provided a brief update on federal legislation. She stated that the federal fiscal year began on October 1; however, the budget has still not been approved. The State is now working on its third continuing resolution, which will take the budget through December 21. UCM is hopeful that more will be accomplished in regard to appropriation bills. Ms. Pearce stated that the Labor HHS Education bill passed Congress, but was vetoed by the President. This bill contains funding for phase 1 of the Midwest Clinic for Autism Spectrum Disorders on campus. There is also funding pending in the Transportation HUD bill, which includes

funding for the runway extension at SkyHaven Airport. This has been approved in the House, but not yet in the Senate. UCM developed its federal relations program two years ago and more proposals are being planned. President Podolefsky, Provost Wilson, and Ms. Pearce will travel to Washington, D.C. at the end of January 2008 to visit with members of Missouri's Congressional delegation.

Board Committee on Academic Affairs

Mr. Phillips, Chair of the Academic Affairs Committee, asked Provost Wilson to present the following action items to the Board.

Forensic Chemistry Major – Agenda Item No. 10

Provost Wilson referred the Board to Tab 5 of the meeting materials, which contained background information on this item (Attachment 7). He stated that if the Board approves this major and the one listed as the next agenda item, both would be submitted to the CBHE for its approval. Once CBHE has approved, UCM can then offer the programs.

Both majors are applied programs that are housed within the basic sciences. They are very consistent with state and national initiatives to promote education in the sciences including the State's METS initiative and Governor Blunt's Workforce 2025 Report. Both programs are a good fit with UCM's science programs and other programs on campus. Additionally, the resources are already in place.

There being no questions, Ms. Nixon moved that the Board of Governors approve a Forensic Chemistry major. The motion was seconded by Ms. Wimes and carried unanimously. (*Note: Mr. Baker was absent from the room at the time of the vote.*)

Bachelor of Science in Biochemistry – Agenda Item No. 11

Ms. Wimes moved that the Board of Governors approve a Bachelor of Science in Biochemistry degree program. The motion was seconded by Mr. Hicklin and carried unanimously. (*Note: Mr. Baker was absent from the room at the time of the vote.*) A copy of the briefing paper providing background information on this item is included with the minutes as Attachment 8.

Proposal to Modify Minimum Baccalaureate Degree Requirements – Agenda Item No. 12

Provost Wilson referred the Board to Tab 7 of the meeting materials, which contained a briefing paper about this item (Attachment 9). The proposal offers a broad range of adjustments to reduce the minimum requirements for a baccalaureate degree from the current 124 to 120. This will not change the credit hours required in every program, but will enable those programs that can reasonably do so while maintaining academic quality, the opportunity to offer a baccalaureate program in 120 hours. This is consistent with the

minimum requirement for degrees at many good universities including the University of Missouri-Columbia.

There being no questions, Mr. Fick moved that the Board of Governors approve the proposed change to reduce the minimum credit hours for a baccalaureate degree from 124 to 120. The motion was seconded by Ms. Wimes and carried unanimously.

International Program & Studies Update

Dr. Joy Stevenson distributed and reviewed a handout that provided an update on UCM's international education activities (Attachment 10).

In closing, Mr. Phillips said that he participated in a discussion this week regarding UCM's strategic plan. The plan is moving forward and when there is more time, a review will be made with the Board. Mr. Phillips reminded the Board that during the October meeting, the Board talked about having an extensive discussion pertaining to issues involving Student Affairs and Academic Affairs activities, particularly as they relate to retention and academic quality. He stated that he would still like to do so.

Board Committee on Administration & Finance

Ms. Nixon, Chair of the Board Committee on Administration & Finance, noted that the committee met earlier in the morning as a committee of the whole to receive BKD, LLP's findings on the 2007 audit that was conducted of UCM. She congratulated Dr. Roberts and her staff for a very clean audit.

Board Committee on Student Affairs

Ms. Wimes, Chair of the Board Committee on Student Affairs, reported that the committee met yesterday afternoon. As part of the meeting, the committee received an update on diversity initiatives from Dr. Castro. Ms. Wimes expressed pride in the work that Dr. Castro has done since assuming the position of Chief Diversity Officer. Ms. Wimes and Mr. Baker stressed the importance of including diversity initiatives as part of UCM's strategic plan and believe this will be fundamental to the success of UCM's diversity initiatives.

The committee also received an update on alcohol and behavioral concerns among students as they relate to the drinking establishments on Pine Street. Ms. Wimes asked Dr. Morrell to provide an update on this issue. Dr. Morrell explained that during Homecoming Weekend, large crowds congregated at drinking establishments on Pine Street in downtown Warrensburg. Consequently, a fight broke out that resulted in 10 arrests, three of which were UCM students. As a result, the university has spent a great amount of time working with the Warrensburg Partners in Prevention, which is comprised of a broad cross-section of the community including representatives from UCM, Whiteman Air Force Base, Warrensburg City Police Department, City Commission, and men and women from businesses on Pine Street. Dr. Morrell said the Coalition has been working diligently to identify solutions to alcohol related issues and noted the complexity of the matter, which has many layers. He

said that the City Commission voted this week to change the age requirement for admission to some of the drinking establishments. He acknowledged that this does not resolve all matters and there is much more work to do.

An update on the student recreation center was also provided during yesterday's committee meeting. Ms. Wimes stated that the construction manager for the project will be J.E. Dunn and the university is currently in the bid process for an architectural and engineering firm to provide design services. The goal is to have a firm selected by June, with construction beginning in July or August, and an opening of the facility in Fall 2010. During the meeting, a review was made of the Board's Policy for naming facilities, which was adopted by the Board in May 2001. The policy states that all university student use buildings should be assigned a distinguishing name other than a use designation. The committee will advocate for the use of "student" in the naming the facility when the university reaches that point, and possibly name it after a distinguished student who has already graduated from UCM.

The committee received an update on the housing component of the master plan. Gould Evans Architects out of Kansas City, Missouri is the lead designer for this, and is working with subcontractor Brailsford & Dunlavy. Meetings were held with a number of on- and off-campus student groups in early December in an effort to gather information and data. A survey is also being designed and will be distributed to student groups in January.

Following Ms. Wimes report, President Podolefsky added that interviews have been held with three different architectural and engineering firms and that the last interview is scheduled for next week. He noted that the design presentations have been very impressive and that the firms are bidding on the combined student recreation center and Morrow-Garrison facility.

Mr. Hicklin asked who the presentations are being made to and who are the firms. Dr. Roberts stated that a very broad, cross representation of the campus has participated in the presentations including faculty, staff and students. Presenting firms include RDG Planning, Moody Nolan, Gould Evans, and Hastings & Chevitta. She advised that bids were received from eight different firms and through the evaluation process, the bids were narrowed down to the four previously noted to make presentations. The next presentation is scheduled for Monday, December 17, at 1:30 p.m., which Board members are welcome to attend.

Mr. Hicklin asked how the selection will be made. Dr. Roberts explained that those individuals participating in the presentations are being asked to complete an evaluation form for each of the four firms. The evaluation team for this bid will review and rank the evaluations and then present the results to President Podolefsky. A recommendation will then be submitted to the Board of Governors for approval.

Mr. Baker asked if the Board would receive a final recommendation only, or would it also receive the evaluation/reasoning of why other firms were not recommended. Mr. Hicklin added that in past years, the administration provided justification for the recommended firm to the Board and also provided a list of the bids submitted by other firms not recommended. President Podolefsky and Dr. Roberts stated that justification would be provided on the

recommended firm and that the other bids would also be listed. Mr. Phillips noted that UCM has had no recent experience with building. President Podolefsky said that this will be the first renovation to occur since 1999 when the Ward Edwards Library was renovated.

Board Business Items

Request for Closed Session – January 23, 2008 – Agenda Item No. 13

Ms. Nixon moved pursuant to RSMO 610.021 that the UCM Board of Governors meet in closed meeting, with closed record and closed vote following the January 23, 2008, Plenary Session, in Union 237B for the purpose of considering real estate matters, legal actions litigation, and personnel matters. The motion was seconded by Mr. Phillips and carried with the following roll call vote:

Deleta Williams	aye	Walter Hicklin	aye
Jennifer Nixon	aye	Edward Baker	aye
Richard Phillips	aye	Michelle Wimes	aye
Lawrence Fick	aye		

Other

Mr. Baker acknowledged receipt of a memorandum that addressed the issue of a request he made at the October Board meeting for information pertaining to carryforward funds. He stated that the response did not provide the information he requested -- a report showing the length of time carryforward funds have been building and where they have been allocated. He asked that a report containing this information be prepared and sent to the Board.

Adjournment

There being no further business to discuss, the meeting adjourned at 10:25 a.m.

*Attachment Listing
University of Central Missouri
Board of Governors
Plenary Session
December 14, 2007*

<u><i>Attachment No.</i></u>	<u><i>Attachment Description</i></u>
1	Update on Senate Bill 389 Implementation
2	Briefing Paper – Diversity Update
3	Latino Student Resources Brochure MLK 2008 Celebration Flyer
4	Missouri Legislative Directory
5	Briefing Paper – 2008 State Legislative Agenda
6	2008 Initiative Petitions Approved for Circulation in Missouri
7	Briefing Paper - Proposal for Bachelor of Science Degree in Forensic Chemistry
8	Briefing Paper – Proposal for Biochemistry Bachelors of Science Degree
9	Briefing Paper - Proposal to Modify Minimum Baccalaureate Degree Requirements
10	International Education Update – Fall 2007