

**University of Central Missouri**  
**Board of Governors**  
**Plenary Session**  
**February 24, 2011**

The University of Central Missouri (UCM) Board of Governors convened in Plenary Session on Thursday, February 24, 2011, at 8:30 a.m. in Union 237B on UCM's main campus, Warrensburg, Missouri. Presiding over the meeting was Board President Walter Hicklin. Other Board members in attendance included Governors Weldon Brady, Mary Dandurand, Mary Long, Marvin Wright, Richard Phillips, and Darren Doherty. Governor Edward Baker was unable to attend and was excused. Also present were President Charles Ambrose, General Counsel Henry Setser; and Assistant Secretary to the Board Monica Huffman.

**Call to Order** – Agenda Item No. 1

Mr. Hicklin called the meeting to order and determined that a quorum was present to conduct business.

**Remarks by the Board President** – Agenda Item No. 2

Mr. Hicklin shared his excitement about the events, activities, and level of energy that exists on campus. He noted (1) several events are planned to celebrate Black History month and encouraged campus participation; (2) the many successes of UCM's *Talking Mules*; and (3) the recent Athletic Hall of Fame Induction ceremony. Mr. Hicklin expressed appreciation to everyone involved in preparing and carrying out campus events and to the faculty and staff who support student success.

**Remarks by the University President** – Agenda Item No. 3

Dr. Ambrose expressed appreciation to faculty and staff who demonstrated care and concern for UCM students through recent periods of inclement weather. Extra efforts were made by many people during these times to ensure the students' well-being. Dr. Ambrose provided an overview of several activities occurring on campus and noted there are several opportunities for engagement.

Dr. Ambrose highlighted specific programs where significant interest exists from legislators and community members from surrounding areas including *The Whiteman Advantage* (initiative to establish a campus center for service men and women, dependents, and veterans); the *Winning Communities* initiative (a grant from NCAA to bridge student leadership and community assets); and a partnership with Whiteman Air Force Base to create a community culture of responsible choice under a Department of Justice grant. Additionally, UCM is working with the Missouri Veterans Commission to assist in its efforts to ensure a veteran-friendly campus.

**Legislative Update** – Agenda Item No. 7

**Strategic Governance Update** – Agenda Item No. 8

Dr. Ambrose presented agenda items 7 and 8 as one report. He informed the Board that last week Mr. John Merrigan and he testified before the House Appropriations Committee. Earlier this week, the House Appropriations Committee accepted and forwarded the recommendations submitted by the Missouri Department of Higher Education (MDHE) and Missouri higher education institutions.

Dr. Ambrose and Mr. Merrigan reviewed the Power Point presentation made last week to the House Appropriations Committee (Attachment 1). Included in the presentation was information related to UCM's Strategic Resource Model, its FY 2011 budget, and considerations for the FY 2012 budget. Mr. Merrigan said that he and Dr. Ambrose informed legislators during their presentation that UCM employees have gone two years without a salary increase. They stressed UCM's diligence in being cost conscious and protective of taxpayer dollars. Dr. Ambrose added that UCM's 2012 budget includes adjustments in employee benefits and a \$1.5 million pool to offer a 2% salary and compensation increase to employees. The House discussed the cost of not offering raises and stated concern about the potential loss of talent and migration out of state if employees continue to receive no increases in compensation.

Dr. Ambrose said a 4.2% tuition rate increase will be recommended to the Board. This includes the 2.7% CPI booked but not charged in 2011 and the 2012 1.5% CPI provided by MDHE. He anticipates tuition rate increases across the state ranging will range anywhere from 4.2% to 10%. Those requesting a tuition rate increase higher than 4.2% must request a waiver from MDHE. If MDHE denies the request and an institution implements the higher rate anyway, they will be penalized 5% of their state appropriation. Mr. Wright asked how many institutions plan to increase tuition at a rate that exceeds 4.2%. Dr. Ambrose said he couldn't say for certain, but thought perhaps seven or eight.

Dr. Ambrose said that Association of Governing Boards Consultant Rick Staisloff will conduct a 1-1/2 day work session on campus next week that will assist the campus in initiating its administrative review. He also noted that last evening, consultant Dennis Cryder gave a brief presentation on UCM's strategic positioning initiative, which was recently started. In closing, the Board expressed appreciation to Dr. Ambrose, Mr. Merrigan and all of the staff who have worked so hard to prepare and plan for FY 2012.

**Governor's Excellence in Education Award Presentation** – Agenda Item No. 4

Provost Wilson introduced UCM's 2011 recipient of the Governor's Excellence in Education Award Dr. Janice Putnam, Associate Professor of Nursing and Associate Dean of the Graduate School. He reviewed the criteria for selection and noted that Dr. Putnam will be recognized at a special awards ceremony in Jefferson City on April 6. Mr. Hicklin and Dr. Ambrose presented the award to Dr. Putnam and the Board extended its congratulations.

## **General Session**

### **Approval of the January 26, 2011, Work Session and January 27, 2011, Plenary Session Minutes** – Agenda Item No. 5

*Mr. Phillips moved that the Board of Governors approve the minutes of the January 26, 2011, Work Session and the January 27, 2011, Plenary Session. The motion was seconded by Dr. Long and carried unanimously.*

## **Reports**

### **Written Governance Groups Reports** – Agenda Item No. 6

Mr. Hicklin noted that written governance groups reports were included under Tab 4 of the meeting materials (Attachment 2).

**Legislative Update** – Agenda Item No. 7

**Strategic Governance Update** – Agenda Item No. 8

*Note: These items were addressed earlier in the meeting and are listed above.*

## **Board Committee on Student Affairs & Alumni Relations**

Ms. Dandurand, Chair of the Board Committee on Student Affairs & Alumni Relations, reported the Committee met yesterday afternoon. During the meeting, the Committee received information related to first-month operations of the Student Recreation & Wellness Center; a preliminary report on residence halls needs; projected room and board rates for the 2011-2012 academic year; the future of the student employment office; and an update on the successes of UCM's Violence and Substance Abuse Prevention Program.

### **Proposed Mandatory Student Health Insurance** – Agenda Item No. 9

Mr. Hicklin reported earlier in the meeting that this item was being removed from the agenda. He said the Board was advised during its Work Session yesterday afternoon that the Student Government Association will work through the Spring to create awareness among students about this matter and continue discussions in the Fall.

## **Board Committee on Academic Affairs**

Mr. Phillips, Chair of the Board Committee on Academic Affairs asked Provost Wilson to present the following agenda items.

**Academic Administrative Reorganization** – Agenda Item No. 10

Provost Wilson referred the Board to Tab 6 of the meeting materials, which contained a briefing paper related to a proposed academic administrative reorganization that recommends reducing the number of colleges from five to four (Attachment 3). He stated his appreciation for the Board's extensive and in depth discussion during the preceding afternoon's Work Session. Provost Wilson stated that the second part of this reorganization involving the reduction and reorganization of departments will be presented at the March meeting.

*Mr. Phillips moved that the Board of Governors approve the four-college academic administrative structure as recommended. The motion was seconded by Dr. Long and carried unanimously.*

Dr. Ambrose expressed appreciation to the Deans for their academic leadership in this process and to Dr. Gordon Lamb for his leadership in facilitating the process. He added that this exercise will create synergies across campus and result in costs efficiencies. The Board recognized the effort that went into this process and stated its appreciation for yesterday's discussion.

**Undergraduate Certificate – Strategic Communication for Leaders** – Agenda Item No. 11

Provost Wilson presented information contained under Tab 7 of the meeting materials related to a proposed 12 credit hour undergraduate certificate program for Strategic Communication for Leaders (Attachment 4). This program has been reviewed and approved by the American Council on Education for university credit. He noted that UCM's Memorandum of Understanding with Dale Carnegie & Associates expires in March 2011, and it is currently in the process of being revised and expanded to encompass this and other potential certificate programs that UCM would partner with Dale Carnegie.

He introduced Tom Otley, Senior Vice President for Global Services, Dale Carnegie & Associates, Inc. Dr. Wilson said that Mr. Otley and Dale Carnegie Associates have been great partners in developing academic programs on campus and internationally. Mr. Otley said that Dale Carnegie recognizes the synergy in its relationship with UCM. Dale Carnegie is a global organization with offices in more than 85 countries around the world. Many of its clients participating in Dale Carnegie's training are individuals and organizations that support professional development. Many of them have educational goals that Dale Carnegie alone cannot meet. Dale Carnegie believes that through the certificate program concept Dale Carnegie will be able to reach out to students around the world and connect them with the university. This arrangement brings value to the relationship between Dale Carnegie and UCM and brings value to Dale Carnegie's clients as well, because of what UCM offers and delivers.

*Mr. Phillips moved that the Board of Governors authorize the implementation of a Strategic Communication for Leaders certificate program subject to revision and approval by President Ambrose of a new Memorandum of Understanding with Dale Carnegie & Associates, Inc. The motion was seconded by Dr. Long and carried unanimously.*

**Undergraduate Certificate – Advanced Vehicle Systems** – Agenda Item No. 12

Dr. Wilson referred the Board to Tab 8 of the meeting materials, which contained information about a proposed undergraduate certificate program for Advanced Vehicle Systems (Attachment 5). *Mr. Phillips moved that the Board of Governors authorize the implementation of an undergraduate certificate program for Advanced Vehicle Systems. The motion was seconded by Ms. Dandurand and carried unanimously.*

**Bachelor of Science in Aviation Management Proposal** – Agenda Item No. 13

Dr. Wilson referred the Board to Tab 9 of the meeting materials, which contained information related to a proposal to (1) combine two existing degree programs of “Airport Management” and “Flight Operations Management” into one degree program titled “Aviation Management” with two career options of “Airport Management” and “Flight Operations Management;” and (2) to eliminate the flight requirement in the existing “Airport Management” degree program (Attachment 6). Dr. Alice Greife reviewed the proposal.

*Mr. Phillips moved that the Board of Governors approve the proposal to (1) combine two existing degree programs of “Airport Management” and “Flight Operations Management” into one degree program titled “Aviation Management” with two career options of “Airport Management” and “Flight Operations Management;” and (2) to eliminate the flight requirement in the existing “Airport Management” degree program. The motion was seconded by Dr. Long and carried unanimously.*

**Addition/ Expansion/ Extension of Charter School Agreements** – Agenda Item No. 14

Provost Wilson asked Dr. Vici Hughes, Interim Director of Charter Schools, to present this item. Dr. Hughes reviewed recent accomplishments of the Charter Schools including:

*Academie Lafayette* – continues to be the highest ranking academic achieving charter school in the state.

*Alta Vista and Hogan Preparatory Academy* – Of all Kansas City high schools including both public and charter schools with open enrollment and a comprehensive curriculum, these two UCM sponsored charter high schools rank among the top five in the State Assessment Achievement and Communication Arts, and among the top three in the State Assessment Achievement in Math.

Four charter schools in the Kansas City area achieved annual yearly progress on the State Assessment and three of the four– Hogan Preparatory, Alta Vista High School, and Benjamin Banneker Charter Academy for Technology – are UCM sponsored schools.

Dr. Hughes referred the Board to Tab 10 of the meeting materials which contained two information items and two action items (Attachment 7). The first information item pertained to Niles Preparatory Behavior Management School (Niles Prep), who would like to become a public charter school sponsored by UCM. Niles Prep is preparing a formal application and a recommendation for approval of the application and contract will be presented to the Board of Governors for consideration at a future meeting. The second information item pertains to Seton Academy, a public contract school serving students in grades 9-12. Seton would like to become a public charter school sponsored by UCM and is preparing an application and contract that will be presented to the Board of Governors for consideration at a future meeting. More information related to Niles Prep and Seton Academy is contained with the briefing paper.

The two action items relate to Scuola Vita Nuova, a UCM sponsored charter school that has requested a two-year extension of the current charter, and Gordon Parks Elementary School, who has requested a revision in its charter agreement to add a full-day transitional kindergarten class. More information related to these requests is also contained within the briefing paper.

Mr. Hicklin noted that UCM currently sponsors 10 charter schools. With the recent requests of Niles Prep and Seton, it raises the question of when does it become too many. Dr. Hughes stated that Dean Wright and UCM's Charter Schools staff will have to assess the time commitment required to provide appropriate oversight. Mr. Hicklin expressed concern for UCM's staff. Dr. Hughes said that the number of Charter Schools staff has increased and thus far, the funding provided has been sufficient to cover the costs.

Mr. Brady said he read a recent article about a movement for sponsors to take a more active role in the management of the schools. Dr. Hughes said that as state entities mandate sponsor involvement, UCM must align its procedures with the expectations. Mr. Phillips said that during the Academic Affairs Committee yesterday afternoon, there was good discussion about UCM's sponsorship role and responsibilities. The Committee also discussed becoming more active in assisting with the issues surrounding a better working relationship with the Department of Education, the accreditation process, and how other matters of charter schools management are handled.

Dr. Ambrose expressed appreciation to UCM Charter Schools staff and the work they have done with the schools. He said staff is sometimes placed in difficult and conflicted positions; however, the movement in charter schools may allow UCM to become more of a partner and collaborator, rather than an assessor. UCM is monitoring this closely. Dr. Long commended the College of Education for establishing and implementing the oversight procedures put into place over the past couple of years, which have helped to more closely monitor the progress of the charter schools. Dr. Long said it becomes even more important for the Charter Schools Office to have a strategic plan in place as it considers sponsorship of additional schools.

*Mr. Phillips moved that the Board of Governors approve an expansion of a transitional kindergarten class to the charter for Gordon Parks Elementary School. The motion was seconded by Dr. Long and carried unanimously.*

*Mr. Phillips moved that the Board of Governors approve a two-year charter extension for Scuola Vita Nuova ending June 30, 2013. The motion was seconded by Dr. Long and carried unanimously.*

In closing the Charter Schools report, Mr. Phillips introduced Drs. Randy Dewar and Doug Thomas, members of the UCM Charter Schools staff who have worked with the schools for many years and made significant contributions.

*Note: The Board took a short recess at 9:50 a.m. and resumed meeting at 10:05 a.m.*

**Adoption of BOG Policy 2.2.070** – Agenda Item No. 15

Provost Wilson referred the Board to Tab 11 of the meeting materials, which contained a briefing paper related to a new policy that contains a proposed 2011 Faculty Early Retirement Incentive Program. He noted that during the Board’s Work Session the preceding afternoon, the Board had very extensive discussion about the implications, benefits, and costs for implementing this policy. Provost Wilson reviewed the provisions of the policy and the program, which are outlined in the briefing paper (Attachment 8). President Ambrose expressed appreciation for the Board’s careful consideration and review of this request.

Mr. Rick Dixon stated that if approved, the Office of Human Resources is prepared to make the announcement, implement the application process, and to provide a list of “Frequently Asked Questions” that will assist eligible employees in making a decision about early retirement.

*Mr. Phillips moved that the Board of Governors rescind BOG Policy 2.2.070- Faculty Early Retirement Incentive Program (ERIP) and adopt a new policy (using same policy number) that would allow eligible faculty (1) to retire from UCM at the conclusion of their current contract; (2) receive a one-time payment of 50% of their annual salary; and (3) a choice of five years health premium assistance under the existing Board policy schedule, or a \$25,000 lump sum payment. The motion was seconded by Ms. Dandurand and carried unanimously.*

**Program Deletions** – Agenda Item No. 16

Provost Wilson said there was no information to report on program deletions.

**Board Committee on Administration & Finance**

Mr. Brady, Chair of the Board Committee on Administration & Finance, met yesterday afternoon. He asked Mr. Mike Smith, Interim Director for Purchasing, to present the following agenda items.

**Pest Control Services Contract** – Agenda Item No. 17

Mr. Smith reviewed information contained in a briefing paper under Tab 12 of the meeting materials related to a pest control services contract (Attachment 9). Following Mr. Smith's presentation, *Mr. Brady moved that the Board of Governors approve the award of a one-year pest control services contract to Schendel Pest Services in the amount of \$36,805.60, with four one-year options to extend, at the University's discretion, for a total five-year cost of \$186,326.56. The motion was seconded by Mr. Wright and carried unanimously.*

**Mattress Replacement** – Agenda Item No. 18

Mr. Smith reviewed information contained in a briefing paper under Tab 13 of the meeting materials related to replacement of mattresses within select residence halls (Attachment 10). Following Mr. Smith's presentation, *Mr. Wright moved that the Board of Governors approve the award of contract for the purchase and installation of new mattresses in Fitzgerald, South Yeater, Houts, Hosey, and the Fraternity Complex to University Sleep Products, Inc. of Cicero, Indiana, in the amount of \$177,202.68. The motion was seconded by Mr. Brady and carried unanimously.*

**Fiscal Year 2012 Student Instructional & General Fees** – Agenda Item No. 19

Mr. Merrigan reviewed information contained within a briefing paper under Tab 14 of the meeting materials related to student instructional and general fees for fiscal year 2012 (Attachment 11). The Board commended the Administration for its efforts to keep costs down for students. Mr. Brady stated he was pleased with the recommendation; however, cautioned that care be given to ensuring that the quality of education provided to our students is not diminished. President Ambrose said that with the Board's action, communication to current and prospective students is important. Information will be disseminated to UCM's Financial Aid Office so staff can provide appropriate assistance to the students as they apply for financial aid for the upcoming school year. Dr. Ambrose acknowledged that affordability is a significant issue for students.

*Mr. Brady moved that the Board of Governors approve FY 2012 rates for instructional and student general fees as itemized in Attachment I and II (included with the noted Attachment 11 of this agenda item) contingent upon the State Legislature's approval of the Governor's FY 2012 budget, which includes a 7% funding reduction for higher education. The motion was seconded by Mr. Wright and carried unanimously.*

**Request for Closed Session – February 24, 2011**

*Dr. Long moved pursuant to the Missouri Revised Statutes, Section 610.021, that the Board of Governors meet in closed meeting, with closed record and closed vote, for the purpose of considering real estate matters, legal actions, and personnel matters. The motion was seconded by Mr. Brady and carried with the following roll call vote:*

|                       |            |                         |            |
|-----------------------|------------|-------------------------|------------|
| <i>Mary Long</i>      | <i>aye</i> | <i>Mary Dandurand</i>   | <i>aye</i> |
| <i>Weldon Brady</i>   | <i>aye</i> | <i>Richard Phillips</i> | <i>aye</i> |
| <i>Marvin Wright</i>  | <i>aye</i> | <i>Walter Hicklin</i>   | <i>aye</i> |
| <i>Walter Hicklin</i> | <i>aye</i> |                         |            |

**Adjournment** – Agenda Item No. 20

There being no further business to discuss, Mr. Wright moved that the meeting adjourn. The motion was seconded by Mr. Brady and carried unanimously. The meeting adjourned at 10:30 a.m.

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**Attachment Listing**

| <u><b>Attachment No.</b></u> | <u><b>Attachment Description</b></u>  |
|------------------------------|---|
| 1                            | <i>Power Point – As presented to 96<sup>th</sup> General Assembly</i>                               |
| 2                            | <i>Governance Groups Reports</i>  |
| 3                            | <i>Briefing Paper – Academic Administrative Reorganization</i>                                      |
| 4                            | <i>Briefing Paper – Undergraduate Certificate – Strategic Communication for Leaders</i>             |
| 5                            | <i>Briefing Paper – Advanced Vehicle Systems Certificate Program</i>                                |
| 6                            | <i>Briefing Paper – Bachelor of Science in Aviation Management Proposal</i>                         |
| 7                            | <i>Briefing Paper – Addition/ Expansion/ Extension of Charter School Agreements</i>                 |
| 8                            | <i>Briefing Paper – Adoption of BOG Policy 2.2.070 – Faculty Early Retirement Incentive Program</i> |
| 9                            | <i>Briefing Paper – Pest Control Services Contract</i>  |
| 10                           | <i>Briefing Paper – Mattress Replacement</i>  |
| 11                           | <i>Briefing Paper – Fiscal Year 2012 Student Instructional and General Fees</i>                     |