

University of Central Missouri
Board of Governors
Plenary Session
April 19, 2013

The University of Central Missouri (UCM) Board of Governors convened in Plenary Session on Friday, April 19, 2013, at 8:30 a.m. in UN 237B on UCM's main campus in Warrensburg, Missouri. Presiding over the meeting was Board President Marvin E. Wright. Other Board members in attendance included Governors Mary Dandurand, Mary Long, Walter Hicklin, Gus Wetzel II, John Collier, and Kyle Shell. Governor Weldon Brady was unable to attend today's meeting and was excused. Others present included University President Charles Ambrose, General Counsel Henry Setser, and Assistant to the Secretary Monica Huffman.

Plenary Session

Call to Order – Agenda Item No. 1

Mr. Wright called the meeting to order and determined that a quorum was present to conduct business.

Remarks by the Board President – Agenda Item No. 2

Mr. Wright commended the President's Gala performance recently held at the new Kauffman Center in Kansas City. A majority of Board members attended the sold out event that featured UCM's very talented faculty and staff from the Music Department. He described the event as phenomenal and congratulated the Department on an exceptional performance.

Mr. Wright reminded the Board that no May meeting is scheduled and that Commencement is planned for May 10-11. He noted that the University is extremely proud of its faculty, staff and students, and all that they do to make the University of Central Missouri the great institution that it is.

He closed by thanking Provost Curtis for sitting in for President Ambrose at today's meeting so that he could participate in a memorable family event.

Remarks by the Provost – Agenda Item No. 3

Provost Curtis said she was honored to represent President Ambrose at today's meeting, and took this opportunity to share a number of accomplishments within the Academic Affairs Division that included successful program accreditations, faculty publications, new and expanded programming, association chapter awards, and student competition awards.

Introduction of the Byler Distinguished Faculty Award Recipient – Agenda Item No. 4

Provost Curtis explained that the Byler Distinguished Faculty Award is the highest award presented to a UCM faculty member. The recipient is selected by a committee of faculty peers that consider excellence in teaching, contributions to the academic discipline, and service to the university. Provost Curtis introduced the 2013 Byler Award recipient, Dr. Richard Herman, Chair of the Theatre Department, and the Board extended its congratulations.

Introduction of Charno Award Recipients – Agenda Item No. 5

Dr. Bax introduced the 2013 Charno Award recipients Amanda Sasek, a political science major from Moberly, Missouri, and Kyle Shell, an occupational safety management graduate major from Defiance, Missouri. Ms. Sasek and Mr. Shell were both present and received the Board's congratulations. They will be recognized during the May 11 Commencement ceremonies.

Introduction of the Outstanding Support Staff Award Recipient – Agenda Item No. 6

Ms. Barbara Hicks, President of the Support Staff Council, introduced and shared background information about the 2013 Outstanding Support Staff Member recipient, Ms. Tina Walker. The Board extended its congratulations.

Introduction of Learning to a Greater Degree Award Recipients – Agenda Item No. 7

Mr. Robin Krause explained that each semester, one student and one faculty/staff person conveying the essence of UCM, is recognized by receiving the Learning to a Greater Degree Award. This semester 32 individuals were nominated for the award and a reception was held earlier in the month to recognize them. Provost Curtis introduced this

semester's recipients, Alan Nordyke, Coordinator of UCM's Special Housing Interest Programs and senior Daniel Bender. The Board extended its congratulations.

General Session

Approval of the Minutes – Agenda Item No. 8

Ms. Dandurand moved that the Board of Governors approve the minutes of the March 21, 2013, Work Session; March 21, 2013, Plenary Session; and March 29, 2013, Teleconference, with a noted change to March 21, 2013, Work Session minutes. The motion was seconded by Mr. Collier and carried unanimously.

*Noted Change to March 21, 2013, Work Session Minutes – Institutional Metrics/Program Viability Update – “Provost Curtis reminded the Board that Rick Staisloff was on campus in January to collect data and review indicators for UCM's institutional dashboard. She stated that things are progressing with the program review and that ~~non-quantitative~~ **both quantitative and qualitative** measures will be used to identify. . .”*

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Reports

Verbal Governance Groups' Reports – Agenda Item No. 9

Mr. Wright invited the leadership from each of the governance groups to give a verbal report.

Faculty Senate (FS) – Mr. Brian Hughes gave the report on behalf of Faculty Senate President Cheryl Riley. He announced FS Executive Committee members for 2013/2014, and shared that the FS continues to meet regularly with the leadership of the Professional and Support Staff Councils. The FS is appreciative of the establishment of a “President’s Cabinet” that includes the leadership of the governance groups, President Ambrose, Provost Curtis, and a few other key administrators.

Professional Staff Council (PSC) – Ms. Beth Rutt, President of the PSC, shared highlights from the semester including collaborations with the Support Staff Council to hold a holiday party for the homeless, a holiday contest to raise funds for Habitat for Humanity, an angel tree, and a coat and boot drive. A PSC appreciation breakfast was held yesterday and featured keynote speaker Cathy Newton who spoke on the topic of “Staying Alive Through Change.” Officer elections were held that resulted in the selection of Paula Brant as President, William Runyan as Vice President, Shelly Gonzalez as Secretary, and Susan Brockhaus as Treasurer.

Support Staff Council (SSC) – Ms. Barbara Hicks, President of the SSC, shared highlights from the semester including the collaborative efforts noted by Ms. Rutt in her report. The SSC also recently held an appreciation breakfast, and are currently preparing for an office supply drive. Officer Elections will take place in May.

Student Government Association (SGA) – Sarah Ramlal, President of the SGA, shared highlights from the semester including the annual memorial service held earlier in the week to honor deceased students, faculty, and staff. Elections were held this week resulting in the following new officers . . . Ms. Ramlal closed her report by distributing a packet of recently passed SGA legislation (Attachment 1).

Legislative Update – Agenda Item No. 10

Senator David Pearce was present and provided a legislative update for the 2013 General Assembly. He distributed a handout that included a brief overview of several Senate and House Bills (Attachment 2) and then focused much of his update on the FY 2014 budget and Senate Bill 437.

With regard to the budget, Senator Pearce said the General Assembly began its work on January 7 and must be finished one week prior to adjournment on May 10 at 6:00 p.m. He explained the budget noting that overall funding for higher education, including community colleges and four-year institutions, is proposed at \$874 million. Currently the split is 15% for community colleges and 85% for four-year institutions. This does not include the three

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main scholarship programs (an additional \$170 million) -- A+ for community colleges; ACCESS for the four year institutions; and Bright Flight.

Senator Pearce said that when the Governor proposed increases for higher education in the upcoming year, it was in the form of performance funding. There were five standards that the universities arrived at. Of these five, UCM met four. In addition to the Governor's proposal for performance funding, he also proposed an increase of \$34 million for higher education. The House felt there was enough income overall, so it decreased the amount from \$34 million to \$20 million. Additionally, the House rejected performance funding for new dollars. Instead, it proposed an across-the-board increase of 2.5% for higher education.

The Senate Appropriations Committee addressed the budget this week and restored the \$34 million increase originally proposed by the Governor for higher education and

reinstated the performance funding proposal. For UCM this would mean a 3.44% increase instead of a 2.5% increase. However, he believes it will be approved at somewhere between a 2.5% and 3.44% increase for UCM in the coming year. This would be an increase of approximately \$600,000 from the Senate version over the House version. The House version is \$53,810,000; the Senate version is a \$54,418,000. The Senate will finish its work Tuesday morning and if there are differences, it will go to a committee made up of House and Senate members to work out these differences over the next three weeks.

Senator Pearce noted that he is the sponsor of Senate Bill 437, which has received a lot of discussion and faced some controversy. He explained that the bill is intended to be a distribution model for higher education funding, and that the Joint Committee on Education is trying to establish a long-range formula. Senator Pearce said the bill is number two on the Senate calendar and he is hopeful it will be discussed next Tuesday or Wednesday.

Senator Pearce said the bill has the complete support of the community colleges, but is facing opposition from the four years. He tasked the university presidents to provide him language by the end of the day that includes amendments that they can accept. He would very much like to see the bill pass the Senate next week.

Senator Pearce said he continues to serve as Chairman of the Senate Education Committee and Chairman of the Senate Joint Committee on Education, noting that it's an honor and a job that he takes very seriously. He is strongly committed to UCM; however, in the leadership roles that he holds, he must consider what is best for all institutions because higher education is important to the entire state.

Mr. Wright expressed the Board's appreciation for all that Senator Pearce does for UCM and said he was pleased that a request was made of the four year institutions to submit amendments to the bill. He expressed concern regarding the percentage of funds that would go to the community colleges, a gain of 14% in appropriations, which consequently means a reduction in funding for four year institutions.

Senator Pearce responded that the bill is a work in progress, and that when it was first proposed, language was included to deduct half of the local contribution that community colleges receive. He acknowledged that community colleges do have another funding source that four years don't, and an attempt was made to cut this in half so there wouldn't be a wide swing in overall contributions for community colleges and four years. He noted

that community colleges have more political input and more grassroots support in the legislature than four years. Community Colleges did not feel that cutting their local match was acceptable, and that if half the local match was deducted they would never have another operating levy increase because the local people would feel the state was penalizing them for not supporting and not taking advantage of the entire local match. A decision to not deduct half the match was made in committee by a 7 to 3 vote. This results in a funding increase from 15% to 20% for community colleges. Senator Pearce said when it comes to overall funding for higher education, these are very tough decisions that have to be talked about.

Mr. Wright stressed that UCM's faculty and staff do a tremendous job of educating people, and have worked hard to do more with less during tough economic times. He understands politics, but doesn't understand this legislation and said he would love to see modifications made so that UCM realizes some benefit from its efforts. Senator Pearce said there are many benefits from performance funding, and there are a lot of disadvantages for the status quo. He does not feel this is in the long-term best interest of UCM and that this is the best route. If UCM is a university that is excelling and accomplishing the things that the Board has set out for it, it has nothing to worry about. Senator Pearce said he is happy to review any amendments that UCM would propose to the bill. He visited with Dr. Troy Paino, who represents the four years and made it very clear he would like to have amendments brought to his office by the end of today on how they can make the bill better.

Dr. Wetzel noted that if the bill passes, those non-performing, lesser-performing, and special needs schools that are not living up to the criteria of other institutions, could have the same political clout as noted by the community colleges, and influence how things go in the future. Senator Pearce agreed with Dr. Wetzel, noting there are three universities that according to the model are overfunded. His colleagues think they should indiscriminately close two colleges now, but the political implications won't permit it to happen. The bill currently includes a stop loss provision that a university would never receive anything less than 98% of their current budget. Mr. Wright thanked Senator Pearce for his report and for taking time to attend today's meeting.

Board Committee on Student Engagement & University Advancement

Ms. Dandurand, Chair of the Board Committee on Student Engagement and University Advancement, reported that the Committee did not meet in April. She asked Dr. Shari Bax to give an overview of the current events and activities within the Student Experience and Engagement area. Dr. Bax shared information about Greek Week activities that included

several community service and outreach events for the Teacher's Warehouse, New Beginnings, the local food pantry, Big Brothers and Sisters, and many more. She also

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reviewed other events including Volunteer Appreciation Day and Earth Day. Ms. Dandurand reminded the Board that a University Advancement report will be provided at the June meeting.

Board Committee on Academic Affairs

Dr. Wetzel, Chair of the Board Committee on Academic Affairs, reported the Committee met the previous afternoon. He called on Provost Curtis to present the following agenda items.

K-12 Education/Curriculum & Instruction, MSE Program Title Change - Agenda Item No. 11

Provost Curtis reviewed information contained in a briefing paper under Tab 8 of the meeting materials (Attachment 3) that proposed (1) collapsing the MSE K-12/Curriculum and Instruction and MSE Secondary Curriculum and Instruction into one program; (2) renaming the program to MSE Curriculum and Instruction; and (3) adding three options to the program – K-12, Middle Level Education, and Secondary Education. *Dr. Wetzel moved that the Board of Governors approve the proposal as noted above contingent upon the approval of the Coordinating Board for Higher Education. The motion was seconded by Dr. Long and carried unanimously.*

Minor in Sports Communication – Agenda Item No. 12

Provost Curtis invited Dr. Joe Moore, Assistant Professor of Communication, to present this item. Dr. Moore reviewed information contained in a briefing paper under Tab 9 of the meeting materials (Attachment 4) that proposed a new minor in Sports Communication. The program would be housed in the Department of Communication and Sociology. Mr. Wright asked if the proposed new program interfaces with UCM's degree in Sports Management. Dr. Moore answered that it does. *Dr. Wetzel moved that the Board of Governors approve the establishment of a minor in Sports Communication. The motion was seconded by Dr. Long and carried unanimously.*

Walk Early/Late Fee for Graduate Student Commencement Ceremonies – Agenda Item No. 13

Provost Curtis invited Ms. Tina Church-Hockett, Director of Graduate Studies, to present this item. Ms. Hockett reviewed information contained in a briefing paper under Tab 10 of the meeting materials (Attachment 5) that proposed a \$50 fee be charged to students who request to walk early or late in the graduate commencement ceremony. Mr. Hicklin asked what the regular fee is. Ms. Hockett answered it is currently \$50 and the proposed walk early/late fee would be in addition to this amount. *Dr. Wetzel moved that the Board of Governors approve a \$50 fee to be charged to students who request to walk early or late in the graduate commencement ceremony. The motion was seconded by Dr. Long and passed with a majority vote. Mr. Hicklin voted no.* Funds from this fee will be credited to the School of Graduate and Extended Studies.

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Summer & Fall Enrollment Projections – Agenda Item No. 14

Dr. Richard Sluder provided a summer enrollment update through a Power Point presentation (Attachment 6). He said he does not anticipate enrollment will double for the summer as it did last year.

Institutional Metrics/Program Viability Update

Mr. Rick Staisloff of *rpk Group*, provided an update on UCM's efforts to identify and establish institutional metrics. He presented information contained in a Power Point (Attachment 7) that included considerations for preparing UCM's key performance indicators, noting that the information presented is not all inclusive of everything that will be tracked. Following Mr. Staisloff's update, Provost Curtis provided a program viability update, stating that we are working to identify signature programs at UCM that are connected to the overall program review. She added that quality data is being collected that can be placed into a dashboard and used on an ongoing basis for program review. This data will also help determine where our resources can (1) best be directed to enhance and grow the work that we are doing; and (2) identify those signature programs that UCM is best known for and that are big generators of revenue which will allow us to do other things on campus.

Mr. Wright thanked Provost Curtis and Mr. Staisloff. He noted that President Ambrose and Mr. Staisloff will co-present at the Association of Governing Board's Annual National Conference on Trusteeship and that UCM's Strategic Governance for Student Success will be presented as a case study.

Note: The Board took a short recess at 10:00 a.m. and resumed meeting at 10:10 a.m.

Board Committee on Finance

Mr. Collier, a member of the Board Committee on Finance, reported that the Committee met the preceding afternoon as a Committee of the Whole, at which time the Board received an in depth presentation of the proposed FY 2014 operating budget. He called on Mr. Merrigan to present the following agenda items.

FY 2014 Operating Budget and Proposed Salary Increase – Agenda Item No. 15

Mr. Merrigan presented information contained in a briefing paper along with an accompanying Power Point (Attachment 8) that reflected two budget scenarios for consideration. The first scenario is a FY 2014 operating budget that assumes a 2.25% appropriation increase; the second scenario assumes a 3.40% appropriation increase. Additionally, Scenario 1 includes a \$800 salary increase for those employees earning less than \$50,000 per year, and Scenario 2 includes a 1% across-the-board increase with a \$600 minimum. Mr. Merrigan stated that after hearing Senator Pearce's legislative update, it's possible that another scenario would have to be considered once the final budget is known.

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Mr. Collier moved that the Board of Governors approve the proposed Fiscal Year 2014 UCM budget scenarios contingent upon the Missouri House, Senate and Governor passing one of the two appropriation recommendations presented in Scenario 1 and 2 of the briefing paper. The motion was seconded by Mr. Hicklin and carried unanimously.

Aviation Flight Fee Increase – Agenda Item No. 16

Dr. Roger Best reviewed information contained in a briefing paper under Tab 12 of the meeting materials (Attachment 9) that proposed a 6% increase to UCM's fixed wing flight fees and implementation of rotary wing fees. Tables outlining the fees are included in the briefing paper. *Mr. Collier moved that the Board of Governors approve the recommended increase for UCM's fixed wing flight fees and implementation of rotary wing fees. The motion was seconded by Dr. Wetzell and carried unanimously.*

Investment Banking Services Contract Award – Agenda Item No. 17

Mr. Merrigan reviewed information contained in a briefing paper under Tab 13 of the meeting materials (Attachment 10) that proposes the award of an investment banking services contract for financing the construction and equipment for the Mixed-Use Residential Housing Facility. Additionally, the contract would include the potential

refinancing of the existing Series 2009 Student Recreation Center Bonds issued through the Missouri Health and Educational Facilities Authority. The contract term will be two years, with an additional one-year renewal option. *Dr. Wetzel moved that the Board of Governors approve the award of contract for investment banking services to Piper Jaffray & Co. The motion was seconded by Mr. Collier and carried unanimously.*

Banking Depository Services Contract Award – Agenda Item No. 18

Mr. Merrigan reviewed information contained in a briefing paper under Tab 14 of the meeting materials (Attachment 11) that proposed a contract for banking depository services. *Mr. Collier moved that the Board of Governors approve award of contract for banking depository services to U.S. Bank. The motion was seconded by Mr. Hicklin and carried unanimously.* Contract term will be two years, with automatic renewals occurring in one-year increments for an additional two years.

Annual Contract for Bulk Fuel Purchase – Agenda Item No. 19

Mr. Merrigan reviewed information contained in a briefing paper under Tab 15 of the meeting materials pertaining to an annual contract for bulk fuel (Attachment 12). *Mr. Collier moved that the Board of Governors approve the award of contract to MFA Oil Company of Warrensburg, Missouri. The motion was seconded by Ms. Dandurand and carried unanimously.* Cost for the contract is anticipated to be \$125,000 annually.

Voluntary Domestic & Limited Waiver International Student Sickness & Accident Insurance – Agenda Item No. 20

Mr. Merrigan reviewed information contained in a briefing paper under Tab 16 of the meeting materials pertaining to voluntary domestic and limited waiver international student sickness and accident insurance (Attachment 13). He noted that there is no cost to the University and that premiums for the coverage will be paid by the student. *Mr. Collier moved that the Board of Governors approve the award of contract to United Health Care – Student Resources for Voluntary and Limited Waiver International Student Sickness and Accident Insurance. The motion was seconded by Dr. Long and carried unanimously.* The contract term is for one year, with renewal options occurring in one-year increments for an additional four years.

Fire Alarm Upgrades - Agenda Item No. 21

Mr. Merrigan reviewed information contained in briefing paper related to the replacement of the fire detection and alarm systems in the Houts and Hosey Residence Halls (Attachment 14). He noted that the proposed system would be an extension of the network-based system started during the Energy Service Project completed in 2011 (ESCO). The system replacement will extend the campus notification capabilities for these residence halls and offer improved monitoring and reporting of fire and voice notification of other critical events. Dr. Wetzel asked if all bidders are bonded. Mr. Merrigan answered yes; UCM requires it. *Mr. Collier moved that the Board of Governors approve the award of contract to Keller Fire and Safety, Inc. of Kansas City, Kansas for the replacement of fire detection and alarm systems in Houts and Hosey residence halls for \$233,095. The motion was seconded by Dr. Wetzel and carried unanimously.*

Studio Transmitter Link/Master Control Equipment – Agenda Item No. 22

Mr. Dennis Cryder reviewed information contained in a briefing paper related to the purchase of “grant-funded” studio-to-transmitter link and master control equipment, master control router upgrades, digital graphic editor, and monitors for UCM’s KMOS-TV station (Attachment 15). *Mr. Hicklin moved that the Board of Governors approve the purchase and installation of studio-to-transmitter link equipment, master control router upgrades, master control digital graphic editor and monitors from Heartland Video Systems, Inc. in the amount of \$208,113.47. The motion was seconded by Dr. Wetzel and carried unanimously.*

Board Business

Special Honors & Awards – Agenda Item No. 23

Provost Curtis made a recommendation on behalf of President Ambrose and the University of Central Missouri to award the Distinguished Service Award to Richard P. Phillips for his

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46 years of dedicated service to public education. Information about Mr. Phillips was provided to the Board in advance of the meeting (Attachment 16). *Mr. Hicklin moved that the Board of Governors approve the award of the Distinguished Service Award to Richard Phillips at the December 14, 2013, Commencement. The motion was seconded by Ms. Dandurand and carried unanimously.*

Appointment of Nominating Committee – Agenda Item No. 24

Mr. Wright announced the appointment of a Nominating Committee for the FY 2014 Board officers. Mr. Hicklin has agreed to chair the committee and will be joined by Dr. Long. They will report back to the Board at its June meeting.

Adjournment – Agenda Item No. 25

There being no further business to discuss, the meeting adjourned at 11:00 a.m.

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Attachments Listing***

<u>Attachment No.</u>	<u>Attachment Description</u>
1.	<i>Student Government Association Legislation</i>
2.	<i>Legislation Update prepared by Senator David Pearce</i>
3.	<i>Briefing Paper – K-12 Education/Curriculum & Instruction, MSE Program Title Change</i>
4.	<i>Briefing Paper – Minor in Sports Communication</i>
5.	<i>Briefing Paper – Walk Early/Late Fee for Graduate Student Commencement Ceremonies</i>

6. *PPT – Summer & Fall Enrollment Projections*
7. *PPT – Institutional Metrics/Program Viability Update*
8. *Briefing Paper/PPT – FY 2014 Operating Budget and Proposed Salary Increase*
9. *Briefing Paper – Aviation Flight Fee Increase*
10. *Briefing Paper – Investment Banking Services Contract Award*
11. *Briefing Paper – Banking Depository Services Contract Award*
12. *Briefing Paper – Annual Contract for Bulk Fuel Purchase*
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13. *Briefing Paper – Voluntary Domestic & Limited Waiver International Student Sickness & Accident Insurance*
14. *Briefing Paper – Fire Alarm Upgrades*
15. *Briefing Paper – Studio Transmitter Link/Master Control Equipment*
16. *Background Information – Richard Phillips (Distinguished Service Award)*

