

University of Central Missouri
Board of Governors
December 13, 2013
Special Plenary Session

The University of Central Missouri (UCM) Board of Governors convened a Special Plenary Session on Friday, December 13, 2013, at 6:45 p.m. in Room 207 (MPB 207) of the Multipurpose Building (MPB) on UCM's main campus in Warrensburg, Missouri. Presiding over the meeting via conference call was Board President Marvin E. Wright. Participating from MPB 207, were Governors Gus Wetzel II, Walter Hicklin, John Collier, Mary Dandurand, Mary Long, and Kyle Shell. Mr. Weldon Brady was unable to participate and was excused. Others participating in the meeting from MPB 207 were University President Charles Ambrose; General Counsel Henry Setser; Assistant Secretary to the Board Monica Huffman; and Deborah Curtis, John Merrigan, Chris Bamman, Kim Vansell, Susan Brockhaus, Lisa Butler, and Jeff Murphy.

Call to Order – Agenda Item No. 1

Mr. Wright called the meeting to order and asked Ms. Huffman to take the roll. It was determined that a quorum was present to conduct business.

Relocation of GSB Equipment and Supplies – Agenda Item No. 2

Mr. Merrigan reviewed background information contained in a briefing paper (Attachment 1) previously distributed to the Board related to the relocation of General Services Building equipment, warehouse inventory and supplies. It was noted that the GSB building is scheduled for demolition during March/April 2014 and that the building occupants will be relocated to the new South East Complex in February 2014.

President Ambrose asked if savings could be realized by moving items ourselves. Mr. Bamman said that after considering the time involved with making the move ourselves, and the impact it could have on starting demolition and construction on time, it was determined that it would be best to contract this service. Additionally, insurance and liability are also considerations for the movement of some of the equipment. Mr. Hicklin suggested that we be prepared to answer questions for hiring external movers.

Mr. Wright noted that the briefing paper indicates that there will be no change orders unless there is a major, formal change brought forward by UCM. He asked if administration is committed to ensuring there are no change orders. Mr. Merrigan said efforts are being made to surplus outdated equipment and supplies to avoid unnecessary movement of items and any scheduling delays.

President Ambrose said that the GSB has a Hazmat container that may be grandfathered under current regulations. We will work with a third party to manage hazmat materials. He said this is the only other known at this time. President Ambrose said he would keep the Board informed. He noted that UCM had hoped to offer local vendors the opportunity to submit a quote; however, Carlyle was not on the State of Missouri's procurement contract list.

Following Mr. Merrigan's presentation of the information, *Dr. Wetzel moved that the Board of Governors authorize Graebel Kansas City Movers, Inc. to relocate the GSB equipment and supplies in the amount of \$276,792. The motion was seconded by Mr. Collier and carried with the following roll call vote:*

<i>Gus Wetzel</i>	<i>aye</i>	<i>John Collier</i>	<i>aye</i>
<i>Mary Long</i>	<i>aye</i>	<i>Walter Hicklin</i>	<i>aye</i>
<i>Mary Dandurand</i>	<i>aye</i>	<i>Marvin Wright</i>	<i>aye</i>

It was noted that the quote did not include moving employees' personal items, telephones and computer equipment. It also did not include the disassembly and reassembly of the office partitions which will be procured through Staples Advantage, using the NJPA cooperative contract.

Snow Removal and Control Services – Agenda Item No. 3

Mr. Merrigan and Mr. Bamman presented information contained in a briefing paper (Attachment 2) previously distributed to the Board related to snow removal and control services. UCM's grounds and custodial staff provide snow removal services for dozens of parking lots and more than 15 linear miles of sidewalks across campus. However, during heavy snowfall, specialized equipment and labor of outside vendors may be required on an as needed basis to aid in snow removal and traction control.

President Ambrose asked what the fiscal impact is when there are large amounts of snow. Mr. Merrigan estimated the cost at \$60,000 per event. Mr. Hicklin asked what the increase in cost would be using contract services. Ms. Butler said the cost should be less because we have firm hourly bid rates in place. Mr. Merrigan added that services would be provided on an as needed basis only, with no guarantee of utilization.

Mr. Hicklin moved that the Board of Governors approve the award of contract, with an option for four additional one-year renewal periods to November 30, 2018, for snow removal and traction control services to Richter Excavating of Warrensburg, Missouri for Areas 1 and 4 and to Wetzel Concrete of Sedalia, Missouri for Areas 2 and 3 (as shown on map included with Attachment 2). The services of these firms would only be utilized in those winter storm situations whereby UCM FPO management deems outside snow removal support is needed in order to open the campus on a timely basis. The motion was seconded by Ms. Dandurand and carried with the following roll call vote:

<i>Gus Wetzel</i>	<i>aye</i>	<i>John Collier</i>	<i>aye</i>
<i>Mary Long</i>	<i>aye</i>	<i>Walter Hicklin</i>	<i>aye</i>
<i>Mary Dandurand</i>	<i>aye</i>	<i>Marvin Wright</i>	<i>aye</i>

Public Safety Emergency Communication Related Equipment – Agenda Item No. 3

Ms. Vansell reviewed background information contained in a briefing paper (Attachment 3) previously distributed to the Board related to the need for new public safety emergency

communication equipment, noting that the current equipment is approximately 12 years old and cannot be integrated with next generation 911 systems. Mr. Merrigan said that UCM would utilize the State of Missouri Contract to purchase Motorola equipment from Commenco, the authorized Motorola service facility in Kansas City, Missouri. The pricing obtained through the State contract is 25% off list price.

Dr. Long moved that the Board of Governors authorize the purchase of communication-related equipment including 911 equipment, radio equipment, radio console, and first-year maintenance for a total cost of \$217,920.22 through Commenco. The motion was seconded by Mr. Collier and carried with the following roll call vote:

<i>Gus Wetzel</i>	<i>aye</i>	<i>John Collier</i>	<i>aye</i>
<i>Mary Long</i>	<i>aye</i>	<i>Walter Hicklin</i>	<i>aye</i>
<i>Mary Dandurand</i>	<i>aye</i>	<i>Marvin Wright</i>	<i>aye</i>

Other – Agenda Item No. 4

- President Ambrose said the Governor has released his budget recommendation for higher education only prior to delivering his State of the State Address. He will recommend to the Legislature a proposal to increase state funding for colleges and universities by 5% in FY 2015, if schools are willing to maintain tuition at the current level. This could mean a possible increase of approximately \$2.6 million for UCM if approved by the Legislature.
- President Ambrose proposed extending the winter break to include January 2 and 3, 2014. Although closing these two days results in marginal energy savings, it would mean a lot to employees and their families to have these extra days off. The Board supported President Ambrose's proposal.
- President Ambrose noted that earlier this week General Counsel Setser provided notice that he will retire in June 2014. He said UCM feels a great deal of indebtedness to Mr. Setser for the contributions he has made related to many matters and initiatives over the years. The Board extended its congratulations.
- President Ambrose reported that nearly 200 Graduate students will participate in the evening's Graduate Commencement. He expressed appreciation to the Board for its participation in the weekend's Commencement activities.

Adjournment

There being no further business to discuss, *Ms. Dandurand moved that the meeting adjourn. The motion was seconded by Dr. Long and carried with the following roll call vote:*

<i>Gus Wetzel</i>	<i>aye</i>	<i>John Collier</i>	<i>aye</i>
<i>Mary Long</i>	<i>aye</i>	<i>Walter Hicklin</i>	<i>aye</i>
<i>Mary Dandurand</i>	<i>aye</i>	<i>Marvin Wright</i>	<i>aye</i>

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Attachments Listing***

<i><u>Attachment No.</u></i>	<i><u>Attachment Description</u></i>
<i>1</i>	<i>Briefing Paper – Relocation of GSB Equipment and Supplies</i>
<i>2</i>	<i>Briefing Paper – Snow Removal and Traction Control Services</i>
<i>3</i>	<i>Briefing Paper – Public Safety Emergency Communication Related Equipment</i>