

**University of Central Missouri**  
**Board of Governors**  
**Teleconference (Open Session)**  
**February 22, 2013**

The University of Central Missouri (UCM) Board of Governors convened by conference call (Open Session) on Friday, February 22, 2013, at 10:30 a.m. The call originated from ADM 204 on UCM's main campus in Warrensburg, Missouri. Participating in the meeting from ADM 204 were Board President Marvin Wright; Governors Mary Dandurand, Gus Wetzel II, and Kyle Shell; President Charles Ambrose; and Assistant Secretary to the Board Monica Huffman. Others present for the meeting in ADM 204 included staff Deborah Curtis John Merrigan, Dennis Cryder, Chris Bamman, Michael Wright, Victoria Hughes, Rick Dixon, Beth Rutt, Patrick Bradley, Susan Brockhaus, and Jeff Murphy; and Dennis Strait of Gould Evans and Mike Devries and Ben Hartley of Sodexo.

Participating in the meeting by phone were Governors Walter Hicklin and Weldon Brady; incoming Board member John Collier (awaiting Senate confirmation); General Counsel Henry Sester; and Richard Sluder, Ann Nordyke, Victoria Steele, Cheryl Trelow, and Jim Schraeder of Gould Evans.

**Call to Order** – Agenda Item No. 1

Following a roll call, Mr. Wright determined that a quorum was present to conduct business.

**Student Contract for Completion** - Agenda Item No. 2

President Ambrose introduced the “Learning to a Greater Degree Contract” (Contract for Completion) as a partnership for college completion designed to increase the number of students that succeed in finishing their college degrees. He noted that in August 2013, UCM will have 1,800 new students. Of these students, 500+ are expected to leave UCM without a degree. This is not unique to UCM, as other higher education institutions across the United States are experiencing the same thing. President Ambrose said this is unacceptable and UCM is taking action to address this with the implementation of a Contract for Completion and an established a goal of graduating an additional 100 students beginning with the Class of 2017.

President Ambrose stated that the framework for the contract has been developed; however, the specifics of it are still under development. President Ambrose, Provost Curtis and others presented information and supporting data for the contract through a PowerPoint (Attachment 1). President Ambrose noted that UCM has been very fortunate to receive support from the Lumina

Foundation to further develop the three components of the contract including curricular, co-curricular and institutional. He added that on a national level, all three components have very demonstrable goals.

Provost Curtis reviewed the curricular initiatives that include providing incentives to students to average 15 credit hours per semester; an accounting of attendance; a defined and prescriptive pathway for the first two semesters; and creation of an infrastructure where students communicate regularly with their advisors.

Patrick Bradley and Beth Rutt reviewed co-curricular initiatives that include emphasized and enhanced engagement opportunities; a co-curricular transcript; 24/7 programming and services; and a two-year residency requirement. Mike Devries and Ben Hartley of Sodexo provided a list of items Sodexo intends to do as part of the 24/7 programming and services initiative, including expanded weekend, holiday and evening food service and increased job opportunities for students. Mr. Devries noted that Sodexo currently employs 160 students during the school year; this will be expanded to 200 students. Sodexo will hold a summer job fair to make students aware of the different employment opportunities. Sodexo is also looking into establishing a work study program; reinstatement of a student management program; and possible internships. President Ambrose noted that UCM is a \$10 million account for Sodexo and has the potential of becoming a \$12 million account with a reinvestment of dollars by Sodexo.

President Ambrose said that another business partner, Coca Cola has stated its commitment to step up and make a more palliative difference in the lives of our students on campus.

With regard to housing, President Ambrose said that a signature project like the construction of the Mixed-Use Facility will help promote the two-year residency requirement in a positive way. The 2013 incoming class of students will be eligible for residency in the new facility as junior and seniors. Mr. Bradley presented data showing the benefits of a two-year residency requirement. President Ambrose said that for every year students live on campus, a retention rate of 8% to 10% is anticipated. He added that UCM engaged Brailsford & Dunleavy to do a housing survey and the final report which includes benchmarking is expected to be available in May.

Mr. Hicklin asked if any of the rooms in residence halls that were previously transformed into single rooms would need to be eliminated to accommodate an increased number of students in the residence halls. Mr. Bradley answered yes, that some single rooms would have to be eliminated. Perhaps at a future date, a select number of single rooms could be offered after ensuring there are sufficient rooms for everyone. Mr. Wright asked if freshmen are eligible for single rooms. Mr. Bradley said if a student has a health issue, they could be eligible for a single room. Dr. Wetzel asked if a poll has ever been conducted to determine why students choose to reside off campus

after their first year of college. Mr. Bradley said this information is being collected now. President Ambrose said there is talk on campus that it's because the University offers very limited services and programming. Ms. Dandurand added that many of the students that she rents apartments to say that they choose to move off campus mostly in an effort to reduce their costs and for a quieter and more studious environment.

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Mr. Bradley said that the Board will be asked to approve room and board rates at its March meeting. Included in the recommendation will be a two-year lock-in rate for next year. Ms. Dandurand asked if this will apply to international students as well. President Ambrose said that we are currently looking into this. Mr. Bradley said we currently have 160 international students and very few of them are under the age of 21. The two-year residency requirement applies to those students under the age of 21. Mr. Merrigan reviewed projected enrollment growth and presented the proforma for the two-year residency requirement.

Mr. Wright expressed appreciation for the thoroughness of information presented. *Dr. Wetzel moved that the Board of Governors support the concept for a Learning to a Greater Degree Contract. The motion was seconded by Mr. Hicklin and carried with the following roll call vote:*

<i>Walter Hicklin</i>	<i>aye</i>	<i>Mary Dandurand</i>	<i>abstained</i>
<i>Weldon Brady</i>	<i>aye</i>	<i>Marvin Wright</i>	<i>aye</i>
<i>Gus Wetzel II</i>	<i>aye</i>		

Information for implementation of the Learning to a Greater Degree Contract that includes a two-year residency requirement will be presented to the Board at a future meeting.

### **Amendments to Charter School Agreements** – Agenda Item No. 2

*Alta Vista Charter School Contract* – Dr. Vici Hughes presented information contained in a briefing paper related to the amendment of contract with Alta Vista Charter School (Attachment 2). *Ms. Dandurand moved that the Board of Governors approve an amendment to the charter between the University of Central Missouri and Alta Vista Charter School, expanding the charter from grades Kindergarten to grades K-12. The motion was seconded by Dr. Wetzel and carried with the following roll call vote:*

<i>Walter Hicklin</i>	<i>aye</i>	<i>Mary Dandurand</i>	<i>aye</i>
<i>Weldon Brady</i>	<i>aye</i>	<i>Marvin Wright</i>	<i>aye</i>
<i>Gus Wetzel II</i>	<i>aye</i>		

*Academie Lafayette Contract* – Dr. Vici Hughes presented information contained in a briefing paper

related to the amendment of contract with Academie Lafayette (Attachment 3). *Ms. Dandurand moved that the Board of Governors approve the amendment of the contract, Section 2.12(B), between the University of Central Missouri and Academie Lafayette allowing preference for admission to include siblings of graduates of Academie Lafayette. The motion was seconded by Dr. Wetzel and carried with the following roll call vote:*

<i>Walter Hicklin</i>	<i>aye</i>	<i>Mary Dandurand</i>	<i>aye</i>
<i>Weldon Brady</i>	<i>aye</i>	<i>Marvin Wright</i>	<i>aye</i>
<i>Gus Wetzel II</i>	<i>aye</i>		

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#### **Proposed Title Change for M.S. In Information Technology** – Agenda Item No. 4

Dr. Curtis presented information related to a proposed name change of the Master of Science in Information Technology (MSIT) program to Master of Science in Computer Information Systems and Information Technology (Attachment 4). *Mr. Hicklin moved that the Board of Governors approve a title change of the Master of Science in Information Technology program to Master of Science in Computer Information Systems and Information Technology pending approval of the Coordinating Board of Higher Education(CBHE). The motion was seconded by Ms. Dandurand and carried with the following roll call vote:*

<i>Walter Hicklin</i>	<i>aye</i>	<i>Mary Dandurand</i>	<i>aye</i>
<i>Weldon Brady</i>	<i>aye</i>	<i>Marvin Wright</i>	<i>aye</i>
<i>Gus Wetzel II</i>	<i>aye</i>		

#### **Proposed New Program – BSBA in Hospitality Management** – Agenda Item No. 5

Dr. Curtis presented information related to a proposed new program – BSBA in Hospitality Management (Attachment 5). *Dr. Wetzel moved that the Board of Governors approve the establishment of a new Harmon College of Business and Professional Studies major – BSBA in Hospitality Management pending CBHE approval. The motion was seconded by Mr. Hicklin and carried with the following roll call vote:*

<i>Walter Hicklin</i>	<i>aye</i>	<i>Mary Dandurand</i>	<i>aye</i>
<i>Weldon Brady</i>	<i>aye</i>	<i>Marvin Wright</i>	<i>aye</i>
<i>Gus Wetzel II</i>	<i>aye</i>		

#### **FY 2013-2018 Academic Calendar** – Agenda Item No. 6

Dr. Curtis presented information related to the five-year academic calendar (Fall 2013 through August 2018), which serves a critical role in university planning (Attachment 6). Ms. Dandurand asked when the new summer calendar would take effect. Dr. Curtis answered it will be implemented with the Summer 2013 session. *Ms. Dandurand moved that the Board of Governors approve the five-year academic calendar through August 2018. The motion was seconded by Mr. Hicklin and carried with the following roll call vote:*

<i>Walter Hicklin</i>	<i>aye</i>	<i>Mary Dandurand</i>	<i>aye</i>
<i>Weldon Brady</i>	<i>aye</i>	<i>Marvin Wright</i>	<i>aye</i>
<i>Gus Wetzel II</i>	<i>aye</i>		

**FY 2014 Instructional and Student General Fees** – Agenda Item No. 7

Mr. Merrigan presented the FY 2014 Instructional and Student General Fees (Attachment 7). *Ms. Dandurand moved that the Board of Governors approve FY 2014 rates for instructional and student general fees as outlined in Attachments 1 and 2 of the briefing paper. The motion was seconded by Dr. Wetzel and carried with the following roll call vote:*

<i>Walter Hicklin</i>	<i>aye</i>	<i>Mary Dandurand</i>	<i>aye</i>
<i>Weldon Brady</i>	<i>aye</i>	<i>Marvin Wright</i>	<i>aye</i>
<i>Gus Wetzel II</i>	<i>aye</i>		

**International Student Services Fee** – Agenda Item No. 8

Mr. Merrigan presented information related to a proposed international student services fee (Attachment 8). *Ms. Dandurand moved that the Board of Governors approve the implementation of a \$100 International Student Services Fee to be charged each semester to each international student enrolled at UCM, effective Fall 2013 (FY 2014). The motion was seconded by Dr. Wetzel and carried with the following roll call vote:*

<i>Walter Hicklin</i>	<i>aye</i>	<i>Mary Dandurand</i>	<i>aye</i>
<i>Weldon Brady</i>	<i>aye</i>	<i>Marvin Wright</i>	<i>aye</i>

Gus Wetzel II                      aye

**In-state Tuition Rates for Military and Veterans** – Agenda Item No. 9

President Ambrose provided information related to a proposed in-state resident tuition rate for those out-of-state US military service veterans who either currently attend or wish to attend Central (Attachment 9). *Dr. Wetzel moved that the Board of Governors approve the proposed Military Veteran In-State Tuition rate effective with the Fall 2013 semester. The motion was seconded Mr. Hicklin and carried with the following roll call vote:*

<i>Walter Hicklin</i>	<i>aye</i>	<i>Mary Dandurand</i>	<i>aye</i>
<i>Weldon Brady</i>	<i>aye</i>	<i>Marvin Wright</i>	<i>aye</i>
<i>Gus Wetzel II</i>	<i>aye</i>		

**Health Care Consultant RFP** – Agenda Item No. 10

Mr. Merrigan and Mr. Dixon presented information related to the Health Care Consultant bid (Attachment 10). Under the current Request for Bids, UCM’s previous consultant, Charlesworth Benefits, L.C., was ranked highest by the Health Care Committee. Dr. Wetzel asked for clarification of the term “vendor.” Mr. Merrigan explained a vendor is the provider of service. Mr. Wright asked if selected, would Charlesworth act as both a consultant for UCM and as a broker, thereby receiving compensation from the health insurance company. Mr. Dixon said under a new contract, Charlesworth would only receive payment for his consulting services to UCM and would not receive commissions from a successful health insurer.                      5

Dr. Wetzel expressed concern that Charlesworth offered very limited options last year to help reduce the increased cost of health insurance for 2013. He stated it was fortunate that UCM faculty and staff came together to find a way to lower it further. Mr. Wright asked if the Health Care Committee is satisfied that Charlesworth will provide the service UCM needs. Messrs. Merrigan and Dixon stated the Committee is pleased with Charlesworth and would recommend the firm be selected to provide health care consulting services.

*Dr. Wetzel moved that the Board of Governors approve the award of contract to Charlesworth Benefits, L.C. as the health care consultant to assist and help guide UCM in bidding its health insurance plan. The motion was seconded by Ms. Dandurand and carried with the following roll call vote:*

<i>Walter Hicklin</i>	<i>aye</i>	<i>Mary Dandurand</i>	<i>aye</i>
<i>Weldon Brady</i>	<i>aye</i>	<i>Marvin Wright</i>	<i>aye</i>
<i>Gus Wetzel II</i>	<i>aye</i>		

**Professional Services for Mixed Use Facility – Phase II** – Agenda Item No. 11

Mr. Merrigan presented information regarding the extension of contract to Gould Evans for Building Designer and Owner’s Representative professional services for Phase II of the General Services Building Relocation, Stadium Upgrades and Mixed-Use projects (Attachment 11). Mr. Hicklin asked for affirmation that if at any point UCM decides to stop the project, it is obligated to pay only for services rendered to date and that it is under no further obligation to Gould Evans. Mr. Merrigan and Mr. Strait affirmed this.

*Mr. Brady moved that the Board of Governors approve the issuance of a contract to Gould Evans for \$1,161,825, plus up to \$45,000 for reimbursable expenses through the end of the project to complete the final phase of the bridging designer support and owner’s representative functions on the Mixed-Use Facility, General Services Building Relocation and Stadium Lower Level Renovation. It was noted that should UCM discontinue the project at any point in time, its only obligation is to pay for those services rendered to date. The motion was seconded by Mr. Hicklin and carried with the following roll call vote:*

<i>Walter Hicklin</i>	<i>aye</i>	<i>Mary Dandurand</i>	<i>aye</i>
<i>Weldon Brady</i>	<i>aye</i>	<i>Marvin Wright</i>	<i>aye</i>
<i>Gus Wetzel II</i>	<i>aye</i>		

Mr. Merrigan advised the Board that a Request for Proposals was issued for investment banking services for the Mixed Use Facility and that this would be brought forward to the Board in April for action.

**Breath-Alcohol Instrument Purchase Approval** – Agenda Item No. 12

Mr. Merrigan presented information related to the purchase of Breath-Alcohol instruments (Attachment 12). It was noted that the Missouri Safety Center applied for and was awarded a grant from MoDOT to update, calibrate and train officers on these instruments. It was also noted that funding for this multi-year grant project comes from Section 164 federal grant funds passed through the Missouri Department of Transportation’s Traffic and Highway Safety Division, and neither UCM nor the Missouri Safety Center will own these instruments. Initial ownership rests with MoDOT and then later will transfer to law enforcement agencies. It was also noted that exacting requirements for this equipment creates a sole-source condition when purchasing, therefore no evaluation committee or evaluation scores were required.

*Mr. Hicklin moved that the Board of Governors approve the award of contract for the purchase of Breath Alcohol Analyzer units from the manufacturers identified under the sole-source condition. The motion was seconded by Ms. Dandurand and carried with the following roll call vote:*

<i>Walter Hicklin</i>	<i>aye</i>	<i>Mary Dandurand</i>	<i>aye</i>
<i>Weldon Brady</i>	<i>aye</i>	<i>Marvin Wright</i>	<i>aye</i>
<i>Gus Wetzel II</i>	<i>aye</i>		

**Other** – Agenda Item No. 13

There was no other business to discuss.

**Request for Closed Session – February 22, 2013**

*Ms. Dandurand moved pursuant to the Missouri Revised Statutes, Section 610.021, that the UCM Board of Governors meet in closed meeting, with closed record and closed vote, for the purpose of considering real estate matters, legal actions, and personnel matters. The motion was seconded by Dr. Wetzel and carried with the following roll call vote:*

<i>Walter Hicklin</i>	<i>aye</i>	<i>Mary Dandurand</i>	<i>aye</i>
<i>Weldon Brady</i>	<i>aye</i>	<i>Marvin Wright</i>	<i>aye</i>
<i>Gus Wetzel II</i>	<i>aye</i>		

The session concluded at 12:30 p.m.



***University of Central Missouri  
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Attachments Listing***

**Attachment No.**

**Attachment Description**

- |     |   |
|-----|---|
| 1.  | PPT – Contract for Completion   |
| 2.  | Briefing Papers – Charter Schools Amendments <ul style="list-style-type: none"><li>● Alta Vista Charter School</li><li>● Academie Lafayette</li></ul> |
| 3.  | Briefing Paper – Proposed Title Change for M.S. in Information Technology   |
| 4.  | Briefing Paper – Proposed New Program – BSBA in Hospitality Management  |
| 5.  | Briefing Paper – Five-Year Academic Calendar  |
| 6.  | Briefing Paper – FY 2014 Student Instructional and General Fees   |
| 7.  | Briefing Paper – International Student Services Fee   |
| 8.  | Briefing Paper – In-state Tuition Rates for Military and Veterans   |
| 9.  | Briefing Paper – Health Care Consultant RFP   |
| 10. | Briefing Paper – Professional Services for Mixed Use Facility – Phase II  |
| 11. | Briefing Paper – Breath-Alcohol Instrument Purchase Approval  |

