

***University of Central Missouri
Board of Governors
May 9, 2014
Plenary Session***

The University of Central Missouri (UCM) Board of Governors convened in Plenary Session on Friday, May 9, 2014, at 1:30 p.m. in Union 235 on UCM's main campus in Warrensburg, Missouri. Presiding over the meeting was Governor Marvin E. Wright. Other Board members present included Governors Gus Wetzel, Mary Dandurand, Walter Hicklin, Mary Long, John Collier, Weldon Brady, and Kyle Shell. Also in attendance were University President Charles Ambrose; General Counsel Henry Setser; and Assistant Secretary to the Board Monica Huffman.

Plenary Session

Call to Order – Agenda Item No. 1

Mr. Wright determined that a quorum was present to conduct business and called the meeting to order.

Approval of the Minutes – Agenda Item No. 2

Mr. Collier moved that the minutes of the March 27, 2014, Work Session and March 28, 2014, Plenary Session be approved. The motion was seconded by Mr. Hicklin and carried unanimously.

Board Committee on Academic Affairs

Dr. Wetzel, Chair of the Board Committee on Academic Affairs, called on Provost Deborah Curtis to present the following agenda items.

Proposed New Minor in Technical Writing – Agenda Item No. 3

Provost Curtis presented information contained in a briefing paper under Tab 4 of the meeting materials related to a proposed new minor in technical writing (Attachment 1). Following Dr. Curtis's presentation *Dr. Wetzel moved that the Board of Governors approve the establishment of a Minor in Technical Writing. The motion was seconded by Dr. Long and carried unanimously.*

Proposed Name Change – Option 1 of BS in Computer Science - Agenda Item No. 4

Provost Curtis presented information contained in a briefing paper under Tab 5 of the meeting materials related to a proposed name change for Option 1 of the Bachelor of Science in Computer Science degree to Bachelor of Science in Software Design (Attachment 2). Following Dr. Curtis's presentation *Dr. Wetzel moved that the Board of Governors approve the name change of Option 1 as shown above to Bachelor of Science in Computer Design, contingent upon approval by the Coordinating Board for Higher Education. The motion was seconded by Mr. Hicklin and carried unanimously.*

Faculty Emeritus Status – Add-on Item

Provost Curtis reported that Ms. Kimberly Vansell, Dr. Roger Pennel, and Dr. Marla Selvidge would retire from the University of Central Missouri effective May 31, 2014 (Attachment 3), and recommended that all three be granted emeritus status according to BOG Policy 2.1.070 – Privileges Extended to Emeriti and Retired Employees. *Mr. Hicklin moved that the Board of Governors approve emeritus status for Ms. Kimberly Vansell, Dr. Roger Pennel, and Dr. Marla Selvidge. The motion was seconded by Mr. Collier and carried unanimously.*

Board Committee on Finance & Administration

Mr. Brady, Chair of the Board Committee on Finance & Administration, asked Vice President for Finance John Merrigan to present the following agenda items.

FY 2015 Operating Budget – Agenda Item No. 6

Mr. Merrigan provided a Power Point presentation that gave an overview of UCM's budget assumptions and proposed budget for FY 2015 based on three different state appropriations scenarios (Attachment 4). He noted that the Missouri House of Representatives has recommended a 3% increase for the higher education for FY 2015; however, the Governor's recommendation, supported by the Senate Appropriations Committee, is for a 5% increase. Additionally both the Governor and the House proposals include an increase for higher education based on performance funding.

Given the uncertainty of which state funding scenario will be passed, UCM prepared three budget scenarios, which Mr. Merrigan presented, noting that the differences in the three scenarios primarily relate to the state appropriation increase. The University is proposing a modest 1.5% tuition rate increase (CPI) if the State of Missouri "Truly Agreed To and Finally Passed" HB 2003 State Appropriation increase is less than 5%. A 1.5% tuition rate increase would be in compliance with Missouri Senate Bill 389 that limits higher education annual tuition rate increases to the CPI index.

Mr. Merrigan reminded the Board that at its February meeting, the Board approved a proposal to retain FY 2015 tuition and fees flat with the prior year contingent upon the Governor's proposal of a 5% state appropriation increase being approved by the Missouri Legislature. In his presentation, he noted that the average increase of tuition over the past six years is 1.48%, with two of the six years being flat. UCM has worked hard to keep college affordable for its students. President Ambrose added that our ability to hold tuition and board rates flat in this budget year is not what our competitors will report. Unlike some of our competitors, UCM is not increasing or passing fees on to students that are the equivalent of CPI. This Fall, families' inability to pay and students' unwillingness to pay, will be historic. President Ambrose noted that this six-year trend is the lowest in the nation and keeping tuition low is the best thing we can do for the families; it's a reflection of our commitment to keep costs down for our students.

Mr. Merrigan pointed out in his presentation of the FY 2015 Budget – Proposed Compensation Increases – that the University is proposing a 2% across-the-board salary increase with a \$600 minimum (whichever is the greatest of the two) for employees. The budget also allows for an increase in the minimum hourly wage rate from \$8.50 per hour to \$9.00 per hour. Dr. Wetzel asked if the minimum wage rate applies only to those employees paid hourly. Mr. Merrigan said that it applies to all individuals whose hourly rate of pay is less than \$9.00 per hour. The 2% across-the-board increase will first be applied, and then if an employee's hourly rate still falls below \$9.00 per hour, it will be raised to that amount.

Following Mr. Merrigan's presentation of the FY 2015 budget scenarios and the Board's discussion of the same, *Mr. Brady moved that the Board of Governors approve (1) the FY 2015 UCM budget scenarios contingent upon the Missouri House, Senate and Governor passing one of the three appropriation recommendations presented in Scenario 1, 2, and 3 of the briefing paper (Attachment 4); and (2) if the State Appropriation increase is less than 5% as shown in Scenarios One and Two, approve a modest 1.5% tuition rate increase (CPI). The motion was seconded by Mr. Collier and carried unanimously.*

Salary Increase for FY 2015 – Agenda Item No. 7

Mr. Merrigan reviewed information contained in a briefing paper under Tab 7 of the meeting materials that recommended \$1,405,000 be allocated in the FY 2015 Operating Budget for faculty and staff salary compensation, in the form of a 2% or \$600 increase per employee, whichever is greater (Attachment 5). Based on this information and the previous presentation and discussion of FY 2015 budget scenarios, *Mr. Collier moved that the Board of Governors approve the allocation of \$1,405,000 in the FY 2015 Operating Budget for faculty and staff salary compensation, in the form of a 2% or \$600 increase per employee, whichever is greater. The motion was seconded by Mr. Brady and carried unanimously.*

Proposed Increase to Minimum Hourly Wage Rate – Agenda Item No. 8

Mr. Merrigan reviewed information contained in a briefing paper under Tab 8 of the meeting materials that recommends an increase to the minimum hourly wage rate from \$8.50 per hour to \$9.00 per hour, for UCM full- and part-time hourly employees who are subject to the University's classification and compensation system (Attachment 6). Dr. Wetzel expressed his support of the recommendation stating that we need to continue to be sensitive to lower-paid employees who are vital to our workforce. Mr. Brady agreed and noted the efforts that have been made over the past few years. President Ambrose said we will continue to do so incrementally. *Ms. Dandurand moved that the Board of Governors approve total funding of \$95,000 to be allocated for salary and benefits to increase the minimum hourly pay rate of permanent full- and part-time hourly employees to \$9.00 per hour. The motion was seconded by Mr. Collier and carried unanimously.*

Contract Award for JCK Library – Automation & Temperature Controls – Agenda Item No. 9

Mr. Chris Bamman presented information contained in a briefing paper under Tab 9 of the meeting materials pertaining to the recommended replacement of the Building Automation and Temperature Control System in the JCK Library (Attachment 7). The new system proposed would be an extension of the network-based system that was started during the

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Energy Service Project (ESCO) completed in 2011. Mr. Bamman noted that the system replacement would replace the original building system that has many failed components where replacement parts are no longer available. Mr. Brady expressed disappointment that the JCK Library was not included in the ESCO project. *Mr. Brady moved that the Board of Governors approve award of contract to The Trane Company of Lenexa, Kansas based on their submitted proposal of \$299,321. The motion was seconded by Mr. Collier and carried unanimously.*

Contract Award – Fire Alarm System Replacement for Elliott Student Union – Agenda Item No. 10

Mr. Bamman presented information contained in a briefing paper under Tab 10 of the meeting materials concerning the replacement of the fire detection and alarm systems in the Elliott Student Union (Attachment 8). Replacement of the system will extend the campus notification capabilities into this building and offer improved monitoring and reporting of fire and voice notification of other critical events. Mr. Bamman noted that there were only two responses to the Request for Bids. *Mr. Collier moved that the Board of Governors approve award of contract for Fire Alarm System Replacement for the Elliott Student Union to Keller Fire and Safety, Inc. of Kansas City, Kansas for a total cost of \$366,985. The motion was seconded by Mr. Brady and carried unanimously.*

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Parking Lot Improvements – Agenda Item No. 11

Mr. Merrigan presented information contained in a briefing paper under Tab 11 of the meeting materials related to the award of contract for parking lot improvements for lots 28, 34, 36, and 67 for an amount not to exceed \$357,800 (Attachment 9). He stated that an Invitation for Bid was issued for work to be completed in Summer 2014 and that bids will close on May 21. Board authorization was being requested not to exceed \$357,800 so that improvements could be completed by August 1, 2014, and prior to the start of the new academic year. *Mr. Brady moved that the Board of Governors authorize management to award contract for Parking Lot Improvements for lots 28, 34, 36, and 67, for an amount not to exceed \$357,800. The motion was seconded by Mr. Collier and carried unanimously.* Mr. Merrigan will share the bid results with the Board at its June meeting.

Award of Contract – Paper – Agenda Item No. 12

Mr. Merrigan provided an overview of information contained in a briefing paper under Tab 12 of the meeting materials (Attachment 10) related to award of contract for the purchase of paper used for University print production services. *Mr. Collier moved that the Board of Governors approve the award of contract to Office Max, Shaughnessy, Western States Envelope & Label, and Xpedx for purchase of paper and related stock based on price and compatibility, with the option to renew up to four one-year periods. The motion was seconded by Mr. Hicklin and carried unanimously.*

Grinstead – Room 246 – Dietetics Kitchen – Add-on Item

Mr. Merrigan presented information contained in a briefing paper related to the remodel of the Dietetics Program Kitchen located in Room 246 of the Grinstead Building (Attachment 11). The proposed kitchen remodel will better support an increase in student enrollment (currently 150) and offer a much needed upgrade to the kitchen equipment and finishes, with added safety features. Gould Evans is contracted with UCM and will be the architect of record, and the remodeling work and installation of kitchen equipment will be contracted through Nouveau Construction and Technology Services. The project will be funded by the McClain Center for Nutrition, Health and Wellness endowment held by the UCM Foundation. *Mr. Brady moved that the Board of Governors approve a maximum cost of \$433,170 for the Dietetics Program Kitchen remodel. The motion was seconded by Dr. Wetzel and carried unanimously.*

Water Damage Repairs – Agenda Item No. 14

Mr. Merrigan reported that on April 3, 2014, the City of Warrensburg experienced significant flooding as the result of record rains. Consequently, there was flooding in several UCM buildings including Ward Edwards, University Union, Football Stadium, Selmo Park, University Bookstore, and Military and Veterans Service Center. Facilities Planning and Operations staff and ServiceMaster did an outstanding job of drying the buildings out.

Water damage is included in UCM's insurance policy and staff has been working with claims adjusters. Every building and every roof on campus has been inspected, and total estimated damages are \$1.6 million. Mr. Merrigan is hopeful that the claims adjusters will complete their work in the next couple of weeks so that more solid numbers are available and repair work can begin.

Board Business

Recognition of Outgoing Student Governor/Governor Emeritus Status – Kyle Shell – Agenda Item No. 15

President Ambrose stated that Student Governor Kyle Shell has been exceptional (Attachment 12). As Student Governor, Mr. Shell has been an engaged student and taken on many projects. His most notable accomplishment was the impression he made when the Board met with representatives of the Higher Learning Commission in March 2014. President Ambrose expressed confidence in Mr. Shell noting that he will go on to do great things with both his undergraduate and graduate degrees from UCM. *Mr. Hicklin moved that the Board of Governors grant Kyle Shell Governor Emeritus status. The motion was seconded by Mr. Collier and carried unanimously.* Following the Board's action, Mr. Wright expressed the Board's appreciation of Mr. Shell's service to the Board and to the University and presented him with a Certificate of Appreciation.

Request for Closed Session – Agenda Item No. 16

Dr. Long moved pursuant to the Missouri Revised Statutes, Section 610.021, that the UCM Board of Governors meet in closed meeting, with closed record and closed vote, for the purpose of considering real estate matters, legal actions, and personnel matters. The motion was seconded by Mr. Collier and carried with the following roll call vote:

<i>Walter Hicklin</i>	<i>aye</i>	<i>Mary Long</i>	<i>aye</i>
<i>Mary Dandurand</i>	<i>aye</i>	<i>Gus Wetzel</i>	<i>aye</i>
<i>Weldon Brady</i>	<i>aye</i>	<i>Marvin E. Wright</i>	<i>aye</i>
<i>John Collier</i>	<i>aye</i>		

The meeting concluded at 2:40 p.m.

***University of Central Missouri
Board of Governors
March 28, 2014
Plenary Session
Attachments Listing***

<u>Attachment No.</u>	<u>Attachment Description</u>
1	<i>Briefing Paper – Proposed New Minor in Technical Writing</i>
2	<i>Briefing Paper – Proposed Name Change – Option 1 of BS in Computer Science</i>
3	<i>Briefing Paper – Emeritus Status for Retiring Ms. Kimberly Vansell, Dr. Roger Pennel, and Dr. Marla Selvidge</i>
4	<i>Briefing Paper and PPT – FY 2015 Operating Budget</i>
5	<i>Briefing Paper – Salary Increase for FY 2015</i>
6	<i>Briefing Paper – Proposed Increase to Minimum Hourly Wage Rate</i>
7	<i>Briefing Paper – Contract Award for JCK Library – Automation and Temperature Controls</i>
8	<i>Briefing Paper –Contract Award for Fire Alarm System Replacement for Elliott Student Union</i>
9	<i>Briefing Paper – Parking Lots Improvements</i>
10	<i>Briefing Paper – Award of Contract - Paper</i>
11	<i>Briefing Paper – Dietetics Program Kitchen Remodel</i>
12	<i>Briefing Paper – Governor Emeritus Status – Kyle Shell</i>