

University of Central Missouri
Board of Governors
Plenary Session
September 18, 2015

The University of Central Missouri (UCM) Board of Governors convened in Plenary Session on Friday, September 18, 2015, at 8:30 a.m. in UN 237B on UCM's main campus in Warrensburg, Missouri. Presiding over the meeting was Board President Marvin E. Wright. In attendance were Governors Gus Wetzel II, Weldon Brady, Mary Long, Mary Dandurand, Walter Hicklin, and John Collier. Also present was University President Charles Ambrose; Interim General Counsel Hayley Hanson of Husch Blackwell LLP; and Assistant Secretary to the Board Monica Huffman.

Plenary Session

Call to Order – Agenda Item No. 1

Mr. Wright called the meeting to order and determined a quorum was present to conduct business.

Remarks by the Board President – Agenda Item No. 2

Mr. Wright welcomed those in attendance to the meeting. He made remarks about several activities and events that Board members have had the opportunity to participate in since the last meeting including the recently held *Get the Red Out Street Fair*; Emeriti Dinner; and Missouri Innovation Campus Partner Appreciation Luncheon. He expressed a special thanks to Dr. Long for representing the Board at a press conference Governor Nixon recently held on UCM's campus pertaining to House Bill 19.

Remarks by the University President – Agenda Item No.3

President Ambrose welcomed students from the Governance in Finance class and their instructor Dr. Brenda Moeder. He noted the State of the University address delivered the previous afternoon recognized all of the good things that are happening at UCM. President Ambrose expressed appreciation to the Board, stating that none of the progress made would have been possible without their support. In recognition of the Board's support and in commemoration of the completion and opening of The Crossing –South at Holden, President Ambrose presented each Board member with a framed collage of photos depicting the various stages of the facility's construction from groundbreaking to opening.

President Ambrose made remarks about efforts that are lending themselves to students' success including more access and opportunities through study abroad; advice and counseling from UCM's financial staff to students about mitigating costs and lessening students' reliance on student debt; and other initiatives that help students who didn't think they could be successful, realize they can. Other remarks included activities of the

upcoming weekend including gatherings of Aviation alumni and the Carnegians; a Jennie's soccer game at Lindenwood; the Air Force Ball at UCM; and UCM participation in the Guadalupe Center's annual fundraising even in Kansas City.

General Session

Minutes of the August 19, 2015, Work Session & August 20, 2015, Plenary Session – Agenda Item No. 4

Dr. Wetzel moved that the Board of Governors approve the minutes of the August 19, 2015, Work Session and August 20, 2015, Plenary Session. The motion was seconded by Mr. Collier and carried unanimously.

Reports and Updates

Written Governance Groups Reports – Agenda Item No. 5

Mr. Wright expressed appreciation to the Governance Groups for the written reports they provided under Tab 8 of the meeting materials (Attachment 1).

Updates – Agenda Item No. 6

UCM-Lee's Summit – Ms. Laurel Hogue, Vice Provost for Extended Campus, participated in the meeting via conference call. Ms. Hogue is working with the engineering and design team for the new Missouri Innovation Campus facility and provided an update on its progress with a PowerPoint presentation (Attachment 2). Following the presentation, President Ambrose stated there are still several steps to go through with both the UCM and R-7 Boards. Mr. Brady asked if the original concept for space usage (UCM -60%; R-7 – 40%) was modified. President Ambrose stated that when UCM and the R-7 met to review and discuss space, they determined it was much more efficient and effective for both parties to identify ways in which the space could be jointly used. He said that space usage still closely matches the 60%/40% usage that was originally planned for.

Mr. Wright asked if there will be a facility coordinator. President Ambrose answered there will be two coordinators for the facility. Dr. Wetzel asked if there is room for expansion as the MIC Program grows. President Ambrose said Phase II of the facility is already being considered and UCM can be a part of it.

Learning to a Greater Degree Contract for Completion/Strategic Resource Allocation Model -

President Ambrose remarked that the Census Report that will be presented later in the meeting reflects data-driven decision making occurring at UCM. Provost Curtis was invited to give the Board an update on UCM's partnership with the Education Advisory Board (EAB). She explained that UCM is one of six institutions that is part of EAB's inaugural group and EAB has a team of at least a dozen researchers. Through its membership, UCM has access to a large amount of data that it would not normally have due to its limited

resources. Provost Curtis noted that 65%-80% of expenses on a college campus are driven by academic decisions and that EAB takes a very analytics-based approach that focuses on metrics such as instruction, course level completion, section fill rates, and many more criteria. Provost Curtis expressed appreciation to UCM's academic advisors who are using these tools in their work to assist students.

Legislative Update – President Ambrose said a Veto Session is currently in progress within the Legislature. He noted that the immigration bill was overridden and that Governor Nixon plans to hold a meeting on September 22 where he is expected to announce the largest single increase in state appropriations for higher education.

Intercollegiate Athletics Update – Agenda Item No. 7

Mr. Jerry Hughes remarked that UCM athletics is off to a good start this year. He shared that Katie Smith, Video Operations Coordinator, put this year's video together highlighting both athletic team and student athlete successes for 2014-2015. Following the presentation of the video, President Ambrose acknowledged UCM's talented students and remarked that their successes on the field are surpassed by their successes in the classroom. President Ambrose also shared that Track and Field Coach Kirk Pederson has been moved to a rehabilitation center in Nebraska to continue his recovery. Mr. Wright noted the consistency of successes year after year and commended Mr. Hughes for his leadership, as well as the talent and leadership of the coaches.

Board Committee on Student Engagement & University Advancement

Ms. Dandurand, Chair of the Board Committee on Student Engagement and University Advancement, noted the Committee met the previous afternoon. She said this week is American Constitution week and distributed a schedule of related activities for the week. She also distributed other information related to the Student Experience and Engagement area (Attachment 3). Ms. Dandurand noted the Campus Cupboard has a great need for a number of items and invited Board members to make a donation or contribution. She then asked Dr. Jason Drummond to present the following agenda item.

Advancement Update – Agenda Item No. 8

Dr. Jason Drummond and Mr. Richard Phillips, Foundation Board Vice President, provided an update on activities within the Advancement Division. Dr. Drummond reviewed information in a PowerPoint presentation (Attachment 4) that included a review of strategic initiatives; total gift production; major gift focus; historical gifts; alumni giving; and other data related to scholarship support and fundraising. Mr. Phillips presented some of the challenges the Foundation Board is working to address including a decrease in external support and recruitment of good Board members. He said the Foundation Board is currently working on updating its strategic plan, which should be completed by the year's end. The Board is also working to better connect with faculty and staff; gain a better understanding of University goals, which it fully intends to support; and developing an

evaluation process for services provided by the Foundation. The Board continues to have a fundraising goal of \$10 million and is working to complete the merge of the Alumni and Foundation Boards.

Mr. Wright and President Ambrose expressed appreciation to Dr. Drummond and Mr. Phillips for their leadership and acknowledged the difficult job the Foundation has in fundraising. Appreciation was also given for the contributions the Foundation is making to students that make the difference in a student staying in school and succeeding. President Ambrose acknowledged the quality and talent of Foundation Board members and the skilled staff of the Advancement Division. In closing, Mr. Wright shared that Mr. Phillips recently received an award from the State of Missouri for his contributions to elementary, secondary and higher education.

Board Committee on Academic Affairs

Dr. Gus Wetzel, Chair of the Board Committee on Academic Affairs, reported that the Committee met the preceding afternoon. He asked Provost Curtis to present the following agenda items.

New Minor in Leadership Studies – Agenda Item No. 9

Provost Curtis invited Dr. Chris Opatrny, Chair of the Department of Management, to present this item. Dr. Opatrny reviewed information contained in a briefing paper under Tab 9 (Attachment 5) of the meeting materials that proposed a new minor in Leadership Studies, which will be housed in the Harmon College of Business and Professional Studies and requires no additional funding at this time. *Dr. Wetzel moved that the Board of Governors approve a minor in Leadership Studies, effective with the fall 2016 semester. The motion was seconded by Dr. Long and carried unanimously.* It was noted that minors do not require the approval of the Coordinating Board for Higher Education.

Academic Transcript Fee Increase – Agenda Item No. 10

Provost Curtis invited Dr. Michael Godard, Vice Provost for Enrollment Management, to present this item. Dr. Godard reviewed information contained in a briefing paper under Tab 10 of the meeting materials (Attachment 6). The proposal was to increase the academic transcript fee from \$5 to \$10. The fee of \$5, implemented in 2003, has never been increased. Dr. Godard explained the cost of postage, envelopes, and transcript paper has risen substantially in that time. Additionally, a large number of students are asking to have their transcript sent electronically. A pdf transcript was developed in house several years ago to accommodate these students. While it has served its purpose, other schools are no longer accepting our pdf transcript as official since it doesn't come from a recognized vendor. Increasing the transcript fee would allow UCM to enter into a contract with a vendor to issue pdf transcripts and enable the Registrar's Office to meet the budgeted \$90,000 in generated revenue. *Dr. Wetzel moved that the Board of Governors approve an increase in the academic transcript fee from \$5 to \$10 per transcript request (paper or electronic). The motion was seconded by Dr. Long and carried unanimously.*

Status of Faculty Report - Agenda Item No. 11

Provost Curtis reviewed highlights from the Status of Faculty Report included under Tab 11 of the meeting materials (Attachment 7). She noted that as a result of some of the Committee discussion, modifications will be made to next year's report to more appropriately address items of interest to the Committee and Board.

Census Date Enrollment Update – Agenda Item No. 12

Dr. Godard presented the 2015 Census Date Enrollment (official enrollment) report (Attachment 8). Highlights from the report included a 7.6% increase in headcount (14,395) and a 4.8% increase in credit hours (157,017). Additionally, a one-year retention rate of first-time full-time freshman increased by 1.1% to 70.8%.

At the conclusion of the Academic Affairs Committee report, the Board took a short recess from 10:25 a.m. to 10:40 a.m.

Board Committee on Finance & Administration

Mr. Brady, Chair of the Board Committee on Finance and Administration, reported that the Committee met the preceding afternoon. He asked Dr. Ron Core to present the following agenda items.

Calendar Year 2016 Employee Health Insurance –Agenda Item No. 13

Dr. Core asked Mr. Rick Dixon, Director of Human Resources, and Mr. Bob Charlesworth of Charlesworth & Associates, L.C. to present information about the proposed Calendar Year (CY) 2016 employee health insurance. Mr. Dixon noted that an in depth report was made to the Board during its Work Session the previous day. A question was raised the previous day during Work Session regarding the \$40 premium differential for employees who choose not to participate in the annual health risk assessment. Mr. Dixon stated the \$40 premium differential represents 6.4% of the monthly single rate premium of \$638 for CY 2016. This is in addition to the 2%, 5%, or 8% employees already contribute. A summary of the previous day's presentation was made (Attachment 9). *Mr. Brady moved that the Board of Governors approve (1) renewing UCM's health plan with Blue KC for CY 2016, which includes an overall 4.2% increase; 2) a \$40 premium differential for all UCM employees who participate in the annual health screening; and 3) rebidding the University's health insurance plan for CY 2017 although the University has two one-year renewal options remaining with its Blue Cross contract. The motion was seconded by Mr. Collier and carried unanimously.* Mr. Wright stated a Board ad hoc committee would be appointed to work with the bid process.

Kitchen Equipment Replacement Project – Agenda Item No. 14

Dr. Core reviewed information contained in a briefing paper under Tab 13 of the meeting materials (Attachment 10) related to replacement kitchen equipment in Ellis and Todd Dining Halls and the Elliott Student Union kitchen. It was noted that this one of the improvements Sodexo will make as part of its contract. Additional improvements are expected in the next 12 months. *Mr. Collier moved that the Board of Governors approve the award of contract to Food Service Warehouse in the amount of \$276,982.52 for replacement kitchen equipment. The motion was seconded by Mr. Brady and carried unanimously.*

Greenwood Park Community Building Project – Agenda Item No. 15

Dr. Core reviewed information contained in a briefing paper under Tab 14 of the meeting materials for the construction of the Greenwood Park Community Building that was destroyed in a fire in March 2011 (Attachment 11). The construction of the new building will be paid for by insurance proceeds and University Housing auxiliary funds. Dr. Wetzel asked what the anticipated square footage is. Mr. Bammon thought it was approximately 2,500. Following the meeting the square footage was confirmed to be 1,440 square feet. *Mr. Brady moved that the Board of Governors approve the award of contract for the construction of the new Greenwood Community Building to Reasbeck Construction, Inc. in the amount of \$593,755. The motion was seconded by Mr. Collier and carried unanimously.*

Aviation Fuel Contract – Agenda Item No. 16

Dr. Core reviewed information contained in a briefing paper under Tab 15 of the meeting materials related to the annual fuel contract for the Department of Aviation (Attachment 12). It was noted that the Invitation for Bid was sent to five fuel distributors and three distributors responded. Each respondent provided the average weekly selling price for 100LL and Jet A fuel, including all taxes and shipping for the period of May 1, 2015, through June 30, 2015. The prices were weighted based on historical mix of gallons dispensed for each fuel type. The recommended distributor was Epic Aviation LLC for an annual cost of \$415,822.50. *Mr. Brady moved that the Board of Governors authorize Epic Aviation LLC be awarded the aviation fuel supplier contract for an annual cost of \$415,822.50. The motion was seconded by Mr. Collier and carried unanimously.*

Adjournment – Agenda Item No. 17

There being no further business to discuss, *Mr. Hicklin moved that the meeting adjourn. The motion was seconded by Ms. Dandurand and carried unanimously.* The meeting concluded at 11:05 a.m.

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Attachments Listing

<u>Attachment No.</u>	<u>Attachment Description</u>
1	<i>Governance Groups Written Reports</i>
2	<i>PPT – MIC Facility Update (UCM-Lee’s Summit)</i>
3	<i>Student Experience & Engagement Information</i>
4	<i>PPT – Advancement Update</i>
5	<i>Briefing Paper – New Minor in Leadership Studies</i>
6	<i>Briefing Paper – Academic Transcript Fee</i>
7	<i>Briefing Paper – Status of Faculty Report</i>
8	<i>PPT – Census Date Enrollment Report</i>
9	<i>Briefing Paper & PPT – Calendar Year 2016 Employee Health Insurance</i>
10	<i>Briefing Paper – Kitchen Equipment Replacement Project</i>
11	<i>Briefing Paper – Greenwood Park Community Building Project</i>
12	<i>Briefing Paper – Aviation Fuel Contract</i>