The Office of Accessibility Services provides equal opportunity to access the services of the University of Central Missouri by persons with disabilities by removing or reducing academic, architectural, and attitudinal barriers.

The Graduate Assistant will assist OAS achieve its mission through:
- Interaction and presentations with offices and organizations at UCM and in surrounding communities to creating disability awareness and accessibility
- Develop and host events for National Disability Awareness Month in October
- Stand in for Director or Coordinator as needed
- Assist with student organization, Fair Access Network for Students (FANS), including Homecoming events
- Maintain a leadership role with student staff
- Work one-on-one with OAS students, e.g. training for time management, organization, study skills, etc.
- Fulfill other duties as needed

Skill Requirements:
- Ability to work in a setting of diverse students, staff, and faculty
- Knowledgeable in Microsoft applications
- Excellent communication and interpersonal relationship skills
- Well-developed organizational and time management skills
- Creativity, initiative and self-direction
- Teamworker

Expectations and Compensation:
- Meet the criteria for a G.A. as set forth by the UCM Graduate School
- Work a minimum of 20 hours a week, in a half-time professional position. May require additional hours, occasional evenings or weekends, as needed.
- Starts August 10, 2009 and continues through finals of May, 2010
- $7,500 stipend for Fall 2008 semester and Spring 2009 semester; Scholarship for tuition up to 20 hours a year; Meal plan