GRADUATE ASSISTANT FOR COMMUNITY ENGAGEMENT

OFFICE OF COMMUNITY ENGAGEMENT
The Office of Community Engagement achieves its mission through:

- Oversight of the university Campus Diversity Plan
- Oversight of the Kansas City Task Force and the Kansas City Task Force Advisory Board
- Assistance on university accreditations related to human diversity
- Facilitation of campus and community educational programming and activities related to human diversity
- Maintenance of campus diversity resource library
- Incorporation of human diversity understanding into university operations and policies
- Fostering of the Central Community Creed
- Assistance to campus student multicultural programming
- Assistance to all university programs on incorporation of diversity awareness programs and initiatives
- Facilitation of goals related to human diversity as stated in the University Mission Statement
- Interaction with diversity related offices and organizations on campus and in surrounding communities to build partnerships

The office initiates and coordinates programs, training, workshops, information sessions, and other efforts that promote understanding, appreciation and valuing of human diversity, cultural awareness, and the building of campus community. Within this context, the Office of Community Engagement is seeking a graduate assistant to coordinate and implement general programming. This assistantship provides a maximum $3,750 stipend and fees per semester ($7,500 per year).

**Graduate Assistant Requirements:**
- Must be admitted to graduate school and to a graduate degree program at Central
- Must have a 2.7 cumulative undergraduate GPA

**Skill Requirements:**
- Ability to work with a community of diverse students, staff, and faculty
- Excellent communication and interpersonal relationship skills
- Developed organizational and time management skills
- Creativity
- Initiative and self-direction
- Teamworker

In order to be considered for the position a resume, letter of interest, graduate application (available in the Graduate Office, Ward Edwards Building 1800), transcripts, and three letters of reference must be received by the application deadline. Send materials to:

Alan Nordyke
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Ellis L23
Warrensburg, MO 64093
Telephone: 660-543-4515