

# University of Central Missouri - Name Change Application

## If you are:

- An international student (undergraduate)
- An international student (graduate)
- A UCM employee (including student workers)
- A new/returning domestic undergraduate student (first semester or first semester back)
- A current/continuing domestic undergraduate or graduate student or alumnus/former student

## Turn this form & documentation into:

- DO NOT USE THIS FORM. Contact International Center, UN 302, 660-543-4195
- DO NOT USE THIS FORM. Contact the Graduate School, WDE 1800, 660-543-4621
- DO NOT USE THIS FORM. Bring your social security card to Human Resources, ADM 101, 660-543-4255.
- \*Office of Admissions, WDE 1400, 660-543-4290, fax 660-543-8517, [admit@ucmo.edu](mailto:admit@ucmo.edu)
- \*Registrar's Office, WDE 1000, 660-543-4914, fax 660-543-8400, [registrar@ucmo.edu](mailto:registrar@ucmo.edu)

**\*Must submit notarized verification(s), i.e. Marriage Certificate, Court Document (social security cards and driver's license not accepted). Photocopies are accepted. Paperwork may be submitted via e-mail, mail, fax, or in person.**

From: \_\_\_\_\_  
Last First Middle

To: \_\_\_\_\_  
Last First Middle

Student number: 700\_\_\_\_\_

(If you do not know your student number you can look it up at [https://www.ucmo.edu/infoserv/webapps/student/banner\\_id/](https://www.ucmo.edu/infoserv/webapps/student/banner_id/) )

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Upcoming graduates: this form will not change your Diploma Name.** If you have applied for a future graduation date and wish to change your diploma name as well, send your request in writing to [registrar@ucmo.edu](mailto:registrar@ucmo.edu).

If you **DO NOT** want your name and address to appear in the Campus Directory, please contact the Registrar's Office, Ward Edwards 1000, 660-543-4914, [registrar@ucmo.edu](mailto:registrar@ucmo.edu). Learn more about privacy of directory information at <https://www.ucmo.edu/current-students/office-of-the-registrar-and-student-records/ferpa2/>.