

PROCEDURE FOR AWARDING POSTHUMOUS DEGREES

In accordance with Board of Governors Policy 1.2.080, the university may grant degrees posthumously. If a student is in their last semester of coursework and in good academic standing, a posthumous degree will be awarded. If a student is not in their final semester, the following procedure will be followed:

- The student's major department will fill out a graduation exception petition.
- The student should have no more than two semesters of coursework remaining
- Justification for awarding the degree must be given
- Must have approval of department chair, Registrar or Director of the Graduate School, and Provost before going to the President and Board of Governors for final approval

If the posthumous degree is approved, the student's name will appear in the commencement program. The diploma will include "Awarded Posthumously" in the same location, size, and font as honors. The President will personally present the diploma to the family at the commencement ceremony, if the family chooses, or a diploma will be mailed to the family. Graduation fees will be waived.

If a student was making satisfactory progress at the time of their passing but does not meet the criteria for a posthumous degree, a Memorial Certificate will be sent to the family.

PETITION FOR AWARDING A POSTHUMOUS DEGREE

Student Name: _____ Student ID: _____

Degree Program/Major: _____ Term: _____
(i.e., BS Criminal Justice)

Indicate the reason for the requesting an exception. Attach any necessary documentation to support the request.

Approval:

Department Chair

Date

Registrar or Director of Graduate School

Date

Provost

Date

If approved, the request will be forwarded to the Provost for consideration by the Board of Governors.