A regular meeting of the Faculty Senate University Curriculum Committee was convened at 3:30 p.m. on August 21, 2008, with Chair Stefan Cairns presiding.

Members Present: Stefan Cairns (FSUCC Chair/CAHSS College Curriculum Chair), Lori Cochran (voter), Mary Kelly (voter), Rochelle Barabas (Ex-Officio), Joy Stevenson, Jim Taylor (voter), Christine Wright (voter/HCBA College Curriculum Chair), Dan Schierenbeck (At-Large), Peggy Kantz (At-Large), Nancy Forth (voter/CE College Curriculum Chair), Terry Nicoletti (voter), Nicholas Fessler (voter). Doug Couch, Keshav Bhattarai (voter). Leigh Ann Blunt (voter).

Absent: Michael Grelle (Ex-Officio) and Scott McKay (At-Large).

I. Minutes
N/A

II. New Program Proposal(s)
B.S. Degree Aviation Maintenance Management 2+2 – Stefan Cairns
Peggy Kantz moved to table the proposal until a representative of the proposal is present to address any questions or concerns. No second. Motion died.

Stefan Cairns was familiar with the proposal as it had already been before the College Curriculum Committee so he gave a brief explanation about the degree. Discussion centered on the General Education requirements. Also, there was a question as whether to include the text "BS Degree" in the title. Stefan Cairns said he will check with Mike Grelle as to how CBHE (MDHE) lists degrees.

Lori Cochran/Leigh Ann Blunt moved to accept the Aviation Maintenance Management 2+2 program.
For - 11
Against - 0
Abstain - 0
Motion Passed Unanimously.

III. Discussion Item(s):
   a. New Committee Members
      Members (new and returning) were introduced and identified role on committee as listed above under those present. Stefan Cairns reminded the group that CHHS and CST still need college curriculum chairs and asked members from those colleges to remind them to elect someone.

   b. Membership
      It was recommended that representatives from Registrar and Student Affairs be included in FSUCC as input from these areas would be valuable. It was also suggested that the academic advisors receive FSUCC meeting materials for informational purposes and have an open invitation to attend. Doug Couch offered to find an advisor from each college and will notify Donna Mayeux to include in the mailing list. Stefan Cairns will contact Student Affairs, Registrar and Enrollment Management for a representative.

   c. Web Update Check
      Stefan Cairns reported that he updated the curriculum website for the 2008-09 academic year by adding the folders for each college and department. He asked FSUCC to look at the website and double check the updates. If anyone notices problems with any of the links or information, please let Stefan know.

   d. Proposal form Check
      Stefan Cairns reported that he also updated all proposal forms with the exact order of the routing boxes with signature blocks to match. The forms have not yet been updated under the handbook section of the website, though. Cairns asked the group to check over the forms and let him know
Certificate proposal forms are included on the curriculum website for the first time and that a process has been established which is outlined in an Academic Procedure & Regulation on the Provost’s website [http://www.ucmo.edu/Documents/provost/apr22revision.pdf]. Cairns asked representatives who are involved with putting through the new graduate certificates for Geographic Information Systems and Women’s Studies to give him feedback on how well the process worked after they have gone through it.

e. **Deadline is March 31**  
Stefan Cairns reported that the catalog deadline is March 31. Joy Stevenson stated that it was recently announced in Provost Council that the deadline is March 1. Stefan stated that FSUCC has not received any official word of the date change.

f. **Area vs. Option**  
Stefan Cairns advised we are using the two words – area and options. Areas do not require CBHE approval not do they appear on the diploma or transcript. Options do require approval by CBHE and it is still being investigated as to whether options are to be on the diploma or transcript.

g. **120 Hour Program Minimum**  
The 120 hour minimum requirement is being left up to individual programs to handle by putting forth a program revision.

h. **Change in Meeting Place Next Month**  
The conference room in Martin is not available next month; therefore, the meeting will be held in Union, Room 231.

Meeting adjourned.

Respectfully submitted,

Donna Mayeux, Recording Secretary