The August 25, 2008 meeting of the Faculty Senate General Education Committee was called to order by Ms. Shelly Barabas with the following members present: Dr. Sam Cox, Dr. Carla Maltas, Mr. Scott Norwood, Mr. Doug Short, Dr. Ken Stone, Dr. Mike Grelle, Dr. Stefan Cairns, Ms. Jennifer Mittelhauser, and Ms. Debbie Combs.

Announcements
- The catalog deadline is being permanently changed to March 1 each year. An official announcement from the Provost will be forthcoming.
- Statements should be included in the catalog for programs that do not require minors.
- Ms. Barabas thanked members for their flexibility for a July meeting.
- Ms. Barabas announced the course update for Business Law 2750 was approved electronically. She has informed Dr. Haase of the approval.

Meetings for the Fall 2008 Semester
Sept. 15th, 3:00 p.m.
Oct. 20th, 3:00 p.m.
Nov. 17th, 3:00 p.m.
Dec. 1st, 3:00 p.m.
Meeting locations are yet to be determined.

Course Reviews
**MATH 1300 Intro to Statistics:** This is a new course to be placed in division one with the other mathematics classes. Twelve competencies are listed which is a lot. Dr. Maltas suggested that Ms. Barabas get copies of letters Dr. Schierenbeck sent to departments last year suggesting the number of competencies be reduced. The focus should be on what the class should do in regards to gen ed. They should look at the assessment of the primary and how the secondary ties into the primary. Some of the course objectives are pretty difficult for level one. The way the course description is written sounds more like a research course. Ms. Barabas noted some inconsistencies on the form used. The course syllabus indicates five competencies but only three are listed. Dr. Maltas moved to return Math 1300 for further modification including aligning the syllabus with the course description and reducing the number of primary and secondary competencies. Mr. Short seconded the motion. Motion carried with a unanimous vote. Ms. Barabas will notify the department and send them the correct form to use.

**BIOL 1003 Intro to Ecology (No lab)**  
**BIOL 1004 Intro to Ecology (Lab)**  
**BIOL 1005 Intro to Environmental Science**  
Some editorial and grammatical changes were made. The evaluation of all three courses was very clear. Dr. Maltas moved to approve the course evaluations pending editorial
changes with follow up by Ms. Barabas to make sure said changes were made. Dr. Cox seconded the motion. Motion carried with a unanimous vote.

**MMGT 1012 Global Production Technology:** Dr. Schierenbeck worked with Dr. Jeff Ulmer to change some of the language to reflect what goes on in the classroom. Things such as production technology and manufacturing technology were added. The review was streamlined to make it more focused. The review was fine tuned to reflect what is taught in the class. The committee agreed the requested changes were made, there is room for another technology class in the bundle, and there is a need for the course because it is taught in the fall and spring. Dr. Maltas moved to accept the revised course evaluation. Dr. Stone seconded the motion. Motion carried with a unanimous vote.

Ms. Barabas reported there will be one course to review at the September meeting. There being no further business to address, the meeting adjourned.

Respectfully submitted,
Debbie Combs, Recording Secretary