The October 20, 2008 meeting of the Faculty Senate General Education Committee was called to order by Ms. Shelly Barabas with the following members present: Dr. Catherine Chambers, Dr. Robert Fernquist, Dr. Carla Maltas, Mr. Scott Norwood, Mr. Doug Short, Dr. Ken Stone, and Ms. Debbie Combs.

**Call to Order and Announcements**
Ms. Barabas called the meeting to order and introduced Ms. Terri Bowman, Registrar. Ms. Bowman asked if she can sit in on these meetings for informational purposes only.

**Approval of August and September Minutes**
Mr. Short moved to approve the minutes of the August 25, 2008 meeting. Dr. Stone seconded the motion. Motion passed. Dr. Stone moved to approve the minutes of the September 15, 2008 meeting. Mr. Short seconded the motion. Motion passed.

**Business**
Ms. Barabas announced the Phase One Gen Ed Task Force is meeting today, October 20. They are now looking at a two year time frame to complete the gen ed program review process.

**Course Reviews**

**COMM 1000 Public Speaking:** Questions were raised on the primary and secondary competencies as well as the rubrics. Mr. Short suggested inviting the professor to the next Gen Ed Committee meeting to answer the questions. The questions asked did not indicate the course should not be in the gen ed program. Members asked for clarification on some things in the evaluation form which was submitted. This has been a gen ed course for a long time and belongs in the program. Mr. Short moved to table this item until the November meeting. Dr. Stone seconded the motion. Motion passed. Ms. Barabas will invite the professor that prepared the course evaluation form to the November meeting.

**BTE 1210 Essentials of Managing Info:** It was noted the course description is written in incomplete sentences. Dr. Maltas moved to approve the evaluation as long as everything in the syllabus is noted on the form. Mr. Norwood seconded the motion. Motion passed.

**CTE 2000 Technology & Society:** Ms. Barabas reminded members this is being resubmitted with changes. This is an online course. Members agreed to accept the evaluation even though there are a lot of competencies. Mr. Norwood moved to accept the evaluation. Dr. Fernquist seconded the motion. Motion passed.

Ms. Barabas told members once they complete the review of all division one courses they will begin working with division two courses. The IGEN courses will require a lot of cleaning up.

There being no further business to address, the meeting adjourned.

Respectfully submitted,
Debbie Combs, Recording Secretary