General Education Committee Agenda  
September 15, 2008  
Union 308

Minutes

The September 15, 2008 meeting of the Faculty Senate General Education Committee was called to order by Ms. Shelly Barabas with the following members present: Dr. Catherine Chambers, Dr. Sam Cox, Dr. Robert Fernquist, Dr. Carla Maltas, Mr. Doug Short, Dr. Ken Stone, Dr. Mike Grelle, Mr. Scott Norwood, and Ms. Debbie Combs.

Announcements

• Dr. Maltas has volunteered to serve on the Phase One General Education Committee. Dr. Grelle reported that he suggested to Provost Wilson that a representative from the Faculty Senate Gen Ed Committee serve on the Phase One Committee.

• The Assessment Committee did not have a quorum at their last meeting so no decisions were made. Dr. Grelle reported they will be doing an evaluation to see if they want to continue with C-BASE for gen ed assessment.

• The Faculty Senate Curriculum Committee meets this week. The International Studies program was approved by Provost Wilson so it will now need to move through the curriculum process.

Business

Review Gen Ed Charge: Ms. Barabas received a letter from the Faculty Senate Committee on Committees asking for the charge to be reviewed. Members agreed the Gen Ed Committee’s responsibility is to administer policy not develop policy. The word “formulate” was removed from the function of the committee. The “Assistant Provost for Undergraduate Studies” was changed to “designated administrator for Undergraduate Studies”. In the “Position in the Organizational Structure” section the last sentence was changed from “In no case shall the FS University Curriculum Committee approve any course for inclusion in the General Education Program that does not conform with the guidelines and policies of the FS General Education Committee” to “In no case shall the FS University Curriculum Committee approve any course for inclusion in the General Education Program that has not been approved by the FS General Education Committee”. In the comments (section IV) portion the first sentence was changed to state a matrix of Gen Ed courses shall be maintained rather than developed. The last sentence was also changed stating secretarial support will be provided by the administrator for undergraduate studies. Ms. Barabas will send the recommended revisions to the Faculty Senate Committee on Committees.

Course Reviews

CTE 2000 Technology and Society: Members agreed stronger language is needed in question #3 of the evaluation. The committee recommends the
number of primaries be reduced. According to The Higher Learning Commission each primary needs to have formal assessments. Some of the primaries can be changed to secondaries. Members asked if all sections are taught online except one face to face section. Ms. Barabas will return the evaluation with the recommended changes and clarification.

**COMM 1000 Public Speaking**: This item was delayed until the October meeting.

Respectfully submitted,
Debbie Combs, Recording Secretary