

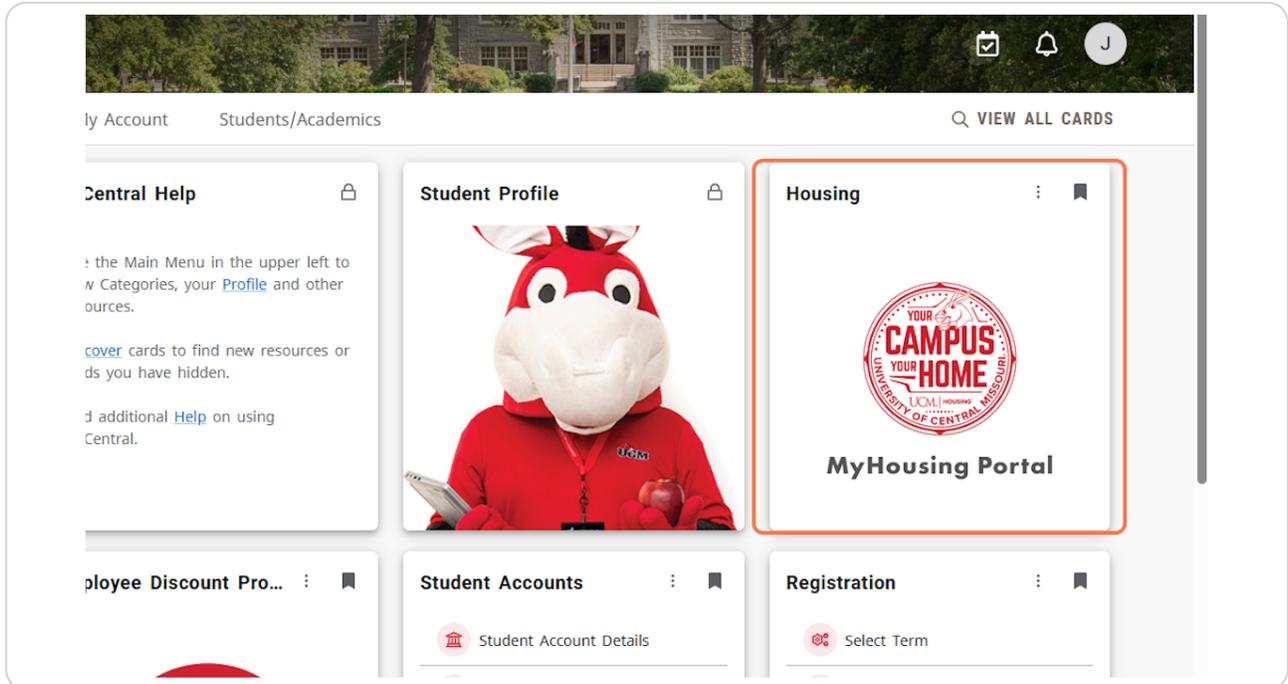
# Housing Renewal/Retention Instructions | UCM Housing



UCM | HOUSING

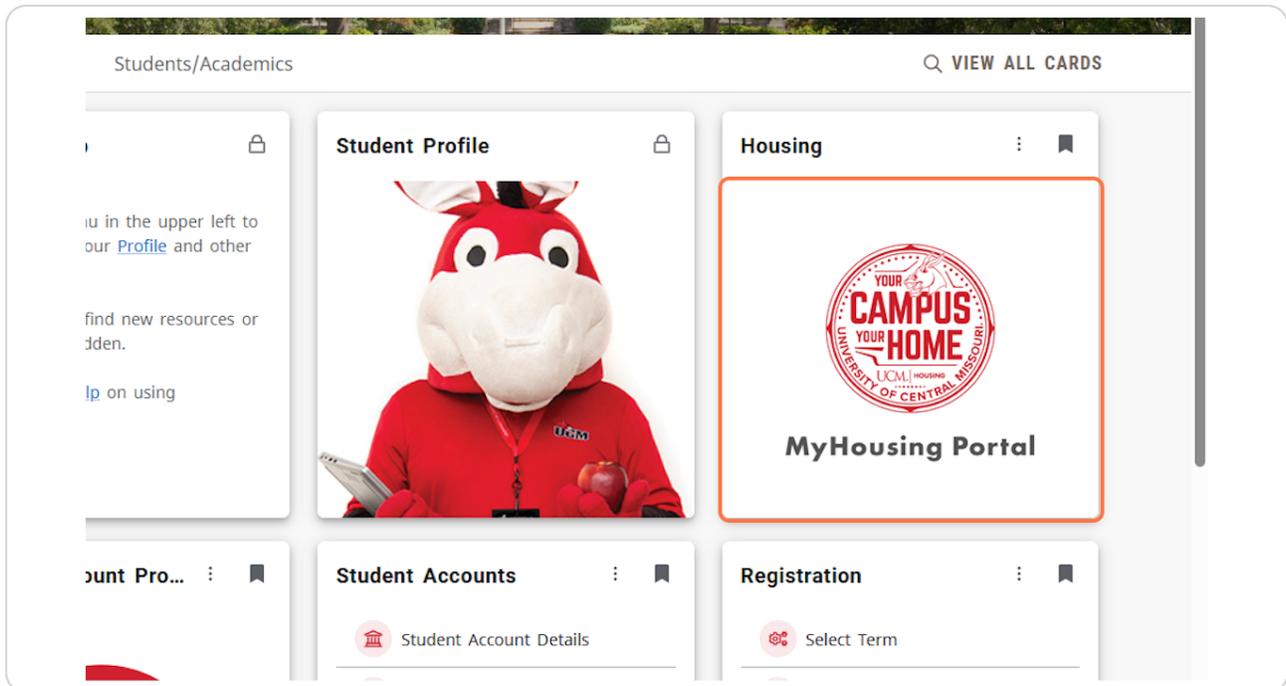
## STEP 1

### Locate the Housing Section of MyCentral



## STEP 2

Click on the Icon to enter the MyHousing Portal



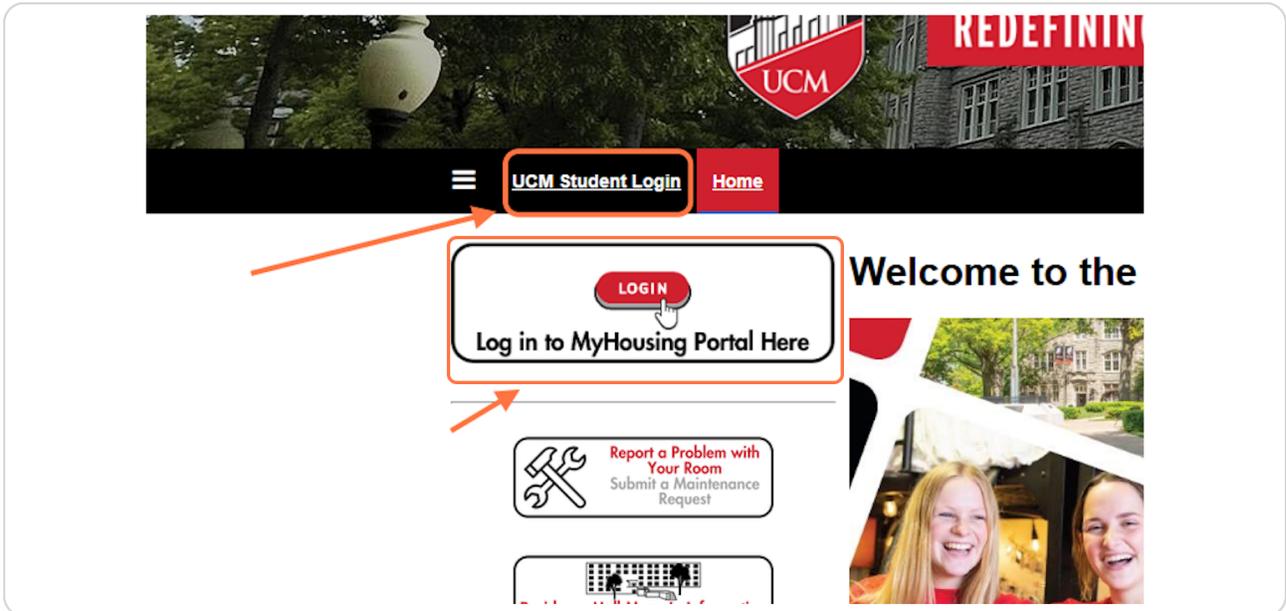
StarRez Portal

23 Steps [↗](#)

### STEP 3

#### Click on login

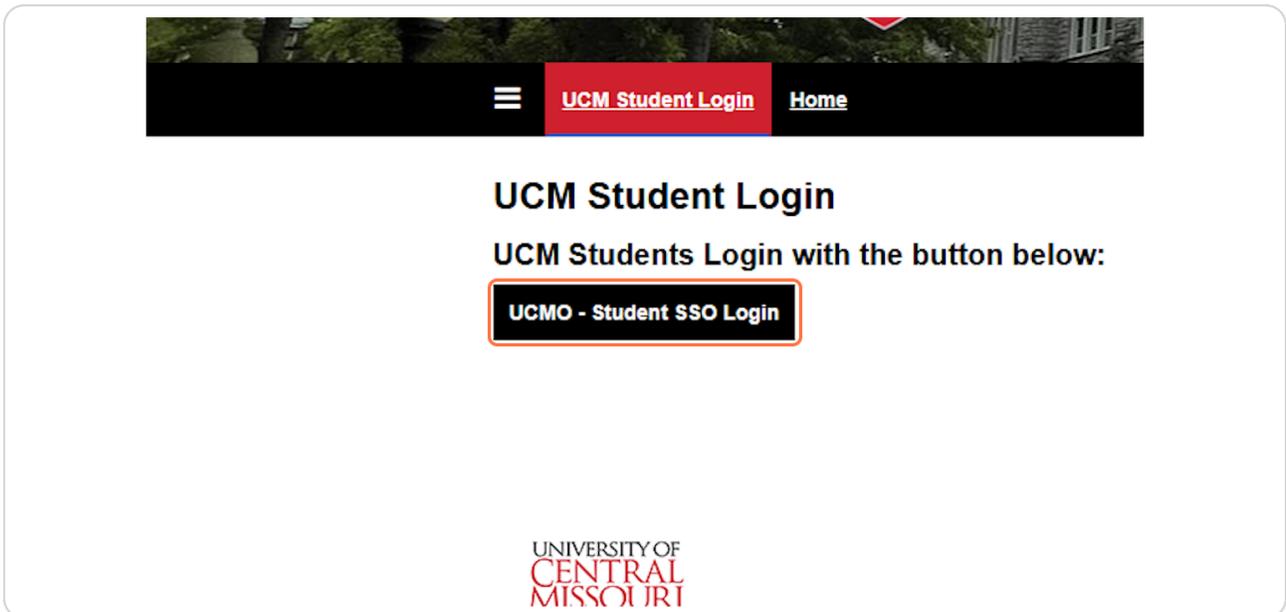
Click either login option



### STEP 4

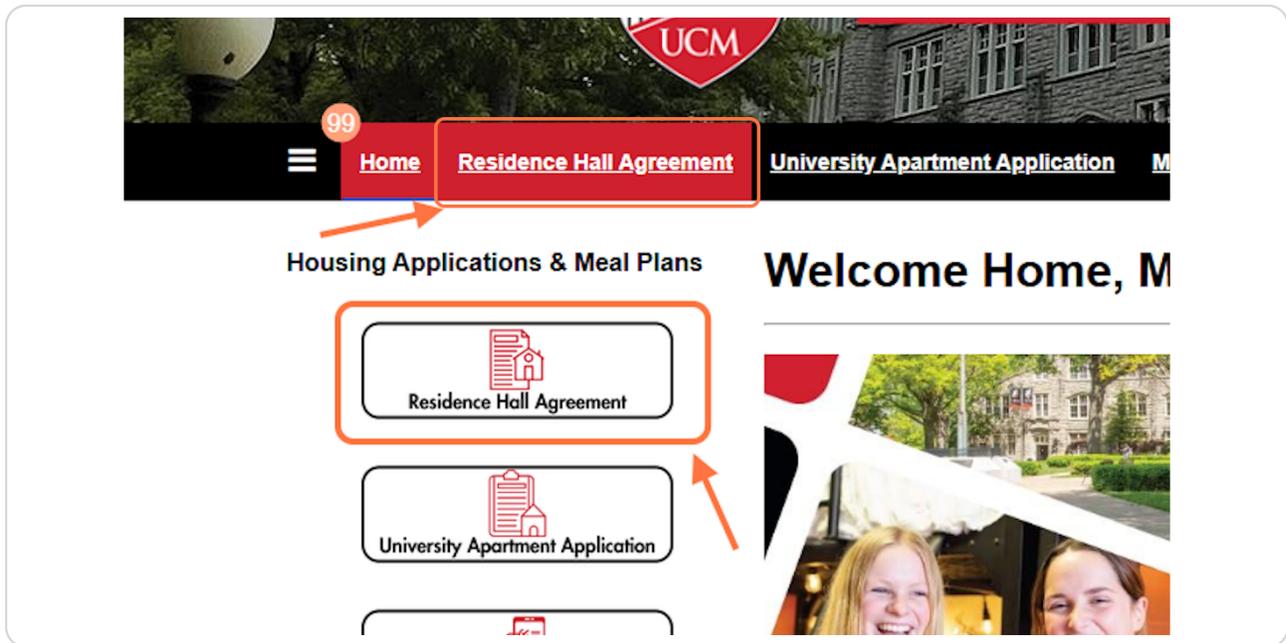
#### Click on UCMO - Student SSO Login

You will use your Network ID and password to login.



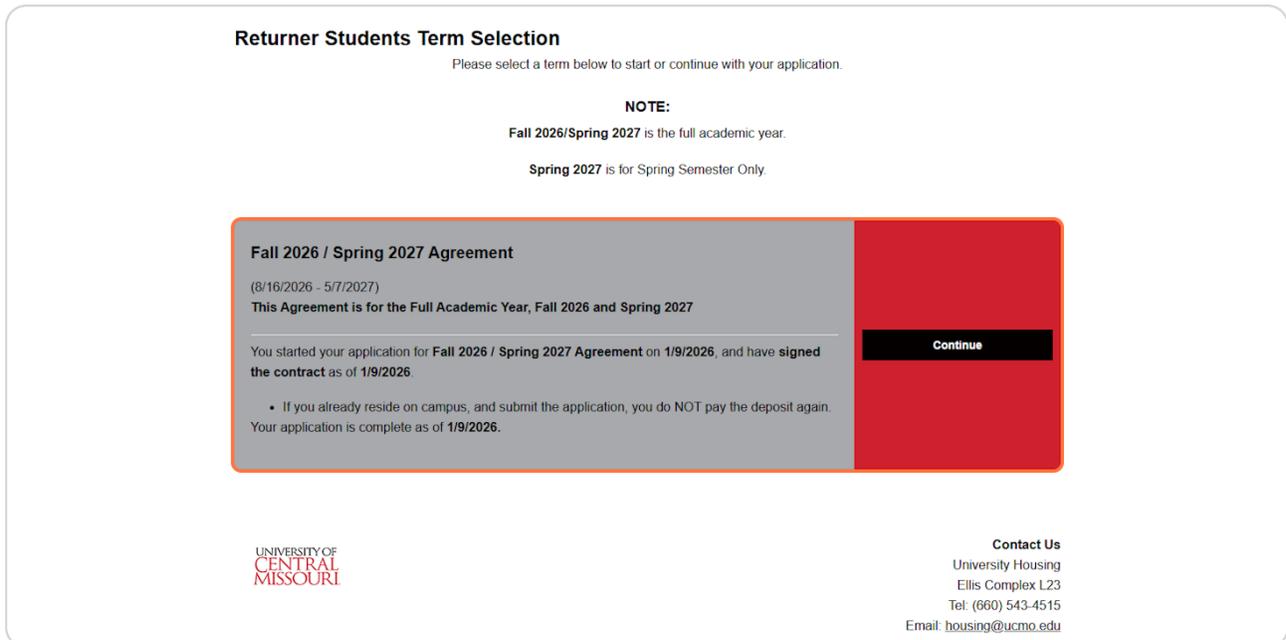
## STEP 5

### Click on Residence Hall Agreement (either option)



## STEP 6

### Locate the residence hall agreement. Room renewal/retention occurs for the full year agreement periods.



## STEP 7

### Click Continue on Your Agreement

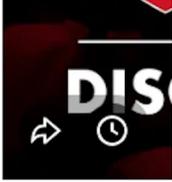


## STEP 8

### Click on Room Renewal/Retention

NOTE: The Room Renewal/Retention option will only appear if you submitted your agreement by the priority deadline. If you missed that priority deadline, you are not eligible for room renewal/retention. You will have to visit room selection later when it is your timeframe.

- [Roommate Matching Questionnaire](#)
- [Returner Roommate Selection](#)
- [Returning Student Housing Selection](#)
- [Room Renewal/Retention](#)
- [Returner Student Application Summary](#)



### Note Our Priority D

For full academic year agreeme

Priority deadline for returning st

Priority deadline for Learning C

Priority deadline for housing agr

\*Agreements are accepted after type preferences.

## STEP 9

**If you met the deadline, you will be routed to this screen.**

Review all instructions:

**Room Renewal/Retention**

Please click the **Select & View Room for Renewal** Button to view and follow steps to renew your room.

If you do not wish to renew, you can click **Skip Renewal** below to proceed without renewal.

If you skip renewal or if your room is not eligible, you will be allowed access to room selection based on the dates provided at [ucmo.edu/housingsignup](http://ucmo.edu/housingsignup).

**Building:** South Ellis Hall  
**Bed Space:** SE-330a  
**Room Number:** SE-330  
**Suite:** SE-330/332  
**Room Type:** Res Hall - Single Room

**Select & View Room**

## STEP 10

**Review your assignment. Note the room type as configurations may have changed for the following year.**

Please click the **Select & View Room for Renewal** Button to view and follow steps to renew your room.

If you do not wish to renew, you can click **Skip Renewal** below to proceed without renewal.

If you skip renewal or if your room is not eligible, you will be allowed access to room selection based on the dates provided at [ucmo.edu/housingsignup](http://ucmo.edu/housingsignup).

**Building:** South Ellis Hall  
**Bed Space:** SE-330a  
**Room Number:** SE-330  
**Suite:** SE-330/332  
**Room Type:** Res Hall - Single Room

**Note:** Current year rates:  
**Double Room:** \$3,394/Semester  
**Single Room:** \$4,118/Semester

2026/2027 housing rates will not be fully determined/approved till mid-spring semester. Students will be notified of when rates are approved and posted at [ucmo.edu/housingrates](http://ucmo.edu/housingrates).

**Select & View Room For Renewal**

## STEP 11

### Review current rates

Note that rates are subject to change for the following year.

Building and Room Preferences

Housing Contract

Confirm and Submit - Full Academic Year Agreement

Roommate Matching Questionnaire

Returning Roommate Selection

Returning Student Housing Selection

Room Renewal/Retention

Returning Student Application Summary

dates provided at [ucmo.edu/housingsignup](https://ucmo.edu/housingsignup).

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**Building:** South Ellis Hall  
**Bed Space:** SE-330a  
**Room Number:** SE-330  
**Suite:** SE-330/332  
**Room Type:** Res Hall - Single Room

---

**Note:** Current year rates:  
**Double Room:** \$3,394/Semester  
**Single Room:** \$4,118/Semester

2026/2027 housing rates will not be fully determined/approved till mid-spring semester. Students will be notified of when rates are approved and posted at [ucmo.edu/housingrates](https://ucmo.edu/housingrates).

Select & View Room For Renewal

Skip Renewal

## STEP 12

### Review rate change information

Building and Room Preferences

Housing Contract

Confirm and Submit - Full Academic Year Agreement

Roommate Matching Questionnaire

Returning Roommate Selection

Returning Student Housing Selection

Room Renewal/Retention

Returning Student Application Summary

dates provided at [ucmo.edu/housingsignup](https://ucmo.edu/housingsignup).

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**Building:** South Ellis Hall  
**Bed Space:** SE-330a  
**Room Number:** SE-330  
**Suite:** SE-330/332  
**Room Type:** Res Hall - Single Room

---

**Note:** Current year rates:  
**Double Room:** \$3,394/Semester  
**Single Room:** \$4,118/Semester

2026/2027 housing rates will not be fully determined/approved till mid-spring semester. Students will be notified of when rates are approved and posted at [ucmo.edu/housingrates](https://ucmo.edu/housingrates).

Select & View Room For Renewal

Skip Renewal

### STEP 13

If you do not wish to renew, click Skip Renewal

You can then visit room selection when it is your time.

The screenshot shows a web interface for room renewal. On the left is a vertical navigation menu with links: Home, My Room, Contract, Submit - Full Year Agreement, Matching, Home, roommate, Student Housing, and Financial Aid/Retention. The main content area displays room details for South Ellis Hall, SE-330a, SE-330, SE-330/332, a Res Hall - Single Room. It lists current year rates: Double Room at \$3,394/Semester and Single Room at \$4,118/Semester. A note states that 2026/2027 rates will be determined by mid-spring. A red vertical bar on the right contains a 'Select & View Room For Renewal' button. At the bottom, a 'Skip Renewal' button is highlighted with a red border.

### STEP 14

To continue with room renewal, select this button

This image is a close-up of the 'Select & View Room For Renewal' button, which is a black rectangle with white text. The button is set against a red background. A red border highlights the button. To the left of the button, a portion of the text from the previous screenshot is visible: 'd/approved till mid-' and 'ates are approved and'.

STEP 15

This area is for assigning your bed space

Room for Next Year!



StarRez ID: 27

Select Below to Assign Bed Space for: Mo  
The Mule

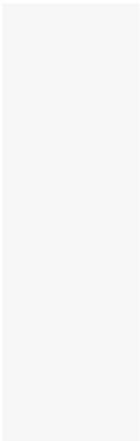
Select Bed

Select Bed

Specific Room

STEP 16

Use the drop down menu to select bed space within your current room



StarRez ID: 27

Select Below to Assign Bed Space for: Mo  
The Mule

Select Bed

SE-330a

## STEP 17

### Click on Click to Renew This Specific Room to continue

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**Click To Renew This Specific Room**

Select Below to Assign Bed Space  
The Mule

Select Bed  
SE-330a

Univ  
Elli

## STEP 18

### Review your bed space information

Further details are provided on application summary



**Confirmation**

Room: SE-330  
Suite: SE-330/332  
Building: South Ellis Hall

**Must Click  
Confirm and Submit  
to Formally Renew Your Room!**



tails

munity

Room

tract

. Submit - Full  
ar Agreement

Matching

STEP 19

**You are not done yet! Be sure to click Confirm & Submit to Renew which actually assigns you to the room for the next year.**

Skipping this step prevents you from being assigned to the room.

The screenshot shows a navigation menu on the left with the following items: Building and Room Preferences, Housing Contract, Confirm and Submit - Full Academic Year Agreement, Roommate Matching Questionnaire, Returner Roommate Selection, Returning Student Housing Selection, and Room Renewal/Retention. A red hand cursor icon points to a black button with a red border that says "Confirm & Submit To Renew!". To the right of the button, the text "Confirm and Submit to Formally Renew Year" is displayed in a large, bold font.

## STEP 20

Your application summary will provide a summary of your assignment and roommate/suitemates

- [Housing Contract](#)
- [Confirm and Submit - Full Academic Year Agreement](#)
- [Roommate Matching Questionnaire](#)
- [Returner Roommate Selection](#)
- [Returning Student Housing Selection](#)
- [Room Renewal/Retention](#)
- [Returner Student Application Summary](#)



### MY BUILDING & ROOM ASSIGNMENT

**Change the Widget Date Rules for Returner Below:**

**Booking Summary**  
Building: South Ellis Hall  
Room: SE-330a  
Room Type: Residence Hall - Single Room (Without Roommate)  
Suite: SE-330/332



### ROOMMATE & SUITEMATE(S)

## STEP 21

### View your assignment

You may not have any roommate/suitemates at the time, but you can revisit to see if any appear during room selection. Students are not notified each time someone selects a space within their suite.

Returner Student Application Summary

- Roommate Matching Questionnaire
- Returner Roommate Selection
- Returning Student Housing Selection
- Room Renewal/Retention

**MY BUILDING & ROOM ASSIGNMENT**

Change the Widget Date Rules for Returner Below:

**Booking Summary**

Building: South Ellis Hall  
Room: SE-330a  
Room Type: Residence Hall - Single Room (Without Roommate)  
Suite: SE-330/332

**ROOMMATE & SUITEMATE(S)  
CONTACT INFORMATION**

## STEP 22

To view assignment/roommate/suitemates in further detail, click HOME

Home Residence Hall Agreement University Apartment

**UCM Assignment Information**

## STEP 23

### Click on View Housing assignment



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**Helpful Links**



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#### My Student Profile

**First Name:** Mo  
**Last Name:** The Mule  
**UCM ID (700#):** 700149912  
**Housing Classification:** Returner  
**UCM Accepted Credit Hours:** 214.0000  
**Major:** Business Administration  
**StarRezID/Roommate Pin:** 27  
**Meningitis Records on File:** \* False  
\*If meningitis is false, your records have not

## STEP 24

### Click on Future Assignments to see details on your future assignment and roommate/suitemate(s), if any.

Room Type: Res Hall - Double Room

*If no room information is displayed, you have not been assigned a room for the upcoming term session.*

#### Roommate/Suitemate Info:

Note: For residence halls, please check room # closely. The person listed with the SAME room number as you is your roommate (if applicable). Those listed with the other room listed under your suite are your suitemate(s).



**FUTURE ASSIGNMENT & ROOMMATE/SUITEMATES**

If Applicable

#### Your Future Assignments:

**Your Room Information:**  
**Semester:** 2026 Fall Res Hall  
**Building:** South Ellis Hall  
**My Room Number:** SE-330a  
**Suite/Apartment:** SE-330/332  
**Floor:** South Ellis 3rd Floor  
**Room Type:** Res Hall - Single Room

*If no room information is displayed, you have not been assigned a room for the upcoming term session.*

**Your Room Information:**  
**Semester:** 2027 Spring Res Hall  
**Building:** South Ellis Hall  
**My Room Number:** SE-330a  
**Suite/Apartment:** SE-330/332

**STEP 25**

**That is it! You have completed room renewal/rentention!**

