

Free Basic Income Tax Preparation for U.S. Residents

Volunteer Income Tax Assistance (VITA)

Sponsored by the

Accountancy Program

Dates and Appointment Times for 2025

Saturday, February 15	Thursday, February 20	Saturday, March 1	Thursday, March 6	Saturday, March 22	Thursday, March 27	Saturday, April 5
9:00 a.m.	5:00 p.m.	9:00 a.m.	5:00 p.m.	9:00 a.m.	5:00 p.m.	9:00 a.m.
11:00 a.m.		11:00 a.m.		11:00 a.m.		11:00 a.m.
1:00 p.m.		1:00 p.m.		1:00 p.m.		1:00 p.m.
3:00 p.m.		3:00 p.m.		3:00 p.m.		3:00 p.m.

To make an appointment, call (660) 543-8318 or email accountancy@ucmo.edu.
The number of appointments are limited.

Location: 1400 East South Street, University of Central Missouri, Warrensburg, MO
Ward Edwards 2415 (Second Floor)

What to Bring:

- Valid driver's license or photo id card
- Social Security card, Social Security Number (SSN) verification letter, or Individual Taxpayer Identifying Number (ITIN) for all persons listed on return
- Birth dates for all persons listed on return
- All income statements: Forms W-2 and 1099, Social Security, unemployment, other statements such as pensions, dividends, interest, and any documents showing taxes withheld
- All records of expenses such as tuition, books, and student loan interest
- Copies of last year's state and federal tax returns, if available
- Bank routing numbers and account numbers to direct deposit any refund
- Dependent child care information: name and address of who you paid and caretaker's SSN or other tax ID number
- Both spouses must be present to sign forms to e-file a joint tax return