

How to provide feedback of program assessment report in Tk20

By Academic Programs and Services

Step 1 : How to provide feedback

The screenshot displays the Tk20 UCM interface. On the left is a red sidebar menu with a hamburger icon at the top. A yellow arrow labeled '1' points to the 'PLANNING' menu item, which is highlighted in black. The main content area shows a 'Unit Dashboard' with a description and an 'Organization' dropdown menu set to 'CAHSS: Art Education - BSE'. A yellow arrow labeled '3' points to the 'ASSESSMENT PLANNING' dropdown menu in the top right. A yellow arrow labeled '4' points to the 'Feedback' option in the dropdown menu. The 'Feedback' option is expanded, showing a 'Create' option.

1. Click on home tap
2. Click on *Planning*
3. Click on *Assessment Planning*
4. Go to *feedback* in drop down list and click on '*create*'.

Step 2 : How to provide feedback (Cont)

ASSESSMENT PLANNING

Assessment Plan Feedback

Organization: CAHSS: Art Education - BSE

University of Central Missouri > Provost > Academic Units > CAHSS: Arts, Humanities & Social Sciences > CAHSS: Art and Design

Click on an outcome to provide feedback on that outcome.

View By: Program SLO View Assessment Period: Academic Year 2016-2017

⚠ = Data entry is not complete

Program SLO

1. Art and Design Production: Produce innovative and skillful work in visual art and design that demonstrates critical and creative thinking and emerging trends in art and design.

Advanced Options >>

Submit Save Close

Yellow arrows indicate steps: 1 (down arrow from top), 2 (left arrow from right), 3 (up arrow from bottom), 4 (down arrow from bottom).

Feedback

Feedback

Submit Save Close

Submit Save Close

[Advanced Options >>](#)

Select a different form:

Feedback Form Title

Search

Search Results

	Feedback Form
<input type="radio"/>	Assessment Plan Feedback Example
<input type="radio"/>	Assessment Plan Feedback Form
<input checked="" type="radio"/>	Program Assessment Rubric 17-18 Final

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1. Select the **program** that you are assigned to give feedback.
2. Select the **academic year**.
3. Select the **Program SLOs**.
4. Click on the **blue link** to open the outcome.
5. Click the **search** button to open the feedback forms.
6. Click the form **“Program Assessment Rubric 17-18 Final”**.

Step 3 : How to provide feedback (Cont)

1. Select the **appropriate points** as shown.
2. After finishing scoring, click on **submit button** to complete the feedback.

Notes: This rubric is used to provide feedback for the whole academic program assessment report. You will expect to receive a pdf file of full assessment report in the future (from UAs or Assessment coordinator) in email to facilitate the feedback process.

If you have any questions, please contact Nhung Pham at pham@ucmo.edu or Dockery 110. Office number is 8855.

Program Assessment Rubric 2017-2018

SLOs

Criterion	Performance Rating				Score
	Highly Developed	Developed	Emerging	Initial	
Measurable Outcomes NA <input type="checkbox"/>	<input type="radio"/> 4 All outcomes clearly describe what students are asked to do, using action verbs (identify, explain, demonstrate, etc.), and are stated in terms of measurable knowledge or skills	<input type="radio"/> 3 Most outcomes clearly describe what students are asked to do, using action verbs (identify, explain, demonstrate, etc.), and are stated in terms of measurable knowledge or skills	<input type="radio"/> 2 Most outcomes are not clearly describe what students are asked to do, using action verbs (identify, explain, demonstrate, etc.), and are stated in terms of measurable knowledge or skills	<input type="radio"/> 1 No outcomes are clearly describe what students are asked to do, using action verbs (identify, explain, demonstrate, etc.), and are stated in terms of measurable knowledge or skills	<input type="text"/> <div style="border: 1px solid gray; height: 100px;"></div>
Communicating Outcomes (CQIP) NA <input type="checkbox"/>	<input type="radio"/> 4 Student learning outcomes are directly communicated with program faculty AND students (e.g., student orientation, advising).	<input type="radio"/> 3 Student learning outcomes are directly communicated with program faculty (e.g., faculty meeting, e-mail).	<input type="radio"/> 2 Student learning outcomes are made public (e.g., by posting them online); however, it does not appear that outcomes are directly disseminated to program faculty or students.	<input type="radio"/> 1 No evidence that outcomes have been communicated to program faculty and students.	<input type="text"/> <div style="border: 1px solid gray; height: 100px;"></div>
Total					
Total Score					<input type="text"/>
Total Mean					<input type="text" value="0.0"/>

