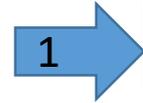


How to download report from TK20

By Academic Programs and Services

Step 1



- HOME >
- ADMINISTRATION >
- COURSE REGISTRATION >
- DOCUMENT ROOM >
- REPORTS**
- ACCREDITATION MANAGEMENT
- ADVISEMENT >
- COURSES >

Reports

REPORTS

+ Create New Report



Title ▲

Administration 024: Cor

Administration 028: Comprehensive



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- Planning 001: Assessment Plan Data for Organizations
- Planning 002: Data Entry Status
- Planning 003: List of Outcomes and Results for Organizations
- Planning 004: Outcome and Goal Alignment
- Planning 005: Detailed Report on Curriculum Maps
- Planning 006 Simple Report on Curriculum Maps
- Planning 007: Comprehensive Report on Curriculum Map Faculty Feedback
- Planning 008: Aggregate Report on Curriculum Map Faculty Feedback
- Planning 009: Comprehensive Report on Assessment Plan Feedback
- Planning 010: Aggregate Report on Assessment Plan Feedback

Last Generated

01/19/2017 11:2

04/08/2015 01:5

01/19/2017 11:3

01/19/2017 11:3

01/19/2017 11:3

01/19/2017 11:3

04/02/2015 02:

REPORTS

+ Create New Report



Title ▲



Planning 001: Assessment Plan Data for Organizations

1. Click on *reports tab*.
2. Type the report name *'planning 001'* in *search tab* on the *top right of the window*.
3. Click on the *blue link* to open the report.

Step 2

PLANNING 001: ASSESSMENT PLAN DATA FOR ORGANIZATIONS

> Previously Saved Report Parameters

▼ Required and Recommended Filters

Assessment Period(s):*

4

Academic Year 2015-2016

Organization Type(s):*

5

(6) selected

Organization(s):*

6

HCSoba: Finance - BSBA

- HCSoba: Entrep & Social Enterprise - BSBA
- HCSoba: Finance - BSBA
- HCSoba: Finance - Minor
- HCSoba: Hospitality Management - BSBA
- HCSoba: Hotel & Restaurant Admin - BS
- HCSoba: Management

Display blank entries:

No

▼ Report Display Options

Include prepared on date stamp:

Yes

No

4. Select the *academic year*.

5. Select the *ALL*.

6. Select the *program* to be generated from the drop down list.

7. Click on *generate button* to generate a report.

7

Generate

Step 3



8. Click on the *arrow button on top right side of the corner* to open the report in new window.

If you have any questions, please contact Nhung Pham at pham@ucmo.edu or Dockery 110. Office number is 8855.