

Union Pack & Ship
Union 213
University of Central Missouri

Your Printed Name: _____ Date: _____
Address: _____

Phone Number: (____) _____

Email address: _____

700 #: _____

Ship To:

Name: _____

Address: _____ Suite/Apt: _____

City: _____ State: _____ Zip Code: _____

(UPS cannot ship to P.O. Address's)

(There will be a \$12.50 charge for any UPS address corrections or returns)

Contents of Package: _____

Amount of Insurance: _____ (This is optional)

Sender's Signature _____

I certify that the above information is correct and accurate
and I have read the terms and conditions below.

UPS Terms and Conditions: You are responsible for all fees and or fines for returned packages or address corrections.

University of Central Missouri/Union Pack & Ship does not assume liability for lost or damaged parcels. In the event a parcel is lost or damaged, you must submit a claim to "Union Pack & Ship" located in the UCM Elliott Union with your shipping order, as well as proof of the actual value of the contents within 30 days of the shipment date. The filing of claims does not in any way make UCM/Union Pack & Ship responsible for the contents or its value. Union Pack & Ship reserves the right to inspect all packages before shipment.

USPS packages only: I understand that it will be up to me to contact USPS concerning any issues arising from late or missing packages and that it is up to me to fulfill the conditions for filing a claim through the United States Postal Service.

Signature: _____