

# Mobile Mule Card Quick Start Guide (2025-2026)

## 1. Overview and Hardware Requirements

The Mobile Mule Card is the official identification for all enrolled students and current employees at UCM. It enables "tap-to-access" services across campus with your smartphone or Apple Watch.

Compatible Devices Table

Device Type	Minimum Requirements
<b>iPhone</b>	iPhone SE, 6s or later; iOS 12 or later
<b>Apple Watch</b>	Series 1 or later; Watch OS 5 or later
<b>Android</b>	Version 6.0 or later; NFC enabled; Google Wallet support
<b>Samsung Galaxy</b>	US versions of Z Series, A53, A71 or later; Android S or later
<b>Galaxy Watch</b>	Galaxy Watch 6 or later; Galaxy Watch Ultra

## 2. Getting Started

### Setting Up the App

1. **Download** the **Transact eAccounts Mobile** app from the App Store or Google Play Store.
2. **Search** for "University of Central Missouri".
3. **Login** using your MyCentral credentials to authenticate. Submit your photo using the instructions listed in the **Photo Submission** provided below.

### Photo Submission

- You must have your MyCentral Network SSO credentials and be enrolled in classes.

- Upload a photo following the guidelines provided, through the Transact application using the gear in the top right of the application once you have logged in with your SSO.
- Photos are generally approved within 1 to 2 business days.

#### 4. **Add to Device Wallet:**

- **Apple:** Tap "Add to Apple Wallet".
- **Google:** Tap "Add to Google Wallet".
- **Samsung:** Tap "Add to Samsung Wallet".

### 3. **Using Your Card on Campus**

#### Where to Use Your Card

- JCKL Library Vending & Learning Commons.
- All on-campus dining (Dining Halls, Starbucks, Chick-fil-A, Spin Pizza, etc.).
- Campus events (Student Activities, Elliott Student Union events, Athletic events)
- UCM Bookstore, REC Center, and Shuttle Service to the Missouri Innovation Campus.
- Residence Halls and Study Hall labs
- **Note:** Mobile cards are **not** accepted at Pepsi Vending Machines.

#### **Key Features**

- **Express Mode (iPhone):** Use your card without unlocking your phone or using FaceID and TouchID.
- **Express Mode (Android):** Use your card without unlocking your phone.
- **Power Reserve:** On iPhone XS or later, the card works for up to five hours after the battery dies.
- **Samsung Battery:** Users can make up to 15 transactions within 24 hours after the phone powers off due to a low battery.

## 4. Account Management & Security

### Adding Funds

- Visit your MyCentral.UCMO.edu and navigate to the **Campus Card Services** card to add **Dining Dollars** or **Central Cash**. Housing can also assist with Dining Dollars.

### Lost or Stolen Devices

- **During Business Hours:** Call The Mule Post at **(660) 543-8443**.
- **After Business Hours:** Email The Mule Post at IDCenter@UCMO.edu.

### New Phones

- You **must** remove the card from your old device's wallet before it can be added to a new one.
- If you forget to remove it, contact the ID Center for a manual reset.

### Access to Residence Halls and other Building Access

- Access Control initializes access to residence halls once it is assigned by Housing at the beginning of each semester. If you change your phone, you **must** contact Access Control to have your access reassigned to your new device.

## 5. Contact Information

- **The Mule Post (ID Center):** Elliott Student Union Room 119 | (660) 543-8443 | IDCenter@UCMO.edu.
- **Housing (Dining Dollars):** (660) 543-4515 | housing@UCMO.edu.
- **Access Control (Building Access):** (660) 543-4101 | AccessControl@UCMO.edu