

Institutional Animal Care and Use Committee

PREAMBLE

This statement of the University Institutional Animal Care and Use Committee's (IACUC) charge is intended to describe this committee's responsibilities in regards to research, scholarship and creative activities at the University of Central Missouri.

Our Mission: Research, scholarship and creative projects are one of the three strategies (teaching, service, and scholarship) that UCM uses to ensure top notch faculty will engage their students in relevant co-curricular experiences that exemplify learning to a greater degree.

Our Position: Research, scholarship and creative projects are a pragmatic approach to attaining knowledge: keeping both faculty and students current with hands-on experience in discipline-specific techniques; shaping the future through greater degrees of skill development, collaboration and problem solving; producing knowledge and further inquiries which positively impact local communities and the world.

I. FUNCTION

- A. To review and approve research and educational proposals involving animal subjects as specified by the Animal Welfare Act.
- B. To recommend and implement acceptable standards for the care, use, and treatment of laboratory animals in research and education in compliance with federal guidelines.
- C. To suspend animal use activities which do not conform to the Animal Welfare Act Policies.
- D. To inspect animal facilities at UCM and review UCM's animal use program in accordance with our Public Health Service assurance statement, which is in line with the Animal Welfare Act.

II. POSITION IN THE ORGANIZATIONAL STRUCTURE

Reports to the Director, Office of Sponsored Programs, who holds the position of the Institutional Official (IO) at UCM.

III. MEMBERSHIP

A. Composition (7 members, not including the Department chair, IO, & Research Compliance Officer)

- 1. Doctor of Veterinary Medicine
- 2. Non-Scientist Faculty member At-Large
- 3. Faculty Supervisor of the Biology/Animal Room Department of Biology
- 4. Community Representative/Non-Affiliate
- 5. Practicing Scientist experienced in animal research
- 6. Animal Care Specialists/IACUC Liaison
- 7. Student Member
- 8. Chairperson of Department of Biology and Agriculture (ex-officio)
- 9. UCM Institutional Official (ex-officio)
- 10. Research Compliance Officer (ex-officio)

B. Selection

The (IO) of UCM appoints the committee with recommendations from the IACUC Chairperson along with nominations from the Faculty Senate Committee on Committees for specific positions with confirmation by the Faculty Senate.

A doctor of veterinary medicine is nominated by the IACUC to be approved by the university IO; must be present at the semi-annual convened meetings.

A non-scientist faculty member (at-large) is nominated by the FS Committee on Committees and confirmed by the Faculty Senate.

A student member is nominated by the chairperson and appointed by the IO.

Community representative is nominated by the IACUC to be appointed by the IO; must be present at the semi-annual convened meetings.

Practicing scientist faculty member is nominated by the FS Committee on Committees and confirmed by the Faculty Senate.

C. Selection of Chair

The chairperson of the IACUC is the supervisor of the animal room.

D. Terms of Service

- 1. Faculty members-Three years (staggered); reappointment may be advisable

2. Student members-One year
3. Ex officio – ongoing
4. DVM-ongoing

IV. COMMENTS

1. Meeting Schedule: Committee meetings are held at least once a semester and as needed to review protocols. Summer meetings will be held only if needed.

2. Additional Committee Member Qualifications: The committee chairperson, the attending veterinarian, and the non-affiliated member must be present for official IACUC business to be conducted at the semi-annual convened meetings.

3. Triennial Charge Update: The committee chair is responsible for completing a triennial charge review at the designated time and then submitting it to the Faculty Senate Committee on Committee's representative.

4. Procedures Manual: If the committee has a procedure manual, then the committee chair is responsible for reviewing the procedure manual, adding a review date in the footer, and forwarding the updated version electronically to Academic Affairs.

5. Annual Report: The committee chair is responsible for an annual report kept electronically by Academic Affairs.

6. Electronic Voting: The committee may conduct business and voting via electronic means, except in the case of a full review.

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