

Going to Graduate or Professional School?

Make sure you take the right steps!



5: APPLY EARLY

“On-time” is late. Apply as your programs start accepting applications.

5: REVIEW MATERIALS

Have professors and the career services office review your materials and make sure they are complete and error free.

4: PREPARE APPLICATIONS

Prepare application materials, including curriculum vitae or resume, personal statement, essays of intent, and application addenda. Request transcripts from all colleges attended. Different schools may request different information.

3: SEEK OUT REFERENCES

You will need 3-5 letters of reference to complete your application. Consider professors and university personnel, as well as former employers and professional contacts. Provide your references with information about your experiences and the programs you are considering. Ask early, it is very rude to ask at the last minute.

2: NARROW DOWN CHOICES

You should have several choices of schools and programs. Graduate programs can be very competitive, so have several options. Apply to a handful of schools, but remember, the application process can be expensive, so use discretion and only apply if you are a serious candidate for that program.

1: DO RESEARCH and GET SCORES

Research different programs and different schools. Consider the curriculum, admission requirements, ability to finance your education through working, financial aid and assistantship opportunities. Take your entrance exam (GRE, LSAT, GMAT, MCAT, etc...) early so you are aware of your scores and your true range of options.