MEMORANDUM

DATE:       June 11, 2008
TO:         Faculty Senate
FROM:       Vicki Jackson, FSUAC Chair
RE:         2007 Annual FS Committee Report

Committee name:    Faculty Senate University Assessment Council

Number of times committee met:   12

<table>
<thead>
<tr>
<th>Committee members</th>
<th>Area Represented</th>
<th>Meetings Attended</th>
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<tr>
<td>Bob Adebayo</td>
<td>Institutional Research</td>
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<tr>
<td>Cindy Bertalott / ex officio</td>
<td>Testing Services</td>
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<tr>
<td>Corey Bowman</td>
<td>Student Affairs</td>
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<tr>
<td>Sonny Castro</td>
<td>President’s Office (spring 08)</td>
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<tr>
<td>Julie Clawson</td>
<td>College of Health/Human Services</td>
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<tr>
<td>Joyce Downing / ex officio</td>
<td>Teacher Education</td>
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<tr>
<td>Mike Grelle / ex officio</td>
<td>Assessment</td>
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<tr>
<td>Ashley Guyer</td>
<td>Student Affairs / Marketing</td>
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<tr>
<td>Robert Hallis</td>
<td>Library Services</td>
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<tr>
<td>Lauren Hough</td>
<td>Student Government Association</td>
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<tr>
<td>Vicki Jackson / Chair</td>
<td>College of Science and Technology</td>
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<tr>
<td>Matt Melvin</td>
<td>Enrollment and Management Services</td>
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<td>Nicole Nickens</td>
<td>College of Education</td>
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<tr>
<td>Mary Ragland</td>
<td>Edu Development / Library Curr</td>
<td>11</td>
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<tr>
<td>Pauline Ratnasingam</td>
<td>Harmon College of Business Adm</td>
<td>5</td>
</tr>
<tr>
<td>Daniel Schierenbeck</td>
<td>General Education Committee</td>
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<tr>
<td>Julie Stephens</td>
<td>College Arts/Humanities/Social Sciences</td>
<td>12</td>
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<tr>
<td>Michelle Taylor</td>
<td>Finance and Administration</td>
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</tr>
<tr>
<td>Peter Viscusi / ex officio</td>
<td>Honors College</td>
<td>6</td>
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Council chair information

Chair fall 2007- summer 2008   Vicki Jackson
Highlight activities

- General Education Assessment Policy - modified to address administrative issues
  - December 14, 2007
  - Informal approval as this revision concerned administrative and management issues.

Revised POLICY: To ensure that students are more adequately prepared to be successful on the College-BASE for General Education exam and to graduate in a timely manner, the following changes were made:
  - The specific 15 hour set of General Education courses in English, Mathematics, Science, and Social Sciences must be completed by the semester in which a total of 60 credit hours have been earned.
  - The College-BASE for General Education exam must be taken by the semester in which a total of 75 credit hours have been earned.
  - Students who fail to take the College-BASE exam by the semester in which a total of 75 credit hours have been earned will be blocked from enrolling in future courses until the exam has been taken.
  - Students who have not passed a general education exam by the semester in which a total of 90 credit hours have been earned will be blocked from enrollment for the subsequent semester until they have retaken the appropriate general education assessment.

Students will be considered as having fulfilled the General Education Assessment Policy

1. If the student has obtained a minimum score of 235 on all four (English, Mathematics, Science, Social Sciences) subject areas of the College BASE for General Education exam.

   OR

2. If the student has obtained a minimum score on three of the four subject areas on the College BASE for General Education exam
   - And
     - If the student has obtained a medium or high score on one of the three reasoning areas (interpretive reasoning = 219, strategic reasoning = 239, adaptive reasoning = 261).

NOTE: The reasoning scores are provided in descriptive terms of low, medium, high) and are available only when all four subjects have been taken on the same test date. The numerical score listed above for each reasoning area reflects the lowest numerical value for the medium range. The change from the use of grades to the use of reasoning scores is immediate.

3. Alternative General Education Assessment

   If a student has taken the College BASE for General Education two times and has not been successful, the student will be asked to take an alternative exam. The MAPP (Measure of Academic Proficiency and Progress) exam will be used. Students obtaining a minimum total score of 425 (based on a scaled score of 400 – 500) will be considered as having fulfilled the General Education Assessment Policy. MAPP scores during the 2008 – 2009 academic year will be compiled for benchmarking purposes.
• FSUAC Revised Charge  (The Revised Charge is included as an Attachment to this report.)
  o Date April 15, 2008
  o Motion to approve made by Mike Grelle; seconded by Pauline Ratnasingam
  o Unanimous voice vote

FSUAC members revised the FSUAC Charge to more adequately reflect the Council’s mission.

Major Revisions
   I. Function
       Modified section C.
       To collect and organize information regarding assessment activities and their results; articulate this information in a common language; disseminate this information to internal and external audiences (e.g., university, College, and departmental accrediting bodies) based on the principle that the department/unit that collects assessment data has the primary responsibility for the control and interpretation of that data.*

       Modified section D
       To require and review clear, concise, written documentation that indicates the degree to which the unit has carried out its assessment plan as it relates to the University’s Assessment Model.

       Added section I
       To provide input for use by the SPRC for assessment and planning.

   III. Membership
       o Academic Programs and Curriculum Group (19 members)
         ▪ Added Graduate School / Extended Studies

       o Administrative and Support Services Group (16 members)

   III. E  Term of Service
       Faculty serve three years staggered, with reappointments possible. After serving for two consecutive terms, a member is ineligible to serve for a period of one year. Students may serve two years. Representatives from offices serve indefinitely, so long as they hold the position.

   o Surveys
       UCM missed the NSSE (National Survey of Student Engagement) for 2008. Council voted unanimously to skip 2009 and follow as scheduled in 2010.

       Council discussed the importance of establishing “report cards” for departments to use as part of their assessment. The importance of accountability at the department level was also recommended.

   o Testing Services
       o Date April 15, 2008
       o Council agreed with ad hoc committee

       An ad hoc committee was established by the Provost Council to consider options regarding the type of testing center UCM would like to establish as well as to determine the need for a dedicated technician. The committee, consisting of David Rice (Chair), Mike Grelle, Cheryl Eason, Joan Neal-Mansfield, Bill Rankin, Matthew Link, and Cindy Bertalott, recommended to the Provost that a full-time dedicated technician be hired for Testing Services and one other unit.
The ad hoc committee also recommended that Testing Services become a full test center but not until funding is available or the unit is able to function on a revenue neutral basis.

Suggested changes to the charge/committee - see Highlights

Pending items to be carried over to next year:

- HLC Review in 2013
  The FSUAC members discussed the possible need to revamp the College Assessment Councils to become better prepared to collect required data for the accreditation report. The data needed will be the 5 year prior to the review. The University needs to begin the process no later than fall 2008.

- Faculty Evaluations (classroom)
  HB 389 requires all faculty classes to respond to certain questions per class per semester. Responses will be reported online for students to review prior to enrolling in a particular course. Effective fall 2008 UCM will begin using an online faculty evaluation instrument.

- Annual Academic Department Reports
  FSUAC will review assessment portions of each academic department annual report. FSUAC will first review the guidelines and process at the June 20, 2008 meeting.

- VSA (Voluntary System of Accountability)
  The Missouri Assessment Consortium (MAC) seeks to promote student learning throughout the students’ College experience by moving toward the use of the Voluntary System of Accountability. The CAAP, CLA, and MAPP are approved standard tests for the VSA. UCM and Lincoln are the only institutions in the State currently using College BASE for General Education. MAPP seems to be the preferred exam that will likely be used 2008-2009 academic year. The VSA assesses freshman and senior level students. Recommendations regarding compliance with the VSA as well as the selection of a standardized test will be forthcoming from the Missouri Assessment Consortium.

- Report Card
  Develop a report card pertaining to the "owner" of specific issues in order to provide feedback and followup.

- Test Preparation for the General Education Assessment
  Council members expressed concern about the lack of consequences. It was felt that a consequence is necessary in order for the student to give his/her best. Members also believe there is a need to assist students with remediation to be successful when retesting. One hour courses are offered by Academic Enrichment. However, these courses are not well attended (student schedules, work, etc.). Charging for remediation is of concern when students have taken the specific 15 hour set of General Education courses at UCM, especially when the student has earned a grade of “C” or better in the course. Testing students at the senior level does not provide an opportunity for remediation.

  Council members expressed the need for remediation prior to enrollment to College level courses as well as mandatory remediation when a grade of “D” or “F” is earned. Academic Enrichment has indicated they would be happy to develop courses to assist with whichever exam is selected.

  Concern was expressed about charging students for remediation for testing especially if the student has earned a grade of “C” or better in the course.
Name of chair elected for 2008-2009

- To be determined by June 30, 2008

Policy and Procedures Manual (The outgoing chair responsible for submitting an electronic current Policy and Procedures Manual to the Faculty Senate Office.)

- Submitted:

Reporter’s signature ________________________________