

Graduation Application for Graduate Students

Return to:

Registrar's Office, Ward Edwards 1000, Warrensburg, MO 64093
or e-mail to graduation@ucmo.edu or fax to 660-543-8400.

Before filling out this application please run a copy of your Central Degree Audit in MyCentral to make sure that your degree or certificate information is correct and that all requirements are met or in-progress. When you look down the left-hand side of the audit you should see all requirements marked with a **green check mark** or a gray IP (in-progress) mark. **You should NOT see an empty red box next to any requirements or courses.**

If there are course substitutions in your program that have not been processed, visit with your faculty advisor/graduate coordinator to have those reflected on your Central Degree Audit **PRIOR** to filling out this application.

Instructions for form below:

Name: Please write your name **as you would like it to appear on your diploma**. Your first and last name must match what UCM has on record as your legal name. If needed, you can change your first and/or last name by providing appropriate legal documentation to the Registrar's Office (WDE 1000). If you wish to change your name, please do so before submitting your Graduation Application. The name change form can be found at www.ucmo.edu/registrar/forms/namechange.cfm. You may choose how you would like your middle name to appear on your diploma: no middle name, middle initial only, or full middle name. **The diploma name for international students must match the name on the passport.**

Address: This will be the address that we mail your diploma to (Summer/October, Fall/February, Spring/July). This address will only be used for your diploma and will not change your regular campus mailing address.

Application for Graduate Degree

Name _____
LAST FIRST MIDDLE

As You Want It To Appear On Your Diploma

Student ID # _____ Height _____ Sex Male Female

Address _____
STREET

_____ CITY STATE ZIP
Email _____ Phone _____

Graduation Semester Fall Spring Summer Year _____

MSE 51 MA 52 MS 53 MAT 54 MBA 55 EDS 61

Major _____